

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The March meeting (Annual Meeting) of the Board of Regents of the University of Oklahoma was held on Thursday, March 12, 1942, at 10:00 a.m. in the Office of the President of the University.

The following members were present: Joe Looney, President of the Board, presiding; Regents Looney, McBride, Chambers, Craig, Wimberly, Hopper, and Noble.

The minutes of the meeting held on Wednesday, February 11, 1942, were approved, each member having been sent a copy previously.

President Brandt reported on his nominations of department chairmen beginning September 1, 1942, the nominations being as follows:

	<u>Term of Appointment</u>
<u>College of Arts and Sciences</u> - Dean E. D. Meacham	
Department of Chemistry: Bruce Houston, succeeding Lloyd Harris	3 years
Schools (paper): School of Letters, William O. Baxter, Director, succeeding J. P. Blickensderfer	3 years
School of Citizenship and Public Affairs: Cortez A. M. Ewing, Director	3 years
School of Applied Biology: Aute Richards, Director	3 years

(The other schools - Geology, Journalism, Home Economics, Social Work - directors renamed for one year. The question of departmental chairmanships is to be submitted to the Faculty Senate for study when created.)

College of Business Administration - Dean Arthur B. Adams

Economics: George A. Hoke, succeeding Arthur B. Adams	1 year
Accounting: William K. Newton, Chairman	1 year
Business Communication: Augustin L. Cosgrove, Chairman, succeeding William H. Butterfield	2 years
Business Law: James C. Powell, Chairman	1 year

	<u>Term of Appointment</u>
<u>College of Business Administration (cont.)</u>	
Business Management: Robert W. Field, Chairman, succeeding Ronald B. Shuman	3 years
Finance: Isaac J. Sollenberger, Chairman, suc- ceeding John A. Griswold	2 years
Marketing: Floyd L. Vaughan, Chairman	1 year
Secretarial Science: E. E. Hatfield, Chairman	1 year
Bureau of Business Research: Findley Weaver, Director	

College of Education - Dean Ellsworth Collings

No changes in the general system because the College operates as a unit similar to the School of Law with advisers for the various divisions.

Laboratory Schools: E. M. Edmondson, Director	2 years
Teacher Education: F. F. Gaither, Director	2 years

College of Engineering - Dean W. H. Carson

School of Architecture and Architectural Engineer- ing: Joseph E. Smay, Director	1 year
School of Chemical Engineering: Richard L. Huntington, Director	1 year
School of Civil Engineering: J.F. Brookes, Director	1 year
School of Electrical Engineering: F. G. Tappan, Director	1 year
School of Engineering Physics: Homer L. Dodge, Director	1 year
School of General Engineering: R. V. James, Director	1 year
School of Geological Engineering: Elmer L. Lucas, Director, succeeding V. E. Monnett	1 year
School of Mechanical Engineering: Eugene F. Dawson, Director, succeeding W. H. Carson	1 year

Term of
Appointment

College of Engineering (cont.)

School of Natural Gas Engineering: The advisory and teaching staff of the School of Natural Gas Engineering consists of the Dean of the College and members of the mechanical and petroleum engineering faculty and those men teaching supporting courses.

School of Petroleum Engineering: W. H. Carson, Director	1 year
Department of Industrial Education and Engineer- ing Shops: Robert A. Hardin, Chairman	3 years
Department of Engineering Drawing: Sam C. Holland, Chairman, succeeding George R. Maxson	2 years
Department of Technical Mechanics: L. A. Comp, Chairman	3 years

College of Fine Arts - Dean Lewis S. Salter

School of Music: Lewis S. Salter, Director	1 year
1. Department of Music, Paul S. Carpenter, Chairman	3 years
2. Department of Music Education: E. J. Schultz, Chairman	3 years
School of Art: Oscar B. Jacobson, Director	1 year
School of Drama: Rupert J. Jones, Director	1 year

President Brandt explained the organization and coordination of departments, following which it was unanimously voted to approve the nominations as submitted.

At 12:00 the Board recessed to accept, with the wives of members of the Board, the invitation of Miss Alma Gaardsmoe, Director, and Mrs. Nora V. Wells, Business Director, of the Residential Halls for Women, to have lunch with the girls in the halls.

At 1:00 p.m. the Board met in executive session in the President's Office for the purpose of holding the election of the officers of the Board for the ensuing year. Following the executive session the President of the Board announced the election of the following:

Harrington Wimberly, President.
Joe McBride, Vice President
Emil R. Kraettli, Secretary

President Brandt reported on developments of the Navy program, stating that Navy officials had visited the campus for an inspection of facilities, primarily the Westheimer Flying Field. He reported in detail on this program, but stated that the entire matter must be kept strictly confidential and that any announcement on decisions would come from the Navy Department in Washington. He reported on agreements for the use of University facilities but that he had specified such agreements would require confirmation by the Board of Regents. He requested authority to proceed along the course as outlined, with the understanding that a meeting of the Board may be necessary on short notice.

On motion by Regent Noble it was unanimously voted to authorize the President of the University and the President of the Board of Regents to do whatever may be necessary in this matter.

President Brandt reported, also, with reference to the Oklahoma Natural Gas Company line which crosses the flying field, and it was the sense of the Board that this matter wait for further developments.

President Brandt reported that Army officials had tentatively decided not to establish the Aerial Map Reading unit on the campus. This was discussed at the meeting on February 11.

President Brandt stated he was leaving next week for Washington and would have conference with Army and Navy officials. Further, "I am to meet with the Washington alumni at a dinner on the evening of the twenty-first. I am planning to see Shelley Tracy about his coming to the University."

On the N.Y.A. dormitories President Brandt stated Mr. Carter, State Director, hoped to complete one dormitory and the mess hall even though the funds for N.Y.A. have been drastically reduced.

Some progress has been made looking toward the construction of an Isolation Building at the University Hospital in Oklahoma City with funds to be provided by the Government. Preliminary plans have been submitted and a further report on this will be made at a later date.

President Brandt stated preliminary plans for the Research Institute Building have been prepared by Architects, Layton and Forsythe, and that he had asked Mr. Forsythe to submit these plans to the Board. George Forsythe and Peyton Smith, architects, presented the floor plans and the perspective of the building. After a full explanation by Mr. Forsythe, it was voted to approve the preliminary plans, and the architects retired from the meeting.

President Brandt asked that Neil Johnson, President of the Stadium Union Memorial Corporation and, also, President of the Board of Governors of the Oklahoma Memorial Union, be permitted to present the matter of financing bond and interest payments, and operation of the Union to the Board. Mr. Johnson was invited to appear.

Mr. Johnson explained that due to the decrease in enrolment the amount of fees collected from students was insufficient to make the April payment on bonds and interest, also, that there would be a deficit in the operation of the Union building. He stated the total shortage would be \$14,464.48. He requested that the Board of Regents authorize the Athletic Council to turn over the above amount to be applied on the payment of bond commitments, since the athletic receipts were pledged at the time the bonds were voted. He explained that all of the bonds would be retired in 1943 and that it would be possible, if the Board continued the student fee, to finance any shortage in the last payment through personal loans as had been done on a previous occasion when the Union tower was constructed.

Following a discussion of the entire matter Regent Noble made the motion, and it was unanimously adopted, that: "The Board of Regents take no action until the Board of Governors of the Student Union pass a resolution stating they are willing to replace the \$14,464.48 out of student fees, or any other source, in 1943, or from the first available revenue."

President Brandt requested confirmation of a loan in the amount of \$100.00 to Elmer Hunter Gish from the J. Roy Williams fund, Los Angeles, California. The loan is recommended by the Board of Directors of the loan funds at the University but requires approval by the Board of Regents.

It was voted to approve the loan for Elmer Hunter Gish as recommended.

Regent Wimberly offered the following resolution and moved its adoption:

RESOLUTION

WHEREAS, Mr. Joseph C. Looney has served fifteen years and two months as a member of the Board of Regents of the University of Oklahoma and during that time two terms as President of the Board, and

WHEREAS, his wise counsel and sound judgment have been of inestimable value in determining policies to the end that the University of Oklahoma might render the greatest possible service to the State;

NOW THEREFORE BE IT RESOLVED, as he retires from the Board, that we express to Mr. Looney our appreciation for his fine and loyal service, our pleasant association with him, and his friendship; and we hereby extend our best wishes for his health and happiness in future years.

BE IT RESOLVED FURTHER, that a copy of this resolution be spread upon and become a part of the minutes of this meeting, held on the twelfth day of March, 1942.

The resolution was unanimously adopted.

President Brandt proposed the following resolution, and it was unanimously adopted:

RESOLUTION

That the distinguished author, Mr. Grant Foreman, and his wife, Carolyn Thomas Foreman, be felicitated by the Board on the appearance of Mr. Foreman's new book, A HISTORY OF OKLAHOMA, which the Board feels is a contribution of a high order to the historical and cultural resources of Oklahoma.

President Brandt recommended the nomination of deans of the various schools and colleges, effective September 1, 1942. The recommendation, with the term for each as indicated, was unanimously approved:

Edgar D. Meacham, College of Arts and Sciences (Approved at the meeting on February 11)	5 years
Arthur B. Adams, College of Business Administration	3 years
Ellsworth Collings, College of Education	1 year
William H. Carson, College of Engineering	4 years
Lewis S. Salter, College of Fine Arts	3 years
John G. Hervey, School of Law (Appointed to a five-year term in 1941)	4 years
D. B. R. Johnson, School of Pharmacy	1 year
J. P. Blickensderfer, University College (Appointed January 14, 1942, effective July 1, 1942)	5 years
Homer L. Dodge, Graduate College	5 years
George L. Cross, Assistant Dean, Graduate College (Recommended to succeed Royden Dangerfield who has submitted his resignation.)	3 years

Reported the following Deaths:

Louis B. Fritts, Secretary of the Correspondence Study Department, on March 1, 1942.

Dr. John Frederick Kuhn, Professor Emeritus of Gynecology in the Medical School, on February 13, 1942.

President Brandt was instructed to express to the respective families the sympathy of the Board of Regents.

Leaves of Absence

Lloyd Harris, Professor of Chemistry, March 1, 1942, called to military service.

Charles A. Whitmer, Associate Professor of Physics, June 1, 1942, to September 1, 1943, sabbatical leave of absence, without pay. Mr. Whitmer will take part in the research program of the National Research Defense Committee at the Massachusetts Institute of Technology.

William H. McCullough, Instructor in Social Work, leave of absence without pay for the school year of 1942-43. Mr. McCullough expects to attend the University of Chicago School of Social Service Administration beginning June 1, 1942, to study for his Ph.D.

Leaves of absence approved.

Regent Chambers asked that he be excused.

Resignations

Maurice Halperin, Associate Professor of Modern Languages, has submitted his resignation, effective July 1, 1942. Mr. Halperin was granted leave of absence under the regulations governing sabbatical leaves. I recommend that his resignation be accepted and that he be relieved of the requirement that he reimburse the University for the amount received during the period of his leave of absence.

Regent Looney made the following motion: "In view of the fact that Dr. Halperin was granted a sabbatical leave of absence on half pay, for the purpose of accepting an exchange professorship in Haiti, and; in view of the fact that he did not accept this appointment but instead accepted employment with the Government thereby violating his part of the contract for the sabbatical leave of absence, he be requested to return to the University the amount of salary paid him to this date, and that no further payments be made during the balance of the year."

The Chair called for a record vote on the motion, the result of the voting being as follows:

Regent Noble --- No	Regent McBride --- No
Regent Wimberly - No	Regent Craig ----- No
Regent Hopper --- No	Regent Looney ----- Aye

The motion was lost.

On motion by Regent Noble, the President's recommendation was approved.

Marjorie Stafford, Assistant in the Library, now on leave of absence without pay, has submitted her resignation effective February 16, 1942.

Alyne Hines, Stenographer, Graduate Placement Bureau, has submitted her resignation, effective February 25, 1942.

Samuel Weidman, Instructor in Chemistry, has submitted his resignation effective July 1, 1942.

Resignations accepted.

Reported that Samuel Glasstone whose appointment as Professor of Chemistry, effective September 1, 1942, was approved at a previous meeting at an annual salary of \$3,200.00 reported for service February 1, 1942, because Lloyd Swearingen, Professor of Chemistry, was called for service on that date.

I recommend that Mr. Glasstone's appointment, effective February 1, 1942, at a salary of \$1,612.00 for the second semester for the current school year, be approved. The monthly salary for February, March, April, and May, will be \$403.00.

Recommendation approved.

Reported that Paul Phillips, appointed Library Assistant on a temporary basis from February 15 to June 1, 1942, at the meeting of the Board on February 11, did not accept the appointment.

Recommended that Louise Hilswick be appointed, effective March 2, 1942, to June 1, 1942, at a salary of \$100.00 a month, in place of Mr. Phillips. This appointment is made to replace Elizabeth Halbert who was granted a leave of absence on account of illness.

Appointment approved.

Recommended the appointment of Jennie Kay Mitchell as Secretary in the Graduate Placement Bureau, at a salary of \$75.00 a month, effective March 9, in place of Alyne Hines who resigned on February 25, 1942.

Appointment approved.

Recommended that Lucy Tandy, Assistant in the Correspondence Study Department, Extension Division, be named Secretary, in place of Louis B. Fritts, deceased, effective March 1, 1942, without change in salary.

Approved.

President Brandt reported that the State Regents for Higher Education had approved the establishment of the University College, and the renaming of the Graduate School as the Graduate College. He stated it had been found desirable to make minor changes in the plan of organization, the following being the revised plan:

THE UNIVERSITY COLLEGE

There is hereby established a University College in the University of Oklahoma to have special charge of the programs of study of all freshman and sophomore undergraduates.

The general function of the University College shall be to prepare freshmen and sophomores for further study either in the University of Oklahoma or in any other college or university. Specifically, the University College shall have charge of preparing freshmen and sophomores as follows:

- a) For the various Upper Division colleges and professional schools of the university.
- b) Through a General Division, to prepare curricula and programs of study leading to certificates of proficiency for such undergraduates as do not plan to take the Bachelor's Degree, but who do wish a general education as well as a knowledge of certain skills which will enable them to become better citizens and earn a better living.
- c) During the period of the war, to arrange and offer such programs of instruction as shall prepare capable men for the armed forces, in such periods of time as the national government may indicate as preferable; also, to train men and women for various defense tasks in such manner as may be suggested by the national government.

The executive officer of the University College shall be a Dean whose term of office shall be initially five years. The University College shall be governed by a Board of Delegates. The Board of Delegates shall be composed of the following: the Dean, a delegate from each of the following divisions, the Physical Sciences, the Biological and Earth Sciences, the Social Sciences, the Humanities, the Fine Arts; also, two Delegates-at-Large, appointed by the President for terms of three years, to represent the Applied Sciences and the Professional Schools. The President shall be ex-officio a

member of the Board of Delegates. The faculty of the University College shall elect one of its members as Secretary to the Board of Delegates.

The first Board of Delegates shall be named by the President and shall serve for a three year period. After this period, delegates to represent the five divisions, the Physical Sciences, the Biological and Earth Sciences, the Social Sciences, the Humanities, and the Fine Arts shall be elected by the faculties of those respective divisions. Any member of the division above the rank of instructor who teaches one or more courses of the freshman or sophomore level shall be an elector. The President shall appoint the two Delegates-at-Large. Elected delegates replacing those initially appointed by the President to represent the five divisions shall draw lots for one-year, two-year, and three-year terms. Thereafter, elections for these officers shall be held as vacancies occur. Elections shall be held during the first week in May; nominations shall be made in writing to the Dean of the University by three or more electors of the division for which the delegate is to serve. Nominations shall be made between March 15 and April 15. Elections shall be by secret, written ballot.

Establishment of the University College makes no change in the length of time required for completing work toward any undergraduate degree now offered by the University. All existing colleges and schools now offering undergraduate instruction, and any colleges or schools created in the future become hereby Upper Division or Graduate colleges and schools, beginning their programs of instruction not earlier than the junior year. Each Upper Division and Graduate college or school shall take steps to conform its particular program to a maximum of two years of undergraduate instruction by the beginning of the academic year 1945-6, except the Schools of Law and Medicine.

The faculty of each college now offering undergraduate instruction shall elect a committee to represent it in conference with the Board of Delegates of the University College, with the purpose of planning a four year program which will provide the undergraduate with a general education as well as the specialized education and training which the Upper Division college offers.

In order to expedite the liaison between the University College and the Upper Division and Graduate Colleges and schools, the President shall name committees of advisors representing the divisions represented by the Board of Delegates. These committees shall interview and counsel students, and shall report to the Dean of the University College and to the Dean of the Upper Division college for which the student has expressed a preference. It shall be the duty of these committees

to recommend from time to time to the Board of Delegates courses of study best suited to prepare students for entering the Upper Division college of their preference. Students enrolling in the General Division shall, however, be subject solely to the counsel and decisions of the Board of Delegates.

If, at any time, there shall arise a dispute between the University College and an Upper Division college, the faculty of the Upper Division College shall elect a committee of at least three members to confer with the Board of Delegates, and with the chairman of the divisional committee concerned. In the event that a decision cannot be reached, the question at issue shall be referred to the President, or to a committee named by and acting for him, for immediate and final decision.

The Board of Delegates of the University College shall meet fortnightly. After 1945, legislative power of the University College shall be vested in the faculty of the college, but between 1942 and 1945, the power of decisions shall rest exclusively with the Board of Delegates. Before 1945, the President and the Board of Delegates shall define and determine membership and organization of the faculty of the University College. The faculty of the University College shall meet at least once a month. The Board of Delegates, acting upon the reports of advisors whom it selects for the purpose shall, at the end of each semester recommend to the faculty of the University College, the continuance of satisfactory students in the college. Records of the Counsellors of Men and Women, as well as those of the Director of Student Health, shall be considered.

The University College shall be responsible for any placement or entrance tests. Placement or scholastic aptitude tests shall be administered by the University College, except for students who are admitted by virtue of having satisfied the College Entrance Board Examinations (a New York corporation providing and administering college entrance examinations accepted by most colleges and universities). In addition to the provision for admission to the University by diploma from accredited high schools, it is provided that a student of a high school or preparatory school who has passed satisfactorily the full complement of College Entrance Board Examinations shall be admitted without prejudice.

The University College may require comprehensive examinations at the conclusion of the period of membership in the college before granting a certificate of proficiency or before certifying a student to an Upper Division college or school. After 1945, any student who has met the requirements of the University College shall be admitted without question to any Upper Division college or school to which he has been certified, except the Schools of Law and Medicine.

The following were named as the Delegates for three-year term:

Joseph P. Blickensderfer, Dean
 Sanford M. Salyer, the Humanities
 Stuart R. Tompkins, the Social Sciences
 Jens Rud Nielsen, the Physical Sciences
 Asa O. Weese, the Biological and Earth Sciences
 Paul S. Carpenter, the Fine Arts
 John F. Bender, At Large { Representing the Applied Sciences
 Findley Weaver, At Large { and the Professional Schools
 Glenn Stearns, Secretary (Not a Delegate)

On motion by Regent Noble it was voted to approve the revised plan of organization; the delegates named by the President were, also, approved.

Attention was called to the annual membership meeting of the University of Oklahoma Research Institute at 2:00 p.m. on Friday, March 27. The members of the Board of Regents are members of the corporation.

It was voted to hold the next meeting of the Board of Regents at 10:00 a.m. on March 27, and the University of Oklahoma Research Institute meeting in the afternoon of that day.

The meeting was adjourned at 6:00 p.m. The members of the Board, their wives, the Secretary and his wife, were invited to dinner by President and Mrs. Brandt, and following the dinner attend the basketball game with Oklahoma A. & M. versus University of Oklahoma in the field house.

Later Score: 39-32 UNIVERSITY



Emil R. Kraettli, Secretary.