

MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
METROPOLITAN ROOM, MAYO HOTEL, TULSA, OKLAHOMA
THURSDAY, MAY 14, 1964

A regular meeting of the Board of Regents of the University of Oklahoma was held in the Metropolitan Room of the Mayo Hotel, Tulsa, Oklahoma, on Thursday, May 14, 1964, at 1:45 p.m.

The following were present: Regent Ira Eph Monroe, President, presiding; Regents Rothbaum, Johnson, Davidson, Little, Houchin, and Sparks.

Also present were Vice President Horace Brown, Vice President Pete Kyle McCarter and Dean Earl Sneed.

The minutes of the meeting held on April 9, 1964 were approved.

The Chair welcomed Mr. Reuben K. Sparks, Woodward, as a member of the Board of Regents, having been appointed by Governor Bellmon for a seven-year term to March 29, 1971, replacing Mr. Glenn Northcutt, whose term expired on March 29, 1964.

Mr. Monroe requested Regent Sparks to serve with Mr. Davidson and Mr. Rothbaum on the Regents' Committee appointed at the November 8, 1963, meeting (p. 7588) to study the request of the College of Law to require a first bachelor's degree for admission to that College. Regent Davidson will act as Chairman of the Committee.

President Cross reported it has been the custom of the Regents to invite retiring members of the faculty and their wives to lunch with the Regents at the time of their June meeting at which time a plaque is given recognizing the faculty member's service to the institution. It was agreed that this procedure be followed again this year.

President Cross reported the State Examiner and Inspector made an examination of the Medical Center payroll at the time the May 1 warrants were distributed and that the President of the Board of Regents had received a copy of a letter from the State Examiner complimenting the Medical Center on their assistance. The examination was completed, and no discrepancies were noted. The letter from the State Examiner is as follows:

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"May 5, 1964

"Mr. Raymond Crews
Superintendent
University of Oklahoma Medical Center
Oklahoma City, Oklahoma

Dear Mr. Crews:

"I want to take this opportunity to personally thank you and your staff, especially Mr. Ralph Stump, for the excellent cooperation accorded this office during the course of checking the payroll at the Medical Center.

"We felt that a check of the payroll at this time would coincide with our efforts to provide a thorough audit of your operations and we are indeed sorry that confusion developed during the early stages of the distribution of warrants.

"Our auditors apparently did not anticipate any undue inconvenience for your employees and for this we accept full responsibility. We realize that a smoother operation could have been developed and this would have forestalled the intervention of the news media, which, in my opinion used little integrity in evaluating the situation.

"I was very much displeased with the manner in which the Oklahoma City Times wrote and displayed the event but was happy that the Daily Oklahoman saw fit to rectify some glaring errors made in the Times' account.

"I'm sure Mrs. Millsapps joins me in pledging our fullest cooperation during the remainder of the audit. If I can assist personally with any problems encountered please feel free to call on me.

Very truly yours,

/s/ John M. Rogers

John M. Rogers, C.P.A.
STATE EXAMINER AND INSPECTOR"

Regent Davidson suggested we thank the State Examiner's Office for doing this and ask for a similar inspection periodically, and that, in fact, it might be a good plan to have such an inspection made on the Norman Campus. We should express in this letter the feeling that finances of the University should not be used for this purpose, but that we would like to have it done from time to time. It was agreed that a letter should be prepared for Mr. Monroe's signature.

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President Cross read the following statement which was approved by the University Senate at its last regular meeting on April 27, 1964, pertaining to the increase in fees in the College of Law:

"The recent petition by the faculty and students of the College of Law for a selective tuition increase for students in that College seems to this body not to be in the best interests of the University. While we fully appreciate the financial problem that prompted this action, we believe that the proposed action may create more difficulties than it would solve.

"Selective tuition increases with at least a portion of the proceeds earmarked for faculty salaries in a particular division establishes a precedent which deviates drastically from long-standing University procedures. We have not, in the past, operated on the basis that an academic division should generate funds for its own operating expenses--had we done so, several vital functions would not be in existence today. Nor have we permitted salary deficiencies to be used as the basis for selective tuition increases--had we done so, wide disparities in tuition rates would have appeared long ago. We have not followed a policy of charging 'what the traffic would bear,' nor have we relied on 'ability to pay,' because such a policy would seem to violate the purposes for which the University was established.

"We believe that the proposal of the College of Law is based on one or more of the foregoing considerations. We believe, further that the adoption of such a policy would not be in the best interests of the University. We urge you to convey to the Board of Regents our respectful suggestion that their earlier action be rescinded."

FACULTY PERSONNEL

LEAVES OF ABSENCE:

Sabbatical Leave of Absence:

Gilbert C. Fite, Research Professor of History, September 1, 1964 to January 16, 1965.

Leaves of Absence without Pay:

John R. Whitaker, Professor of Journalism, September 1, 1964 to January 16, 1965.

Norman Hurd Ricker, Professor of Physics, September 1, 1964 to June 1, 1965.

Homer A. Brown, Jr., Associate Professor of Accounting, September 1, 1964 to June 1, 1965.

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Daniel George Gibbens, Assistant Dean and Assistant Professor of Law, September 1, 1964 to June 1, 1965.

Billy Joe Harris, Instructor in Aerospace and Mechanical Engineering, September 1, 1964 to June 1, 1965.

Sick Leaves with Pay:

Dorothy F. Cram, Associate Professor of Social Work, March 30 to June 1, 1964.

Edith R. Steanson, Associate Professor, University School, June 1 to August 1, 1964.

APPOINTMENTS:

E. Leigh Secrest, Ph.D., Associate Dean of Engineering for Graduate Studies and Research, Professor of Nuclear Engineering and Engineering Physics, \$18,000 for 12 months, July 1, 1964.

Paul D. Dickens, reappointed Visiting Professor of Economics, \$4,578 for 9 months, 1/2 time, September 1, 1964.

Hans R. Fischer, Ph.D., Associate Professor of Mathematics, \$15,000 for 9 months, September 1, 1964.

Robert C. Smith, Associate Professor of Music, \$8,316 for 9 months, September 1, 1964.

Robert A. Shapiro, Assistant Professor of Industrial Management Engineering, \$11,124 for 9 months, September 1, 1964.

Howard B. Haines, Ph.D., Assistant Professor of Zoology, \$7,176 for 9 months, September 1, 1964.

David Arthur Kotila, Special Instructor in Geology, \$2,748 for 9 months, 1/2 time, September 1, 1964.

Jack W. Strain, Acting Director, Bureau of Government Research, and Special Instructor in Government, \$6,840 for 9 months, September 1, 1964. Also appointed Acting Director, Bureau of Government Research for June at \$380, 1/2 time.

CHANGE:

Charles T. House, Public Information Assistant, University Relations; given additional title of Special Instructor in Journalism, 1/4 time, September 1, 1964.

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RESIGNATIONS:

Jack Elwood Dodson, Associate Professor of Sociology, September 1, 1964.

James W. King, Instructor in Geography, June 1, 1964.

George J. Mauer, Assistant Director of Bureau of Government Research,
Special Instructor in Government, September 1, 1964.

Robert A. Hasskarl, Special Instructor in University School, June 1, 1964.

Donald R. Cox, Lecturer in Education, June 1, 1964.

DEATH:

Theodore Edward Trucks, Special Instructor in English, April 22, 1964.

On motion by Regent Johnson, seconded by Regent Houchin, the
above recommendations were approved.

SUMMER SESSION

APPOINTMENTS:

Wardlow Howard McCarley, Visiting Professor of Zoology, Biological Station,
\$647 per month, 1/2 time, June and July.

George A. Moore, Visiting Professor of Zoology, Biological Station, \$788
per month, 1/2 time, June and July.

Norman Hudson Russell, Visiting Professor of Botany, Biological Station
and Survey, \$1,211 per month, June and July.

George Herman Bick, Visiting Associate Professor of Zoology, Biological
Station, \$605 per month, 1/2 time, June and July.

John Stanley Mackiewicz, Visiting Associate Professor of Zoology, Biological
Station and Survey, \$1,013 per month, June and July.

Harold Eugene Schlichting, Visiting Associate Professor of Botany, Biological
Station and Survey, \$960 per month, June and July.

George Richard Marzolf, Visiting Assistant Professor of Zoology, Biological
Survey and Station, \$995 per month, June and July.

Walter Thomas Momot, Visiting Assistant Professor of Zoology, Biological
Station and Survey, \$756 per month, June and July.

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Larry Don Farrell, Graduate Assistant in Botany, \$190 per month, 1/2 time, June and July.

Muhammed Abdul Bari Mallik, Graduate Assistant in Botany, \$210 per month, 1/2 time, June and July.

A. J. Weinheimer, Associate Professor of Chemistry, \$360 per month, .375 time, June and July.

George E. Castleberry, Instructor in Chemistry, \$193.50 per month, 1/4 time, June and July.

M. Sabry Mohammed Kamhawy, Graduate Assistant in Chemistry, \$210 per month, 1/2 time, June and July.

Ann Fisher Nicholas, Graduate Assistant in Chemistry, \$190 per month, 1/2 time, June and July.

Jack Landy Robinson, Graduate Assistant in Chemistry, \$210 per month, 1/2 time, June and July.

Arthur McKinsley Stevens, Graduate Assistant in Chemistry, \$210 per month, 1/2 time, June and July.

Jerry Lee Wilson, Graduate Assistant in Chemistry, \$190 per month, 1/2 time, June and July.

Bettye J. Jewell, Special Instructor in Education, \$478 per month, 5/6 time, June and July.

Arwin Keith Esch, Visiting Lecturer in Education, \$750 per month, June and July.

Gladys Webber Hiner, Visiting Lecturer in Education, \$750 per month, June and July.

Anthony S. Lis, Visiting Lecturer in Education, \$936 per month, June and July.

Robert Hendrick Nichols, Graduate Assistant in Geography, \$190 per month, 1/2 time, June and July.

George S. Masannat, Special Assistant Professor of Government, June 8 to July 17, 1964. Paid by Field Development Services.

Sarah R. Crim, Associate Professor of Home Economics, \$378 for July, 1/2 time.

William Houston Lowry, Special Instructor in Library Science, \$378 per month, 1/2 time, June and July.

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Ralph D. Cole, Graduate Assistant in Modern Languages, \$213.75 per month, 5/8 time, June and July.

Robert Leon Malka, Graduate Assistant in Modern Languages, \$213.75 per month, 5/8 time, June and July.

Paul Todd, Visiting Assistant Professor of Music, \$400 per month, 1/2 time, June and July.

Reuben Ellis Rodeheaver, Graduate Assistant in Music, \$95 per month, 1/4 time, June and July.

Francis J. Kovach, Skogsberg Associate Professor of Philosophy, \$690 per month, June and July.

Cecil Ray Garlin, Special Instructor in Philosophy, \$367.50 per month, June and July.

H. V. McDermott, Professor of Physical Education, \$888 per month, June and July.

Robert Ernest DeKinder, Jr., Graduate Assistant in Physics, \$210 per month, 1/2 time, June and July.

Raymond W. Mires, Graduate Assistant in Physics, \$210 per month, 1/2 time, June and July.

David P. Olsen, Graduate Assistant in Physics, \$210 per month, 1/2 time, June and July.

Louis William Watson, Graduate Assistant in Physics, \$210 per month, 1/2 time, June and July.

Rene Mendoza, Instructor in Sociology, \$486 per month, 3/4 time, June and July.

Carl Ritzman, Professor of Speech, \$189 per month, 1/4 time, June and July.

NSF Summer Institute in Chemistry:

Gary Don Anderson, Graduate Assistant in Chemistry, \$190 per month, 1/2 time, June and July.

Wyman Keith Grindstaff, Graduate Assistant in Chemistry, \$210 per month, 1/2 time, June and July.

J. R. (Smiley) Ireland, Graduate Assistant in Chemistry, \$190 per month, 1/2 time, June and July.

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Robert Donald Lancaster, Graduate Assistant in Chemistry, \$210 per month, 1/2 time, June and July.

Ahmed Abdel Rahim Taha, Graduate Assistant in Chemistry, \$210 per month, 1/2 time, June and July.

Donald Lee Whitfill, Graduate Assistant in Chemistry, \$210 per month, 1/2 time, June and July.

CHANGES:

Richard E. O'Toole, Assistant Professor of Sociology, salary changed from \$553.50 per month, 3/4 time, to \$738 per month, full time, June and July.

Sherman P. Lawton, Professor of Speech, salary changed from \$504 per month, 1/2 time, to \$630 per month, .625 time, June and July.

David Berg, Assistant Professor of Speech, salary changed from \$283.50 per month, .375 time, to \$378 per month, 1/2 time, June and July.

Ruth Hankowsky, Instructor in Speech, salary changed from \$264 per month, 1/2 time, to \$333 per month, .625 time, June and July.

Carl D. Riggs, Professor of Zoology and Director, Biological Station and Survey, changed from \$1,025 to \$1,275 per month, June and July.

William T. Penfound, Professor of Botany, Biological Station and Survey, salary increased from \$1,152 to \$1,402 per month, June and July.

Charles C. Carpenter, Associate Professor of Zoology, Biological Station, salary increased from \$456 to \$581 per month, 1/2 time, June and July.

DECLINED TO ACCEPT SUMMER SESSION APPOINTMENT:

William E. Bittle, Associate Professor of Anthropology.

Jack Dodson, Associate Professor of Sociology.

Wayne Brockriede, Associate Professor of Speech.

Francis J. Schmitz, Assistant Professor of Chemistry.

Franklin E. Williams, Assistant Professor of Music.

On motion by Regent Johnson, seconded by Regent Rothbaum, the Summer Session recommendations were approved.

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GRADUATE ASSISTANTS

APPOINTMENTS:

David Dalman Cass, Botany, \$2,000 for 9 months, 1/2 time, September 1, 1964.

Garry James Ciskowski, Microbiology, \$1,800 for 9 months, 1/2 time, September 1, 1964.

David P. Drennan, Microbiology, \$1,800 for 9 months, 1/2 time, September 1, 1964.

John A. Ferdinandus, Microbiology, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Barbara Suzanne Gallup, Microbiology, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Harvie Leon Hutcheson, Jr., Botany, \$2,000 for 9 months, 1/2 time, September 1, 1964.

Roland William Seibert, Botany, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Salman U. Siddiqi, Microbiology, \$2,000 for 9 months, 1/2 time, September 1, 1964.

Raymond John Taylor, Botany, \$2,000 for 9 months, 1/2 time, September 1, 1964.

Gary Don Anderson, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Ruth Margaret Anderson, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Wyman Keith Grindstaff, Chemistry, \$1,000 for 4½ months, 1/2 time, September 1, 1964.

J. R. (Smiley) Irelan, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Jerry Edward Jones, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1964.

M. Sabry Mohammed Kamhawy, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1964.

Joel Thomas Komp, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Robert Donald Lancaster, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1964.

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Jack Landy Robinson, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1964.

David Stanley Seigler, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1964.

William W. Shepherd, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Arthur M. Stevens, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1964.

Ahmed Abdel Rahim Taha, Chemistry, \$1,000 for 4½ months, 1/2 time, September 1, 1964.

Edwin Earl Tucker, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Donald Lee Whitfill, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1964.

Thomas Velbert Willoughby, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1964.

Jerry Lee Wilson, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Paul Hart Cox, English, part time, March 9 to July 1, 1964. Paid by Field Development Services.

Leroy Thomas, English, part time, March 9 to July 1, 1964. Paid by Field Development Services.

Archie P. Melancon, Geography, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Ralph F. Meuter, Geography, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Johnny H. Admire, Journalism, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Jerry Dwite Prock, Marketing, part time, March 10 to July 1, 1964. Paid by Field Development Services.

Donald B. Arthur, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Peter P. Ashworth, Modern Languages (NDEA), \$1,000 for 4½ months, 1/2 time, September 1, 1964.

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Patricia Jane Greene, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Karol M. Collins, Physical Education, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Barbara C. Milacek, Physical Education, \$1,000 for 9 months, 1/4 time, September 1, 1964.

Sheri Lynne Peterson, Physical Education, \$1,800 for 9 months, 1/2 time, September 1, 1964.

Kalman Kutzsegi, Physics, part time, September 9, 1963 to July 1, 1964. Paid by Field Development Services.

Larry A. Hjelle, Psychology, \$2,000 for 9 months, 1/2 time, September 1, 1964.

Stephen Dennis Lee, Psychology, \$2,000 for 9 months, 1/2 time, September 1, 1964.

John Charles Wolfe, Psychology, \$2,000 for 9 months, 1/2 time, September 1, 1964.

RESIGNATIONS:

Mary Anne Stein, Anthropology, April 1, 1964.

Declined to Accept 1964-65 Appointment:

Sharon R. Colclasure, Modern Languages.

Alice Maria Kent, Modern Languages.

David H. Swartz, Modern Languages.

Approved on motion by Regent Johnson.

President Cross reported the following faculty members have indicated that they plan to retire from the University at the end of the current school year. All except Professor McDermott plan to retire on May 31. As a convenience to the department, Professor McDermott has agreed to teach during the summer session. He therefore plans to retire on July 31.

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<u>Name</u>	<u>Rank</u>	<u>Department</u>	<u>Yrs. of Service</u>	<u>Date of Retirement</u>
Dawey Barnes	Professor	Accounting	34	5-31-64
Charles L. Caldwell	Assist. Prof.	University School	35	5-31-64
Benjamin A. Cartwright	Associate Prof.	University School	37	5-31-64
Helen F. Lauterer	Professor	Drama	22	5-31-64
George R. Maxson	Professor	Engineering	45	5-31-64
Hugh V. McDermott	Professor	Physical Education	43	7-31-64
Stanley L. Moore	Assistant Prof.	Civil Engineering	17	5-31-64
Edward C. Petty	Professor	Economics	37	5-31-64
Ernest J. Schultz	Professor	Music	26	5-31-64

In addition to the above, the following administrative and professional employees plan to retire at the end of this year:

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Yrs. of Service</u>	<u>Date of Retirement</u>
Van Endicott	Superintendent	University Press	46	5-31-64
George Wadsack	Assistant to the Dean of Admissions and Registrar		45	6-30-64
Lois G. Walter	Library Assistant	Library	22	5-31-64

President Cross recommended that retirement for the employees named above be approved and that the additional Emeritus title be added to the titles of the teaching faculty effective on the date of retirement.

In response to Regent Davidson's request as to whether any of the above were retiring for reasons other than the age requirement, President Cross reported that Professor Petty was retiring because of ill health, and Professor Barnes because he wished to pursue other activities.

On motion by Regent Houchin the retirements were approved.

President Cross recommended the appointment of Professor Robert A. Howard as Chairman of the Department of Physics for a four-year term, effective September 1, 1964. Approved.

President Cross reported that a plan developed and recommended by the School of Music for offering the degree Doctor of Music Education (D.M.E.) has reached the President's Office bearing proper approvals by the Graduate College and the Council on Instruction.

While the feasibility of the degree was under study, a questionnaire to determine interest was sent to a sampling of 75 music educators in the State. Of this number 33 expressed an interest in working on such a degree at the University of Oklahoma, and eight came to the campus to make

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further inquiry. The degree is designed to meet the needs of people in our region. It is estimated that 5 to 10 people will embark on the degree when it is approved and that this number will rise to about 20 within a few years.

The program is designed to meet the needs of public-school teachers, music supervisors, and college teachers. No other institution in the state offers such a program, nor is it likely that any other institution contemplates establishing one.

In sum, the study committees have found that the University has an adequate faculty to offer the degree, an adequate library, a desire on the part of the faculty, and a significant demand for the program.

The proposed requirements conform in all ways to the basic requirements of the Graduate College for the doctor's degree - i.e., in admission, residency, course-work, dissertation, and examinations. A detailed summary of these requirements was available for the information of the Regents.

President Cross recommended the approval of the degree Doctor of Music Education (D.M.E.) with students to be admitted to the new program after it receives final approval by the State Regents.

On motion by Regent Johnson, seconded by Regent Rothbaum, the recommendation was approved.

President Cross reported that on March 16 and 17, 1964, the College of Pharmacy was visited by two representatives of the American Council on Pharmaceutical Education, Dr. Linwood F. Tice, Dean of Pharmacy at the Philadelphia College of Pharmacy, and Dr. Melvin W. Green, Executive Director of the Council, and one representative of the Oklahoma State Board of Pharmacy, Mr. Deane D. Raley of Tulsa. This was a routine, periodic visit, required by the American Council for maintenance of accrediting. The report of the examiners will be submitted to the Council, which will use it as a basis for a decision as to continuing the accredited status of the College of Pharmacy. President Cross received a copy of the report and gave the following summary for the information of the Regents.

In addition to some statistical data the report makes the following points:

1. The College is adequately housed except that some of the laboratories are coming into a poor state of repair. The visitors note, however, that an allocation approaching \$50,000 has been made for rehabilitation of the two laboratories most in need of repair.

2. The library is adequate for the present program. The visitors recommend keeping a full-time professional librarian and study by the faculty of ways to make more use of the library.

3. Scientific equipment is only minimal, and the need already appears for a substantial expenditure for some fairly expensive equipment.

4. The faculty is adequate for the number of students (assuming that the vacancy in Pharmacology will be filled), but the suggestion is made that a position be added in either Pharmacy or Pharmaceutical Chemistry "to augment the instruction and research in Pharmacology."

5. The visitors express concern about the age-grouping of the faculty and the fact that there is not a "broader age spectrum." At the same time they praise the "loyalty, good morale, and enthusiasm of the faculty."

6. Certain weaknesses in the curriculum, as the visitors see them, are pointed out:

- a. The lack of a requirement of a full year of college mathematics (one semester of Mathematics 2 is now required).
- b. The lack of a requirement of a full year of college physics (one semester is now required).
- c. The limitation of the chemistry requirement to one semester (5 hours) of organic chemistry.
- d. A lack of strength in some of the professional courses (not specified) which could be improved if the above prerequisites were strengthened.

7. The visitors recommend the addition of graduate assistantships and other efforts to develop the now rather limited Master's program.

8. The visitors praise the quality of the students and find procedures of admission, advising, and record-keeping satisfactory.

9. The report carries a reminder that the report of 1958, though it pronounced the housing of Pharmacy and the integration of the College into the University satisfactory, did also point out (a) that the staff size is minimal, (b) that the equipment is minimal, (c) that salaries are too low, (d) that the University's general financial position is not good.

The above points were a summary of the report and required no action of the Regents. The full report was, of course, available to any

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Regent who wished to see it. The American Council on Pharmaceutical Education will act on the report in June, and President Cross stated he would report their action to the Regents.

NON-ACADEMIC PERSONNEL

APPOINTMENTS:

Carol Robinson Burr, Editor, Foundation Publications, University Foundation, \$2,958 for 12 months, 1/2 time, April 1, 1964. Transferred from hourly payroll.

Edward A. Frederickson, Geologist, Oklahoma Geological Survey, \$1,170 per month, June 1 to August 1, 1964.

George G. Huffman, Geologist IV, Oklahoma Geological Survey, \$537 per month, 1/2 time, June 1 to September 1, 1964.

William D. Pitt, Geologist, Oklahoma Geological Survey, \$936 per month, June 1 to September 1, 1964.

Patrick K. Sutherland, Geologist, Oklahoma Geological Survey, \$1,044 per month, June 1 to September 1, 1964.

David Lee Vosburg, Geologist, Oklahoma Geological Survey, \$650 per month, June 1 to September 1, 1964.

RESIGNATION:

James Richard Galloway, Director, Family Life Institute, Extension Specialist III, March 25, 1964.

Approved.

President Cross distributed to the Regents tentative policies for the use of funds in the Plan for Excellence as follows:

POLICIES FOR USE OF PLAN FOR EXCELLENCE FUNDS

1. The dominant note in the Plan for Excellence drive so far has been the attraction and retention of outstanding faculty primarily through the improvement of faculty salaries. It follows that the first uses of the fund should be (a) the development of salaries that will attract people of established reputation or unusual potential and (b) additions to the salaries of present faculty members of similar qualifications. This does not mean that the other aspects of the Plan for Excellence are being overlooked or shelved; it simply recognizes a practical time priority for the uses of the fund in the first phases of its application.

2. The amount of money funneled into the salary budget in the first year or two should be limited to something like fifty to sixty per cent of the free and unrestricted money available. It would seem to be unwise to budget all, or approximately all, of the money as fast as it comes in; rather, it would seem best to go a little more slowly until we get more experience in using this kind of money and also to be sure that the habit of giving is becoming set in the minds of the donors.

3. In general the Plan for Excellence money will be added to a base salary from regular University funds. An exception may be made and as much as a total salary may be provided when the possibility of attracting a person of unusual distinction becomes apparent; but such an exception should be viewed as temporary, and a base from regular operating funds should be substituted for part of the gift money within two or three years after the initial appointment is made.

4. In general the base from operating funds should constitute a major fraction of the salary, and the add-on from the Plan for Excellence fund should constitute a minor fraction. There are two reasons for this policy: (a) possible fluctuations in future income of gift money can be handled better if the salaries of tenured people are not heavily overbalanced toward the gift money, and (b) donors will be given more confidence that their gifts are not relieving the University's and the State's obligations with regard to faculty salaries.

5. Chairs carrying the names of donors or of persons that the donors wish to honor will be established only when the donation constitutes all of a salary, or all but a token addition from University funds (the Skogsberg Chair in Philosophy may be considered a kind of model).

6. Care will be taken in establishing new positions, as in accepting gifts to support them, not to distort or violate the general policies and purposes of the University to satisfy the special interests of a particular donor. In general, no conflict of purposes is anticipated, but, if a difference appears, the primary interest of the University should prevail. This does not mean, however, that restricted gifts are unwelcome or that the desire of a donor to support a specific part of the regular University operation will be resisted.

7. Money from the Plan for Excellence should not be used to meet faculty shortages resulting from growth of regular enrollment. The basic philosophy of the Plan is one of enrichment rather than one of expansion in size. In accordance with this philosophy, the gift funds will be used to attract and retain individuals of prominence or promise and not to establish vacant positions.

8. Nothing in the above is intended to stifle new and creative ideas for developing the University's academic program through faculty development.

Regent Monroe reported the Committee appointed to make the final selection of faculty members to receive the Regents' Award for Superior Teaching (Regent Johnson, Chairman, and Regents Rothbaum, and Houchin) had named the following:

- Dr. A. J. Kondonassis, Associate Professor of Economics
- Dr. Paul R. David, Professor of Zoology
- Dr. Stephen M. Sutherland, Assistant Professor of Geography

The announcement of the awards was made at the regular spring meeting of the general faculty on April 30, and at that time Regent Johnson made the awards. Mr. Monroe stated he felt the announcement of the awards had been well received by the faculty.

In accordance with the policy of the Regents whereby those nominated for distinguished professorships meet with the Regents before their appointments are considered, the following nominees for the David Ross Boyd Professorship visited briefly with the Regents:

- Mildred Andrews, Professor of Music
- Paul G. Ruggiers, Professor of English.

Vice President Horace Brown presented the following suggested changes in investments of Regents' funds:

In the Crippled Children's Hospital fund, J. & W. Seligman & Co. recommended that a \$5,000 Treasury Note which will mature on May 15, 1964, be exchanged for a 4% Treasury Note dated May 15, 1964 and due November 15, 1965. Since the books for this exchange were open only for the period May 4-6, Dr. Brown requested confirmation of action taken by the University in exchanging this security.

He also reported that a \$7,000 U. S. Treasury Bill in the Murray Case Sells Foundation will mature on May 21, 1964. Since funds from this account are usually used for matching National Defense Student Loan funds, he recommended the \$7,000 be reinvested in a 90-day Treasury Bill.

The following recommendations were received from J. & W. Seligman & Co. in their Quarterly Report dated April 10, 1964:

	<u>Cost</u>	<u>- Approximate - Market</u>	<u>Value</u>	<u>Est'd. Income</u>	<u>% Yield</u>
<u>Will Rogers Memorial Scholarship Fund</u>					
Cash (approximate)			\$ 1,200		
<u>Sell</u>					
50 shs. duPont (leaves 100)	-0-	262	13,100	\$ 312	2.4
400 " Commercial Credit	10.5	41	16,400	720	4.4
			<u>\$30,700</u>	<u>\$1,032</u>	<u>3.4</u>
<u>Buy</u>					
\$15,000 Federal Home Loan 4.15 2/15/65 w.i.		100	\$15,000	\$ 622	4.1
*130 shs. Minneapolis-Honeywell		122	15,860	260	1.6
			<u>\$30,860</u>	<u>\$ 886</u>	<u>2.8</u>

*Adjust according to cash available.

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	<u>Cost</u>	<u>-Approximate- Market</u>	<u>Value</u>	<u>Est'd. Income</u>	<u>% Yield</u>
<u>Crippled Children's Hospital Fund</u>					
Cash (approximate)			\$ 1,370		
<u>Sell</u>					
107 shs. C.I.T. Financial	44.7	37	<u>3,959</u>	<u>\$ 171</u>	<u>4.3</u>
			<u>\$ 5,329</u>	<u>\$ 171</u>	<u>-</u>
<u>Buy</u>					
85 shs. National Biscuit		61	<u>\$ 5,185</u>	<u>\$ 144</u>	<u>2.8</u>
<u>LaVerne Noyes Scholarship Fund</u>					
Cash			\$ 18		
<u>Sell</u>					
104 shs. C.I.T. Financial	46.6	37	<u>3,848</u>	<u>\$ 166</u>	<u>4.3</u>
			<u>\$ 3,866</u>	<u>\$ 166</u>	<u>4.3</u>
<u>Buy</u>					
60 shs. National Biscuit		61	<u>\$ 3,660</u>	<u>\$ 102</u>	<u>2.8</u>
<u>Murray Case Sells Building Fund</u>					
Cash (approximate)			\$ 168		
<u>Sell</u>					
100 shs. C.I.T. Financial	45.4	37	<u>3,700</u>	<u>160</u>	<u>4.3</u>
			<u>\$ 3,868</u>	<u>\$ 160</u>	<u>4.1</u>
<u>Buy</u>					
*20 shs. Minneapolis-Honeywell (makes 40)		122	<u>\$ 2,440</u>	<u>\$ 40</u>	<u>1.6</u>
25 shs. National Biscuit (makes 50)		61	<u>1,525</u>	<u>42</u>	<u>2.8</u>
			<u>\$ 3,965</u>	<u>\$ 82</u>	<u>2.1</u>

*Adjust according to cash available.

On motion by Regent Rothbaum, seconded by Regent Johnson, the above recommendations for investments were approved. The following resolutions authorizing the sale and endorsement of the stock certificates were unanimously approved:

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma for the Murray Case Sells Building Fund do hereby authorize the sale of the following stock of the C.I.T. Financial Corporation:

25 shares - Certificate Number 0223284
75 shares - Certificate Number 0210873

and by these presents we do hereby ratify and confirm the sale of the said shares; and

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BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificates mentioned above, held by the said Regents of the University of Oklahoma for the Murray Case Sells Building Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma for the Crippled Children's Hospital Fund do hereby authorize the sale of the following stock of the C.I.T. Financial Corporation:

50 shares - Certificate Number 0210667
57 shares - Certificate Number 0215866

and by these presents we do hereby ratify and confirm the sale of the said shares; and

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificates mentioned above, held by the said Regents of the University of Oklahoma for the Crippled Children's Hospital Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma for the Will Rogers Memorial Scholarship Fund do hereby authorize the sale of the following stock of the Commercial Credit Corporation:

100 shares - Certificate Number C-53274
100 shares - Certificate Number C-98771
100 shares - Certificate Number C-190378
100 shares - Certificate Number C-190377

and by these presents we do hereby ratify and confirm the sale of the said shares; and

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BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificates mentioned above, held by the said Regents of the University of Oklahoma for the Will Rogers Memorial Scholarship Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma for the Will Rogers Memorial Scholarship Fund do hereby authorize the sale of the following stock of the E. I. du Pont de Nemours and Company:

50 shares - Certificate Number 0462-839

and by these presents we do hereby ratify and confirm the sale of the said shares; and

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificate mentioned above, held by the said Regents of the University of Oklahoma for the Will Rogers Memorial Scholarship Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma for the LaVerne Noyes Scholarship Fund do hereby authorize the sale of the following stock of the C.I.T. Financial Corporation:

4 shares - Certificate Number 0210605

100 shares - Certificate Number 245401

and by these presents we do hereby ratify and confirm the sale of the said shares; and

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and

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empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificates mentioned above, held by the said Regents of the University of Oklahoma for the La Verne Noyes Scholarship Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

At the April meeting, the Regents' requested the President's Office to prepare the advertisements for public bidding of the University's insurance coverage. Vice President Brown reported that soon after the April meeting of the Regents, representatives of the University visited with Mr. Parkinson and members of the staff of the Central Purchasing Agency in Oklahoma City about this program. The result of this conference was the decision to have Mr. George E. Wyatt, the insurance expert with Central Purchasing, make a study of our program and submit his recommendations to the University as well as to the State Board of Public Affairs. Mr. Wyatt completed his study some time before the end of April, and, among other things, spent an entire day on the Norman Campus. At the close of the day, he gave Vice President Brown and the others who worked with him a very favorable report on our procedure. Mr. Wyatt stated that he had been unable to find a single change that he would recommend that would result in either improved coverage or a saving of funds. On the contrary, he was very complimentary about the program and the way in which it has been managed.

Dr. Brown distributed to the Regents copies of Mr. Wyatt's report to the State Board of Public Affairs, as follows:

"May 5, 1964

"State Board of Public Affairs
306 State Capitol Building
Oklahoma City, Oklahoma

"Gentlemen:

"At the invitation of the Business School, Purchasing Agent and Internal Auditor, I examined the University's Insurance Program during the past week. Every assistance was afforded me and all records were made available.

"Copious notes were made which were of value in our study preparatory to our findings, conclusions and recommendations, which follow:

"History and Working of Present Insurance Program

"This program came into being after much study and close cooperation between local, dedicated insurance agents, field men of large and strong fire insurance companies and last, but by no means least, the Dean of the Business School and Internal Auditor.

"So closely have these men worked that the school has had instant benefit of changes, liberalized forms and broadened policy contracts, thus providing notable savings over the years.

"School values are large and confined to a reasonable small area, dictating the Agents' thinking in placing present insurance in Companies enjoying a high rating, as reflected by 'Best Insurance Companies Rating Guide'.

"It is expensive to provide the type of service afforded but the volume of business now ceded to a limited number of agents and companies warrants continuous up-dating of the 'Insurance Program' at their hands and this is being done.

"To suddenly disturb the arrangement would be unwise, expensive and dangerous and could necessitate additional labor expense for the auditing department. Short rate cancellation of an existing policy would largely offset any savings on a rewrite.

"All areas should be examined for possible savings, but 'only' as existing policy contracts expire. It appears definite progress in some instances may be anticipated but in others it should not be expected.

"Recommendations

- "1. That present Insurance Program be not disturbed by attempting to redo it, in total, at a given time.
- "2. That all coverages be examined prior to expiration of present policies to determine if improvement is possible.
- "3. That broadness of coverage, expense in handling, efficiency, Agency value, Representative Insurance Companies, close cooperation with the Business School and Internal Auditor by a guiding factor in prosecuting the Insurance Program.
- "4. That Central Purchasing be requested to examine the market for coverage and savings as present policies expire, solely for informative purposes.

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- "5. That information obtained be furnished to the Board of Regents through the Internal Auditor for review and final action.

Respectfully submitted,

/s/ George E. Wyatt
George E. Wyatt"

Regent Monroe thanked Vice President Brown for the report and suggested that he continue to handle the insurance program in the same manner as has been done in the past and in the best interests of the University.

Regent Davidson suggested a report be sent to the Governor along with a copy of Mr. Wyatt's letter to the State Board of Public Affairs. Dr. Brown agreed to prepare such a letter.

Dean Mark R. Everett and Mr. Raymond Crews of the Medical Center were invited to the meeting during consideration of items on the agenda pertaining to the Medical Center.

MEDICAL CENTER PERSONNEL

APPOINTMENTS:

David W. Bishop, M.D., Associate Professor of Ophthalmology, \$15,000 for 12 months, April 1, 1964. Also to receive \$4,000 from the Veterans Administration Hospital.

Francis W. Pruitt, M.D., Instructor in Medicine, clinical rates, July 1, 1964.

James R. Beaty, M.D., Clinical Instructor in Pediatrics, clinical rates, July 1, 1964.

William J. Forrest, M.D., Clinical Assistant in Surgery, clinical rates, April 1, 1964.

Charles Walter Macomber, M.D., Clinical Assistant in Gynecology and Obstetrics, clinical rates, March 1, 1964.

CHANGES:

J. Hill Anglin, Jr., Ph.D., Assistant Professor of Research Dermatology and Instructor in Research Biochemistry, salary increased from \$800 to \$1,000 per month, April 1 to September 1, 1964.

Cecilia Agnes Coffey, M.S., Instructor in Nutrition, salary increased from \$6,300 to \$6,540 for 12 months; also paid \$900 for 12 months from trust fund, April 1, 1964.

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Kurt M. Dubowski, Ph.D., Associate Professor of Clinical Chemistry and Toxicology in Biochemistry and Pathology and Director of Clinical Chemistry and Toxicology Laboratories, University Hospitals; given additional title of Associate Professor of Clinical Chemistry and Toxicology in Clinical Pathology, July 1, 1964.

John A. Foster, M.S., Research Associate in Psychiatry, salary changed from -0- to \$900 for 12 months, March 1, 1964.

Robert Graham Hirschi, D.D.S., Associate Professor of Oral Surgery; given additional title of Visiting Lecturer in Preventive Medicine and Public Health, April 1, 1964.

William E. Jaques, M.D., Professor of Pathology, salary decreased from \$19,799.88 to \$17,799.96 for 12 months (\$166.66 per month from trust fund terminated), April 25, 1964.

Walter Joel, M.D., Professor of Pathology, salary decreased from \$15,499.92 to \$12,499.92 for 12 months (\$250 per month from trust fund terminated), April 25, 1964.

John W. Kelly, Ph.D., Professor of Pathology, salary decreased from \$14,999.88 to \$12,999.96 for 12 months (\$166.66 per month from trust fund terminated), April 25, 1964.

Gaylord S. Knox, M.D., Associate Professor of Radiology, salary decreased from \$17,800 to \$11,000 for 12 months, April 1, 1964. Also receives \$8,000 per year from Veterans Administration Hospital.

James Mills, M.D., Instructor in Ophthalmology, salary changed from \$250 per month to clinical rates, April 1, 1964.

Arthur W. Nunnery, M.D., Instructor in Pediatrics, salary increased from \$750.00 to \$833.33 per month, April 1, 1964.

Charles E. Shopfner, M.D., Associate Professor of Radiology, salary decreased from \$16,799.88 to \$13,999.92 for 12 months (\$233.33 per month from trust fund terminated), April 1, 1964.

James B. Snow, Sr., M.D., title changed from Professor of Clinical Pediatrics to Clinical Professor of Pediatrics, April 1, 1964.

Frank W. Stewart, D.M.D., Assistant Professor of Dental Surgery; given additional title of Consulting Assistant Professor of Oral Surgery in the Department of Pathology, April 1, 1964.

Gary A. Wood, B.S., Instructor in Radiological Physics, salary decreased from \$9,799.92 to \$7,399.92 for 12 months (\$200 per month from trust fund terminated), April 25, 1964.

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RESIGNATIONS:

Lou Ann Colvin, Instructor in Nursing (Medical-Surgical), March 31, 1964.

Approved on motion by Regent Johnson, seconded by Regent Davidson.

The following is a list of Associate Preceptors submitted by Dean Mark R. Everett for appointment to the Faculty of the School of Medicine. The Preceptors shown were approved by the Regents at the February meeting.

President Cross recommended approval of the appointment of Associate Preceptors for 1964-65 as shown, effective June 1, 1964:

Preceptor:	Lynn C. Barnes, M.D., Nowata
Associate Preceptors:	John R. Reid, M.D., Nowata Aubrey Smith, M.D., Chelsea Dan Sullivan, M.D., Chelsea
Preceptor:	Eugene S. Bell, M.D., Tishomingo
Associate Preceptors:	C. D. Wiseman, M.D., Tishomingo
Preceptor:	R. A. Conley, M.D., Watonga
Associate Preceptors:	A. K. Cox, M.D., Watonga V. O. Curtin, M.D., Watonga F. T. Perry, M.D., Watonga
Preceptor:	Walter H. Dersch, Jr., M.D., Shattuck
Associate Preceptors:	Richard H. Burgtorf, M.D., Shattuck H. B. Keith, M.D., Shattuck M. H. Newman, M.D., Shattuck J. J. Smith, M.D., Shattuck
Preceptor:	J. William Finch, M.D., Hobart
Associate Preceptors:	William Bernell, M.D., Hobart Van H. Howard, M.D., Hobart M. Wilson Mahone, M.D., Hobart Ralph S. Phelan, M.D., Hobart Richard F. Shriner, M.D., Hobart L. O. Short, M.D., Hobart L. B. Tolbert, M.D., Hobart
Preceptor:	Powell Fry, M.D., Stillwater
Associate Preceptors:	George Gathers, M.D., Stillwater Leon C. Freed, M.D., Perkins Robert E. Roberts, M.D., Stillwater Harold R. Sanders, M.D., Stillwater A. B. Smith, M.D., Stillwater Haskell Smith, M.D., Stillwater W. L. Honska, M.D., Stillwater

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Preceptor: J. A. Graham, M.D., Pauls Valley
Associate Preceptors: Ray H. Lindsey, M.D., Pauls Valley
Hugh H. Monroe, M.D., Pauls Valley
Ray E. Spence, M.D., Pauls Valley

Preceptor: Burdge F. Green, M.D., Stilwell
Associate Preceptors: William Z. Cook, M.D., Stilwell
Robert Currie, M.D., Stilwell

Preceptor: C. K. Holland, M.D., McAlester
Associate Preceptors: B. H. Brown, M.D., McAlester
G. M. Brown, M.D., McAlester
S. L. Norman, M.D., McAlester
E. H. Shuller, M.D., McAlester
Thurman Shuller, M.D., McAlester
F. D. Switzer, M.D., McAlester
H. C. Wheeler, M.D., McAlester

Preceptor: E. C. Lindley, M.D., Duncan
Associate Preceptors: E. H. Lindley, M.D., Duncan
D. C. Ryan, M.D., Duncan
Jack Gregston, M.D., Duncan

Preceptor: W. C. McCurdy, M.D., Purcell
Associate Preceptors: W. G. Long, M.D., Purcell
W. Tex Stone, M.D., Purcell

Preceptor: Royce McDougal, M.D., Holdenville
Associate Preceptors: D. H. Cramblett, M.D., Holdenville
J. R. Danel, M.D., Holdenville
L.A.S. Johnston, M.D., Holdenville
H. V. Schaff, M.D., Holdenville
D. R. Storts, M.D., Holdenville
T. A. Trow, M.D., Holdenville
Ruben Mayberry, M.D., Holdenville

Preceptor: Malcolm Mollison, M.D., Altus
Associate Preceptors: J. H. Abernethy, M.D., Altus
J. P. Irby, M.D., Altus
Fred W. Becker, M.D., Altus
Joan K. Hiatt, M.D., Altus
James Holman, M.D., Altus
Cooper Ray, M.D., Altus
C. L. Tefertiller, M.D., Altus
John Walker, M.D., Altus
Wayne Starkey, M.D., Altus
Q. M. Hughes, M.D., Altus

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Preceptor: O. H. Patterson, M.D., Sapulpa
Associate Preceptors: R. G. White, M.D., Sapulpa
M. S. Bartlett, M.D., Sapulpa
G. C. Zumwalt, M.D., Sapulpa
Phillip Joseph, M.D., Sapulpa

Preceptor: Cody Ray, M.D., Pawhuska
Associate Preceptors: Ed A. Brashear, M.D., Pawhuska
Rex W. Daugherty, M.D., Pawhuska
Richard W. Loy, M.D., Pawhuska
Wesley T. Manning, M.D., Pawhuska
R. Fred Harper, M.D., Pawhuska
William Loy, M.D., Pawhuska

Preceptor: Edward T. Shirley, M.D., Wynnewood
Associate Preceptors: M. E. Robberson, M.D., Wynnewood
J. V. Simmering, M.D., Wynnewood

Preceptor: Carlton E. Smith, M.D., Henryetta
Associate Preceptor: Floyd Hubbard, M.D., Henryetta

Preceptor: K. E. Whinery, M.D., Sayre
Associate Preceptors: Phil J. Devanney, M.D., Sayre
William Leebron, M.D., Sayre
T. J. McGrath, M.D., Sayre
H. K. Speed, M.D., Sayre

Preceptor: C. S. Cunningham, M.D., Poteau
Associate Preceptors: Kent Alexander, M.D., Poteau
Robert W. Lowrey, M.D., Poteau
Jack Powell, M.D., Poteau
R. L. Winters, M.D., Poteau

Preceptor: Claude H. Williams, M.D., Okeene
Associate Preceptor: Dale Dotter, M.D., Okeene

Approved on motion by Regent Johnson.

The By-Laws of the School of Medicine provide that the Dean of the School of Medicine shall make recommendations on the appointment of full-time chairmen of academic departments to the President of the University, and the following list was submitted by Dean Mark R. Everett:

Anesthesiology

Joseph M. White, M.D., Head

Otorhinolaryngology

James B. Snow, M.D., Chairman

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Laboratory Medicine

Ben I. Heller, M.D., Head

Continuing Education

Kelly M. West, M.D., Chairman

Dermatology

Mark A. Everett, M.D., Chairman
Robert J. Morgan, M.D., Vice-Chairman

Gynecology and Obstetrics

James A. Merrill, M.D., Head

Medicine

Stewart G. Wolf, M.D., Head
Robert M. Bird, M.D., Vice-Chairman

Ophthalmology

Tullos O. Coston, M.D., Chairman
C. A. Royer, M.D., Vice-Chairman

Orthopedic Surgery

Don H. O'Donoghue, M.D., Chairman
Howard B. Shorbe, M.D., Vice-Chairman

Pediatrics

Harris D. Riley, Jr., M.D., Head

Psychiatry, Neurology, and Behavioral Sciences

Louis J. West, M.D., Head
E. Pumpian-Mindlin, M.D., Vice-Chairman

Radiology

Sidney P. Traub, M.D., Head

Surgery

John A. Schilling, M.D., Head
G. Rainey Williams, M.D., Vice-Chairman

Division of Dental Surgery

Kenneth W. Shons, D.D.S., Chairman
F. W. Stewart, D.M.D., Vice-Chairman

Urology

William L. Parry, M.D., Head
Meredith M. Appleton, M.D., Vice-Chairman

President Cross recommended the Clinical Chairmen, Heads of Departments, and Vice-Chairmen be appointed as indicated, effective July 1, 1964 to July 1, 1966.

On motion by Regent Johnson, seconded by Regent Davidson, the recommendation was approved.

President Cross reported that an application to the Department of Health, Education, and Welfare for two-for-one Federal matching funds for the proposed 600 bed teaching hospital at the Medical Center had been prepared based upon \$7,000,000, but that an appendix had been added stating that additional funds of approximately one-half million dollars might become available. Since the application was due in Washington on May 15, President Cross recommended that the Regents confirm this action on the submission of an application for matching funds.

Approved on motion by Regent Johnson, seconded by Regent Little.

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President Cross presented the following letter from Mr. Raymond D. Crews, Business Administrator of the Medical Center, pertaining to the need for early repair of one of the boilers in the Medical Center Power Plant:

"1 May 1964

"Dear Dr. Cross

"Attached is a copy of a letter from Mr. York, Assistant Superintendent of Physical Plant, relative to necessary repairs of one of the boilers in the Medical Center Power Plant.

"There are three boilers in the Power Plant. During much of the year we can operate with only two of these on the line at one time. However, if something should happen to a second boiler we would be seriously handicapped in trying to operate with only one boiler on the line. Because of the semi-emergency nature of this problem and the time element involved we have proceeded in preparing specifications and calling for bids without prior approval from the Regents. We respectfully request that they be asked to ratify our action. We will, of course, submit the bids received for their consideration at the regular June meeting.

"Thank you for your help.

Respectfully

/s/ R. D. Crews

Raymond D. Crews
Business Administrator of the Medical Center
and Superintendent of University Hospitals"

The following is a copy of the letter from Mr. York referred to in the first paragraph of Mr. Crews' letter:

"30 April 1964

"Dear Mr. Crews:

Ref: Rehabilitation of Boiler #1

"This is to confirm our conversation of the necessary repairs for our #1 boiler. This boiler is a 300 h.p. straight water tube, single cross drum box header type boiler, which was installed in 1948.

"Boiler #1 was taken off the line on March 3, 1964, after being fired for 167 days. After allowing several days for the fire box to cool down on the boiler, it was thoroughly inspected by our chief operating engineer, Mr. E. J. Davis. Inspections made during previous years had shown a slight deterioration of the east interior wall of the boiler, however, this notation was never

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mentioned in a State Department of Labor Boiler Inspection Report. During the inspection conducted by Mr. Davis the week of March 9th, he noted that the east interior wall was sagging more than it had been at the last inspection approximately one year ago. It was also discovered that the rear fire box wall of this boiler was extremely loose. After a thorough inspection of the fire box it was determined that the boiler would be in an unsafe condition for any future firing until necessary repairs were made.

"The fire box walls consists of 9" of super duty fire brick on the inside wall; 9" of standard fire brick, and 4-1/2" of red common brick on the exterior. Apparently the super duty fire brick on the east wall of the boiler has pulled loose from the standard fire brick and the red common brick, allowing it to bow inward. If this wall should collapse while the boiler was being fired it could possibly snuff out the fire and lead to a serious fire box explosion.

"It is possible that this condition came about due to improper original construction, however, I am more inclined to believe that it was caused initially by the fire box explosion of #2 boiler on November 10, 1954. With age, and the constant expansion and contraction that occurs in a high temperature fire box, this wall has worked loose until it has reached the danger point. This boiler has been inspected yearly by the State Department of Labor, Bureau of Boiler Inspection. The last inspection was on April 30, 1963. I am attaching a set of the specifications which we sent to our purchasing office on April 6, 1964, for the rehabilitation of this boiler. I understand that these have been forwarded to Central Purchasing and bids will close sometime during the second week of May. It will be necessary for us to get this work underway as soon as possible so that it may be completed before October 1, of this year. Our winter heating load is such that we must have two boilers on the line at all times, and if this one is not ready for firing by the heating season this will leave us without a standby boiler in case something happens to #2 or #3.

"Our estimate for this repair work totaled approximately \$13,000. We obtained this estimate from Mr. Ralph Cooper, 2310 South Broadway, Oklahoma City, Oklahoma. Mr. Cooper is very well qualified for this type of work and is familiar with our plant. He rebuilt the fire box on the #2 boiler after its explosion, and worked on the installation of #3 boiler when it was installed.

"If you should need any additional information please let us know.

Very truly yours,

/s/ Charles M. York

Charles M. York, P.E.
Assistant Superintendent,
Physical Plant"

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President Cross recommended that, because of the semi-emergency nature of this problem, the action taken at the Medical Center in preparing specifications and calling for bids without the prior approval of the Regents be confirmed.

Approved on motion by Regent Johnson, seconded by Regent Houchin.

President Cross presented the following letter from Mr. Raymond D. Crews, Business Administrator of the Medical Center:

"1 May 1964

"Dear Dr. Cross

"You will recall that at its regular meeting on 8 November 1963, the Regents of the University of Oklahoma considered a list of Modernization and Repair projects which we had hoped to finance from Bond funds made available through the State Regents. One of the items considered but not approved at that meeting was the replacement of the air conditioning equipment in the Out Patient and Psychiatric Addition to the Main Hospital. Questions were raised concerning the short life span of the current equipment and the possibilities that Carrier Corporation who supplied the equipment might have some liability or be willing to assume part of the replacement cost. The Carrier Corporation has shown no willingness to accept responsibility and I know of no basis for suit against them. Attached is some information pertinent to the history of this unit.

"Our engineering department has informed me that we will be fortunate if we get through this summer without major difficulties and that the unit should be replaced before the Summer of 1965. They estimate that bids should be let in September or October of 1964 in order for the equipment to be installed by the Summer of 1965. This does not allow for any delays, labor problems, and so forth.

"In view of the present uncertain status of our Bond funds and the unresolved question of the legality of reassigning these funds, it would seem essential that we plan to include in our already inadequate operating budget, the necessary funds to replace this unit. The current estimate is that this would cost a little over \$50,000.

"We respectfully request favorable consideration of this proposal.

"Thank you for your help in this matter.

Respectfully

/s/ R. D. Crews

Raymond D. Crews
Business Administrator of the Medical Center
and Superintendent of University Hospitals"

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President Cross recommended that approval be given to the request to include the necessary funds which have been estimated to be approximately \$50,000 in the operating budget for the replacement of this air conditioning equipment.

During the discussion the Regents agreed that in the future purchase of air conditioning equipment, bids submitted by the Carrier Corporation should be ignored and purchases made of other manufacturers.

Vice President Brown stated that with the Regents' permission he would like to write to the top management of Carrier Corporation quoting the position of the Regents in regard to future purchases from Carrier Corporation because of their unwillingness to accept responsibility for the apparent faulty equipment at the University Hospital, and that he felt some action on the part of Carrier would result.

The Regents agreed, and action on this matter was deferred until the June meeting.

President Cross reported that Mrs. Ada Lumpkins has executed a Warranty Deed of Lots Twenty-nine (29) and Thirty (30) in Block Six (6) in the Belleview Addition to Oklahoma City to the Board of Regents of the University of Oklahoma in trust for the University Medical Center for use in any way for the leukemia program. Mrs. Lumpkins, who has been a patient several times in the University Hospitals and who is a chronic leukemia patient, has expressly reserved to herself and her assigns the full benefit and use of the described property and all rents, issues, and profits thereof for and during her natural lifetime. Mr. Raymond D. Crews, Business Administrator of the Medical Center, estimates that the approximate value of the property is \$2,500.

President Cross recommended that the Regents accept the property described above with the condition that the donor reserves all rights to the use of the property for her natural lifetime.

Approved on motion by Regent Johnson.

Dean Everett and Mr. Crews retired from the meeting.

A copy of the Educational and General Budget for the Norman Campus for the fiscal year 1964-65 and a copy of the salary budget for the Norman Campus Auxiliary Enterprises for the fiscal year 1964-65 were sent to each Regent with the agenda for this meeting.

President Cross stated that since the budget went to press the following changes in salary have been recommended:

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	<u>Present Salary</u>	<u>Recommended for 1964-65</u>
<u>Administrative Services</u>		
Tannell A. Shadid (promotion in rank)	\$ 8,940	\$ 9,156
Gaylord A. Jentz (promotion in rank)	8,520	8,724
<u>Geography</u>		
Ralph E. Olson (changed from 12 to 9 months)	13,200	11,124*
John W. Morris (changed from 9 to 12 months)	10,860	13,200*
<u>History</u>		
Brison A. Gooch	9,156	12,000
<u>Marketing</u>		
Marion C. Phillips (promotion in rank)	12,000	12,300
<u>Modern Languages</u>		
Leonid Rzhnevsky (Roshewski)	10,092	12,300
<u>Music</u>		
Digby Bell (promotion in rank)	6,840	7,176
<u>Philosophy</u>		
William Horosz (changed from 12 to 9 months)	9,852	8,316*
Kenneth Merrill (changed from 9 to 12 months)	6,840	8,316*
<u>Physics</u>		
Robert A. Howard (changed from 9 to 12 months)	11,700	14,100*
James R. Burwell (changed from 12 to 9 months)	10,092	8,520*

*Effective September 1, 1964

REGENTS' TEACHING AWARDS

	<u>1963-64 Salary</u>	<u>Recom. in Budget</u>	<u>Salary with \$500 Increase</u>
A. J. Kondonassis	\$12,300	\$12,600	\$13,100
Paul R. David	10,092	10,092	10,592
Stephen Sutherland	7,728	7,728	8,228

President Cross recommended approval of the Educational and General Budget and the Auxiliary Enterprises salary budget for the Norman Campus as submitted with the addition of the salary changes enumerated above.

In accordance with the Regents' policy of asking that unusual changes in salary be brought to their attention, the following list was presented. The minutes of the September 12, 1963, meeting of the Regents, when this policy was established, do not define what is meant by unusual. Since a salary increase of as much as \$1,000 is quite unusual in the budget for the fiscal year 1964-65, that figure was used in the preparation of this list.

	<u>1963-64</u> <u>Salary</u>	<u>1964-65</u> <u>Salary</u>
David Burr, Assistant to the President and Director of University Relations	\$12,000	\$13,000
Travis P. Goggans, Assistant Professor of Accounting	7,536	8,724
Raymond D. Daniels, promoted to Professor of Metallurgical Engineering in Chemical Engineering	11,700	13,500
James D. Palmer, Associate Professor of Electrical Engineering	12,000	13,800
C. M. Slipevich, Research Professor of Engineering	15,000	20,000
William E. Hollon, Professor of History	11,124	12,700
Clarence H. Cook, Assistant Professor of Mathematics	8,940	10,092
Donald E. Menzie, promoted to Professor of Petroleum and Geological Engineering	11,400	13,200
James L. Nicholson, Assistant Director, Medical, Student Health Service	13,200	14,400
Brison A. Gooch, Associate Professor of History	9,156	12,000
Leonid Rzhovsky, Professor of Modern Languages	10,092	12,300

After a discussion pertaining to the recommended salary increases, the 1964-65 Norman Campus Educational and General Budget and the 1964-65 Auxiliary Enterprises Budget, including the salary changes shown above, were approved on motion by Regent Rothbaum.

The Department of Geography has requested approval of a special fee of \$10.00 per student for enrollment in Geography 300, Advanced Field Studies, to cover the costs of field trips. Instruction in this course involves several short trips in the Norman area and two or three longer trips to the extremities of the State. In addition, planning trips by members of the faculty are occasionally required.

For the past several years, when enrollment in the course was usually small, the transportation expenses were borne by the budget of the department on a reimbursement for gas and oil basis. Since the enrollment has increased and the costs for transportation have increased, the Department of Geography has requested a special fee to meet the essential expenses of this course.

President Cross recommended that the State Regents for Higher Education be requested to approve a special fee of \$10.00 per student for enrollment in Geography 300, effective September 1, 1964.

On motion by Regent Houchin, seconded by Regent Rothbaum, the recommendation was approved.

In accordance with the changes in the plan for granting scholarships from proceeds of the Logan Apartments approved by the Regents at the March meeting, Housing Department personnel have visited the various units in Logan Apartments, and with Dr. Leonard Logan about the proposed rental rates. In all instances apartments are considered furnished with water, gas, and trash disposal provided, but tenants will pay their own electric bill. The apartments vary in size, thereby necessitating different rental rates.

The proposed rental rates are as follows:

<u>Gratis</u>	<u>\$50 per month</u>	<u>\$55 per month</u>	<u>\$60 per month</u>
Apt. 6 (Manager)	Apt. 1	Apt. 8	Apt. 2
Apt. 26 (Cherokee Scholarship)	5		4
	7		12
	9		14
	11		16
	15		18
	17		22
	19		24
	21		28
	25		
	27		
	29		

President Cross made the following recommendations:

1. That the above rental rates be approved, to be effective at the time the present scholarship tenants move out, with Dr. Leonard Logan determining those to continue on scholarship terms.
2. That the eight garages which are available be rented for \$5.00 per month instead of the current charge of \$3.00, effective September 1, 1964.
3. That only couples without children be assigned to the apartments and that no single students be allowed.
4. That Logan Apartments also be rented to single or married faculty without children.

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On motion by Regent Rothbaum, seconded by Regent Houchin, the recommendation was approved.

At the December 12, 1963, meeting the Board approved submitting an application to the Housing and Home Finance Agency for the construction of 312 new apartments for the University. 156 of the apartments were scheduled to be completed by September 1, 1965, and 156 were scheduled to be completed by September 1, 1966. Since the item was approved, President Cross stated his office has been investigating ways and means of financing the new construction as a part of the Dormitory System Bonds of 1963.

Because of the earnings requirement of 1.35 required by the 1963 System, it appears that the financing for the construction of the apartments will not be feasible under the 1963 System at present rental rates. It appears that two alternatives are possible:

1. The apartments could be constructed with the understanding that rental rates would be increased appreciably to provide for an earnings ratio of 1.35. President Cross did not recommend that this alternative be approved at this time.
2. There is a possibility (1) that the apartments can be redesigned so as to effect a reduction of costs without detracting from the value or desirability of the apartments, and (2) that the Dormitory System Bonds of 1957-59 could be refinanced in advance of the date specified in the Bond Indenture, which is shown as October 1, 1967. It has been estimated that approximately \$500,000 can be saved by redesigning the apartments, and there are reasons to believe that satisfactory arrangements can be made now to refinance in advance the 1957-59 System Bonds and incorporate them into the 1963 System.

Vice President Horace Brown, Mr. Dud Giezentanner, and Mr. Pat Spivey, our bond advisor, have had several conferences on this problem, and as a result the following letter from Mr. Spivey was received:

"MILBURN, COCHRAN & COMPANY, INC.
Oklahoma City 2, Oklahoma
100 First National Building

May 1, 1964

"Dr. Horace B. Brown, Vice President
Business and Finance
University of Oklahoma
Norman, Oklahoma

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"Dear Dr. Brown:

"You have asked us to make a study of the financial feasibility for the proposed new Married Student Housing Project. Our findings are below; we recommend that parity bonds to 1963 Housing System be issued in an amount sufficient to cover the cost of 312 Married Student Units planned for occupancy in September of 1965, and further recommend that the University pursue 'advanced refunding' of the 1957-1959 Dormitory System Bonds into the 1963 Housing System to commingle all housing and dormitory revenues as this may be deliberately accomplished.

- "1. Parity bonds to the Housing System of 1963 in an amount sufficient to finance 312 new Married Student Apartments may be issued during the summer of 1964 with maturities that parallel the now outstanding 1963 bonds for an estimated maximum annual debt service of \$168,185. The present estimated net revenues from new Married Student Apartments should produce about 1.23 times this amount. Therefore, the proposed rental schedule for this new bond issue would have to provide for higher rates than those now being charged. However, if the refunding discussed in paragraph 3 below can be accomplished during the construction period of these new apartments the surplus revenues from the 1957-59 Dormitory System would enable the University to reduce this Married Student Apartment rent to the present level or below. These new bonds if issued would be on equal parity to the now outstanding 1963 housing bonds and would include the same covenants and provisions.
- "2. As an alternative to a bond issue at this time the University could make an interim loan of an amount sufficient to construct the 312 new Married Student Apartments for occupancy in September of 1965. This loan could likely be arranged at a rate of approximately 4% for a period of three years. During or at the end of the three year term this interim loan could be funded into bonds together with the refunding of the 1957-59 Dormitory bonds.
- "3. Advance refunding of the 1957-59 Dormitory bonds - In recent years approximately 5 billion dollars in municipal bonds have been refunded prior to their first refunding date. This has been done in some cases to take advantage of a favorable market in reduced interest rates. In other cases, like your own problem, this refunding has taken place in order to commingle revenues from various projects and release surplus funds that otherwise could be used only in a limited fashion. Specifically, for the University this would involve new bond issues in an amount sufficient to pay the now outstanding 1957-59 bonds plus the approximate \$3,000,000 for the entire new Married Student Apartment project. The first call date for the 1957-59 bonds

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is October 1, 1967, at that time there will be outstanding \$5,598,000.00 of which \$555,000 are held by the HHFA. This amount together with the new Married Student Apartments project would require bond issues of approximately \$8,500,000. We are confident the HHFA would agree to exchange their old bonds for the new ones, which would be at the present interest rate of 2 7/8%. The remaining old bonds could be refunded in the present market at a substantial lower interest rate than is now being paid. This interest rate would offset the call premium of \$22.00 per thousand which would have to be paid on all of the 1957-59 bonds not held by the HHFA. Sufficient proceeds from the new issues to provide payment for the old bonds would be invested in Government bonds maturing prior to the first call date of the old bonds; the bank trustee would be instructed to pay the old bonds on the first call date with the proceeds from these Government bonds held in their trust. The remainder of the proceeds of the new bond issues, of course, would be used to finance the entire 312 new Married Student Apartment units. The end results of this 'advance refunding' would be the consolidation of all of the University's Dormitory and Housing indebtedness into one complete housing system with all revenues, reserve funds and repair and replacement reserve funds commingled. The effective interest rate would be somewhat lower than the present interest rate on all of the bonds, and most important, there would be no surplus funds or revenues restricted to the benefit of any individual project or group of projects.

'We observe these as the general conditions which now effect the University's financing of additional housing projects. We respectfully submit our ideas and recommendations for your consideration and we are ready to proceed with final financing plans for the new Married Student Apartment project when your general plan is resolved.

/s/ J. L. Spivey

James L. Spivey
Vice President"

Since the December meeting, the situation has changed somewhat and it appears that all 312 apartments will be needed as quickly as construction schedules will permit in order to adequately house the students who are expected. This means that it would be highly desirable to have all of the apartments completed by September 1, 1965. In order for this to be accomplished the bonds must be sold on the open market.

The construction of the 104 apartments that were completed in February 1964 required approximately 13 months. If the 312 apartments are to be completed by September 1, 1965, it will be necessary to obtain the Regents'

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approval in principle of the plan for advance refunding of the 1957-59 System Bonds, and to authorize the President's Office to proceed with the investigation and plans to issue an additional \$3,000,000 in bonds for the construction of the new apartments.

President Cross recommended that the Regents approve in principle the advance refunding plan for the 1957-59 Dormitory System Bonds and authorize the President's Office to proceed with a more detailed investigation of both the feasibility and the legality of a final plan.

Regent Rothbaum moved the recommendation be approved. On the vote on the motion, Regents Monroe, Rothbaum, Houchin, Little, and Sparks voted AYE. Regent Davidson voted NO, and Regent Johnson requested that he be shown as abstaining from voting. The motion was declared carried.

As pointed out above, the inability to finance the 312 married student apartments under the 1963 Bond System at present rental rates caused the President's Office to explore every possible way of reducing the construction costs of the new apartments with a minimum, if any, reduction in value or desirability. Several conferences were held with Messrs. Shaw and Shaw, who served as Associate Architects on the last married housing project and who were appointed Project Architects for the new apartments at the February 13, 1964, Regents' meeting at a total fee of \$10,050 plus the supervision fee of 1½% of the general contract.

The Shaw brothers have shown unusual ingenuity and resourcefulness in coming up with ways and means through which the construction costs on the new apartments may be reduced without detracting from their desirability. It is their considered estimate that they can save approximately half a million dollars on the approved project of 312 apartments. In order to do this, however, it will be necessary for the plans and specifications to be completely redone, although there will be a certain amount of repetitive work from the earlier project. A letter to this point, dated May 1, 1964, addressed to Mr. Giezentanner, was presented to the Regents as follows:

"University Architectural Committee
c/o Mr. Dud Giezentanner
Office of the President
University of Oklahoma
Norman, Oklahoma

Re: Proposed 312 Married Student Apartments
University of Oklahoma, Norman

"Dear Mr. Giezentanner:

"In an effort to give both this office and the University a written record of the happenings to date concerning the proposed 312 married student apartments, we are submitting this letter for your consideration.

"Since the meeting with the Architectural Committee, at which time we arrived at the approved negotiated fee, we were instructed to proceed, and then subsequently advised to hold up further work pending a closer look as to financing. We were then asked to give some serious thought to ways in which the construction costs of the project could be reduced without lowering the potential monthly income.

"At a meeting with the Architectural Committee on April 29, we presented the findings of our study, resulting in a savings of one-half million dollars, based on a reduction in overall volume through a change in the structural system, (including a two hour fire rating), materials changes and incorporation of more centralized utility cores. This approach would, however, necessitate extensive architectural, mechanical, electrical, and structural investigation and planning as well as preparation of complete drawings and specifications.

"It was the consensus of the Architectural Committee that in order to meet the schedule of occupancy of one-half of the apartments by September of 1965 it would be necessary for the architect to carry the design and planning far enough, both to allow the Regents to make their choice between the two approaches, (that is 2.5 million dollars or 3.1 million dollars), at their May 14 meeting, and still meet the completion deadline. This we agreed to do subject to approval of a tentative fee arrangement worked out with the Architectural Committee as follows:

"Preliminary Architectural Design, including extensive mechanical and electrical analysis of the centralized utility cores as well as complete site development. 1/2%

"Working Drawings and Specifications, which will under the new plan necessitate complete working drawings and specifications from the standpoint of architectural, mechanical, and electrical and structural 1%

(Of course in order to reflect savings from the centralized utility approach it will be necessary to design and show complete each different arrangement of units served by a utility core--that is 16 units per core, 8 units per core, 20 units per core, etc.)

"Supervision of entire construction project. 1-1/2%

"This total of 3% is a substantial reduction from the University architectural fee since there is still considerable repetition.

"Please advise us if any portion of this letter is not in accord with the thinking of the Architectural Committee.

Sincerely,
SHAW AND SHAW, ARCHITECTS
/s/ William M. Shaw
William M. Shaw"

President Cross recommended that the proposal submitted by Shaw and Shaw for an architectural contract on this project for a total fee of 3% be approved. For an added architectural cost of approximately \$20,000, we expect to be able to save approximately \$500,000.

Vice President Brown gave further explanation for the need for redesigning the plans for the proposed 312 apartments, and, therefore, a revised fee schedule for the architects. He also presented a preliminary drawing of the apartments as prepared by Shaw and Shaw, Architects.

After further discussion, on motion by Mr. Houchin, the Regents voted to approve an architectural contract on this project for a total fee of 3% as recommended above.

President Cross reported that bids on the DeBarr Hall renovation project were received and opened at 2:00 p.m. on Tuesday, April 7, 1964. Bids were received from three companies as follows:

<u>Company</u>	<u>Base Bid</u>
Dowlings Equipment Company 611 West Sheridan Oklahoma City, Oklahoma	\$193,827
Oklahoma Electrical Supply Company 427 N. W. 4th Oklahoma City, Oklahoma	176,663
Thompson Book and Supply Company 101 North College Edmond, Oklahoma	190,796

Total funds presently available for this project amount to \$149,800 which includes a National Science Foundation grant of \$65,900 for construction and fixed equipment. Considering the low base bid of \$176,663 and the funds presently available for this project, additional funds in the amount of \$26,863 are required.

Funds needed to accept the low bid may be provided as follows:

From the unallocated allotment balance, Section 13 and New College Funds, \$23,000, and the balance, \$3,863, from the Minor Alterations and Improvements, thus making up the needed total of \$26,863.

President Cross made the following recommendations:

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1. That the Regents approve the method of financing this project as outlined above, and

2. That the contract award be made to the Oklahoma Electrical Supply Company on their base bid of \$176,663, the lowest bid received.

On motion by Regent Little, seconded by Regent Houchin, the above recommendations were approved.

President Cross presented the final plans and specifications as completed by the University Architectural Committee for the renovation of Whitehand House. He stated the work should be done during the summer of 1964 in order to have the improved facility available for occupancy at the beginning of the 1964-65 academic year.

Because of the number of construction projects now under way, the University's Physical Plant will not be able to undertake the work, and it will be necessary to advertise for bids on the renovation project in order to be assured that the job will be completed this summer.

President Cross presented a memorandum from Mr. John H. Kuhlman, Director of the Physical Plant, to Vice President Lloyd E. Swearingen, dated May 13, 1964, in which he made recommendations for changes in the specifications as follows:

1. If the utilities for the project during construction are to be furnished by the University, this should be pointed out in the specifications.

2. Page 4, subcontractor paragraph is duplicated on page 5.

3. The pointing subcontractor should be added to the list of subcontractors on page 5.

4. Repointing of brick and stone specification on page 27 is inadequate.

5. Roofing repair specification on page 27 is inadequate.

6. Sheet metal specification on page 27 is inadequate.

7. Window screens specification on page 28 is inadequate and incomplete.

8. Stair rail specification on page 29 is inadequate.

9. Metal frames--Interior Doors--specification on page 30 should include additional details on the method of anchoring the frames.

10. The plate glass mirror size on page 32 must be corrected. The specification is inadequate.

11. If the building hardware is to be furnished under an allowance, it will be most important that the architect have the hardware schedule and all information concerning the hardware available immediately after the contract is signed. If this is not done, the contractor could well use the lack of information as an excuse for not being able to complete the project on schedule.

12. I am wondering what the result will be if the contractor fails to complete the project in the time allotted. There is no penalty clause for failure to complete the project.

President Cross recommended that the Regents accept the plans and specifications, subject to the changes suggested by the Director of Physical Plant, and authorize advertising for bids on the renovation of Whitehand Hall.

On motion by Regent Houchin, it was voted to accept the plans and specifications for the remodeling of Whitehand House, subject to complete agreement by the Director of Physical Plant and the Architectural Committee on the above recommendations made by Mr. Kuhlman, and authorized advertising for bids. The specifications thus revised will be subject to other minor changes that may become desirable. The Regents also requested that a penalty clause for failure to complete the project on schedule be included in the contract documents.

President Cross presented the plans and specifications for the expanded runway and taxiway project at Max Westheimer Field as completed by Don G. Clark & Associates. He stated the plans have been approved by the Federal Aviation Agency as required in the application for the grant from FAA.

President Cross recommended that the Regents accept the final plans and specifications for the project and that authorization be granted to advertise for bids for the construction of the project. Approved on motion by Regent Little.

President Cross reported the United States Government has requested a right-of-entry permit to enter upon Max Westheimer Field and to test certain equipment. The Government has been conducting these tests in the past under an oral agreement, but due to recent requirements by the Department of Defense and the Department of Army, they now must have written approval when using any land other than Federal property.

The Right-of-Entry Permit prepared by Mr. David Swank and approved by Mr. Joe Coulter, the Airport Manager, provides for the United States Government to use portions of Max Westheimer Field for a period not to exceed six months. The rights granted are revocable and the equipment sites are not to exceed one acre. It has also been agreed by the United States Government that they shall be responsible for all damages occurring as a result of their operations.

RIGHT-OF-ENTRY PERMIT

The Regents of the University of Oklahoma, hereinafter called "Owner", hereby grants to the United States of America, hereinafter called the "Government", a right-of-entry permit upon the following terms and conditions:

1. The Owner hereby grants to the Government a revocable right to periodically enter upon the following described lands to wit: Parts of Section 19, Township 9 North, Range 2 West and parts of Sections 13, 14, 23, and 24 Township 9 North, Range 3 West of the Indian Meridian, Cleveland County, Oklahoma known as Max Westheimer Field and being the property of the Owner at any time within a period of 6 months from the date of this instrument in order to test and check mobile navigation aid and communication facilities, and to carry out such other work as may be necessary to complete the investigation now being made by the Government.
2. This permit shall be limited to the right-of-entry and the rights of ingress and egress to the Owners property hereinabove described only to those specific areas and routes thereto as approved by the Owner, through the Manager of Max Westheimer Field. The land areas used for equipment sites shall not exceed one acre and will be at locations which have been determined by the Owner as not likely to interfere with airport operations.
3. All tools, equipment and other property taken upon or placed upon the land by the Government shall remain the property of the Government and may be removed by the Government at any time within a reasonable period after the expiration of this right-of-entry permit.
4. As a condition to granting this right-of-entry permit the Government covenants and agrees that it shall cease operation of any and all mobile electronic equipment which interferes with the operation of the other electronic equipment located at or upon the airport or the University of Oklahoma Research Park at the request of the University of Oklahoma.
5. The Government agrees to be responsible for any and all damages arising from the activity of the Government, its officers, agents, employees, or representatives on said land, in the exercise of rights granted under this right-of-entry permit, either by repairing such damage or by making a cash settlement with the Owner.

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President Cross recommended approval of the Right-of-Entry Permit as shown above and that the President of the Board be authorized to execute the Permit on behalf of the Regents.

On motion by Regent Houchin, seconded by Regent Rothbaum, the recommendation was approved.

President Cross reported that on October 1, 1963, the Oklahoma Coca Cola Bottling Company contacted the University regarding an increase in price for the bottle drinks furnished by the Oklahoma Coca Cola Bottling Company under the existing concessions agreement. Since the Oklahoma Coca Cola Bottling Company is the only company that can furnish Coca Cola, Sprite, and Tab, the company was given exclusive rights to furnish these bottle drinks through the vending machines on the campus of the University. The present concessions agreement provides that a 7 ounce bottle will be provided for 5 cents.

On April 8, 1963, the vending machine company raised the price on all bottle drinks from vending machines in the Oklahoma City area. The increase in price was made necessary because of the increase in sugar and other prices and costs to the bottling company. The company has stated that it now costs 5 cents per serving for the 7 ounce bottle or cup of Coca Cola.

If the 5 cent drink is to continue from vending machines on the University campus, the University must pay for all bottle losses plus furnish the utilities for the operation of the machines. The University would receive no commission for the drinks which are sold through the machines. This would result in an added expense which should not be borne by the University.

The Oklahoma Coca Cola Bottling Company has proposed to increase the price from 5 cents to 10 cents per bottle or cup for the Coca Cola, Sprite, Tab, and any other flavors sold by the Coca Cola Bottling Company. The company would pay the University a commission of 75 cents per case of 24 bottles for all drinks sold through the machines. For cup machines, the company would pay 30% of the gross sales and would vend a 9 ounce cup machine for the 10 cent price.

President Cross recommended that the Regents approve a new concessions agreement with the Oklahoma Coca Cola Bottling Company to provide for increasing the price from 5 cents to 10 cents for the 7 ounce bottle drink and increasing the price from 5 cents for a 7 ounce cup to 10 cents for a 9 ounce cup of the drink.

The recommendation was approved on motion by Regent Little, seconded by Regent Rothbaum.

President Cross reported that bids have been received on certain items of furniture for the new 1,000 student dormitory, as well as some items of furniture to be placed in other dormitories. This bid covers dining tables, dining chairs, desk chairs and two different sizes of plastic mattresses. A complete tabulation of bids received was included in the agenda for this meeting. Bids were sent to 40 potential bidders.

President Cross recommended that the awards be made as follows:

<u>Item</u>	<u>Company</u>	<u>Amount</u>
#1 - 44 dining tables-6 feet	American White Goods Co. Kansas City (as specified)	\$1,732.28
#2 - 32 dining tables-8 feet	American White Goods Co. Kansas City (as specified)	1,538.88
#3 - 520 stacking chairs	L. B. Herbst Corporation Chicago (as specified)	5,870.80
#4 - 2,016 desk chairs	A. F. Williams Company Oklahoma City (as specified)	30,562.56
	Less 2%	611.25
		<u>29,951.31</u>
#5 - 1,000 mattresses-81 inches long	Jack Hodge Home Furnishings Oklahoma City (as specified)	17,720.00
	Less 1%	177.20
		<u>17,542.80</u>
#6 - 410 mattresses - 73 inches long	Jack Hodge Home Furnishings Oklahoma City (as specified)	6,621.50
	Less 1%	66.21
		<u>6,555.29</u>

The committee for the selection of this furniture was composed of Dr. Jodie Smith, Director of Housing; Professor John York, Director of the School of Architecture; and Mr. D. R. Kimrey, Director of Purchasing. The committee was in agreement on the recommended awards.

Samples of the tables bid in lower than the recommended award have been inspected by the committee and were, in the opinion of the committee, of inferior construction to the tables specified. In each instance the top cross bar of the legs was attached to the table top by means of either three or four pieces of strap metal which fit around the top bar of the leg. These metal straps were screwed directly into the top of the table which is plywood. The tables bid by both Triangle Blue Print Company and Dowlings depended entirely on friction to hold the legs in a folded position. After a little wear this friction would no longer be effective. The table bid by Gilbert Force Company does have a catch for holding the folded legs closed but the rivets holding the braces are light weight.

The table specified has the top rod of the legs set into steel channels at the side of the table. The ends fit into the bracing which slides back and forth as the legs are opened and closed. In addition, the locking mechanism is much firmer and can be released by just reaching under the end of the table instead of having to get under the table. We have used tables of this type for over three years with no maintenance or handling problems.

The alternate offered for item No. 3, the dining chair, is smaller than the chair specified and does not have the sitting comfort. This chair will not stack so well as the chair specified and has a zinc laquer finish instead of a satin chrome finish on the metal. The satin chrome finish was specified to eliminate the need for future refinishing.

None of the chairs bid as alternates to item No. 4 were judged to be the equal of the chair specified. The chairs bid by Triangle Blue Print Company and American Seating Company are stacking chairs of the type used in a dining room. The chair specified on the bid was not a stacking chair and is of different design. The alternate bid by Dowlings is of the same type design but, because of the way it is molded, was not judged by either the committee or some counselors called in to assist to be as comfortable as the chair specified. The main difference is the way the back is molded. The back of the chair specified fits the back of the occupant better when seated at a desk.

The low bids on items No. 5 and No. 6 were as specified.

President Cross recommended that the awards be made as recommended above.

Approved on motion by Regent Houchin, seconded by Regent Little.

President Cross reported that bids have been received for the engraving on the 1965, 1966, and 1967 Sooner Yearbook and Sooner Medic. The percentages shown in the bids are discounts from the Standard Scale published for the industry. The discounts are allowed for all copy plates received by the company on or before the dates shown. The bids received are as follows:

	<u>Southwestern Engraving Co., Tulsa</u>	<u>Ropkey Engraving Co., Indianapolis</u>	<u>Wilson Engraving Co., Dallas, Tex.</u>
Unit Price	.055		.06
Nov. 15	40%		35%
	.033	.045	.039
Dec. 15	30%		30%
	.0385	.049	.042
Jan. 15	25%		25%
	.04125	.052	.045

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	<u>Southwestern Engraving Co., Tulsa</u>	<u>Ropkey Engraving Co., Indianapolis</u>	<u>Wilson Engraving Co., Dallas, Tex.</u>
Feb. 1	20% .044	.052	20% .048
Feb. 15	15% .04675	.052	15% .051
March 15	15% .04675	.06	15% .051
Final	15% .04675	.07	15% .051
Cash Discount	5%	NONE	NONE
3-Year Contract	5%	NONE	NONE
Panel Charges per Picture	10¢ - 05¢	15¢	10¢
Art Work	\$3.50/hr.	\$7.50/hr.	\$7.00/hr.
Layouts & Paste Ups	\$2.00/hr.	\$7.50/hr.	\$7.00/hr.

The Publication Board and other University officials have recommended that the bid from the low bidder, Southwestern Engraving Co., Tulsa, Oklahoma, be accepted.

President Cross recommended that the Southwestern Engraving Co. of Tulsa, Oklahoma, be awarded the bid for the engraving of the Sooner Yearbook and Sooner Medic for the years 1965, 1966, and 1967.

Approved on motion by Regent Davidson, seconded by Regent Houchin.

Regent Monroe requested that in the future no petitions be presented to the Board unless each Regent has had time to study the petition before the matter is considered at a meeting.

President Cross recommended that the \$15.00 per credit hour fee for the College of Law approved by the Regents at the April meeting (p. 7730) be reduced to \$10.00 per credit hour.

He stated this recommendation is a reaffirmation of his recommendation on this subject in April. The reasons for the recommendation were stated at that time.

President Cross suggested that, if the recommendation is approved, it be with the understanding that there will not be a total allocation, dollar for dollar, of the estimated increased income to the budget of the College of Law, but that the standard policy of avoiding the earmarking of income for individual budgets be followed. A substantial portion of the increase, allowing for administrative costs and the like, will, of course, find its way into the Law budget.

Regent Houchin asked if this was also the recommendation of the Dean of the College of Law. Dean Sneed replied that it was. Regent Davidson asked if the proposed \$3.00 increase in the Law fee would allow any new faculty positions in the budget. Dean Sneed stated that one new position had already been approved for the College of Law beginning with the 1964-65 academic year.

Regent Houchin moved that President Cross's recommendations on the College of Law fee be approved as shown above. The motion was seconded by Regent Little. On the vote on the motion, Regents Rothbaum, Johnson, Sparks, Little, and Houchin voted AYE. Regents Monroe and Davidson voted NO.

Regent Monroe stated he was opposed to the motion because he felt if there is to be an increase in fees that it should be an overall increase of 50¢ or \$1.00 per credit hour; also, he agrees with the statement of the University Senate that we might be setting a precedent not in the best interests of the University.

Regent Davidson stated he voted NO because he approves the \$15.00 fee originally recommended by the President and Dean.

President Cross presented the final plans and specifications for the Golf Clubhouse as prepared by the University Architectural Committee along with a memorandum from Mr. John H. Kuhlman, Director of the Physical Plant, to Vice President Swearingen, dated May 13, 1964, in which he made recommendations for changes in the specifications as follows:

1. Electrical Specifications 3-5, page E-5. This contract should include the furnishing and installing of the electrical service from Constitution Avenue to the Clubhouse. The service line from Constitution to the Clubhouse is not designed properly and must be completely redesigned and respecified.

2. No electrical power is shown to Cart Storage Buildings.

3. All electrical conduit should be in the floor slab or above the slab. No electrical conduit should be below slab.

4. The 2-1/2" water line should be changed to a 6" line. Relocate the line and add fire plug and valves as indicated in yellow on previous plan submitted. Specifications must be added on the "Tyton" joint water pipe.

5. Specification must be added for the coating and wrapping of the new gas line piping.

6. All utilities--gas, water, electricity--must be metered to this building. This contract should include the furnishing and installing of the required meters.

7. Specification must be added on the type of joint desired on the sanitary line. We desire the "Dickie" joint.

8. Paragraph 17, page 14, Utilities: The following should be added. Natural gas will be supplied to the contractor from a metered supply designated by the Physical Plant Department at 30¢/1,000 cu. ft. The contractor shall lay his own line from the meter to the job site.

9. Alternate #8 should be added to change the asphalt parking lot to concrete. Additional specifications must be added for the alternate.

10. We do not recommend the installing of duct work in the ground under slabs. We feel that this phase of the duct work should be redesigned so that it is installed above the floor.

11. No balancing dampers indicated in the duct work.

12. No detail on drains for evaporator coil for apartment air conditioning unit.

13. We are unable to find that the plans make provision for the excess air to leave the building when the system goes to 100% outside air.

14. All flush valves must be "Sloan Naval." (No Substitute).

President Cross recommended that the Regents accept the plans and specifications as complete, subject to the changes suggested by the Director of the Physical Plant, and authorize advertising for bids on the Golf Clubhouse.

On motion by Regent Houchin, seconded by Regent Little, it was voted to accept the final plans and specifications for the Golf Clubhouse, subject to complete agreement by the Director of Physical Plant and the Architectural Committee on the above recommendations made by Mr. Kuhlman, and authorized advertising for bids. The specifications thus revised will be subject to other minor changes that may become desirable.

On the vote on the motion Regents Houchin, Little, ~~Monroe~~, Rothbaum, and Sparks voted AYE. Regents Johnson/and Davidson voted NO. (Corrected 6-11-64) and Monroe

President Cross presented in detail the estimated income and proposed expenditures for the Athletic Department for 1963-64 and for 1964-65. The budget requested for next year had been approved by the Athletic Council.

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The following are summaries of the estimated income and proposed expenditures for 1964-65:

<u>Estimated Income</u>	<u>1963-64</u>	<u>1964-65</u>
Football	\$1,136,784.67	\$1,170,000.00
Basketball	38,000.00	45,000.00
Season Other Sports	12,541.28	12,300.00
Other Sports	9,000.00	10,000.00
Program Sales	2,969.12	11,000.00
Program Advertising	11,998.54	12,000.00
Interest	11,000.00	10,000.00
Radio & Television	88,972.63	105,000.00
Concessions	25,000.00	25,000.00
Golf Course	32,000.00	32,000.00
Swimming Pool	10,000.00	12,000.00
Miscellaneous	<u>30,000.00</u>	<u>25,000.00</u>
Total Income	\$1,408,266.24	\$1,469,300.00
Less Payment Visiting Schools	<u>386,830.02</u>	<u>387,300.00</u>
Total Net Income	\$1,021,436.22	\$1,082,000.00
Prior Year June 30 Surplus	<u>311,696.85</u>	<u>351,602.36</u>
Total Available Funds	\$1,333,133.07	\$1,433,602.36
<u>Proposed Expenditures</u>		
Football	\$ 546,383.38	\$ 551,668.00
Basketball	71,435.64	72,020.00
Other Sports	96,381.00	99,180.00
Pooled Sports Expense	46,100.00	44,432.00
Scholarships	256,935.00	261,095.00
Administrative & Office Expense	76,618.00	83,211.00
Ticket & Ticket Sales Expense	50,590.00	59,280.00
Public Information	19,200.00	19,500.00
Golf Course	43,350.00	45,000.00
Swimming Pool	10,700.00	11,200.00
Intramurals	29,725.00	30,375.00
Operation & Maintenance of Plant	31,875.00	32,800.00
Utility Services	8,000.00	8,000.00
Complimentary Tickets	10,000.00	14,000.00
Band, Yearbook	15,000.00	23,300.00
Employee Benefits	14,000.00	15,000.00
Miscellaneous	<u>4,000.00</u>	<u>7,000.00</u>
Total Operating Expense	\$1,330,293.02	\$1,377,061.00

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<u>Proposed Expenditures</u> (continued)	<u>1963-64</u>	<u>1964-65</u>
Total Operating Expense	\$1,330,293.02	\$1,377,061.00
Capital Additions & Improvements	25,875.00	23,000.00
Stadium Debt Service	<u>94,000.00</u>	<u>96,500.00</u>
Total Gross Expense	\$1,450,168.02	\$1,496,561.00
Less Payment Visiting Schools	<u>386,830.02</u>	<u>387,300.00</u>
Total Net Expense	\$1,063,338.00	\$1,109,261.00
ESTIMATED SURPLUS LOSS 1963-64	\$ 41,901.78	
AMOUNT OF SURPLUS TO COVER BUDGET 1964-65		\$ 27,261.00

President Cross recommended the detailed budget for the Athletic Department for 1964-65 be approved as presented. On motion by Regent Little, seconded by Regent Houchin, the recommendation was approved.

At the September 12, 1963, meeting the Regents approved in principle the plan to expand the Oklahoma Memorial Union Building. The Union Board of Trustees now plans to implement and authorize this expansion and prepare a plan for financing the project at their June meeting. The following is in general the plan which the Board of Trustees has indicated they wish to follow:

On November 1, 1964, there will be outstanding \$1,401,000 of Union Bonds all bearing a rate of 2.80%, which are callable upon 30 days notice on any interest date at par plus a premium of \$20.00 per bond. There is on hand a reserve fund in the form of short-term government securities amounting to \$175,000 which may be utilized if the bonds are refunded. The bond indenture covering these outstanding Union Bonds contains no provision for additional parity bonds, nor does it allow for the diversion of any of the existing pledged student fees which would permit the issue of junior lien or subordinate financing. Therefore, it would be more practical and economical to combine any new financing for extensions with a refunding of the now outstanding bonds. The estimated cost of the expansion project is \$1,650,000. These additional funds could be provided by a new bond issue in the amount of \$2,900,000 which would provide the required funds as follows:

- (a) \$1,226,000 to refinance an equal amount of outstanding Student Union Bonds after the reserve fund has been used to retire bonds outstanding.
- (b) \$1,645,980 for the expansion and modernization of the existing Student Union Building.

- (c) \$28,020 to pay the premium for the prior redemption on the now outstanding bonds.

We are advised by the University's legal and financial advisers that this plan is feasible and, if executed, the new bonds would mature over a period of approximately 32 years and could be sold at an estimated effective rate of approximately 3.75%.

We would plan that the bond indenture covering the new bond issue would be more flexible, providing for additional parity bonds and containing a less rigid provision for the application of surplus funds.

The new proposed \$2,900,000 bond issue would be payable from:

- (1) Net revenue of the Student Union after all operating and maintenance expenses;
- (2) Student fee transfers in the amount of \$152,555 per year (this is the amount of the current transfers); and
- (3) Additional student fees in any amount necessary to provide principal and interest on the bonds if for any reason items 1 and 2 were insufficient.

If the Union Improvement Program is to be executed this year, based on a new bond issue, it would be necessary to officially publish a notice of prior redemption for the now outstanding bonds, on or before October 1, 1964. To meet this time requirement, the Board of Regents may authorize the Board of Trustees to proceed with the new financing so long as any plan that is made does not require additional student fee transfers. The Union Board then could arrange for the sale of the new bonds during September, and publish their call notice on October 1.

The Union plans include a parking facility and will require the Regents to lease to them the additional land north of the present Union Building, now used as a parking lot.

President Cross made the following recommendations:

- 1. The Board of Regents agrees with the Union Board of Trustees that extensions and improvements to the Student Union are now urgently needed.
- 2. The Board of Regents agrees to continue the present transfer of student fees to the Student Union for interest and principal as long as is necessary to retire outstanding bonds, understanding that the Board of Trustees of the Union will pledge these fees to secure additional financing for their extensions and improvements as they are needed and can be accomplished.

3. The Board of Regents agrees to cooperate fully with the Board of Trustees of the Union in this extension and improvement program and the financing connected therewith.
4. The Board of Regents agrees to re-negotiate the existing lease to provide the additional land required for a parking facility.

The recommendations were approved on motion by Regent Houchin, seconded by Regent Little.

Regent Davidson asked about the possibility of the contract on revenue bonds requiring that the purchaser of the bonds provide the bond-approving opinion and the cost of a bond attorney would thereby be borne by the purchaser instead of the University. After a discussion, the Regents requested Vice President Brown to explore with the Attorney General the matter of the University paying a bond attorney for a market opinion.

Dean Earl Sneed reported that the Administrative Procedures Act adopted by the 1963 Legislature excludes institutions of higher education except for the matter of the expulsion of students for disciplinary reasons. There is a serious question of the constitutionality of the Administrative Procedures Act pertaining to the Regents of the University of Oklahoma because this body was established by the Constitution, Article 13, Section 8, which vests the government of the University in the Regents of the University.

Dean Sneed recommended that the rules for the expulsion of students be prepared and approved by the Regents, but that they not be filed. Dean Sneed further recommended that, if a request is received for the rules, they be filed for information only. The Regents agreed on this procedure, and Dean Sneed stated the rules for expulsion will be presented at the next meeting.

Regent Johnson requested that the 90-day approval of the By-Laws and Rules and Regulations of the University Infirmary be extended until the September Regents' meeting. Approved.

President Cross reported that after further exploration of the problem of the inclusion of physical education grades in the grade point average, the University Senate has discovered that if physical education grades are not included in figuring the grade point average that more students would be affected adversely than would be helped. President Cross suggested that a possible solution would be to make the inclusion of the physical education grade in the grade point average optional with the student; to include it unless asked not to by the student.

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It was agreed by the Regents that President Cross make this suggestion to the faculty.

President Cross reported that it now will be impossible to select a new Dean for the Medical School by July 1, the date when Dean Everett has asked to retire, and that it will be necessary to appoint an interim dean who will serve until the new dean is finally selected--for an indefinite time. Since it is desirable that the interim dean be announced at the June meeting of the Medical School Faculty, which will be held before the next meeting of the Regents', President Cross stated it would be helpful if the President of the University could be authorized to work with the Chairman of the Regents' Medical School Committee in arriving at a choice of an interim dean and then secure approval from the other members of the Board by telephone or mail.

Regent Davidson moved that the Regents delegate authority to appoint an interim dean at the School of Medicine to the President of the University with the unanimous approval of the Regents' Medical School Committee (Regent Johnson, Chairman, and Regents Houchin and Little). Approved.

There being no further business the meeting was adjourned at 5:00 p.m.



Emil R. Kraettli, Secretary