

THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A special meeting of the Board of Regents was called by the President of the Board of Regents at 10:00 a.m., on Saturday, September 9, 1939, in the office of the President of the University, at Norman, to discuss the University budget, and to determine ways and means of effecting economies, if possible, and cooperate in reducing the state deficit for the fiscal year ending June 30, 1940.

The following members of the Board were present: Regent Ledbetter, President of the Board, presiding; Noble, Hopper, Hatchett, Chambers.

The minutes of the meeting held on June 5, 1939, were approved, each member having been sent a copy by mail.

Regent Ledbetter reported on the conference called by Governor Phillips on the evening of August 28, stating that the Governor had appointed a committee consisting of representatives of various boards, departments, and commissions, to study the financial situation, with a view to avoiding a deficit for the current fiscal year, and that he had been designated chairman of this committee. Lloyd Noble was also designated a member of the committee.

Regent Ledbetter stated he had had a conference with the Governor about the purposes of the committee, and what he expected to be accomplished. He reported that the Governor was hoping to save approximately a million and a half dollars but that he had no intention of hurting the University. During the conference there was a discussion on the question of tuition, and the Governor stated he hoped to lay the ground work for tuition in two years.

The Board discussed the matter from the standpoint of the University budget, and President Bizzell proposed that the deans of the various schools and colleges be invited for discussion of the matter, stating that he had already conferred with the deans asking that they be available if it was the wish of the Board to discuss the situation with them.

The deans were called, and at 11:35 a.m., the following appeared at the meeting: Deans Dodge, Patterson, Reaves, Adams, Salter, Carson, and Johnson; Mr. Kraft, Superintendent of Utilities, and Mr. Howard Dickey, Business Manager at the University Hospital, were also invited.

Regent Ledbetter explained the matter before the Board, and there was a general discussion. Each dean was asked his opinion on the possibility of making economies. It was the concensus of opinion of the deans that it would be very unfortunate to reduce salaries of teachers at this time, and that it would be much more desirable to postpone the purchase of equipment, restrict travel, and to reduce to the minimum, repairs and library purchases. Dr. Dodge, Dean of the Graduate School, was of the opinion that curtailment of expenditures for supplies and equipment in departments undertaking graduate work, was very undesirable, stating that in many cases necessary equipment was now lacking, and that unless some relief could be given, the extent of research would be very limited, and from this standpoint it would be better to reduce salaries. The deans were unanimous in the opinion that sooner or later tuition charges would need to be authorized.

The deans retired from the meeting at 12:30 and there was a further discussion on the matter. Judge Hatchett proposed a resolution which was discussed but no action taken at this time.

Motion by Regent Hatchett: That the President of the Board be authorized to request the Governor to grant a deficiency certificate in the sum of \$5,000.00 to take care of the needs for braces and shoes in the Crippled Childrens Hospital.

Motion carried.

Regent Hatchett asked that he be excused, stating that it was necessary for him to return to Durant. He asked that the Board consider his resolution and stated that he would have no objections to re-wording of the same.

The meeting was recessed for luncheon at Rickner's Student Shop at 12:45, and met again at 1:30 p.m.

The following resolution was, on motion, adopted, and Regents Ledbetter and Noble, members of the Governor's committee, were authorized to represent the Board accordingly at the meeting of the committee which was called for Monday, September 11:

The representatives of the Board of Regents of the University of Oklahoma are authorized to pledge to reduce the aggregate appropriations for the present fiscal year for the institutions under its control in such percentage as seems necessary, provided the same percentage is taken by other eleemosynary and educational institutions of the State, and definite assurance is given that such reductions will actually be taken. After the percent of reduction is determined, the allocation thereof to be left to the further determination of the Board of Regents.

It is the sense of the Board of Regents that the same percentage of reduction shall be taken by the University proper and the Medical School and University Hospital as taken by other educational institutions; and the Crippled Childrens Hospital as taken by other eleemosynary institutions.

President Bizzell submitted the following appointments to fill vacancies:

- V. Lauren Shelton, Instructor in Accounting, September 1, 1939, \$1,800.00 for nine months' service.
- Bernard A. Anderson, Instructor in Speech, September 1, 1939, \$1,800.00 for nine months' service.
- Dorothy DeWitt, Instructor in Social Work, September 1, 1939, no salary.
- Robert W. Tomberlin, Instructor in Art, September 1, 1939, \$1,500.00 for nine months' service.
- John Woodworth, Instructor in Drama, September 1, 1939, \$1,800.00 for nine months' service.
- Ruth Goodson, Bookkeeper in the University Press, September 8, 1939 to June 30, 1940, at an annual salary of \$1,200.00.
- Addie Lee Pickard, Proof Reader in the University Press, September 9, 1939 to June 30, 1940, at an annual salary of \$1,020.00

Florence T. Minner, Mimeograph Operator in the University Press, September 11, 1939 to June 30, 1940, at an annual salary of \$960.00.

Pauline Gilles, Stenographer in the Graduate Placement and Records Bureau, July 1, 1939 to June 30, 1940, at an annual salary of \$900.00.

Vernice Lochner, Stenographer in the Office of the Counselor of Women, September 1, 1939 to June 30, 1940, at an annual salary of \$750.00.

Appointments approved.

President Bizzell called attention to the correspondence with members of the Board concerning the action at the June meeting fixing a tuition in the Training School, stating that the following had concurred in his recommendation that the previous action be rescinded: Regents Ledbetter, Looney, Chambers, Hopper, and McBride. He recommended that the minutes show this action.

Recommendation approved.

Reported that C. W. Inglis, who was placed on retirement in the Janitor Service on July 1, 1939, was included at a larger amount than his years of service would provide according to the policy of the Board. In checking the years of service it was found that he was not employed continuously from July 1, 1905, to the present date. From 1908 to 1926 he was not in the service of the University, and that his rate should be \$340.00 per year instead of \$520.00 as previously reported.

Adjustment authorized.

Reported that Mrs. Katharyn O. Buchanan, Assistant Professor of Secondary Education, granted sabbatical leave of absence at the June meeting had withdrawn her request and desired to return to her regular work.

Approved.

Communication from Wilbur F. Cloud, Professor of Petroleum Engineering with statement from Dr. Kenneth J. Wilson, requesting permission to postpone moving to Norman until November 1, 1939, on account of Mrs. Cloud's health.

Permission granted.

President Bizzell reported the following deaths:

J. F. Paxton, Professor of Greek, June 12, 1939.
Edmund Berrigan, Professor of Accounting, July 18, 1939.

It was voted that President Bizzell prepare suitable resolutions on behalf of the Board of Regents, and that a copy be sent to the respective families.

President Bizzell submitted the following resignations:

Chester O. Newlun, Professor of Elementary Education and Director of the University Demonstration Schools, August 1, 1939.

Robert Whitehand, Instructor in Drama, September 1, 1939.

Margaret Roberts, Assistant in Art, September 1, 1939.

Lillian Turner, Proof Reader in the University Press, September 1, 1939.

Georgia Mae Nicklas, Mimeograph Operator in the University Press, September 9, 1939.

J. D. McCoid, Bookkeeper in the University Press, August 19, 1939.

Resignations accepted.

President Bizzell reported that Gordon E. Peterson, appointed Assistant Professor of Speech at the meeting on May 26, had declined to accept the appointment. The position was filled by appointment of Bernard A. Anderson, previously approved.

Recommended that the salary of Arnold W. Johnson, Associate Professor of Accounting, be fixed at the rate of \$2,826.00, effective September 1, 1939. President Bizzell stated Mr. Johnson is one of the most valuable men in the Accounting Department, and that he had been offered a position as Head of the Department of Accounting at Baylor University at \$3,000.00 with the added inducement of a full professorship after the first year. His present salary is \$2,502.00.

The recommendation that his salary be fixed at \$2,826.00 was approved.

President Bizzell reported that Andy Reynolds, a student in the University had sustained a serious injury during the interscholastic meet in April, having been hit by a javelin while acting as an official in the meet. He stated the young man was taken to St. Anthony's Hospital in Oklahoma City, placed under the care of Dr. D. H. O'Donoghue, and that he had only recently been able to leave the hospital. President Bizzell stated the bills had not been paid, and that the total amounted to approximately \$330.00, including anaesthetic by Dr. C. W. Lemon, \$15.00; St. Anthony's Hospital, \$155.25; and Dr. D. H. O'Donoghue \$160.00 for professional services.

There was a discussion concerning the responsibility of the University in matters of this kind. It was the sense of the Board it was extremely unfortunate to have an accident of this kind, but that the Board was without authority to pay claims with^{out} specific authorization by the legislature.

President Bizzell submitted a list of bonded employees at the University in Norman, as well as at the Medical School and Hospitals in Oklahoma City. He reported that the State Examiner had checked the list and had given his approval.

President Bizzell submitted changes in personnel at the Medical School, University and Crippled Childrens Hospitals as follows:

School of Medicine

Resignations:

- Charles M. Pearce, Lecturer in Hygiene and Public Health, June 30, 1939.
- Patrick H. Lawson, Instructor in Urology, September 1, 1939.
- Rudolph F. Nunnemacher, Instructor in Histology and Embryology, September 1, 1939.

Resignations accepted.

Appointments:

- Grady F. Mathews, Lecturer in Hygiene and Public Health, July 1, 1939.
- Robert B. Howard, Assistant in Surgery, September 1, 1939.
- James R. Huggins, Assistant in Medicine, July 1, 1939.
- Ruby A. Wortham, Instructor in Histology, September 1, 1939, \$1,800.00 for ten months' service.

Approved.

University and Crippled Childrens Hospitals

Resignations:

- Lizzie Jackson, Nurse Supervisor of the Out-Patient Department, June 5, 1939.
- Mary Deardorf, Night Supervisor, June 30, 1939.
- Isabell Freedman, X-Ray Technician, July 22, 1939.
- B. D. Edmundson, Painter, April 30, 1939.
- Louise Click Davis, Stenographer in the Social Service Department, August 12, 1939.
- Ruth Lowry, Social Worker, services discontinued without prejudice, July 31, 1939.

Resignations accepted.

Promotions:

- Lois Taylor, from Junior Stenographer to Senior Stenographer, salary increased from \$85.00 to \$100.00 per month, August 12, 1939.

Approved.

Transfers:

- Effie K. Root, from Nurse Supervisor of the Children's Medical Ward to Nurse Supervisor of the Out-Patient Department, salary reduced from \$90.00 to \$80.00, effective June 6, 1939.
- Mary Menefee from Supervisor of 1-E Ward to Night Supervisor, salary increased from \$80.00 to \$95.00, effective July 1, 1939.
- Bessie Souders from Supervisor of the Surgical Supply Room to Supervisor of 1-E Ward, \$80.00 per month, July 1, 1939.

Approved.

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Appointments:

Edna McElvogue, Supervisor of the Children's Medical Ward, \$90.00 per month, effective July 1, 1939.
Doris Burdge, Stenographer in the Social Service Department, salary \$75.00 per month, effective August 14, 1939.
Mary Virginia Little, X-Ray Technician, salary \$100.00 per month, effective August 21, 1939.

Approved.

Residents entered upon service July 1, 1939:

Harold L. Williams, Resident in Obstetrics, \$75.00 per month.
Jack M. Woodall, Resident in Medicine, \$50.00 per month.
J. Moore Campbell, Resident in Surgery and Pathology, \$50.00 per month.
C. G. Stuard, Jr., Resident in E. E. N. T., \$50.00 per month.
George I. McLaughlin, Resident in Dentistry, \$50.00 per month.
Dorothy H. Thompson, Resident in Anesthesia, \$50.00 per month.

Following Residents re-employed; i.e., retained to take a second year, as their services have been eminently satisfactory:

Mat F. Strashun, Resident in Surgery and Pathology, salary increased from \$50.00 to \$60.00 per month.
L. K. Chont, Resident in X-Ray, salary to remain \$100.00 per month.
L. Stanley Sell, Resident in Orthopaedics, salary increased from \$60.00 to \$75.00 per month.
A. W. Macpherson, Resident in Anesthesia, salary increased from \$50.00 to \$60.00 per month.
Aileen Petway, Resident in Anesthesia, salary increased from \$50.00 to \$60.00 per month.
William A. Klein, Resident in Orthopaedics, salary increased from \$50.00 to \$60.00 per month.
Frank M. King, Senior Intern, promoted to Resident in Medicine, salary increased from \$25.00 to \$50.00 per month.
A. L. Swenson, Senior Intern, promoted to Resident in Orthopaedics, salary increased from \$25.00 to \$50.00 per month.

Following Interns, having served one year, promoted to their second year of service as Senior Interns, effective July 1, 1939, salary \$25.00 per month as customary:

Robert P. Messinger
Earl I. Mulmed
Roy L. Neel
Marlin H. Poindexter

Dr. Eldin W. Boggess was employed August 28, 1939, to fill a vacancy created by the decision not to re-employ a senior intern at the completion of his service.

Lewis C. Taylor
Theodore S. Williams
C. D. Cunningham
James L. Fuller
Leighton L. Anderson

Following Junior Interns; i.e., first year, entered upon service July 1, 1939,
at a salary of \$10.00 per month:

Maurice B. Winstead
Hugh A. Stout
William Richard Smart
John E. Highland

Floyd Wayne Highfill
John W. Cavanaugh
Alfred H. Bungardt
H. Thompson Avey
Harold F. Bertram

Approved.

The meeting was adjourned at 4:15 p.m., the next meeting to be held
at 10:00 a.m., on Monday, October 2, 1939.

Emil B. Kraettli, Secretary.

