

MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, JANUARY 13, 1966 - 9:30 A.M.

A regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Thursday, January 13, 1966, beginning at 9:30 a.m.

The following were present: Regent Mark R. Johnson, Vice President, presiding in the absence of Regent Rothbaum; Regents Davidson, Little, Houchin, Sparks, and Calvert.

ABSENT: Regent Rothbaum.

The following were also present: Vice Presidents Pete Kyle McCarter and Horace B. Brown; Mr. David A. Burr, Assistant to the President; Mr. David Swank, Assistant Professor of Law; Mr. James E. Swain, Director of University Relations; Mrs. Barbara E. James, Assistant Secretary of the Regents; Dr. James L. Dennis, Director of the Medical Center; Mr. Raymond D. Crews, Business Administrator of the Medical Center.

The minutes of the meeting held on December 9, 1965, were approved.

President Cross stated that plaques for three former members of the Board had not yet been presented. This is usually done at the annual Regents' dinner, but because the recipients could not be present, Mr. Leonard Savage, Mr. Glenn Northcutt, and Mr. Eph Monroe have not yet been honored. He suggested that since the reception with the President's Leadership Classes, which had been postponed from December 9, was now scheduled to be held at the time of the next Regents' meeting, a special dinner might be arranged and the plaques presented to the honorees at that time. The Regents agreed to this procedure. The schedule for the February 10 meeting will be as follows: Regents' Meeting, 3:00 p.m.; dinner with former members of the Board of Regents and presentation of plaques, 6:00 p.m.; reception with President's Leadership Classes of 1962, 1963, and 1964, 8:00 p.m.

President Cross reported Governor Bellmon has designated the University of Oklahoma as the institution in Oklahoma to develop and administer the community service and continuing education programs provided by Title I of the Higher Education Act of 1965. The purpose of Title I is to offer financial assistance and support in the solution of community problems such as housing, poverty, government, recreation, employment, youth opportunities, and health. President Cross stated that a State Plan is now in preparation and will be submitted as soon as possible after receiving the guidelines from Washington.

President Cross reported that several weeks ago a conference was held in his office with Mayor William Morgan and the City Manager and the staff of the President's Office at which time the University's annual payment to the City of Norman for fire and police protection, sewage, etc. was discussed. It was agreed at that time, if the City sales tax proposal was approved, it would be collected in that part of the Oklahoma Memorial Union where we now collect the 2% State sales tax. A few days before the tax became effective on January 1, we found to our surprise that the tax could not be collected in the Union because the University campus is not a part of the City. A legal opinion has been requested from the Attorney General on whether the University may voluntarily require its customers to pay a 1% tax on the sales made by it to all of its customers with the understanding that all such monies collected shall be the property of the City of Norman and shall be paid to the City of Norman.

In the meantime, because of the increase in sales in the University's Book Exchange at the beginning of the second semester, it is our understanding that the City has annexed that portion of the campus containing the Union Building and a strip north to Boyd Street. It is the University's understanding that if a favorable opinion is rendered by the Attorney General on the University's request to require the payment of a 1% tax in parts of the Union, that this section of the campus will be de-annexed by the City.

There was a discussion by the Regents on the desirability and possible effects of being annexed by the City and whether it is legally possible for the City to annex State property. Professor Swank agreed to prepare a brief on this subject and submit it to President Cross.

President Cross presented a petition addressed to the Regents from 276 students in the School of Architecture calling attention to the fact that the student-teacher ratio in the School of Architecture is 1 to 32 and that the national average in collegiate schools of architecture is 1 to 18. They stated that our School of Architecture is in danger of losing its accreditation if the above problem is not corrected and that this would force all graduates in architecture to serve extra time in apprenticeship. The students were concerned about the quality of their education and urged that at least national statistical standards be met.

President Cross said that they do have too many in their classes, but this is true throughout the University. This just points up the problems that result because of enrollment increases without adequate increases in funds. He said the University will be in really bad shape next year, a hopeless situation, if it does not receive an increase in the budget, and this is not possible except through an increase in fees.

At the May 13, 1965, meeting (p. 8130) the Regents discussed a fee increase and expressed willingness to support the administration of

the University in its efforts to obtain whatever fee increase is necessary to add to the appropriation in order to provide an adequate budget for the University. President Cross stated that after the appropriation for the 1965-67 biennium was approved by the Legislature he wrote to the State Regents on July 23 recommending an increase of \$3.00 per credit hour in the general fee but no action was taken on this recommendation. At the present time, the Presidents of the other state-supported institutions of higher education are unwilling to recommend a fee increase.

President Cross recommended that the University Regents reaffirm their statement of May 13 and recommend to the State Regents for Higher Education that fees in the State System be increased by \$3.00 per credit hour. He called attention to the fact that no additional funds would be available for the 1966-67 budget, which is in the process of being prepared now, except fees received from the anticipated increase in enrollment. From past experience we have learned that these additional funds are not adequate to pay for the additional instructors required.

This item did not appear on the agenda for discussion, but President Cross requested that it be added. The Regents unanimously agreed to add this matter to the agenda for this meeting.

There was a discussion on the advisability of requesting the State Regents to increase fees only at this University. The Regents were reluctant to recommend an increase in fees for the other institutions. They suggested we present a strong case for our need, call it to the State Regents attention and ask the State Regents to consider an increase in fees here and at the other colleges and universities.

Regent Houchin moved that this Board instruct the President of the University to write the State Regents for Higher Education stating that the allocation for the 1966-67 budget of this institution is deficient by approximately \$1,000,000, that we are unwilling to accept such an allocation realizing that it does not allow us to maintain this University at a standard which, in the judgment of this Board, is required, and we therefore request \$1,000,000 as an addition to our present allocation with the understanding we are willing and do recommend an increase in the fees at this institution in order to provide this specific sum. Seconded by Regent Davidson and unanimously approved.

Regent Johnson commended Mr. Calvert on his very effective and successful efforts on behalf of the higher education bond drive which was approved on December 14. Mr. Calvert was in charge of the state-wide campaign for approval of this bond issue. Mr. Calvert expressed his appreciation to Mr. James E. Swain, who assisted with this campaign.

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Vice President Brown reported the following recommendations for changes in two investment portfolios had been received from J. & W. Seligman & Co. and he recommended approval:

Will Rogers Memorial Scholarship Fund:

<u>Sell</u>	<u>Cost</u>	<u>Market</u>	<u>Value</u>	<u>Est'd. Income</u>	<u>% Yield</u>
200 shs. Gulf Oil	\$4,241	58	\$11,600	\$ 400	3.4
125 shs. Texaco	470	80	10,000	319	3.2
200 shs. American Tel. & Tel.	4,845	62	12,400	440	3.5
	<u>\$9,556</u>		<u>\$34,000</u>	<u>\$1,159</u>	<u>3.4</u>
<u>Buy</u>					
200 shs. Kresge		79	\$15,800	\$ 280	1.8
140 shs. Warner-Lambert \$4 conv. pfd.		125	17,500	560	3.2
			<u>\$33,300</u>	<u>\$ 840</u>	<u>2.5</u>

Crippled Children's Hospital Fund

Cash \$ 557

Sell

330 shs. Union Electric		28	\$ 9,240	\$ 370	4.0
			<u>\$ 9,797</u>		

Buy

30 shs. ACF Industries (makes 200)		47	\$ 1,410	\$ 54	3.8
65 shs. Warner-Lambert \$4 conv. pfd.		125	8,125	260	3.2
			<u>\$ 9,535</u>	<u>\$ 314</u>	<u>3.3</u>

On motion by Regent Houchin, the above recommendations and the following resolutions authorizing the sale of stock were unanimously approved:

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma for the Will Rogers Memorial Scholarship Fund, do hereby authorize the sale of the following stock of the Gulf Oil Corporation:

200 shares - Certificate Number GU28434

and by these presents we do hereby ratify and confirm the sale of the said shares; and

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and

empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificate mentioned above, held by the said Regents of the University of Oklahoma for the Will Rogers Memorial Scholarship Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma for the Will Rogers Memorial Scholarship Fund do hereby authorize the sale of the following stock of the Texaco, Inc.:

6 shares - Certificate Number EO373658
1 share - Certificate Number EO241192
6 shares - Certificate Number EO107350
2 shares - Certificate Number TO709302
4 shares - Certificate Number TO849312
6 shares - Certificate Number RO99368
100 shares - Certificate Number T432966

and by these presents we do hereby ratify and confirm the sale of the said shares; and

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificates mentioned above, held by the said Regents of the University of Oklahoma for the Will Rogers Memorial Scholarship Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma for the Will Rogers Memorial Scholarship Fund do hereby authorize the sale of the following stock of the American Telephone and Telegraph Company:

200 shares - Certificate Number 64E748080

and by these presents we do hereby ratify and confirm the sale of the said shares; and

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificate mentioned above, held by the said Regents of the University of Oklahoma for the Will Rogers Memorial Scholarship Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

RESOLUTION

RESOLVED THAT, we the Regents of the University of Oklahoma do hereby authorize the sale of the following stock of the Union Electric Company:

- 100 shares - Certificate Number S2-18295
- 100 shares - Certificate Number S2-18296
- 100 shares - Certificate Number S2-18297
- 30 shares - Certificate Number S1-12613

and by these presents we do hereby ratify and confirm the sale of the said shares; and

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificates mentioned above, held by the said Regents of the University of Oklahoma, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

MEDICAL CENTER PERSONNEL

LEAVES OF ABSENCE:

Oscar A. Parsons, Ph.D., Professor of Medical Psychology in Psychiatry, sabbatical leave of absence with half pay, September 1, 1966 to June 1, 1967.

Marshall E. Groover, M.D., Associate Professor of Medicine, leave of absence without pay, January 1, 1966 to January 1, 1967.

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APPOINTMENTS:

Darren M. Nelson, Ph.D., Associate Research Professor of Gynecology and Obstetrics, Associate Professor of Physiology, \$1,000 per month, June 1, 1966.

Joseph Robert Elliott, Ph.D., Director, Clinical Chemistry Laboratories, Assistant Professor of Laboratory Medicine, \$1,333.33 per month, January 15, 1966.

Dean F. Tirador, M.D., Instructor in Preventive Medicine and Public Health, clinical rates, December 1, 1965.

David J. Harris, D.D.S., Clinical Assistant in Oral Surgery, clinical rates, January 1, 1966.

Virendra Kumar Seth, M.S., Clinical Assistant in Oral Surgery, clinical rates, January 1, 1966.

Shelby D. Barnes, M.D., Clinical Assistant in Urology, clinical rates, July 1, 1965 to July 1, 1966.

Fumiro Suga, M.D., Ph.D., Research Associate in Otorhinolaryngology, \$600 per month, January 1, 1966.

CHANGES:

J. Wayne Beal, title changed from Assistant Business Administrator to Assistant to the Controller and Assistant Director of Computer Operations, December 1, 1965.

Edward W. Brandt, Jr., M.D., title changed from Associate Professor of Medical Biomathematics in Preventive Medicine, Director of Biostatistical Unit and Medical Computer Center, and Instructor in Medicine to Associate Professor of Medical Biomathematics in Preventive Medicine, Director of Computer Operations, Director of Biostatistical Unit, and Instructor in Medicine, December 1, 1965.

Paul C. Houk, M.D., Clinical Assistant in Medicine, salary changed from clinical rates to \$583.33 per month, November 1, 1965.

Charles H. Lawrence, Ph.D., promoted from Instructor to Assistant Professor of Preventive Medicine and Public Health, January 1, 1966.

LeRoy Long, M.D., Clinical Assistant in Surgery, salary changed from clinical rates to \$350 per month, January 1 to July 1, 1966. To revert to clinical rates July 1, 1966.

Walter H. Massion, M.D., Associate Professor of Anesthesiology, salary increased from \$1,416.67 to \$1,500 per month, January 1, 1965.

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Fay K. Myers, M.D., Instructor in Medicine; given additional title of Resident in Pathology; salary changed from \$750 per month to -0-, December 1, 1965. To be paid from VA Hospital.

Thomas E. Nix, M.D., Assistant Professor of Dermatology, salary changed from \$516.66 to \$416.66 per month, December 1, 1965.

Virginia N. Olds, M.S.W., Instructor in Preventive Medicine; given additional title of Research Associate in Pediatrics, November 1, 1965.

Marilyn Porter, M.D., Instructor in Pediatrics, salary changed from \$703.33 to \$250 per month, November 1, 1965; changed to clinical rates, December 1, 1965.

Charles W. Robinson, Jr., M.D., Instructor in Medicine, salary increased from \$83.33 to \$125 per month, July 1, 1965.

Thomas Rubio, M.D., Clinical Assistant in Pediatrics, salary increased from \$708.33 to \$725 per month, October 1, 1965.

Bertram E. Sears, M.D., Assistant Professor of Anesthesiology, salary increased from \$9,000 to \$12,000 for 12 months, October 1, 1965.

J. Rodman Seely, M.D., Associate Professor of Pediatrics; given additional title of Associate Professor of Biochemistry, December 1, 1965.

Ralph A. Stump, Jr., Controller of the Medical Center, salary increased from \$12,000 to \$13,500 for 12 months, December 1, 1965.

Nicholas T. Werthessen, Ph.D., title changed from Associate Research Professor of Gynecology and Obstetrics and Associate Professor of Physiology to Consultant Associate Research Professor of Gynecology and Obstetrics, salary changed from \$1,422.20 per month to clinical rates, January 1, 1966.

TERMINATIONS:

P. F. Iampietro, Ph.D., Associate Professor of Research Physiology, December 6, 1965.

Carl B. Nagel, M.D., Instructor in Surgery, December 30, 1965.

Peter Vincent Siegel, M.D., Assistant Professor of Research Preventive Medicine, December 1, 1965.

Approved on motion by Regent Johnson.

President Cross also reported the death of Robert D. McKee, M.D., Associate Clinical Professor of Gynecology and Obstetrics, on November 25, 1965.

President Cross recommended adoption of the following Resolution which is required by the U. S. Treasury Department, Internal Revenue Service, in order to reflect the change in the administrative structure of the University Hospitals:

RESOLUTION

WHEREAS, the Board of Regents of the University of Oklahoma of the State of Oklahoma, under the law, designates methods of purchase for institutions under its control, and

WHEREAS, in connection with the withdrawal of tax-free alcohol from bonded warehouses, the Assistant Regional Commissioner of Dallas, Texas of the Treasury Department of Internal Revenue Service, Alcohol Tax Unit, of the United States of America, requires a resolution authorizing a certain person to sign on behalf of each said institution or department, to execute application for permit, renewal or amendments thereto, applications for permits to purchase, monthly reports, receipts for delivery of tax-free alcohol from bonded warehouses, and other documents required by the said department in connection with alcohol, with alcohol permit matters;

NOW THEREFORE, the Board of Regents hereby authorizes James L. Dennis, M.D., Dean, and Dr. Philip E. Smith, Associate Dean, of the School of Medicine of the University of Oklahoma, and Robert C. Terrill, Administrator of the University and Crippled Children's Hospitals, Michael D. Clark, Assistant Hospital Administrator, and Ralph A. Stump, Jr., Controller of the Medical Center, under whose supervision the alcohol is used in said institutions and departments, to execute applications for permits, renewal or amendments thereto, applications for permits to purchase, monthly reports, receipts for delivery of tax-free alcohol from bonded warehouses, and other documents required by the said department in connection with alcohol, with alcohol permit matters, for the institution or department opposite the name of said person:

James L. Dennis, M.D., Dean) For the School of Medicine of
Dr. Philip E. Smith, Associate Dean) the University of Oklahoma

Robert C. Terrill, Hospital Administrator)
Michael D. Clark, Assistant Hospital Administrator) For the University
Ralph A. Stump, Jr., Controller) Hospitals

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the official seal of the Board of Regents of the University of Oklahoma of the State of Oklahoma this the 13th day of January, 1966.

BOARD OF REGENTS OF THE
UNIVERSITY OF OKLAHOMA
STATE OF OKLAHOMA

ATTEST:

By _____
President

Secretary

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Approved on motion by Regent Johnson.

President Cross presented the following correspondence:

"January 3, 1966

"Dear President Cross:

"Attached are two copies of a letter from Mr. Harold Short addressed to Dr. Bird, Chairman of our Planning Committee. You will note that in the letter Mr. Short refers to certain information which is to be provided at owner's expense.

"We at the Medical Center feel it would be better to have the architect obtain the information. This would avoid a possible question of inadequate or erroneous information if problems should develop in the completed project. We, therefore, request that the Regents be asked to authorize Coston, Frankfurt and Short to proceed with the necessary tests and studies as outlined in Section II of the contract with Coston, Frankfurt and Short, and as outlined in Mr. Short's letter of December 28, 1965, addressed to Dr. Bird.

Sincerely,

/s/ James L. Dennis, M.D.

James L. Dennis, M.D.
Director and Dean"

"28 December 1965

"Dr. Robert M. Bird, Associate Dean
Medical Center Planning and Developing
University of Oklahoma Medical Center
800 NE 13 Street
Oklahoma City, Oklahoma 73104

Re: Architect-Engineer Service Contract

"Dear Dr. Bird:

"Reference is made to Architect-Engineer service contract dated 6 December 1965, between the Regents of the University of Oklahoma and Coston-Frankfurt-Short. Article II provides that the owner shall furnish or authorize the architect to furnish at the owner's expense, survey information, information as to available utilities services and subsoil investigation.

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"We respectfully request that this information be furnished as soon as possible or that you authorize this office to obtain such information.

"It is estimated that a topographic survey, together with all the existing features on and adjacent to the site, and pertinent to the project, together with subsoil investigation, will cost approximately \$5,000. It is further estimated that a detailed analysis of utilities services, i.e. steam, chilled water and locally produced electrical power requirements, together with distribution of these services to various buildings, will cost approximately \$12,000.

"Your consideration of this request at your earliest convenience will be appreciated.

Yours very truly,

COSTON-FRANKFURT-SHORT

/s/ J. Harold Short

J. Harold Short, A.I.A."

President Cross recommended that Coston-Frankfurt-Short be authorized to perform or secure the necessary tests and studies as outlined in the above correspondence and the contract referred to therein. He further recommended that Coston-Frankfurt-Short be authorized to bill on a cost basis not to exceed \$5,000 for the topographic survey and subsoil investigation and not to exceed \$12,000 for the analysis of existing utility systems and of the projected utility needs.

Approved on motion by Regent Sparks.

Dean Dennis and Mr. Crews retired from the meeting.

FACULTY PERSONNEL

LEAVES OF ABSENCE:

Sherril D. Christian, Professor of Chemistry, sabbatical leave of absence with half pay, September 1, 1966 to June 1, 1967.

Lawrence Poston, Jr., Professor of Modern Languages, sabbatical leave of absence with half pay, September 1, 1966 to June 1, 1967.

Jack E. Douglas, Professor of Speech, sabbatical leave of absence with full pay, January 16 to June 1, 1966.

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John F. O'Neil, Professor of Art, leave of absence without pay extended, September 1, 1966 to June 1, 1967.

Dorothy F. Cram, Assistant Professor of Social Work, sick leave of absence with full pay, January 16 to April 16, 1966; \$100 per month, April 16 to June 1, 1966.

APPOINTMENTS:

James Hylbert Sims, Ph.D., Professor of English, \$11,700 for 9 months, September 1, 1966.

Eugene M. Wilkins, Ph.D., Adjunct Associate Professor of Meteorology in Civil Engineering, no salary, December 1, 1965.

Donald Louis Crabtree, Assistant Professor of Aerospace and Mechanical Engineering, \$9,852 for 9 months, September 1, 1966.

Lynda Margaret Harris, Teaching Assistant in Chemistry, \$400 for 4½ months, 1/4 time, January 16, 1966.

Gerald R. Robertson, Teaching Assistant in Chemistry, \$400 for 4½ months, 1/4 time, January 16, 1966.

Burgess H. Shriver, Teaching Assistant in Chemistry, \$400 for 4½ months, 1/4 time, January 16, 1966.

CHANGES:

Howard P. Clemens, Associate Professor of Zoology, 1/2 time; also paid \$3,447.96 for December 1, 1965 to June 1, 1966 for 1/2 time from Research Institute.

Paul W. Smith, title changed from Adjunct Professor of Pharmacology to Visiting Professor of Pharmacology, salary changed from -0- to \$200 per month, part time, February 1 to June 1, 1966.

William Bernard Stavinoha, title changed from Adjunct Associate Professor of Pharmacology to Visiting Associate Professor of Pharmacology, salary changed from -0- to \$200 per month, part time, February 1 to June 1, 1966.

Wilhelmina D. Fisher, Special Instructor in Social Work, salary changed from -0- to \$1,000 for 4½ months, 1/4 time, January 16 to June 1, 1966.

Elizabeth McWhorter Kevin, Special Instructor in Social Work, salary changed from -0- to \$1,000 for 4½ months, 1/4 time, January 16 to June 1, 1966.

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Edwin Goering, title changed from Graduate Assistant to Teaching Assistant in Modern Languages, salary changed from \$900 for $4\frac{1}{2}$ months, 1/2 time, to \$1,500 for $4\frac{1}{2}$ months, 5/6 time, January 16 to June 1, 1966.

John Robert McCain, title changed from Graduate Assistant to Teaching Assistant in Modern Languages, salary changed from \$1,000 for $4\frac{1}{2}$ months, 1/2 time, to \$1,667 for $4\frac{1}{2}$ months, 5/6 time, January 16 to June 1, 1966.

Leon S. Ciereszko, Professor of Chemistry, salary increased from \$12,000 to \$13,800 for 9 months, September 1, 1965.

George W. Murphy, Professor of Chemistry, salary rate increased from \$15,600 to \$18,000 for 12 months, September 1, 1965.

F. J. Schmitz, Assistant Professor of Chemistry, salary increased from \$8,940 to \$10,344 for 9 months, September 1, 1965.

A. J. Weinheimer, Associate Professor of Chemistry, salary increased from \$10,344 to \$11,700 for 9 months, September 1, 1965.

Robert M. St. John, Associate Professor of Physics, salary increased from \$9,384 to \$10,596 for 9 months, September 1, 1965.

RESIGNATION:

John D. Goolsby, Teaching Assistant in Music, December 1, 1965.

GRADUATE ASSISTANTS

APPOINTMENTS:

Ronald Thomas Crabb, Chemistry, \$950 for $4\frac{1}{2}$ months, 1/2 time, January 16, 1966.

Rodger David Thigpen, Chemistry, \$950 for $4\frac{1}{2}$ months, 1/2 time, January 16, 1966.

Danny Choate, Economics, \$500 for $4\frac{1}{2}$ months, 1/4 time, January 16, 1966.

Walter Dearby Johnson, Economics, \$500 for $4\frac{1}{2}$ months, 1/4 time, January 16, 1966.

CHANGES:

Gene Lohrke, Economics, salary changed from \$1,000 for $4\frac{1}{2}$ months, 1/2 time, to \$500 for $4\frac{1}{2}$ months, 1/4 time, January 16, 1966.

Gordon E. Von Strohn, Economics, salary changed from \$1,000 for $4\frac{1}{2}$ months, 1/2 time, to \$1,500 for $4\frac{1}{2}$ months, 3/4 time, January 16, 1966.

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RESIGNATIONS:

Nola Frances Stover, Botany and Microbiology, November 12, 1965.

William S. Keezer, Jr., Chemistry, January 16, 1966.

Elmer Donald Lorance, Chemistry, January 16, 1966.

Arthur McKinley Stevens, Chemistry, January 16, 1966.

Edwin Earl Tucker, Chemistry, January 16, 1966.

Raymond Keith Schwer, Economics, January 16, 1966.

Cornelius Paul VerSluis, Modern Languages, January 16, 1966.

Paul T. Sandridge, Zoology, November 17, 1965.

Approved on motion by Regent Houchin.

Regent Johnson reported that invitations to bid on the University's group insurance program had again been circulated. The bids received have been studied by experts in the insurance field as to compliance with the specifications, relative merit, and appropriateness. The low bidder is Mid-Continent Insurance Company of Oklahoma City and it is the recommendation of the Regents' Committee that the contract be awarded to this firm. He stated that this recommendation is concurred in by the University Insurance Committee and President Cross.

On motion by Regent Sparks the recommendation was approved.

Regent Johnson expressed appreciation to all those who worked with the Regents' Committee in preparing the specifications for this program.

NON-ACADEMIC

APPOINTMENTS:

Burry Layne Switzer, Assistant Football Coach, \$12,300 for 12 months, January 5, 1966.

Pat James, Assistant Football Coach, \$14,100 for 12 months, January 7, 1966.

Robert Edward Lee, Assistant Football Coach, \$9,612 for 12 months, January 5, 1966.

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Beatrice J. Steen, Extension Specialist II, College of Continuing Education, \$400 per month, 2/3 time, December 15, 1965 to June 15, 1966.

Edgar A. Jones, Extension Specialist II Trainee, School and Community Services, \$350 per month, January 3, 1966.

James H. Peterson, Extension Specialist II, School and Community Services, \$8,000 for 12 months, January 1, 1966.

CHANGES:

Guy H. Brown, Executive Secretary, Alumni Association, salary increased from \$10,092 to \$11,592 for 12 months, January 1, 1966.

Connie Patricia Ruggles, title changed from Editor, Foundation Publications, to Public Information Assistant, University Relations, salary increased from \$4,800 to \$5,388 for 12 months, January 3, 1966.

Anona L. Adair, title changed from Student Employee VII (Graduate Assistant for Pan-Hellenic) to General Counselor, Office of the Deans of Students, salary changed from \$130 per month, 1/2 time, to \$4,500 for 12 months, 3/4 time, January 1, 1966. Professional Status.

Gayle Ann Rossi Wells, title changed from Resident Counselor, Housing, to General Counselor, Office of the Deans of Students, salary increased from \$80 per month, part time, to \$1,500 for 12 months, 1/4 time, January 1, 1966. Professional Status.

RESIGNATIONS:

Gene M. Adams, Extension Specialist II, Puerto Rico Peace Corps Project, December 12, 1965.

Joanne E. Burkes, General Counselor, Office of the Deans of Students, January 1, 1966.

Bruce M. Buxum, Geologist II, Oklahoma Geological Survey, January 1, 1966.

Robert F. Cornell, Assistant Football Coach, January 1, 1966.

Charles Mack Evans, General Counselor, Office of the Deans of Students, February 1, 1966.

Estal Edgar Hart, Extension Specialist II, Business and Industrial Services, January 16, 1966.

Barbara Jean Walker, Extension Specialist II, Puerto Rico Peace Corps Project, January 27, 1966.

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Approved on motion by Regent Houchin.

President Cross reported the faculty of the School of Architecture has requested approval of a special service fee of \$50 for each senior student to cover the expense of the annual senior field trip. In past years, the senior trip has been financed from contributions by the alumni and from other non-University sources. Such financing has become more and more difficult to obtain and the faculty, with the approval of the Dean, now request a \$50 service fee to cover the cost of transportation, hotel, and nominal food cost.

The senior trip, which is conducted by a senior Professor of Architecture, is considered to be a very important part of the educational process in Architecture. It entails a guided tour of outstanding architecture in a selected area, including such locations as Chicago, New Orleans, and San Francisco.

President Cross recommended that a service fee of \$50 be charged each senior student for the field trip in Architecture, effective immediately.

Approved on motion by Regent Sparks.

The final plans and specifications for the additional housing unit at the Biological Station were presented. President Cross recommended the Regents accept the plans and specifications for the new housing unit as complete and authorize advertising for bids on the construction of this project as soon as funds become available.

Approved on motion by Regent Houchin.

President Cross reported he had just received the following memorandum under date of January 6, 1966, from Dean Carl D. Riggs pertaining to construction at the Biological Station:

"The extant Facilities Grant from the National Science Foundation includes funds (approximately \$35,000.00) for the enlargement of the existing boat harbor. Our architect, Harold Flood, has made a thorough search for contractors who can do this work for the money available. He has advised me that it is apparent that the work cannot be done for the money available because of the additional 13 feet of water now in the lake, and that we will either have to find more money or wait until the lake level falls again. I had resigned myself to the latter alternative.

"This morning Mr. Flood called me with the good news that he had found a dirt contractor who has heavy equipment in the area and who

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will be able to do the work for the money available. If he does the work, however, it must be done during the winter months.

"Although I realize that it is not usual procedure to add items to the agenda for the Regents meeting after the agenda deadline, I strongly recommend and urge that approval of plans and specifications for the boat harbor work be placed on the agenda for the January, 1966 meeting of the Regents. We can then advertise for bids immediately and complete this important work in time for summer use.

"Plans and specifications can be available and approved by John Kuhlman in time for the Regents meeting."

The final plans and specifications were submitted at the meeting with approval by the appropriate University officials.

President Cross recommended the Regents accept the plans and specifications as submitted and authorize advertising for bids. He recommended further that because of the necessity of moving as rapidly as possible, the President's Office be authorized, subject to the approval of the President of the Board of Regents, to let the contract to the low bidder without waiting for the February meeting of the Regents. This will be placed on the February agenda, however, for report and confirmation.

Approved on motion by Regent Houchin.

President Cross said that before an application can be submitted to the Housing and Home Finance Agency for funds for the construction of new housing facilities for single students, the HHA requires that the governing board pass a resolution authorizing the submission of an application. As a result, the following resolution has been prepared as an item to be included with the formal application for funds from the Housing and Home Finance Agency.

President Cross recommended that the Regents approved the following Resolution:

Re: Project No. CE-Okla-68(D)
University of Oklahoma
Dormitories; Food Service
Facilities

RESOLUTION

BE IT RESOLVED, that the President of the University of Oklahoma acting for and on behalf of the University of Oklahoma, be authorized to

file a loan application with the Department of Housing and Urban Development, Housing and Home Finance Agency, Fort Worth, Texas, pertaining to two new dormitories and food service facilities at said University, said application to be executed by the President or the Vice President for Business and Finance of the University.

Approved on motion by Regent Little.

At the June, 1965, meeting of the Regents (p. 3205-06) there was approved a proposal to apply for Federal funds to make a study of Max Westheimer Field. This study will include (1) photogrammetric mapping of the airport area (2) preparation of an Airport Master Plan and (3) the engineering of a new taxiway and an Engineering Master Plan.

The Federal Aviation Agency has now approved our proposal and will furnish \$12,750 for the advanced planning study. The Agency has requested that the Regents accept their "Offer for an Advanced Planning Agreement" and that the following resolution be adopted:

BE IT RESOLVED by the Regents of the University of Oklahoma, Norman, Oklahoma:

SECTION 1. That the Regents of the University of Oklahoma, Norman, Oklahoma, shall and they do hereby accept an Offer of Federal funds as made by Director, Southwest Region, Federal Aviation Agency, dated December 7, 1965, for the purposes therein set out; that said Regents do hereby accept all the terms, conditions, and obligations therein and thereby imposed and by their acceptance of same do hereby ratify the Advance Planning Proposal, and do hereby acknowledge such instruments as constituting a solemn and binding agreement with the United States Government, for the purpose of obtaining Federal funds for development of plans for the Max Westheimer Field Airport, and that such agreement shall be as set forth hereinbelow.

SECTION 2. That the President of the Board of Regents of the University of Oklahoma, Norman, Oklahoma, is hereby authorized and directed to evidence said University's agreement by affixing his signature to such agreement, which is hereby executed in sextuple, and the Secretary of the Board of Regents is hereby authorized and directed to impress the official seal of the University of Oklahoma thereon and to attest said execution.

SECTION 3. That a copy of the Advanced Planning Agreement referred to hereinabove is attached hereto, marked "Exhibit A" and is made a part of this resolution and is herein incorporated by reference.

EXHIBIT A

ADVANCE PLANNING AGREEMENT
(For Federal Aid for Development of Public Airports)

PART I--OFFER

Date of Offer: December 7, 1965
Airport: Max Westheimer Field,
Norman, Oklahoma
Proposal: June 10, 1965*
Contract No: FA-66-SW-259
Project No. 9-34-042-266A

TO: Regents of the University of Oklahoma, Norman, Oklahoma (herein referred to as the "Sponsor")

FROM: The United States of America (acting through the Federal Aviation Agency, (herein referred to as the "FAA"))

WHEREAS, the Sponsor has submitted to the FAA an Advanced Planning Proposal dated June 10, 1965*, for a grant of Federal funds for development of plans for the Max Westheimer Field Airport (herein called the "Airport"); and

WHEREAS, the FAA has approved the development of plans (herein called the "Proposal") consisting of the following:

Photogrammetric Mapping	\$ 3,875.00
Long Range Airport Development Study	4,375.00
Engineering for Taxiway and Airport Layout Plan	<u>4,500.00</u>
	\$12,750.00, the scopes

of which are further described in letters from:

Elmer N. Pearse, General Manager, Wilson & Company, to Joe Coulter, Manager, Max Westheimer Field, dated 22 September 1965;

A. J. Parry, Associate, Leigh Fisher Associates, Inc., to Mr. Joseph E. Coulter, A.A.E., Airport Manager, Max Westheimer Field, dated May 17, 1965; and

David R. Graham and Associates, Inc., letter to Mr. Joseph E. Coulter, Max Westheimer Field, dated September 17, 1965, to which letters reference is hereby made;

*as revised by letter, dated September 24, 1965, from Joe Coulter, Manager, Max Westheimer Field, to J. O. McBride, District Airport Engineer, Federal Aviation Agency

NOW THEREFORE, pursuant to and for the purpose of carrying out the provisions of the Federal Airport Act, as amended (49 U.S.C. 1101), and in consideration of the Sponsor's representations contained in said Proposal and its acceptance of this Offer, as hereinafter provided, and of the benefits to accrue to the United States and the public from the accomplishment of the planning included in the Proposal, THE FEDERAL AVIATION AGENCY, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay, as the United States share 50 percent of the allowable costs incurred in accomplishing the Proposal, subject to the following terms and conditions:

1. The maximum obligation of the United States payable under this Offer shall be \$12,750.00.
2. The Sponsor shall:
 - (a) begin accomplishment of the Proposal within ninety (90) days after acceptance of this Offer or such longer time as may be prescribed by the FAA, with failure to do so constituting just cause for termination of the obligations of the United States hereunder by the FAA;
 - (b) carry out and complete the Proposal without undue delay and in accordance with the terms hereof, the Federal Airport Act, and the Federal Aviation Regulations (14 CFR 151) in effect as of the date of acceptance of this Offer;
 - (c) carry out and complete all proposed work in accordance with standards established by FAA.
3. The allowable costs of the Proposal shall not include any costs determined by the FAA to be ineligible for consideration as to allowability under Section 151.125 of the Federal Aviation Regulations.
4. Payment, not to exceed 50 percent of the maximum obligation of the United States as stated herein, may be made upon application therefor, and certification by the Sponsor that 50 percent or more of the work has been completed. Final payment will be made after final review and approval of the completed Proposal plans by FAA and after all conditions relating to the Proposal have been satisfied.
5. The FAA reserves the right to amend or withdraw this Offer at any time prior to its acceptance by the Sponsor.
6. This Offer shall expire and the United States shall not be obligated to pay any part of the costs of the Proposal unless this Offer has been accepted by the Sponsor on or before Feb. 7, 1966 or such subsequent date as may be prescribed in writing by the FAA.

7. The Sponsor's financial records of the Proposal, established, maintained and made available to personnel of the FAA in conformity to Section 151.127 of the Federal Aviation Regulations (14 CFR 151), will also be available to representatives of the Comptroller General of the United States.

8. The Sponsor agrees that neither the approval of the Proposal nor the tender of this Offer constitutes an assurance or commitment, express or implied, by the FAA, that any airport development or unit thereof shown in the plans developed as part of this Proposal will be approved for inclusion in any pending or future Federal-aid Airport Program under the Federal Airport Act.

9. The Sponsor hereby ratifies and adopts the covenant set forth in Section 151.121 of the Federal Aviation Regulations implementing the exclusive rights provisions of Section 308 (a) of the Federal Aviation Act of 1958, and the same is incorporated by reference and made part hereof the same as if fully set forth herein.

10. It is understood and agreed that the United States share of the costs incurred in accomplishing the Proposal insofar as such share relates to the Long Range Airport Development Study, the scope of which is set forth in the engineering proposal submitted by Leigh Fisher Associates, Inc., shall not include any costs related to that part of sub-item F, Item II, which reads as follows:

"...which shall include:

1. Recommendations on the most effective method of disposition.
2. A general policy as to methods of financing the development of surplus land areas for non-aviation use.
3. General recommendations as to lease considerations pertaining to the disposition of the surplus land areas."

The Sponsor's acceptance of this Offer shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and said Offer and Acceptance shall comprise an Advance Planning Agreement, as provided by the Federal Airport Act, constituting the obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Proposal. Such Advance Planning Agreement shall become effective upon the Sponsor's acceptance of this Offer.

UNITED STATES OF AMERICA
FEDERAL AVIATION AGENCY

By: Director, Southwest Region

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PART II--ACCEPTANCE

The Regents of the University of Oklahoma, Norman, Oklahoma does hereby accept said Offer and by such acceptance agrees to all of the terms and conditions thereof. Executed this 13th day of January, 1966.

(SEAL)

REGENTS OF THE UNIVERSITY OF OKLAHOMA

By: /s/ Julian J. Rothbaum

President

Attest: Emil R. Kraettli

Title: Secretary

CERTIFICATE OF SPONSOR'S ATTORNEY

I David Swank, acting as attorney for the Regents of the University of Oklahoma (herein referred to as the "Sponsor") do hereby certify:

That I have examined the foregoing Advance Planning Agreement and, the proceedings taken by said Sponsor relating thereto, and find that the Acceptance thereof by said Sponsor has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the State of Oklahoma and further that, in my opinion, said Advance Planning Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Dated at Norman, Oklahoma this 13th day of January, 1966.

/s/ David Swank

Assistant Professor of Law

Proposals to perform the studies were received from three firms. These proposals were requested by the Federal Aviation Agency and are as follows:

1. Wilson and Company, Engineers and Architects, to perform the photogrammetric mapping.
2. Leigh Fisher Associates, Inc., Airport Consultants, to perform the master planning studies.
3. David R. Graham and Associates, Inc., Engineers and Architects, to perform the engineering studies.

Their proposals were made a part of the offer by the FAA but only for the purpose of limiting and setting out the scope of work to be performed under the agreement. The incorporation of their proposals does not in any way limit the Regents from selecting other firms to perform this work. This has been confirmed by Mr. Swank in conversations with Mr. J. O. McBride, Chief, Airport District Office of the FAA in Oklahoma City.

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The proposals did contain actual amounts to perform the work and the total amount for all three projects is \$25,500.

President Cross recommended that the Regents accept the offer for an Advanced Planning Proposal by the Federal Aviation Agency and adopt the Resolution set forth above and authorize the University to interview firms to perform the work.

Approved on motion by Regent Davidson.

President Cross reported the following bids have been received through Central Purchasing for 500 yards concrete, 2500 pound, 6-9 slump:

Dolese Brothers, Norman, net	\$12.20 yard	\$6,100.00
Norman Concrete Co., Norman	\$12.75 yard	
less discount	.51	
	<u>\$12.24</u>	\$6,120.00

Delivery is to be to job site.

President Cross recommended that the award be made to the low bidder, Dolese Brothers, at a cost of \$6,100.00.

Approved on motion by Regent Houchin.

President Cross reported bids have been received for furnishing bread and bread products to the University. The bids circulated requested bids on both a one-half year and yearly basis and contained a statement that the award would be made on the bid most advantageous to the University. Bids were sent to seven firms, but only two replies were received.

Both companies bid for one-half year and yearly. However, the bids for a one year contract were either the same or lower than the bids for one-half year, so the following break-down shows only the total bids for one year:

Continental Baking Co.	
Oklahoma City	\$18,926.50
Rainbo Baking Co.	
Oklahoma City	\$17,620.00

President Cross recommended that the contract be awarded for one year, February 1, 1966, through January 31, 1967, to the low bidder, Rainbo Baking Company. He said this company has been inspected and approved by Mr. Dan Guyer, University Sanitarian.

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Approved on motion by Regent Houchin.

The following bids have been received through Central Purchasing for 170 joints pipe, 6" cast iron, 18' long, U.S. Tyton Joint or acceptable equal:

Sherman Machine and Iron Works Oklahoma City, net, 10 day delivery, fob Norman	\$5,312.50
Pioneer Supply Co., Inc. Oklahoma City, less $\frac{1}{2}$ of 1%, 3 day delivery, fob Norman	\$5,446.80
Lone Star Steel Co., Dallas Net, delivery as required fob Norman	\$5,446.00
Utility Supply Co., Tulsa Net, two week delivery fob Norman	\$5,950.00
Bailey Meissner Co. Wichita Falls, Texas Net, 15 day delivery fob Norman	\$6,001.00
Crane Supply Co., Oklahoma City Net, 2-3 weeks delivery fob Norman	\$6,609.60

President Cross recommended that the contract be awarded to the low bidder, Sherman Machine and Iron Works, Oklahoma City, on the basis of their bid of \$5,312.50.

Approved on motion by Regent Davidson.

Bids have been received for furnishing milk and milk products to the University. The bids circulated were set up so bids could be submitted on both a one-half year and a one-year basis. Three companies bid both ways but, since the one-half year bids were either the same or higher than the one-year bids, the following tabulation includes only the one-year bids received:

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Kelly Dairy, Elk City	\$60,864.00
Fairmont Foods Co., Oklahoma City	61,761.00
Meadow Gold Dairy, Oklahoma City	64,311.00
Townley's Dairy, Oklahoma City	64,638.00
Gold Spot Dairy, Inc., Oklahoma City	64,998.00

President Cross recommended that the contract be awarded to the low bidder, Kelly Dairy, for the period February 1, 1966, through January 31, 1967. He said this company has been inspected and approved by the University Sanitarian.

Approved on motion by Regent Little.

President Cross recommended that James A. Mackenzie be named Head Football Coach at the University of Oklahoma, effective January 1, 1966, for a four-year period with compensation as follows:

1. Salary: \$20,000 a year.
2. Unusual expenses associated with position: \$3,000.
3. Annuity: \$2,000.

He recommended also that Mr. Mackenzie's contract with the University be re-studied and possibly re-negotiated annually after the first two years with the consent of both parties.

On motion by Regent Calvert, the recommendations were unanimously approved.

The meeting recessed at 11:35 p.m. for luncheon in the Oklahoma Memorial Union. The meeting reconvened at 1:30 p.m.

It was reported that the sub-committee of the Regents appointed at the November meeting to present recommendations on contractual arrangements with architectural firms and to recommend specific firms for particular construction projects met on the afternoon of December 30 with the following members present: Mr. James G. Davidson, Chairman, Mr. John M. Houchin, and Dr. Mark R. Johnson. Mr. Reuben K. Sparks was unable to attend the meeting because of unfavorable flying weather in his part of the State.

After careful consideration of the detailed list of architectural firms which was submitted to the Regents' committee by Professor John G. York, Chairman of the University Architectural Committee, the following firms were selected for the projects as indicated for recommendation to the Board of Regents as a whole:

<u>Project</u>	<u>Estimated Cost</u>	<u>Architectural Firm</u>
Social Sciences Building	\$2,500,000	Wright and Selby, Oklahoma City
Utilities	1,750,000	Hudgins, Thompson, Ball and Associates, Inc., Oklahoma City
Life Sciences	2,000,000	McCune, McCune and Associates, Tulsa
Fine Arts Center (Art)	1,300,000	Howard-Samis-Davies, Oklahoma City
College of Law	2,750,000	Whiteside-Schultz-Chadsey, Tulsa
Lower Division Library	2,500,000	Shaw and Shaw and Charles Ward, Associates, Oklahoma City and Tulsa
Honors Dormitory	850,000	Murray Jones Murray, Tulsa

Professor York telephoned the principal representative in each architectural firm selected by the Regents' committee and notified each that the assignment, if approved by the Board of Regents as a whole, would be contingent upon the availability of funds. Letters of agreement to work on a contingency basis have been received from all of the firms selected and were presented for the information of the Regents.

President Cross said that he concurred in the recommendations of the Regents' committee and recommended approval.

Approved on motion by Regent Davidson.

There being no further business the meeting adjourned at 1:40 p.m.

Emil R. Kraettli
Emil R. Kraettli, Secretary

Others present at the meeting:

Blaine Smith, University Public Information Office (operating the tape recorder)
Elizabeth Stubler, University Public Information Office
Sandra Turner, The Norman Transcript
Peggy O'Rear, Oklahoman and Times