

C O N T E N T S

MINUTES OF SEPTEMBER 18, 1969
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

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MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, SEPTEMBER 18, 1969

A regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Thursday, September 18, 1969, beginning at 10:45 a.m.

The following were present: John M. Houchin, President, presiding; Regents Calvert, Davies, Huffman, Santee, and Neustadt.

ABSENT: Regent Sparks.

The following were also present at the meeting: Dr. J. Herbert Hollomon, President of the University; Vice Presidents Burr, Dean, Dennis, Katzenbach, Kennedy, McCarter, Nordby, Riggs, and White; Dr. Gordon A. Christenson, Assistant to the President; Mr. R. Boyd Gunning, Trust Officer; Professor David Swank; Mr. Raymond D. Crews, Business Administrator of the Medical Center; and Mr. James E. Swain, Press Secretary.

The minutes of the meeting held on July 24, 1969, were approved.

A report of the various achievements and accomplishments by the students, faculty, alumni, Research Institute, and the University as a whole for the Norman and Oklahoma City campuses was included in the agenda for this meeting.

In addition to the items in the achievement report, President Hollomon reported that the University had this week announced the creation of a significant international literary prize. The prize will be known as the Books Abroad International Prize for Literature. This award becomes only the second international literary prize in the world for which poets, novelists and playwrights are equally eligible. The other is the Nobel Prize for Literature, whose recipients are chosen by the Swedish Academy.

The first award will be in the amount of \$10,000 or more, contingent upon additional support from foundations and private donors from across the nation. The original money for the prize came from private sources.

Announcement of the prize was made by Dr. Ivar Ivask, Editor of Books Abroad, during the 36th Congress of International Poets, Essayists, and Novelists meeting in France.

The following Resolution was unanimously adopted on motion by Regent Neustadt:

WHEREAS Mr. Quintin Little has been devoted for many years to dedicated support of the University of Oklahoma; and

WHEREAS he served as a member of the University of Oklahoma Board of Regents from 1951 to 1959 and from 1963 to 1969 and was President of the Board during 1957-58 and 1968-69; and

WHEREAS his many years of service to the University have been marked by unflinching courage and loyalty in times of crisis, quiet and continuing support of financial aids programs which benefit students, a vigorous interest in intercollegiate athletics, and a generous contribution of his time and ability to advance the cause of higher education;

NOW THEREFORE BE IT RESOLVED that the Regents of the University express sincere thanks to Mr. Quintin Little for the many outstanding contributions he has made to the University of Oklahoma; and

BE IT FURTHER RESOLVED that the Regents look forward with confidence to Mr. Little's continued interest in the welfare of the University and wish him well in the years ahead.

A. Administration

II. University Statutes

a. Acting President

The following Resolution was approved by all members of the Board by mail vote following the July meeting:

RESOLUTION

WHEREAS, on occasion the President of the University of Oklahoma, on account of official business, vacation, illness, or other unavoidable cause is absent from the campus of the University of Oklahoma, Norman, Oklahoma; and

WHEREAS, during such absence by the President of the University of Oklahoma it is essential that provision be made so that payrolls and other official documents be signed or executed in the same manner as if the President of the University were present;

NOW THEREFORE BE IT RESOLVED, that in the absence of the President, the Vice President for Academic Affairs (or the Provost if and when that position is created) is hereby authorized to serve as Acting President of the University and to sign payrolls and other official documents that normally would be signed by the President if he were present; and

RESOLVED FURTHER, that in the absence of both the President and the Vice President for Academic Affairs (or Provost), the Vice President for Administration and Finance is hereby authorized to serve as Acting President of the University and to sign payrolls and other official documents that normally would be signed by the President of the University.

President Hollomon recommended ratification of the action taken by mail.

Approved on motion by Regent Calvert.

B. Academic

I. Faculty Personnel

a. Norman Campus Faculty

LEAVES OF ABSENCE:

John G. York, Professor of Architecture, sabbatical leave of absence for 1969-70 cancelled.

Joseph F. Rarick, David Ross Boyd Professor of Law, sick leave of absence with full pay, September 1, 1969 to March 1, 1970.

Besse A. Clement, David Ross Boyd Professor of Modern Languages, sick leave of absence with full pay, September 1, 1969 to January 16, 1970.

Leslie H. Rice, Professor of Journalism, sick leave of absence with full pay, September 1, 1969 to March 1, 1970, and \$100 per month, March 1 to June 1, 1970.

APPOINTMENTS:

Olanipekun Esan, Visiting Professor of Classics, \$15,000 for 9 months, September 1, 1969.

Ronald Rutt Mohler, Ph.D., Professor of Electrical Engineering and of Nuclear Engineering, Director of Systems Research Center (OURI), \$19,000 for 9 months, September 1, 1969.

Frederik Franz Leopold, Visiting Professor of Industrial Engineering, salary based on the semester rate of \$7,500 for 4½ months, the appointment to be effective, however, September 1, 1969 to June 1, 1970.

Paul Agatho van Wely, Visiting Professor of Industrial Engineering, salary based on the semester rate of \$7,500 for 4½ months, the appointment to be effective, however, September 1, 1969 to June 1, 1970.

Charles Raymond Adrian, Ph.D., Visiting Professor of Political Science, September 1, 1969. Paid by special payment by School and Community Services.

Charles William Fotis, Visiting Professor of Political Science, March 17, 1969. Paid by School and Community Services by special payment.

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William Ross Carmack, Jr., Ph.D., Professor and Chairman of Speech, \$23,000 for 12 months, December 1, 1969.

Robert William Culp, Ed.D., Professor and Director of Social Work, \$23,820 for 12 months, September 1, 1969.

Lester Anthony Klaus, Visiting Associate Professor of Law, \$8,000 for 9 months, 1/2 time, September 1, 1969 to June 1, 1970.

George Henderson, reappointed Associate Professor of Education and of Sociology, \$1,533.32 per month, July 1 to September 1, 1969. (Appointment as Goldman Professor of Human Relations was not effective until September 1, 1969)

Wayne Rowan Maes, Ph.D., Visiting Associate Professor of Education, OCCE Columbia Technical Assistance Project, \$19,000 for 12 months, September 1, 1969 to March 1, 1971. Subject to availability of grant funds.

John J. Seaberg, Jr., Ph.D., Visiting Associate Professor of Education and Chief of Party, Columbia Technical Assistance Project (OCCE), \$22,500 for 12 months, September 1, 1969 to March 1, 1971. Subject to availability of grant funds.

James J. Van Patten, Ph.D., Visiting Associate Professor of Education, OCCE Columbia Technical Assistance Project, \$17,500 for 12 months, September 1, 1969 to March 1, 1971. Subject to availability of grant funds.

Ralph Willard Burnett, Assistant Professor of Aviation, \$13,284 for 12 months, September 1, 1969.

Gerald Wesley Hamrin, Visiting Assistant Professor of Education, OCCE Technical Assistance to Nicaragua Project, \$15,000 for 12 months, August 15, 1969 to August 15, 1970.

Michael Dennis Devine, Assistant Professor of Industrial Engineering, \$12,852 for 9 months, September 1, 1969.

LaVerne L. Hoag, Assistant Professor of Industrial Engineering, \$12,852 for 9 months, September 1, 1969.

Robert Eugene Ragland, Adjunct Assistant Professor of Education, September 1, 1969. Also Acting Director of University Counseling Center.

Lelia Downing Chance, Assistant Professor of Information and Computer Science (reappointment), \$11,500 for 9 months, September 1, 1969.

David Lee Drennan, reappointed Visiting Assistant Professor of Mathematics, \$9,612 for 9 months, September 1, 1969 to June 1, 1970.

Shankar H. Dwivedi, reappointed Visiting Assistant Professor of Mathematics, \$9,156 for 9 months, September 1, 1969 to June 1, 1970.

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John William Green, reappointed Visiting Assistant Professor of Mathematics, \$10,092 for 9 months, September 1, 1969 to June 1, 1970.

John Wellden Hardy, Jr., reappointed Visiting Assistant Professor of Mathematics, \$9,852 for 9 months, September 1, 1969 to June 1, 1970.

Li Pi Su, reappointed Visiting Assistant Professor of Mathematics, \$9,384 for 9 months, September 1, 1969 to June 1, 1970.

John M. Lewis, Visiting Assistant Professor of Meteorology, \$5,850 for 9 months, 1/2 time, September 1, 1969.

Robert C. Scharff, reappointed Visiting Assistant Professor of Philosophy, \$9,852 for 9 months, September 1, 1969.

David Reid Morgan, Ph.D., Assistant Professor of Political Science, Acting Assistant Director, Bureau of Government Research, \$10,344 for 9 months, September 1, 1969 to June 1, 1970.

Octavio B. Bautista, Special Instructor in Accounting, \$3,216 for 9 months, 1/2 time, September 1, 1969 to June 1, 1970.

Lester E. Brown, Special Instructor in Chemical Engineering and Materials Science, \$1,980 for 9 months, 1/4 time, September 1, 1969 to June 1, 1970.

Janet Green Catlin, Special Instructor in Classics, \$2,100 for 9 months, 1/2 time, September 1, 1969 to June 1, 1970.

William J. Gordon, Adjunct Instructor in Classics, no salary, September 1, 1969.

Helen R. Carter, Special Instructor in Education, \$5,496 for 9 months, September 1, 1969 to June 1, 1970.

Frederick Hans Jurgemeyer, Special Instructor in Education, \$4,122 for 9 months, 3/4 time, September 1, 1969 to June 1, 1970.

Jack Wiley Paschall, Special Instructor in Education, \$5,496 for 9 months, September 1, 1969 to June 1, 1970.

Billy Lee Perry, Special Instructor in Education, \$5,496 for 9 months, September 1, 1969 to June 1, 1970.

Bonnie Beth Roberts, Special Instructor in Education, \$5,496 for 9 months, September 1, 1969 to June 1, 1970.

James Robert Satterfield, Special Instructor in Education, \$5,496 for 9 months, September 1, 1969 to June 1, 1970.

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Gene Sterling Groves, Instructor in Home Economics, \$8,112 for 9 months, September 1, 1969.

Gayle Welcher, Instructor in Home Economics, \$4,380.48 for 9 months, .54 time, September 1, 1969.

Mary Helen Montgomery, Special Instructor in Journalism, \$800 for 4½ months, 1/4 time, September 1, 1969.

Norma A. Barnes, Special Instructor in Library Science, July 1, 1969 to February 1, 1970. Paid by special payment by School and Community Services.

Nina Oliver Brumfield, Special Instructor in Mathematics, \$6,516 for 9 months, September 1, 1969 to June 1, 1970.

Thomas G. Tufo, Special Instructor in Mathematics, \$8,112 for 9 months, September 1, 1969.

Francisco Gadea-Oltra, Visiting Instructor in Modern Languages, \$9,156 for 9 months, September 1, 1969.

Judith L. Presler, Special Instructor in Philosophy, \$4,800 for 9 months, 3/4 time, September 1, 1969.

Margaret Fell Thurston, Special Instructor in Physical Education, \$7,536 for 9 months, September 1, 1969 to June 1, 1970.

Kalman Kutszegi Corvin, Special Instructor in Physics, \$2,000 for 4½ months, 1/2 time, September 1, 1969.

Lawrence E. Hough, Special Instructor in Political Science, \$2,500 for 9 months, 1/2 time, September 1, 1969 to June 1, 1970.

Henry O. Pocock, Instructor in Sociology, \$9,200 for 9 months, September 1, 1969.

Alec B. Greaves, Special Instructor in Speech, \$1,000 for 4½ months, 1/4 time, September 1, 1969.

Peggy J. Rosamond, Special Lecturer in Home Economics, \$3,678 for 9 months, 1/2 time, September 1, 1969.

Marcus S. Barker, Special Lecturer in Law, \$1,800 for 9 months, 1/8 time, September 1, 1969 to June 1, 1970.

Fielding D. Haas, Special Lecturer in Law, \$1,600 for 4½ months, 1/4 time, September 1, 1969.

Thomas Milton Brewer, Teaching Assistant in Classics, \$2,100 for 9 months, 1/2 time, September 1, 1969 to June 1, 1970.

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Jean R. Herrick, Teaching Assistant in Classics, \$2,100 for 4½ months, September 1, 1969.

Irene May Nunley, Teaching Assistant in Mathematics, \$1,200 for 4½ months, 1/2 time, September 1, 1969.

Pamela Sutton Pospisil, Teaching Assistant in Mathematics, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Joyce J. Weiss, Research Associate, Institute of Group Relations, no salary, March 15, 1969.

CHANGES:

Oliver E. Benson, resigned as Director of the Bureau of Government Research, June 1, 1969. Retains rank of George Lynn Cross Research Professor of Political Science.

William C. McGrew, Professor of Accounting, salary changed from \$16,500 for 9 months to \$20,172 for 12 months, September 1, 1969.

Vernon H. Upchurch, Professor of Accounting, salary changed from \$20,664 for 12 months, to \$16,900 for 9 months, September 1, 1969.

Gerald T. Kowitz, Professor of Education, salary increased from \$21,188 to \$21,888 for 12 months, July 1, 1969.

John Wilson Renner, Professor of Education, salary increased from \$21,188 to \$21,888 for 12 months, July 1, 1969.

Glenn R. Snider, Professor of Education; also appointed Professor of Education in College of Continuing Education, salary changed from \$19,320 for 12 months from Education to \$16,000 for 12 months from Education and \$8,000 for 12 months from College of Continuing Education, July 1, 1969.

DeWitt Benham Kirk, Professor of Law, salary changed from \$5,000 for 4½ months, 1/2 time, to \$7,400 for 4½ months, 3/4 time, September 1, 1969; returns to 1/2 time at \$5,000 for second semester.

James R. Burwell, Professor of Physics and Associate Dean of Arts and Sciences, salary increased from \$16,500 to \$16,920 for 12 months, July 1, 1969.

Samuel G. Chapman, Professor of Political Science, salary increased from \$15,000 to \$15,300 for 9 months, September 1, 1969.

Howard Clayton, Associate Professor of Library Science, salary increased from \$12,252 to \$12,552 for 9 months, September 1, 1969.

Roy Troutt, Assistant Dean for College of Continuing Education and Extension Specialist III; given additional title of Associate Professor of Education, September 1, 1969.

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William R. Southard, Associate Professor of Marketing and Transportation; given additional title of Associate Professor of Environmental Sciences in Civil Engineering DHEW Grant, July 1, 1969; 1/2 of salary (\$14,520) from Marketing and 1/2 from Civil Engineering Grant, September 1, 1969 to June 1, 1970.

Dahsoong S. Yu, Assistant Professor of Nuclear Engineering; given additional title of Assistant Professor of Aerospace and Mechanical Engineering, September 1, 1969.

Paul A. Tharp, Jr., Assistant Professor of Political Science, salary increased from \$10,344 to \$10,596 for 9 months, September 1, 1969.

Mildred O. Jacobs, title changed from Assistant Professor to Visiting Assistant Professor of Psychology, salary changed from \$12,000 for 12 months to \$9,852 for 9 months, September 1, 1969.

Norbert John Kanak, Assistant Professor of Psychology, salary changed from \$14,280 to \$16,000 for 12 months, September 1, 1969.

Alan R. Velie, promoted from Instructor to Assistant Professor of English, September 1, 1969.

Roseanne Catherine Niemyt, promoted from Special Instructor to Assistant Professor of Home Economics, September 1, 1969.

Jaunita Marie Weber, promoted from Instructor to Assistant Professor of Home Economics, September 1, 1969.

Edna K. Keefe, promoted from Instructor to Assistant Professor of Social Work, August 1, 1969.

Edward Lamonte Ohlson, Special Instructor in Education, salary changed from \$2,748 for 9 months, 1/2 time, to \$4,122 for 9 months, 3/4 time, September 1, 1969 to June 1, 1970.

Daniel Joseph Meyer, title changed from Assistant Professor to Instructor in English, September 1, 1969.

Frances Laverne Carroll, Instructor in Library Science, salary changed from \$11,124 for 9 months, full time, to \$9,733.50 for 9 months, .88 time, September 1, 1969.

Ruth P. David, Instructor in Library Science, salary increased from \$8,940 to \$9,156 for 9 months, September 1, 1969.

Robert L. White, Special Instructor in Zoology, salary changed from \$2,500 for 9 months, 1/4 time, to \$2,500 for 4½ months, 1/2 time, September 1, 1969.

Garland McNutt, title changed from Special Instructor to Lecturer in Education, salary increased from \$7,356 to \$12,648 for 12 months, August 1, 1969 to July 1, 1970.

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RESIGNATIONS:

Helen Steinbinder, Visiting Professor of Law, June 1, 1969. One-year appointment.

Paul E. Clark, Assistant Professor of Aviation, August 1, 1969. Accepted employment with Federal Aviation Administration.

Robert E. Hoffman, Instructor in Office Administration, Administrative Services, June 1, 1969.

Clinton Boyd Allison, Special Instructor in Education, August 1, 1969.

Ray Dee Bernardi, Special Instructor in Education, June 1, 1969.

Denzil Ray Porterfield, Special Instructor in Education, August 1, 1969.

Marian Maxine Works, Special Instructor in Education, August 1, 1969.

Anne Gookin, Special Instructor in Physical Education, June 1, 1969.

M. Sydney Sternberg, Special Instructor in Social Work, July 1, 1969.

William T. Brandy, Instructor in Speech, August 1, 1969.

Carolyn E. Bamford, Special Instructor, University School, June 1, 1969.

Theresa Catherine Charles, Special Instructor, University School, June 1, 1969.

Alfred G. Sullenberger, Library Programmer with rank of Instructor, University Libraries, September 1, 1969.

Approved on motion by Regent Calvert.

President Hollomon reported the death of Elmer J. Ortman, Professor Emeritus of Education, on July 24, 1969.

b. Norman Campus Graduate Assistants

APPOINTMENTS:

Department of Botany and Microbiology

Edward Ross Bannister, Microbiology, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Maureen Lee Croak, Botany, \$2,500 for 9 months, 1/2 time, September 1, 1969.

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School of Civil Engineering and Environmental Science

Luke M. Snell, \$1,200 for 4½ months, 1/2 time, September 1, 1969.

School of Drama

George E. Gracey, \$2,310 for 9 months, 1/2 time, September 1, 1969.

Department of Economics

Ariel F. Aguirre, \$2,310 for 9 months, 1/2 time, September 1, 1969.

Donald W. Barker, \$2,310 for 9 months, 1/2 time, September 1, 1969.

Edwin Conrad Walker, \$1,200 for 9 months, 1/4 time, September 1, 1969. Paid by School and Community Services.

College of Education

Leslie John Anderson, \$3,600 for 12 months, 1/2 time, July 1, 1969 to July 1, 1970.

Jerry Don Carroll, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Ralph Francis Chaney, \$275 per month, 1/2 time, August 1, 1969 to July 1, 1970.

Erik Paul Conard, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Alice Katherine Goebel, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Gail Rae Hendricks, \$2,200 for 9 months, 1/2 time, September 1, 1969.

Merle Lee Jacobs, \$2,200 for 9 months, 1/2 time, September 1, 1969.

Kay Ellen Meyer, \$240 per month, 1/2 time, August 1, 1969 to July 1, 1970.

George Edward Millard, \$2,400 for 9 months, 1/2 time, September 1, 1969.

William Lief Neer, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Sherry Lynne Nolte, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Isidro Roman Quiroga, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Marlene Joy Ryals, \$2,200 for 9 months, 1/2 time, September 1, 1969.

Kendall E. Williams, \$275 per month, 1/2 time, July 1, 1969 to July 1, 1970.

Department of English

Margaret Buford Cox, \$2,400 for 9 months, 1/2 time, September 1, 1969.

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Gary Michael DeCramer, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Sue Kolb Dotson, \$2,200 for 9 months, 1/2 time, September 1, 1969.

Brigid Ann Jones, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Sandra Jane Malin, \$2,200 for 9 months, 1/2 time, September 1, 1969.

Janie Faye Rogers, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Department of History

Daniel W. Bjork, \$3,125 for 9 months, 5/8 time, September 1, 1969.

David C. Boles, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Russell David Edmunds, \$2,700 for 9 months, 1/2 time, September 1, 1969.

William L. Hurd, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Peter E. Jones, \$2,500 for 9 months, 1/2 time, September 1, 1969.

James H. Lazalier, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Donald C. Master, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Donald N. Meeks, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Wayne P. Morris, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Cornel J. Reinhart, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Laurette Schwartzburd, \$1,100 for 4½ months, 1/2 time, September 1, 1969.

James B. Storey, \$2,500 for 9 months, 1/2 time, September 1, 1969.

William L. Strong, Jr., \$2,500 for 9 months, 1/2 time, September 1, 1969.

Paul D. Travis, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Philip H. Vaughan, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Peter Melton Wright, \$2,200 for 9 months, 1/2 time, September 1, 1969.

School of Home Economics

Elizabeth Ann Ellington, \$2,310 for 9 months, 1/2 time, September 1, 1969.

Lorelei N. Hollis, \$2,100 for 9 months, 1/2 time, September 1, 1969.

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Leota Mahauta McGuire, \$2,100 for 9 months, 1/2 time, September 1, 1969.

School of Journalism

James Franklin Morris, \$1,000 for 9 months, 1/4 time, September 1, 1969.

Department of Mathematics

Steve Khalil Atiyah, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Richard John Brook, \$2,200 for 9 months, 1/2 time, September 1, 1969.

John Emory Cain, Jr., \$2,300 for 9 months, 1/2 time, September 1, 1969.

Waldo Peter Caponecchi, \$2,600 for 9 months, 1/2 time, September 1, 1969.

John Thomas Kontogianes, \$1,200 for 9 months, 1/4 time, September 1, 1969.

George Edgar Mitchell, \$2,500 for 9 months, 1/2 time, September 1, 1969.

David Ellis Moxness, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Robert R. Parker, \$1,200 for 9 months, 1/4 time, September 1, 1969.

Nathanael Pollard, Jr., \$2,500 for 9 months, 1/2 time, September 1, 1969.

James Manuel Price, \$1,150 for 9 months, 1/4 time, September 1, 1969.

Victor John Roberts, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Thomas Jay Sanders, \$1,150 for 9 months, 1/4 time, September 1, 1969.

Carl Gene Stephenson, \$2,300 for 9 months, 1/2 time, September 1, 1969.

Department of Modern Languages

Arturo P. Perez, \$1,100 for 4½ months, 1/2 time, September 1, 1969.

Barbara Jean Trisler, \$2,200 for 9 months, 1/2 time, September 1, 1969.

Oklahoma Biological Survey

Charles G. Scalet, \$2,160 for 9 months, 1/2 time, September 1, 1969.

Department of Political Science

Mary O'Connell Armour, \$1,000 for 9 months, 1/4 time, September 1, 1969.

Paul Eugene Burgess, \$1,200 for 9 months, 1/4 time, September 1, 1969.

Frances Elaine Caturano, \$1,200 for 4½ months, 1/2 time, September 1, 1969.

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Joe David Cox, \$2,500 for 9 months, 1/2 time, September 1, 1969. Salary from MAPA Committee Fund.

Theodore Raymond Mosch, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Raymond A. Rinkus, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Margaret Jane Stewart, \$1,100 for 4½ months, 1/2 time, September 1, 1969.

Department of Physical Education

Ronald A. Lee, \$2,700 for 9 months, 1/2 time, September 1, 1969.

Residential Programs

Larry Nathan Hedges, \$2,000 for 9 months, 1/2 time, September 1, 1969.

Department of Speech

Dorothy Corinne Adams, \$2,300 for 9 months, 1/2 time, September 1, 1969.

Dennis Lee Bailey, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Jerry Clyde Brigham, \$2,300 for 9 months, 1/2 time, September 1, 1969.

Carol Lee Carter, \$2,300 for 9 months, 1/2 time, September 1, 1969.

Patricia Ann Coleman, \$2,300 for 9 months, 1/2 time, September 1, 1969.

Robert Stevens Fish, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Kathryn C. Kennedy, \$2,300 for 9 months, 1/2 time, September 1, 1969.

Betty Lue Lorenz, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Zahea Hassen Nappa, \$2,300 for 9 months, 1/2 time, September 1, 1969.

Alice Faye Smith, \$2,300 for 9 months, 1/2 time, September 1, 1969.

Harvey Alan Wolff, \$2,500 for 9 months, 1/2 time, September 1, 1969.

University School

Lotsee Patterson Smith, \$2,400 for 9 months, 1/2 time, September 1, 1969.

Department of Zoology

Nita Kaye Adams, \$2,000 for 9 months, 1/2 time, September 1, 1969.

Raymond Eugene Baglin, \$2,250 for 9 months, 1/2 time, September 1, 1969.

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Charles David Barrett, \$2,000 for 9 months, 1/2 time, September 1, 1969.

James David Biggs, \$2,000 for 9 months, 1/2 time, September 1, 1969.

John R. Diebolt, \$2,250 for 9 months, 1/2 time, September 1, 1969.

Fred F. B. Elder, \$2,000 for 9 months, 1/2 time, September 1, 1969.

Michael James Eoff, \$2,500 for 9 months, 1/2 time, September 1, 1969.

Martha A. Ficklin, \$2,000 for 9 months, 1/2 time, September 1, 1969.

Carl Frederick Frings, \$2,250 for 9 months, 1/2 time, September 1, 1969.

Carl W. Gehrs, \$2,250 for 9 months, 1/2 time, September 1, 1969.

Eugene Blake Hart, \$2,600 for 9 months, 1/2 time, September 1, 1969.

Fenton Ray Kay, \$2,250 for 9 months, 1/2 time, September 1, 1969.

Michael L. Kennedy, \$2,250 for 9 months, 1/2 time, September 1, 1969.

John C. Landolt, \$2,300 for 9 months, 1/2 time, September 1, 1969.

Marsha B. Landolt, \$2,000 for 9 months, 1/2 time, September 1, 1969.

Peter W. Pappas, \$2,300 for 9 months, 1/2 time, September 1, 1969.

John William Perry, \$2,300 for 9 months, 1/2 time, September 1, 1969.

James L. Renfro, \$3,000 for 9 months, 1/2 time, September 1, 1969.

Charles R. Samples, \$2,000 for 9 months, 1/2 time, September 1, 1969.

Floyd R. Sandford, \$3,000 for 9 months, 1/2 time, September 1, 1969.

Nancy A. Scott, \$3,000 for 9 months, 1/2 time, September 1, 1969.

John D. Stobbe, \$2,000 for 9 months, 1/2 time, September 1, 1969.

CHANGES:

School of Art

Marcia A. Durrant, salary increased from \$1,100 to \$1,155 for 9 months, 1/4 time, September 1, 1969.

Edward M. Hornecker, salary increased from \$1,100 to \$1,155 for 9 months, 1/4 time, September 1, 1969.

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Noland E. James, salary increased from \$1,100 to \$1,155 for 9 months, 1/4 time, September 1, 1969.

Gary W. McVean, salary increased from \$1,100 to \$1,155 for 9 months, 1/4 time, September 1, 1969.

Department of Economics

Samuel Ben-Zvi, salary increased from \$2,460 to \$2,500 for 9 months, 1/2 time, September 1, 1969. One-half of salary from Economics and one-half from School and Community Services.

Anastasios G. Malliaris, salary increased from \$2,400 to \$2,520 for 9 months, 1/2 time, September 1, 1969. Salary paid by School and Community Services.

Department of English

Garfield D. Bethel, salary changed from \$2,480 for 9 months, 1/2 time, to \$3,100 for 9 months, 3/4 time first semester and 1/2 time second semester, September 1, 1969.

Terry D. Britton, salary changed from \$2,480 for 9 months, 1/2 time, to \$3,100 for 9 months, 3/4 time first semester and 1/2 time second semester, September 1, 1969.

Kenneth A. Kottka, salary changed from \$2,200 for 9 months, 1/2 time, to \$2,870 for 9 months, 3/4 time first semester and 1/2 time second semester, September 1, 1969.

William T. Langford, salary changed from \$2,360 for 9 months, 1/2 time, to \$2,950 for 9 months, 3/4 time first semester and 1/2 time second semester, September 1, 1969.

James L. Lonquest, salary changed from \$2,540 for 9 months, 1/2 time, to \$3,200 for 9 months, 3/4 time first semester and 1/2 time second semester, September 1, 1969.

John L. McDonald, salary changed from \$2,360 for 9 months, 1/2 time, to \$2,950 for 9 months, 3/4 time first semester and 1/2 time second semester, September 1, 1969.

Albert Hill Nicolai, salary changed from \$2,360 for 9 months, 1/2 time, to \$2,924 for 9 months, 3/4 time first semester and 1/2 time second semester, September 1, 1969.

Karen A. Wells, salary changed from \$2,480 for 9 months, 1/2 time, to \$3,100 for 9 months, 3/4 time first semester and 1/2 time second semester, September 1, 1969.

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DECLINED TO ACCEPT 1969-70 APPOINTMENT:

Department of English

Sara Allison Burroughs.

Robert Edward Jones.

Sharron C. Muskrat.

Liselotte Jakobsheier Storey.

Eugenie R. Williams.

Approved on motion by Regent Calvert.

c. Oklahoma City Campus Faculty

LEAVES OF ABSENCE:

Jack D. Welsh, M.D., Associate Professor of Medicine, leave of absence with pay, October 1, 1969 to July 1, 1970. To train and work at Rutgers Medical School. Salary from NIH Career Development Award.

Hector J. Seda, M.D., Assistant Professor of Otorhinolaryngology, leave of absence without pay, July 7, 1969 to July 8, 1970. Military service.

Catherine M. McCarty, Assistant Professor of Nutrition (Assistant Director - Dietetics - CMH) and Instructor in Preventive Medicine and Public Health, School of Health, leave of absence without pay, October 1, 1969 to October 1, 1970. Work in training program at Southwestern Medical School, Dallas.

Stephen Terry, M.D., Clinical Assistant in Gynecology-Obstetrics, leave of absence without pay, July 1, 1969 to July 1, 1970. Work at M. D. Anderson Hospital, Houston.

APPOINTMENTS:

Alfonso Paredes, M.D., Professor of Research Psychiatry, Department of Psychiatry and Behavioral Sciences, without remuneration, July 1, 1969.

William Arthur Weidner, M.D., Professor of Radiology and Associate Professor of Medicine, \$2,166.67 per month, August 1, 1969.

Arthur William Horsley, M.D., Associate Professor of Medicine and of Continuing Education, \$2,291.67 per month, August 1, 1969.

Russell Thomas Schultz, M.D., Associate Professor of Medicine and Assistant Professor of Research Microbiology, \$1,541.66 per month, September 1, 1969.

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Jean Ann Hartsuck, Ph.D., Assistant Professor of Biochemistry and Molecular Biology, \$666.66 per month, December 1, 1969.

Glenda Jane Ochsner, Ph.D., Assistant Professor of Communication Disorders, \$1,133.33 per month, September 1, 1969.

Gordon L. Bates, Ph.D., Assistant Professor of Human Ecology, School of Health, without remuneration, September 1, 1969.

Joan Sue Fredric, M.N., Assistant Professor of Psychiatric Nursing, School of Nursing, \$1,000 per month for 9 months, September 1, 1969.

Evelyn Edith Ramming, M.S.N., Assistant Professor (Maternal-Child Nursing), School of Nursing, \$1,000 per month for 9 months, September 1, 1969.

Frank Storey Gott, M.D., Assistant Professor of Psychiatry and Behavioral Sciences, \$1,500 per month, July 1, 1969.

Henry Stephen Caldwell, Assistant Professor of Medical Psychology in Pediatrics and in Psychiatry and Behavioral Sciences, \$1,125 per month, September 2, 1969.

Judy Jo Stockard, reappointed Instructor in Nursing, School of Nursing, \$833.33 per month, September 1, 1969 to June 1, 1970.

Kathleen Stowell Atha, Instructor in Nutrition, without remuneration, August 1, 1969.

Robert Archie Hummel, M.D., Clinical Instructor in Ophthalmology, without remuneration, July 1, 1969.

Ghulam Reza Najem, M.D., Visiting Instructor in Preventive Medicine and Public Health, without remuneration, July 1, 1969.

William Amos Morrison, M.D., Clinical Assistant in Anesthesiology, without remuneration, August 1, 1969.

Schales Lukie Atkinson, M.D., Clinical Assistant in Gynecology-Obstetrics, without remuneration, July 25, 1969.

Robert Lee Buford, M.D., Clinical Assistant in Medicine, \$500 per month, July 1, 1969 to January 1, 1970.

David Harlow Copple, M.D., Clinical Assistant in Medicine, \$750 per month, July 1, 1969.

Bruce Addis Naylor, M.D., Clinical Assistant in Medicine, without remuneration, July 1, 1969.

Ned B. Nichols, M.D., Clinical Assistant in Medicine, without remuneration, July 1, 1969.

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Kent Hardie Potts, M.D., Clinical Assistant in Medicine, without remuneration, July 1, 1969.

Robert A. Searcy, M.D., Clinical Assistant in Medicine, without remuneration, July 1, 1969.

Tim Kent Smalley, M.D., Clinical Assistant in Medicine, without remuneration, July 1, 1969.

Colin S. Y. Soong, M.D., Clinical Assistant in Medicine, without remuneration, July 1, 1969.

Rex E. Stockard, M.D., Clinical Assistant in Medicine, without remuneration, July 1, 1969.

Ameel Sam Coury, D.D.S., Clinical Assistant, Division of Oral Surgery, Department of Surgery, without remuneration, July 1, 1969.

Thomas Alexander Lekas, D.D.S., Clinical Assistant, Division of Oral Surgery, Department of Surgery, without remuneration, July 1, 1969.

Willis George Leslie, D.D.S., Clinical Assistant, Division of Oral Surgery, Department of Surgery, without remuneration, July 1, 1969.

Arthur Louis Olson, D.D.S., Clinical Assistant in Division of Oral Surgery, Department of Surgery, without remuneration, July 1, 1969.

Frederick Wayne Pike, D.D.S., Clinical Assistant, Division of Oral Surgery, Department of Surgery, without remuneration, July 1, 1969.

Cullen Curlee Woods, D.D.S., Clinical Assistant, Division of Oral Surgery, Department of Surgery, without remuneration, July 1, 1969.

Loyal Lee Conrad, M.D., Visiting Lecturer in Medicine, without remuneration, August 24, 1969.

Albert Walter Brownlee, M.D., Visiting Lecturer in Pediatrics, without remuneration, September 1, 1969.

James Wallace Murphree, M.D., Visiting Lecturer in Radiology, without remuneration, September 1, 1969.

CHANGES:

Gail D. Adams, Ph.D., Professor of Radiology (Radiation Physics) and Radiation Physicist; given additional title of Vice-Chairman in Charge of Graduate Studies, Department of Radiology, August 1, 1969.

Aida Ali Bahrawy, B.S.N., Assistant Professor (Public Health Nursing), School of Nursing, salary changed from \$944.44 to \$1,000 per month for 9 months, September 1, 1969.

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John C. Brixy, Ph.D., Consultant Professor of Biostatistics and Epidemiology, School of Health, salary changed to \$333.33 per month, September 1, 1969 to June 1, 1970.

Thomas A. Bruce, M.D., Professor of Medicine, salary changed from \$632.08 to \$1,207.06 per month, September 1, 1969.

Glenn S. Bulmer, Ph.D., Associate Professor of Microbiology, salary changed from ~~\$1,458.33~~ to \$1,500 per month, August 1, 1969.

#1,291.66

Lawrence A. Chitwood, Ph.D., Special Instructor in Pediatrics, salary changed from \$883.33 to without remuneration, August 1, 1969.

Richard T. Coussons, M.D., Assistant Professor of Medicine; given additional title of Assistant Professor of Research Microbiology, August 1, 1969.

Gordon H. Deckert, M.D., promoted from Associate Professor and Acting Chairman to Professor and Chairman of Psychiatry and Behavioral Sciences, September 1, 1969.

Stanley Wayne Ferguson, Ph.D., Research Associate in Medicine; given additional title of Research Associate in Biostatistics and Epidemiology, School of Health, September 1, 1969.

Joseph Jerome Ferretti, Ph.D., Assistant Professor of Microbiology; given additional title of Assistant Professor of Biochemistry and Molecular Biology, August 1, 1969.

Edward David Frohlich, M.D., Associate Professor of Medicine; given additional titles of Associate Professor of Physiology and Biophysics and of Pharmacology, September 1, 1969.

James R. Geyer, M.D., Assistant Professor of Urology, salary changed from \$1,625 to \$1,633.33 per month, July 1, 1969.

Norman E. Goodwin, Assistant Professor of Preventive Medicine and Public Health, School of Health; given additional title of Assistant Professor of Health Administration, School of Health, July 1, 1969.

Betty J. Kelly Gorrell, Assistant Professor (Maternal Child Health Nursing), School of Nursing, salary changed from \$1,000 to \$1,033.33 per month for 9 months, September 1, 1969.

Lazar J. Greenfield, M.D., Associate Professor (Chief - VA Surgical Service), Department of Surgery, salary increased from \$833.33 to \$854.49 per month, part time, July 1, 1969.

Chesterfield G. Gunn, M.D., title changed from Professor of Medicine and of Physiology and Biophysics to Professor of Medicine, salary changed from \$1,766.65 to \$2,136 per month, July 1, 1969.

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Frances C. Hart, Instructor in Nursing, School of Nursing, salary changed from \$1,033.33 to \$1,066.66 per month for 9 months, September 1, 1969.

William I. Hartman, M.D., Instructor in Environmental Health, School of Health, salary changed from \$125 per month to without remuneration, July 1, 1969.

Ada T. Hawkins, Professor of Nursing, School of Nursing, salary changed from \$1,033.33 to \$1,066.66 per month for 9 months, September 1, 1969.

Barbara Joy Holtzclaw, Instructor (Medical - Surgical Nursing), School of Nursing, salary changed from \$800 to \$833.33 per month for 9 months, September 1, 1969.

Paul C. Houk, M.D., Associate Professor of Medicine and Director of Medical Services for Outpatient Clinics in University Hospital and Emergency Department, salary changed from \$1,499.99 to \$1,666.65 per month, September 1, 1969.

John M. Kalbfleisch, M.D., Assistant Professor of Medicine, salary changed from \$1,833.33 to \$625 per month, part time, August 1, 1969.

Daniel M. Lane, M.D., title changed from Assistant Professor to Instructor in Pediatrics, salary changed from \$1,250 per month to without remuneration, September 1, 1969.

J. Thomas May, Ph.D., title changed from Assistant Professor of Preventive Medicine and Public Health to Assistant Professor of Human Ecology, School of Health, July 1, 1969.

James A. Merrill, M.D., Professor and Head of Gynecology-Obstetrics and Consultant Professor of Pathology; salary changed from \$2,499.98 to \$2,458.33 per month, July 1, 1969.

Marie C. Mink, Assistant Professor of Nursing (Maternal Child Health), School of Nursing, salary changed from \$1,111.11 to \$1,152.77 per month for 9 months, September 1, 1969.

R. Wayne Neal, M.D., title changed from Assistant Clinical Professor to Assistant Professor of Medicine, September 1, 1969.

Herbert A. Nishikawa, M.S., Assistant Professor of Nursing (Medical-Surgical), School of Nursing, salary changed from \$1,033.33 to \$1,152.77 per month for 9 months, September 1, 1969.

Jesscelia Nunley, Instructor in Nursing (Medical-Surgical), School of Nursing, salary changed from \$833.33 to \$866.66 per month for 9 months, September 1, 1969.

Ellen R. Oakes, Ph.D., Assistant Professor of Communications Disorders and Assistant Professor of Medical Psychology in Psychiatry and Behavioral Sciences, salary changed from \$1,100 per month to \$1,166.67 per month, July 1, 1969.

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William L. Parry, M.D., Professor and Head of Urology, salary changed from \$1,409.86 to \$1,426.53 per month, July 1, 1969.

C. Dowell Patterson, M.D., title changed from Clinical Instructor to Assistant Professor of Medicine, salary changed from without remuneration to \$1,279 per month, September 1, 1969.

John Ellis Poarch, M.D., title changed from Instructor to Assistant Clinical Professor of Psychiatry and Behavioral Sciences, salary changed from without remuneration to \$437.50 per month, September 1, 1969.

Emma J. Potter, Assistant Professor of Nursing (Psychiatric), School of Nursing, salary changed from \$1,000 to \$1,033.33 per month for 9 months, September 1, 1969.

Martha Primeaux, Assistant Professor (Maternal-Child Health), School of Nursing, salary changed from \$966.66 to \$1,033.33 per month for 9 months, September 1, 1969.

Robert Edward Ringrose, M.D., title changed from Research Fellow (Gastroenterology) NIH Trainee and Clinical Assistant in Medicine, to Assistant Professor of Medicine, salary changed from \$235 to \$235.50 per month, July 1, 1969.

Charles W. Robinson, Jr., M.D., title changed from Assistant Clinical Professor of Medicine and Assistant Professor of Pharmacology to Associate Professor of Medicine and Assistant Professor of Pharmacology, salary changed from without remuneration to \$1,854.17 per month, September 1, 1969.

John R. Sokatch, Ph.D., Professor of Microbiology, salary changed from \$1,541.66 to \$1,708.33 per month, September 1, 1969.

Paul David Stein, M.D., Associate Professor of Medicine, salary changed from \$1,184.33 to \$1,484.33 per month, September 1, 1969.

James W. Sweeney, Ph.D., Consultant Professor of Biostatistics and Epidemiology, School of Health, salary changed from without remuneration to \$433.33 per month, part time, July 1, 1969.

Webb M. Thompson, Jr., M.D., Associate Professor of Pediatrics; given additional title of Associate Professor of Radiology, September 1, 1969.

Richard A. Wawro, M.S., Assistant Professor of Psychiatric Nursing, School of Nursing, salary changed from \$1,111.11 to \$1,152.77 per month for 9 months, September 1, 1969.

Martin Henry Welch, M.D., Assistant Professor of Medicine, salary changed from \$125 to \$725.42 per month, July 1, 1969.

TERMINATIONS:

Richard Jene Allgood, M.D., Instructor in Surgery, August 1, 1969.

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Charles Saxon Benson, Research Associate in Preventive Medicine and Public Health, September 1, 1969.

Loyal Lee Conrad, M.D., Professor of Medicine, August 23, 1969.

Marion deV. Cotten, Ph.D., Professor and Chairman of Pharmacology, September 1, 1969.

Marjorie Duffy, Ph.D., Assistant Professor of Communication Disorders, September 1, 1969.

Robert C. Duncan, Ph.D., Assistant Professor of Biostatistics and Epidemiology, School of Health, September 1, 1969.

Donald H. Namm, Ph.D., Assistant Professor of Pharmacology, September 16, 1969.

Harry J. Parker, Ph.D., Professor of Preventive Medicine and Public Health and of Human Ecology, School of Health, September 2, 1969.

Eugene Pumpian-Mindlin, M.D., Professor of Psychiatry and Behavioral Sciences, October 1, 1969.

Guy V. Rice, M.D., Associate Professor of Preventive Medicine and Public Health, School of Health, October 1, 1969.

Approved on motion by Regent Davies.

President Hollomon reported the death of Dr. Charles A. Smith, Clinical Professor of Psychiatry and Behavioral Sciences, on August 3, 1969.

d. Norman Campus Department Chairmen

President Hollomon recommended appointment of the following department administrators for the terms indicated, all effective September 1, 1969.

Department of Botany and Microbiology: Howard W. Larsh,
Chairman, one year

Department of Chemistry: Leon S. Ciereszko, Chairman,
one year or until such earlier date as another
appointment is made

Department of Mathematics: Gene Levy, Chairman, one year

Department of Speech: William R. Brown, Acting Chairman,
through November 30, 1969

Department of Zoology: Cluff E. Hopla, Chairman, one year

School of Social Work: Robert W. Culp, Director, one year

Approved on motion by Regent Neustadt.

e. Associate Preceptors - School of Medicine

President Hollomon said the following physicians have been proposed by Dr. Dennis for appointment to the School of Medicine faculty as Associate Preceptors for this school year. The Preceptors shown were approved at the July meeting (p. 9962).

Preceptor:

Dr. E. L. Buford, Guymon

Associate Preceptors:

B. L. Dietrich, M.D.
L. L. Lowery, M.D.
W. Oxley, M.D.

Preceptor:

Dr. E. L. Calhoon, Beaver

Associate Preceptors:

Orby L. Butcher, Jr., M.D.
Bill Harvey, M.D.
J. W. Marks, M.D.

Preceptor:

Dr. Glen Cosby, Miami

Associate Preceptors:

Rex M. Graham, M.D.
Harry Ford, M.D.
J. E. Highland, M.D.
H. W. Wendelken, M.D.

Preceptor:

Dr. C. S. Cunningham, Poteau

Associate Preceptors:

Kent Alexander, M.D.
Robert W. Lowery, M.D.
Jack Powell, M.D.
R. L. Winters, M.D.

Preceptor:

Dr. J. William Finch, Hobart

Associate Preceptors:

Malcolm Bridwell, M.D.
Van H. Howard, M.D.
M. Wilson Mahone, M.D.
Ralph S. Phelan, M.D.
Richard F. Shriner, M.D.
J. B. Tolbert, M.D.

Preceptor:

Dr. J. A. Graham, Pauls Valley

Associate Preceptors:

James H. Lindsey, M.D.
Ray H. Lindsey, M.D.

Don W. Meinders, M.D.
Hugh H. Monroe, M.D.
Ray E. Spence, M.D.

Preceptor:

Dr. Burdge F. Green, Stilwell

Associate Preceptors:

William Z. Cook, M.D.
Robert Currie, M.D.

Preceptor:

Dr. R. Fred Harper, Pawhuska

Associate Preceptors:

Rex W. Daugherty, M.D.
Richard W. Loy, M.D.
William Loy, M.D.
Wesley T. Manning, M.D.
James R. Priest, M.D.

Preceptor:

Dr. C. K. Holland, McAlester

Associate Preceptors:

B. H. Brown, M.D.
G. M. Brown, M.D.
William G. Blanchard, M.D.
Ross Rumph, M.D.
Hartzel Schaff, M.D.
E. H. Shuller, M.D.
Thurman Shuller, M.D.
F. D. Switzer, M.D.
Leroy M. Milton, M.D.
S. L. Norman, M.D.
H. C. Wheeler, M.D.

Preceptor:

Dr. E. C. Lindley, Duncan

Associate Preceptors:

E. H. Lindley, M.D.
D. C. Ryan, M.D.
Robert Taylor, M.D.

Preceptor:

Dr. W. C. McCurdy, Purcell

Associate Preceptors:

W. G. Long, M.D.
John G. Rollins, M.D.
W. Tex Stone, M.D.

Preceptor:

Dr. Royce McDougal, Holdenville

Associate Preceptors:

Karl K. Boatman, M.D.
D. H. Cramblett, M.D.
J. R. Danel, M.D.
Tom Moffett, M.D.
T. A. Trow, M.D.

Preceptor:

Dr. Malcolm Mollison, Altus

Associate Preceptors:

J. H. Abernathy, M.D.
James Holman, M.D.
E. J. Allgood, M.D.
Willard Holt, M.D.
J. P. Irby, M.D.
Cooper Ray, M.D.
R. S. Srigley, M.D.
Wayne Starkey, M.D.
C. L. Tefertiller, M.D.
John Walker, M.D.
Lowell Templer, M.D.

Preceptor:

Dr. O. H. Patterson, Sapulpa

Associate Preceptors:

M. S. Bartlett, M.D.
Charles Gebetsberger, M.D.
Phillip Joseph, M.D.
R. G. White, M.D.
G. C. Zumwalt, M.D.
Phillip Washburn, M.D.
Roger Kinney, M.D.

Preceptor:

Dr. Carlton E. Smith, Henryetta

Associate Preceptor:

Donald Tutt, M.D.

Preceptor:

Dr. K. E. Whinery, Sayre

Associate Preceptors:

Phil J. Devanney, M.D.
William Featherston, M.D.
William Leebron, M.D.
T. J. McGrath, M.D.
H. K. Speed, M.D.
Leaford Thornbrough, M.D.

Preceptor:

Dr. Claude Williams, Okeene

Associate Preceptors:

B. D. Dotter, M.D.
H. D. Lag~~an~~, M.D.

Preceptor:

Dr. Loyd G. Williams, Wetumka

Associate Preceptor:

M. S. Saydjari, M.D.

Preceptor:

Dr. Walter H. Dersch, Jr., Shattuck

Associate Preceptors:

Richard H. Burgtorf, M.D.
J. T. Dancer, M.D.

H. B. Keith, M.D.
L. A. Myers, M.D.
M. H. Newman, M.D.
J. J. Smith, M.D.

President Hollomon recommended the appointment of Associate Preceptors for 1969-70 as shown above.

Approved on motion by Regent Huffman.

f. Graduate Assistant Petition

President Hollomon presented the following petition which was signed by 217 graduate assistants in 36 departments of the University:

PETITION TO THE ADMINISTRATION AND THE BOARD OF REGENTS
OF THE UNIVERSITY OF OKLAHOMA

From the Graduate Assistants of the University of Oklahoma

We, the undersigned Graduate Assistants, hereby petition the Administration and the Board of Regents of the University of Oklahoma, to make favorable adjustments in the salary and tuition rates of all of Oklahoma's Graduate Assistants. It is readily acknowledged by Dean Carl D. Riggs of the Graduate College that Oklahoma University's Graduate Assistant salary scale is "not competitive regionally or nationally." Since our duties include the instruction of approximately one-third of the Institution's students, we feel that adjustments are warranted. Our position has been further worsened by the raising of tuition by the Board of Regents.

We suggest that the Administration and Board of Regents have at least two available options which would make our compensation commensurate to our responsibilities:

- (1) Grant increases in salary making Oklahoma University competitive regionally.
- (2) Grant a full tuition waiver for all Graduate Assistants. For those who have completed at least two years of service as Graduate Assistants at the University and who remain in good academic standing, the tuition waiver would be continued.

In addition, three other graduate assistants signed the petition but did not agree to the second option.

President Hollomon said this petition was introduced prior to preparation of the University budget for 1969-70 and at a time when a fee increase was being considered. He said the University was able to provide some extra funds for departmental budgets and merit salary increases have been approved for many graduate assistants.

Information on salary rates paid for graduate assistants at other Big Eight institutions was distributed to the Regents.

President Hollomon said he has asked Vice Presidents McCarter and Riggs to meet with a number of graduate assistants to explain the situation and to answer any questions they may have.

D. The University Community

III. Student Regulations

a. Student Guide for 1969-70

President Hollomon said it was necessary to revise the Student Guide this year to incorporate the changes resulting from the adoption of the Student Constitution and the passage of certain acts by the Student Congress. A copy of the proposed Guide was mailed to each Regent prior to the meeting. In addition there are some changes that were recommended by various administrative offices of the University. All of the changes in the proposed Student Guide have been approved by the President of the Student Association and offices representing the Student Congress. Because it is necessary that the Student Guide be approved promptly in order for there to be effective student government on the campus for the fall semester, and because the appropriate representatives of the student government have approved the Student Guide, President Hollomon said it should be adopted without further notice or hearing.

The following corrections were made in the draft of the 1969 Student Guide after it was mailed to the Regents. The underlining indicates a correction:

Page 36 - "16. Use, possession, or distribution of narcotics, marijuana, or dangerous drugs."

Page 2 - "A fee of \$2.00 is charged for processing each CHANGE OF ENROLLMENT form initiated by the student."

Page 38 - "c. On Friday and Saturday nights, all women's houses will be locked at 2:00 a.m."

Page 42 - "e. General Probation--When a student is involved in a minor disciplinary offense and when he has not been involved in any previous misconduct, this type of disciplinary action is, as a rule, used. This type of action does not restrict the student in any way. It has two important implications.

President Hollomon recommended that the Regents find that it is necessary to approve and adopt the Student Guide as prepared by the Student Government and the University administration, with the corrections indicated

above, without further notice or hearing in order to provide for the immediate welfare of the student body and upon such finding the Board does adopt the Student Guide as provided for in Title 75 Oklahoma Statutes Section 303 (b).

Approved on motion by Regent Davies.

VI. Student Services

a. Sooner City Nursery and Kindergarten

At the July meeting the monthly charge at Sooner City Nursery and Kindergarten was increased by \$10.00. For parents with more than one child enrolled, the increase is a substantial one. The Director of the school has requested that when two or more children in the same family are enrolled at the same time the fee be reduced slightly for each enrollment after the first one.

President Hollomon recommended that the Regents approve changing the monthly charge at the Sooner City Nursery and Kindergarten to the following:

	<u>First Child Enrolled</u>	<u>Each Additional Child Enrolled</u>
All day	\$60.00	\$55.00
One-half day with lunch	50.00	45.00
One-half day without lunch	45.00	40.00

Approved on motion by Regent Huffman.

E. Administration and Finance

I. Budgets

a. Norman Campus Budget

Copies of the revised budgets for the 1969-70 fiscal year for the Norman Campus were mailed to each Regent with the agenda for this meeting. President Hollomon recommended approval of the budgets as presented.

President Hollomon reminded the Regents it was agreed at the July meeting that following approval of the final budget a statement would be prepared describing the critical financial situation at both campuses. He said he plans to release such a statement at a press conference scheduled for next Monday morning.

President Hollomon said the budget is a conservative one and does not permit any growth or improvement in the University. The salaries do not meet adequately the needs of either the faculty or the non-faculty

personnel. There are no improvements in C Budgets. He said one budget problem of which all should be aware is the maintenance of new buildings. It is estimated that the cost of maintaining Dale Hall for a year is \$100,000 and that amount has been absorbed in the Physical Plant budget for this year. Next year there will be three new buildings for which operation funds will have to be provided. In addition to costs of operating new buildings, President Hollomon said there are certain built-in continuing costs when new programs are instituted. He said in the future when new buildings or major projects are proposed the administration will try to indicate how much money is being committed for future budgets.

President Hollomon also called attention to the extremely low estimated surplus of \$206,261. He said that with a 23.5 million dollar budget the surplus should be at least \$750,000. In order to operate the University properly, the operating reserve should be 3 or 4% of the total budget.

In response to a question from Regent Calvert, Mr. Swank stated that the Estimated 1969-70 Activity Fee Distribution as shown in the revised budget, which includes a breakdown of the allocation to student government, is in line with the Attorney General's recent ruling regarding the appropriation of student activity fees.

On motion by Regent Calvert, the budgets for the Norman Campus for 1969-70 were approved.

II. Section 13 and New College Funds Allocation

President Hollomon recommended approval of the following allocation of Section 13 and New College Funds for the Second Quarter of the 1969-70 fiscal year:

Payment on Fine Arts Center	\$40,000
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Major Alterations and Improvements:

Land Acquisition	\$15,000	
Renovations - Books Abroad	5,000	
Renovations - Room Sub-14, Richards Hall, Zoology Department	10,000	
Renovations - Acacia House, first floor, Child Development Laboratory	<u>5,000</u>	
		\$35,000

Institutional Furniture and Equipment	\$15,000
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(To be used to replace furniture and equipment in the University's furniture and equipment pool that has been issued to the departments shown below during the current fiscal year.)

Accounting Section	Administrative Services
Aerospace & Mechanical Eng.	Anthropology
Art	Botany-Microbiology
Bureau of Business Research	Business & Industrial Serv.
Business Manager	Chemistry
Civil Engineering	Classics
Continuing Education	Custodial
Data Processing	Education
Electrical Engineering	Employment Services
English	Facilities Planning
Geography	Geological Survey
Geology	Guidance Service
History	Home Economics
Industrial Engineering	Landscape Department
Library	Marketing
Mathematics	Meteorology
Modern Languages	Operations
Philosophy	Physical Education
Physical Therapy	Physics
Police and Fire Protection	Political Science
President's Office	Psychology
School & Community Service	School of Nursing
Sociology	Speech and Hearing Clinic
Stovall Museum	Student Affairs
University Classrooms	Zoology

TOTAL:

\$90,000

Approved on motion by Regent Santee.

III. Fees

a. Student Activity Fees - Medical Center

Effective with the 1969 summer term the Medical Center was for the first time authorized to collect a student activity fee from various categories of students enrolled at the Medical Center.

One of the proposed uses of the activity fee is providing health services for the students. Various methods of providing such a service have been considered. A unique problem exists on the Oklahoma City Campus in that every student in the School of Medicine, the School of Nursing, and in Physical Therapy, as well as some others, spend extended periods of time away from the Medical Center. This is an assigned rotation to health agencies or situations. Any student health facility available only on the Oklahoma City Campus would be of little value to the student on rotation in some other part of the state. For this reason, it was decided that health insurance is the best answer to the problem.

Medical Center officials have examined the 1969-70 health insurance plan which is being offered to students on the Norman Campus on a voluntary basis and believe that this plan will be satisfactory for Medical Center students also. They propose paying the premium for each full-time student for a full year and allowing the student to pay for family coverage. The premium for the student only will vary from \$23.50 to \$33.00 (depending upon age) for coverage for a full year.

The student activity fee is adequate to cover the cost of this insurance as well as the other functions for which it is intended.

President Hollomon recommended that the Regents authorize the use of student activity funds collected at the Medical Center to provide for each regularly enrolled full-time student at the Medical Center for the University of Oklahoma Student Association 1969-70 health insurance and that the student be permitted to pay for family coverage if he should so choose. He also recommended that the Medical Center be authorized to pay one-half each student's annual premium from each semester's student activity fund.

Approved on motion by Regent Neustadt.

b. General Enrollment and Tuition Fees

President Hollomon said he feels the extremely tight financial situation on both campuses of the University requires the Regents to consider the necessity for and the timing of a fee increase at the University, including those students enrolled on the Oklahoma City campus except School of Medicine students. He said the best interests of the University at the moment would be to look at the question purely from the point of income and to consider increasing the credit hour fee rather than pursuing the flat fee proposal. President Hollomon said he thinks the Regents should take some action at this time.

Regent Davies presented the following recommendations:

The Board of Regents of the University of Oklahoma recommend that an increase in general enrollment and tuition fees be instituted as soon as possible to ease the extremely tight financial situation in the system of higher education in the State of Oklahoma. This increase should be made effective no later than fall semester of the 1970-71 school year.

It is also recommended that special consideration be given to non-resident students from those states contiguous to Oklahoma because of their close proximity to our university which is a regional institution.

These increases in general enrollment fees and tuition should not be less than the following:

Increase for Non-Resident Students:	From \$30 per credit hour to \$38 per credit hour
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Increase for Non-Resident Students: (Contiguous States)	From \$30 per credit hour to \$34 per credit hour
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Increase for Resident Students:	From \$12 per credit hour to \$14 per credit hour
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It is also recommended that the amount available for fee waiver scholarships should be doubled.

In making this recommendation, the following facts are pointed out: The University requested an increase in State Appropriated Funds of \$8,406,492. Only \$1,161,243 was realized from State Appropriated Funds. This is only 13.8% of our original request.

The President is directed to develop these recommendations fully and transmit them to the State Regents for Higher Education and to request that the University of Oklahoma Board be invited to be present when the recommendation is considered by the State Regents.

There followed a lengthy discussion of the need to request a fee increase for the 1970-71 school year. Since the main reason for the request is to provide additional funds for the OU budget, the Regents agreed that the recommendation for a fee increase should include a request that all income derived from all fees paid by OU students, including any increase, should be returned to the University. This same request was submitted with the flat fee proposal.

On motion by Regent Davies, the recommendations pertaining to a fee increase were approved.

c. Application for Admission Fee

President Hollomon called the attention of the Regents to the problem of the costs of processing applications for admission to the University. He said that in the past year there were 13,000 applications for new admissions and that the cost of each of these applications ranged from \$15 to \$20. He said the administration is examining the possibility of charging for each application with the fee applied to the student's tuition, if the applicant enters the University. President Hollomon said he is not prepared at this time with a formal recommendation but he hopes the Regents will give this matter some consideration. A recommendation will be submitted by mail or at the next meeting.

F. Operations and Physical Plant

I. Non-Academic Personnel

LEAVES OF ABSENCE:

Dan E. Guyer, Sanitarian, Student Health Service, and Assistant Professor of Civil Engineering and Environmental Science, leave of absence with full pay, July 11 to September 8, 1969. World Health Organization travel fellowship to the Middle East, Africa, and England.

William G. Harris, Auditor III, Auditing Office, sick leave of absence with full pay, June 18 to August 12, 1969.

APPOINTMENTS:

Oliver M. Abrams, reappointed Extension Specialist II (Consultant - Indian Education), Center for Human Relations Studies, salary increased from \$8,316 to \$9,000 for 12 months, July 1, 1969 to July 1, 1970.

Ira Aisenberg, Accountant II, Director's Office, Physical Plant, \$7,584 for 12 months, August 18, 1969.

Nancy Bavinger, reappointed Consultant, Continuing Education Housing, part time, July 1, 1969 to July 1, 1970. Paid by special payment.

Dan L. Bellamy, Programmer II (Trainee), Computing Center, \$10,500 for 12 months, July 1, 1969.

Fred L. Blaylock, Assistant Director, Alumni Development Fund, University Projects, \$11,124 for 12 months, September 1, 1969.

James Benton Briscoe, Assistant Dean, Business and Industrial Services, \$21,516 for 12 months, July 1, 1969. Professional Status.

Grady Lee Butler, Extension Specialist II, Post Office Programs, \$7,500 for 12 months, 1/2 time, July 14, 1969 to July 1, 1970.

George Michael Charles, Extension Specialist II, Post Office Programs, \$7,500 for 12 months, 1/2 time, August 13, 1969 to July 1, 1970.

Victor C. Cleveland, Business and Advertising Manager, Oklahoma Daily, \$7,236 for 12 months, August 1, 1969.

M. Duane Coney, Programmer I, Computing Center, \$6,900 for 12 months, July 1, 1969.

David Wallace Dollarhide, Assistant Executive Secretary, Alumni Relations, \$10,164 for 12 months, August 1, 1969.

Lawrence Dean Fisher, reappointed Extension Specialist II, Multi-Purpose Training Center, \$950 per month, July 1 to September 1, 1969; Extension Specialist II (Training Associate), Post Office Programs, \$11,200 for 12 months, September 1, 1969 to July 1, 1970.

Richard Mack Gorton, Field Consultant (Special Gifts), University Projects, \$16,500 for 12 months, September 1, 1969.

September 18, 1969

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Gerald G. Gregory, Extension Specialist II, Post Office Programs, \$7,500 for 12 months, 1/2 time, July 14, 1969 to July 1, 1970.

Edward R. Hayes, Extension Specialist II (Food Service Specialist), Business and Industrial Services, \$12,960 for 12 months, August 14, 1969.

Beulah Marie Hirschlein, Extension Specialist II (Project Coordinator), School and Community Services (Adult Basic Education), \$11,736 for 12 months, July 1, 1969 to June 1, 1970.

Guinnevere A. Hodges, Academic Counselor, University Community and University College, \$6,096 for 12 months, July 1, 1969.

Mark Houston, Counseling Assistant, Office of Residential Programs, \$2,000 for 9 months, part time, August 1, 1969 to May 1, 1970.

John Stapleton Howland, Extension Specialist II, Residence Course Coordinator, Post Office Programs, \$20,000 for 12 months, July 15, 1969 to July 1, 1970. Administrative Staff Status.

Linda Jennings, Counseling Assistant, Office of Residential Programs, \$2,000 for 9 months, part time, August 11, 1969 to May 11, 1970.

Jerie J. Johnson, Auditor II, Auditing Office, \$6,516 for 12 months, August 1, 1969.

Harold Lee Jorski, Accountant II, Housing Administration, \$8,772 for 12 months, July 7, 1969.

Virginia Anne Kaupp, Pre-School Teacher, Home Economics Nursery School, \$4,092 for 9 months, September 1, 1969.

William Roman Kochan, reappointed Extension Specialist II (Director, Gerontology Program), School and Community Services Tulsa Office, salary increased from \$9,996 to \$11,748 for 12 months, July 1, 1969 to July 1, 1970. Subject to availability of grant funds.

Judith J. Lucas, Extension Specialist II, Child Development Programs (reappointment), salary increased from \$6,000 to rate of \$6,564 for 12 months, July 1 to December 1, 1969. Subject to availability of grant funds.

Richard Manus, reappointed Consultant, Indian Education - Eastern Oklahoma, Center for Human Relations Studies, \$110 per month, part time, July 1 to November 1, 1969. Subject to availability of grant funds.

Andrew Vincent Marusak, Assistant to the Vice President for Federal Programs and Extension Specialist II, Office of the Vice President for Research and Public Service, \$12,500 for 12 months, September 1, 1969.

George A. McCutchan, Extension Specialist II, Post Office Programs, \$15,000 for 12 months, August 11, 1969 to July 1, 1970.

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Charles E. McDaniel, reappointed and title changed from Director, Multi-Purpose Training Center, and Extension Specialist III to Coordinator, Office of Advanced Programs - Germany, School and Community Services, salary changed from \$15,624 to \$14,976 for 12 months, August 1, 1969.

Kathryn Anita Northington McDaniel, Extension Specialist II, College of Continuing Education, \$5,004 for 12 months, August 18, 1969.

Robert L. Miller, reappointed Extension Specialist II (Project Coordinator), Indian Education, Center for Human Relations Studies, salary increased from \$9,975 to \$10,416 for 12 months, July 1, 1969 to July 1, 1970.

E. Wayne Murdock, Administrative Assistant (Operations Fiscal Analyst), Operations Office, \$3,528 for 12 months, 1/2 time, September 8, 1969.

Calvin Nakedhead, reappointed Consultant, Indian Education - Eastern Oklahoma, Center for Human Relations Studies, \$110 per month, 1/3 time, July 1 to November 1, 1969.

Jacqueline J. Nye, Extension Specialist II (Research Associate), Postal Service Institute, August 1 to November 1, 1969. To be paid by special payment at \$50 per day when working.

Joe Thomas Packnett, Extension Specialist II (Assistant Director), Correspondence Study, School and Community Services, \$10,668 for 12 months, July 1, 1969.

C. J. Roberts, reappointed Extension Specialist II, School and Community Services Tulsa Office, salary changed from \$18,500 to \$17,748 for 12 months, July 1, 1969 to July 1, 1970. Subject to availability of grant funds.

Theodore Price Roberts, Assistant Dean, College of Law, \$14,000 for 12 months, August 1, 1969.

Tom Lee Rowland, Geologist I, Oklahoma Geological Survey, \$11,472 for 12 months, September 1, 1969.

Ressie O. Samples, Consultant, Postal Service Institute, November 1, 1969. To be paid by special payment at \$100 per day when working.

Robert C. Schleiger, reappointed Extension Specialist II, School and Community Services Advanced Studies, salary increased from \$14,172 to \$14,976 for 12 months, July 1, 1969 to July 1, 1970. Subject to availability of grant funds.

Wayman B. Shiver, reappointed Extension Specialist II (Field Consultant), Consultative Center, salary increased from \$6,060 to \$6,096 for 12 months, July 1, 1969 to February 1, 1970.

Gregory E. Shinert, Extension Specialist II, Coordinator of Intergroup Relations, Center for Human Relations Studies, \$10,932 for 12 months, September 8, 1969.

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Marian Lynn Knapp Shotts, Extension Specialist II, College of Continuing Education, \$8,160 for 12 months, September 2, 1969.

Raymond L. Smith, Assistant to the Vice President for Operations, Director, Swearingen Research Park, Assistant Director, Bureau of Standards, \$16,667 for 12 months, July 1, 1969.

Willie Lee Stapp, Accountant II (Trainee), Athletic Department, \$6,096 for 12 months, August 13, 1969.

Leon Thompson, reappointed Extension Specialist II, Multi-Purpose Training Center, \$10,860 for 12 months, July 1, 1969; transferred to School and Community Services without change in title or salary, September 1, 1969.

Richard Thorp, Extension Specialist II, Post Office Programs, \$9,000 for 12 months, July 1, 1969 to July 1, 1970.

Carolyn Jill Trimble, Public Information Assistant, University Relations, \$6,516 for 12 months, August 25, 1969.

Sue Thompson Velie, Personnel Officer I, Extension Dean, \$6,360 for 12 months, July 24, 1969.

Billie G. Waers, reappointed Assistant Director, Alumni Development Fund, University Projects, rate of \$8,316 for 12 months, July 1, 1969 to January 1, 1970.

Robert R. Wolf, Public Service Information Director, Extension Dean and University Relations, \$10,000 for 12 months, July 7, 1969.

CHANGES:

Turner C. Blount, title changed from Coordinator of International Exchange to Director of International Student Affairs, July 1, 1969.

Guy H. Brown, Executive Secretary, Alumni Relations, salary increased from \$13,650 to \$14,976 for 12 months, August 1, 1969.

Myrna Lee Carney, Assistant Director of Residential Programs, salary increased from \$10,164 to \$10,416 for 12 months, July 1, 1969.

William Cornette, title changed from Programmer I to Training Specialist, Computing Center, July 1, 1969; salary changed from \$412.50 per month, .70 time, to \$147.32 per month, 1/4 time, September 1, 1969.

John Eldon Davis, title changed from Extension Specialist II to Acting Director, Military Resident Programs, School and Community Services, salary increased from \$10,668 to \$11,472 for 12 months, August 1, 1969.

Edwin J. Deighton, title changed from Assistant to the Director to Assistant Director, Museum of Art, salary increased from \$4,740 to \$5,232 for 12 months, July 1, 1969. Changed from classified to professional status.

Ruth E. Fielden, Pre-School Teacher, Sooner City Nursery School and Kindergarten, salary increased from \$5,126 to \$5,256 for 11 months, July 1, 1969. Off payroll in August.

Stanley E. Fowler, Extension Specialist III (Director, Oklahoma Family Life), College of Continuing Education, salary changed from \$2,362 for 12 months, .17 time, to \$2,362 for July 1 to September 1, 1969, full time.

Judith K. Freyer, title changed from Editor, SOONER NEWSMAKERS/Projects Writer, to Assistant Editor, Alumni Publications, August 1, 1969.

Hugh E. Harris, Jr., title changed from Extension Specialist II to Resources and Program Director, Post Office Programs, salary increased from \$12,252 to \$12,865 for 12 months, July 1, 1969. Administrative Staff Status.

Eugene Boyd Hopkins, title changed from Concessions and Assistant Ticket Manager to Assistant Business Manager of Athletics, September 1, 1969. Changed from classified to professional status.

Mary K. Johnson, Extension Specialist II (Oklahoma Family Life), College of Continuing Education, salary changed from \$1,112 for 12 months, .17 time, to \$1,112 for July 1 to September 1, 1969, full time.

Erma R. Keeley, Director, Sooner City Nursery School and Kindergarten, salary increased from \$8,150 to \$8,364 for 12 months, July 1, 1969.

Larry Paul Martin, title changed from Extension Specialist II, Director of Special School Services, to Extension Specialist III, Executive Director of Office of Advanced Studies, salary increased from \$13,284 to \$15,348 for 12 months, July 1, 1969.

Samuel C. Nigh, title changed from Extension Specialist III and Director, Military Residence Programs, School and Community Services, to Extension Specialist III and Coordinator, Ardmore Office, salary increased from \$13,596 to \$14,976 for 12 months, August 1, 1969 to July 1, 1970.

M. L. Powers, title changed from Acting Assistant Dean for Business and Industrial Services and Extension Specialist III to Extension Specialist II and Consultant, Business and Industrial Services, salary increased from \$17,800 to \$18,336 for 12 months, July 1, 1969. Changed from administrative staff to professional classification.

Helen D. Reynolds, Pre-School Teacher, Sooner City Nursery School and Kindergarten, salary increased from \$5,720 to \$5,940 for 11 months, July 1, 1969. Off payroll in August.

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Joaquin S. Rogers, Associate Editor, University Press Sales Division, salary increased from \$6,396 to \$6,564 for 12 months, September 1, 1969.

Fred Clifford Seals, Sales Manager, University Press Sales Division, salary increased from \$7,584 to \$7,968 for 12 months, September 1, 1969.

John B. Shakely, Acting Director, Alumni Development Fund, University Projects, salary increased from \$10,164 to \$12,552 for 12 months, September 1, 1969.

RESIGNATIONS:

W. Leon Bevers, Assistant Business Manager, Athletics, September 1, 1969.

Rafael Martinez Echeverria, Extension Specialist II, School and Community Services, July 1, 1969.

Curtis L. Glassco, Associate Director for Tulsa, Consultative Center, July 28, 1969.

Gladys Elizabeth Gray, Administrative Assistant to the Assistant Dean of Women for Housing, September 1, 1969.

Bobby Gene Grinstead, Director, Fishery Research Laboratory, Oklahoma Biological Survey, July 8, 1969.

Nancy C. Harris, Auditor II, Auditing Office, September 8, 1969.

Inez A. Ivy, Coordinator of Alumnae Activities, Alumni Association, August 18, 1969.

Nancy L. Maxwell, Extension Specialist II Trainee, School and Community Services, August 2, 1969.

Leon A. Nowak, Assistant Manager (Trainee), Continuing Education Housing, July 14, 1969.

Bobby J. Poole, Assistant Director of Residential Programs, August 6, 1969.

Ralph Bruce Smith, Extension Specialist II, Business and Industrial Services, September 17, 1969.

Ronnie D. Stewart, Business and Advertising Manager, Oklahoma Daily, August 7, 1969.

Ray L. Wall, Extension Specialist II, Multi-Purpose Training Center, July 1, 1969.

Frederick Adam Yagodka, Extension Specialist II, School and Community Services, July 1, 1969.

Approved on motion by Regent Neustadt.

II. New Construction

a. General Purpose Hangar

President Hollomon presented the final plans and specifications for a general purpose hangar to be constructed at Max Westheimer Field at an estimated cost of \$157,000.

Funds are available for this project as follows: \$125,000 from the sale of University land to IBM and the balance from the airport operating cash account. This facility will be leased to a fixed base operator who will provide aviation services for Westheimer Field.

President Hollomon recommended that the Construction Documents (final plans and specifications) be accepted as complete subject to minor changes following review by the Office of Facilities Planning, the Physical Plant Department and the Manager's Office of Max Westheimer Field.

Approved on motion by Regent Santee.

b. Change Order - Physical Sciences Center

President Hollomon said the following change order has been proposed to the construction contract with Rayco Construction Company for the Physical Sciences Center:

Extend the 500 MCM 5KV cables from the basement power center #1 to the south-west corner of the Physical Sciences Building. Cables to be extended with a pot head.	ADD	\$10,330.00
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This change has been approved by the architect, the Director of Facilities Planning, the Director of Physical Plant and the Vice President for Operations.

President Hollomon recommended that the Regents approve change order No. 8 for the Physical Sciences Center as explained above increasing the contract cost by \$10,330.00.

Approved on motion by Regent Calvert.

c. Research Animal Cages

In January, 1969 a contract in the amount of \$19,195 was awarded to Boles Construction Company for construction of some research animal cages for the School of Medicine. The work was done under the direction of the Medical Center Physical Plant Department. The project is now complete.

President Hollomon recommended that this project be accepted as complete and that the final payment to the contractor in the amount of \$2,437 be authorized.

Approved on motion by Regent Santee.

d. Major Construction Progress Report

As shown on the three pages attached, a report was presented to the Regents on major capital improvements projects now under construction and in various stages of planning on the Norman and Oklahoma City campuses. No action was required.

III. Repairs, Remodeling, and Renovation

a. Department of Physiology Remodeling

In May of this year a contract was awarded to the Robert J. Harris Construction Company in the amount of \$12,452 covering some remodeling and renovation for the Department of Physiology in the School of Medicine Building. Plans and the supervision for this project were done by the staff of the Medical Center Physical Plant Department. This remodeling and renovation project is now complete.

President Hollomon recommended that this project be accepted as complete and that a payment of \$12,452 to Robert J. Harris be authorized.

Approved on motion by Regent Calvert.

V. Contracts and Agreements

a. Laundry and Dry Cleaning Service

President Hollomon said at the June meeting Tulsa Linen Company was awarded the contract to provide linen rental service and laundry and dry cleaning pick-up and delivery service for students in certain locations in the housing areas on a regulated time basis.

Tulsa Linen Company now has requested that they be permitted to assign or subcontract the laundry and dry cleaning pick-up and delivery portion of this contract to Clark Cleaners and Laundry, Norman. Tulsa

OFFICE OF FACILITIES PLANNING
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, SEPTEMBER, 1969

PROJECTS UNDER CONSTRUCTION

Project Number	Project	Architect	Contractor	Contract Award Date	Original Contract Amount	Current Contract Amount	Status (% complete)	Contract Completion Date
NORMAN CAMPUS								
	Physical Sciences Center	Gumerson & McCormick	Rayco Const. Co.	Dec. 12, 1968	\$ 3,837,972	Same	21%	Oct. 26, 1970
	Power Plant Expansion	Hudgins, Thompson, Ball & Associates, Inc.	Link Cowen Const. Co.	June 4, 1968	2,260,120	2,288,622	93%	Sept. 16, 1969
	Fine Arts Center and Museum	Howard, Samis, Lyons	Nashert Const. Co.	March 19, 1969	2,218,000	2,369,091	10%	Dec. 1, 1970
	Health Center	Jones, Halley, Bates, Riek	J.J. Cook Const. Co.	March 19, 1969	2,000,000	Same	4%	Sept., 1970
OKLAHOMA CITY CAMPUS								
	Basic Science Building	Frankfurt, Short, Emery & McKinley	Blount, Barfell, Dennehy, Inc.	Sept. 14, 1967	3,007,200	3,033,819	99%	Aug. 4, 1969
	Anatomy Lab Remodeling	Physical Plant Staff	Boles Const., Inc.	Feb. 3, 1969	32,825	Same	100%	May 13, 1969
	Baboon Care Facility	Physical Plant Staff	Boles Const., Inc.	Jan. 13, 1969	19,195	Same	98%	Oct. 1, 1969
	Children's Memorial Hospital's Radiology Project	Seminoff, Bowman, Bode	Pederson Const. Co.	Nov. 14, 1969	27,700	Same	100%	June 1, 1969
	Addition to Animal House	Physical Plant Staff	Boles Const. Co.	March 19, 1969	34,110	Same	60%	Oct. 1, 1969
	Surgical Pathology Remodeling	Frankfurt, Short, Emery & McKinley	Wynn Const. Co. Inc.	Jan. 10, 1969	21,374	Same	90%	Sept. 19, 1969
	Dept. of Physiology Remodeling	Physical Plant Staff	Robert J Harris, Const. Co.	May 14, 1969	12,452	Same	98%	Sept. 12, 1969
	New University Hospital Phase I	Frankfurt, Short, Emery & McKinley	Harmon Const. Co, Inc.	July 2, 1969	11,959,000	Same	3%	July 2, 1972
	Clinical Laboratories	Physical Plant Staff	Hugh Williams Const.	June 12, 1969	37,980	Same	10%	Nov. 1, 1969

OFFICE OF FACILITIES PLANNING
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, SEPTEMBER, 1969

PROJECTS IN VARIOUS STAGES OF PLANNING

Project Number	Project	Architect	Contract or Letter	Estimated Cost	Status	Est. Compl. Date-Plans	Est. Compl. Date-Const.
NORMAN CAMPUS							
	Athletic Dormitory	Coleman, Ervin, & Assoc.	L 10/16/67	\$ 850,000	The Board of Regents have approved final plans and specifications, but the project is dormant because of lack of funding.		
	Swimming Pool	Fritzler, Knoblock, Furry	C 03/02/69	250,000	Architects are in the process of completing final construction documents and will submit prints to the Office of Facilities Planning and Physical Plant Department for review and checking. The application for an additional \$250,000 has been submitted to the Bureau of Outdoor Recreations for review.		
	Physical Education and Recreation Center	Reid & Heep	L 10/05/66	4,965,000	Programming and initial design progress has been slow through the summer months. It is anticipated that this project will move rapidly after Sept, 1969.		
	University Arena	Sorey, Hill, Binnicker	L 05/05/66	8,500,000	The Architects are finalizing the Design Development drawings as approved in principle by the Board of Regents, and have begun initial preparation of Construction Documents. It is anticipated that a proposal for architectural services will be presented to the Board of Regents at its October meeting.		
	Student Activities Center	Noftsgar & Lawrence	L 07/22/68	Undetermined	Development of design program under way. Architectural design consultant is yet to be selected by the Regents. There has been no progress during the summer. It is anticipated that progress will redevelop after September, 1969.		
	Undergraduate Library	Shaw and Shaw	L 02/08/66	4,634,000	Implementation of this project is contingent on allocation of funds from the current Capital Improvements Bond Issue. Review meetings have been held with the architects and with the Director of Libraries and it is felt that some progress will be made prior to allocation of bond funds.		

PROJECTS IN VARIOUS STAGES OF PLANNING
(Continued)

Project Number	Project	Architect	Contract or Letter	Estimated Cost	Status	Est. Compl. Date-Plans	Est. Compl. Date-Const.
NORMAN CAMPUS (continued)							
	Severe Storms Lab	Otha Wolf	L 10/12/67	\$ 692,000	Schematic plans partially developed. Project awaiting federal funding.		
	Law School	Shiteside, Schultz & Chadsey	L 02/08/66	3,709,000	Basic schematics developed by architects during 1965/66. However, upon completion of an academic program by the Law Center Commission, a design program will be developed with staff assistance from the Office of Facilities Planning and it is anticipated that previously developed schematic planning will be completely re-done.		
	Life Sciences Center	McCune, McCune & Associates	L 02/08/66	2,780,000	Project has been dormant, but in view of the recently passed construction bond issue, it is anticipated that this project will be revived. A Use Planning Committee has been established and the work which has been executed on this project will be reviewed prior to future design development.		
GENERAL NOTE: As a result of recently completed planning studies by the Office of Facilities Planning in preparation of a Long Range Development Program for submission to the Oklahoma State Regents for Higher Education project budgets for the following projects have been revised as shown.							
				Previous Estimated Cost		Revised Estimated Cost	
	Life Sciences Center			\$ 2,000,000		\$ 2,780,000	
	Law School			3,320,000		3,709,000	
	Physical Education and Recreation Center			4,000,000		4,965,000	
	Undergraduate Library			3,500,000		4,634,000	
OKLAHOMA CITY CAMPUS							
	Student Housing - Self Liquidating Bonds	Murray, Jones, Murray	L 03/15/68	5,521,000	Preliminary plans approved June 13, 1968. Acquisition of land will begin within this next month. Status of the bond market is delaying the financing of the project.		
	New Library - Computer Building	Sorey, Hill Binnicker	Architect supplied by Donor	275,000 (Bldg. only)	Schematics prepared for use in grant request. Request approved by National Library of Medicine, but not funded to date.		
	Radiology Addition - Self-Liquidating Bonds	Mr. Afton Gille	Architect supplied by Donor		Program approved by Board of Regents in July. Bids received from contractors. Approval will be sought this month from the Board of Regents for the lowest bid.		

Linen suggests that if this portion of the service is handled here in Norman, the students will receive more prompt service. This does not mean there will be additional or expanded locations for this service.

The contract with Tulsa Linen provides that it shall not be assigned or transferred except with the express written approval of the Regents or their designated representative.

President Hollomon recommended that the Regents authorize Tulsa Linen Company to assign or subcontract the laundry and dry cleaning portion of their contract, including pick-up and delivery.

Approved on motion by Regent Santee.

b. Post Office Department Projects - Assignment and Agreement

President Hollomon said a supplementary agreement is being prepared with the Post Office Department containing the amounts and rate of payment for construction costs and all other fees and charges in connection with the remodeling of the South Tower of Couch Center and the construction of the National Technical Training Center building on the South Campus with the Regents interests in the agreement assigned to the OU Development Authority until the Authority has been fully reimbursed.

Professor Swank reported a meeting was held with Post Office authorities last week but an agreement cannot be prepared at this time because construction is not complete and the total costs, including interim financing, cannot be determined. He said he has submitted a letter of agreement indicating that these matters are under negotiation.

Professor Swank stated the Oklahoma University Development Authority is preparing to borrow funds for the purpose of financing these projects and would like for the Regents to take official notice of the document between the Authority and the Investors Trust Company.

President Hollomon recommended the Regents take the action requested.

The Regents noted the Assignment and Agreement between the Oklahoma University Development Authority and the Investors Trust Company and requested that a copy be included as a part of the minutes of this meeting. A copy is as follows:

ASSIGNMENT AND AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, heretofore and on January 17, 1969, the Regents of the University of Oklahoma, hereinafter referred to as Regents, entered into an Agreement with the United States of America, acting by and through the

Post Office Department, which Agreement was supplemented on January 17, 1969, February ____, 1969, and May 14, 1969, all as shown by executed copies of said basic contract and supplement thereto, which are hereto attached marked Exhibits 1 to 4, inclusive, and

WHEREAS, Regents heretofore requested the Oklahoma University Development Authority, a Public Trust, hereinafter referred to as Authority, to finance the cost of remodeling a portion of the South Tower of Couch Center as referred to in Exhibit 7 hereto attached and to also finance the cost of construction of new facilities on the South Campus of the University of Oklahoma, more particularly described in Exhibit 8 hereto attached, and

WHEREAS, the total estimated cost of remodeling South Tower of Couch Center is \$260,469.37, and the total estimated cost of the new construction on the South Campus of the University of Oklahoma is \$411,747.25, and

WHEREAS, Authority is willing to make the necessary advancements to defray the cost of such remodeling and building of new facilities in accordance with the request of Regents, pursuant to the agreement of Regents to assign all rentals derived from the remodeled facilities and new construction until Authority is fully repaid the aggregate of such advancements, with interest thereon at the rate of 7½ per cent per annum, and

WHEREAS, on July 8, 1969, Regents agreed to pay to the Authority all sums received as rental from the remodeled and newly-constructed facilities all as shown by executed copy of Agreement hereto attached marked Exhibit 5, and on July 24, 1969, ratified said Agreement by letter addressed to the Authority by John M. Houchin, President, Regents of the University of Oklahoma, copy of which is hereto attached marked Exhibit 6, and

WHEREAS, upon the completion of remodeling and construction of the new facilities for the United States of America, Regents will enter into formal lease agreements with the United States of America for the use and occupancy of said facilities in form and content as set forth in unexecuted Lease Agreements hereto attached, identified as Lease Agreement A and Lease Agreement B and marked Exhibits 7 and 8, respectively, and

WHEREAS, the Authority is in need of the sum of \$500,000.00 to complete the financing of the cost of remodeling and new construction for Regents, and Investors Trust Company, a Corporation, Duncan, Oklahoma, is willing to loan Authority securities issued by the United States of America, as fully described in Exhibit 9, to be used by Authority as collateral and security for a loan of \$500,000.00 to be negotiated by it.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained to be kept and performed by Authority, Assignor, and Investors Trust Company, a Corporation, Assignee, IT IS AGREED:

I.

Assignor simultaneously herewith has delivered to Assignee the securities fully described in Exhibit 9 hereto attached with the knowledge and understanding that Assignee will use the same for collateral for a loan to be made by it in an amount not to exceed \$500,000.00 and bearing interest at the rate of not to exceed ___% per annum.

II.

Simultaneously herewith Assignor has made, executed and delivered its Promissory Note in the principal amount of \$500,000.00, payable to Investors Trust Company, a Corporation, bearing interest at the rate of 1% per annum.

III.

As security for the payment of said Promissory Note and interest thereon, Assignor hereby assigns to Assignee all of its right, title and interest in and to the Agreements entered into by and between Regents and the United States of America, as fully set forth in Exhibits 1 to 4, inclusive, hereto attached and any change orders or additional supplements thereto, and covenants with Assignee that it is the owner of all rents to accrue therefrom by assignment from Regents free of prior assignments and unencumbered. Assignor further agrees to make, execute and deliver to the Assignee a formal assignment of the leases identified as Exhibits 7 and 8 hereto attached, when executed by the named parties therein and formal assignment of the rents accruing thereunder respectively have been made to it by Regents.

This Assignment and Agreement shall be binding upon the parties hereto and their respective Successors and Assigns.

IN WITNESS WHEREOF, the parties hereto have set their hands this _____ day of September, 1969.

VI. Purchases

a. United States and Canadian Journal and Magazine Subscriptions

President Hollomon said bids have been received on the annual subscription list for the 1970 calendar year of U.S./Canadian journals and magazines for the University Libraries.

Bids received are:

- 1. F. W. Faxon Company
Westwood, Massachusetts \$36,513.12
- 2. Franklin Square Subscription Agency
Teaneck, New Jersey \$38,188.85

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- | | |
|---|-------------|
| 3. Moore-Cottrell Subscription Agencies, Inc.
North Cohocton, New York | \$38,344.50 |
| 4. Ebsco Subscription Services
Dallas, Texas | \$39,098.53 |

All bids carry the escalation provision that prices of individual subscriptions will be increased should the publisher increase the price for 1970.

President Hollomon recommended that the award be made to F. W. Faxon Company for the 1970 calendar year.

Approved on motion by Regent Davies.

b. British and Commonwealth Journal and Magazine Subscriptions

President Hollomon said the following bids have been received on the annual subscription list for the 1970 calendar year of British and Commonwealth journals and magazines for the University Libraries:

- | | |
|--|------------|
| 1. Wm. Dawson & Sons,
Ltd., Cannon House,
Folkestone, Kent, England. | \$8,657.73 |
|--|------------|

This bid carries the following provision
"These prices cannot be considered as firm,
as in all probability many of these will be
increased for 1970, and we reserve the right
to pass on to you further charges in each
case,-----".

- | | |
|--|------------|
| 2. B. F. Stevens & Brown, Ltd.,
Ardon House, Mill Lane,
Surrey, England. | \$8,829.31 |
|--|------------|

In addition to the two firms submitting a bid, an invitation to bid was sent to Stechart-Hafner, Inc., New York.

President Hollomon recommended the award be made to B. F. Stevens & Brown, Ltd. for the 1970 calendar year for the following reasons:

1. The escalator clause on the bid from Wm. Dawson and Sons. Experience indicates the application of this clause would very probably increase prices above the total bid by B. F. Stevens & Brown.
2. B. F. Stevens & Brown has the current contract and has handled it very well. In addition, when a change of vendor is made the library must change their cards. This is quite costly.

Approved on motion by Regent Davies.

c. European Journal and Magazine Subscriptions

President Hollomon said bids were circulated on the annual subscription list for the 1970 calendar year of European (German and Slavic) journals and magazines for the University Libraries. Only one bid was received as follows:

Otto Harrassowitz, Taunusstrasse 5, 6200 Wiesbaden, Germany.	\$10,247.09
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President Hollomon recommended the award be made to Otto Harrassowitz. The prices bid are in line with previous prices and this company has done a very good job of handling this subscription list during 1969.

Approved on motion by Regent Davies.

d. Refrigerated Mobile Units

In accordance with the Regents' policy authorizing the President of the Board to approve purchases made through Central Purchasing, on August 1 Mr. Houchin approved the purchase of 26 mobile cold pan stations (refrigerated) for the Housing Department from Southern Coffee and Restaurant Supply at a total cost of \$25,966.71.

These units have been installed in all Housing Cafeterias so that the students can prepare their own salads, and so forth. This is in line with the new policy of serve-yourself, unlimited quantities in the cafeterias.

The following bids were received:

1. Jax' Fixture & Supply Company Kansas City, Missouri 30-45 day del., fob Norman	\$25,969.00	
Less 1/2 of 1%	129.84	\$25,839.16
2. Southern Coffee & Restaurant Supply Oklahoma City 30 day del., fob Norman	\$26,229.00	
Less 1%-20 da.	262.29	\$25,966.71

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3.	Virgil Greene Company Oklahoma City 30 day del., fob Norman		\$25,969.00
4.	Muskogee Restaurant Supply Muskogee, Oklahoma 30 day del., fob Norman		
		\$26,679.74	
	Less 2-1/2%	<u>666.99</u>	\$26,012.75
5.	Hockenberg Fixture & Supply Company Des Moines, Iowa del. ASAP, fob Norman		\$26,481.75
6.	Gardner Hotel Supply Oklahoma City del. 6-8 weeks. Fob Norman		\$26,790.00
7.	Joe Harding, Inc. Joplin, Missouri del. 45 days, fob Norman		\$27,510.00
8.	H. F. Kessenich Company Madison, Wisconsin del. 3 weeks, fob Norman		\$28,059.00
9.	Curtis Restaurant Supply Company Oklahoma City 30 day del., fob Norman		
		\$29,134.20	
	Less 2%-20 da.	<u>582.68</u>	\$28,551.52
10.	L & P Food Service Equipment Kansas City, Missouri 40 day del., fob Norman		
		\$30,682.08	
	Less 3%	<u>920.46</u>	\$29,761.62
11.	Goodner Van Company Tulsa, Oklahoma 45 day del., fob Norman		\$33,961.84

Mr. Houchin's approval of the second low bidder was based on the University Legal Counsel's opinion that the low bidder did not comply with the specifications which required that a factory representative assist in assembling this equipment. The difference between the two lowest bids was \$127.55.

This was reported for the information of the Regents and no action was required.

e. Bids on Sound Systems

Bid proposals were requested through Central Purchasing for supplying and installing sound systems in two auditorium classrooms in the new teaching facility on the Oklahoma City Campus.

Four replies were received by Central Purchasing but two of these were "no bid". The two bids received are as follows:

	<u>Taft Broadcasting</u>	<u>Fentriss Sound</u>
Base Bid	\$6,213.00	\$ 9,622.00
Alternate 1 - add	1,100.00	1,408.00
Alternate 2 - add	<u>1,995.00</u>	<u>2,013.70</u>
	\$9,308.00	\$13,043.70

The bid of Taft Broadcasting Company, Dallas, was not accompanied by bid security required in the invitation to bid and Mr. Isom of Central Purchasing has reported to Medical Center officials that this bid cannot be considered. This leaves the bid submitted by Fentriss Sound Engineering Company, Oklahoma City, as the only valid and acceptable bid.

President Hollomon recommended the acceptance of the base bid plus alternates 1 and 2 as submitted by the Fentriss Sound Engineering Company for a total award of \$13,043.70.

This matter was discussed at some length and it was the consensus of the Regents that some attempt should be made to obtain the equipment at the lower price if possible.

On motion by Regent Calvert, the Board approved the recommendation to accept the base bid plus alternates 1 and 2 as submitted by the Fentriss Sound Engineering Company, for a total award of \$13,043.70, contingent upon the University administration thoroughly exhausting the possibility of obtaining the sound systems at the lower bid or by whatever other means (rebidding the systems), providing the equipment itself meets the required specifications.

f. Storage Shelving and Accessories

At the July meeting (p. 9989) the Regents approved a recommendation to accept the bid of King Metal Products in the amount of \$11,138.48 for furnishing storage shelving and accessories for use in the new teaching building at the Medical Center. This was not the lowest bid submitted, but

was judged the lowest acceptable bid upon information submitted by Dr. James W. Woods, Director of the Multidisciplinary Labs and the individual responsible for the operation of this new building. The lowest bid was submitted by Lyon Metal Products in the amount of \$8,673.00.

When the Regents' action was reported to Central Purchasing they refused to issue a purchase order because in their judgment the Lyon Metal Products bid met the specifications.

Professor Swank stated that several meetings have been held about this matter and that he and Dr. Dennis are now of the opinion that the recommendation of Central Purchasing should be accepted, but the time period on accepting a bid has expired. A discussion followed.

On motion by Mr. Huffman, the Regents voted to rescind the action taken at the July meeting (p.9990) and to award the bid to Lyon Metal Products, Oklahoma City, who submitted a bid of \$8,673.00 for furnishing the shelving and accessories, if their bid is still open. If the bid of Lyon Metal Products is not open, the Regents directed that this purchase be rebid.

X. Leases and Easements

a. Easement - Norman Campus

President Hollomon said at the July meeting (p. 9996) a recommendation was presented pertaining to an easement to Oklahoma Gas & Electric Company near that portion of the Noble Field property which the University retained after the portion south of Highway 9 was sold to IBM. Action on granting the easement was postponed pending further investigation by the University.

The University Legal Counsel has looked into the matter with a representative of Oklahoma Gas & Electric Company. Granting this easement will permit Oklahoma Gas & Electric Company to erect a guy-line anchor for one wooden pole. This installation will not affect the value of the University property. The location of the easement is at Imhoff Road just east of Highway 77.

Oklahoma Gas & Electric Company offers as compensation \$150 for the easement.

President Hollomon recommended that the Regents grant to Oklahoma Gas & Electric Company an easement in the Northeast quarter of Section 9, Township 8 North, Range 2 West under the terms and conditions proposed.

Approved on motion by Regent Santee.

XIII. Food Service

In accordance with criteria approved by the Regents, the Food Service Study Committee report on dormitory food service has been completed. It is the recommendation of the committee that University food services continue on a self-operating basis. The committee also recommended that the food service be reviewed and evaluated periodically to determine if the planned economies have been achieved.

In connection with the study, the committee made the following related recommendations:

1. That a study of the commissary operations be initiated.
2. That a study be initiated to determine the advisability of integrating all University feeding operators such as Athletic dormitories, Oklahoma Center for Continuing Education, Student Union, etc.

This was reported for the information of the Regents and no action was required.

G. University Projects

I. Investments

a. Helen B. Burton Memorial Fund

President Hollomon reported a gift has been received from the Estate of Helen B. Burton, who from September 1927 to August 1958, the time of her retirement, was a member of the faculty in Home Economics. At the time of her retirement in 1958, she was Director of the School of Home Economics, a position which she held for many years. She died August 23, 1968.

The gift consists of 12% of a trust fund which she established during her lifetime. The fund is for the benefit of Home Economics and consists of the following:

9 shs. Carriers and General Corporation #C050290
8 shs. American Telephone and Telegraph Co. #0166-8808
80 shs. Investors Mutual #1127356
29 shs. Adams Express Co. #N0365243
34 shs. Oklahoma Gas & Electric Co. #C0019497
Cash distribution from Trust Department of First National
Bank of Arizona \$6,117.71
Dividend Checks \$26.88

President Hollomon recommended that the Helen B. Burton Memorial Fund be accepted by the Regents and that cash on hand in the fund be invested in short-term U.S. Government Securities.

Approved on motion by Regent Neustadt.

b. Miscellaneous Investments

President Hollomon reported the following short-term investments are maturing before the next meeting of the Regents. He recommended that these funds be reinvested as they become available by the University Trust Officer with the approval of the President of the Regents in either U.S. Treasury Bills or Commercial Paper, whichever seems most desirable.

LEASE AND ROYALTY FUND

\$4,000 U.S. Treasury Bill due September 30, 1969
\$23,000 U.S. Treasury Bill due October 2, 1969

CHILDREN'S MEMORIAL HOSPITAL FUNDS

\$772.36 5% Certificate of Deposit, First National Bank &
Trust Company, Oklahoma City, due September 30, 1969
\$10,516 U.S. Treasury Bill due October 2, 1969
\$22,000 U.S. Treasury Bill due September 30, 1969

DAVID PYLE MEMORIAL SCHOLARSHIP FUND

\$12,204 U.S. Treasury Bill due October 2, 1969

LA VERNE NOYES SCHOLARSHIP FUND

\$7,116 U.S. Treasury Bill due October 2, 1969

MURRAY CASE SELLS BUILDING FUND

\$10,164 U.S. Treasury Bill due October 2, 1969

President Hollomon requested that consideration be given to situations described in the following funds:

MURRAY CASE SELLS FOUNDATION - President Hollomon recommended that the Regents approve the use of \$12,000 available in the Murray Case Sells Foundation as institutional matching portion for the Federal allocation received from the National Defense Student Loan Fund.

CHARLES B. TAYLOR LECTURESHIP FUND - As required by the donor, one-fourth of the income cash received from investments of the Charles B. Taylor Lectureship Fund is transferred to principal cash each year. At the present time there is a balance of \$180.11 available for investment as principal. The investments held by this fund consist of shares in three mutual funds, namely the Boston Fund, the Eaton & Howard Balanced Fund and the George Putnam Fund.

President Hollomon recommended that the Regents authorize the transfer of \$180.11 from the income account to the principal account and that this sum be used to purchase as many shares as possible in the three mutual funds represented in the portfolio.

E. A. WALKER FUND - On the west line of parking lot owned by the E. A. Walker Fund located at 421 West Main Street, there is a sign structure that has been leased in the past to the National Outdoor Advertising Company. President Hollomon recommended that the Trust Officer be authorized to execute an agreement for and on behalf of the Regents of the University of Oklahoma to lease this space for \$960 per year, payable at the rate of \$80 monthly.

President Hollomon recommended adoption of the following Resolution:

RESOLUTION

RESOLVED, that the Regents of the University of Oklahoma at a regular meeting held on July 24, 1969, authorized the sale of \$19,000 3-1/2's of '92 Teledyne, Inc. Convertible Debentures further identified as follows:

Certificate Number RU-4704	\$ 2,000	
Certificate Number RU-2073	4,000	
Certificate Number RU-8785	10,000	
Certificate Number RU-1329	<u>3,000</u>	
	\$19,000	Total

and that the above described Debentures have been sold; and

BE IT FURTHER RESOLVED, that R. Boyd Gunning, Trust Officer of the University of Oklahoma, be and he is hereby authorized and empowered to endorse, on behalf of the said Regents of the University of Oklahoma, the custody receipt at the First National Bank and Trust Company of Oklahoma City, where the said Debentures have been held for safekeeping; and

BE IT FURTHER RESOLVED, that the President and Secretary of the Regents of the University of Oklahoma be and are hereby empowered to certify the action taken on this date, September 18, 1969.

Approved on motion by Regent Calvert.

c. Investment Policy

President Hollomon presented the following policy for management and accounting of funds controlled by the Regents available for investment:

1. President Hollomon recommended that a consolidated investment fund be established in which all investments of participating funds be included and co-mingled in the same manner as would be done in a common trust fund. Each participating fund would own units in the consolidated investment portfolio in proportion to the market value of the funds held by each on June 30, 1969. The number of units held will be calculated for each fund at a par of \$10.00 on that date. Each fund would share in the earnings of the portfolio in proportion to the number of units owned. Each fund would keep its distinctive identification, and a report would be made at least annually to the Regents giving full details on the growth or distribution of the participating funds.

2. Exceptions to funds participating in the consolidated investment portfolio would include those funds which were received from donors who restricted the funds to certain investments or specifically stated that the funds should not be made a part of a consolidated investment program. Gifts which are received in the form of real estate or other special property interests would not participate ordinarily unless the decision was made to liquidate the property and use the proceeds to purchase units in the consolidated investment fund.

3. Funds might be included that are not now considered to be available for investment. This would include the many miscellaneous funds received, such as funds providing financial aid for students or for other specific purposes that cannot be expended for those purposes immediately.

4. The advantages of this reorganization of funds for investment is that each fund will participate in a larger and better-balanced portfolio than is now possible. Short-term money that is now divided into rather small amounts can be pooled and used to buy more lucrative short-term investments. Many commercial notes and government agency securities are available only in comparatively large denominations.

President Hollomon recommended approval of the policy stated above.

Approved on motion by Regent Neustadt.

II. Major Fund-Raising

a. 1969-70 Guidelines for Contributions

A copy of a statement entitled "The Margin of Quality" was mailed to each Regent with this agenda. It is a detailed analysis of the University's needs for private support during the current year and the next decade. It is anticipated that the statement will be updated annually.

President Hollomon recommended the adoption of the statement, "The Margin of Quality", as the 1969-70 guidelines for contributions to the University of Oklahoma.

Approved on motion by Regent Davies.

b. Policy Guidelines for Memorial Gifts and Honored Benefactions

I. Buildings

- A. Buildings which are included in the University list of priority needs may be named for one half of the estimated cost of construction.
- B. Existing unnamed buildings on campus (i.e. buildings not named for an individual) may be named for one third of their book value.

II. Special facilities within buildings

Laboratories, Auditoriums, and other special rooms or facilities within existing or future buildings may be named for one half the estimated value of the facility.

III. Endowed, named professorships

- A. A named professorship which provides for the continuation of teaching and scholarship in a currently offered curriculum of the University requires a minimum of \$250,000.
- B. A named professorship in an area of study not currently included in the University's educational program, but one representing a high priority University objective requires a minimum of \$500,000.
- C. A named professorship in an area which would further the general objectives of the University, but one less central to the University's immediate objectives, requires a minimum of \$750,000.

IV. Endowed, named superior teaching awards

A named superior teaching award requires a minimum of:

- A. \$24,000 for superior teaching awards for instructors in a discipline.
- B. \$36,000 for assistant professors in a discipline.
- C. \$48,000 for associate professors or professors in a discipline.

V. Endowed, named student aid funds

- A. A named full tuition scholarship requires a minimum of \$12,000.
- B. A named cost of living scholarship requires a minimum of \$40,000.
- C. A named cost of education scholarship requires a minimum of \$50,000.

VI. Endowed, named library collections

- A. New named library collections which aim at achieving national eminence (such as the existing Phillips, DeGolyer, and Bass Collections) require minimums of \$50,000 to \$2,000,000 depending on the requirements for achievement of national eminence in the selected field.
- B. No minimum is set for donation of books, manuscripts, artifacts, etc. Donors will be properly identified on or in each item and appropriately recognized.

The suggested requirements are estimates of the principal amounts needed for permanently endowed professorships, teaching awards, student aid funds, and library collections. The principal sum might be deposited as the founding gift or accumulated over a period of time by appropriate annual gifts to support the income requirement plus an appropriate annual deposit to the principal sum of the required endowment.

The suggested requirements for permanently endowed memorials and benefactions do not preclude named benefactions based on pledge of annual support for a determinate number of years with continuity of the name thereafter contingent on the annual contribution of donor support equivalent to the income derived from endowment.

President Hollomon said the suggested requirements are proposed for staff guidance. The Regents of the University will continue to review and act upon nominations for all major named gifts.

President Hollomon recommended adoption of the policy guidelines for memorial gifts and honored benefactions.

Approved on motion by Regent Neustadt.

- c. The OU Sooner Club (*now Sooner Associates for Excellence*)

Mr. Houchin stated consideration has been given to a means of creating a contingency or emergency fund that is very badly needed that could be used by the President with approval of the Regents or in any manner that might be determined for its use. He said so often a great need arises for money to do things that would benefit the University very

materially if we were able to do them immediately and we don't have funds for them. It has been proposed that we try to get funds for such emergency purposes by way of establishing a club and soliciting membership to this club. It would be by invitation and those invited would be those recognized as having a very intense interest in the affairs and progress of the school and who would be willing to back that interest and dedication with a little money. A membership fee of \$1,000 per year has been proposed and the name "OU Sooner Club" has been suggested.

President Hollomon stated he has visited several other institutions who have done this sort of thing and there are usually three results: (1) increased interest of leading people in the institution, (2) support for the establishment of new programs or for emergencies, and (3) once those people are interested they tend to support other activities of the University. He said there are people who wish to support the University and this is a way of providing that support and giving them some recognition for doing so. He said all members of this group would be brought together on occasion and kept informed of the University's programs, progress and decisions.

Vice President White stated it was thought that this effort would be done in concert with the Alumni Development Fund program and that these funds would be a part of ADF and Foundation activities and held as a restricted fund for discretionary use by the President. He said they hoped it would be possible to offer Founding Memberships to present and former members of the Board of Regents.

President Hollomon recommended that the Regents endorse the formation of such a club and direct the President and his staff to work out the details of such an organization--formation and guidelines. There was no objection on the part of the Regents to this plan.

H. University Relations

I. Application for FM License

For several years the University has been studying the feasibility of applying for an FM commercial radio license. The objective is to provide educational experience in radio broadcasting for students and to provide WNAD-AM with an expanded early morning and nighttime operation.

The application has been in the process of preparation for several months and has been sent to the attorneys for inspection, approval and submission to the FCC.

The FCC regulations require formal action by the Board of Regents authorizing the submission of the application and the operation of the station. The present facilities of WNAD-AM and KUVY will be used for operation of the FM station if the application is approved by the FCC.

President Hollomon recommended that the submission of the application for an FM commercial radio license and the operation of the station be authorized.

Approved on motion by Regent Santee.

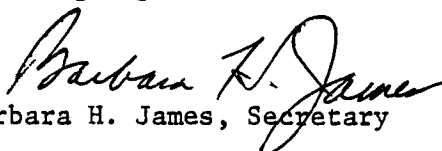
President Hollomon reported to the Regents that the Association of University of Oklahoma Professional Employees has been organized on the campus. This is a group of professional people who felt they needed to get together to discuss common problems. President Hollomon said he does not seek any endorsement of this organization, but he does want the Regents to be informed.

Following a discussion it was agreed to hold the next meeting of the University Regents on Wednesday, October 15.

Mr. Houchin called attention to the Association of Governing Boards conference "Higher Education and the Disadvantaged Student" to be held in Washington on October 7 and 8. He urged as many of the Regents as possible to attend.

Mr. Houchin also called attention to the Annual Regents Luncheon for present and former members of the Board to be held on Saturday, November 1.

There being no further business, the meeting adjourned at 12:40 p.m.


Barbara H. James, Secretary

Others present at the meeting:

Gary Williams, Assistant Legal Counsel
Ladd Greeno, Student President
Larry Chilnik
Dave Wanser
Jack Edens
Dean John S. Ezell, representing the University Senate
Bart Meadors, Operations
Steve Raulerson, Operations
Elizabeth Stubler, Office of Public Information
Cathy Feldt, The Norman Transcript
Bob Ruggles, Oklahoman and Times
Patty Davis, Oklahoma Daily
Steve Dimick, Oklahoma Journal
Terry Black, Tulsa World
Connie Ruggles, Sooner Magazine