

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The annual meeting of the Board of Regents of the University of Oklahoma was held on Monday, March 3, 1941, at 10:00 a.m., in the office of the President of the University.

Regent Noble, President of the Board presided; others present: Regents Looney, Chambers, Hopper, McBride, and Rogers. Regent Wimberly was absent.

The minutes of the meeting held on Monday, February 3, 1941, were approved, each member having been furnished a copy previously.

President Bizzell submitted recommendations as follows:

Wind Tunnel

Appointments:

- Joe Elam, Technical Foreman, Wind Tunnel Construction, \$150.00 per month, beginning March 1, 1941.
- C. L. Wilkerson, Assistant, \$80.00 per month, March 1, 1941.
- W. F. Duty, Assistant, \$80.00 per month, March 1, 1941.
- H. A. LeCrone, Assistant, \$80.00 per month, March 1, 1941.

Engineering

- Joe Wendell Keeley, Special Instructor, Civil Engineering, \$275.00 per month for February, March, April, and May, 1941.
- Gerald Tuma, Special Instructor, Electrical Engineering, \$200.00 per month for March, April and May, 1941.
- William G. Jordan, Jr., Special Instructor in Airplane Power Plants, C.P.T., \$200.00 upon completion of second semester course. This position authorized at meeting held February 3, 1941.

Athletics

- Dale Arbuckle, Backfield Coach, effective March 1, 1941, salary at an annual rate of \$3,600.00 per year.
- Jack Baer, Assistant to the Baseball Coach, Assistant to the Football Coach, and Moving Picture Camera Operator, at a salary of \$166.66 per month from February 1 to May 31, 1941, and from September 1, 1941 to May 31, 1942.
- Orville Tuttle, Assistant Football Coach, February 17 to March 22, 1941, at a total salary of \$125.00 for the five weeks.

The above appointments were approved.

There was a discussion concerning preliminary investigations not only as to professional qualifications, but also as to credit ratings, and background of applicants for positions. It was the sense of the Board that no appointments be made without a thorough investigation of these matters.

With reference to appointments on the Athletic staff, it was voted: "That the terms of appointments of assistant coaches expire with the term of the Head Coach, either upon death or resignation."

President Bizzell recommended that leave of absence without pay be granted to Carl T. Almquist, Associate Professor in Electrical Engineering, who has been ordered to active duty with the United States Army effective February 26, 1941 to February 25, 1942.

Approved.

President Bizzell reported that Lucile Searcy, Instructor in English, on leave of absence during the first semester on account of ill health, had returned to her position at the beginning of the second semester on a part-time basis. Miss Searcy's regular salary is \$900.00 per semester, and on the part-time basis has been fixed at a total of \$675.00 for the second semester.

Approved.

President Bizzell reported the following deaths, and recommended that suitable resolutions be adopted:

Henry M. Armstrong, Lecturer, Extension Division, February 4, 1941.

Dr. Charles Lincoln White, Associate Professor of Dental Surgery in the School of Medicine, Oklahoma City, February 24, 1941.

The following resolutions were adopted:

RESOLUTION - HENRY MORRISON ARMSTRONG

WHEREAS, Henry Morrison Armstrong died on February 4, 1941, at his home in Norman, and

WHEREAS, Mr. Armstrong served the University continuously for twenty years, first as a member of the Community Institute Staff, later as Director of the Extension Division, and for the past several years as a public lecturer, and

WHEREAS, in the death of Mr. Armstrong, the University of Oklahoma and the State of Oklahoma has lost a valued member of the staff, and Oklahoma a patriotic, public spirited citizen who in all his acts and deeds exemplified true American ideals of democracy;

NOW THEREFORE, BE IT RESOLVED by the Board of Regents of the University of Oklahoma that it express to Mrs. Armstrong and other members of the family, deepest sympathy in the loss of a loving husband and father, with the hope that the memory of his many deeds of kindness and noble accomplishments may be a comfort in their great bereavement.

BE IT RESOLVED FURTHER, that a copy of this resolution be transmitted to the family of Mr. Armstrong, and a copy be spread upon the minutes as a part of the proceedings of this Board meeting.

RESOLUTION - CHARLES LINCOLN WHITE

WHEREAS, Dr. Charles Lincoln White died on February 24, 1941; and

WHEREAS, Dr. White has for many years been a member of the Faculty of the School of Medicine of the University of Oklahoma; and

WHEREAS, his reputation in the medical profession, as a citizen of the State, and as a teacher has made him an asset to the institution he served; and

WHEREAS, we find his absence a keen loss in example and counsel;

NOW THEREFORE BE IT RESOLVED THAT WE, the members of the Board of Regents of the University of Oklahoma, express to the family of Dr. White our deepest sympathy, with the hope that the memory of his many deeds of kindness and fine service may be a comfort in their bereavement, and

BE IT FURTHER RESOLVED, that a copy of this resolution be transmitted to the family of Dr. White, and a copy spread upon the minutes as a part of the proceedings of this Board meeting.

President Bizzell recommended that the salary of Mrs. Frankie Culwell, Clerk in the University Book Exchange, be increased from \$75.00 per month to \$85.00 per month, effective March 1, 1941.

Approved.

The Board recessed for lunch at the Union at 12:00 m., and reconvened at 1:00 p.m.

General Patterson, Dean of the Medical School appeared before the Board concerning various matters affecting the Medical School and Hospitals. President Bizzell asked that the Dean present the recommendations for changes previously submitted to and approved by him. The recommendations were as follows:

Medical SchoolAppointments:

James Asa Willie, Instructor in Neurology, February 1, 1941.

Approved.

Leaves of Absence:

William Hotchkiss Bailey, Professor of Medical Jurisprudence, for one year from February 26, 1941, for military service.

Wilbur Floyd Keller, Associate in Medicine, for one year from February 25, 1941. Dr. Keller is substituting at Wesley Hospital for Dr. W. H. Bailey, who has been called to Military service.

Lee K. Emenhiser, Associate in Otology, Rhinology, and Laryngology, for one year from February 1, 1941, for military service.

Francis J. Reichmann, Assistant Professor of Dental Surgery, for one year from February 1, 1941, for military service.

Dan Roy Sewell, Lecturer in Surgery, for one year from February 1, 1941, for military service.

Irwin C. Winter, Assistant Professor of Pharmacology, from April 1 to July 1, 1941. Dr. Winter makes the following statement concerning his return to his position for a three year period following the completion of work for his degree at the University of Tennessee Medical School: "It will be understood that if my salary has to be reduced by reason of lack of appropriations available to the medical school, or if I receive an advantageous offer in another school at an increase of not less than \$1,000.00 per year, I will have the privilege of resigning at the end of the then current year when and if such a situation arises."

Leaves of absence without pay, approved.

Recommended that Dr. Ephriam Goldfain be transferred from the Department of Neurology to the Department of Medicine, and that his title be changed to Associate in Medicine, effective February 1, 1941.

Approved.

Dean Patterson reported that doctors from various parts of the state were being invited to deliver lectures at the Medical School during the school year. He recommended that such doctors be listed in the bulletin as "Lecturers". There is no expense to the school. Dean Patterson recommended specifically that Dr. William Patton Fite, of Muskogee, be designated as Lecturer in Surgery, effective February 1, 1941.

Approved.

University and Crippled Children's Hospitals

Dean Patterson recommended that Dr. J. M. Taylor, the son of Dr. C. B. Taylor be appointed to a position in the Urological Service, as an emergency appointment.

It was voted to make an exception to the established policy concerning the employment of two members of the same family, and that the appointment of Dr. Taylor be approved for the remainder of the current year.

Appointments:

Frank Louthan, Jr., Cashier, \$85.00 per month, December 19, 1940.
 Margaret Bolton, Instructor in the School of Nursing, \$90.00 per month, December 16, 1940.
 Dorothy Dregman, X-Ray Technician, \$100.00 per month, December 9, 1940.
 Lois Taylor, Stenographer, Social Service Department, \$90.00 per month, January 24, 1941.
 Lillie Pearl Holshouser, Stenographer, Social Service Department, \$75.00 per month, January 24, 1941.
 Doris Mae Edwards, Record Office Stenographer, \$70.00 per month, January 9, 1941.
 Erik, Eselius, Assistant Director of Laboratories, \$250.00 per month, January 6, 1941.
 Approved.

Resignations:

Lois Taylor, Stenographer, Social Service Department, January 15, 1941.
 Caroline Sherman, X-Ray Stenographer, December 31, 1940.
 Mae Pritchett, Temporary Assistant Superintendent of Nurses, January 14, 1941.
 Gilbert A. Finley, Financial Investigator, \$110.00 per month, November 30, 1940.
 Marie Garrett, Instructor in School of Nursing, December 15, 1940.
 Esla Young, Clerk in Record Room, December 16, 1940.

Resignations accepted.

Services Discontinued:

Comer Routon, Resident in Medicine, January 2, 1941.
 Glenn O. Brown, Cystoscopic Technician, December 31, 1940.
 Julia Peace, Assistant Superintendent of Nurses, January 11, 1941.

Ordered filed.

Recommended that the salary of Marion Lee Goehring, Laboratory Technician, be increased from \$90.00 to \$100.00 per month, effective January 1, 1941.

Recommended that William L. Jerome, Cashier, be appointed Financial Investigator, at a salary of \$110.00 per month, effective December 1, 1940. His salary as Cashier was \$85.00 per month.

Recommended that Helen Babb, be promoted from General Staff Nurse to Head Nurse, effective December 11, 1940, and that her salary be increased from \$65.00 to \$80.00 per month.

Recommendations approved.

Recommended that Mae Pritchett, Head Nurse, be transferred to Assistant Superintendent of Nurses, without change in salary, effective December 11, 1940.

That Gretchen Bader, Record Office Stenographer be transferred to X-Ray Stenographer, effective January 1, 1941, without change in salary.

That Doris Burdge, Social Service Stenographer be transferred to Record Office Stenographer, effective January 1, 1941, and salary increased from \$75.00 to \$95.00 per month.

That Bessie Souders, Head Nurse, be transferred temporarily to Assistant Superintendent of Nurses, without change in salary, the transfer to become effective January 14, 1941.

Recommendations approved.

Dean Patterson requested permission to designate Louis Edward Diamond as Research Associate in the School of Medicine. He stated Mr. Diamond was doing research in Bio-chemistry. No salary or other expenses are involved.

Recommendation approved.

Dean Dodge was called for further discussion on the establishment of the University of Oklahoma Research Institute. He discussed the Articles of Incorporation and By-laws, following which Regent Rogers moved, seconded by Regent Hopper that "the tentative approval of the Articles of Incorporation and By-laws given at the last meeting be made permanent, and that the proper individuals proceed to incorporate."

The motion was unanimously adopted.

Suggestions were made on individuals for the incorporating group. On motion by Regent Looney, it was voted to authorize Dean Dodge to proceed with the incorporation.

Dean Dodge retired from the meeting.

President Bizzell read a letter from Dean Carson requesting the establishment of the "Engineering Research Division of the College of Engineering". Dean Carson was called for conference on this matter. He stated several bills will be introduced in the U. S. Congress within the near future, requesting funds for engineering research in the various engineering schools and colleges in this country. The research would be done in cooperation with the Bureau of Standards, Bureau of Mines, or similar governmental agencies. He stated some of the bills to be introduced include this clause: "Funds are to be allocated only to those engineering schools or colleges which have an established Engineering Research Division."

The Chair asked Dean Carson if the research division proposed would cooperate with the Research Institute, or whether this would be setting up an independent division. To this Dean Carson answered that for the most part the research work was being done by undergraduate students under the direction of members of the faculty. He submitted a report on recent research activities in the College of Engineering. He stated there would be full cooperation with the Research Institute.

President Bizzell stated he had discussed the matter fully with Dean Carson and recommended approval.

It was voted to approve the establishment of the Engineering Research Division, as recommended by President Bizzell and Dean Carson.

Dean Carson retired from the meeting.

There was a discussion concerning the Legislative program, more particularly with reference to the Dormitory Bill and the Field House Bill. The Chair asked Regent Hopper to get the bills in shape to introduce in the Legislature at an early date.

The Chair announced that the election of officers for the ensuing year would be held at this time, and called for nominations for the office of President of the Board.

Regent Looney was placed in nomination for the office of President. There being no further nominations, Regent Looney was unanimously elected.

Regent McBride was placed in nomination for the office of Vice-President. There being no further nominations, Regent McBride was unanimously elected.

Emil R. Kraettli was placed in nomination for Secretary. There being no further nominations, Mr. Kraettli was unanimously elected.

The Chair stated it had been a privilege to serve as President of the Board of Regents during the past year, and that he appreciated the cooperation of everybody on the Board, President Bizzell and Mr. Kraettli. He stated further: "Naturally I am very happy to continue to be with you, and I wish my successor the best of luck."

Regent Chambers offered the following motion: "That the Board of Regents pass a resolution congratulating Governor Phillips on the reappointment of Lloyd Noble on the Board of Regents, and requested President Bizzell to convey the Resolution to the Governor."

Regent Looney called for a vote on the Chamber's motion, and it was unanimously adopted.

Comment by Regent Looney: "Lloyd Noble has been, and still is, truly the greatest president that this Board has had in the past fifteen years."

Regent Rogers offered the following motion: "That we authorize and direct the incoming President of the Board to write a prepared letter to Lloyd Noble for his services on the Board."

Regent Looney called for a vote on the Rogers' motion, and it was unanimously adopted.

Comment by Regent McBride: "Lloyd has given a great deal of his time, and spent a lot of his personal money. He has had the job really at heart."

Other members of the Board commended Regent Noble for his services as a member and President of the Board of Regents.

President Bizzell read a letter from W. T. Payne, President of the Big Chief Drilling Company, and one from Roy M. Smith, Manager, Investment Royalties, Ltd., requesting a reduction in the operating bond on the oil well located on the campus, and immediately north of the Medical School Building, in Oklahoma City. The present bond is in the amount of \$50,000.00 and has been in effect since 1936. Mr. Smith appeared before the Board concerning the matter. Following a discussion Mr. Smith was instructed to send copies of the bond to Regent John Rogers, and that he investigate the matter. Following Mr. Smith's retirement from the meeting, Regent Rogers was authorized to adjust the amount of the bond after investigation of all facts.

The following students were recommended for loans from the J. Roy Williams Loan Fund (Los Angeles, California) in the amount indicated in each case:

Maxine Burrow	\$110.00
Ethel Novaline Hays	100.00

Approved.

There being no further business the meeting was adjourned.

Emil R. Kraettli
Emil R. Kraettli, Secretary.