

MINUTES OF THE ANNUAL MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
FRIDAY, MARCH 12, 1965 - 10:00 A.M.

The annual meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Friday, March 12, 1965, at 10:00 a.m.

The following were present: Regent Ira Eph Monroe, President, presiding; Regents Rothbaum, Johnson, Davidson, Little, Houchin, and Sparks.

Also present were Vice Presidents Pete Kyle McCarter and Horace B. Brown, and Professor David Swank.

The minutes of the meeting held on February 11, 1965, were approved.

Regent Monroe stated the first order of business was the election of officers of the Board for 1965-66. Regent Davidson nominated Mr. Julian J. Rothbaum for the office of President. The nomination was seconded and approved unanimously.

On motion by Regent Rothbaum, Dr. Mark R. Johnson was elected Vice President of the Board.

On motion by Regent Little, Mr. Emil R. Kraettli was re-elected Secretary of the Board of Regents.

On motion by Regent Sparks, Mrs. Barbara James was re-elected Assistant Secretary of the Board of Regents.

President Cross reported that Dean James L. Dennis of the School of Medicine and representatives of Gorsline Associates, consultants on the Medical Center planning, would be present for the luncheon and a discussion of progress in the planning. He said also that Dr. E. T. Dunlap, Chancellor of the Oklahoma State Regents for Higher Education, and two or three of the State Regents would be present.

President Cross reported on the efforts being made in Tulsa and Oklahoma City to attract gifted high school students to the University by having dinners sponsored by the alumni groups, and that these have been highly successful. He also reported on the Salute to Excellence dinner held on this campus for youngsters who were semi-finalists and commendation winners in the National Merit Scholarship competition in Oklahoma and their

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parents. Judge A. P. Murrah was guest speaker at the dinner. Members of the President's Leadership Class were hosts for this affair which was held on Sunday, March 7.

President Cross reported on the budgetary difficulties being encountered now for next year's budget because of the anticipated increased enrollment of between 1500 and 2000 for next fall and the fact that we have no way of knowing at this time the allocation of funds that will be made by the Legislature for higher education for the next biennium. Many departments in the University have said they simply cannot handle any more students without additional faculty. Almost the entire budgetary reserve for this year has been used to finance the teaching of this year's enrollment increase and there are no funds available for hiring new faculty at the present time. He said the University will be in a serious position if we do not get an increased appropriation from the Legislature. He told the Board he hoped they would take the position, and recommend strongly to the State Regents, that there be an increase in fees if there is not a substantial increase in the appropriation.

There was a discussion of restricting admissions to the University. President Cross explained that the minimum requirements for admission to all institutions in the State System are established by the State Regents, but that this Board might recommend to the Regents for Higher Education that the requirements at the University be set above the present minimum. However, with the present method of allocating funds on a head-count basis, this might not be advisable.

Dr. Johnson suggested developing now a careful analysis and appraisal of the alternative courses of action open to the University of Oklahoma in the light of expected enrollment increases, if a substantial increase in the allocation is not received, and so advise the State Regents for Higher Education. Dr. Cross said that the administration had, of course, prepared and submitted to the Higher Regents and the Legislature substantiated statements on the University's need for funds, but that he thought it would be most impressive if the Regents would prepare a report to support the administration.

It was the consensus of the Board that Mr. Rothbaum work with the administrative staff to prepare a report and recommendation to be submitted to the State Regents for Higher Education and that he be authorized to sign the report on behalf of the University Regents.

President Cross reported the Association of Governing Boards has been making efforts to have a program to assist board members in being more

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effective in the discharge of their duties and that two workshops have been arranged for presidents of institutions and board members--one at Williamsburg, Virginia, May 17-18, and the other at the University of New Mexico, Albuquerque, April 26-27. He said he hoped that some of the Regents could attend the Albuquerque workshop, and, if so, he would plan to go and arrangements could be made for the use of the University airplane. President Cross agreed to send a reminder of this workshop and the dates to each Regent in about a week.

Dr. Thurman J. White, Dean of the Extension Division, was invited to the meeting for a discussion of the possibility of bringing to the North Campus, by arrangement between our Extension Division and the Philco-Ford Corporation, a Job Corps Center for young women. The Norman Board of Education has tentatively approved the Norman School System's participation as a subcontractor to assume responsibility for all subcollegiate instruction.

Dean White explained the program to the Regents and emphasized the fact that even if the Regents should authorize submission of a proposal, we have no assurance that it would be approved in Washington. The University would be the prime contractor and would serve as administrator and coordinator of the program. Dean White recommended that the proposal be submitted. President Cross concurred in this recommendation.

After a discussion, Regent Johnson moved the University be authorized to submit the proposal to the Office of Economic Opportunity for the establishment of a women's Job Corps Center in Norman. ~~The motion was seconded by Regent Davidson.~~ On the vote on the motion, the following voted AYE: Regents Johnson, Davidson, Rothbaum, and Monroe. The following voted NO: Regents Little, Sparks, and Houchin. The Chair declared the motion carried.

Dean White retired from the meeting.

Dean James L. Dennis and Mr. Raymond Crews were invited to the meeting during consideration of the items pertaining to the Medical Center.

MEDICAL CENTER PERSONNEL

LEAVE OF ABSENCE WITHOUT PAY:

William E. Jaques, M.D., Professor of Pathology, August 1, 1965 to July 1, 1966.

APPOINTMENTS:

Gail D. Adams, Ph.D., Professor of Radiology (Radiation Physics) and Radiation Physicist, \$16,000 for 12 months, January 1, 1965. Also will receive \$1,000 from Oklahoma Medical Research Foundation and \$3,000 from VA Hospital.

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Richard Moorehead Hyde, Ph.D., Assistant Professor of Microbiology, \$11,000 for 12 months, February 15, 1965.

Frances Pauline Lindner, M.S.N., Visiting Assistant Professor of Nursing, clinical rates, February 1 to June 1, 1965.

Maurice B. Ruland, M.D., Instructor in Psychiatry, clinical rates, January 1, 1965.

Charles Saxon Benson, M.S.W., Clinical Assistant in Psychiatric Social Work in Psychiatry, \$6,500 for 12 months, February 1, 1965.

John P. Wells, M.S.W., Clinical Assistant in Psychiatric Social Work in Psychiatry, \$625 per month, February 1, 1965.

Jimmy Frank Drake, D.D.S., Clinical Assistant in Dental Surgery, clinical rates, February 1, 1965.

Robert Eugene Gonca, D.D.S., Clinical Assistant in Dental Surgery, clinical rates, February 1, 1965.

Peter J. Chandler, Ph.D., reappointed Research Associate in Psychiatry, \$766.66 per month, January 1, 1965.

Frank I. Moore, M.S., Research Associate in Psychiatry, clinical rates, February 1, 1965.

CHANGES:

J. Hill Anglin, Jr., Ph.D., Assistant Professor of Research Dermatology and Biochemistry, salary increased from \$983.33 to \$1,283.33 per month, February 1, 1965 to June 1, 1965.

Barbara F. Braden, M.D., Instructor in Medicine, salary changed from \$8,500 to \$4,000 for 12 months, part time, January 18, 1965.

Cosmelito R. Cagas, M.D., Clinical Assistant in Pediatrics, salary increased from \$7,000 to \$7,500 for 12 months, February 1, 1965.

Cecilia A. Coffey, M.S., Assistant Professor of Dietetics and Administrative Dietitian, salary increased from \$620 to \$640 per month, February 1, 1965.

Sharon Sue French, B.S.N., title changed from Instructor in Nursing (Public Health) to Instructor in Nursing (Psychiatric), salary changed from \$416.66 to \$330 per month, part time, February 1 to June 10, 1965.

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James W. Hampton, M.D., Assistant Professor of Medicine, salary changed from \$916.66 to \$1,076.66 per month, February 1 to July 1, 1965.

Takashi Kusakari, M.D., Research Associate in Pharmacology, salary increased from \$400 to \$450 per month, January 1, 1965.

Catherine Margaret McCarty, M.S., Instructor in Preventive Medicine and Dietitian, salary increased from \$620 to \$640 per month, February 1, 1965.

Lynn LeRoy Myers, M.D., Clinical Assistant in Medicine, salary increased from \$625 to \$750 per month, February 1, 1965.

Emogene Ogle, M.S., Assistant Professor of Nutrition and of Preventive Medicine, Assistant Director of Dietetics, salary increased from \$625 to \$655 per month, February 1, 1965.

Yale Eugene Parkhurst, M.D., Instructor in Preventive Medicine, salary increased from \$6,000 to \$6,120 for 12 months, January 1, 1965.

Robert R. Phillips, Ph.D., Visiting Lecturer in Psychiatry, salary increased from \$125 to \$200 per month, February 1, 1965.

Charles Watson Robinson, Jr., M.D., Instructor in Medicine, salary changed from \$10,000 to \$1,000 for 12 months, January 1, 1965.

Lawrence Vernon Scott, Sc.D., Professor of Microbiology, salary increased from \$1,208.33 to \$1,368.33 per month, February 1 to July 1, 1965.

Margaret E. Shackelford, M.S., Assistant Professor of Statistics in Preventive Medicine, salary increased from \$4,500 to \$9,000 for 12 months, February 1, 1965.

Bobby Gene Smith, M.D., Assistant Professor of Urology, salary increased from \$1,333.33 to \$1,666.67 per month, January 1, 1965 to July 1, 1965.

John R. Sokatch, Ph.D., Associate Professor of Microbiology, salary increased from \$833.33 to \$958.33 per month, February 1, 1965.

A. Kurt Weiss, Ph.D., Associate Professor of Physiology, salary increased from \$13,500 to \$14,175 for 12 months, February 1, 1965.

Johan A. Wulff, M.D., Instructor in Medicine, salary increased from \$833.33 to \$1,249.99 per month, January 1, 1965.

RESIGNATION:

Vanee Rajavejabisai, M.D., Research Associate in Pediatrics, December 31, 1964.

Approved on motion by Regent Johnson.

President Cross reported that Dean James L. Dennis has submitted the following names for appointment as Preceptor in the School of Medicine for 1965-66:

Lynn C. Barnes, M.D.	Nowata, Oklahoma
Eugene S. Bell, M.D.	Tishomingo, Oklahoma
R. A. Conley, M.D.	Watonga, Oklahoma
Walter H. Dersch, Jr., M.D.	Shattuck, Oklahoma
J. William Finch, M.D.	Hobart, Oklahoma
Powell Fry, M.D.	Stillwater, Oklahoma
J. A. Graham, M.D.	Pauls Valley, Oklahoma
Burdge F. Green, M.D.	Stilwell, Oklahoma
C. K. Holland, M.D.	McAlester, Oklahoma
E. C. Lindley, M.D.	Duncan, Oklahoma
W. C. McCurdy, M.D.	Purcell, Oklahoma
Royce McDougal, M.D.	Holdenville, Oklahoma
Malcolm Morrison, M.D.	Altus, Oklahoma
O. H. Patterson, M.D.	Sapulpa, Oklahoma
Cody Ray, M.D.	Pawhuska, Oklahoma
Edward T. Shirley, M.D.	Wynnewood, Oklahoma
Carlton E. Smith, M.D.	Henryetta, Oklahoma
K. E. Whinery, M.D.	Sayre, Oklahoma
C. E. Cunningham, M.D.	Poteau, Oklahoma
Claude E. Williams, M.D.	Okeene, Oklahoma

President Cross recommended approval of the appointment of those shown above as Preceptor in the School of Medicine for the period June 1, 1965 to June 1, 1966.

Approved on motion by Regent Johnson.

At the last Regents' meeting, upon the request of Dean Dennis, there was added to the agenda an item to approve the second phase of Medical Center planning to be conducted by Lester Gorsline Associates (p. 8053). The approval only included the professional fee in the amount of \$3,900 and did not include expenses. Gorsline's previous agreement included travel and living expenses. It has been requested that telephone expenses be added to the agreement also.

President Cross recommended that the agreement between the Regents of the University of Oklahoma and Lester Gorsline Associates be amended to include travel, living, and telephone expenses.

On motion by Regent Johnson, seconded by Regent Rothbaum, the recommendation was approved.

President Cross reported that at their meeting on February 22 the State Regents for Higher Education approved a supplemental allocation of funds from the University Hospitals' Revolving Fund for the current year's educational and general operating budget in the amount of \$225,000. This action permitted the University to complete the transaction for purchase of the preliminary plans and specifications from Benham Engineering Company in accordance with the opinion of the Attorney General rendered on November 12, 1964.

The following is a report submitted by Professor David Swank under date of February 26, 1965:

"Thursday morning I met with Mr. Carl Williams, Director of the Budget, Mr. David Benham, Mr. Bill J. Blair, and Mr. B. E. Harkey, their attorney. At that time, they delivered to me the contract rescinding the original contract of May 30, 1962, and its amendments. They also delivered a cashier's check in the amount of \$225,000. This check was delivered to Mr. Williams.

"We then executed the second agreement wherein the Regents of the University of Oklahoma purchased from Benham Engineering Company and Bill J. Blair and Associates the preliminary plans and specifications for the 600 bed teaching hospital. A copy of this contract and a copy of the letter from the Oklahoma State Regents for Higher Education of February 22, was delivered to the Director of the Budget together with the paper work prepared by Mr. Raymond Crews. This was hand carried by one of the employees of the Budget Office to the State Treasurer. Then they delivered a check to me for \$225,000 which I delivered to Mr. Harkey for Benham Engineering Company and Bill J. Blair and Associates.

"This closes the transaction and was in conformity with the opinion of the Attorney General."

At the February meeting (p. 8054), the Regents approved an increase in the budget for the Medical Center. The increase included an item for replacing the chilled water unit and piping to the out-patient department, operating rooms, and cafeteria at the Medical Center. The State Regents were requested to allocate Medical Center funds in order to cover the costs of the project. However, the State Regents deferred action on the request.

The project was submitted to contractors for bid and bids were received as follows:

<u>Bidder</u>	<u>Base Proposal</u>	<u>Alt. No. 1 Deduct</u>
Continental Mechanical Contractors, Inc.	\$117,711	\$1,400

<u>Bidders</u>	<u>Base Proposal</u>	<u>Alt. No. 1 Deduct</u>
Earl F. Holyfield Co.	No bid	No bid
Kay Engineering Co.	\$113,847	\$1,400
Oller Heating Co., Inc.	138,377	1,200
Spaeth Engineering Co.	123,078	1,500
G. S. White Company	117,107	1,500
Watti Wolfe Company	121,995	1,400
W. A. Landers Company	123,454	1,800

The Medical Center has funds available to pay the cost of the project; however, the funds must first be allocated by the State Regents.

President Cross recommended that the Regents accept the bid of the low bidder, Kay Engineering Company, in the amount of \$113,847 plus the 8% engineering and design fee in the amount of \$9,107.76 for a total project cost of \$122,954.76, such acceptance to be contingent upon the allocation of the Medical Center funds by the State Regents for Higher Education.

There was a question on the engineering and design fee shown above. Mr. Crews explained that this would be paid to Carnahan and Thompson, who had been employed by the Regents to prepare the plans for this project. He said also that the fee is based on a sliding scale and actually will be \$8,337.14, which is less than 8%. This would make the total cost of the project \$122,184.14.

On motion by Regent Johnson, it was voted to award the contract to Kay Engineering Company on the basis of their bid of \$113,847 for construction of a new chilled water plant at the Medical Center, contingent upon the availability of funds as allocated by the State Regents.

Regent Johnson moved also that a request be made to the State Regents for Higher Education for an allocation in the amount of \$122,184.14 to cover this project (\$113,847 for construction and \$8,337.14 engineering fee). The motion was seconded and approved.

Regent Rouchin reported he would not be able to return for the afternoon session of the Regents. He requested that the item under pending business pertaining to Athletic Coaches be removed from the agenda. He stated the Athletic Council had submitted a report to the Regents and he considered the matter closed. The Regents agreed to remove the item from pending business.

The meeting recessed at 11:55 a.m. for luncheon in the Oklahoma Memorial Union with Dean Dennis, representatives of Corstine Associates, Chancellor Dunlap, and members of the State Board of Regents.

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The meeting reconvened in the President's Office at 2:15 p.m.

Vice President Brown presented the following recommendations for investments in the various Regents' controlled funds:

Sallie B. Clark Loan Fund:

That the \$20,000 in various Certificates of Deposit maturing on March 20, 1965, plus an additional \$14,000 cash available be invested in Treasury Bills which will mature not later than September 10, 1965, since these funds will probably be needed for matching funds for the National Defense Student Loan Program.

LaVerne Noyes Scholarship Fund:

Purchase \$5,000 Oklahoma Gas and Electric 4 $\frac{1}{2}$ % bonds due 1995 with the \$5,500 Certificate of Deposit which will mature on March 20, 1965.

O.U. Student Loan Aid Association:

That the \$5,000 Treasury Bill maturing on April 1, 1965 be invested in a Certificate of Deposit in a local bank for approximately 180 days.

Murray Case Sells Building Fund:

That the \$3,452 cash available be used to purchase approximately 50 shares of Cluett Peabody common stock, which is now selling for around 68.

Murray Case Sells Foundation:

That the \$5,000 cash available in this fund be invested in a Certificate of Deposit to mature approximately September 1, 1965. Confirmation of the purchase on February 15, 1965 of a \$5,000 Certificate of Deposit to mature August 15, 1965 from the City National Bank.

The Regents expressed the feeling that a better return would result in the purchase of Certificates of Deposit rather than the Treasury Bills as recommended for the Sallie B. Clark Loan Fund, if a 4% interest rate would be allowed by the local banks in Certificates of Deposit for less than 180 days.

The Regents voted to accept the investment recommendations as presented with the understanding the possibility of investing in Certificates of Deposit for less than 180 days at 4% would be explored.

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ACADEMIC PERSONNEL

LEAVES OF ABSENCE:

Sabbatical Leaves of Absence:

L. A. Comp, David Ross Boyd Professor of Aerospace and Mechanical Engineering, September 1, 1965 to June 1, 1966, contingent upon receipt of an O.U.R.I. sabbatical leave grant; otherwise the leave would be for the period September 1, 1965 to January 16, 1966.

A. J. Kondonassis, Professor of Economics, September 1, 1965 to June 1, 1966.

Bruce I. Granger, Professor of English, September 1, 1965 to January 16, 1966. Professor Granger will not be eligible for another sabbatical leave of absence until six and one-half years from the end of his first semester sabbatical leave in 1959-60.

Harley P. Brown, Professor of Zoology, extended from January 16, 1965 to June 1, 1965.

Leaves of Absence without Pay:

Richard V. Andree, Professor and Chairman of Mathematics, April 16 to June 1, 1965.

Frank Robert Blosser, Jr., Assistant Professor of Social Work, February 10 to July 1, 1965.

APPOINTMENTS:

Jerry G. Cleveland, Special Instructor in Sanitary Science, Air Resources Grant, \$430 per month, 3/4 time, February 1 to July 1, 1965.

John Janovy, Jr., Special Instructor in Zoology, \$1,275 for 4½ months, 1/2 time, January 16, 1965.

James S. McDaniel, Special Instructor in Zoology, \$1,275 for 4½ months, 1/2 time, January 16, 1965.

Patricia B. Riggs, Special Instructor in Zoology, \$1,500 for 4½ months, 1/2 time, January 16, 1965.

Charles Wesley Alworth, Teaching Assistant in Electrical Engineering, \$900 for 4½ months, 1/2 time, January 16, 1965.

Michel Edwin Ashmore, Teaching Assistant (Piano) in Music, \$325 for 4½ months, part time, January 16, 1965.

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Arthur Lee Barnes, Teaching Assistant (Piano) in Music, \$450 for 4½ months, part time, January 16, 1965.

Mary Ann Bulla, Teaching Assistant (Piano) in Music, \$350 for 4½ months, part time, January 16, 1965.

Dewey Tracy Christian, Teaching Assistant (Piano) in Music, \$300 for 4½ months, part time, January 16, 1965.

Wanda Nelson Fox, Teaching Assistant (Voice) in Music, \$450 for 4½ months, part time, January 16, 1965.

John D. Goolsby, Jr., Teaching Assistant (Piano) in Music, \$150 for 4½ months, part time, January 16, 1965.

Peggy Maxine Graves, Teaching Assistant (Piano) in Music, \$225 for 4½ months, part time, January 16, 1965.

Larry E. Harvin, Teaching Assistant (Violin and Viola) in Music, \$225 for 4½ months, part time, January 16, 1965.

Floyd Johnson, Teaching Assistant (Voice) in Music, \$350 for 4½ months, part time, January 16, 1965.

Norman Dale Linscheid, Teaching Assistant (Organ) in Music, \$100 for 4½ months, part time, January 16, 1965.

June Elaine Loughridge, Teaching Assistant (Voice) in Music, \$300 for 4½ months, part time, January 16, 1965.

James Middleton, Teaching Assistant (Woodwind) in Music, \$150 for 4½ months, part time, January 16, 1965.

Judith Ann Senner, Teaching Assistant (Voice) in Music, \$200 for 4½ months, part time, January 16, 1965.

Auroxa Smith, Teaching Assistant (Voice) in Music, \$450 for 4½ months, part time, January 16, 1965.

Virginia Bernard Wilson, Teaching Assistant (Piano) in Music, \$500 for 4½ months, part time, January 16, 1965.

CHANGES:

Dorothy Truex, Dean of Women; given additional title of Lecturer, College of Education, February 1, 1965.

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Jim P. Artman, Associate Professor of Modern Languages; Editor, University Publications; salary changed from \$821 to \$1,075 per month, February 1 to June 1, 1965, \$1,100 per month, June 1 to August 1, and \$1,005.50 for August, 1965. (Directing Foreign Language Institute.)

Charles Morris Woltz, Teaching Assistant in English, salary increased from \$1,350 for $4\frac{1}{2}$ months, $\frac{3}{4}$ time, to \$1,500 for $4\frac{1}{2}$ months, $.84$ time, January 16, 1965.

SUMMER SESSION

APPOINTMENTS:

Harry E. Hoy, Director and Professor, NSF Summer Institute in Ecology, \$1,128 per month, June and July.

Edward E. Dale, Jr., Visiting Associate Professor, NSF Summer Institute in Ecology, \$988.88 per month, June and July.

Philip W. Ogilvie, Visiting Assistant Professor, NSF Summer Institute in Ecology, \$850 per month, June and July.

GRADUATE ASSISTANTS

APPOINTMENTS:

Loras Evelyn Brunson, Administrative Service, \$1,000 for $4\frac{1}{2}$ months, $\frac{1}{2}$ time, January 16, 1965.

Frank Grey Norwood, Administrative Services, \$1,000 for $4\frac{1}{2}$ months, $\frac{1}{2}$ time, January 16, 1965.

William Leroy Fesler, Botany and Microbiology, \$900 for $4\frac{1}{2}$ months, $\frac{1}{2}$ time, January 16, 1965.

Ronald A. Martin, Botany and Microbiology, \$900 for $4\frac{1}{2}$ months, $\frac{1}{2}$ time, January 16, 1965.

John L. Olinger, Chemical Engineering and Materials Science, \$1,025 for $4\frac{1}{2}$ months, $\frac{1}{2}$ time, January 16, 1965.

Paul Wesley Young, Jr., Classics, \$900 for $4\frac{1}{2}$ months, $\frac{1}{2}$ time, January 16, 1965.

John Lee Bowie, Electrical Engineering, \$900 for $4\frac{1}{2}$ months, $\frac{1}{2}$ time, January 16, 1965.

Dallas Cornell Howard, Electrical Engineering, \$900 for $4\frac{1}{2}$ months, $\frac{1}{2}$ time, January 16, 1965.

Theodore K. James, Engineering, \$1,000 for $4\frac{1}{2}$ months, $\frac{1}{2}$ time, January 16, 1965.

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Dale G. Parent, Government, \$900 for 4½ months, 1/2 time, January 16, 1965.

Richard B. Wirt, Mathematics and Astronomy, \$900 for 4½ months, 1/2 time, January 16, 1965.

Emilia Irene Olivas, Modern Languages (NDEA), \$1,000 for 4½ months, 1/2 time, January 16, 1965.

Gerald Boyd Stewart, Physical Education, \$450 for 4½ months, 1/4 time, January 16, 1965.

George A. Letchworth, Psychology, \$900 for 4½ months, 1/2 time, January 16, 1965.

Inci Incikaya Terry, Psychology, \$1,000 for 4½ months, 1/2 time, January 16, 1965.

John T. Patterson, Sociology, \$900 for 4½ months, 1/2 time, January 16, 1965.

CHANGES:

Peggy Dolores Keck, Administrative Services, salary increased from \$1,000 for 4½ months, 1/2 time, to \$1,500 for 4½ months, 3/4 time, January 16, 1965.

Manjule Damji Ghalla, Electrical Engineering, salary increased from \$600 for 4½ months, 1/4 time, to \$1,200 for 4½ months, 1/2 time, January 16, 1965.

James Ray Harris, History, salary increased from \$500 for 4½ months, 1/4 time, to \$1,000 for 4½ months, 1/2 time, January 16, 1965.

James Andrew Anderson, Mathematics and Astronomy, salary increased from \$900 for 4½ months to \$1,000 for 4½ months, 1/2 time, January 16, 1965.

Ann L. Phillips, Modern Languages, salary increased from \$450 for 4½ months, 1/4 time, to \$1,000 for 4½ months, 1/2 time, January 16, 1965.

RESIGNATIONS:

Chen-Hwa Chiu, Chemical Engineering and Materials Science, January 16, 1965.

Billy Kai Shu Tam, Chemistry, January 16, 1965.

Dudley J. Bayles, Engineering, January 16, 1965.

James H. Johnson, Bureau of Government Research, February 2, 1965.

Mary-Rose Kemp, Mathematics and Astronomy, January 16, 1965.

Joyce Ann Mounce, Latin American Economics-Affairs Program (NDEA), January 16, 1965.

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Zamzami Foroughassadat Mogharabi, Zoology, January 16, 1965.

Approved on motion by Regent Rothbaum.

President Cross reported the University Budget Council has made the following recommendations concerning tenure for the Spring of 1965:

Recommended for Tenure:

Frank A. Rinehart, Assistant Professor of Botany
J. J. Bloomfield, Assistant Professor of Chemistry
Dick van der Helm, Assistant Professor of Chemistry
Kenneth I. Dailey, Associate Professor of History
Matthew E. Kraynak, Assistant Professor of Nutrition, School
of Home Economics
Naoki Kimura, Associate Professor of Mathematics
Miriam C. Ayer, Associate Professor of Mathematics
Clarence H. Cook, Assistant Professor of Mathematics
Allen S. Davis, Assistant Professor of Mathematics
Kenneth R. Merrill, Assistant Professor of Philosophy
Joseph Lee Rodgers, Associate Professor of Regional and City
Planning
Travis P. Goggans, Assistant Professor of Accounting
Anthony S. Lis, Associate Professor of Business Communication,
Department of Administrative Services
Jack L. Robinson, Assistant Professor of Economics
Robert A. Ford, Associate Professor of Finance
Robert E. Ohm, Associate Professor of Education
John W. Renner, Associate Professor of Education
John F. Rambeau, Associate Professor of Education
Fred A. Sloan, Jr., Associate Professor of Education
Edward F. Blick, Assistant Professor of Aerospace and
Mechanical Engineering
F. B. Canfield, Jr., Assistant Professor of Chemical
Engineering and Material Sciences
Darrell R. Williams, Assistant Professor of Electrical Engineering
Gene A. Braught, Associate Professor of Music
Russell G. Mathis, Associate Professor of Music

Tenure Consideration Deferred:

Frances L. Carroll, Assistant Professor of Library Science
A. I. Michelson, Assistant Professor of Library Science
Donald A. Woolf, Associate Professor of Business Management

I recommend approval of the above tenure recommendations, to be effective July 1, 1965.

Approved on motion by Regent Rothbaum.

At the February meeting President Cross announced to the Regents the desire of Dr. William E. Livezey to retire from the Deanship of the College of Arts and Sciences and return to full-time teaching, the change of his status to become effective September 1, 1965.

1. President Cross now recommended that he be appointed Regents Professor of History, effective September 1, 1965.

Dean Livezey's service to his College and to the University during the twelve years of his Deanship has been of a very superior order. During most of those years he was required to fill the most demanding of our deanships with insufficient office staff, a task that he performed superbly and with a remarkable talent for grasp of detail without losing sight of larger issues and goals.

During the period of his leadership the College of Arts and Sciences has grown steadily in quality and reputation, to the direct benefit, obviously, of its students.

Known as a man of unquestionably high standards in his conduct of his own affairs, Dean Livezey has merited and has held the confidence of his faculty and of the University administration in his unceasing adherence to high standards for his College and for the University, and in his integrity in his dealings with all of us. The faculty and the administration know that honesty, forthrightness and fairness, are the mark of the man, and for such traits he is admired throughout the campus.

Dean Livezey interrupted a distinguished career as teacher and historian to serve the University in administration. If he had remained in teaching and research, he would no doubt have long since been considered for appointment to one of our distinguished professorships.

He has richly merited this kind of recognition by the Regents, and President Cross stated it was a pleasure to recommend that Dr. William E. Livezey be appointed Regents Professor of History, effective September 1, 1965.

2. President Cross further recommended that Dean Livezey be given the title of Dean Emeritus of the College of Arts and Sciences. He said that we have no stated policy concerning the conferring of an Emeritus title upon administrators. For reasons that have been suggested in the above recommendation of the Regents Professorship, he said he believed that Dean Livezey's superior service to the University justifies the appointment in the absence of policy. Furthermore, he said he believed that he should have a title that will serve in the future as a reminder of the position in which he has rendered this superior service.

For these reasons, President Cross recommended that Dr. William E. Livezey have the additional title for life of Dean Emeritus of the College of Arts and Sciences, effective September 1, 1965.

Approved on motion by Regent Rothbaum.

President Cross reported that the names of the nominees for the Regents' Award for Superior Teaching are available. The regulations agreed upon for the selection of the faculty members to be honored by Regents' Awards are as follows:

1. From the five nominations that reach the President each year, three will be chosen to receive the award. It will be considered desirable that at least one of the three shall have been a teacher for not more than ten years.
2. The final selection of the three recipients will be made by a committee of three Regents, appointed by the President of the Regents.

Announcements of the recipients will be made by the President of the Regents at the regular April meeting of the General Faculty.

President Cross recommended that the President of the Regents appoint a committee of three Regents to make the final selection of three faculty members to receive the Award for Superior Teaching so that the names of the recipients can be announced at the April meeting of the General Faculty.

The following committee was appointed: Regent Johnson, Chairman, and Regents Houchin and Monroe.

President Cross reported the Graduate College and the Council on Instruction have recommended approval of the request of the Department of Accounting that it be permitted to establish a program leading to the degree Master of Accountancy.

He said the Department has advanced the following arguments in support of its request, and these have been endorsed by the Graduate Faculty:

1. The rapid expansion of public accounting firms into the area of management service, together with the growth of the controllership function of private enterprise, has increased the demand for specialized graduate training.
2. The requirements for the degree of Master of Business Administration have been changed so as to preclude a major in Accounting as a part of that program.
3. The degree of Master of Arts in Business Administration, already approved and established, does permit a major in Accounting. This

degree, however, requires a thesis and is designed primarily to prepare a teacher of Accounting. The proposed Master of Accountancy, instead of the thesis, requires tool courses in report-writing and mathematics and is designed for graduate students interested in the practice of Accounting as a career but not in teaching it. The M. A. in Business Administration requires 30 hours of course work; the proposed Master of Accountancy requires 36 hours of course work.

4. Since Accounting is a recognized and regulated profession, those institutions that offer advanced degrees designed specifically to prepare professional accountants stand in better favor with the profession than those that do not, and employment opportunities for the graduates are better.

5. The American Institute of Certified Public Accountants and the American Accounting Association are urging the establishment of professional degree programs comprehending a total of at least five years of study.

6. Offering the proposed degree will require no increase of staff or course offerings.

President Cross recommended that the University be authorized to offer the degree of Master of Accountancy, with admission of students to the program beginning in September, 1965, subject to the final approval of the State Regents for Higher Education.

On motion by Regent Rothbaum, seconded by Regent Little, the recommendation was approved. Regent Davidson requested that he be recorded as voting NO.

President Cross stated the Graduate College and the Council on Instruction have also recommended approval of the request of the Department of Geography that it be permitted to establish a program leading to the degree of Doctor of Philosophy.

The prospectus prepared by the Department to support its request may be summarized as follows (the prospectus was available for the Regents):

1. Need. - Only twenty-five or so other American universities now offer the terminal degree in Geography. (None of them is in Oklahoma, nor is another Oklahoma institution likely to be planning the degree.) The demand for geographers with advanced degrees however, is now outstripping the supply. The demand is not only for teachers of Geography at all levels of education as more schools and colleges introduce the work into their curricula, but also for workers in many industries and in many departments of government.

2. Staff. - Five members of the professorial staff hold the Ph.D. degree (from Northwestern, Nebraska, Peabody, Clark, and Illinois) and the sixth will achieve the Ph.D. in 1965. Each member of the staff has had detailed travel and research in the region of his specialty (the United States, Canada, Mexico, Puerto Rico, Peru, Brazil, Jamaica, Western Europe, the Soviet Union, the Middle East, North Africa, Southeast Asia, Australia, and the Pacific Islands); the five who hold the terminal degree have consistent and active records of publication, and all are active in their professional societies.

3. Resources. - The University is within two hours or less of a remarkable variety of both physical and cultural environments, which readily present themselves for research. In addition an outstanding collection of library holdings (books, journals, maps) has been accumulated by Geology, Geography, and the Oklahoma Geological Survey. The Department of Geography has accumulated excellent visual aids equipment (maps and various types of projectors) and equipment for enlarging, reducing, and reproducing (in color or black-and-white) maps and photographs.

4. Strengths of Related Departments. - Since Geography is by its nature an inter-disciplinary subject, it will be able to draw on existing Ph.D. programs of great strength in Botany, Zoology, Geology, Meteorology, Engineering Sciences, Physics, and Mathematics. Likewise, a Ph.D. program in Geography will provide additional enrichment for students majoring in these other fields.

5. Research Activities. - In addition to the research activities of the faculty members themselves (mentioned above), the Geography faculty since 1930 have directed fifty-four Master of Arts theses (forty-eight of these since 1951), several of which have been published in whole or in part.

6. Departmental Recognition. - Most of the Geography faculty have had recognition, through election to office and the like, in their regional and national societies. For more than ten years the University has been one of three institutions used by the Department of the Army for the training of career officers in advanced Geography. Graduates of this program have been appointed to the faculties of the United States Military Academy, the United States Air Force Academy, and the Commandant General Staff School (Fort Leavenworth). Others, as civilians, have gone on to Ph.D. work. Many Master of Arts graduates hold faculty positions in institutions of higher education, in and outside of Oklahoma.

7. Requirements. - The requirements for the degree are in full accordance with the established and approved requirements for the Ph.D. degree offered by the University of Oklahoma.

President Cross recommended that the University be authorized to offer the degree of Doctor of Philosophy with a major in Geography, with admission of students to the program beginning in September, 1965, subject to the final approval of the Oklahoma State Regents for Higher Education.

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Approved on motion by Regent Rothbaum.

President Cross presented the following letter from Chancellor E. T. Dunlap reporting the action of the State Regents for Higher Education upon (1) the requirement of a bachelor's degree for admission to the College of Law, and (2) awarding the J. D. degree for satisfactory completion of the requirements of the College of Law, as approved by the University Regents in February:

"Dear President Cross:

"The Oklahoma State Regents for Higher Education, in regular meeting on Monday, February 22, 1965, approved the request of the University for raising the standard for admission to the College of Law by requiring a first bachelor's degree for admission, effective September 1, 1966. The action stipulates, however, that any student already enrolled and known to have declared his objective to be the study of law shall have the option of pursuing his study objective and be admitted to the College of Law under the present policy, or he may elect to meet the requirements of the new policy.

"The State Regents also approved the request that the University be authorized to grant the Juris Doctor (J.D.) Degree as the sole first degree in law to students successfully completing the requirements for graduation from the College of Law. The authorization for this degree is effective for graduates of the 1965 Spring class, and it is to be conferred upon those graduates who have previously attained the bachelor's degree; provided, however, that until such time as the new admission standard becomes fully effective, the LL.B. Degree shall continue as the degree to be conferred upon those graduates who do not hold the bachelor's degree.

Sincerely yours,

/s/ E. T. Dunlap

E. T. Dunlap
Chancellor"

The action of the State Regents was reported so that the University Regents would be apprised of the conditions that were attached to these changes after passage by the University Regents.

President Cross called the attention of the Regents to those parts of the following quotation from the Regents' minutes of April 9, 1964 (p. 7729) that pertain particularly to the Physical Education requirements:

"After a lengthy discussion the Regents voted unanimously to approve abolishing the present University requirements in military training and physical education at the 'earliest feasible date', and agreed that 'earliest feasible date' means such time as the Congress and the Department of Defense settle upon a satisfactory plan establishing a two-year program for ROTC leading to the reserve commission. They voted, however, on motion by Regent Houchin, that the action should become effective no later than the opening date of the fall semester, 1965.

"On motion by Regent Johnson, seconded by Regent Houchin, it was voted to defer action on the second recommendation which provides for the satisfying of physical education and sports skills requirements by demonstration or by the completion of an appropriate number of courses in Physical Education until the outcome of the first recommendation is known, and a better determination of additional costs involved can be made.

"Regent Johnson moved further that the faculty be requested to study the feasibility of discontinuing compulsory physical education for girls. During the discussion which followed, Dr. Johnson explained that the University Senate's recommendation provides for screening and tests for the satisfying of physical education and sports skills requirements and that his motion requests the faculty to study discontinuing compulsory physical education for girls without testing or screening at all.

"Regent Johnson's motion was seconded by Regent Davidson and approved."

There is an inadvertent inconsistency between the approval of abolishing our present requirements in physical education (along with military training) and the request that the faculty study the feasibility of discontinuing the physical education requirement for girls.

President Cross stated that he has received from the University Senate a recommendation concerning Physical Education which is not entirely satisfactory to him. He asked that the Regents clarify their action of April 9, 1964, so that the situation for September, 1965, may be clear if he defers decision and recommendation to the Regents on the new recommendation from the University Senate.

After a discussion, Regent Davidson moved that the requirement that physical education be compulsory be removed and that there be no requirements as far as physical education courses are concerned for either men or women. The Regents stated, however, that the attention of the faculty of each college should be called to the fact that they may adopt any physical education requirements for their college that they wish. Approved.

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NON-ACADEMIC PERSONNEL

APPOINTMENTS:

Richard F. Diers, Extension Specialist II, Civil Defense Training Program, \$500 per month, February 8, 1965 to July 1, 1965.

John L. Delgado, Extension Specialist II, Puerto Rico Peace Corps Program, \$600 per month, February 1 to October 15, 1965.

George A. Postlethwait, Extension Specialist II, Puerto Rico Peace Corps Program, \$600 per month, February 1 to October 15, 1965.

Barbara J. Walker, Extension Specialist II, Puerto Rico Peace Corps Program, \$600 per month, January 25 to October 15, 1965.

Haven Robert Walker, Extension Specialist II, Puerto Rico Peace Corps Program, \$600 per month, January 25 to October 15, 1965.

Joseph DuLor Zachariah, Extension Specialist II, School and Community Services, \$3,000 for 12 months, 1/2 time, March 1, 1965.

Lee K. Little, Practicum Supervisor, Psychological Clinic, no salary, December 1, 1964.

Carolyn W. Sherif, Research Associate, Institute of Group Relations, \$300 per month, 1/3 time, February 15 to September 1, 1965.

CHANGE:

Wilson David Steen, Consultant, College of Continuing Education, salary changed from -0- to \$100 per month, February 1, 1965.

RESIGNATIONS:

Chester Demoin Elick, Extension Specialist II, Business and Industrial Services, March 1, 1965.

Herbert Hoover Hyde, General Editor, University Press Publishing, March 4, 1965.

Robert Eugene Ragland, Practicum Supervisor, Psychological Clinic, February 1, 1965.

Approved on motion by Regent Rothbaum.

President Cross recommended that the Regents approve the fee allocations for the spring semester, 1965, based on 11,773 full-time-equivalent students as of February 16, 1965, as follows:

(1) Activity and Service Fees:	<u>Per FTE Student</u>
Student Health Service	\$ 7.50
Oklahoma Daily	1.25
Student Senate Activities	.75
Union:	
Operation	.64
Debt Service	5.19*
Athletic Facilities	1.28*

(2) A Power Plant fee of \$15.29 per FTE student, the rate necessary to meet bond issue requirements. The Power Plant fee is not included in the activity and service fee group because proceeds of this fee are placed in the Educational and General Budget and expended through the budget for heat, light, water and power.

Approved on motion by Regent Little.

President Cross recommended approval of Quarterly General Improvement Allocations from Section 13 and New College Funds for the fourth quarter, 1965 fiscal year, as follows:

Furniture and equipment for new buildings	\$50,000
Major alterations and improvements	<u>22,500</u>
	\$72,500

Approved on motion by Regent Little.

In the Summer of 1964 the University offered three Summer Sessions Abroad, as follows:

- a. Soviet Studies; Munich, with a tour of a part of the Soviet Union.
- b. French Language, Literature, and Culture; Grenoble, with a tour of a part of France.
- c. Art and Art History (emphasis on Classical and Italian Art); Rome.

President Cross recommended the repetition of these Summer Sessions in the Summer of 1965 and the addition of a fourth Summer Session, as follows:

- d. Spanish Language, Literature, and Culture; Madrid, with a tour of a part of Spain.

*Amounts determined by bond issue requirements and number of full-time-equivalent students.

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President Cross further recommended the approval of the following budgets, with the understanding that they are tentative and each is subject to revision according to pre-enrollments in that particular session:

ROME PROGRAM

Estimated Expenditures:

Salary, one staff member, full time, 2 months @ \$800 month	\$ 1,600.00
Salary, one graduate assistant @ \$190 for the session	190.00
Round-trip transportation, one staff member, Norman-Rome	770.00
Operating budget, Rome	130.00
Total	<u>\$ 2,690.00</u>

Estimated Income:

Enrollment fees, based on an estimate of 30 students taking one three-hour course at \$25 per credit hour and five students taking two three-hour courses at the same rate	Total	\$ 3,000.00
	Balance	\$ 310.00

FRANCE PROGRAM

Estimated Income:

Thirty-five students @ \$875.00 each	\$30,625.00
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Estimated Expenditures:

Air France (35 students @ \$356.00)	\$12,460.00
Tour (35 students @ \$270.00)	9,450.00
Housing	1,147.54
Tuition	1,774.59
Director's salary	1,440.00
Assistant's plane fare (Norman-Paris)	533.50
Assistant's tour	270.00
Assistant's salary	888.00
Advertising expense	500.00
Total	<u>\$28,463.63</u>
Balance	\$ 2,161.37

SPAIN PROGRAM

Estimated Income:

Tuition (35 students; 8 credit hours each @ \$25.00)	\$ 7,000.00
Transportation (New York - Madrid, 35 students @ \$356.00)	12,460.00
Tour (35 students @ \$270.00)	9,450.00
Housing (35 students @ \$122.50)	4,287.50
Total	<u>\$33,197.50</u>

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Estimated Expenditures:

Mailing and advertising	\$ 500.00
Director's salary (8 weeks)	1,776.00
Teaching Assistant (8 weeks)	888.00
Transportation and tour for director and TA	1,252.00
Tuition paid to the University of Madrid (35 students @ \$33.33)	1,166.55
Housing paid to the University of Madrid	4,287.50
Cost of tour paid to Council on Student Travel	9,450.00
Transportation paid to airline for 35 students	12,460.00
Total	\$31,780.55
Balance	\$ 1,416.95

MUNICH PROGRAM

Estimated Income:

Tuition (Note: tuition is \$25 per credit hour. Institute receives \$15 and University \$10 per credit hour.)	\$ 4,800.00
<u>Advanced</u> (American Students) 10-6 hours @ 10.00 ...	\$600.00
10-8 hours @ 10.00 ...	800.00
<u>Intermediate</u> (American Students) 20-8 hours at 10.00 ...	1,600.00
<u>Non-American</u> 15-2 hours @ \$10.00 ...	300.00
<u>Tour</u> 30 students - 2 hours @ \$25.00	1,500.00
	<u>\$4,800.00</u>

Operation Funds:

College of Arts and Sciences	500.00
Institute for the Study of the U.S.S.R.	200.00

Scholarship:

Graduate International Studies Program	300.00
Radio Liberty	500.00
Total	<u>\$ 6,300.00</u>

Estimated Expenditures:

Director (transportation)	\$ 1,000.00
Staff (Intermediate I) salary	1,000.00
(transportation)	567.00
Staff (Intermediate II) salary	500.00
Staff (Language Program and lecturing)	800.00
Printing and mailing	400.00
Secretary	200.00
Total	<u>\$ 4,477.00</u>
Balance	\$ 1,823.00

Total Balance - all programs	Rome	\$ 310.00
	France	2,161.37
	Spain	1,416.95
	Munich	1,823.00
		<u>\$5,710.37</u>

President Cross's recommendations pertaining to Summer Sessions Abroad for 1965 were approved on motion by Regent Little.

President Cross reported that Black and West, Architects for the construction of the parking lot and streets for The Towers, have completed the plans and specifications for the necessary construction and they were presented for study by the Regents.

President Cross said that after the Board accepts the final plans and specifications for the lot and streets, they must then be approved by the Housing and Home Finance Agency prior to submitting the plans to prospective bidders. It appears that construction cannot be started on the project until approximately the month of June.

President Cross recommended that the Regents accept the final plans and specifications for the construction of the parking lots and streets and authorize sending the plans and specifications to the HHFA for their approval and further authorize advertising for bids on the construction of the project as soon as the HHFA approves the plans and specifications.

Approved on motion by Regent Rothbaum.

On December 6, 1960, the Regents approved the purchase and construction of a 10-unit metal hangar building for Westheimer Field. The building was to provide space for storage of private planes in this area. The cost of the hangar was to be recovered in the form of rent. All of the space has been rented for some time and there has been a need to provide additional space for storage of private planes. The Manager of Westheimer Field has recommended as follows:

1. A new 10-unit T hangar be built to be used for rental to the public.
2. The new unit be located in line with and adjacent to the first 10-unit hangar.
3. Plans and specifications to be essentially the same as the previous building.
4. The funds for this project to come from the Westheimer Field Sales and Service Account which has sufficient funds on hand to accomplish the project.

5. The estimated total cost of the project is \$32,000.

President Cross recommended that the Regents authorize the Purchasing Office to advertise for the purchase of a new 10-unit T hangar building for rental to the public according to the plans outlined above.

Approved on motion by Regent Rothbaum.

President Cross reported that when the 104 apartments were constructed and when the 312 apartments were planned, it was not possible to construct adequate laundry facilities for tenants of the area with the funds available for the two projects.

The University has operated the Sooner City Laundry as an auxiliary enterprise since 1947. The laundry is operated under the terms of a lease with Mr. Lester A. Reynolds and is located in the Wilson Center area.

Mr. Reynolds learned that the University had no funds to construct the laundry facilities and has proposed to construct the building at no immediate cost to the University but with a provision to recover the cost from a percentage of the income received through the washing machines. Specifically, he proposes that the income be divided 50% to the contractor as rental on the equipment in the laundry area and 50% to the University with one-half of the University's share being applied to the repayment of the cost of the building until all costs are recovered.

The memorandum which follows is the proposal received from Mr. Lester A. Reynolds regarding the construction and operation of the facility:

CONTRACT MEMO ON SOUTH CAMPUS LAUNDRY

1. Lester A. Reynolds, the Contractor, proposes to build a building at the new apartments on the South Base, said building to be built in accordance with the plans and specifications of the architectural firm of Shaw and Shaw.
2. The plans and specifications of the building, wiring, plumbing and lighting are to be approved by the Planning Department and the Housing Department of the University of Oklahoma.
3. The building shall be the property of the University of Oklahoma.
4. The Contractor shall install coin operated washers and driers and heating equipment.
5. The Contractor shall receive as compensation for use of said equipment, the sum of 50% of the gross income.

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6. The University of Oklahoma shall receive 50% of the gross income, with 25% of the University's portion of said income to be applied to the repayment of the contractor's cost of said building and plumbing and wiring and lighting. The other 25% shall pay for the utilities and other operating expense of said laundry operation.

7. When the funds become available from said apartment housing project, the University may, if it so desires, reimburse the Contractor for said building, plumbing, wiring, and lighting.

8. When the Contractor has been reimbursed for his costs, then the University shall receive 50% of the gross income.

9. Said building and equipment shall be for the benefit of apartment tenants and a rental rate sufficient to cover the rental payments to the Contractor and to pay the cost of operating the washing facilities shall be collected by the University from the individual users of said machines.

10. The charge to the patrons for the use of said washers and driers shall be based upon a rate that is mutually acceptable and agreeable to the University and to the Contractor.

11. The payments to the Contractor provided for in this Contract shall constitute a special obligation payable solely from the revenues of the said washing and drying facilities or laundry, and nothing herein shall create a general obligation against the University of Oklahoma or the Board of Regents of the University of Oklahoma, or the State of Oklahoma.

12. The Contractor agrees to furnish necessary washers and driers and shall keep said machines in good operating condition and to furnish at his expense all necessary parts and labor for said maintenance.

13. None of the machines furnished to the University of Oklahoma shall in any way become a permanent fixture of the building and said equipment may be removed by the Contractor at the termination of this Agreement.

14. This contract shall be renewed from year to year at the option of the parties hereto.

15. Any other provisions may be placed in said contract that the University Legal Department deems advisable.

Respectfully submitted,

Lester A. Reynolds

President Cross recommended that the Regents accept the proposal of Mr. Lester A. Reynolds to construct a laundry in the apartment area under the general terms outlined in the above proposal.

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Approved on motion by Regent Rothbaum.

The Herman Groseclose Company has completed the installation of the water filtration system at the Biological Station, Lake Texoma. University representatives have recommended that the installation be accepted as complete and that the Regents authorize final payment to the Herman Groseclose Company.

President Cross recommended that the Regents accept the installation of the water filtration system at the Biological Station, Lake Texoma, as complete and authorize final payment to the contractor, Herman Groseclose Company.

Approved on motion by Regent Rothbaum.

President Cross reported the Oklahoma Electrical Supply Company has finished the work in connection with the renovation of DeBarr Hall. University representatives have recommended that the project be accepted as complete and that final payment to the contractor be authorized subject to receipt of a 20-year guarantee in writing from the contractor on the hood system.

President Cross recommended that the Regents accept the renovation of DeBarr Hall as complete and authorize final payment to the Oklahoma Electrical Supply Company subject to receipt of a 20-year guarantee in writing from the contractor on the satisfactory operation of the hood system.

Approved on motion by Regent Rothbaum.

President Cross reported the University has recently received requests from two firms requesting that the University advertise certain parcels of land for oil lease purposes.

The Fain-Porter Drilling Corporation has requested that the SW/4 Section 13-9N-3W (FP-1891) Cleveland County, Oklahoma, be advertised for oil lease purposes. The property is a part of the area on the North Campus of the University.

The Rees and Buck Company have requested that the W/2 NE/4 SE/4 Section 7-T8N-R2W of Cleveland County, Oklahoma, be advertised for oil lease purposes. This particular plot is the area which the University purchased adjacent to the original Oliver Wildlife Refuge.

Certain drilling restrictions will be necessary on each parcel. For example, the area on the North Campus must comply with the terms of the Quit Claim Deed transferring the property to the University and must

have the approval of the Federal Aviation Agency. The area adjacent to the Oliver Wildlife Refuge should provide that the University must approve any well to be drilled in the area and must be the final judge on the location of the well. The University must also be careful to be sure that the Oliver Wildlife Refuge is not damaged by the drilling.

President Cross recommended that the Regents authorize the University to advertise for the leasing of the two areas for drilling purposes.

Approved on motion by Regent Little.

President Cross reported the firm of Arthur Young and Company has completed the audit of the Dormitory System Bonds of 1957 and the Dormitory System Bonds of 1963. Representatives of the President's staff have expressed the opinion that the audit was done in an excellent manner and that the auditors were exceedingly helpful in solving many problems which will benefit other areas of the University.

Arthur Young and Company was hired on a continuing basis with the understanding that the fees would be determined annually according to the amount of work involved with the audit. The fee for the 1964 audit was set at \$6,000. The firm proposes to charge \$6,750 as a per diem fee for 1965. The normal travel expense would be in addition to per diem fees. The travel expense for 1964 was \$270. The increased fee would include the audit of the operation of The Towers which were occupied in September, 1964.

The increase in fee is certainly reasonable when one considers the quantity of work involved with auditing the operation of a 1,000 unit dormitory in addition to the work included with the previous audit.

President Cross recommended that the Regents approve the proposal to pay Arthur Young and Company \$6,750 for the audit of the two dormitory systems for the period July 1, 1964, to June 30, 1965.

President Cross's recommendation was approved.

A tabulation of the bids received on certain items of furniture for the 312 apartments was mailed to each Regent in the agenda for this meeting. The items listed on the bid are as follows:

<u>Item No.</u>	<u>Quantity</u>	<u>Description</u>
1	312	Armless Sofas
2	312	Armless Chairs
3	208	Night Tables
4	624	Chests
5	312	Desks
6	312	Dinette Tables
7	624	Table Lamps

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The low bidders by item were:

Latimer Corporation			
High Point, North Carolina			
Item No. 1		\$36,766.08	
Item No. 2		15,450.24	
		<u>\$52,216.32</u>	
Less 2%		1,044.33	
	Sub-Total		\$51,171.99
A. F. Williams Furniture Co.			
Oklahoma City, Oklahoma			
Item No. 3		\$ 5,497.44	
Item No. 4		43,436.64	
Item No. 5		18,704.40	
Item No. 7		<u>13,890.24</u>	
		<u>\$81,528.72</u>	
Less 2%		1,630.57	
	Sub-Total		\$79,898.15
fob - Norman			

Items 3, 4, and 5 bid by the Latimer Corporation are stock items and are not acceptable because:

1. The edges and corners are sharp. The tops of these items are covered and edged with formica. All corners and edges must be rounded. The rounding was specified to prevent injury, particularly to children.

2. This company proposed furnishing as a wall saver feature a rubber bumper to be located at the top of the back of each item. The Housing Department feels this would damage the walls and necessitate repainting often. The specification called for wall saver legs which would mean all rubbing would be against the tile base around the wall.

3. The sizes bid are not as specified. The sizes specified were carefully planned to fit the size of the room. As an example, the desk specified is 41½" wide. The desk bid is 46" wide. There is not enough space to accommodate a 46" desk satisfactorily.

Town & Country Furniture			
Norman, Oklahoma			
Item No. 6		\$13,506.48	
Less 4/10 of 1%		<u>54.02</u>	
	Sub-Total		\$13,452.46

This item was bid at a lower price by both Latimer Corporation and Dowlings. However, each of these companies tied this item to one or more other items which made individual award impossible and the total higher if awarded with other items.

As recommended the total award is \$144,522.60.

President Cross recommended that the bid be awarded to the low bidders as follows:

1. Items 1 and 2 to Latimer Corporation at a total cost of \$51,171.99.
2. Items 3, 4, 5, and 7 to A. F. Williams Furniture Company at a total cost of \$79,898.15.
3. Item 6 to Town and Country Furniture Co. at a total cost of \$13,452.46.

Approved on motion by Regent Little.

President Cross reported that bids were received on laboratory stools for the new Botany and Microbiology Building. The specifications circulated were as follows:

400 each Stools, adjustable, metal. Round steel seat 13" diameter, tubular steel base with 22" leg spread and 1½" steel glides. Gray baked enamel finish. With self-aligning metal body-form back rest with 3/8" diameter round steel rod supports. Seat to adjust from 18" to 26". Adjustrite #TSS-1826. The bid also carried the notation "Items offered as 'acceptable equal' will be considered only when a picture and specifications are furnished for an item so bid."

Fourteen completed bids were returned. Twelve of these bidders bid on the Adjustrite stool. Listed below are the bids received. All bids are fob Norman, Oklahoma.

1. Modern Center, Inc. Kansas City, Missouri Net, 2 weeks delivery Bidding Lyons Model #1328	\$8.15 each	\$3,260.00
2. A. F. Williams Furniture Co. Oklahoma City, Oklahoma Net, 20 days delivery	\$14.59 each	\$5,836.00
3. Dowlings, Inc. Oklahoma City, Oklahoma Net, 30 day delivery	\$14.76 each	\$5,904.00
4. City Office Supply Co. Oklahoma City, Oklahoma Net, 30 day delivery	\$14.80 each	\$5,920.00

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5.	L. B. Herbst Corp. Chicago, Illinois Net, 30 day delivery	\$14.85 each	\$5,940.00
6.	Fenton Office Supply Co. Stillwater, Oklahoma Net, 30 day delivery	\$14.88 each	\$5,952.00
7.	Cole Furniture & Equipment Co. St. Louis, Missouri Net, 45 day delivery	\$15.05 each	\$6,020.00
8.	Gilbert A. Force Co. Chicago, Illinois Net, 4 weeks delivery	\$15.25 each	\$6,100.00
9.	Karolls, Inc. Chicago, Illinois Net, 45 day delivery	\$15.30 each	\$6,120.00
10.	Thompson Book & Supply Co. Ada, Oklahoma Net, 3 weeks delivery	\$15.30 each	\$6,120.00
11.	Melton Co., Inc. Oklahoma City, Oklahoma 2% - 30 day factory delivery	\$15.43 each	\$6,172.00
12.	Triangle School Equipment Co. Oklahoma City, Oklahoma Net, immed. from factory	\$16.02 each	\$6,408.00
13.	Emerson H. Fitch Midwest City, Oklahoma 1% - 20 day, 2 weeks delivery Cramer Posture Chair Model #6E - 12 M.	\$25.14 each	\$10,056.00
14.	American White Goods Co. Kansas City, Missouri Net, 60 day delivery	\$14.72 each	\$5,888.00

The stool bid by Modern Center, Inc., varies greatly from the stool specified. The stool specified has a round swivel seat, single pedestal and automatic height adjustment. The stool bid by Modern Center is square, has four fixed angle steel legs, does not swivel and has a set screw type adjustment at the bottom of each leg. Each leg has to be adjusted individually. The chair bid by Modern Center, Inc. does not meet specifications and is not an acceptable equal.

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President Cross recommended that the bid be awarded to the lowest acceptable bidder, the A. F. Williams Furniture Company, for a total amount of \$5,836.00.

Approved on motion by Regent Rothbaum.

President Cross reported that bids have also been received for furnishing all material and labor necessary to install drapes in certain areas of four buildings located in the Oklahoma Center for Continuing Education. The total material requirement is approximately 1,654 yards. Invitations to bid were sent to 23 potential bidders.

The following bids were received:

Dobson's Perfect Pleat Draperies Oklahoma City Net, 5 weeks	\$6,658.00
Dowlings Equipment Co. Oklahoma City Net, no delivery time indicated	\$6,994.89
Orb Fabrics Oklahoma City 17 - 10 day, 30 day delivery	\$7,930.58
Jack Slatkin, Inc. New York City Net, immediate delivery Bid on material only	\$2,262.50

President Cross recommended that the bid be awarded to the low complete bidder, Robert L. Dobson, for \$6,658.00.

Approved on motion by Regent Rothbaum.

President Cross reported that except for a few minor changes that cannot be completed until the summer months, the contractor, General Electric Company, has finished the installation of the 7500 KW Turbine Generator Unit for the Power Plant. The engineers have recommended that the installation be accepted as complete with the understanding that \$2,000 will be withheld until the minor adjustments are made next summer.

President Cross recommended that the installation of the 7500 KW Turbine Generator be accepted as complete with the understanding that \$2,000 will be withheld from the final payment until certain minor adjustments are made during the summer months.

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Approved on motion by Regent Rothbaum.

On motion by Regent Sparks it was unanimously voted to thank Mr. Monroe for his services as President of the Board during the past year.

Regent Monroe stated he had enjoyed his tenure as a member of the Board. He expressed his appreciation to President Cross, the members of his staff, and the members of the Board for their cooperation and help during his year as President of the Regents.

There being no further business the meeting adjourned at 3:15 p.m.



Emil R. Kraettli, Secretary