

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A meeting of the Board of Regents of the University of Oklahoma, was held at 10:00 o'clock a.m., on Thursday, November 23, 1939, in the office of the President.

Regent Ledbetter, President of the Board presided; others present, Regents Looney, Noble, McBride, and Hopper.

The minutes of the meeting held on Monday, October 2, 1939, were approved, each member having been furnished a copy previously.

President Bizzell reported that S. C. Jones, father of Eden Jones a student in the University, had requested a hearing before the Board of Regents on the question of eligibility for resident classification.

President Bizzell explained that Eden Jones, and Dean Jones, brothers, were enroled in the University during the school year of 1938-39, but they had been declared non-residents by the Faculty Committee but had failed to pay the non-resident fee.

It was the sense of the Board that Mr. Jones be heard, whereupon he was invited to appear.

The President of the Board asked Mr. Jones to present the facts in the case.

Mr. Jones stated he is employed as a traveling representative of the Oklahoma City Casket Company, and that he is also interested in an Undertaking Establishment at Blanchard, Oklahoma; that he traveled in other states but spent most of his time in Oklahoma; that his sons had enroled in September 1938, following a conference with the Dean of Men, with the Understanding they would be eligible for resident classification. He stated one of his sons (Dean Jones) did not return to the University this fall, and is employed in Wichita, Kansas.

Upon questioning by the members of the Board he stated his wife and two daughters were living in Liberal, Kansas, where they had made their home for the past eight years; also that his sons had graduated from high school there. Asked if he and his wife were separated he gave neither an affirmative nor negative answer. He stated he assisted to a limited extent, toward his sons' expenses but that in the main they were self supporting.

The Chair asked Mr. Jones if he had any further statements to make, whereupon he stated he would leave the matter in the hands of the Board and retired.

Following a brief discussion of the matter, it was voted that the committee action in declaring Eden Jones and Dean Jones as non-residents, be sustained, and that they be required to pay the non-resident fees.

Regent McBride asked that he be recorded as not voting.

Motion carried.

Regent Ledbetter reported that he had had conferences with Donald Gordon, Superintendent of Parks, Oklahoma City, concerning the part of the campus in Oklahoma City lying east of the Medical School, stating that the Park Board had asked permission to develop this plot for park and playground purposes. He read a letter from Governor Phillips to Mayor Hefner, and stated that Mr. Gordon had requested a hearing before the Board. Mr. Gordon was invited and he was asked to explain the plans as they had been discussed with the President of the Board.

Mr. Gordon stated that the Park Board was anxious to develop the land under a WPA Project. That if the Board should decide to approve the plan, work would need to begin immediately in order to plant trees and shrubs during the winter.

Following the discussion, Mr. Gordon expressed appreciation for the opportunity to appear before the Board, and retired from the meeting.

On motion by Regent Looney, it was voted that the Board of Regents cooperate with the City of Oklahoma City in the improvement of blocks seven (7), eleven (11), and twelve (12), Second State Capitol Addition, and join with the City in cosponsoring a WPA Project for the purpose of grading, draining, planting, and improving the said property for park purposes. Provided that, the City is to furnish the Sponsor's portion of funds required, and that the City agrees to maintain the property after it has been improved, and to use the same for park purposes so as not to interfere with the operation of the University School of Medicine, the University Hospital, and the Crippled Children's Hospital.

Provided further, that the City erect on said property specific improvements to be agreed upon for the sole separate use and benefit of the students, nurses and other persons connected with the School of Medicine, the University Hospital, and the Crippled Children's Hospital.

Provided further that, the City of Oklahoma City cause Fourteenth (14) Street, from Kelly Avenue on the East to Phillips Avenue on the West to be vacated.

Provided further that, it is the distinct understanding that said property shall be used for park purposes only until such time as the Board of Regents of the University shall desire to use same for the purposes for which it was dedicated or purchased.

Be it resolved that the President of the University of Oklahoma and the Secretary of the Board of Regents be, and they are hereby authorized to sign in behalf of the Board of Regents, any documents required by the Government in the approval of a WPA Project looking toward the development of this improvement program.

The meeting was recessed for luncheon at the Acacia Fraternity House at 12:00 o'clock, and met again at 1:00 p.m.

Regent Ledbetter read correspondence from the Romeike Press Clipping Service concerning the contract entered into by Miss Frances Hunt of the Journalism Department, and the statement for clippings amounting to approximately \$544.00.

Following a discussion of the matter, Regent McBride moved that the full amount of the claim submitted by the Romeike Press Clipping Service be paid.

Regent Looney offered a substitute motion to pay \$250.00, conditioned upon their giving a full release on any balance.

Regent Noble moved that the original motion by Joe McBride and the substitute motion by Regent Looney lie on the table.

On the vote on the Noble motion, all members voted "aye".

Motion carried.

It was the sense of the Board that Regent Ledbetter take up the matter with the Romeike Press Clipping Service along the line of the discussion today.

Regent Ledbetter reported that the Peppers Gasoline Company had failed to comply with the conditions of right-of-way agreement entered into December 1936, and read a letter which he had prepared calling attention to the balance due under the agreement; copy of the letter follows:

"On the 8th of December, 1936, the University, through the Board of Regents, made a right-of-way agreement with you, under which you were to pay a rental of \$67.70 per year for the use of a pipe line right-of-way across the Medical School campus.

"The lease was to run for a period of three years. The records indicate that you paid the rental for the first year on February 19th, 1937. This would leave due the rentals from December 1937 to 1938, and December 1938 to December 1939.

"This agreement further provides that you shall have an option to renew the grant after December, 1939, by the yearly payment of \$67.70, and further that a failure to pay the rental within thirty days from the due date, shall render this contract null and void.

"This is to advise you that you are now delinquent on the rentals under this agreement in the sum of \$135.40, and that there will be due on December 9th, 1939, the additional sum of \$67.70, which you will be required to pay, or steps will be taken.

"We have your voucher No. 13246 dated February 17th, 1939, which will be credited on the indebtedness if the balance is paid.

"We refer you also to our letter of March 28, 1939 regarding this matter.

Very truly yours,

(Signed) E. P. Ledbetter."

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It was voted to approve Regent Ledbetter's action in preparing this letter, and that the letter be sent to the Peppers Gasoline Company.

The President reported that representatives of the Men's Council had requested a hearing before the Board with reference to a blanket fee of .50 each for men students in order to support activities of the Men's Council. Two students, Josh Evans, Chairman of the Finance Committee of the Men's Council, and Kenneth Harris, past President of the Men's Council, were invited to appear before the Board.

Mr. Evans was asked to present the matter in question which he proceeded to do. He explained the tentative program of the Council and their plans of service to the University, and presented a suggested budget for the various activities.

Following a discussion of the matter, the Board requested that the Men's Council prepare a brief setting forth the plans and program in support of the request for a blanket fee, and send a copy to each member of the Board for study; it being understood that the matter will be considered further at the next meeting of the Board.

President Bizzell requested instructions on the question of salaries for November and December 1939, in view of the reductions by the Governor in the quarterly allocation. He stated it would be possible to pay the salaries in full by supplementing the amount allowed from the income from the non-resident tuition which was estimated at approximately \$54,000.00 for the year. He explained all departments are restricting purchases to absolute necessities in accordance with previous instructions of the Board. It was the sense of the Board that so long as the University was taking the cut there could be no criticism in view of the Governor's statement at the previous meeting, that the Board make adjustments which seemed most desirable.

President Bizzell recommended that the salaries for members of the faculty and employees be paid in full for the months of November and December, 1939.

Regent McBride moved, that the second quarterly budget be approved as recommended by the President, taking the cuts as approved by the Governor and supplementing the salary fund for this quarter from the revolving fund.

On the vote on the motion the following voted "aye"; Looney, Hopper, Noble, McBride, and Ledbetter.

Motion unanimously carried.

President Bizzell presented applications for student loans from Fred G. Rolater and Nicholas Alexander Tinker in the amount of \$100.00 each from the J. Roy Williams Loan Fund (Los Angeles, California) stating that under the Trust agreement, Board of Regents approval is required. Both applications have the approval of the local Student Loan Committee.

On motion by Regent Looney, the applications were approved.

President Bizzell reported Benjamin Botkin, Associate Professor of English, had been asked to return to Washington, D. C., as Editor of the new National Technical Project of the Folklore Section of the Federal Writers' Project, where he has spent the past year, and that Dr. Botkin has requested a leave of absence from October 25, 1939 to accept this appointment.

Regent Looney moved that Dr. Botkin be granted leave of absence for the School year of 1939-40.

On the vote on the motion the following voted "aye": Looney, McBride, and Ledbetter. Voting "no": Noble. Pass: Hopper.

Motion carried.

President Bizzell recommended that Paul Stuart Schmidt be appointed Special Instructor in English at \$100.00 per month during November, December, and January, (balance of first semester) to assist during absence of Dr. Botkin.

Recommendation approved.

President Bizzell recommended that Dr. W. A. Fowler, Director of Student Health Service, be permitted to attend a meeting of the American Student Health Association in New York, December 28, and 29, 1939, the expenses to be paid from Infirmary Fund.

Moved that the President's recommendation be approved.

Voting "aye": Looney, Noble, Hopper, Ledbetter.
Voting "no": McBride

Motion carried.

President Bizzell stated he had discussed with Dr. Fowler the question of liability of staff members in the Infirmary.

Regent Looney was instructed to request an opinion from the Attorney General on this question.

President Bizzell recommended that Dean W. H. Carson be permitted to attend at University expense, the meeting of the American Society of Mechanical Engineers to be held in Philadelphia, December 4-8, 1939; also to make a one day visit to New York City for the purpose of visiting executives of various large oil corporations in the interest of the University.

Recommendation approved.

President Bizzell read a communication from the American Council on Pharmaceutical Education concerning the inspection fee of \$175.00 for the inspection of the School of Pharmacy made in the spring of 1939.

It was voted not to approve the claim "for the reason that no mention was made of any charge when the examining committee appeared at the University

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and that so far as the University knew, this was a voluntary visiting committee."

President Bizzell recommended that Boyd Gunning, Director of Visual Education, Extension Division, be appointed Assistant Director of the Extension Division, without change in salary. Dec. 1, 1939

Recommendation approved.

President Bizzell reported the resignation of E. L. Burke, Janitor, effective, October 15, 1939.

Recommended the appointment of Floyd Koonce, Janitor, \$90.00 per month, effective October 15, 1939.

Approved.

President Bizzell read a letter from Dr. Fowler, Director of the Student Health Service, concerning the acceptance of Ellison Infirmary on the approved list of hospitals of the American College of Surgeons. He outlined the conditions of such approval as follows: "That we have staff by-laws and regulations approved by the Board of Control, which is the Board of Regents in our case; that membership upon the medical staff be restricted to physicians and surgeons who are (a) graduates of medicine of acceptable medical schools, with the degree of Doctor of Medicine, in good standing, and legally licensed to practice in their respective states or provinces; (b) competent in their respective fields; and (c) worthy in character and in matters of professional ethics; that in this latter connection the practice of division of fees, under any guise whatsoever, be prohibited."

He submitted also the "By-Laws, Rules and Regulations" which he explained following a form customary for approved hospitals.

It was voted to approve the "By-Laws, Rules and Regulations" as submitted, and the Secretary was instructed to file a copy in the permanent files of the Board of Regents.

President Bizzell presented a request from Mr. Kraft to transfer \$6,000 from the appropriation for Heat, Light and Water to the Maintenance Account. He explained the items included in the budget request of \$24,200 but stated the budget officer would authorize only fuel bills out of this account; consequently other expenses such as lubricating oils, supplies, extra labor, etc., necessary in the operation of the plant, were being paid out of the Maintenance Account which did not anticipate such items.

Motion made, and carried, that the transfer be requested.

President Bizzell called attention to a serious situation in the Crippled Children's Hospital and the University Hospital in connection with the furnishing of braces and orthopaedic appliances to indigent patients. At the meeting of the Board of Regents a resolution was adopted requesting a deficiency appropriation in the amount of \$5,000 for this purpose. During the first two quarters the Governor reduced the maintenance request for the Crippled Children's Hospital by \$3,120, and for the University Hospital by \$2,390.

Following a discussion of the matter, it was voted that Regent Ledbetter and Chambers confer with the Governor concerning the matter.

President Bizzell stated he had attended the meeting of the National Association of State Universities in Washington, D. C., on November 13-14-15, and requested approval on his traveling expenses.

Approved.

The Secretary presented petitions from students for resident classification.

The petition of William H. Thams was approved for resident classification, effective September, 1939.

Action on the petition of Norma B. Smith was postponed pending receipt of further information.

President Bizzell reported discontinuance of services of R. L. Bowyer, Drug Clerk in Storeroom, University Hospital, August 31, 1939.

Resignation of Ella Ashby Wycoff, Head Nurse, University Hospital, October 11, 1939.

Ordered filed.

Appointment of Dora Ella Crooks, Head Nurse, University Hospital, October 12, 1939, \$80.00 per month.

Appointment of Dr. Joseph A. Rieger, Instructor in the Department of Mental Diseases, Clinical Staff, School of Medicine, effective November 23, 1939.

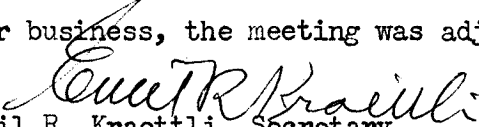
Approved.

There was a discussion concerning the next meeting of the Board.

Regent Looney moved, "that we dispense with the December meeting and the January meeting, and that when we adjourn we adjourn subject to the call of the President."

Motion carried.

There being no further business, the meeting was adjourned at 4:00 p.m.


Emil R. Kraettli, Secretary.