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MEETING OF JANUARY 16, 1970
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

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MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
FRIDAY, JANUARY 16, 1970

A regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on January 16, 1970, beginning at 10:35 a.m.

The following were present: Regent John M. Houchin, President, presiding; Regents Calvert, Davies, Huffman, Santee, and Neustadt.

ABSENT: Regent Sparks.

Also present were: Dr. J. Herbert Hollomon, President of the University; Vice Presidents McCarter, Burr, Dean, Dennis, Katzenbach, Kennedy, Nordby, Riggs, and White; Dr. Gordon Christenson, Assistant to the President; Professor David Swank, Legal Counsel; Mr. Raymond D. Crews, Business Administrator of the Medical Center; and Mr. James E. Swain, Press Secretary.

The minutes of the meeting held on December 11, 1969, were approved as duplicated and distributed prior to this meeting.

A report of the various achievements and accomplishments by the students, faculty, alumni, Research Institute, and the University as a whole for the Norman and Oklahoma City Campuses was included in the agenda for this meeting.

Mr. Houchin said that in his position as President of the Board he had probably received more direct and indirect communications pertaining to the publication and sale on campus just prior to the Christmas vacation of an issue of the Jones Family Grandchildren newspaper and the arrest of certain individuals connected with that sale than anyone else. He said that the members of the Board and the University administration have been communicating with each other since that time and have given the matter a lot of consideration. "As a result of all the discussion that we have had among ourselves, I have a statement that I would like to read that represents the views of all of us on this matter." Mr. Houchin then read the following statement:

The Regents of the University of Oklahoma reaffirm the right of free expression on our campus, but we insist on compliance with state and federal law in connection with that freedom.

The University has cooperated and will continue to cooperate with civil authorities in bringing questions before the courts, when there are grounds for believing the law has been violated on campus. Under this policy certain editions of a particular newspaper were brought to the attention of appropriate civil authorities by our

officers. Students charged with violations of state law are now before the courts, where the due process of law will be accorded. The University officers are under instruction by us to continue this cooperation now and in the future in this or any other actions that may violate state or federal law.

A. Administration

IV. Services to the President's Office and Administration

a. Paperwork Management Survey

At the request of the University, the LVO Corporation, Tulsa, has submitted the following proposal pertaining to a survey of current forms used by the University:

"In order to assist you in the reduction and control of clerical costs within the university, we propose a 'paperwork management' program as a basic tool.

"As we discussed in detail, the first step in paperwork management is the complete analysis of current forms used by the university, in order to determine the extent of the problem. This survey will expose the degree of duplication and potential cost reduction within your organization, and will form a basis for a forms control program if such a decision is reached.

"The Ross-Martin Company, a wholly owned subsidiary of LVO, has performed similar programs for over 20 years in several hundred companies. Results of such projects have been most gratifying to them.

"In order to minimize the cost to the university, we suggest that under our staff supervision, clerical help from within your organization be utilized to the greatest extent possible. The maximum cost of performing such a survey by our company will be no more than \$5,000, depending upon the time necessary on the part of our staff personnel.

"If it is determined that a forms control program is desirable within the university, we will install, train your personnel, and assist them in completing the project satisfactorily. It is estimated that our cost would not exceed an additional \$12,000 for this phase.

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"Results from such a program within your organization will be tangible and attainable within a relatively short period of time. The survey would entail approximately three months, and the installation of a forms control program can be basically completed within 12 months."

President Hollomon recommended that the Regents authorize accepting the proposal of the LVO Corporation and implementing the first phase of the program, the survey of current forms used by the University, at a total cost not to exceed \$5,000. If approved, the survey will begin during the spring of 1970.

President Hollomon recommended also that the University inform the State Regents for Higher Education that we will be making this survey and if they feel any other college or university in the State can benefit, we would be happy to have them join in this study.

The recommendations were approved on motion by Regent Calvert.

B. Academic

I. Faculty Personnel Matters

a. Norman Campus Faculty

LEAVES OF ABSENCE:

Horace H. Bliss, Professor of Chemistry, sabbatical leave of absence with full pay, January 16 to June 1, 1970.

Gerald A. Porter, Professor of Education, sabbatical leave of absence with full pay, January 16 to June 1, 1970.

David B. Wilson, Assistant Professor of the History of Science, leave of absence without pay, September 1, 1970 to June 1, 1971.

Joseph F. Rarick, David Ross Boyd Professor of Law, return from sick leave of absence, December 1, 1969.

APPOINTMENTS:

Charles F. Spencer, Ph.D., Adjunct Professor of Education, no salary, November 1, 1969 to September 1, 1971.

Jitendra Nath Mohanty, Professor of Philosophy, \$8,000 for 4½ months, January 16, 1970.

Carl Max Milam, Ph.D., Visiting Professor of Political Science, School and Community Services, September 1, 1969. Paid by special payment.

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Joe Allan Leone, Adjunct Associate Professor of Education, without additional remuneration, September 16, 1969 to July 1, 1971. Also Assistant Dean for School and Community Services.

Herman F. Achminow, Adjunct Assistant Professor of Political Science and of Sociology, no salary, June 1, 1969.

Dorothy A. Foster, Adjunct Assistant Professor of Psychology, without additional remuneration, September 1, 1969 to June 1, 1970. Also Staff Psychologist in the University Counseling Center.

Marilyn A. Kramer, reappointed Assistant Professor of Social Work, \$10,596 for 12 months, November 1, 1969 to July 1, 1970. Paid from grant funds.

Alva A. Cummings, Special Instructor in Accounting, School and Community Services, 1/4 time, December 1, 1969 to July 1, 1970. Paid by special payment.

Ghassan A. Al-Rawi, Special Instructor in Civil Engineering and Environmental Science, \$3,400 for 4½ months, January 16 to June 1, 1970.

Edwin R. Prier, Special Instructor in Petroleum and Geological Engineering, \$2,500 for 9 months, .30 time, September 1, 1969 to June 1, 1970.

Sixto E. Moreira, Teaching Assistant in Architecture, \$1,450 for 4½ months, .33 time, January 16 to June 1, 1970.

William S. Lewis, Teaching Assistant in Modern Languages, \$550 for 4½ months, 1/4 time, January 16, 1970.

Virginia Francis Dixon, Supervising Clinician in Speech, no salary, September 1, 1969.

Jo Ann Grimes, Supervising Clinician in Speech, no salary, September 1, 1969.

Gwendolyn Hurst, Supervising Clinician in Speech, no salary, September 1, 1969.

Kathleen Irvin Morgan, Supervising Clinician in Speech, no salary, September 1, 1969.

Naoma Ruth Trattner, Supervising Clinician in Speech, no salary, September 1, 1969.

CHANGES:

Leonard H. Haug, Professor of Music Education; appointed Acting Director of the School of Music, salary increased from \$14,976 to \$15,732 for 12 months, November 1, 1969.

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Billie D. Holcomb, title changed from Professor to Instructor in Office Administration, Administrative Services, salary changed from \$5,900 for 4½ months, full time, to \$4,425 for 4½ months, ¾ time, January 16, 1970. To complete requirements for doctor's degree.

Vladimir S. Tolstoy, Visiting Assistant Professor and Coordinator of the Language Program, Munich Center, salary increased from \$3,000 to \$3,280 for 9 months, September 1, 1969.

Laura B. Blair, Instructor in Office Administration, Administrative Services, salary changed from \$4,158 for 4½ months, full time, to \$3,118.50 for 4½ months, ¾ time, January 16, 1970.

Grant H. Moore, title changed from Graduate Assistant to Teaching Assistant in Modern Languages, salary changed from \$1,100 for 4½ months, 1/2 time, to \$1,650 for 4½ months, ¾ time, January 16, 1970.

RESIGNATIONS:

Robert Joseph Krane, Special Instructor in Aerospace and Mechanical Engineering, January 16, 1970.

Sara Sue Jones, Special Instructor in Office Administration, Administrative Services, December 1, 1969.

Approved on motion by Regent Neustadt.

b. Norman Campus Graduate Assistants

APPOINTMENTS:

Cheryl Ruth Day, Administrative Services, rate of \$1,000 for 9 months, 1/4 time, December 1, 1969 to June 1, 1970.

Joe Anna Hibler, Administrative Services, \$600 for 4½ months, 1/4 time, January 16, 1970.

Robert E. Venturella, Administrative Services, \$600 for 4½ months, 1/4 time, January 16, 1970.

Carl W. Spurlock, Geography, School and Community Services, December 1, 1969 to July 1, 1970. Paid by special payment.

Kwong-Chuen Tam, Physics, \$1,300 for 4½ months, 1/2 time, January 16, 1970.

Ronald F. Wood, Physics, \$1,350 for 4½ months, 1/2 time, January 16, 1970.

Margaret Jane Stewart, Political Science, \$1,200 for 4½ months, 1/2 time, January 16, 1970.

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CHANGES:

Helen W. Aingworth, Oklahoma Biological Survey, salary changed from \$1,000 for 4½ months, 1/2 time, to \$500 for 4½ months, 1/4 time, January 16, 1970.

Susan Carol Randall, Sociology, salary changed from \$1,000 for 4½ months, 1/2 time, to \$500 for 4½ months, 1/4 time, January 16, 1970.

RESIGNATIONS:

Valentine J. Belfiglio, Political Science, January 16, 1970.

Christina Lupfer, Modern Languages, January 16, 1970.

Garth M. Lyon, Geology and Geophysics, January 16, 1970.

Daniele M. McDowell, Modern Languages, January 16, 1970.

Harry J. Overman, University Community, November 17, 1969.

Arthur P. Roidoulis, Speech, December 2, 1969.

Erik Thorsteinsson, Geology and Geophysics, January 16, 1970.

Approved on motion by Regent Neustadt.

c. Oklahoma City Campus Faculty

APPOINTMENTS:

William James Crowley, Jr., M.D., Associate Professor of Neurology, \$1,833.33 per month, November 20, 1969.

Robert E. Froelich, M.D., Associate Professor of Psychiatry and Behavioral Sciences, \$2,083.33 per month, October 1, 1969.

Anthony William Czerwinski, M.D., Assistant Professor of Medicine, \$1,500 per month, December 1, 1969.

Donald LeRoy Graves, M.D., Assistant Professor of Preventive Medicine and Public Health, Schools of Medicine and Health, \$1,000 per month, January 1, 1970.

Kimiko Hatta Dugan, Ph.D., Instructor in Anatomy, \$833.33 per month, January 1, 1970.

Chun-Kuang Su, M.D., Instructor in Medicine, without remuneration, July 1, 1969.

Mary Jane Torp, Instructor in Physical Therapy, \$800 per month, January 1, 1970.

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Elizabeth Helen White, M.D., Clinical Assistant (NIH Trainee) in Medicine, without remuneration, January 1, 1970.

Donald Earl Parker, Ph.D., Research Associate in Biostatistics and Epidemiology, School of Health, \$1,125 per month, December 15, 1969.

CHANGES:

Richard Lee Austin, Associate Professor of Pediatrics, salary changed from \$1,197.66 to \$416.66 per month, January 1, 1970.

Richard D. Bell, promoted from Research Instructor in Urology and Instructor in Physiology and Biophysics to Research Assistant Professor of Urology and Assistant Professor of Physiology and Biophysics, salary changed from \$916.66 to \$958.33 per month, January 1, 1970.

William E. Brown, Jr., Dean of the School of Dentistry; given additional title of Professor, School of Dentistry, January 1, 1970.

Robert Gordon Hansen, Associate Dean for Planning, School of Dentistry; given additional title of Professor, School of Dentistry, January 1, 1970.

Carl E. Marshall, Consultant Professor of Biostatistics and Epidemiology, salary changed from \$750 per month to without remuneration, January 1, 1970.

David C. Mock, title changed from Associate Professor of Medicine and Assistant Dean of Medical Student Affairs to Associate Dean of Medical Student Affairs and Associate Professor of Medicine, February 1, 1970.

Ned B. Nichols, promoted from Clinical Assistant to Instructor in Medicine, July 1, 1970.

Arthur W. Nunnery, Jr., Assistant Professor of Pediatrics; given additional title of Assistant Director Medical CAI, Medical Computing Center, salary changed from \$1,083.33 to \$1,250 per month, January 1, 1970.

Thomas Rubio, Assistant Professor of Pediatrics, salary changed from \$1,208.33 to \$1,291.66 per month, January 1, 1970.

Linda L. Shanbour, Ph.D., promoted from Instructor to Assistant Professor of Physiology and Biophysics, January 1, 1970. Also Research Associate in Medicine.

Philip E. Smith, Sc.D., title changed from Associate Dean in Charge of Student Affairs; Associate Dean of Graduate College; Professor of Parasitology in Preventive Medicine and Public Health and of Laboratory Medicine to Dean of the School of Health Related Professions; Associate Dean of Graduate College; Professor of Parasitology and of Laboratory Medicine, February 1, 1970.

Steven Lee Weiss, Research Associate in Psychiatry and Behavioral Sciences, salary changed from \$1,000 to \$1,250 per month, December 1, 1969.

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James B. Wise, Associate Professor of Ophthalmology, salary changed from \$1,916.66 per month, full time, to \$1,677.06 per month, 7/8 time, January 1, 1970.

James W. Woods, promoted from Associate Professor to Professor of Physiology and Biophysics, January 1, 1970. Retains titles of Coordinator of M. D. Laboratories and Associate Professor of Pharmacology.

TERMINATIONS:

Yosef Dror, Ph.D., Research Associate in Biochemistry, July 31, 1969.

David Max Gregory, M.D., Clinical Assistant (Research Fellow - NIH Trainee) in Medicine, December 31, 1969.

Approved on motion by Regent Huffman.

President Hollomon reported the death of Elmer R. Musick, M.D., Clinical Professor Emeritus of Medicine, on December 16, 1969.

II. Changes in Degrees

a. Master of Arts in Human Relations

It is the recommendation of the Graduate College of the University that there be established a curriculum leading to the degree Master of Arts in Human Relations, a curriculum whose structure will involve a unique direction related to an interdisciplinary program involving primarily the social sciences, the humanities, and education.

The social, economic, and political upheavals of recent years have accentuated the need for persons professionally trained in the field of human relations, and this need continues to grow as undesirable tensions and conflicts characterize the relationship between Americans of differing racial, religious, and socio-economic backgrounds. It is the objective of this program to train individuals who can objectively analyze and become subjectively involved in the process of improving human relations. Persons professionally trained in this area are needed today in many fields, such as education, where school districts are seeking the services of educators with some expertise in working to resolve problems related to effective desegregation of school enrollments and the integration of school populations and faculties. Persons trained in human relations are needed also by industrial concerns, private businesses, and public agencies, to assist them in abating and preventing problems growing out of inter- and intragroup conflicts.

The proposed Master of Arts in Human Relations has been designed as a non-thesis program which will have as its primary purpose to prepare individuals for leadership roles in governmental agencies, public school

systems, city and state commissions, and other institutions seeking to improve interpersonal and intergroup relations. The program is designed to provide the student with the knowledge and competence necessary to function effectively as a professional in human relations. Candidates seeking admission to the program will be carefully screened in an effort to select individuals whose academic preparation, personal qualities, and past work experiences give promise for success in the program.

Candidates admitted to the program must satisfy the general requirements for admission to the Graduate College. Each candidate will be required to complete a planned program consisting of a minimum of thirty-four semester credit hours, including six hours of internship, and he must also successfully complete a research paper related to his internship experiences. Most of the academic competence will be gained through a series of interdisciplinary courses evolved from the social sciences, the humanities, and professional education. This program of study will consist of specially designed human relations courses, appropriate courses currently available in cooperating academic departments, and experiences gained through field work with selected social agencies.

The proposed program of study will be characterized by extensive individual counseling with academic advisers and a graduate committee, and it is assumed that candidates applying for admission to the program will come from a wide variety of academic and experience backgrounds. For this reason considerable flexibility must of necessity characterize the program so that each candidate can pursue the program most suitable for him and permit his placement in the internship most likely to be contributive for him and most closely related to his employment goals.

President Hollomon recommended that the Regents approve the new degree Master of Arts in Human Relations, subject to final action by the Oklahoma State Regents for Higher Education.

Approved on motion by Regent Davies.

b. Bachelor of Science in Nuclear Engineering

The University of Oklahoma proposes to establish a program of study leading to the degree Bachelor of Science in Nuclear Engineering.

The University already offers a Master of Science in Nuclear Engineering, which has been in effect for a number of years, but undergraduates interested in nuclear engineering have followed a Nuclear Engineering option in a program leading to the degree Bachelor of Science in Engineering. We now have the capability to offer a degree program within the School of Aerospace and Mechanical Engineering leading to the degree Bachelor of Science in Nuclear Engineering.

President Hollomon recommended that the Regents approve the new degree Bachelor of Science in Nuclear Engineering and the program of study leading to it, subject to final approval by the Oklahoma State Regents for Higher Education.

Approved on motion by Regent Santee.

c. Master of Architecture

This is a request for approval of a new combined program leading to a Bachelor's degree in either Arts and Sciences or Engineering at the end of the fourth year and to the professional degree Master of Architecture at the end of the sixth year.

At the present time the School of Architecture is in the process of fundamental reorganization, and the present five-year program leading to the degree Bachelor of Architecture is being phased out. Once this revision is completed, the first professional degree in the field will be the Master of Architecture, following undergraduate preparation in an allied field of study selected by the student. To facilitate this new approach to education for the architecture profession, the School has developed collaborative undergraduate programs with various divisions of the University such as the College of Engineering and the College of Arts and Sciences.

The plan provides for programs through which the student may complete a Bachelor of Science or Bachelor of Arts degree in the College of Arts and Sciences, or a Bachelor of Science degree in the College of Engineering, and then enter the Professional School of Architecture and complete the requirements for the degree Master of Architecture, all within the framework of the six-year program. The plans call for the student, after electing the undergraduate degree program he chooses to follow, to be admitted formally to the Professional School of Architecture at the beginning of his senior year, as a dual major, since at this time he will be completing both requirements for the undergraduate degree and those established for the degree Master of Architecture.

President Hollomon recommended that the Regents approve the Master of Architecture as the first professional degree in the field, and the six-year program of study which leads to this degree and permits the completion of a Bachelor's degree at the end of the fourth year of the six.

Approved on motion by Regent Neustadt.

d. Bachelor of Science in Radiologic Technology

The School of Health Related Professions, Oklahoma City Campus, has requested approval for establishing a program of study leading to the degree of Bachelor of Science in Radiologic Technology. The requirements for the

degree include four semesters of required pre-professional courses to be completed on the Norman campus or in another institution, followed by 24 months of course work and clinical experience in the Department of Radiologic Technology, School of Health Related Professions, Oklahoma City Campus.

Details of the curriculum are available if the Regents care to review them.

President Hollomon recommended that the Regents approve the establishment of the degree Bachelor of Science in Radiologic Technology, subject to final action by the Oklahoma State Regents for Higher Education.

Approved on motion by Regent Huffman.

e. Aerospace Engineering and Mechanical Engineering

At the July, 1969, (p. 9962) meeting, approval was given to offer Doctor of Philosophy and Doctor of Engineering degree programs in Aerospace Engineering and Mechanical Engineering.

The University has been notified recently that at their meeting on December 15, 1969, the State Regents for Higher Education also approved these programs, effective June 1, 1970.

No further action was required. This was reported for information only.

III. Changes in Curricula

a. European Studies

A curriculum has been developed, to be offered within the College of Arts and Sciences, leading to the Bachelor of Arts degree with a major in European Studies.

The European Studies Curriculum has been designed to provide a planned program emphasizing the essential unity and interdependence of European culture. The program will draw together into an integrated whole the very considerable amount of work in aspects of European life and culture already being offered at the University and will give this program a visibility and identity which it has not previously had. The program will also gratify an already demonstrated student interest in Europe, which has manifested itself in numerous ways: the enrollment of students in work in the area of European studies, their interest in travel to Europe and opportunities for European study, and their participation in programs of study now conducted by the University in Europe.

In addition to completing the prescribed work of the College of Arts and Sciences, students enrolling in the European Studies Curriculum will complete work which will include the following: (1) foreign language to the level of a fifth course in a European language; (2) a minimum concentration of twenty-four hours centering on a major theme or topic in European experience; and (3) a minimum of twenty hours of work in European Studies Seminars. The student, in close consultation with an adviser, will determine the theme and choose appropriate courses from the offerings of the participating departments. The four five-hour Seminars will be taught by teams of instructors from more than one discipline and will be planned around a theme of broad European interest chosen by the instructors. With prior approval the student may develop an extended research paper as an alternate to enrollment in one of the Seminars.

Because this program is more flexible and less traditional than most programs in the University, advisement, at least in the early stages of a student's work, will be very important. Each student will have an adviser from among the faculty of the program, and together the student and the adviser will plan a comprehensive program of study for the student.

President Hollomon recommended that the Regents approve the new curriculum in European Studies, as outlined above, subject to final approval by the Oklahoma State Regents for Higher Education.

Approved on motion by Regent Calvert.

b. Soviet Studies

It is the recommendation of the Graduate College of the University that there be established a program of study leading to the degree Master of Arts with a major in Soviet Studies, and that this degree program be made available to students enrolling on the Norman campus of the University as well as students studying at the University of Oklahoma Munich Center in Germany.

The proposed degree program will be interdisciplinary and will involve essentially the same disciplines that contribute to the present curriculum of the Bachelor of Arts degree in Russian Studies on the Norman campus. The program has been approved by the Russian Studies Committee, and has been endorsed by the Departments of History, Economics, Political Science, Sociology, Geography, and Modern Languages, all of whom now participate in the interdisciplinary work leading to the Bachelor of Arts degree in Russian Studies. At the Munich Center instructional areas would include Russian language and literature, history, political science, economics, geography, and sociology, thus paralleling the program to be followed by students on the Norman campus.

In order to be admitted to the Master of Arts program, students must meet the requirements for admission to the Graduate College and hold a Bachelor of Arts degree in Russian Studies, or possess another baccalaureate degree

including at least three years of college-level Russian (or equivalent proficiency) and must have completed a minimum of eighteen semester hours of work in social sciences. A grade-point average of 3.00, based on a 4.00 system, will also be required for admission to the program.

Requirements for the degree will include the completion of at least thirty semester-hour credits in course work in Soviet Area studies, the fulfillment of the Russian language requirement, and an acceptable thesis.

The required thirty credit hours of course work will include the following: (1) eighteen hours of work in specified core courses in six fields: Russian literature, political science, economics, geography, history, and sociology (specific course offerings in each of these disciplines are required as a part of the core); (2) eight credit hours of seminar or individual research work; (3) a satisfactory thesis based on research conducted by the student on a topic in the field.

The Russian language requirement will be fulfilled by submitting at least twenty hours of undergraduate or graduate course work in the Russian language or an equivalent proficiency which will be tested by a special examination.

President Hollomon recommended that the Regents approve a new program in Soviet Studies leading to the degree Master of Arts, subject to final approval by the Oklahoma State Regents for Higher Education.

Approved on motion by Regent Davies.

c. Ethical and Religious Studies

The College of Arts and Sciences has studied and now recommends approval of a program in Ethical and Religious Studies.

The proposed program will embrace religion in its widest possible context, including both Western and Eastern thought. It will be concerned both with the most primitive manifestations of religion and with those formulations it takes in the higher forms of civilization. Inasmuch as spiritual and ethical values, either explicitly or implicitly, serve as a basis for all social, legal, and political decisions, it is desirable that these issues receive serious study, both formal and informal, from as many perspectives as possible. Many offerings in these areas are available to the student, but it is presently impossible for the student to concentrate his studies in ethical and religious thought and still efficiently pursue a baccalaureate degree. The proposed program, leading to the Bachelor of Arts degree with a concentration in the above areas, will remedy this present deficiency.

The program will help to satisfy a serious and widespread interest among students in religion and in ethical and social problems. It will also effect a coordination among the very considerable activities and work done

in this area by the various departments and groups on the campus. This coordination will provide an identity and visibility for these efforts not now evident.

The present requirements of the College of Arts and Sciences for the degree Bachelor of Arts will serve as a basis for the proposed program. In time certain courses may be developed both to fulfill requirements of the College and to serve as introductory courses in this area, although no new courses are being proposed at this time. In addition to meeting the present College requirements, students enrolling in the program will complete a group of course offerings totalling thirty-six hours, courses directly related to ethical and religious studies. At least twelve hours of work in such courses must be within a single discipline, for purposes of concentration. It is proposed that the existing Pre-ministerial major be eventually integrated into the program in Ethical and Religious Studies.

Although the scope of the proposed program is limited to undergraduate instruction and will lead to a baccalaureate degree, it is possible that graduate work in this important area will be desired at a future date.

President Hollomon recommended that the Regents approve a program of study in Ethical and Religious Studies, to be administered by the College of Arts and Sciences and leading to the degree of Bachelor of Arts, with the understanding that the action of the Regents is subject to final action by the Oklahoma State Regents for Higher Education.

Approved on motion by Regent Huffman.

d. Geophysics

The Graduate College has recommended that the University of Oklahoma recommend that a program of study leading to the Master of Science with a major in Geophysics be established and in force by the beginning of the Fall Semester of the 1970-1971 academic year.

The faculty of the School of Geology and Geophysics includes those highly qualified to direct such a program, and the teaching and research facilities are excellent -- even unique. Data collected at the Leonard Earth Science Observatory, a facility of the School, provide a wealth of research problems and appropriate field investigations combining Geology and Geophysics are available. There is strong student demand for such a program.

American colleges and universities are educating fewer than ten per cent of the number of geophysicists needed today according to the best current estimate of the Society of Exploration Geophysicists. Among Big Eight universities only the University of Kansas has a graduate program in Geophysics and that university does not have a geophysicist on its faculty.

Students admitted to this Program must meet the admission requirements of the Graduate College as well as those for the Master of Science program in Geology. In addition, a departmental master's qualifying examination will be given to all students in the degree program. Thirty graduate hours of credit will be required. These will include: (1) eighteen hours of work in specific courses in Geology, Geophysics, and Mathematics; (2) eight hours of suggested elective courses from the above fields plus Physics, Engineering, and Chemistry; (3) four hours of thesis. In addition the student must have had or take as prerequisites: (1) one year of Physics beyond introductory courses; (2) one year of Mathematics beyond Calculus; (3) Chemistry through an introductory course in Physical Chemistry; (4) one year of "electronics"; (5) Geology through Mineralogy, Petrology, Structure, Field Geology, and Stratigraphy. Since there will be a variation in the undergraduate preparation of each student a more specific curriculum cannot be described.

President Hollomon recommended that the Regents approve a program of study in Geophysics, as described above, leading to the degree Master of Science, subject to final action by the Oklahoma State Regents for Higher Education.

Approved on motion by Regent Neustadt.

IV. Changes in Academic Departments

a. Report of the Law Center Commission

On November 14, 1968, (p. 9590) the Regents directed the President to establish a Law Center Commission to recommend specific steps necessary to implement goals which the Regents established on the same day. Also, the Commission was to develop requirements for the law center building. On November 26, 1968, the Oklahoma State Regents for Higher Education approved the plans of the Regents to proceed with development of the statement of functions and programs to be implemented through the new Law Center at the University. Chancellor Dunlap notified the President of this approval on the same day, adding:

"The State Regents will look forward to receiving from you in due time recommendations of the University regarding the detailed functions and educational programs to be represented in an expansion of the functions and programs of the Law School which will be carried out in the new Law Center."

The State Regents also accepted the recommendation of the University that no action should be taken on the request for separate budget status of the Law Center.

President Hollomon appointed the Commission under the chairmanship of Chief Judge Alfred P. Murrah of the Tenth Circuit Court of Appeals, and called the first meeting for February 3, 1969 to present the charter, which is as follows:

The Law Center Commission shall recommend the functions and educational programs to be represented in an expansion of the functions and programs of the College of Law which will be carried out in the new Law Center planned by the University of Oklahoma Board of Regents and approved on November 26, 1968 by the Oklahoma State Regents for Higher Education.

The Commission shall provide plans for implementing the action of the Regents of the University of Oklahoma on November 14, 1968, which established general guidelines for the Law Center. The Commission shall develop requirements for a new building reflecting the longterm needs, goals and purposes of the Law Center.

In completing its work the Commission should take into account the plan for the Future of the University and the report of the Subpanel on Legal Education. Its report and recommendations should be presented in sufficient time for approval by the State Regents by July 1, 1969.

The Committee held many meetings, and President Hollomon and Dr. Christenson appeared several times before the Commission. Records were kept of the proceedings. It was understood that the report might not be completed by July 1. The final report of the Commission was presented to President Hollomon by the Commission November 26, 1969. A copy of the Report was mailed to each member of the Board with the agenda for this meeting. The Report covered not only expanded functions and programs, as requested in the Charter, but also administrative details and organization. Comments by appropriate Vice Presidents, copies of which were also mailed to the Regents, indicate general consensus approving the expanded functions and programs of the Law Center. Various questions were raised concerning implementation.

President Hollomon made the following recommendations:

1. The Regents approve the statement of functions and programs of the New Law Center contained in the Report of the Law Center Commission, subject to approval of the State Regents for Higher Education, in accordance with their action of November 26, 1968.
2. The administrative details and organization recommended in the Report be reviewed, as the need arises, by a committee of three Regents in consultation with the President.
3. That a Use Planning Committee be appointed immediately from among faculty, students and administrators to plan the Law Center building program to expedite construction once financing becomes feasible.

The following members of the Law Center Commission and/or faculty of the College of Law were present at this meeting: Judge Alfred P. Murrah, Dean E. O. Kuntz, George B. Fraser, Michael T. Johnson, Robert T. Blackstock, David L. Boren, D. G. Gibbens, Harold Sullivan, Ralph Thomas, Joe Rarick,

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Frank Elkouri, Elbridge Phelps, Tom Enis, Alan Saltzman, Elmer Million, Fred Miller, Robert Richardson.

Mr. Houchin welcomed Judge Murrah and stated the Regents would like to hear any comments he would care to make. Judge Murrah expressed appreciation for being invited to the meeting and for the opportunity to serve the University. He said he would like to comment on the Report but suggested first that the Regents hear from Dean Kuntz.

Dean Kuntz said it was a pleasure to have this opportunity to appear before the Board. He said the Law Center Commission, of which he was a member, submitted its report recommending certain functions to be performed by the Law Center and describing also administrative procedures to be used in performing those functions. He said President Hollomon's recommendation to the Regents that the administrative details and organization recommended in the Report be reviewed as the need arises by a committee of three Regents has been made known to a number of the Commission members and all have expressed disappointment in varying degrees. They feel this is a recommendation for indecision and that some definite action should be taken on implementing the program.

Dean Kuntz reminded the Regents of his appearance before the Board in 1967 recommending approval of a Law Center approximately the same as the one called for in the Commission Report. A Law Center was also the recommendation of the sub-panel on legal education which was a part of the long-range planning for the University.

Judge Murrah called attention to objectives set out by the Regents when the Law Center was established indicating that the Law Center should be great among legal institutions. He said the Commission realized from the beginning that the new Law Center would have a long way to go, but they accepted the challenge. He mentioned the fact that the legal profession is in a state of change. He said the Commission took this into account in making recommendations for the new Law Center.

Judge Murrah said one member of the Law Center Commission, Erwin Griswold, Solicitor General of the United States, wrote last year reviewing the objectives that the Regents had outlined for the Law Center. He quoted from the letter, "As I see it the function and purpose of the Law Center Commission is to develop a setting and plan which will lead to the carrying out of these objectives. It is an important program, and the Commission has a heavy responsibility. In my opinion these objectives can be met only if there is a really complete change in the priorities given by the Regents to the Law School and a firm commitment on the part of the Regents to provide the means which will make it possible to meet these important objectives. If the Law School is simply thought of as another department of the University like French or Paleontology, this will never happen. If the Law School is put under one of four vice provosts, along with, say economics and sociology, this will never happen. If the Law School has to compete directly with all the other worthy activities of the University and if the vital decisions are made by persons without a legal background and a commitment to the new objectives of the Law Center, this will never happen." Judge Murrah explained

that he read from Mr. Griswold's letter because this represents the thinking of the Law Center Commission and epitomizes the matter very quickly. He called attention to the last point and said the Law Commission feels if the Law Center is to move forward they must insist upon this recognition.

Judge Murrah said the Commission and the University administration met regularly during the year but they have not always agreed on matters which the Commission thinks are basic.

Judge Murrah called attention particularly to the recommendation in the Report that if the Law Center is to be worthy of that name it must have a Dean-Provost, or a Dean-Director, who is allowed to make recommendations directly to the President.

Judge Murrah indicated on behalf of the Commission that the issue of a separate budget for the Law Center was not considered by the Commission; that the only thing the Commission wanted to see was an identifiable budget.

Judge Murrah said the Commission was asked also to make recommendations with respect to the physical structure of the proposed Law Center Building. He said they did not do so because they are not architects in that sense of the word. They conceived themselves as architects for a plan or organizational structure for the Law Center and felt that someone else could find the talent to build a building to fit the Center. He said, however, if the Commission can be of any further service to the University in that respect they will be glad to discuss the matter with the architects.

State Representative David Boren, a member of the Commission, was invited by Judge Murrah to make some remarks. Representative Boren referred to the unanimous Resolution of the State Legislature supporting the development of a Law Center and pointed out he thought the sense of the Resolution would be fulfilled if the Dean-Director of the Law Center made recommendations directly to the President and the Law Center had an identifiable budget. He was not so concerned that the budget be separately established by the State Regents.

Mr. Houchin thanked Judge Murrah for his time as Chairman of the Commission and for coming to this meeting. He also expressed appreciation to all members of the Law Center Commission for their time and efforts in working with this problem.

Mr. Houchin said he could understand that the members of the Commission might feel some frustrations, some apprehension, and some impatience. He said he felt he was speaking for the Board in saying that they would like for the University to have the very best law school in the country, just as they would like for the University to have the very best engineering school, and the very best school in every discipline that we undertake. He said he could understand that a commission of people who are knowledgeable in the profession would want to be as autonomous as possible. The Regents have the problem of melding everything together, however, so that the total University

is the best that our money and talent can provide. He said that even though the Regents might want to do everything recommended by the Commission, they must take into account the affect of some of that implementation on the other phases of the University's activities.

President Hollomon said the Regents will be today, in a sense, responding to a specific request from the State Regents relative to detailed functions and educational programs to be carried out in the new Law Center. This is the only part of the Commission Report requiring action of the State Regents. He said he has not taken a public position with respect to the administrative structure recommended in the Commission Report since that Report was published. He said a number of the administrative recommendations for the Law Center would require, if adopted in their present form, major changes with respect to operations of other activities of the University. He said he was not implying that this should not be done, but that he is not prepared at this time to make a recommendation to the Regents on the implementation. President Hollomon said he does not consider referring the administrative details to a committee of the Regents as a delay, but rather as appropriate and careful management of the University. He considers the first priority to be approval of the educational programs and functions so that the matter can be forwarded to the State Regents for consideration.

The Regents were in general agreement with President Hollomon's statement that the Regents were not in a position today to make a decision on the administrative details. They were also appreciative of the impatience of the Commission, however. There was a discussion of urging the Regents' committee, when appointed, to proceed with the review and present a report and recommendations to the Board as quickly as possible.

It was agreed that the President's second recommendation should be changed to read as follows:

The administrative details and organization recommended in the report be reviewed by a committee of three Regents in consultation with the President and a report presented to the Board with their recommendations at the earliest possible moment.

On motion by Regent Davies, the Regents approved President Hollomon's recommendations as follows:

1. That the Regents approve the statement of functions and programs of the new Law Center contained in the Report of the Law Center Commission (EXHIBIT A) subject to approval of the State Regents for Higher Education, in accordance with their action of November 26, 1968.
2. That the administrative details and organization recommended in the report be reviewed by a committee of three Regents in consultation with the President and a report presented to the Board with their recommendations at the earliest possible moment.

3. That a Use Planning Committee be appointed immediately from among faculty, students and administrators to plan the Law Center building program to expedite construction once financing becomes feasible.

Mr. Houchin appointed the following Regents to serve on the Law Center Committee: Reuben K. Sparks, Chairman, Horace K. Calvert, and Jack H. Santee.

Mr. Calvert asked that he be excused from the meeting so that he could return to Oklahoma City to attend a funeral.

VIII. Admission Policies

a. Admission of Nonresident Freshmen Students

President Hollomon recommended approval of the following admission policy for first-time-entering freshmen nonresidents of Oklahoma, subject to final approval by the State Regents for Higher Education, to be effective for the fall semester 1971:

A first-time-entering freshman must be a graduate of a high school accredited by the regional association or an appropriate accrediting agency of his home state, and must have participated in the American College Testing Program. In addition, he must meet the following requirements:

1. Have maintained an average of B- (2.5) or above in the four years of high school study or rank among the upper one-half of the members of his high school graduating class, and
2. Attain a composite score on the American College Test which would place him among the upper one-half of all high school seniors, based on twelfth grade national norms. No personal interview is required.

Students who fail to meet the above requirements may request special probationary summer admission by writing the Committee on Academic Regulations. If admitted for the summer term, the student must enroll in at least six hours of basic academic work and achieve a grade-point average of at least 2.0 (C average) in order to be eligible for fall enrollment. No exception will be considered after April 15 prior to the summer term for which the student is applying.

President Hollomon said there is one part of this recommendation with which he is not entirely satisfied at this time. He requested, therefore, that the Regents table action on this recommendation until the next meeting with the understanding that the recommendation to be presented at that time may be slightly different.

The Regents agreed to defer action on the recommendation.

E. Finance and Management

I. Non-Academic Personnel

ADMINISTRATIVE AND PROFESSIONAL

LEAVE OF ABSENCE:

Phil Terry Newkumet, Assistant Director, School Relations, University College, military leave of absence without pay, January 3 to March 1, 1970.

APPOINTMENTS:

Linda Ann Durbin, Program Coordinator, WNAD, \$6,564 for 12 months, December 1, 1969. Professional Status.

Robert J. Gentry, reappointed Director, Child Development Programs, Head Start Regional Training Officer, School and Community Services, salary increased to rate of \$15,600 for 12 months, December 1, 1969 to December 1, 1970. Subject to availability of grant funds.

Alpha M. Hawes, Administrative Assistant, Department of Zoology, \$5,400 for 12 months, December 1, 1969. Professional Status.

Judith J. Lucas, reappointed Extension Specialist II, School and Community Services, salary increased from \$6,564 to \$7,236 for 12 months, December 1, 1969 to December 1, 1970. Subject to availability of grant funds.

Richard Manus, reappointed Consultant, Indian Education, Eastern Oklahoma, Human Relations Center, \$110 per month, part time, November 1, 1969 to July 1, 1970.

Charles Audley Martin, Manager, Yorkshire Apartments, \$9,456 for 12 months, January 1, 1970. Administrative Staff Status.

Calvin Nakedhead, reappointed Consultant, Indian Education, Eastern Oklahoma, Human Relations Center, \$110 per month, part time, November 1, 1969 to July 1, 1970.

Raymond Leon Price, Extension Specialist II (Instructor), Post Office Programs, \$12,000 for 12 months, December 15, 1969 to July 1, 1970.

Maria Woodford Raulerson, Administrative Assistant, Office of the Vice President for Research and Public Service, \$5,388 for 12 months, November 1, 1969. Professional Status.

Voyle C. Scurlock, reappointed Project Coordinator, Rehabilitation Services Administration Grant, rate of \$14,976 for 12 months, January 1 to July 1, 1970.

Judy A. Thomas, reappointed Assistant Head Start Regional Training Officer, salary increased to \$11,000 for 12 months, December 1, 1969 to December 1, 1970. Subject to availability of grant funds.

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CHANGES:

William Mark Cason, title changed from Associate Art Editor to Art Editor, University Press, July 1, 1969.

Cheryl T. Chambers, title changed from Secretary I to Research Librarian, Post Office Programs, salary increased from \$3,624 to \$6,096 for 12 months, December 1, 1969 to July 1, 1970. Changed from Classified to Professional Status.

Walter M. Dirham, title changed from Assistant Art Editor to Associate Art Editor, University Press, July 1, 1969.

Marjorie E. Earley, title changed from Applications Analyst I Trainee to Applications Analyst I, Bureau for Business and Economic Research, salary increased from \$4,512 to \$5,496 for 12 months, January 1, 1970. Changed from Classified to Professional Status.

Robert Farrell, Assistant Director, Munich Center, salary increased from \$3,500 to \$3,830 for 12 months, 1/2 time, July 1, 1969.

Clair D. McClellan, title changed from Programmer I to Programmer II, Computing Center, salary increased from \$9,500 to \$10,500 for 12 months, November 1, 1969.

James McElhaney, title changed from Assistant Art Editor to Production Editor, University Press, July 1, 1969.

Judith H. Rucker, title changed from Secretary I to Programmer-Trainee, Computing Center, salary increased from \$4,000 to \$5,400 for 12 months, November 1, 1969. Changed from Classified to Professional Status.

Janice Webster, title changed from Secretary I to Technical Assistant to the Director, Office of Facilities Planning, salary increased from \$4,548 to \$5,388 for 12 months, December 1, 1969. Changed from Classified to Professional Status.

Mary Lyle Weeks, Publication Editor, University Relations, salary changed from \$5,841 for 12 months, 3/4 time, to \$7,788 for 12 months, full time, December 1, 1969.

RESIGNATIONS:

Sharon Bish, Extension Specialist II, School and Community Services, January 15, 1970.

James Julian Hill, Bibliographer, University Library, January 1, 1970.

Guinnevere A. Hodges, Academic Counselor, University College, December 20, 1969.

Mark Houston, Counseling Assistant, Residential Programs, December 1, 1969.

Billie G. Waers, Assistant Director, Alumni Development Fund, February 1, 1970.

Approved on motion by Regent Santee.

III. Section 13 and New College Allocations

At the December meeting (p. 10141) a partial allocation of Section 13 and New College Funds was approved for the third quarter of the 1969-70 fiscal year. There is a balance of \$7,120 that may be allocated for the third quarter.

President Hollomon recommended approval of the following allocation of Section 13 and New College Funds for the third quarter:

Renovation of Building 7-I, North Campus, for use as a Graduate School for the School of Art	\$6,202
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Approved on motion by Regent Neustadt.

IV. Fees

Bachelor of Liberal Studies

The Executive Committee of the College of Continuing Education has completed an extensive review of the fee schedule in the Bachelor of Liberal Studies degree program. In view of the increased costs of instruction, the increase in the cost of books supplied to students, and the past general increase in fees at the University, the Committee has recommended the following revised schedules of fees to be effective September 1, 1970:

	<u>Present</u>	<u>Proposed</u>
1. Admission fee (testing, orientation, and advisement)	\$ 50.00	\$ 50.00
2. Area Independent Study Enrollment fee (per area, includes use of all basic books)	200.00	250.00
3. Area Seminar fee (per seminar)	200.00	250.00
4. Inter-Area Enrollment fee	200.00	250.00
5. Inter-Area Seminar fee	300.00	350.00
Total cost per student	\$1,750.00	\$2,150.00

There has not been an increase in fees for the BLS program since June, 1967.

Tinker Air Force Base and Fort Sill Artillery and Missile Center

In order to bring the fee into line with that charged for graduate offerings at other off-campus locations, it is recommended that the fee at these two locations be increased from \$18 per credit hour to \$20 per credit hour, effective September 1, 1970.

Altus Air Force Base

It is recommended that the fee be increased at this location from \$18 per credit hour to \$30 per credit hour, effective September 1, 1970. This rather sharp increase is recommended after considering probable class size and the high cost of flying instructors to this location.

Advanced Programs

It is recommended that the Advanced Programs fee be increased from \$50 to \$60 per credit hour, effective September 1, 1970. This recommendation for a fee increase is made on the assumption that faculty and operation costs will continue to increase.

President Hollomon recommended approval of the fee revisions indicated above, subject to approval of the Oklahoma State Regents for Higher Education.

Approved on motion by Regent Huffman.

VI. Purchases

a. Tax-Free Alcohol

In November 1966 (p. 8744) the Regents authorized personnel at the Medical Center to execute various documents pertaining to the purchase of tax-free alcohol. Because of administrative changes which have already occurred and others which will be occurring in the near future, it is necessary to make certain changes in these designations.

Vice President Dennis has suggested that David C. Mock, M.D., Associate Dean, and Robert M. Bird, M.D., Associate Dean, be designated as the officials to sign for the School of Medicine and that Robert C. Terrill, Hospital Administrator, James L. Rice, Associate Hospital Administrator, and David A. Randall, Controller, be designated as the officials to sign for the University Hospitals.

President Hollomon recommended that the following Resolution be adopted authorizing those named above to sign the necessary documents connected with the withdrawal of tax-free alcohol:

Resolution

WHEREAS, the Board of Regents of the University of Oklahoma of the State of Oklahoma, under the law, designates methods of purchase for institutions under its control, and

WHEREAS, in connection with the withdrawal of tax-free alcohol from bonded warehouses, the Assistant Regional Commissioner of Dallas, Texas of the Treasury Department of Internal Revenue Service, Alcohol Tax Unit, of the United States of America, requires a resolution authorizing a certain person to sign on behalf of each said institution or department, to execute application for permit, renewal or amendments thereto, applications for permits to purchase, monthly reports, receipts for delivery of tax-free alcohol from bonded warehouses, and other documents required by the said department in connection with alcohol, with alcohol permit matters;

NOW THEREFORE, the Board of Regents hereby authorizes David C. Mock, M.D., Associate Dean, and Robert M. Bird, M.D., Associate Dean, of the School of Medicine of the University of Oklahoma, and Robert C. Terrill, Administrator of the University and Crippled Children's Hospitals, James L. Rice, Associate Hospital Administrator, and David A. Randall, Controller of the Medical Center, under whose supervision the alcohol is used in said institutions and departments, to execute applications for permits, renewal or amendments thereto, applications for permits to purchase, monthly reports, receipts for delivery of tax-free alcohol from bonded warehouses, and other documents required by the said department in connection with alcohol, with alcohol permit matters, for the institution or department opposite the name of said person:

David C. Mock, M.D., Associate Dean)	For the School of Medicine of
Robert M. Bird, M.D., Associate Dean)	the University of Oklahoma
Robert C. Terill, Hospital Administrator)	
James L. Rice, Associate Hospital Administrator)	For the University
David Randall, Controller)	Hospitals

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the official seal of the Board of Regents of the University of Oklahoma of the State of Oklahoma this the 16th day of January, 1970.

Approved on motion by Regent Santee.

b. Bread and Bread Products

President Hollomon said bids have been received for an exclusive contract to furnish specified bread and bread products for the Norman Campus of the University. Bids were requested for a six-month period and for a one-year period. The unit prices on each of the two bids received were the same for both periods of time. The bids received for a one-year period are as follows:

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Rainbo Baking Company, Oklahoma City	\$14,499.00
ITT Continental Baking Co., Oklahoma City	14,993.00

President Hollomon recommended that the contract for furnishing bread and bread products to the Norman Campus of the University for the period February 1, 1970 through January 31, 1971 be awarded to Rainbo Baking Company.

Approved on motion by Regent Santee.

c. Milk and Milk Products

President Hollomon said the following bids have been received for an exclusive contract to furnish milk and other dairy products for the Norman Campus of the University:

	<u>Six Months</u>	<u>One Year</u>
Beatrice Foods Company	\$58,074.80	\$104,739.60 (incomplete bid)
Fairmont Foods Company	69,852.50 (incomplete bid)	No Bid
Gilt Edge Farms	53,087.00	106,174.00
Kelly Farms	54,876.75	No Bid
Townley's Dairy Company	No Bid	109,649.00

President Hollomon recommended that the contract for furnishing milk and milk products to the Norman Campus of the University for the period February 1, 1970 through January 31, 1971 be awarded to Gilt Edge Farms, Norman.

Approved on motion by Regent Neustadt.

F. Operations and Physical Plant

I. New Construction

a. Basic Science Building

The Basic Science Building is now substantially complete and, with the consent of the contractor, has been occupied except for certain limited areas. Certain items remain to be completed or corrected but the Medical Center project coordinator and Physical Plant staff estimate that less than \$25,000 is required to cover these items.

President Hollomon recommended that the Basic Science Building be accepted subject to completion of the items on the punch list of deficient items and that the Regents authorize a payment to the contractor of all but \$50,000 of the contract price.

Approved on motion by Regent Davies.

b. Temporary Chilled Water System

At the July meeting (p. 9983) Kay Engineering Company was awarded the contract for furnishing and installing a temporary chilled water system for the Basic Science Building on the Oklahoma City Campus. This project is now completed with the exception of a disconnect switch which has not been delivered. A used switch has been furnished on a loan basis pending receipt and installation of the new item.

President Hollomon recommended the Regents accept this project subject to completion of the item mentioned above and, upon receipt of clearance from the bonding company, authorize a payment to the contractor of all funds retained with the exception of \$2,000.

Approved on motion by Regent Davies.

c. Report on Major Capital Improvements Program

As shown on the four pages attached, a report was presented to the Regents on major capital improvements projects now under construction and in various phases of planning on the Norman and Oklahoma City Campuses. No action was required.

II. Repairs, Remodeling, and Renovation

a. Change Order - Renovation of Couch Center

The following changes pertaining to the renovation of a part of the South Tower of Couch Center for the Post Office Department have been proposed:

- | | |
|---|----------------|
| 1. Change the locksets on 18 fire doors on 8th through 12th floors. Paint the doors the same color as now exists. | ADD \$1,181.26 |
| 2. Remove existing partition and furniture from the Facer-Cancellor Classroom in the northwest wing of the 10th floor. Revise the electrical wiring and fixtures. | ADD 1,089.63 |
| 3. Revise electrical wiring and outlets for the S.S.P.U. Classroom in the southwest wing of the 10th floor. | ADD 1,052.67 |
| 4. Furnish and install a 250 V/30A electrical outlet in the Reproduction Room in the southwest wing of the 12th floor. | ADD 207.91 |

5. Remove the electrical wall outlet and the flexible conduit in the center core rooms.	ADD	274.70
6. Remove the fire extinguisher boxes in the four stairwells of the 10th floor. Mount extinguishers on the wall. Fill openings in the wall with plywood panels and paint.	ADD	100.22
7. Relocate gypsum board partition in rooms E-749, E-1245 and W-1224.	ADD	178.00
8. Revise the electrical panel box and electrical wiring in the L.S.M. Classroom on the 10th floor.	ADD	715.33
9. Change two existing breakers from 20 amps to 30 amps circuits and replace wiring in two 110-220 outlets in the Facer-Chancellor Classroom in the northwest wing of the 10th floor.	ADD	<u>275.00</u>
TOTAL INCREASE		\$5,074.72

These changes have been approved by the University Architect, the Vice President for Operations, the Vice President for Research and Public Service, and the University Legal Counsel.

President Hollomon recommended approval of Change Order No. 1 increasing the contract with Tankersley and Sons, Inc. by \$5,074.72 for the renovation of the South Tower of Couch Center.

Approved on motion by Regent Huffman.

b. Cate Center Air Conditioning

President Hollomon said plans and specifications have been completed by Carnahan and Thompson, Engineers, covering air conditioning for two of the Cate Center buildings. These documents were available at the meeting.

President Hollomon recommended that the Regents approve the plans and specifications as presented and authorize advertising for bids on this project.

Approved on motion by Regent Davies.

IV. Contracts and Agreements

a. School of Dentistry Consultant Agreement

Dr. William E. Brown, Jr., Dean of the School of Dentistry, and Dr. Hansen, his Associate Dean for Planning, have reached a point in their plan development where they feel it is essential to have the services of a consultant to assist in the further development of plans for the School of Dentistry. Lester Gorsline and Associates were employed as consultants in the development of plans for the Basic Science Building and for the new University Hospital and were highly competent in providing the services required, especially in dealing with the federal granting agencies. Gorsline was also employed to assist in developing the preliminary work program for planning for the School of Dentistry. This phase has now been completed.

Under the proposed agreement, Lester Gorsline and Associates will provide detailed program planning for space, traffic flow, departmental relationships, detailed equipment planning, and the numbers of various personnel that will be required to operate the School. This kind of detailed planning is vital to a suitable grant application to the United States Public Health Service for monies for facilities and also will be mandatory if the architects are to have an appropriate document to develop the plans for the building.

The agreement will provide that the cost of these services will be \$83,000 plus necessary travel expenses, living expenses and telephone expenses while performing the services not to exceed 12% of the contract. The Medical Center plans to seek approval for the use of a portion of the 1968 bond issue to pay for planning services, including this agreement covering the School of Dentistry.

President Hollomon recommended the Regents enter into an agreement with Lester Gorsline and Associates on the terms and conditions outlined above and authorize the President and the Secretary of the Board to execute the necessary documents, subject to the availability of 1968 bond issue funds to cover all costs.

Approved on motion by Regent Neustadt.

Regent Huffman asked to be excused from the meeting to attend a funeral in Oklahoma City.

VIII. Leases and Easements

a. Amendment to Post Office Leases

The Regents and the United States Post Office Department have entered into two lease agreements whereby the Post Office has leased five and one-half floors of the South Tower of Couch Center (p. 9700 and 9858). The Post Office Department has requested that the Regents furnish maid and custodial service in the space rented. The Post Office has proposed a supplemental agreement to each of the two lease agreements. Under these supplemental agreements the Post Office Department will furnish all supplies, materials and equipment necessary to carry out the agreement. Under the terms

of the supplements, the University will be responsible for reasonable safekeeping of supplies and equipment. The University will furnish the personnel to perform the services and supervise the performance. It is provided in the agreement that in the event of wage rate increases or merit raises that the rental may be increased so that the University will not have to bear the cost of the increased wages without compensation from the United States Government. There will be an annual review for this purpose.

The rate of additional rental is as follows:

National Technical Training Center For floors 10, 11, 12	-	\$74,116.19 per annum
Field Operation Center For floors 8, 9, and ½ of 7	-	\$60,640.51 per annum

President Hollomon recommended that the Regents enter into the supplemental agreements as proposed by the United States Post Office Department and authorize the President and Secretary of the Board to execute all necessary documents.

Approved on motion by Regent Davies.

G. University Projects

I. Investments

President Hollomon called attention to the following investment maturities:

<u>MATURITY DATE</u>		
1-15-70	\$14,000 U.S. Treasury Bills--Murray Case Sells Foundation	
2-5-70	\$38,000 U.S. Treasury Bills:	<u>COST</u>
	Sallie B. Clark Loan Fund	\$ 11,674.36
	Will Rogers Mem. Sch. Fund	9,908.46
	Children's Mem. Hosp. Funds	9,908.46
	Murray Case Sells Foundation	5,842.77
	Total Cost	<u>\$ 37,334.05</u>
2-10-70	\$110,000 6.6% FNMA Bond	<u>COST</u>
	Helen B. Burton Fund	\$ 6,080.73
	Children's Mem. Hosp. Funds	32,314.41
	LaVerne Noyes Sch. Fund	6,819.22
	Lease & Royalty Fund	31,994.63
	Murray Case Sells Bldg. Fund	14,083.71
	Murray Case Sells Foundation	4,266.13

OFFICE OF FACILITIES PLANNING
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, JANUARY, 1970

PROJECTS UNDER CONSTRUCTION

Project Number	Project	Architect	Contractor	Contract Award Date	Original Contract Amount	Current Contract Amount	Status (% complete)	Contract Completion Date
NORMAN CAMPUS								
	Physical Sciences Center	Gumerson & McCormick	Rayco Const. Co.	Dec. 12, 1968	3,837,972	3,857,223	29%	Oct. 26, 1970
	Power Plant Expansion	Hudgins, Thompson, Ball & Associates, Inc.	Link Cowen Const. Co.	June 4, 1968	2,260,120	2,291,051	98%	Sept. 16, 1969
	Fine Arts Center	Howard, Samis, Lyons	Nashert Const. Co.	March 19, 1969	2,218,000	2,368,196	27%	Nov. 11, 1970
	Health Center	Jones, Halley, Bates, Riek	J.J. Cook Const. Co.	March 19, 1969	1,547,300	Same	19%	Sept., 1970
	Renovation of Couch Center South Tower for Postal Service Institute	Office of Facilities Plng.	Tankersley & Sons	July 8, 1969	244,500	249,299	99%	Nov. 1, 1969
	Nat'l Tech. Training Ctr.	Shaw and Shaw	Barbour & Short, Inc.	July 24, 1969	378,986	Same	53%	Feb. 8, 1970
	Research and Manufacturing Hangar (Interceptor Corp.)	Office of Facilities Plng.	Satellite Const. Co.	(Lease Agreement) July 31, 1969	185,000	Same	80%	Jan. 15, 1970
OKLAHOMA CITY CAMPUS								
	Basic Science Bldg.	Frankfurt, Short, Emery & McKinley	Blount, Barfell, Dennehy, Inc.	Sept. 14, 1969	3,007,200	3,054,647	100%	Aug. 4, 1969
	Addition to Animal House	Physical Plant Staff	Boles Const. Co.	March 19, 1969	34,110	Same	100%	Oct. 1, 1969
	Surgical Pathology Remodeling	Frankfurt, Short, Emery & McKinley	Wynn Const. Co.	Jan. 10, 1969	21,374	Same	100%	Sept. 19, 1969
	New University Hospital Phase I	Frankfurt, Short, Emery & McKinley	Harmon Const. Co.	July 2, 1969	11,959,000	Same	7%	July 2, 1972
	Temporary Cooling Facilities for Basic Science Building	Physical Plant Staff	Kay Engineering	July 8, 1969	109,760	Same	100%	Nov. 15, 1969
	Clinical Laboratory	Physical Plant Staff	Hugh Williams Const.	June 12, 1969	37,980	Same	100%	Nov. 1, 1969
	Radiology Addition	Afton Gille	Star Const.	Nov. 7, 1969	254,777	Same	22%	May 15, 1970

OFFICE OF FACILITIES PLANNING
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, JANUARY, 1970

PROJECTS IN VARIOUS STAGES OF PLANNING

Project Number	Project	Architect	Contract or Letter	Estimated Cost	Status	Est. Compl. Date-Plans	Est. Compl. Date-Const.
NORMAN CAMPUS							
	Athletic Dormitory	Coleman, Ervin, & Assoc.	L 10/16/67	850,000	The Board of Regents have approved final plans and specifications, but the project is dormant because of lack of funding.		
	Swimming Pool	Fritzler, Knoblock, Furry	C 03/02/69	250,000	The revised grant application for \$98,101 to the Bureau of Outdoor Recreation has been submitted to the Oklahoma Industrial Development and Park Development and Park Department . A scheduling agreement between the University and the City of Norman is now being prepared to be submitted to the Bureau of Outdoor Recreation.		
	Physical Education and Recreation Center	Reid & Heep	L 10/05/66	4,965,000	In view of recent decisions regarding the funding problems associated with the University Arena the Student Senate has voted this project a very low priority--and suggests that it can be funded through sources not including student fees. In view of this decision, programming and initial design work remains dormant.		
	University Arena	Sorey, Hill, Binnicker	L 05/05/66	6,000,000	Preliminary drawings have been accepted and construction documents will be prepared as soon as funding for the project has been completed.		
	Student Activities Center	Noftsgar & Lawrence	L 07/22/68	Undetermined	As a result of the Student Senate decision regarding the Physical Education and Recreation Center (noted above) programming studies for this facility are being reactivated. Because of graduation and changes in responsibilities, etc. the Use Planning Committee is being reconstituted and completion of the written program is anticipated in the near future.		
	Undergraduate Library	Shaw and Shaw	L 02/08/66	4,634,000	Implementation of this project is contingent on allocation of funds from the current Capital Improvement Bond Issue.		
	Aero Commander	Hudgins, Thompson, Ball	L 12/12/68	1,567,112	Final plans and construction documents are complete, but North American Rockwell and the University have not finalized lease agreement.		

OFFICE OF FACILITIES PLANNING
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT,

PROJECTS IN VARIOUS STAGES OF PLANNING

Project Number	Project	Architect	Contract or Letter	Estimated Cost	Status	Est. Compl. Date-Plans	Est. Compl. Date-Const.
NORMAN CAMPUS (continued)							
	Merrick Computing Center	Reynolds and Morrison	C 06/12/69	250,000	Architects are revising initial schematic plans following review by Computing Center officials, and are moving into design development.		
	Severe Storms Lab	Otha Wolf	L 10/12/67	550,000	Verbal assurance of federal funding has been received. Schematic plans have been revised and are currently under consideration by Nat'l Severe Storms Lab personnel.		
	Law School	Whiteside, Schultz & Chadsey	L 02/08/66	3,709,000	Basic schematics developed by architects during 1965/66. Upon completion of an academic program by the Law Center Commission, a design program will be developed with staff assistance from the Office of Facilities Planning and it is anticipated that previously developed schematic planning will be completely re-done.		
	Life Sciences Center	McCune, McCune & Associates	L 02/08/66	2,780,000	Project is dormant in anticipation of funding decisions by the Higher Regents. A Use Planning Committee has been established and the work which has been executed on this project will be reviewed prior to further design development.		
	General Purpose Hangar	Office of Facilities Planning	04/11/68	172,894	Bids and lease agreement have been accepted by the Regents. Lease agreement and construction contract have been executed and construction will begin in the near future.		
OKLAHOMA CITY CAMPUS							
	Student Housing - Self Liquidating Bonds	Murray, Jones, Murray	L 03/15/68	5,521,000	Status of the bond market is delaying the financing of this project. Appraisals have been made and negotiations for purchase of land to begin soon.		
	New Library - Computer Building	Sorey, Hill, Binnicker	Architect by Donor	4,216,754	Schematics prepared for use in grant request. Request approved by National Library of Medicine, but not funded to date.		
	Central Power Plant	Carnahan & Thompson, Engrs-Turnbull & Mills, Inc., Archs	L 07/24/69	Undetermined	Schematics and project cost being developed. Anticipate financing through the revenue bonds.		
	School of Health	Murray, Jones, Murray	L 05/28/69	Undetermined	Plan to submit federal grant application in March.		

PROJECTS IN VARIOUS STAGES OF PLANNING
(Continued)

Project Number	Project	Architect	Contract or Letter	Estimated Cost	Status	Est. Compl. Date-Plans	Est. Compl. Date-Const.
OKLAHOMA CITY CAMPUS (continued)							
	Faculty Facilities	Wright & Selby	L 05/28/69	Undetermined	Plan to submit federal grant application in March.		
	Renovation, Dept. of Microbiology and Immunology	Physical Plant Staff		35,000	Plans have been submitted for approval by the National Institutes of Health. Project will be advertised for bids upon receipt of that approval.		

January 16, 1970

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MATURITY
DATE

COST

	Noble Auxiliary Flying Field Sales Account	\$ 792.19
	David Pyle Mem. Sch. Fd.	11,699.25
	E. A. Walker Fund	1,399.73
	Total Cost	<u>\$109,450.00</u>
2-16-70	\$50,000 Liberty National Corp. Commercial Paper--Noble Auxiliary Flying Field Sales Account	
2-19-70	\$177,000 U.S. Treasury Bills--Noble Auxiliary Flying Field Sales Account	
	\$2,000 U.S. Treasury Bills--Lease and Royalty Fund	

President Hollomon recommended that the Regents authorize an amount not to exceed \$14,000 from the Murray Case Sells Foundation for use as required matching of National Defense Student Loan money for the spring semester 1970.

He recommended also that the Trust Officer of the University, with approval of the President of the Board, be authorized to invest other funds as may become available on the above maturity dates in short-term government or commercial securities as will produce the best results.

President Hollomon reported J. & W. Seligman & Co. has recommended the sale of 190 shares of Tandy Corporation and the purchase of 75 shares of National Cash Register.

President Hollomon recommended approval of these transactions and adoption of the following Resolution:

RESOLUTION

RESOLVED, that the Regents of the University of Oklahoma at a regular meeting held January 16, 1970, at which a quorum was present and voting throughout, do hereby authorize the sale of 190 shares of Tandy Corporation common stock;

BE IT FURTHER RESOLVED, that R. Boyd Gunning, Trust Officer of the University of Oklahoma, be and he is hereby authorized and empowered to sign and endorse on behalf of said Regents of the University of Oklahoma the stock certificate mentioned above and by these presents we do hereby ratify and confirm the said endorsement;

BE IT FURTHER RESOLVED, that the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the above action.

At the December 11 meeting (p. 10151) a contract for the purchase of the Yorkshire Apartment complex was approved. The President and Secretary of the Board of Regents were authorized to execute all necessary instruments required to complete this transaction. The purchase was closed on December 31, 1969. The contract calls for the payment of \$50,000 on the date of closing as presented in a memorandum describing the proposed transaction dated December 11, 1969. President Hollomon recommended that a loan of \$50,000 be made for this purpose from the Murray Case Sells Building Fund with the understanding that this fund will be reimbursed from earnings on operation of Yorkshire Apartments.

After consulting with J. & W. Seligman and Company, a plan was arrived at whereby the seller, Mr. William Francis, would take 811 shares of Kroger Company stock at 28¼ and the balance of the down payment of \$50,000 in cash. In order to produce a cash balance in the Sells fund sufficient to cover this payment, it was recommended that 300 shares of Baker Industries, Inc., be sold. In order to accomplish this, it is proposed that shares of stock be transferred in compensating amounts by various funds as indicated below:

	<u>Sale to Sells Building Fund</u>	<u>Purchase from Sells Building Fund</u>
Will Rogers Memorial Sch. Fund	300 sh Baker Indus.	121 sh Melville Shoe
David Pyle Mem. Sch. Fund	212 sh Kroger Co.	30 sh Honeywell 1 sh IBM 11 sh Polaroid
Children's Mem. Hospital Funds	345 sh Kroger Co.	100 sh Warner Lambert 7 sh IBM

Cash necessary to balance the transactions in each fund will be credited from the Murray Case Sells Building Fund to the other funds involved.

President Hollomon recommended that the Regents approve and ratify the action stated above and that the following Resolutions required to complete the transaction be ratified and made a part of the minutes of the Regents' meeting held December 11, 1969:

RESOLUTION

RESOLVED, that the Regents of the University of Oklahoma at a regular meeting held December 11, 1969, at which a quorum was present and voting throughout, do hereby authorize the sale, assignment and transfer of the following 811 shares of stock in Kroger Company:

30 shares - Certificate #NO-131269
15 shares - Certificate #NO-131268
100 shares - Certificate #NO-233740
100 shares - Certificate #NO-233741
100 shares - Certificate #NO-233742
100 shares - Certificate #NO-233866
100 shares - Certificate #NO-233867
100 shares - Certificate #NO-233865
66 shares - Certificate #NO-131290
100 shares - Certificate #NO-233864

BE IT FURTHER RESOLVED, that R. Boyd Gunning, Trust Officer of the University of Oklahoma, be and he is hereby authorized and empowered to sign and endorse on behalf of said Regents of the University of Oklahoma the stock certificate mentioned above and by these presents we do hereby ratify and confirm the said endorsement;

BE IT FURTHER RESOLVED, that the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the above action.

RESOLUTION

RESOLVED, that the Regents of the University of Oklahoma at a regular meeting held December 11, 1969, at which a quorum was present and voting throughout, do hereby authorize the sale, assignment and transfer of the following 300 shares of stock in Baker Industries, Inc.:

100 shares - Certificate #C-13578
100 shares - Certificate #C-13577
100 shares - Certificate #C-15018

BE IT FURTHER RESOLVED, that R. Boyd Gunning, Trust Officer of the University of Oklahoma, be and he is hereby authorized and empowered to sign and endorse on behalf of said Regents of the University of Oklahoma the stock certificate mentioned above and by these presents we do hereby ratify and confirm the said endorsement;

BE IT FURTHER RESOLVED, that the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the above action.

On motion by Regent Neustadt, all of the above recommendations on investments were approved and the Resolutions adopted.

VI. Gifts and Bequests

- a. James H. Bushart Gift

January 16, 1970

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President Hollomon reported a gift has been received from James H. Bushart, M.D., of Lawton, of 8 shares of Holiday Inn stock given in memory of Wilbert Lewis, M.D., also late of Lawton. This gift is to be used to establish a memorial in the name of the late Dr. Lewis at the discretion of the Vice President for Medical Center Affairs.

President Hollomon recommended that the sale of 8 shares of Holiday Inn stock be authorized and the following Resolution adopted:

RESOLUTION

RESOLVED, that the Regents of the University of Oklahoma at a regular meeting held January 16, 1970, at which a quorum was present and voting throughout, do hereby authorize the sale of 8 shares of common stock in Holiday Inns of America, Inc. held in the name of the University of Oklahoma College of Medicine, certificate #N0106288;

BE IT FURTHER RESOLVED, that R. Boyd Gunning, Trust Officer of the University of Oklahoma, be and he is hereby authorized and empowered to sign and endorse on behalf of said Regents of the University of Oklahoma the stock certificate mentioned above and by these presents we do hereby ratify and confirm the said endorsement;

BE IT FURTHER RESOLVED, that the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the above action.

Approved on motion by Regent Neustadt.

b. Bequest from Harry S. Miller

On November 18, 1969, the Medical Center received a notice of a bequest from Harry S. Miller, deceased, to the Children's Memorial Hospital. They were notified that the Attorneys for the estate, Anderson, Blair and Grace, of Fort Myers, Florida were preparing the necessary paperwork for the administration of the estate. On December 9, 1969, the attorneys forwarded the necessary papers to the Medical Center for a short form of probate. In order that the estate may be administered in the most economical way they have requested that all creditors and beneficiaries enter in the application for appointment of a Commissioner. It appears that the University's bequest will be around \$2,000.

President Hollomon recommended that the Regents agree to the short form of probate and authorize the President of the Board of Regents to execute such documents as may be in order that the University may receive the bequest.

Approved on motion by Regent Davies.

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President Hollomon requested permission to add to the agenda an item pertaining to the appointment of a Provost. The Regents unanimously agreed to consider the matter at this meeting.

President Hollomon said establishment of the post of Provost was recommended in "The Future of the University" and was supported by a Committee on the Provost and Academic Administration which was appointed last year. The Provost Search Committee then was appointed and their report was presented to the President in December. Dr. Hollomon said that Dr. Pete Kyle McCarter was the unanimous choice of this committee, and that the committee's selection has received strong support in a canvass of faculty members.

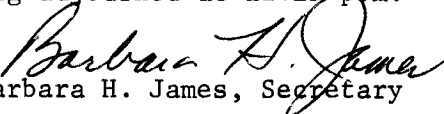
As Provost, Dr. McCarter will be responsible to the President for internal academic affairs and, after the President, will be the highest ranking officer of the University and will take the place of the President in his absence. He will be responsible for recommending the academic program and budget of the University as well as for appointments of faculty members.

President Hollomon recommended that the position of Provost of the University be established and the current position of Vice President for Academic Affairs be eliminated and that Dr. Pete Kyle McCarter be appointed Provost of the University effective immediately.

The recommendation was unanimously approved on motion by Regent Santee.

Regent Santee suggested a resolution be prepared and presented to Steve Owens, winner of the 1969 Heisman Memorial Trophy, commending him for his personal accomplishments and the great honor he has brought to the University. All members of the Board agreed that this should be done.

There being no further business the meeting adjourned at 12:15 p.m.


Barbara H. James, Secretary

Others present at the meeting:

Elizabeth Stubler, Office of Public Information
Gary Williams, Assistant Legal Counsel
W. R. Campbell, University Architect
Terry Black, Oklahoma Daily
Fred Mitchell, Oklahoma Daily
Karen Vinyard, Oklahoma Daily
Mike Hollander, Oklahoma Daily

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Beth Resler Watson, Norman Transcript
Mike Flanigan, Tulsa World
Mike Hammer, Oklahoma City Times
Jane Earle, Oklahoma Journal
Connie Ruggles, Sooner Magazine
Ladd Greeno, Student President
Carl Edwards, Student Government
Tom Zongker, student

RETURN TO: BARBARA
EXHIBIT A JAMES

REPORT OF THE LAW CENTER COMMISSION

Preface

Pursuant to its charter, the Law Center Commission respectfully submits its report with respect to (a) functions and programs to be carried out in the new Law Center, (b) plans for implementing the action of the Regents of the University of Oklahoma on November 14, 1968, and (c) new building requirements to meet the long-range needs, goals and purposes of the Law Center. This report is submitted with the understanding that the Law Center shall be established to perform correlated functions and that it must be an institution of the highest quality.

The Board of Regents of the University of Oklahoma established the Law Center and decreed that it should be great among legal institutions. President Hollomon set the course toward greatness through pursuit of excellence. We have been commissioned to design the organizational structure of the Center to achieve the goals which the Board of Regents and the President have set.

Before the creation of this Commission, a study was made of the University during which many panels reported to the Executive Planning Committee. The panel concerned with legal education was composed of lawyers, teachers, judges, psychologists, and sociologists, representing diverse interests and viewpoints in law and related disciplines. After careful study, the panel submitted detailed recommendations concerning the organization and financing of a Law Center. The panel found that the Law School had not received adequate financial support and that

it had received less than half of the money that was appropriated to the University on the enrollment of the Law School. Therefore, the panel recommended the establishment of a separate budget for the Law School.

The forty-four recommendations of the panel, with appropriate commentary, were submitted to the Board of Regents. So far, all of those recommendations have not been accepted or approved. However, in its action establishing the Law Center, the Board of Regents, acting through President Hollomon, has committed the University to the following goals:

- (1) Priority for construction of the New Law Center facilities which will include adequate space for small classrooms and seminars, moot court, research and public service activities, faculty office space and an expanded library served by the latest storage and retrieval equipment;
- (2) A student-faculty ratio comparable to the top law schools in this country;
- (3) Faculty salaries competitive nationally to hold and continue to attract the best law teachers and legal scholars;
- (4) A library that is not only among the best in the region but that leads in the most advanced research aids and techniques;
- (5) Support for expanded legal research and public service activities such as service to the legislature, law and science, space law, law enforcement and judicial administration.

This call to greatness carried with it a commitment to provide adequate funds to support the above described goals and to include a Law Center building as a priority item recommended to the State Regents for funding from a bond issue which has since been approved by vote of the people of Oklahoma.

In preparing a plan for the Law Center, the Commission has kept before it the goals which were announced by the Board of Regents and it has given careful consideration to the Plan for the Future of the University and the report of the Legal Panel of the Committee on Graduate and Graduate Professional Education. It has taken into account the standards and requirements of the Association of American Law Schools and the American Bar Association relating to the approval of law schools and the requirements of the Oklahoma Bar Association relating to the pre-law and law training required of candidates for admission to the Oklahoma Bar. The Commission has at all times recognized that law and the study of law transcends the boundaries of conventional disciplines and permeates all of society, that the Law Center must be dedicated to the law's total involvement in human affairs, and that its broad objective must be the administration of justice under a system which maintains an orderly society and yet preserves the essential dignity of the individual.

With the described goals and policies in mind, the Commission concerned itself not only with the functions to be performed by the Center but also considered the administrative structure best suited to assure quality performance of the functions. The Commission has completed its plan for the Law Center. The plan provides

for a firm administrative structure so that the Center can effectively discharge those responsibilities which are now recognized to be most urgent. The plan also provides, however, for administrative flexibility so that the Center can effectively respond to demands that may be made upon it in the future.

In form, the report is divided into four parts: Part One, "Functions of the Law Center;" Part Two, "Administrative Structure of the Law Center;" Part Three, "Financial Requirements of the Law Center;" and Part Four, "Building Requirements of the Law Center."

PART ONE

Functions of the Law Center

The functions listed below and more fully described herein are to be performed by the Law Center. Those functions were selected and assigned to the Law Center because of the special qualifications of a Center to perform each function assigned and because of the special relation that exists among such functions.

Functions to be performed by the Law Center are listed immediately below in order of priority:

- I. Professional Training in Law;
- II. Publication of Legal Periodicals;
- III. Continuing Legal Education;
- IV. Organized Legal Research Projects and Public Service;
- V. Non-Professional Legal Training;

- VI. Interdisciplinary Research Projects;
- VII. Service Courses for the Oklahoma System of
Higher Education.

The College of Law now performs the function of professional Training in Law. It will be integrated in the Law Center as the Law School and will continue to perform such function. All other functions are related to the Law School and by virtue of such relation are related to each other.

SEPARATELY BUDGETED FUNCTIONS
OF THE
LAW CENTER

II.

PUBLICATION OF
LEGAL
PERIODICALS
DIVISION

III.

CONTINUING LEGAL
EDUCATION
DIVISION

VII.

SERVICE COURSES FOR
THE OKLAHOMA SYSTEM OF
HIGHER EDUCATION
DIVISION

I.

THE
LAW
SCHOOL
(Professional Training
in Law)

IV.

ORGANIZED LEGAL
RESEARCH PROJECTS
AND
PUBLIC SERVICE
DIVISION

VI.

INTERDISCIPLINARY
RESEARCH
PROJECTS
DIVISION

V.

NON-PROFESSIONAL
LEGAL
TRAINING
DIVISION

I.

PROFESSIONAL TRAINING IN LAW

(The Law School)

The most important function of the Law Center will be Professional Training in Law, and the quality of the Law Center will necessarily be in direct proportion to the excellence of the Law School. This was recognized by the Regents of the University of Oklahoma when they committed the University to the following described goals:

- a. A student-faculty ratio comparable to the top law schools in the country;
- b. Faculty salaries competitive nationally to hold and continue to attract the best law teachers and legal scholars;
- c. A library that is not only among the best in the region but that leads in the most advanced research aids and techniques.

In order to achieve the substance of the first described goal, the Law School should have a faculty/student ratio of not less than 1/15 F.T.E. At the projected enrollment for 1969-70, this will require a minimum of 32 F.T.E. faculty members.

True excellence in legal education in Oklahoma will not be achieved simply by making an adjustment to obtain a faculty/student ratio mathematically comparable to those of the top law schools, without taking into account other factors. In a law school with an enrollment of over a thousand students excellence can be

achieved and a great variety of programs and wide offering of elect. e courses are possible with a faculty/student ratio of more than 1/20. This is possible because a large number of students can be accomodated in large sections of certain courses, leaving many faculty members available for seminars and for specialized courses and programs in which the number of students participating are small compared to the number of faculty involved. On the other hand, a law school with an enrollment of three-hundred cannot achieve excellence and can offer no more than the standard core curriculum with a faculty/student ratio of 1/20.

True excellence in legal education can be achieved only when we are able to offer special programs, elective courses including interdisciplinary courses, and closely supervised laboratory courses in legal research; legal writing; advocacy; counseling; and estate, business, and community planning. In Oklahoma, special programs and elective courses and special laboratory courses cannot be offered unless it has a faculty/student ratio that is better than the large top law schools and at least equal to the small top law schools. For example, without regard to the quality of the faculty, Oklahoma must have a faculty/student ratio that is better than that of Harvard Law School, if it is to approach the program offered by the large top law school. It must have a faculty/student ratio that at least equals that of Yale and the University of Chicago if it is to approach the program offered by those small top law schools.

True excellence in legal education also requires that the Law School and its faculty incessantly strive to advance the frontiers

of knowledge by creative scholarship. This can only be achieved by maintaining a faculty/student ratio that will permit and encourage faculty members to engage in personal research and writing in their respective fields of special competence.

If true excellence is to be achieved, and if the quality of legal education in Oklahoma is to approach that offered by the top law schools, a formula must be established which will yield funds sufficient to maintain an actual ratio of 1/15. If such action is taken and legal education is afforded its proper support, the Law School will find it possible to attract a quality of scholar to its faculty that it could not otherwise attract, regardless of the salary scale established. It will also attract a quality of student which it could not otherwise attract.

The Law School must be planned so that programs for advanced professional training beyond the first professional degree can be implemented. The programs will be of two distinct types.

One type of program will be designed to provide resident graduate study for scholars who desire to pursue intensive study, conduct research, and write on subjects that are peculiarly related to Oklahoma and the Southwest. This type of program should be deferred until the Law School has reached such a stature that scholars of the highest quality will be attracted.

Another type of program will be designed for Oklahoma attorneys and jurists who desire to increase their competence in a special field of the law by systematic and disciplined study. Programs for jurists must be implemented immediately. Programs for specialization by attorneys should be implemented now, but recognition of

achievement in the specialties should be deferred until such time as the legal professions gives recognition to specialists in the practice of law.

An absolute essential to any and all programs of the Law School is a law library which not only contains a minimum collection of volumes and titles, but which also lends itself readily to use for any purposes.

In the matter of providing undergraduate professional training, the law library must perform the function of a training laboratory. Book collections and working spaces must be available so that students and student groups may be supervised in the process of learning research techniques.

In the matter of graduate study and faculty research, the law library is comparable to a research laboratory. Book collections and working spaces must be made available so that faculty and students can conduct uninterrupted research. It is essential that the latest research aids and techniques and advanced methods of information retrieval be available.

Set forth below in outline form are the functions which the Law School is to perform.

I. Training for First Professional Degree.

A. Course studies. (The underlined titles are illustrative course titles taken from the 1963-70 Bulletin for the College of Law. Many of the listed courses should appear in more than one category. The present size of the law faculty makes it impossible to offer all of the courses at this time.)

1. Theory Courses.
 - a. Jurisprudence.
 - b. Legal History.
 - c. Legal Process.
 - d. Comparative Law.
 - e. Etc.
2. Doctrine and Method Courses.
 - a. Contracts.
 - b. Torts.
 - c. Property.
 - d. Criminal Law.
 - e. Procedure.
 - f. Constitutional Law.
 - g. Etc.
3. Content Courses.
 - a. Commercial Transactions
 - b. Taxation.
 - c. Oil & Gas.
 - d. Labor Law.
 - e. Domestic Relations.
 - f. Regulated Industries.
 - g. Etc.
4. Interdisciplinary Courses.
 - a. Law and the Behavioral Sciences.
 - b. Law and Medicine.
 - c. Urban Environment Management.
5. Seminars.
 - a. Civil Liberties Seminar.

- b. Correctional Administration Seminar.
- c. Federal, State, and Interstate Relations Seminar.
- d. Problems of the Juvenile Offender. Seminar.
- e. Tax Policy Seminar.
- f. Etc.

B. Laboratories.

- 1. Research (Legal Research I).
- 2. Scholarly writing.
 - a. Legal Research II.
 - b. Law Review.
- 3. Advocacy.
 - a. Practice Court.
 - b. Appellate Advocacy.
 - c. Moot Court Competitions
- 4. Drafting
 - a. Legislation
 - b. Pleadings.
 - c. Legal Instruments.
- 5. Title examination and curative work.
- 6. Estate and business planning.
- 7. Counseling.

C. Internship.

- 1. Judicial.
- 2. Administrative.
- 3. Private Practices.
- 4. Public Clinics.

5. Voluntary Student Programs.

II. Advanced Professional Training.

A. Trial Attorney.

1. Trial Tactics and Techniques.
2. Techniques of Practice before Regulatory Agencies.
3. Advocacy.
4. Law-Science and Law-Medicine Studies.
5. Research in Improvement of Administration of Justice.

B. Office Attorney.

1. Office Practice and Management.
2. Title Examination.
3. Preparation of Documents for Regulatory Agencies.
4. Business and Estate Planning.
5. Taxation.
6. Local Government Regulation.

C. Jurist.

1. Study of Court Systems.
2. Study of Procedure.
3. Study of Judicial Administration.

D. Special Study and Research Programs.

1. Interdisciplinary studies.
2. Research and writing under study programs oriented to Oklahoma or the Southwest.

III. Maintenance of Law Library.

IV. Contribution to Legal Scholarship.

(Research and writing of faculty and student.)

II.

PUBLICATION OF LEGAL PERIODICALS DIVISION

As part of the Law School function, but as a separately budgeted function, legal periodicals shall be published.

The Oklahoma Law Review shall continue to be published, with authority for management vested in the Law Review Staff under its Constitution. Subject to review by the faculty of the Law School, the Law Review Staff shall also make decisions with respect to subscription rates, advertising rates and shall control its own budget.

The Journal on Legislation and other publications shall be published under review of the faculty when sufficient financial support is provided.

Any and all copyrights on publications published by this Division shall be held by the Law School and any royalty payments or charges for permission to use copyrighted material shall be added to the budget of this division.

III.

CONTINUING LEGAL EDUCATION DIVISION

The Continuing Legal Education Division shall be a separately budgeted division of the Law Center. It shall conduct seminars, institutes and courses for the bench and bar, and it shall publish for distribution at its programs or for sale materials for the

bench and bar. Copyrights on such publications shall be held by this division. Receipts from the sale of its publications and any royalty payments or other money received for permission to use its copyright material shall be added to the budget of the Continuing Legal Education Division.

The Director of this division shall work in close cooperation with the Chairman of the Continuing Legal Education Committee of the Oklahoma Bar Association.

The CLE function has been performed at various times as a co-operative effort of the Oklahoma College for Continuing Education and the College of Law. Since 1966, there has been a full-time Director of Continuing Legal Education who has operated under the auspices of the Business and Industrial Services of the OCCE.

When the present Director of CLE undertook his duties in 1966, only a few courses were offered each year. In 1969, approximately forty courses are offered annually as a part of a sustained program. Many of the courses are offered in the building of the College of Law and are designed to be attractive to both practicing attorneys and law students.

In 1966, upon the recommendation of the faculty of the College of Law the State Regents for Higher Education changed the requirements for graduation from the College from 86 to 90 credit hours and provided that not less than four nor more than eight of such credit hours must consist of courses of training in applied skills. In 1967, with the financial support of the Oklahoma Bar Foundation, special courses were developed which were designed to provide training in applied skills to the law student and to provide

continuing and advanced training for members of the bar. In 1969, academic credit will be granted to law students for successful participation in such courses. At least twelve of the courses will be offered each year.

Because of the close connection in purpose between CLE and professional training in law, and because of the common need for special facilities, such as a complete law library that can be shared, CLE shall be performed by the Law Center as one of its functions.

IV.

ORGANIZED LEGAL RESEARCH PROJECTS AND PUBLIC SERVICE DIVISION

The Organized Legal Research Projects and Public Service Division shall be divided into three separately budgeted sections for the performance of separate but administratively related functions.

One section will be the Organized Research Section. It will be charged with obtaining and performing special research projects under special grants or as funded by the legislature, business corporations, foundations, or others.

The second section will be the Section of Institutes. A director of the section will be responsible for the administrative coordination of various Institutes that may be established, in accordance with current needs and demands. Institutes that may be expected to be established on a permanent basis are listed below. Others may be added as justified.

- a. Judicial Administration Institute.
- b. Natural Resources Institute.
- c. Space Law Institute.

- d. Local Government Institute.
- e. Criminal Justice Institute.
- f. Law Revision Institute.
- g. Environmental Control Institute.
- h. Urban Development Institute.
- i. Law and Behavioral Service Institute.

A third section will be the Legal Clinic for Indigents Section. Such section could readily be established primarily with funds that are made available under federal programs to provide legal services for the indigent. The section would render a valuable public service and, very important, provide the means of making a clinical experience available to law students under proper supervision.

V.

NON-PROFESSIONAL LEGAL TRAINING DIVISION

The Non-Professional Legal Training Division will be responsible for providing non-professional legal training under degree programs, vocational programs, and programs designed for persons who are already qualified in professions other than the legal profession.

The degree programs for non-professional legal training will be both undergraduate and graduate and will be designed to provide a major course of study for students who are working toward a bachelor's degree and to provide advanced study in depth for students who are working toward a master's degree. When authorized, such degrees should be designated as the Bachelor of Science

in Law and Master of Science in Law.

The vocational programs will be designed to provide special training for persons who have a special need for a knowledge and understanding of law and the administration of justice. Such persons may be engaged in public service as law enforcement officers, court clerks, county clerks, county treasurers, court reporters, etc. They may also be engaged in private employment as clerks, secretaries, stenographers, and other employees of private law firms. Certificates of achievement may be granted, but the programs will not be designed to be degree programs.

Programs designed for persons who are already qualified in professions other than the legal profession will offer specialized courses of special importance to the professions involved. For example, special courses in Torts, Evidence, Criminal Law, Estate and Business Planning would be of great interest to persons who are engaged in the practice of medicine; special courses in basic Property Law and Contract Law should be of special interest to engineers and geologists.

In those instances where this function is now performed in whole or in part by another agency or part of the University, the Law Center will not undertake a program that will conflict with the existing program without the concurrence of such other agency or part of the University.

VI.

INTERDISCIPLINARY RESEARCH PROJECTS DIVISION

The Interdisciplinary Research Projects Division will be responsible for planning and conducting interdisciplinary studies in

which law and legal concepts are involved and which are not offered as a part of the Law School curriculum. Great care must be taken in the initial planning to avoid confusion with respect to the meaning and the purpose of interdisciplinary studies.

The purpose of the interdisciplinary studies will be to conduct team studies in which lawyers and non-lawyers participate. An individual who participates will do so for the purpose of developing a better understanding of his own discipline rather than for the purpose of mastering a new one. The purpose of the team study will be to detect principles and concepts that lie undetected or undeveloped in the interstitial areas between established disciplines and to discover new and alternative solutions to known and anticipated social problems.

Illustrative of the type of study undertaken as an interdisciplinary effort is a study of the basis for criminal responsibility and the purpose of punishment. Such a study would necessarily involve an analysis of our present archaic method of dealing with persons who cannot or who will not conform to our required standards of behavior.

This division will not be responsible for conducting interdisciplinary studies for which academic credit is given by the Law School, and it is not responsible for providing the type of training to be offered by the Non-Professional Legal Training Division and Service Course Division.

VII.

SERVICE COURSE DIVISION

The Service Course Division will be designed to plan and offer

service courses in law for all of the institutions in the Oklahoma System of Higher Education. Such courses will be provided upon the request of the institution desiring the course, and credit for the course will be granted by such institution. Credit for such courses may be applied to satisfy prescribed degree requirements for any degree other than a professional law degree.

Service courses may be of two types. One type is the course which deals with a subject matter that falls within the special competence of a person trained in law. An example of such a course is Constitutional Law which is included in many curricula outside of the Law School.

Another type of service course is one which is specially designed to provide concentrated information with respect to the application of law to a special area of interest. Examples of such courses are the various business law courses. Other examples are courses in Water Law, Natural Resources Law, Property Law, Contract Law, Administrative Law, all designed specially for students pursuing courses of study other than Law.

Because such a program would be a complete innovation, a realistic estimate of the demand for service courses cannot be made. Accordingly, requests for service courses must be made at least one year in advance of the offering of the course so that the Service Course Division can be activated and prepare a budget. Until a request is received, no budget will be prepared for the division. Before service courses are activated, any administrative function of the Service Course Division will be performed as directed by the Law Provost.

PART TWO

ADMINISTRATIVE STRUCTURE OF THE LAW CENTER

The Law Center shall be under the direction of the "Law Provost" who shall also be Dean of the Law School. He will be in charge of and accountable for the performance of all functions of the Law Center, and he shall be responsible only to the President of the University for the operation of the Law Center. However, for routine matters the President may act through the academic provost or other university officials.

The budget request of the Law Center and all recommendations for promotion and tenure of personnel on the budget of the Law Center or any of its divisions shall be submitted by the Law Provost directly to the President's Office for final action and approval by the President and Regents of the University and the State Board of Regents. The budget request of the Law Center or any of its divisions, including the Law School, shall not be submitted to or considered by any university committee or council composed of faculty members of other departments notwithstanding the fact that the action of such committee or council is only advisory.

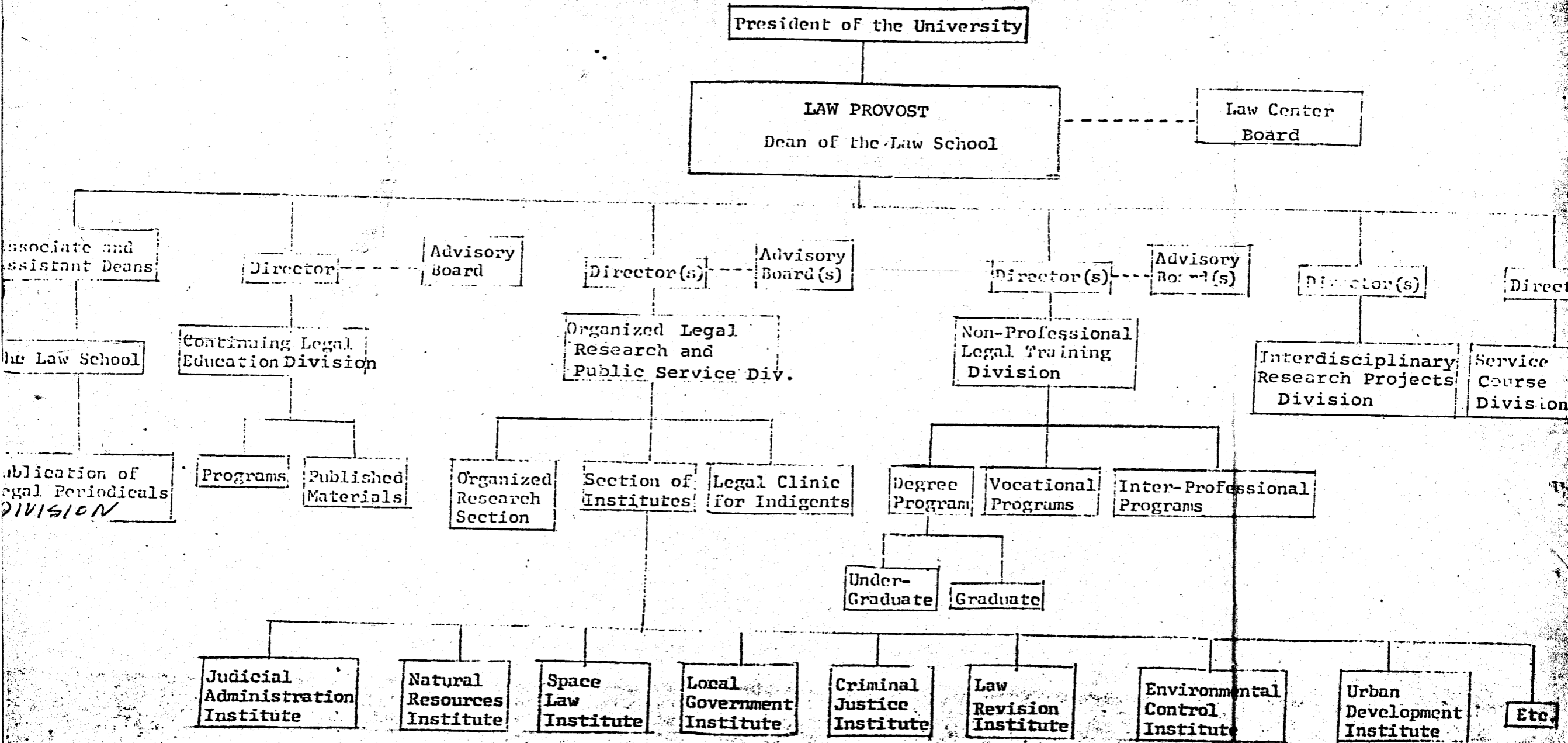
There shall be a Law Center Board to assist and advise the Law Provost in formulating policies and procedures with respect to the operation of the Law Center and the correlation of its functions and in making appointments to the Boards created for the various departments. The Law Center Board shall consist of fifteen members, including: the Law Provost, who shall be Chairman; the President of the Oklahoma Bar Association, or his designee; the Executive Director of the Oklahoma Bar Association;

or his designee; the Chairman of the Commission on Legal Education and Admission to the Bar, or his designee; the President of the Board of Governors of the Student Bar Association, or his designee; the President of the Oklahoma Senate, or his designee; the Speaker of the Oklahoma House of Representatives, or his designee; three members of the Law School faculty; to be selected annually by the Law School faculty; three members of the University faculty selected by the President of the University, and two members at large; to be selected annually by the other members of the Board.

Although the Law Center will operate as an integrated unit and its functions will be correlated, it will be divided by function into divisions for purposes of administration, and each division shall be separately budgeted in order to preserve the fiscal integrity and priority of each function. The Law Provost, with the advise of the Law Center Board, shall have the authority, however, to transfer unused and uncommitted funds from the budget of one division to the budget of one or more other divisions within the overall Law Center budget.

A function assigned to the Law Center will be undertaken and implemented only when sufficient financial support is assured to conduct a program of the highest quality. Functions will be undertaken and performed in the order of priority shown in Part One of this report and in accordance with the projected plan of development described in Part Three of this report. The order of priority and the plan of development was developed on the basis of the contribution which the function can be expected to make to the mission and overall excellence of the Law Center.

ADMINISTRATIVE STRUCTURE OF THE LAW CENTER



An administrative structure shall be established for each function to be performed by the Law Center. As each function is undertaken, personnel may be selected and assigned to the staff administering the function undertaken. It is contemplated that, until all functions are activated and operating at full force, some of the positions may be combined and some of the functions may be grouped for purposes of administration. The grouping or combining of functions for purposes of administration shall be directed by the Law Provost, who shall also have the authority to change the grouping or combining of functions for purposes of administration.

II.

THE LAW SCHOOL

The Law School shall at all times be governed by its faculty with the advice of the Law Center Board under the administrative leadership of the Dean of the Law School. The faculty shall have primary responsibility for determining the curriculum and educational policies of the Law School, selecting members of the law faculty and determining the general policies of the law library. Interdisciplinary courses in which Law School credit is given must be approved by the faculty of the Law School.

There shall be as many Associate Deans and Assistant Deans as may be required from time to time to aid in the administration of the Law School and to carry out ancillary functions such as placement and relations with the bar.

The director and members of the staff of the Law Center shall not be members of the faculty of the Law School as a result of their positions as director or staff member, but members of the Law

School faculty may be appointed as directors and as members of the staff of the Law Center.

The Law Library for the Law Center shall be administered by the Law School, but will serve and be available for the entire Law Center and University Community. The Law Library budget for personnel, books, binding, equipment, and maintenance will be submitted as part of the budget of the Law School. Requests for funds for acquisition of books and book collections which serve special needs of another division or divisions of the Law Center will be submitted as part of the budget of the division or divisions involved. If books or materials so acquired are housed and maintained as part of the Law Library, they shall be accessioned by the Law Library. Special collections, such as collections of books and materials for the performance of a special research project, which are not housed and maintained as part of the Law Library, shall be accessioned by the Law Library only when released by the division for which the books and materials were acquired.

The budget of the Law School shall be submitted by the Dean of the Law School directly to the President of the University as part of the budget of the Law Center.

III.

PUBLICATION OF LEGAL PERIODICALS DIVISION

The Publication of Legal Periodicals Division shall be administered as part of the Law School. It shall be under the direction of the Dean of the Law School with an advisory staff composed of faculty members appointed by the Dean.

The budget of the Publication of Legal Periodicals Division shall be submitted as a separate budget as part of the budget of the Law Center.

The Dean of the Law School may appoint a full-time or part-time Director of the Legal Publications Division. The compensation for the Director shall be charged to the separate budget of the Publication of Legal Periodicals Division.

IV.

CONTINUING LEGAL EDUCATION DIVISION

The operation of the Continuing Legal Education Division shall be under the direction of the Director of Continuing Legal Education, who will be directly responsible to the Law Provost.

There shall be an Advisory Board to assist the Law Provost in establishing policy and procedures with respect to continuing legal education programs. The Advisory Board shall be appointed by the Law Provost and shall be representative of the faculty of the Law School, the Bar Association, and the Judiciary in Oklahoma.

A separate budget shall be established for the Continuing Legal Education Division and shall be submitted as part of the budget of the Law Center. If required for the administration of funds from sources other than appropriations for higher education, a corporation or corporations may be formed to perform and finance any or all of the functions assigned to the Continuing Legal Education Division.

ORGANIZED LEGAL RESEARCH PROJECTS AND PUBLIC SERVICE DIVISION

The operation of the Organized Legal Research Projects and Public Service Division shall be under the direction of the Director of Research and Public Service, who will be directly responsible to the Law Provost.

The Law Provost shall appoint such Assistant Directors for the various sections of the division and such Assistant Directors as may be required from time to time to conduct the programs of research or public service that may be developed.

There shall be an Advisory Board for each section of the division to assist the Law Provost in establishing policies and procedures with respect to the operation of each section, and there shall be such other Advisory Boards as may be required from time to time to advise with respect to special projects. The Law Provost shall determine the number of boards required and shall appoint the members of each board. The members appointed to any board or boards shall be representative of the segments of society that are most concerned with the project under consideration.

Separate budgets shall be prepared and maintained for each section and for each subdivision or project and shall be submitted as parts of the budget of the division which, in turn, shall be submitted as a part of the budget of the Law Center.

Such units may also request and receive appropriations directly from units of state, local, and federal government. If required for the administration of funds obtained from sources other than appropriations for higher education, one or more corporations

or agencies may be formed to perform and finance any or all of the functions assigned to the division.

VI.

NON-PROFESSIONAL LEGAL TRAINING DIVISION

The operation of the Non-Professional Legal Training Division shall be under the direction of the Director for Non-Professional Legal Training, who will be directly responsible to the Law Provost.

The Law Provost may divide the functions of the division into sections and appoint such Assistant Directors as may be required from time to time to direct the functions of the various sections.

There shall be established such Advisory Board or Boards as directed by the Law Provost for the purpose of advising him with respect to policy and procedures. He also shall appoint the members of each board. The members appointed to any board shall be representative of the persons or groups affected by the program under consideration.

A separate budget shall be established for the division to be submitted as part of the budget of the Law Center.

VII.

INTERDISCIPLINARY RESEARCH PROJECTS DIVISION

The operation of the Interdisciplinary Research Projects - Division shall be under the direction of the Director for Interdisciplinary Studies, who will be directly responsible to the Law Provost.

The Law Provost shall appoint such Assistant Directors as may be required from time to time to direct special studies. He shall

also establish such Advisory Board or Boards as he deems proper for purpose of advising him with respect to policy and procedures. He shall also appoint the members of each such board. The members appointed to any board shall be representative of the disciplines involved in the study.

A separate budget shall be established for the division to be submitted as part of the budget of the Law Center.

If required for the administration of funds obtained from sources other than appropriations for higher education, one or more corporations or agencies may be formed to perform and finance any or all of the functions assigned to the division.

VIII.

SERVICE COURSE DIVISION

The operation of the Service Course Division shall be under the direction of the Director of Service Courses, who will be directly responsible to the Law Provost.

A separate budget shall be established for the Service Course Division to be submitted as part of the budget of the Law Center.

PART THREE

FINANCIAL REQUIREMENTS OF THE LAW CENTER

The Law Center shall be established as an administrative and operating unit on July 1, 1969. It will not be possible, however, to implement all of its functions at that time. Pursuant to the policy stated herein that a function assigned to the Law Center will be undertaken only when financial support is assured to conduct a program of the highest quality, a projected plan of

development has been adopted which provides for three stages of development.

The three stages of development and the target dates for the beginning of each stage have been adopted on the assumption that the University of Oklahoma Board of Regents will find it possible to honor the commitment made in its declaration of November 26, 1968, that funds will be available for the required financial support in fiscal 1969-70.

The stages of development and their target dates are identified and discussed herein as: Stage I., "Financial Requirements of the Center for Performance of Functions Now Undertaken" (July 1, 1969); Stage II., "Financial Requirements of the Center for Implementing the Functions of Organized Research and Non-Professional Legal Training" (July 1, 1970); Stage III., "Financial Requirements of the Center for Implementing the Functions of Interdisciplinary Studies and Service Courses" (July 1, 1971).

Stage I: Financial Requirements of the Center for
Performance of Functions Now Undertaken.

The functions of Professional Training in Law and Publication of Legal Periodicals are now undertaken by the College of Law. The function of Continuing Legal Education has been directed by the Extension Division of the University. Such three functions must be undertaken by the Law Center immediately, and the financial support sufficient to assure programs of the highest quality must be made available.

Financial support for the functions to be undertaken has been so deficient in the past that it will not be possible to establish

programs of the highest quality in the course of one year. A deliberate search for faculty members with the desired qualifications and projections of schedules for classes and programs of instruction require more time than is available before July 1, 1969. Further, law library operation and book acquisition costs cannot yet be set at a figure required to bring the law library up to the required level of excellence and operation until more space is made available to house the book collection and to provide library study space. Accordingly, the financial requirements that are described herein for Stage I must not be taken as a suggestion that such support is adequate.

The Commission has included in its requirements for Stage I., only those requirements that are realistic and that are necessary for the first step toward the achievement of excellence in the performance of those functions already undertaken. In order for excellence to be achieved, there must be a commitment for increased expenditures for the following year of 1970-71 for Professional Training in Law so that the required additional faculty members can be recruited with deliberate care during the entire year of 1969-70 for the following year.

In form, the method used herein to describe the financial requirements of the Law Center conforms to the method employed by the Oklahoma State Regents for Higher Education. This method is employed so that it will be possible to make comparisons of the financial needs of the Law Center with those of other programs and functions in the Oklahoma System of Higher Education.

In order to take the first step toward excellence in the per-

formance of the functions which are now performed, the Law Center must have a budget of not less than \$871,540, exclusive of funds required for the University's costs of Administration, General Expense, and Physical Plant Maintenance and Operation. Set forth below are the details of the Program Budget for the Law Center for 1969-70.

PROGRAM BUDGET FOR THE LAW CENTER 1969-70

The Law School	\$771,690	
Publication of Legal Periodicals	20,130	
Continuing Legal Education	<u>54,860</u>	
	\$846,680	\$846,680

Planning Funds for:

Organized Research Projects

and Public Service 12,430

Non-Professional Legal Training 12,430

\$ 24,860 24,860

\$871,540

(Additional funds for Administration, General Expense and Physical Plant Maintenance and Operation are to be added in accordance with the formula applicable to the University of Oklahoma.)

(detail and supporting footnotes)

THE LAW SCHOOL

Enrollment Projection^a

<u>Summer</u>	<u>Fall</u>	<u>Spring</u>	<u>Total Credit Hours</u>	=	<u>FTE Students</u>
776	5,544	5,200	11,520 ÷ 24		480

Elements of Instructional Program Operation

Faculty (24^b x \$21,800^c) \$ 523,200

Other Instructional Expense:

Staff ^d	\$ 93,940	
Equipment, Materials & Supplies	30,000	
Travel	6,000	
Telephone	3,500	
	<u>\$ 133,440</u>	<u>133,440</u>

Total Instructional Program \$656,640

Library

Staff ^e	45,800	
Books	60,000	
Binding	5,400	
Equipment, Materials & Supplies	3,000	
Travel	500	
Telephone	350	
	<u>115,050</u>	<u>115,050</u>

Total Library 115,050

Total Law School \$771,690

PUBLICATION OF LEGAL PERIODICALS

Oklahoma Law Review	\$ 15,130	
Journal on Legislation	5,000	
	<u>20,130</u>	<u>20,130</u>

CONTINUING LEGAL EDUCATION

Program costs ^f	\$ 54,860	54,860
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PLANNING FUNDS

Organized Research Projects and Public Service ^g	12,430	
Non-Professional Legal Training ^h	12,430	
	<u>24,860</u>	<u>24,860</u>

Total Law Center Budget \$871,540

- a. Enrollment projection is based on Student Credit Hours divided by 24 for Full Time Equivalent Students.
- b. A faculty/student ratio of 1/20 is applied only as a realistic ratio to be used in one of two successive steps toward achieving a proper ratio. The tables set forth show a comparison between the ratio of FTE faculty and FTE students at the University of Oklahoma (as computed by methods used in the Oklahoma System of Higher Education) with the ratios of other law schools obtained from information provided by the American Bar Association.

Information regarding faculty/student ratios for the year 1968-69 has not been released by the American Bar Association. The information for that year for law schools in the area was obtained by direct communication with the dean of each law school.

All information so obtained is classified as confidential and may be used only in direct communication with governing boards. In order to respect the confidential nature of the information, the schools are identified by number. A separate key with the names of the numbered law schools will be provided authorized persons.

The first table shows a comparison of the faculty/student ratios of law schools in the area. The second table shows the same comparison with "top" law schools. The order of listing "top" law schools is arbitrary and is not an attempt to rate such law schools.

Comparison with Faculty-Student Ratios in
Other Law Schools in the Area

<u>School</u>	<u>1966-67</u>	<u>1967-68</u>	<u>1968-69</u>
O.U.	1/43	1/38	1/25
1.	1/17	1/20	1/22
2.	1/18	1/16	1/16
3.	1/19	1/20	1/16
4.	1/18.5	1/18	1/19
5.	1/23	1/27	1/20
6.	1/17.6	1/19.9	
7.	1/17	1/22	1/20
8.	1/14.5	1/13.5	1/14

Comparison with Faculty-Student Ratios in "Top" Law Schools

In the following list of the "top" law schools, the number of students and faculty that were used in reaching the ratios are also shown, for the reason that excellence may be maintained with a less favorable ratio if the enrollment is sufficiently high.

<u>School</u>	<u>1966-67</u>			<u>1967-68</u>		
	<u>Students</u>	<u>FTE Faculty</u>	<u>Stu/Fac Ratio</u>	<u>Students</u>	<u>FTE Faculty</u>	<u>Stu/Fac Ratio</u>
O.U.	562	13	1/42	538	14	1/38
9.	787	35.5	1/22.2	767	42.5	1/18
10.	672	36	1/18.7	603	34	1/17.8
11.	453	23	1/19.7	441	26	1/16.9
12.	620	42	1/14.8	561	44.5	1/12.6
13.	613	30.5	1/20.1	655	32.5	1/20.1
14.	519	30.5	1/17	519	-	-
15.	477	30	1/15.9	454	31	1/14.6
16.	1,719	62.5	1/27.5	1,709	66.5	1/25.7
17.	1,105	49	1/22.5	1,059	45	1/23.5
18.	389	21.5	1/18.1	409	25.5	1/16
19.	921	42.5	1/20.7	950	45.5	1/20.7
20.	2,131	106	1/20.1	2,084	102	1/20.4
21.	336	18.5	1/18.2	339	22	1/15.4
22.	518	23	1/22.5	527	29.5	1/17.9
23.	536	29.5	1/18.2	564	31.5	1/17.9
24.	727	40	1/18.2	752	40	1/18.8

c. An average faculty salary of \$21,800 before fringe benefits is required to be competitive nationally. Set forth is a table that shows the high and average salaries offered by law schools which the Law School must compete if it is to

attract and hold the best law teachers and legal scholars. The average of the highs before fringe is \$29,242 and the average of the averages before fringe is \$21,804. The information provided in the table was obtained from the American Bar Association and is classified confidential. It may be used in direct communication with governing boards, but it cannot be released for publication. In order to respect the confidential nature of the information, the schools are identified by number. A separate key with the name of the numbered school will be provided authorized persons.

<u>School</u>	<u>High base fringe total</u>	<u>Average base fringe total</u>
9	29,300 <u>3,810</u> 33,110	23,100 <u>3,000</u> 26,100
10	28,500 <u>2,280</u> 30,780	23,006 <u>1,840</u> 24,846
11	30,000 <u>3,480</u> 33,480	22,472 <u>2,606</u> 25,078
12	28,000 <u>3,930</u> 31,930	21,500 <u>3,280</u> 23,780
13	28,000 <u>3,080</u> 31,080	20,420 <u>2,246</u> 22,666
14	28,000 <u>3,304</u> 31,304	19,602 <u>2,450</u> 22,052
15	Not available	
16	Not available	

17	33,500 <u>3,720</u> 37,220	23,511 <u>2,821</u> 26,332
18	29,500 <u>4,425</u> 33,925	23,344 <u>3,501</u> 26,845
19	27,000 <u>5,130</u> 32,130	24,156 <u>4,590</u> 28,746
20	31,000 <u>3,875</u> 34,875	23,202 <u>2,867</u> 26,069
21	34,000 <u>4,416</u> 38,416	20,880 <u>2,580</u> 23,460
22	26,400 <u>372</u> 26,772	17,060 <u>168</u> 17,228
23	29,000 <u>2,983</u> 31,983	23,826 <u>2,398</u> 26,224
24	27,200 <u>3,500</u> 30,700	19,187 <u>3,350</u> 22,537

Key of Law Schools

1	Colorado
2	Denver
3	Iowa
4	Kansas
5	Missouri
6	Missouri (K.C.)
7	Nebraska
8	New Mexico
9	California (Berkeley)
10	U.C.L.A.

11	Stanford
12	Yale
13	Illinois
14	Northwestern
15	Chicago
16	Harvard
17	Michigan
18	Cornell
19	Columbia
20	N.Y.U.
21	Duke
22	Ohio State
23	Penn.
24	Virginia

d. Staff

Law Provost		\$30,000
Associate Dean (7/12)		13,340
Assistant Dean & Director of Placement & Student Relations		14,000
Secretarial and Clerical		
Assistant to the Dean	6,000	
Secretaries & Stenographers (5)	21,000	
Clerk Typists (2)	7,200	
Research Assistant	1,200	
Student Assistant	<u>1,200</u>	
	36,600	<u>36,600</u>
		\$93,940

e.	Library Staff	
	Head Librarian (7/12)	11,600
	Assistant Librarians (2)	15,000
	Secretarial and Clerical	12,000
	Students (6)	<u>7,200</u>
		\$45,800
f.	Continuing Legal Education	
	Director (During transition period to perform other additional duties as directed by Law-Provost/Dean)	18,000
	Honorarium	24,000
	Equipment, Materials & Supplies	6,000
	Travel	2,000
	Telephone	600
	Secretarial and Clerical	<u>4,200</u>
		\$54,860
g.	Planning for Organized Research Projects & Public Service	
	Director of Planning and Research (1/2)	10,000
	Telephone	330
	Secretarial and Clerical (1/2)	<u>2,100</u>
		\$12,430
h.	Planning for Non-Professional Legal Training	
	Director of Planning and Research (1/2)	10,000
	Telephone	330
	Secretarial and Clerical (1/2)	<u>2,100</u>
		\$12,430

Stage II. Financial Requirements of the Center for Implementing the Functions of Organized Research and Non-Professional Legal Training.

The second stage of development is to begin on July 1, 1970, and involves a further step toward excellence for the Law School and the implementation of two additional functions for the Law Center.

The further step toward excellence for the Law School will involve an improvement in the faculty/student ratio by an increase in the number of faculty. If a ratio of 1/15 is to be attained, and if the enrollment projection does not change, the full time equivalent faculty would be increased to 32, with a resulting increase in the financial support required.

The functions of Publication of Legal Periodicals and Continuing Legal Education would be continued with such increase or reduction in the scope of the operation as one year's experience has revealed to be necessary.

Added to the functions to be performed will be the function of Organized Research Projects and Public Service and the function of Non-Professional Legal Training. The financial support required and the procedures to be followed in implementing such functions will be determined by the conclusions reached from the study undertaken in the year 1969-70.

The budget of the Law Center for such year will include planning funds for Implementing the Functions of Interdisciplinary Studies and Service Courses which are to be implemented in the following year.

Stage III. Financial Requirements of the Center for Implementing the Functions of Interdisciplinary Studies and Service Courses.

The third stage of development is to begin July 1, 1971, and involves the implementation of two additional functions for the Law Center.

If the formula herein proposed is faithfully followed and the average salaries adjusted to conform to any changes required to compete on a national level, the Law School will continue to progress toward excellence.

Added to the functions to be performed will be the function of Interdisciplinary Studies and the function of Service Courses for the Oklahoma System of Higher Education. The financial support required and the procedures to be followed in implementing such functions will be determined by the conclusions reached from the study undertaken in the year 1970-71.

Certain budget items, such as funds for law library book purchases and operations and for maintenance and operation of the physical plant will require substantial adjustment when construction of the Law Center is completed. As the time of completion approaches, there will be more information available to form the basis for valid projections of future requirements for financial support of the Law Center.

PART FOUR

BUILDING NEEDS OF THE LAW CENTER

A new building complex is essential for the Law Center. The present building, Monnet Hall, constructed in 1913 with the library

addition in 1952, is inadequate for current law school purposes.

Monnet Hall is not a functional structure. There is a severe shortage of space for most of the law school functions. Additional class rooms, seminar rooms, faculty and administrative office space are urgently needed. Student functions such as the OKLAHOMA LAW REVIEW need more work space. For the past several years the library has been substantially below the minimum library seating requirements of the Law Schools accreditation agency, the Association of American Law Schools.

The proposed Law Center will expanded functions makes it imperative that new quarters be built. The Commission noted that there has been a flurry of new law school construction in the 1960's. The best of this experience should be drawn upon so that the new facilities will fully meet present and future needs of the Law Center. The University Administration has assigned top priority for the Law Center building complex. Building planning and construction should commence as soon as possible.

The Law Center Commission considered whether the Law Center should be located in Oklahoma City or Norman. The advantages of each location were discussed in detail, but the sense of the majority is that the Law Center should be located in Norman although various functions may be located in Oklahoma City. These could include programs for law students, such as legal aid and apprenticeship programs, continuing legal education courses and institutes, and research projects with other state agencies.

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MEMORANDUM OF THE SUB-COMMITTEE OF THE LAW CENTER COMMISSION

The Sub-Committee that was appointed by the Chairman of the Law Center Commission, the Honorable Alfred P. Murrah, met on December 12, 1969, with Dr. Christenson, of the President's Office. Questions about the Commission's Report that were raised at the last meeting of the Commission were discussed. The Sub-Committee recognizes that it does not have the power to change the report of the Commission, but it believes that the intent of the Commission would be made more clear by the following comments.

It is recommended that this Memorandum be attached to the Report and that a copy of this Memorandum be sent to each member of the Commission. If there is no objection to the views stated herein and if the Report should be revised, these views should be incorporated at the appropriate places.

1. The word "division" in the Report was not used as a word of art. Therefore, this word could be deleted wherever it appears, such as on the charts on pages 6 and 23, the section headings, and the text, without changing the meaning of the Report. Where another word is needed to complete a sentence, "function" or "program" may be used.

2. The chart on page 23 of the Report is not a blueprint of the administrative structure of the Law Center that must be followed exactly, but it illustrates the relationship of the various functions of the Law Center. The administrative structure will depend on the support that is given to the various functions of the Center and the experience that is gained as the Center grows. As indicated on page 24 of the Report, the Commission recognizes the need for flexibility in the grouping and combining of functions.

3. The Commission recommends that the head of the Law Center be called the "Law Provost", see page 21 of the Report, but this is in the nature of a suggestion.

The particular title used is not basic provided that it does not indicate an inappropriately subservient position in the administration of the University. Thus, the title "Vice-Provost" would not be acceptable.

4. The Commission did not intend to by-pass the Council on Faculty Personnel in its recommendation in regard to promotions and tenure which is found on page 21 of the Report. It is recognized that the President may seek the recommendation of that Council in accordance with established University procedures.

5. As stated in the Report on page 24, the Law School shall be governed by its faculty. Therefore, in the chart on page 23, the word "faculty" should be inserted in the box with Associate and Assistant Deans.

6. As indicated on page 20 of the Report, the Commission recommends that the Law Center teach non-professional law courses for other colleges when requested by another college and the request is approved by the administration. Also, the Law Center will teach such courses if this function is assigned to it by the Regents. However, the Commission is not attempting to preempt this function for the Law Center. If the Law Center is asked to teach such courses, this program should be separately funded.

7. The Report recognizes the desirability of offering interdisciplinary courses in the Law School subject to the approval of the Law School faculty. See pages 11 and 24.

The Report does not specifically discuss whether or not non-law students may enroll in other law courses. However, the Report, as well as the Charter of the Commission, calls for the establishment of an outstanding Law School. Therefore, the effect on the progress of the law students in a course of permitting non-law students who do not have the necessary background because they have not taken the prerequisite courses to enroll is one of the factors that must be considered.

Richard E. Hilbert
Daniel G. Gibbens
George B. Fraser, Chairman

Dr. Hilbert dissents from the statement on page 21 of the Report that the head of the Law Center "shall be responsible only to the President of the University." His view is that it would be entirely appropriate for the head of the Law Center to be responsible to an academic Provost, and he requested that his dissent be forwarded with the Report of the Commission to the President of the University and to the Regents.

George B. Fraser