

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The regular monthly meeting of the Board of Regents of the University of Oklahoma was held on Monday, December 2, 1940, at 10:00 o'clock a.m., in the office of the President of the University.

Regent Noble, President of the Board presided; others present: Regents Looney, Chambers, Hopper, Rogers, Wimberly. Regent McBride was absent.

The minutes of the meeting held on Friday, November 15, 1940, were approved, each member having been furnished a copy previously.

President Bizzell asked that the Board act on several routine matters before considering the legislative budget, copies of which were distributed.

Resignations:

Georgia Byron, Secretary, College of Business Administration, January 1, 1941.

Carl A. Wagoner, Assistant Plumbing Department, University Utilities, November 19, 1940.

The resignations were accepted.

Leave of Absence:

Earl LaFon, Instructor in Mathematics, from February 1 to September 1, 1941. Mr. LaFon expects to do graduate study at the University of Chicago.

Leave of absence without pay, approved.

Dr. Virgil O. Johnson, Technician, Department of Zoology, effective November 10, 1940, to September 1, 1942, without pay. Dr. Johnson has been called for duties in the United States Army Air Corps, Orders No. 250, pp. 42, by the War Department, October 22, 1940.

Leave of absence without pay, approved.

Appointments:

Jewell Inez Woodward, Secretary, College of Business Administration, effective January 1, 1941.

Dean Adams recommended Miss Woodward at a salary of \$140.00 per month, the same as that which Mrs. Byron has been receiving.

It was the sense of the Board that Miss Woodward should not be paid the same salary which Mrs. Byron has been receiving after more than ten years of service, and it was voted to approve a salary of \$120.00 per month. President Bizzell was asked to so notify Dean Adams.

Appointments Con't.

Gene Thomas, Assistant in the Plumbing Department,, University Utilities, effective December 1, 1940, salary at the rate of \$100.00 per month.

Mrs. Eliza Taylor Shockley, Technician in the Department of Zoology, November 13, 1940. Mrs. Shockley is the wife Dr. M. S. Shockley, Associate Professor of English. Mrs. Shockley is a graduate of Smith College, and has served as a Technician both at Duke University and the University of North Carolina Medical School. Dr. Richards, Head of the Department of Zoology, has been unable to find anyone to take the place of Dr. Virgil O. Johnson, who was called for military service, November 10, 1940.

It was voted to approve the appointment of Mrs. Shockley for the balance of the first semester, November 13, 1940 to February 1, 1941, as an emergency, it being contrary to the policy of the Board to employ two members of the same family. Mrs. Shockley's salary was fixed at the rate of \$100.00 per month.

K. D. Boyd, Mechanician and Engineering Draftsman in the College of Engineering at a salary of \$150.00 per month, effective December 9. Professor C. N. Paxton is momentarily expecting a call to active duty in the aviation service of the Navy. It is imperative that the wind tunnel be completed at the earliest possible date, and Mr. Boyd will take over the work when Professor Paxton leaves. He will work with Professor Paxton until that time.

Appointments approved.

Dave Spradling, Linotype Operator, University Press, on a part time basis at \$125.00 per month. Mr. Spradling will complete his law course at the close of the first semester, and is recommended for full-time service in the University Press effective February 1, 1941, at a salary of \$160.00 per month.

Approved.

President Bizzell reported that the demand for extension classes in Social Work had not come up to expectations, and that the classes would not be continued beyond the close of the first semester, except that Miss Dorothy Cram, Instructor in Social Work (Extension) would have one class in Oklahoma City for which there is a demand, and give the balance of her time to field work supervision and residence classes during the second semester. Recommended that she be placed on a salary basis of \$175.00 per month beginning February 1, 1941.

President Bizzell recommended further that Gilbert H. Smith, Assistant Professor of Applied Sociology (Extension Class Teaching) be notified that his services will terminate at the close of the first semester, February 1, 1941.

President Bizzell stated he had consulted Dr. J. J. Rhyne, Director of the School of Social Work, and Dean Meacham, and this action met with their approval.

President Bizzell's recommendations on the above were approved.

President Bizzell reported he had conferred with Dean Collings, Director of the Summer School, and Hugh McDermott, Director of Physical Education, with reference to advanced work in Physical Education and Coaching during the summer. He reported both Dean Collings and Mr. McDermott were in hearty accord with the suggestions of the Board that such work be offered, and that the necessary arrangements would be made to include the work in the summer program.

Regent Noble stated he had heard a report that the Coaching Staff was planning to visit only a limited number of communities during the winter, whereas in the past they had visited a large number of cities, and that there was considerable criticism on that account.

President Bizzell stated he had not heard of any change in policy in this respect and would talk to Mr. Stidham about it, and report at the next meeting of the Board.

Regent Chambers, Chairman of the Medical School and Hospitals Committee, reported that the committee consisting of himself, Regents Hopper and Rogers, had carefully gone over the respective budgets to be submitted to the 18th Legislature, and that General Patterson, Dean, had presented a very careful study of the needs of these institutions.

On motion by Regent Chambers, seconded by Regent Rogers, the budget as submitted was approved for submission to the Budget Officer and the Legislature.

The Board recessed for lunch in the Student Union Rose Room at 12:30 p.m., and reconvened at 1:20 p.m.

President Bizzell recommended that "honors" students enrolled in Zoology 250, in which there is a laboratory fee of \$2.00 be excused from the payment of the fee on the recommendation of the Head of the Department. He stated that there were four such students enrolled at the present time.

Approved.

President Bizzell reported the death of Dr. J. W. Scroggs on Saturday, November 23, 1940, and asked that the Board adopt a resolution, a copy of which follows:

R E S O L U T I O N

WHEREAS Dr. J. W. Scroggs the founder of the University's Extension Division, died on November 23, and

WHEREAS Dr. Scroggs during his long life of public service demonstrated a remarkable ability as a journalist, an educator, a writer, and inventor, and

WHEREAS Dr. Scroggs served the University with brilliant success as Head of the Extension Division from 1913 to 1928, and thereafter as Editor of the Extension Publications,

NOW THEREFORE BE IT RESOLVED that the Board of Regents in regular session acknowledge the splendid service rendered by this great man to the University and to the state, and

BE IT FURTHER RESOLVED that the sympathy of the members of the Board be extended to the family of Dr. Scroggs, and that a copy of these resolutions be sent to them and a copy be spread upon the minutes of the Board of Regents.

On motion by Regent Hopper, seconded by Regent Rogers, the resolution was unanimously adopted.

President Bizzell reported that it was necessary to make some repairs on the smoke stack at the University Hospital heating plant. He stated Mr. Kraft had made a thorough investigation and that the matter had been discussed with Mr. R. R. Owens, State Budget Officer. In order to make these repairs it will be necessary to transfer \$700.00 from Account #653-41, Milk and Dairy Products, in which there is a surplus, to Account #552-41, Repairs to Equipment. Mr. Owen is agreeable to such a transfer.

The following resolution was proposed by President Bizzell:

RESOLVED, by the Board in regular session, that the Board of Regents for the Oklahoma Hospital for Crippled Children, approve the following transfer of funds:

TRANSFER Seven Hundred (\$700.00) Dollars from Account #653-41, Milk and Dairy Products, to Account #552-41, Repairs to Equipment, at the Oklahoma Hospital for Crippled Children, Oklahoma City, Oklahoma. That this recommendation is made in accordance with the provisions of House Bill #411, reading in part as follows:

"Provided that funds appropriated under this Act may be transferred from one item to another upon recommendation of the Board having control of such institution and the approval of the Governor, but in no event exceed the total appropriation."

The resolution was unanimously adopted.

President Bizzell submitted a recommendation that Mr. Hervey A. foerster, Instructor in Dermatology, School of Medicine, be granted leave of absence, without pay, from December 1, 1940 to December 1, 1941, while serving in the Medical Reserve Corps, U. S. Army.

Approved.

Recommended that Dr. Lewis L. Reese, Medical Director of the University and Crippled Children's Hospitals be placed on the medical faculty with the title of "Lecturer in Medicine".

Approved.

Regent Rogers reported that he had made further investigation concerning the radio frequency assignment for the University radio station - WNAD - and that in his opinion we should make application for the 640 kilocycle assignment. Following a discussion of the matter it was moved by Regent Rogers, seconded by Regent Chambers, that the University make application for the 640 frequency.

Motion carried.

President Bizzell asked that the Board consider the University budget for the biennium - 1941-1943 - which he had prepared in accordance with the instructions of the Board at the meeting on November 15. He read a letter from Joseph A. Brandt, President-elect, in which Mr. Brandt made a number of suggestions concerning the budget. Mr. Brandt mentioned also the desirability of group insurance and also hospital insurance and surgical benefits, for the faculty and staff.

On motion by Regent Looney, it was voted that "President Bizzell be authorized to have the matter studied from the legal standpoint, and that he request members of the law school faculty to prepare a brief."

The suggestion was made that President Bizzell request Mr. Brandt to send information concerning the plan in operation at Princeton.

The items suggested by Mr. Brandt to be included in the budget were approved, and President Bizzell was instructed to revise the budget accordingly.

The entire budget was discussed in detail following which Regent Rogers moved, seconded by Regent Hopper, that the budget prepared by President Bizzell, with modifications at this meeting, be approved for submission to the Budget Officer and the Legislature.

The motion was unanimously adopted.

On motion by Regent Chambers it was voted that the secretary send a copy of the minutes of each meeting of the Board to Mr. Brandt.

Regent Wimberly discussed the importance of publicity in connection with the Semi-centennial program.

On motion by Regent Wimberly it was voted to include an item of \$5,000.00 in the budget for publicity and other expenses in connection with the Semi-centennial, and that this amount be added to the budget of the President's Office.

Regent Rogers called attention to various WPA projects sponsored by the University. Following a discussion President Bizzell was directed to report on all WPA projects sponsored by the University at the next meeting of the Board.

There was a discussion concerning the completion of the Physical Education Building. Regent Hopper, a member of the Athletic Committee, was asked to look into the matter of costs, plans, etc., and report later.

Regent Noble discussed the desirability of having committees of the Board to consider matters that come up from time to time. It was his opinion, other members of the Board concurring, that this would facilitate matters, and all members of the Board would be more familiar with the details of the various functions of the University.

On motion by Regent Rogers and unanimously voted, the Chair was authorized to appoint committees as follows; the Chair being ex-officio a member of each committee:

Committee on Athletics
Committee on Extra-Curricular Activities
Committee on Medical School
Committee on Faculties and Instruction

The Chair stated he would make appointments on these committees at a later date.

President Bizzell submitted the biennial budget of the Oklahoma Geological Survey. He stated he had discussed the budget with Mr. Dott, Director, and recommended that it be approved.

On motion by Regent Hopper, seconded by Regent Rogers, it was voted to approve the budget for submission to the Budget Officer and the Legislature.

On motion by Regent Looney it was voted to make whatever arrangements may be necessary to establish a Coaching School during the summer of 1941.

President Bizzell stated he would confer with the Coaching Staff on this matter and make a report at the next meeting of the Board.

President Bizzell was asked by the Chair to have a financial statement of the Athletic Department to December 31, 1940, for the next meeting of the Board.

There being no further business, the meeting was adjourned at 5:10 p.m.


Emil R. Kraettli, Secretary.