

MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, DECEMBER 14, 1967

A regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Thursday, December 14, 1967, beginning at 10:00 a.m.

The following were present: Regent James G. Davidson, President, presiding; Regents Little, Sparks, Calvert and Huffman.

ABSENT: Regents Houchin and Davies.

The following were also present: Dr. G. L. Cross, President of the University; Dr. J. Herbert Hollomon, President Designate; Vice Presidents McCarter, Brown, Kennedy, Riggs, and Dennis; Mr. Gordon A. Christenson, Mr. James K. Howard, and Professor Robert Shapiro, Assistants to the President Designate; Mr. David Swank, Associate Professor of Law; Mr. David A. Burr, Assistant to the President; Mrs. Barbara H. James, Assistant Secretary of the Regents; Dr. Jodie C. Smith, Dean of Student Services; Mr. Raymond D. Crews, Business Administrator of the Medical Center; and Mr. James E. Swain, Director of University Relations.

The minutes of the meeting held on November 9, 1967, were approved.

A report on the various achievements and accomplishments by the students, faculty, alumni, Research Institute, and the University as a whole was included in the agenda for this meeting.

President Cross called the attention of the Regents to the fact that the University won the Big Eight football championship and that the team would appear in the Orange Bowl on New Year's night. Our opponent in this game will be the University of Tennessee.

Dr. Hollomon presented the following report to the Regents on "Planning for the Future of the University of Oklahoma":

"Since the first of September this year, we have sought an appropriate way to initiate the planning for the future of this university. I have reported to you our progress in previous meetings. I can report to you today that we are ready to begin work, although in a sense we began in September.

"My concern has been to care for the university and its future as I would for life itself. The mission and identity of a modern state university are living expressions. They are constantly shaped by those the university serves. In turn they preserve, affect and transmit man's cultural experiences.

As a man has no higher task than to realize the potential of his own life, so also a university to be alive must realize its potential.

"Our aim is to develop a plan that will define the goals and purposes of the university during the next 10 to 20 years. This study will be concerned with those basic yet very difficult questions: Where should we be going? What should we be doing? Whom should we be serving? How can we serve them best?

"Participants in the study will be from among those who are part of or affected by the university--

- its students, always coming and going, unlimited by class, age, wealth, race or religion
- its faculty, the community of scholars and teachers committed to excellence in research, teaching and public service
- its administration, those who allocate resources, plan for the future and support the missions of the university
- its alumni, those former students who have entered the larger community and have a continuing interest in the relevance of the university to the future
- the larger community, which looks to the university for supporting the public interest, good government, the enhancement of culture and public events, and economic and social progress

"The organization of the study is along the lines of purpose and function, not by discipline or existing structure. Drawing members from each of the five groups that help shape the university's mission and identity, we have chosen an Executive Planning Committee consisting of a chairman and from twenty-five to thirty members. Of these, ten will be chairmen of panels which will be chartered to study each of the major functions or purposes of a university. These are:

1. General Education
2. Undergraduate Education
3. Graduate and Graduate Professional Education
4. Continuing Education
5. Technical Education
6. Research and Creative Activities
7. Resources: People, Funds, Facilities
8. Public Service
9. University Organization and Administration
10. University Life
11. University Relations

The chairman of the Executive Planning Committee will also serve as chairman of the panel on University Organization and Administration.

"Each panel chairman will be asked to organize the work of his panel before the first meeting of the Executive Planning Committee in January, 1968. Each chairman will use such sub-panels and task forces as are necessary and may draw on the faculty and on the other constituencies of the university. To assist the Executive Planning Committee and each panel, we have prepared three resource books which contain descriptive and comparative materials on the state economy and population, the university in relation to other universities, and the university internally. Staff will be provided to serve the needs of each panel so that those participating can concentrate on key policy questions without the detail work often accompanying major studies. Staff will be drawn from three sources: from the existing staff of the Office of the President-Designate; from faculty and administrative staff; and from outside the university when appropriate.

"We have assembled hundreds of names of persons who we believe should participate in the study or who have expressed an interest in serving. These will be furnished to the panel chairmen in the immediate future. Our list is for the convenience of the panel chairmen and should not be considered exclusive, nor is the list of panels necessarily complete or final. We initiate this planning organization with the full appreciation of the need to adapt, adjust and change when desirable. Likewise, we expect and encourage involvement in the work of the panels by faculty, students, administrative staff and others in the larger community. While choices for membership must be made for the work to be done in an orderly fashion, every interested person will have an opportunity to make suggestions, to serve or to work in this process.

"I am pleased to report that the members of the Executive Planning Committee listed below have agreed to serve. Others may be added as well. Many will be called shortly by the panel chairmen to serve on panels. I wish to report further that enthusiasm and interest in the 'plan for the plan' and in the questions that will be asked have been extraordinary. The inquiring concern shown by the students, the faculty and the public has impressed me deeply, for in a large measure such a wholesome attitude in a period of transition creates its own excitement. Many times in the past few months, I have made the basic commitment that this university's purposes and goals must be shaped and shared by those it serves.

"I have devoted a great deal of time and energy during the past three months to the preparation of the planning organization. I have met formally and informally with as many people as possible--with students and faculty, with administrative people, with state and business leaders, with people all over the State, with high school teachers and high school students. And from them I have learned of questions, concerns, hopes and possibilities. From them has come much of the substance of what the panels must ask about this university. Many questions and comments have been collected and will be passed to the panels.

"I have two special comments on the constitution of panels. First, while we are not suggesting any sub-groups to study particular areas of undergraduate education, we do propose sub-groups to study particular areas of graduate and graduate professional education. Tentatively, these have been classified as:

1. Education
2. Physical Sciences, Mathematics and Engineering
3. Health Related Sciences
4. Fine Arts
5. Humanities and Social Sciences
6. Languages and Communication
7. Legal
8. Business

Second, we have met with a committee of the Faculty Senate under the chairmanship of Dr. Doyle Bishop and have sought advice from that committee. We intend to establish under the panel on administration and organization a group to examine questions of academic organization and authority.

"Interim reports of each panel will be discussed with the Executive Planning Committee by mid-summer. The final report of the Committee and each panel will be published in October, 1968, in time for the inaugural events.

"Names of the Executive Planning Committee members including panel chairmen are as follows:

MEMBERS OF EXECUTIVE PLANNING COMMITTEE

The main committee will consist of a chairman, the chairman of each study panel and a number of members-at-large.

Chairman: Dr. J. Herbert Hollomon

Executive Secretary: Dr. Gordon A. Christenson

Members-at-large:

Dr. Ivan Bennett, Head, Department of Pathology, Johns Hopkins University (on leave)
 Dr. Sherril D. Christian, Faculty, University of Oklahoma
 Mr. Marcus Cohn, Attorney, Washington, D. C.
 Mr. James G. Davidson, Attorney, Tulsa, Oklahoma
 Mr. John Dean, Banker, Tulsa, Oklahoma
 Mr. Jack Edens, Student, University of Oklahoma
 Mr. John Fischer, Journalist, New York, New York
 Dr. Gilbert C. Fite, Faculty, University of Oklahoma
 Miss Jeane Anne Grisso, Student, University of Oklahoma
 Mr. Jenkin Lloyd Jones, Publisher, Tulsa, Oklahoma
 Dr. Savoie Lottinville, Faculty, University of Oklahoma

Mr. Sam Noble, Businessman, Ardmore, Oklahoma
Mr. Val PIPPS, Student, University of Oklahoma
Dr. John Rowe, Faculty, University of Oklahoma
Miss Marilyn Scurlock, Student, University of Oklahoma
Mr. Donald Kennedy, State Regents for Higher Education

Chairmen and Vice-Chairmen (if named) of the various panels:

General Education - Dr. Duane H. D. Roller, Chairman

Undergraduate Education - Dr. Paul Ruggiers, Chairman

Graduate and Graduate Professional Education - Dr. Mark R. Johnson, M.D., Oklahoma City, Chairman; Dr. John S. Ezell, Vice-Chairman

Continuing Education - Mr. J. Leland Gourley, Henryetta, Oklahoma, Chairman; Dr. Robert Omm, Vice-Chairman

Technical Education - Mr. Jack Abernathy, Oklahoma City, Chairman; Dr. William Schottstaedt, Vice-Chairman

Research and Creative Activities - Mr. W. D. Owsley, Duncan, Oklahoma, Chairman; Dr. Arthur Doerr, Vice-Chairman

Resources: People, Funds, Facilities - Mr. Ed Heston, Tulsa, Oklahoma, Chairman; Mr. Verne C. Kennedy, Jr., Vice-Chairman

Public Service - Mr. F. C. Love, Oklahoma City, Chairman; Dr. Carl D. Riggs, Vice-Chairman

University Organization and Administration - Dr. J. Herbert Hollomon, Chairman; Dr. William Price, Vice-Chairman

University Life - Mr. David Burr, Chairman

University Relations - Dr. Earl Sneed, Norman, Chairman"

In October a request was received from the University Senate that the Regents review all of the questions relating to the Regents Professorship. A committee was appointed composed of the President of the University, the Chairman of the Senate, and the President of the Regents to study the canons for selection and suggest any changes necessary. Mr. Davidson reported this committee had met and the following statement pertaining to Regents Professorships was adopted:

The Regents Professorship is conferred by the University Regents from time to time in recognition of outstanding service to the

University in academic administration or in general contributions to the progress and welfare of one or more of the academic units of the University.

Appointment to the rank of Regents Professor, together with appropriate recognition in salary and teaching load, is recommended to the Board of Regents by the President of the University after conferring with the President of the University Regents and the Chairman of the University Senate. Recommendations of the appointment may be made to the President of the University by any instructional Department or by one or more Deans, but such recommendations are not required.

It was the consensus of the Regents that this is a satisfactory statement.

Regent Davidson reported receiving the following letter under date of November 16, 1967, from Mr. Ira Baker, Purchasing Director for Central Purchasing:

"John N. Happy Camp, Chairman
Truman Branscum, Vice-Chairman
Ludwig Wl Johnson, Secretary-Member
STATE BOARD OF PUBLIC AFFAIRS
306 State Capitol Building
Oklahoma City, Oklahoma

Dear Board Members:

I would like to furnish you a report on the activity regarding purchasing processed through the Central Purchasing Department from the University of Oklahoma for the last four months, beginning with July 1, through October 31, 1967.

The University has requisitioned Central Purchasing on daily requisitions and competitive bids taken in the amount of \$275,000. The University has purchased on open end State contracts during this four month period, \$104,000. This makes a total of \$379,000.

As Purchasing Director, I would like to compliment the University's purchasing department for allowing Central Purchasing to participate in this large volume. I assure you that we have made every effort to buy the quality of merchandise and help when asked to secure deliveries when a vendor has failed to perform.

As I have stated in the past, Central Purchasing, in no way wants to make a purchase for any educational institution where we cannot equal the prices or make a savings.

This additional volume that the purchasing department at the University is so kindly allowing us to purchase will surely reflect a savings during the overall operation of this fiscal year.

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Mr. Kimrey and his personnel at the University of Oklahoma have been most helpful in furnishing us the specifications that lend themselves to competitive bids. We hope that we do warrant their continued consideration and will be able to perform to their satisfaction.

Sincerely yours,

STATE BOARD OF PUBLIC AFFAIRS
Central Purchasing Division

/s/ Ira Baker

Ira Baker,
Purchasing Director"

Mr. Davidson said he believes we have arrived at a point where there is very little difference of opinion between the two organizations on requisitions which should be submitted through Central Purchasing with the possible exception of perishable food items.

Mr. Davidson reported that following the November Regents' meeting he received a communication from the Governor's Office requesting a report on actions to be taken on the recommendations made in the Governor's Management Study as they pertain to the University. He said he has filed such a report. He said also that he had instructed Vice President Brown to implement any recommendations of the Management Report which can be done without a large expenditure of money and with which Dr. Brown and the Administration agree. Mr. Davidson reported also that a meeting was held with the Management Study Committee and that others are planned for the future in order to work out the best possible administrative plan for the University.

Regent Davidson reported that a letter had been received from Dr. Walter Roberts of the National Center for Atmospheric Research inviting the Regents to hold one of their regular meetings at the Center in Boulder, Colorado. The University is a member of the University Corporation for Atmospheric Research which operates the Center. Since the University is a part of this corporation, Dr. Roberts thought it would be a good opportunity to acquaint the Regents with the corporation and the NCAR laboratory. The Regents discussed the invitation briefly and agreed to consider the matter further at a later date.

The Regents discussed briefly the orange throwing incident at the OU-Kansas football game and the possibility of adopting a regulation which would provide for ejection from athletic events when objects are thrown by spectators onto the field or at participants.

President Cross reported the Big Eight Conference has now taken action which provides that when such incidents occur the officials are authorized to request the coaches to remove their teams from the field.

It was agreed the adoption of a policy would be given further study and possibly placed on the agenda for consideration at the January meeting.

Vice President Brown reported the following funds are available for investment:

Murray Case Sells Foundation - \$6,613 cash and \$14,350.08 in Certificates of Deposit maturing on January 12, 1968;

Sallie B. Clark Loan Fund - \$6,000 cash and \$7,181.06 in Certificate of Deposit maturing on January 12, 1968.

Since these funds may be required for matching NDEA loan funds next fall, Dr. Brown suggested they be invested in Certificates of Deposit to mature on September 1, 1968, or U. S. Treasury Bills for 180 days, whichever will give the best yield.

Dr. Brown also distributed a copy of a letter from the investment advisory service, J. & W. Seligman & Co., in which they recommended the purchase of \$2,000 Teledyne convertible 3½'s due 1992 with the cash available in the Murray Case Sells Building Fund. This would leave a working balance of approximately \$1,100 which they plan to use in a future program.

On motion by Mr. Huffman the recommendations for investment were approved.

A report on events at the Medical Center since the November Regents' meeting was included in the agenda for this meeting.

Mr. Crews presented a progress report on housing plans for the medical students. He said a number of private groups have contacted the Medical Center and are studying their housing problem. They are hoping that a package-type program can be worked out to provide both site and financing. They hope that a proposal may be ready for the Regents within 60 to 90 days.

MEDICAL CENTER

LEAVE OF ABSENCE WITHOUT PAY:

Joe O. Rogers, L.L.B., Assistant Professor of Health Administration, School of Health, September 1, 1967 to September 1, 1968.

APPOINTMENTS:

Willard Aronson, M.D., Assistant Clinical Professor of Pathology, without remuneration, November 1, 1967

Aleksandar Goic, M.D., Clinical Assistant (Trainee) in Medicine, without remuneration, November 1, 1967.

Glen L. Berkenbile, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

Donald Leon Brawner, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

James Hornbeak Bushart, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

Luther Wayne Ghormley, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

Paul Frederick Grice, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

Warren Dean Hidy, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

Frank Huston Howard, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

Edward W. Jenkins, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

George Richard Kennedy, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

Albert Henry Krause, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

Martin Leibovitz, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

Richard Earl McDowell, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

James Hal Neal, Jr., M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

Joe L. Spann, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

Richard McCulloch Taliaferro, M.D., Clinical Associate in Surgery, without remuneration, November 1, 1967.

Virginia L. Erigden, M.S.W., Instructor in Preventive Medicine and Public Health in the School of Medicine and the School of Health, \$250 per month, part time, September 1, 1967.

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CHANGES:

B. Connor Johnson, Ph.D., Professor and Chairman of Biochemistry, salary changed from \$1,216.66 to \$1,299.99 per month, November 1, 1967.

James F. Hammarsten, M.D., title changed from Carl Puckett Professor of Medicine to Professor of Medicine, December 1, 1967.

A. Lawrence Dee, M.D., Professor and Chairman of Pathology, salary changed from \$1,666.66 to \$1,809.51 per month, December 1, 1967 to July 1, 1968.

James A. Merrill, M.D., Professor and Head of Gynecology-Obstetrics; Consultant Professor of Pathology, salary changed from \$2,258.33 to \$2,401.18 per month, December 1, 1967 to July 1, 1968.

Mary C. Zahasky, Associate Professor and Director of Department of Nutrition; Director of Dietetics Department and Associate Professor of Preventive Medicine and Public Health, School of Medicine, given additional title of Associate Professor, Department of Preventive Medicine and Public Health, School of Health, December 1, 1967.

Thomas C. Points, M.D., Associate Professor of Preventive Medicine and Public Health, School of Medicine, given additional title of Associate Professor, Department of Preventive Medicine and Public Health, School of Health, December 1, 1967.

Vivian S. Smith, Ph.D., Consultant Associate Professor of Parasitology, Preventive Medicine and Public Health, School of Medicine, given additional title of Consultant Associate Professor, Department of Laboratory Practice, School of Health, December 1, 1967.

Harold R. Gravelle, D.D.S., Assistant Professor of Dental Surgery, Department of Surgery, given additional title of Assistant Professor, Department of Health Administration, School of Health, October 1, 1967.

William R. Schmieding, Ph.D., Assistant Professor of Microbiology, given additional title of Assistant Professor, Department of Laboratory Practice, School of Health, November 1, 1967.

Catherine M. McCarty, M.S., title changed from Assistant Professor of Nutrition and Instructor in Preventive Medicine and Public Health, School of Medicine (Assistant Director-Dietetics-C.M.H.), to Assistant Professor of Nutrition (Assistant Director-Dietetics-C.M.H.), Instructor, Department of Preventive Medicine and Public Health, School of Health, December 1, 1967.

Emogene Ogle, M.S., title changed from Assistant Professor of Nutrition and of Preventive Medicine and Public Health, School of Medicine and Assistant Director of Dietetics and Educational Director, to Assistant Professor of Nutrition, Assistant Director of Dietetics, Education Director and Assistant Professor, Department of Preventive Medicine and Public Health, School of Health, December 1, 1967.

Venus B. Gomez, M.S., Instructor in Nutrition and in Preventive Medicine and Public Health, School of Medicine, given additional title of Instructor, Department of Preventive Medicine and Public Health, School of Health, December 1, 1967.

Ralph A. Stumpp, Controller, salary changed from \$1,208.33 to \$1,333.33 per month, January 1, 1968.

TERMINATIONS:

Joseph R. Elliott, Ph.D., Director of Clinical Chemistry Laboratories; Associate Professor of Laboratory Medicine, November 1, 1967.

Harry Wallace Vandever, M.D., Clinical Instructor in Pediatrics, December 1, 1967.

Donald T. Butts, M.D., Clinical Assistant in Anesthesiology, September 1, 1967.

Approved on motion by Regent Sparks.

Dr. Dennis, Vice President for Medical Center Affairs, has on several occasions expressed his concern for the adverse affect of the current retirement program on the Medical Center. The present program is not comparable with that of other Medical Centers. This, coupled with the fact that Medical Center faculty and staff are not covered with health and life insurance, makes recruitment of competent staff more difficult. Because of the relatively large percentage of Medical Center faculty salaries currently paid from research and training grant sources, Dr. Dennis is concerned that an excessive contingent liability for salary supplements is being accrued against future Medical Center Education and General Budgets. He is further concerned with the fact that supplemental retirement benefits provided by the Educational and General Budget ceases with the death of the covered individual and there is no mechanism for protection of family or dependents.

Dr. Dennis recommended a funded annuity program to supplant at least a portion of the supplemental retirement benefits currently offered by the University retirement program. In support of this recommendation, he stated:

"An additional funded annuity or retirement program similar to those in nearly all competing Medical Centers could alleviate all of the more serious short comings that we see in the current program. First, we could place this on a pay-as-you-go basis and prevent the accrual of excessive future liability. Second, it would allow us to charge to grant sources a pro rata share of the cost which further eliminates our future contingent liability against the Educational and General Budget. Third, a vested and funded program would permit an individual to provide protection for his dependents."

Dr. Dennis submitted the following proposal:

1. Salary for the purpose of determining current fringe benefits and for the establishment of retirement benefits shall consist only of those stipends paid from funds allocated to or collected by the University of Oklahoma Medical Center, and expended through regular payroll procedures established by the Office of the Controller of the University of Oklahoma Medical Center and/or funds received directly by the individual such as a career development award or fellowship; provided, however, that the inclusion of such award or fellowship must be specifically requested in advance in writing by the appropriate Dean and approved by the Vice President for Medical Center Affairs.

2. In addition to Social Security and the Teacher's Retirement System of Oklahoma, there shall be a funded retirement program (a) for all members of the faculty of the University of Oklahoma Medical Center who have been granted tenure, and whose salary as defined above is \$7,500 or more per annum and (b) for those administrative and professional staff members recommended for by the Vice President for Medical Center Affairs and approved by the President and the Regents.

In addition to the regular stipend, social security, and teacher's retirement contributions, the Medical Center shall pay monthly into the retirement fund for each individual as defined in Paragraph 2 above, an amount equal to ten percent of the first \$625.00 of monthly salary as defined in Paragraph 1 above, and five percent of the next \$625.00, or part thereof, of monthly salary as defined in Paragraph 1 above and one percent of all monthly salary as defined in Paragraph 1 above in excess of \$1,250.00.

In addition to that contributed by the institution, the individual may take advantage of the tax sheltered annuity provision up to the maximum provided by the Federal tax law through the voluntary salary reduction method.

Dr. Dennis further recommended that the proposed annuity program be funded with Teacher's Insurance and Annuity Association (TIAA-CREF).

For authority see:

- 70 O.S. Supp. 1965 6-1a and
- 70 O.S. Supp. 1965 3305 (K)

The University of Oklahoma Retirement Plan as amended on May 13, 1965, would be further amended in so far as it applies to the Medical Center as follows:

Page 1. Definitions

- 4. "Supplemental Benefit" means a retirement benefit paid to a member of ORS from the current funds of the University subject to the Statutes of the State of Oklahoma, as a supplement to ORS benefits and Social Security benefits and Funded Retirement Benefits.

12. Funded Retirement Benefits means those retirement benefits received by the employee as a result of a retirement annuity contract purchased for the employee at University expense.

Page 3. SUPPLEMENTAL BENEFITS

(a) A member who has served at least 10 years but less than 25 at time of normal or optional retirement will receive a Supplemental Benefit which, when added to his maximum annual retirement allowance from ORS and his Social Security retirement allowance and maximum annual Funded Retirement Allowance will provide a total benefit equal to the number of years of service times two per cent of his average full-time annual salary rate for the highest five consecutive years of service, or \$15,000 per year, which ever is the lesser sum.

(b) A member with 25 years of service, retiring at normal or optional retirement age, will receive from the University, an amount which, when added to the member's maximum annual retirement allowance from ORS and his retirement allowance from Social Security and maximum annual Funded Retirement allowance will provide benefits equal to one-half his average annual salary rate for the highest salaried five consecutive years of service, or \$15,000 per year, which ever is the lesser sum.

President Cross recommended approval in principle of the proposal submitted by Dr. Dennis. He further recommended that Dr. Dennis be directed to submit a list of individuals to be covered, proposed effective date, the projected cost of the program, and the sources of financing.

Approved on motion by Regent Calvert.

For some time the University has offered two Master's degrees in Communications Disorders: the Master of Science with a major in Communications Disorders and the Master of Communications Disorders. Under the general regulations of the Graduate College pertaining to the Master's degree there is no need to offer two degrees; that is, sufficient flexibility is obtainable with one degree.

The faculty of the Department of Communication Disorders and the faculty of the Graduate College have recommended, therefore, that the qualified degree, the Master of Communication Disorders, be discontinued.

President Cross recommended that the Regents approve the discontinuation of the degree Master of Communication Disorders as of June, 1968, subject to the final approval of the Oklahoma State Regents for Higher Education.

Approved on motion by Regent Calvert.

At the present time there is \$4,584.98 income cash in the David S. Pyle Memorial Fund which may be used for the required 1/9 matching funds for the Health Professions Loan Fund at the Medical Center. Dr. Dennis requested that these funds be made available to place with other money they have acquired for the purpose of meeting the School of Medicine's matching funds for the second semester of this academic year.

President Cross recommended that the Regents authorize transferring \$4,584.98 income cash now in the David S. Pyle Memorial Fund to partially provide the matching monies required for the Health Professions Loan Fund for the 1968 spring semester.

Approved on motion by Regent Huffman.

At the November meeting, Dr. Dennis submitted a proposal from Lester Gorsline Associates for planning assistance in the development of the School of Health, School of Dentistry, and Children's Hospital. The Regents approved the execution of an agreement with Lester Gorsline for planning assistance in the development of the Dental School project. President Cross said that Dr. Schottstadt, Acting Dean of the School of Health, has raised sufficient funds to employ Gorsline Associates to assist in planning for the School of Health. This will be at no increase to the Educational and General Budget.

President Cross recommended the employment of Lester Gorsline Associates as consultants in the development of plans for a School of Health facility at a fee of \$28,000 for performance of the services outlined in their proposed agreement.

Dr. Hollomon commented that since his office is undertaking a study of the University that the consultant for the School of Health facility should participate as appropriate with the overall study of the University.

The recommendation was approved on motion by Regents Sparks.

On November 2, each Regent received a copy of a letter from Dr. Dennis in which he called attention to a frequent problem at the Medical Center when individuals or groups are quite willing to provide the funds necessary for remodeling and/or refurbishing certain areas of the Medical Center as a gift but become unhappy with the delay of weeks or months which is occasioned by present policies and procedures.

This matter was discussed with Professor David Swank and he agreed that the Higher Education Code will permit the Regents to accept the gift of a funded project.

President Cross recommended the President of the University be authorized to accept gifts to the Medical Center of proposed projects with the understanding that all such gifts will be reported to the Regents

promptly and when the gift meets the following conditions:

1. The estimated cost of such project does not exceed \$50,000.
2. The architect, if needed, the plans and specifications, and the proposed building have all been approved by the Vice President for Medical Center Affairs and the Superintendent of the Medical Center Physical Plant Department.
3. All work will be done under the general supervision of the Medical Center Physical Plant Department.

Approved on motion by Regent Little.

At the November meeting (p. 9166) the plans and specifications for alterations to the Biochemistry Laboratory areas in the School of Medicine were approved. The project was designed to be done in three phases and was bid as a base bid with add alternates. The following bids were received:

	<u>Phase I</u>	<u>Alt. 1 Phase II</u>	<u>Alt. 2 Phase III</u>	<u>Alt. 3</u>
Don McDonald, Builder	\$36,500	\$ 9,400	\$ 8,800	\$300
Beasley-Craig Const. Co.	37,221	10,278	10,100	310
Hugh M. Williams Construction Co.	37,260	9,050	8,860	315
Wynn Construction Co.	37,777	9,095	8,724	319
Ray Padgett Const. Co.	36,000	8,368	8,254	352

Because of fund limitations, the Medical Center recommended the acceptance of the base bid only, and this was also approved at the November meeting.

Dr. Dennis reported that grant funds are available to permit the completion of phases 2 and 3 which were bid as Alternates 1 and 2, and that the Ray Padgett Construction Company, which submitted the lowest and best bid for the base bid and these two alternates, has agreed to hold these bids open through the December meeting of the Regents. Dr. Dennis recommended the acceptance of the bid in the amount of \$16,622 for Alternates 1 and 2 and the amendment of the present contract with the Ray Padgett Construction Company to include this additional work.

President Cross recommended that the Regents accept the lowest and best bid as submitted by the Ray Padgett Construction Company in the amount of \$16,622 for performance of the work outlined in Alternates 1 and 2 to the base bid for alterations to the Biochemistry Laboratory of the Medical Center.

Approved on motion by Regent Sparks.

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Central Purchasing Division of the State Board of Public Affairs was requested by the Medical Center to secure bids on a Technicon Autoanalyzer for the Medical Laboratory of the University Hospitals. Although this appeared to be a one source item, bids were requested from 23 equipment and supply houses, but only one bid was received from Technicon Corporation at a total cost of \$10,263.25.

President Cross recommended that the bid of \$10,263.25 submitted by the Technicon Corporation for the delivery of a Technicon Autoanalyzer be accepted.

Approved on motion by Regent Little.

At the request of the Medical Center, the Central Purchasing Division of the State Board of Public Affairs requested bids for an Instrument and Glassware Washer for the Central Supply of the University Hospitals. Specifications were written around the equipment of the Heinicke Instrument Company, but bids on alternate equipment were invited. There are other washers on the market, but none of the supply houses saw fit to submit a bid on alternate equipment. The administration of the Medical Center is of the opinion that the Heinicke washer is more or less the standard in the field and that the other equipment is not really competitive.

The following bid was submitted by the Heinicke Instrument Company:

1 Centrojet washer	\$5,225
1 Nkl pltd bronz check valve	55
1 power exhaust system	275
	<u>\$5,555</u>
Freight Charge	55
	<u>\$5,610</u>

Invitations to bid were sent to twelve firms.

President Cross recommended that the bid submitted by the Heinicke Instrument Company of Hollywood, Florida, for the washer, check valve, and exhaust system, in the amount of \$5,555, plus freight, be accepted.

Approved on motion by Regent Sparks.

Mr. Crews retired from the meeting.

FACULTY

LEAVES OF ABSENCE:

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Richard G. Fowler, Research Professor of Physics, sabbatical leave of absence with half pay, September 1, 1968 to June 1, 1969.

William Harold Smith, Professor of Art, sabbatical leave of absence with full pay, September 1, 1968 to January 16, 1969.

John W. Morris, Professor of Geography, sabbatical leave of absence with half pay, September 1, 1968 to June 1, 1969.

Gerhard Wiens, Professor of Modern Languages, sabbatical leave of absence with full pay, January 16 to June 1, 1968.

C. M. Stookey, Professor of Music, sabbatical leave of absence with full pay, September 1, 1968 to January 16, 1969.

APPOINTMENTS:

William C. Galegar, Adjunct Professor of Civil Engineering and Environmental Science, no salary, September 1, 1967 to June 1, 1968.

Theodore F. Krans, Adjunct Assistant Professor of Geology, no salary, September 1, 1967 to January 16, 1968.

Elbert W. Friday, Jr., Special Instructor in Meteorology, no salary, 1/4 time, September 1, 1967 to June 1, 1968.

Elizabeth Ann Barnhill, Instructor in Sociology, \$2,300 for 4½ months, 1/2 time, January 15, 1968 to June 1, 1968.

Charles Plotkin, Teaching Assistant in Social Work, September 18, 1967 to June 1, 1968. Paid by special payment by School and Community Services.

CHANGES:

Francis R. Cella, title changed from Director of the Bureau of Business Research and Professor of Business Statistics in the Department of Economics to Professor of Business Statistics in Economics, salary changed from \$13,176 for 12 months to \$11,124 for 9 months, January 15, 1968.

Richard A. Day, ~~Assistant Professor~~ Assistant Professor of Physics, salary changed from \$2,586 for 9 months, 1/4 time, to \$10,344 for 9 months, full time, November 1, 1967 to June 1, 1968.

Robert W. Ketner, promoted from Instructor to Associate Professor of Social Work, November 1, 1967.

RESIGNATIONS:

Richard T. Smith, Oklahoma Gas and Electric Company Professor of Electrical Engineering, January 16, 1968.

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Jerry A. Havens, Special Instructor in Chemical Engineering and Materials Science, January 16, 1968.

DEATH:

Edith Mahier, Professor Emeritus of Home Economics, December 2, 1967.

GRADUATE ASSISTANTS

APPOINTMENTS:

Wallace Lee Carter, History, part time, November 30, 1967 to July 1, 1968. Paid by special payment by School and Community Services.

Donald Del Mar, Management, part time, November 30, 1967 to July 1, 1968. Paid by special payment by School and Community Services.

Geoffrey Thomas Platt, Psychology, part time, November 29, 1967 to July 1, 1968. Paid by special payment by School and Community Services.

Jerry Wayne Thornton, Psychology, part time, November 30, 1967 to July 1, 1968. Paid by special payment by School and Community Services.

CHANGES:

James A. Anderson, Mathematics, salary changed from \$800.00 for $4\frac{1}{2}$ months, $1/3$ time, to \$833.33 for $4\frac{1}{2}$ months, $1/3$ time, September 1, 1967.

Thomas R. Trevathan, Mathematics, salary changed from \$700.00 for $4\frac{1}{2}$ months, $1/6$ time, to \$733.33 for $4\frac{1}{2}$ months, $1/6$ time, September 1, 1967.

RESIGNATIONS:

Loman Franklin Aydelotte, Library Science, November 1, 1967.

Mary Jane Williams, Psychology, September 1, 1967.

Approved on motion by Regent Huffman.

The Mid-Continent Life Insurance Company has notified the University that it will be necessary to increase the rates for insurance coverage effective March 1, 1968. The notice was dated November 30, 1967 and was prepared in accordance with the insurance contract which requires 90-day notice of such increase. The 90-day provision was included to allow the University to advertise for bids on the program.

New specifications are now being prepared and will be circulated to prospective bidders within the next few days. President Cross will submit a specific recommendation to the Board not later than the February, 1968, meeting.

The Pharmacy faculty and the faculty of the Graduate College have agreed that the degree of Master of Science in Pharmacy should be changed in name to Master of Science (eliminating from the name of the degree the words "in Pharmacy"). The reason for the change is to achieve uniformity in name with the Master's degree with majors in other sciences, such as Zoology and Chemistry. The change does not affect the content of the curriculum.

President Cross recommended that the name of the degree Master of Science in Pharmacy be changed to Master of Science as of June, 1968, subject to the final action of the Oklahoma State Regents for Higher Education.

Approved on motion by Regent Little.

President Cross recommended that the Regents approve discontinuing the undergraduate major in Library Science, effective June, 1968, subject to final approval by the Oklahoma State Regents for Higher Education.

This action is in accordance with the recommendation of the professional accrediting agency. Discontinuing the undergraduate major will not adversely affect the Public School Librarians Certification Program.

Approved on motion by Regent Sparks.

ADMINISTRATIVE AND PROFESSIONAL

APPOINTMENTS:

Charles Edward Chase, Jr., reappointed Extension Specialist II, Multi-Purpose Training Center, rate of \$7,920 for 12 months, November 1, 1967 to July 1, 1968.

Susan Elaine Gordon, reappointed Extension Specialist II, Multi-Purpose Training Center, rate of \$7,200 for 12 months, November 1, 1967 to July 1, 1968.

Charles Harrison, VISTA Field Trainer and Extension Specialist II, Multi-Purpose Training Center, rate of \$7,200 for 12 months, October 24, 1967 to October 19, 1968.

Jack J. Hoffman, reappointed Extension Specialist II, Multi-Purpose Training Center, rate of \$11,400 for 12 months, November 1, 1967 to July 1, 1968.

Terrence David Moore, reappointed Extension Specialist II, Multi-Purpose Training Center, rate of \$7,356 for 12 months, November 1, 1967 to July 1, 1968.

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Robert E. Ragland, reappointed Practicum Supervisor, Psychological Clinic, rate of \$8,316 for 12 months, November 1, 1967 to November 1, 1968.

Barbara L. Ryder, reappointed Extension Specialist II, Multi-Purpose Training Center, rate of \$7,356 for 12 months, November 1, 1967 to July 1, 1968.

Ressie Owen Samples, Consultant, Postal Services Institute, October 30, 1967 to July 1, 1968. Paid by special payment by School and Community Services.

Mary L. Taylor, Revisor for Library Science 221 (Tulsa), School and Community Services, September 18, 1967 to June 1, 1968. Paid by special payment.

Joseph Everett Trimble, Extension Specialist II, Multi-Purpose Training Center, rate of \$4,800 for 12 months, 2/3 time, November 1, 1967 to July 1, 1968.

Harold Herman Waehler, Supervisor of Housing Regulations, rate of \$5,772 for 12 months, October 11, 1967 to July 1, 1968.

Linda Fisher Waring, Administrative Assistant, Postal Services Institute (Washington, D.C.), rate of \$7,200 for 12 months, October 23, 1967 to July 1, 1968.

Thomas K. Welbourne, Extension Specialist II, Multi-Purpose Training Center, rate of \$7,200 for 12 months, November 20, 1967 to July 1, 1968.

Josephine L. Wilke, Academic Counselor, University College, \$2,000 for 9 months, 1/2 time, October 16, 1967 to July 1, 1968.

William Wollitz, Jr., reappointed Extension Specialist II, Multi-Purpose Training Center, rate of \$10,596 for 12 months, November 1, 1967 to July 1, 1968.

CHANGES:

Forrest Lee Hayden, title changed from Extension Specialist II, Southwest Center for Human Relations Studies to Administrative Assistant for Program Development, College of Continuing Education, February 1, 1968.

Boyce D. Timmons, title changed from Director of Registration, Admissions and Records to Extension Specialist III and Director, Indian Education Programs, College of Continuing Education; salary changed from \$11,676 to \$12,252 for 12 months, February 1, 1968.

Pat James, Assistant Football Coach, salary increased from \$14,100 to \$17,100 for 12 months, February 1, 1968.

Barry Switzer, Assistant Football Coach, salary increased from \$13,176 to \$15,520 for 12 months, February 1, 1968.

Buck Nystrom, Assistant Football Coach, salary increased from \$11,124 to \$15,520 for 12 months, February 1, 1968.

Bill Michael, Assistant Football Coach, salary increased from \$11,400 to \$12,552 for 12 months, February 1, 1968.

Galen Hall, Assistant Football Coach, salary increased from \$10,092 to \$11,124 for 12 months, February 1, 1968.

Don Jimerson, Assistant Football Coach, salary increased from \$9,156 to \$10,092 for 12 months, February 1, 1968.

Bill Gray, Assistant Football Coach, salary increased from \$9,156 to \$10,092 for 12 months, February 1, 1968.

Leon Cross, Assistant Football Coach, salary increased from \$7,536 to \$10,092 for 12 months, February 1, 1968.

Jerry Pettibone, Assistant Football Coach, salary increased from \$7,008 to \$8,112 for 12 months, February 1, 1968.

Ken Rawlinson, Head Trainer, Athletic Department and Assistant Professor of Physical Education, salary increased from \$10,092 to \$11,124 for 12 months, February 1, 1968.

Don Boyce, Assistant Football Coach, salary increased from \$2,000 for 9 months, 1/2 time, to \$8,112 for 12 months, full-time, February 1, 1968.

RESIGNATIONS:

Effie Kaye Adams, Extension Specialist II, Multi-Purpose Training Center, October 1, 1967.

Raymond A. Almeida, Extension Specialist II, Job Corps Staff Training, November 1, 1967.

Dennis R. Maxey, Assistant Director, Bureau of Business Research, December 1, 1967.

Approved on motion by Regent Calvert.

President Cross recommended that Mr. Charles L. Fairbanks, Head Football Coach, be given a five-year contract with a salary of \$22,000, a \$4,000 annuity, and \$4,000 for expenses effective February 1, 1968. After two years consideration will be given to renewing his contract for an additional five years. If this renewal is not granted after two years, Coach Fairbanks will be permitted to seek another coaching position during the remainder of the original five-year contract. President Cross said this recommendation reached him through Mr. Gomer Jones, Athletic Director, and

the Athletic Council. This contract would be subject to all of the applicable laws and Constitution of the State of Oklahoma.

The recommendation was approved on motion by Regent Little.

The matching money required from the University for the National Defense Student Loan Program for the spring semester, 1968, is approximately \$18,000. This amount will be available in the Murray Case Sells Foundation by January 15, 1968.

President Cross recommended that the Regents authorize transferring approximately \$18,000 from the Murray Case Sells Foundation as the 1/9 matching portion of the total allocation from the government for the National Defense Student Loan Program for the spring semester, 1968.

Approved on motion by Regent Huffman.

The following copy of a memorandum from Mr. Dud Giezantner to Vice President Brown on the possible method of financing a new University Infirmary and the proposed Physical Education--Recreation Building was presented:

"The following is a summary of the estimated financing requirements for the construction of the Physical Education--Recreation Building and the Student Health Service facility.

Estimated Costs, Phy. Ed.--Rec.		
Total Estimated Cost	\$4,407,443	
Less: Application to HEW for matching funds	<u>1,369,148</u>	\$ 3,038,295
Student Health Service		<u>1,356,125</u>
		4,394,420
Interest During Construction (2 yrs.)		<u>440,000</u>
		4,834,420
Total Bond Issue		\$ 4,850,000
Average Annual Interest and Principal Requirements at 5% for 40 years (\$4,850,000 x .0582782)		\$282,650
Total Cost Over 40-Year Period		11,306,000

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To be financed by:

Special Fee (\$10 per semester-\$5 per summer)		
1st Semester (15,000)	\$ 150,000	
2nd Semester (15,000)	150,000	
Summer (4,000)	<u>20,000</u>	\$ 320,000
Estimated amount needed for current operation of Student Health Service (3/4)		240,000
Available for Bond Requirements		\$ 80,000

Estimated amount from Student Activity Fee		<u>320,000</u>
Total Estimated Funds Available		<u><u>\$400,000</u></u>

If entire project is to be built without matching funds from HEW

Phy. Ed.--Rec.	\$ 4,407,443
Student Health Service	1,356,125
Interest during construction	<u>576,000</u>
Total	\$ 6,339,568

Average annual interest and principal requirements at 5% for 40 years (\$6,350,000 x .0582782)	\$ 370,066
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Requirements for Student Health
Service only:

Construction	\$1,356,125
Interest during construction (18 months)	<u>100,000</u>
Total	\$1,456,125

Average annual interest and principal requirements at 5% for 40 years (\$1,500,000 x .0582782)	\$ 87,417
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"At the present time the statutory bond interest rate is pegged at five percent. It is doubtful that bonds could now be issued and sold within the statutory limitation.

"It would appear that the proposed \$10 per semester special fee and \$5 summer session fee for the Student Health Service project would be adequate to finance the entire project based on a distribution of three-fourths of the total income for operating purposes and one-fourth for the retirement of bonds and payment of interest. This would mean that the total debt requirements for the construction of the Physical Education--Recreation Building would be financed from the Student Activity Fee.

"You probably saw the circulating copy of my memo to Dr. Smith regarding the construction of a similar facility at Colorado State University. While I was in Fort Collins, I toured the facility and was impressed by the quality and the size of the facility they were able to construct for \$4,500,000.

"The facility at Colorado State included physical education and recreation facilities and a field house-auditorium with individual seats to seat 9,000 spectators. The total cost for the facility was \$4,500,000. The estimated cost for our Physical Education and Recreation Building including interest during construction would be \$4,800,000.

"It is entirely possible that the Athletic Department will never be able to finance the total cost of the construction of new field house from current Athletic Department operating revenues. I am convinced that if a new field house is constructed, the Athletic Department should pay a major portion of the cost of the construction; but I am also convinced that the Athletic Department will need some help in the construction cost for a field house.

"The figures shown above indicate that enough Student Activity Fee money will be available to finance approximately \$2,000,000 toward the construction of a new multi-purpose arena (field house, etc.). It seems logical to me that if there is serious thought being given to the construction of an arena, it should be planned and perhaps constructed at the same time as the physical education and recreation facility. I should think that a great deal of duplication could be eliminated by a joint venture. If you like, I'll be glad to sound out Gomer Jones and Ken Farris regarding the interest of the Athletic Department in such a project.

"While considering facilities to be constructed from Student Activity Funds, we should keep in mind the fact that an expansion of the Student Union Building or the construction of a new Student Union will have to be financed from the Student Activity Fee. At this point it is important to keep in mind that after financing the Physical Education--Recreation Building and the Student Health facility there will be funds available for an additional \$2,000,000 addition. This may be enough to finance an addition to the present Student Union Building, but it would only partially finance a new Student Union or an arena-field house. As it appears now, any cost above \$2,000,000 would have to be financed from sources other than the Student Activity Fee."

Dr. Brown reported the State Regents' office has additional Federal funds under Title I of the Higher Education Facilities Act in the amount of \$2,300,000 available to institutions in the state for this year and that it might be possible for the University to obtain some for the Physical Education--Recreation Building. The architects are now working on plans so that an application can be submitted.

Selling revenue bonds to cover the balance of the construction costs was discussed. Attention was called to the high rate of interest presently carried on similar bonds being sold on the open market and the fact that the ceiling on bond interest rates in Oklahoma is 5%. The Regents agreed that the President's Office might explore at the appropriate time the possibility of a negotiated sale on revenue bonds to cover part of the construction of the Physical Education--Recreation Building and the Student Health Service.

The final plans and specifications for the golf house, as prepared by the University Architectural Committee, were presented. On motion by Regent Sparks, the Regents approved the plans and specifications and authorized advertising for bids on the construction of this facility when it is feasible to issue revenue bonds to cover the cost of construction.

Dr. Brown reported the architect estimates the total cost of the golf house will be \$199,781.05. If certain alternates are taken in the bidding, however, the cost can be reduced to \$185,175.05.

The final plans and specifications for air conditioning Logan Apartments, as prepared by the University Architectural Committee, were presented. The estimated cost of this project is \$48,963.00.

On motion by Regent Little, the plans and specifications were approved and the Regents authorized advertising for bids on this project.

Central Purchasing has attempted to obtain bids on aviation gasoline and jet fuel for Max Westheimer Field for the period of January 1, 1968 through December 31, 1968.

The only bid received is from Continental Oil Company, Houston, Texas and is as follows:

1.	100,000 gals. Aviation Gasoline 80/87 octane	\$.1397 gal.	\$13,970.00
2.	80,000 gals. Aviation Gasoline 100/130 octane	\$.1497 gal.	\$11,976.00
3.	50,000 gals. Jet Fuel	\$.1337 gal.	\$ 6,685.00

Continental Oil Company holds the current contract and has given satisfactory service. The prices bid for next year are the same as the current contract.

We do not have a record of the total bid circulation.

President Cross recommended that the bid be awarded to Continental Oil Company.

Approved on motion be Regent Calvert.

Bids have been received through Central Purchasing for 32,500 gallons of ethyl gasoline.

Bids received are:

1. American Oil Company (Standard Oil Div.) Kansas City, Missouri. Less 1% - 10 days, net 30 days.	\$.1930 per gal.	\$6,272.50
2. Continental Oil Company, Oklahoma City. Net.	.1930 per gal.	6,272.50
3. Kerr-McGee Corporation, Oklahoma City. Less 1%.	.1948 per gal.	6,326.00
4. Gulf Oil Corporation, Oklahoma City. Net.	.1965 per gal.	6,386.00
5. Mobil Oil Company, Dallas, Texas, Net.	.2058 per gal.	6,688.50
6. Apco Oil Company, Oklahoma City. Less 1% - 10 days.	.21 per gal.	6,825.00
7. Skelly Oil Company, Kansas City, Missouri. Net.	.218 per gal.	7,085.00

President Cross recommended that the award be to American Oil Company. Orders are handled by an agent in Oklahoma City.

Approved on motion by Regent Calvert.

Central Purchasing has attempted to obtain bids on approximately 44,000 lbs. of 18" single rolls of Tennessee Bowater Offset newsprint and approximately 330,000 lbs. of 36" rolls of the same paper.

So far as price is concerned, the bids are identical. However, the delivery requirements vary slightly as do the price guarantees.

Bids received are:

1. Graham Paper Co., Oklahoma City,
net 30 days, delivery as requested.

(a) 18" rolls	\$0.0715 lb.	\$ 3,146.00	
(b) 36" rolls	0.0715 lb.	<u>23,595.00</u>	
Total			\$26,741.00

Prices subject to change on 60 day advance notice.

2. Nationwide Papers, Inc., Oklahoma City,
net, delivery as requested.

(a) 18" rolls	\$0.0715 lb.	\$ 3,146.00	
(b) 36" rolls	0.0715 lb.	<u>23,595.00</u>	
Total			\$26,741.00

Firm price for 6 months based on one car every 30 days starting
January 1, 1968.

3. Beene Paper Company, Tulsa,
net 30 days, delivery as requested
with a minimum of 50,000 lbs.

(a) 18" rolls	\$0.0715 lb.	\$ 3,146.00	
(b) 36" rolls	0.0715 lb.	<u>23,595.00</u>	
Total			\$26,741.00

The bid from Graham Paper Company carries a statement concerning rebate allowances applicable to local drayage which makes this bid appear to be the low bid. However, this drayage rebate is an allowance made through an arrangement between the manufacturer and the railroad and is applicable to all bids although not stated on the other bids.

Student Publications has requested that the award be made to Nationwide Papers, Inc., because a representative of this company calls on Student Publications each week and is of considerable assistance in maintaining proper paper inventory level.

President Cross recommended that the bid be awarded to Nationwide Papers, Inc.

Approved on motion by Regent Huffman.

Bids have been received for an exclusive contract to operate cigarette, candy, gum and nut vending machines at certain designated locations on the campus. We attempted to obtain bids on both a six months and one year basis since the Department of Housing has been discussing the possibility of operating all vending machines on the campus. However, we were able to obtain only one bid for six months. This bid was from company No. 1

below and was the same as bid for one year so the bid for six months is not shown separately.

The bids received, except as noted above, were for the period January 1, 1968 through December 31, 1968, and were based on all cigarettes selling for 35 cents per pack. Bids received are:

1. General Automated Service Co.,
Oklahoma City.

Cigarettes	16.3% of gross sales
Candy	17.2% of gross sales
Nuts and Gum	17.2% of gross sales

2. Oklahoma Vending Co.,
Norman, Oklahoma.

Cigarettes	15.14 29 % of gross sales (Actual bid was 5.3 cents per pack based on a selling price of 35 cents per pack)
Candy	16% of gross sales
Nuts and Gum	16% of gross sales

3. Canteen Service Co.,
Oklahoma City.

Cigarettes	15.5% of gross sales
Candy	15.5% of gross sales
Nuts and Gum	25% of gross sales

It will be noted that Canteen Service Company offers the greatest percentage commission on nuts and gum, but the sales of these items are so small this difference is more than offset by the larger percentage bid by General Automated Service Company on cigarettes and candy.

Bids were sent to 11 companies.

President Cross recommended that the bid be awarded to General Automated Service Company for a six month period beginning January 1, 1968, and with the understanding that consideration will be given to transferring the operation of vending machines to the University Housing Department or advertising for bids to become effective July 1, 1968.

Approved on motion by Regent Little.

As a result of action taken by the Regents at the October meeting, our Controller's Office mailed to Merrill Lynch, Pierce, Fenner and Smith, the following American Telephone and Telegraph common stock:

176 shares - Certificate No. 64XC215068 in the name of
the Regents of the University of Oklahoma

(100 shares owned by Murray Case Sells Building Fund,
50 shares owned by Will Rogers Memorial Scholarship Fund,
and 26 shares owned by Children's Memorial Hospital Fund)

52 shares - Certificate No. E184926 in the name of the
Will Rogers Memorial Scholarship Fund

The certificates were to cover a sale for the following funds:

100 shares - Murray Case Sells Building Fund
100 shares - Will Rogers Memorial Scholarship Fund

The broker was instructed to apply all the 52 shares in the name of the Will Rogers Fund, hoping that we would get a certificate back for 28 shares in the name of the Regents. Two of the 28 shares would belong to Will Rogers and the remaining 26 shares would be for the Children's Memorial Hospital Fund.

Unfortunately, AT&T is its own transfer agent and did not make the exchange as requested and will issue the 28 shares in the name of Will Rogers Memorial Scholarship Fund unless we present a resolution authorizing the change in the name from the Will Rogers Memorial Scholarship Fund to the Regents of the University of Oklahoma.

In order for the remaining AT&T stock to be issued in the proper name, President Cross recommended adoption of the following resolution:

RESOLUTION

WHEREAS, the Regents of the University of Oklahoma, on October 12, 1967, authorized the sale of 100 shares of American Telephone and Telegraph common stock from the Murray Case Sells Building Fund and 100 shares of American Telephone and Telegraph Company common stock from the Will Rogers Memorial Scholarship Fund. These shares were sold from the stock certificates set out as follows:

1. Certificate No. 64XC215068 for 176 shares in the name of the Regents of the University of Oklahoma;
2. Certificate No. E184926 for 52 shares in the name of the Regents of the University of Oklahoma for the Will Rogers Memorial Scholarship Fund.

WHEREAS, Certificate No. 64XC215068 was held in trust by the Regents of the University of Oklahoma for several separate funds, to wit:

100 shares - Murray Case Sells Building Fund
50 shares - Will Rogers Memorial Scholarship Fund
26 shares - Children's Memorial Hospital Fundd

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WHEREAS, the Regents of the University of Oklahoma have been informed and advised that it is the intention of the American Telephone and Telegraph Company to issue a new common stock certificate for 28 shares to the Regents of the University of Oklahoma for the Will Rogers Memorial Scholarship Fund, and,

WHEREAS, it was not the intention of the Regents in their action on October 12, 1967, that the shares belonging to the said Regents and held in trust for the Children's Memorial Hospital Fund be sold and further that it was the intention that 100 shares belonging to the Regents and held in trust for the Will Rogers Scholarship Fund be sold leaving a balance of 2 shares held by the Regents for that particular fund not being sold.

THEREFORE, BE IT RESOLVED THAT, the Regents of the University of Oklahoma do hereby request that the American Telephone and Telegraph Company issue to the said Regents of the University of Oklahoma the remaining 28 shares that are presently unsold and that the said Regents shall hold these shares in trust for the particular funds for which they are presently held.

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

Approved on motion by Regent Huffman.

There being no further business the meeting adjourned at 11:40 a.m.


Emil R. Kraettli, Secretary

Others present at the meeting:

Jack Cochran, Office of Public Information (operating the tape recorder)
Elizabeth Stubler, Office of Public Information
Richard Hall, Oklahoma Daily
Bob Ruggles, Oklahoma City Times
Mike McCarville, Tulsa Tribune
Mike Flanagan, Tulsa World
Ralph Cole, Associated Press
Terry Black, Tulsa World
Marty Curtis, Norman Transcript