

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A special meeting of the Board of Regents of the University of Oklahoma was held on Friday, March 27, 1942, in the Office of the President of the University at 10:00 a.m. The meeting was called:

1. To complete action on items before the Board on Thursday, March 12.
2. To attend the first annual meeting of the University of Oklahoma Research Institute scheduled for 2:30 p.m. in Room 120, Union Building.

The following members were present: Harrington Wimberly, President of the Board, presiding; Regents McBride, Looney, Chambers, Craig, Hopper, and Noble.

The minutes of the meeting held on Thursday, March 12, 1942, were approved, each member having been sent a copy previously.

President Brandt reported on his trip to Washington from which he returned this morning, giving a resume of his conferences with Navy officials on the establishment of the air base at Norman. He stated Navy officials considered Norman one of the best locations in the country for the training program. He reported, also, on his conference with Captain Radford (Navy) concerning the establishment of a school for the training of mechanics. The details had been sent to Captain Radford by Mr. Lottinville following a conference with Captain R. M. McQuiston, Lieutenant Commander S. E. Weld, Lieutenant Commander Wheelock, and Lieutenant K. P. Coykendall. Mr. Lottinville and Mr. Kraft were called before the Board for further statements on the developments of the mechanics school.

Mr. Lottinville began his remarks by stating that the development of the flying field would anticipate the acquiring of land, in addition to the 270 acre Max Westheimer Flying Field, to make a total of approximately 1,500 acres; that a staff in Washington was working on plans and that these plans would soon be ready to submit to contractors. The land is to be acquired first, about April 1. Navy officials hope to have the field in operation by July 1. The number of cadets proposed is from 800 to 1,200, and the whole program should be in operation by September 1.

On the mechanics school Mr. Lottinville stated this would require the use of classrooms and other facilities on the campus and that the housing of men would be in an area from Jenkins Street on the east to Elm Street on the West, and from Boyd Street facing the campus on the North to Symmes Street, from which undergraduates would be moved to other houses in the University area. He stated that in cooperation with the Norman Chamber of Commerce and a committee from the University, tentative plans had been worked out. The number of men included in this program would begin with approximately 500 and might ultimately reach 2,000.

The Government will pay for instruction, use of facilities, utilities, depreciation, housing and mess, and that in the proposal submitted there was an item for "administration".

Mr. Kraft reported on the development of the Max Westheimer Flying Field, stating that all grading and drainage, runways, planting of bermuda, etc., would be completed within about a week. On the gas line of the Oklahoma Natural Gas Company, he reported that the moving of the line would be done by the Navy since it involves an entirely different problem now that the Navy is taking it over in its enlarged program.

There was a discussion of the whole defense program as it will affect the academic work of the University. It was the sense of the Board that the University cooperate in every way possible in the defense program. Regent Looney offered the following motion, which was unanimously adopted:

"That we endorse what has been done in connection with the flying field and the mechanics school, and authorize the President of the Board of Regents and the President of the University to work out plans in full cooperation with the Government in both projects."

Mr. Kraft and Mr. Lottinville retired from the meeting.

President Brandt submitted the faculty appointments in the 1942 summer school and explained in detail the work of the special summer school committee in arriving at the number of teachers required, the selection of courses to be offered, and recommended adoption of the committee's recommendation which included the fixing of a salary scale which provides for the payment of a maximum of ninety percent of the regular monthly salary, with certain modifications as specified in the committee recommendations.

Following a discussion of the matter Regent Looney made the following motion:

"That the summer school budget as submitted by the President and recommended by him for adoption which sets out the names of the summer school faculty and the salary schedule based on ninety percent of the regular salary be approved, subject to these two provisions:

"First, that the salary of each individual faculty member be fixed in accordance with the regulation of the summer school committee under Section 3, Page 2--THE SALARY SCALE AND BUDGET.

"Second, that in no event shall the amount of money expended in the summer school for salaries exceed the available State appropriation of \$37,000 plus the amount of fees collected for summer school instruction, it being understood that no

teacher shall be paid in excess of ninety percent of his regular salary; provided further that, if any policy is adopted by the Board of Regents relative to placing deans who are teaching in the summer school on a twelve months' basis, a proportionate adjustment will be made in the summer school budget."

The motion was unanimously adopted.

President Brandt called attention to the "Statement of Estimated Income and Expense of the University Infirmary" showing that there would be an estimated deficit for the year in the amount of \$6,064.29, due to a decrease in enrolment and a corresponding decrease in receipts from fees.

He presented, also, the "Statement of Estimated Income and Expense of the Girls' Residence Halls". This statement shows an estimated reserve for the current fiscal year of \$3,422.67.

President Brandt stated: "I want to present this matter to you at this time for your information."

No action was taken by the Board of Regents.

President Brandt presented the following items, and the action in each case was as indicated:

Recommended that Bill Gulick be approved for a scholarship in English 167 (Writers' Course). This scholarship was authorized by the Board in 1941 and provides for the waiving of the \$25.00 fee.

Approved.

Royden J. Dangerfield, Professor of Government and Assistant Dean of the Graduate School, has requested that he be relieved from his duty as Assistant Dean of the Graduate School, effective September 1, 1942. President Brandt recommended that his resignation be accepted.

Resignation accepted.

Jennie Kay Mitchell, appointed as Secretary in the Graduate Placement Bureau, effective March 9, submitted her resignation March 21 on account of the illness of her husband who has been a student in the University.

Resignation accepted.

President Brandt reported that Jesse H. Glass, Secretary of the Naval R.O.T.C., has been placed on the active list in the Navy, effective March 22, 1942. He recommended that he be granted a leave of absence with the understanding that the University is not obligated to hold the position open if it becomes necessary to fill the position permanently.

Leave of absence approved.

President Brandt reported that the Peppers Gasoline Company of Oklahoma City has made the annual payment for its right-of-way easement over the Medical School grounds for the years covering the period from December 7, 1939, 1940, and 1941, at the rate of \$67.70 per year. This pays the lease to December 7, 1942. The check in the amount of \$203.10 has been placed in the Medical School revolving fund.

President Brandt requested confirmation of a loan in the amount of \$150.00 to Earl Edwin McReynolds from the J. Roy Williams fund, Los Angeles, California.

It was voted to approve the loan for Earl Edwin McReynolds.

President Brandt submitted the following changes in personnel at the University Hospital in Oklahoma City as recommended by Dean Patterson:

Resignations

James Moore, Engineer, February 7, 1942.

William Johnston, Mechanic, February 18, 1942.

J. C. Bernier, Admitting Clerk, February 21, 1942.

M'Elaine B. Waters, Stenographer in the Nursing Department,
January 25, 1942.

Appointments

Delmont Shannon, Engineer, salary at the rate of \$114.00 a month,
effective February 13, 1942.

John E. Wilkowski, Janitor and Wall Washer, salary at the rate
of \$80.00 a month, effective February 18, 1942.

Marguerite H. Rone, Stenographer in the Nursing Department, salary
at the rate of \$90.00 a month, effective February 12, 1942.

Lester McLaughlin, Messenger, salary at the rate of \$60.00 a month,
effective February 25, 1942.

Transfers

John Flynn, from Janitor to Painter, salary increased from \$70.00
to \$75.00 a month, effective March 1, 1942.

Promotions

Frank Morrison, from Ambulance Driver to Admitting Clerk, salary
increased from \$75.00 to \$85.00 a month, effective March 1, 1942.

Joe Matlock, from Messenger to Ambulance Driver, salary increased
from \$60.00 to \$75.00 a month, effective March 1, 1942.

Salary Increase

J. C. Frazier, Mechanic, salary increased from \$100.00 to \$114.00 a month, effective March 1, 1942.

The changes were approved.

Dean Patterson recommended that the following appointments in the School of Medicine be approved:

Paul Winston Smith, Assistant Professor of Pharmacology, at an annual salary of \$2,400.00, effective September 1, 1941. This appointment is in place of Dr. Benedict E. Abreu who resigned effective September 1, 1941.

Charles M. O'Leary, Instructor in Surgery on the Clinical Staff, effective September 1, 1941.

The appointments were approved.

Dean Patterson submitted the proposal that seventy-five students be accepted in the freshman class of the School of Medicine for the school year of 1942-43. The reasons for this increase are set forth in Dean Patterson's letter under date of February 24.

The proposal was approved.

Jap Haskell was called before the Board for a discussion on the athletic budget for next year and the general financial condition of his department, the discussion including the request of the Stadium - Union Memorial Fund Corporation that the Athletic Council pay \$14,464.48 on the bond and interest payment due April 1. Mr. Haskell retired from the meeting.

No action was taken on the athletic budget, nor on the appointment of football coaches, it being the sense of the Board that this matter lie over until the next meeting of the Board.

Neil Johnson, President of the Stadium-Union Memorial Corporation, appeared before the Board and presented the resolution adopted by the above corporation at its meeting on the twenty-second day of March, 1942, the resolution reading as follows:

RESOLUTION

Whereas: The Stadium Union Memorial Corporation needs \$14,464.48 to meet the 1942 bond and interest payment outstanding, building notes and other expenses; and whereas; the Athletic Association has agreed to advance \$14,464.48 provided it was approved by the Board of Regents of the University of Oklahoma, and further, provided that it be paid back to the Athletic Association at such times when funds are available

from student fee income (student fee assessments to remain same as of present date, namely, \$4.00 per student per semester and \$1.00 per student from summer school.) and whereas; the Board of Regents has agreed to instruct the President of the University of Oklahoma to instruct the Athletic Council to pay to the Trustees of the Stadium Union Memorial Fund Incorporated, the sum of \$14,464.48 provided that the Trustees of the Stadium Union Memorial Corporation vote in the affirmative on the following provisions in this joint agreement:

(1) It is agreed that it is the consensus of opinion of the present Board of Regents that the student fee for the amounts as set out above shall continue in force and the revenue therefrom be applied to the present outstanding indebtedness of the corporation and

(2) Shall continue in force after the retirement of the outstanding bonds and construction notes and then be applied back to the grant on the part of the Athletic Council for the amount of \$14,464.48, EXCEPT that the Union shall have from the fee income, yearly operating expenses required by the Board of Governors of the Oklahoma Memorial Union above its net income from profit producing facilities and

(3) That emergency replacement of equipment for the Oklahoma Memorial Union plant shall be purchasing from said fee income account as emergency operations may require.

Submitted to the Trustees of the Stadium Union Memorial Fund Incorporated on this, the 22nd day of March, 1942, with the understanding that when a majority of the trustees pass in the affirmative on this resolution, it becomes binding by the Stadium Union Board and the Board of Regents as outlined in the joint agreements reached in the Regents' regular meeting on Thursday, March 12, 1942, in conference with the President, Neil R. Johnson of the Board of Trustees of the Stadium Union Memorial Fund Incorporated.

Mr. Johnson stated he understood this resolution complied with the action of the Board at its meeting on March 12, and that he himself had written the resolution immediately following his conference with the Board on that date.

Mr. Johnson retired from the meeting, and following a discussion Regent Looney proposed the following resolution, it was seconded by Regent Noble, and unanimously adopted:

RESOLUTION

"WHEREAS, the Stadium-Union Memorial Corporation needs \$14,464.48 and has passed a resolution pertaining thereto, to meet its annual payment on interest, and payment on outstanding indebtedness and construction notes for this fiscal year;

"NOW THEREFORE BE IT RESOLVED that the Board of Regents of the University hereby requests the Athletic Association to pay over to the Stadium-Union Memorial Corporation \$14,464.48 for said purposes; and

"BE IT FURTHER RESOLVED that the said Stadium-Union Memorial Corporation be, and the same is hereby requested to repay the said sum of \$14,464.48, without interest to the Athletic Association within twelve months after the liquidation of its present bonded indebtedness, and the present indebtedness for buildings.

"BE IT FURTHER RESOLVED that the student fee of \$4.00 per semester, and \$1.00 per student for the Summer School be continued in full force and effect until the expiration of twelve months after the payment of said outstanding bonded indebtedness and said outstanding indebtedness for building."

President Brandt stated he had had a conference with Shelley Tracy concerning his coming to the University to work on the endowment program. He stated Mr. Tracy had proposed that he come for a three months' survey, and within that time it would be determined whether or not it would be feasible to continue, either from his own standpoint, or that of the University. He stated that Mr. Tracy would be willing to come if the Board paid his traveling expenses to and from Bronxville, and a monthly salary of \$666.66 (\$6,000.00 broken down into nine monthly payments) to be paid during the period of the survey.

It was unanimously voted to authorize President Brandt to employ Shelley Tracy in line with the proposal as above outlined.

Attention was called to the provision in the by-laws of the University of Oklahoma Research Institute that the Board of Regents name five members to the Board of Directors.

On motion by Regent Looney it was voted to designate the President and Vice President of the Board of Regents, and Regent Lloyd Noble, as the representatives of the Board of Regents on the Board of Directors of the University of Oklahoma Research Institute; also, the President of the University and the Dean of the Graduate School, these to constitute the five members of the Board of Directors of the University of Oklahoma Research Institute to be named by the Board of Regents.

There being no further business the meeting was adjourned at 1:00 p.m. (The members of the Board met at lunch with the Directors of the Research Institute in Room 120, Union Building, following which they attended the annual membership meeting of the Research Institute.)

Emil R. Kraettli

Emil R. Kraettli, Secretary.