

The Board continued with the budget taking up the departments in the order of their appearance in the budget. In discussing the budget for the Athletic Department, attention was called to the selling of programs and merchandise on the campus, especially during the football season.

Regent Noble proposed the following resolution:

That hereafter no person shall be allowed to expose for sale, or to offer to sell, or to sell, any goods, wares, merchandise, food, or drink, or to circulate, or to sell or offer for sale, any circular, any program of any event, athletic or otherwise, or any advertising matter not part of a regular issue of some newspaper of general circulation, on the campus of the University of Oklahoma or on any street or passageway intersecting or running through said campus, without first securing a written permit signed by the Secretary of the Board of Regents authorizing him to do so.

Any one found violating this resolution shall be removed from the campus and shall be proceeded against under the applicable statutes.

On a vote on the resolution all members voted "aye" and it was declared carried.

The Board recessed at 1:00 o'clock p.m., for luncheon in the Union Building and met again in the President's Office at 2:00 o'clock p.m.

President Bizzell called attention to a letter from the Governor requesting cooperation of all institutions and departments "in order to avoid further deficit in the general fund * * * *. I hereby urge that you cooperate to the fullest extent in avoiding any unnecessary purchases between now and the end of June", thereby leaving unexpended balances in the State Treasury.

President Bizzell called attention to the University's request for an appropriation of approximately \$30,000 for the operation of the summer school which was not granted and that expenditures in all departments had been reduced to the minimum in order to complete the year without a deficit. He stated that the transfers requested at the Wednesday session would be necessary to complete the year and that as far as could be determined at this time there would not be any balances in any of the University departments.

President Bizzell was requested to write the Governor explaining the situation and it was the sense of the Board that Regent Ledbetter confer with the Governor regarding the same.

Consideration of the budget was continued. In discussing the situation in the School of Pharmacy, President Bizzell recommended that the salary of Dean Johnson be fixed at \$4,005.00 for the school year beginning September 1, 1939. The recommendation was approved.

President Bizzell recommended that the services of Professor Beegle be discontinued at the close of the current school year June 1, 1939, in accordance with the recommendation of Dean Johnson.

Recommendation approved.

In the consideration of the budget of the Physical Education and Intramural Departments, Regent McBride moved that the salary of Ben G. Owen, Director of Intramurals, be fixed at \$3,600.00 on a twelve months basis, effective July 1, 1939.

Motion carried.

President Bizzell recommended that Mr. Owen be relieved of his duties as Head of the Department of Physical Education for Men and that Hugh V. McDermott, Associate Professor of Physical Education for Men, be designated head of that department; Mr. Owen to remain as Director of Intramural Athletics.

The recommendation was approved.

Tom Stidham was called before the Board for discussion of matters affecting the Department of Athletics. He was asked in connection with a request for permission to play a tenth game next fall. Regent Noble proposed the following resolution:

"WHEREAS, the Board of Regents of the University of Oklahoma recognizes the right of the faculty committee of the Big Six Conference to fix rules of eligibility for the conference and to insist that all conference schools participate in the athletic contests of the other member schools, we nevertheless feel that the wishes of the faculty representatives should be recognized in all contests scheduled outside of the conference proper.

"In view of the fact that our University is faced with a probable deficit in the Athletic Department next fall, if the tenth game is not played, we hereby authorize our Athletic Director and Faculty Committee to schedule a tenth game if in their discretion they deem it advisable to do so."

Regent Noble moved the adoption of the resolution. The chair called for a vote on the motion and all members voted "aye". Motion carried.

There was a discussion on the salaries of the Athletic Department being carried on state funds. Mr. Stidham stated that in conference with Dr. Bizzell the items appearing in the budget had been agreed upon and that the Athletic Department would attempt to carry the salaries transferred to the Athletic Department which had heretofore been carried on the state budget. Mr. Stidham retired from the meeting.

President Bizzell recommended that the policy of supplementing salaries of the Officers of the R.O.T.C. be discontinued, effective July 1, 1939. He stated that some institutions were supplementing salaries but in a majority of cases it was not done and in view of the reduced budget of

the University, he felt that the recommendation was justified. It was voted to approve the President's recommendation as made.

President Bizzell called special attention to the Extension Division budget, stating that the Cooperative-In-Service Training Program would not be continued and that Mr. Bradford and Mr. Holden would not be continued and that Mr. Bradford and Mr. Holden would not be continued beyond the close of the fiscal year. Also that Thurman J. White, Instructor in Prison Education, would not be continued. He stated that there was some question as to whether funds would be available on the project for Dr. Sowers from which \$2,400.00 annually had been received, stating that unless this amount was provided from some other source Dr. Sowers would not be continued.

The budgets for the Library, the Utilities Department, and the University Press were considered, the President calling attention to the changes as indicated in the budgets.

The summer school budget, including the names of all teachers together with expenditures for Institutes, Activity Program, etc., was presented. The fee for summer school, \$3.00 per credit hour for resident students and \$5.00 per credit hour for nonresident students, was approved on recommendation of President Bizzell. The income from the fee to be allocated on the basis of an eight hour student as follows:

Student Union	\$1.25
Infirmary	1.50
Library	.75
Oklahoma Daily	.25
Summer School Budget, Resident Student	20.25
Summer School Budget, Nonresident Student	36.25

The recommendation was approved.

President Bizzell recommended that a course fee of \$10.00 be charged during the summer term in English 167, and that the fee during the regular sessions, effective September 1, 1939, be fixed at \$15.00.

Recommendation approved.

President Bizzell recommended that the fee in Home Economics 252, Home Management, be fixed at the rate of \$10.00, effective September 1, 1939.

Recommendation approved.

The summer school budget with faculty for the several departments at salaries specified for various ranks was submitted. President Bizzell reported the income from fees as approved, would carry more than half of the summer school budget, the balance to come from appropriated funds.

President Bizzell recommended approval of the University budget as submitted and that all appointments of faculty and employees as listed be approved subject to amendments made during the preliminary consideration of the budget. He recommended also that the President be authorized to notify each individual of the conditions of his appointment.

He asked that the Board now proceed to review the departments and to act on his recommendation for adoption thereafter.

Following is a summary of all changes in personnel, including appointments, changes in ranks, salaries, resignations, etc. All changes to become effective for twelve months appointments on July 1, 1939, unless otherwise specified; and all changes to become effective for nine months appointments on September 1, 1939, unless otherwise specified. President Bizzell stated he would supply each member of the Board with a complete budget with all amendments or changes shown:

ADMINISTRATION

Secretary's Office

Muriel Minnick, Stenographer at \$960.00 transferred to Registrar's Office, June 1, 1939.

Retain position and salary of stenographer at \$900.00 to be filled if necessary.

Comptroller's Office

Q. M. Spradling, Assistant Auditor at \$2,220.00 to \$2,400.00, July 1, 1939.

Dudgeon Giezentamer, Accountant at \$1,440.00 to \$1,800.00, July 1, 1939.

Registrar's Office

Maurine Cunningham, Clerk, from \$1,200.00 to \$1,320.00, July 1, 1939

Bobby Huff, Clerk at \$1,200.00, transferred to Counselor of Women's Office, June 1, 1939.

Muriel Minnick, appointed Clerk at \$1,200.00, June 1, 1939.

Counselor of Women

Ruth Roys, resigned June 1, 1939, salary \$1,500.00

Bobby Huff, appointed Secretary, at \$1,320.00, June 1, 1939.

Mildred Ann Cooper, Stenographer, resigned, July 1, 1939, salary \$900.00

Retain position and salary of Stenographer at \$900.00, to be filled if necessary

Student Employment Service

Paul Cummings, Secretary NYA, resigned June 1, 1939, salary \$650.00

Walter Cunningham, Secretary NYA, resigned June 1, 1939, salary \$537.50

Andy Crosby, appointed Secretary NYA, September 1, 1939, at \$50.00 per month.

Graduate Placement and Records Bureau

Homer Heck, Secretary, at \$1,800.00, transferred to Extension WNAD at \$1,800.00

Stenographer at \$900.00 to be appointed July 1, 1939.

Addressograph Operator to be appointed part-time at \$500.00 per year, July 1, 1939.

Discontinue Student Assistants at \$1,100.00.

INSTRUCTION

COLLEGE OF ARTS AND SCIENCES

(All changes under INSTRUCTION effective September 1, 1939, unless otherwise specified).

Anthropology and Sociology

Leonard Logan, appointed Professor of Sociology at \$3,276.00
(Transferred from Extension as Director of Short Courses
and Professor of Sociology at \$4,500.00)
Jerome Dowd, Professor, placed on retirement at one-half
salary, \$1,903.50 (under 70 year retirement rule)

Botany and Bacteriology

H. L. Chance, ~~Assistant~~ ^{Associate} Professor of Botany, title changed to
Associate Professor of Botany and Bacteriology
Milton Hopkins, from Assistant Professor to Associate Professor
Provide for position of Stockroom Custodian at \$1,000.00

Chemistry

Lloyd Swearingen, granted Sabbatical Leave of Absence, one-half
salary \$1,561.50
Arthur C. Shead, Assistant Professor to Associate Professor

Classical Languages

Lloyd W. Daly, Instructor to Assistant Professor

English

Lawrence N. Morgan, Professor and Head of the Department, salary
increased from \$3,276.00 to \$3,600.00
T. H. Brewer, Professor, salary decreased from \$3,807.00 to \$3,600.00
S. R. Hadsell, Professor, salary decreased from \$3,726.00 to \$3,600.00
Ernest C. Ross, Associate Professor to Professor
Jewell Wurtzbaugh, Associate Professor to Professor
Elizabeth Jordan, Assistant Professor on Leave of Absence 1938-39,
granted leave of absence 1939-40
B. A. Botkin, ~~Assistant~~ ^{Associate} Professor on Sabbatical leave of absence
1937-38; leave of absence 1938-39, return to position September
1, 1939.
Paul Eldridge, Assistant Professor, Sabbatical leave of absence
second semester, 1939-40. Salary first semester \$1,080.00;
second semester \$540.00 - total \$1,620.00.
Harry E. Smith, Assistant Professor, Sabbatical leave of absence
first semester 1939-40. Salary first semester \$510.75; second
semester \$1,021.50 - total \$1,532.25
E. M. Clark, Instructor at \$1,710.00 on half-time teaching first
semester; full-time second semester. Salary first semester
\$450.00; second semester \$900.00 - total \$1,350.00.
Goldia Cooksey, Assistant to Instructor
William Foster Harris, appointed Special Instructor at \$900.00.

Geology and Geography

- C. E. Decker, Professor of Paleontology, who has reached retirement age of seventy, be continued on full-time during 1939-40
- F. A. Melton, Associate Professor promoted to Professor
- Clifford Merritt, Associate Professor at \$2,502.00, promoted to Professor at \$2,664.00
- J. Willis Stovall, Associate Professor, salary increased from \$2,502.00 to \$2,664.00
- O. F. Evans, Assistant Professor, Sabbatical leave of absence first semester 1939-40. Salary first semester \$625.50; second semester \$1,251.00 - total \$1,876.50. Promoted to Associate Professor
- Leslie Hewes, Instructor, promoted to Assistant Professor
- Hugh M. Eley, Instructor, resignation, September 1, 1939; salary \$1,710.00
- William E. Ham, appointed Assistant at \$1,521.00.

Government

- Fredrick Ermarth, Assistant Professor, discontinued June 1, 1939
- M. L. Mannen, Instructor, leave of absence 1938-39; leave of absence continued 1939-40
- Joseph C. Pray, Instructor at \$1,800.00, promoted to Assistant Professor at \$1,899.00
- June Tompkins, Stenographer part-time 1938-39 at \$800.00 to full-time at \$1,080.00, July 1, 1939.

History

- A. B. Sears, Assistant Professor, promoted to Associate Professor
- H. C. Peterson, Assistant Professor, promoted to Associate Professor
- Lewis W. Bealer, Assistant Professor, resigned September 1, 1939.

Home Economics

- Lila M. Welch, Associate Professor on Sabbatical leave of absence, returning to position September 1, 1939.

Library Science

- Mary Elizabeth Scott, appointed Revisor at \$85.00 per month; annual salary \$1,020.00, July 1, 1939.

Mathematics

- Dora McFarland, Assistant Professor, promoted to Associate Professor
- John C. Brixey, Assistant Professor, promoted to Associate Professor
- C. E. Springer, Assistant Professor on Sabbatical Leave of absence 1938-39; Leave of absence first semester 1939-40; promoted to Associate Professor
- S. B. Townes, Assistant Professor promoted to Associate Professor
- Ralph Dôrsett, Instructor, promoted to Assistant Professor
- James C. Van de Carr, Special Instructor at \$900.00 on part-time 1938-39, to Instructor full-time \$1,500.00, September 1, 1939.

Modern Languages

W. A. Willibrand, Associate Professor, Sabbatical leave of absence 1939-40
 Eugenia Kaufman, Assistant Professor on Sabbatical leave of absence 1938-39; will return to her position September 1, 1939
 Johannes Malthaner, Assistant Professor promoted to Associate Professor
 Della I. Brunsteter, Assistant Professor on Sabbatical leave of absence second semester 1939-40
 Maurice Halperin, Assistant Professor promoted to Associate Professor
 Stella Sanders, Assistant Professor, Sabbatical leave of absence 1939-40
 Besse Clement, Assistant Professor on Sabbatical leave of absence 1938-39, salary schedule \$1,800.00, will return September 1, 1939, salary schedule \$1,899.00.

Philosophy

Gustav Mueller, Associate Professor at \$2,664.00, salary reduced to \$2,502.00.

Physics

G. A. Van Lear, Jr., Associate Professor promoted to Professor
 Charles A. Whitmer, Assistant Professor at \$2,200.00, salary increased to \$2,331.00
 Arthur Hemmendinger, Instructor at \$1,800.00, promoted to Assistant Professor at \$1,899.00
 Newton Ward, Instructor part-time at \$800.00, services discontinued June 1, 1939
 John Dalke, appointed Instructor part-time at \$800.00, September 1, 1939.

Social Work

J. J. Rhyne, Professor at \$2,664.00, salary increased to \$2,988.00
 G. H. Smith, Assistant Professor on Sabbatical leave of absence 1938-39, transferred to Extension Classteaching.
 William H. McCullough, Instructor at \$1,800.00, salary increased to \$1,899.00
 Minnie H. Waddy, Instructor part-time at \$300.00, services discontinued

Speech

Charles P. Green, Associate Professor at \$2,664.00 promoted to Professor at \$2,826.00
 Walter Emery, Assistant Professor, leave of absence second semester 1938-39, salary schedule \$2,043.00, promoted to Associate Professor, salary \$2,160.00
 Gordon E. Peterson, appointed Assistant Professor at \$2,043.00
 Carl Ritzman, Instructor, leave of absence 1939-40.

Zoology

Dixie Young, Assistant Professor, promoted to Associate Professor
 J. Teague Self, Instructor, promoted to Assistant Professor
 Helen Joe Talley, Stenographer, resigned July 1, 1939
 Elizabeth Trent, appointed Stenographer July 1, 1939, salary
 \$83.33 per month - \$1,000.00 for eleven months service.

COLLEGE OF BUSINESS ADMINISTRATION

Accounting

Arnold W. Johnson, Assistant Professor to Associate Professor

Business Communication

William H. Butterfield, appointed Associate Professor at
 \$2,988.00, designated Head of Department
 Ivan G. Richardson, Assistant Professor, transferred to Economics

Business Law

George A. Hoke, Assistant Professor, transferred from Economics
 Thomas Z. Wright, Assistant Professor, leave of absence 1939-40

Business Management

Edward C. Petty, Assistant Professor, transferred to Economics
 Ronald B. Shuman, Assistant Professor at \$2,502.00, promoted to
 Associate Professor at \$2,664.00 and designated Head of
 Department

Economics

Gilbert Harold, Associate Professor, transferred to Finance
 Philip C. Albertson, appointed Assistant Professor at \$2,160.00
 Claude A. Campbell, appointed Assistant Professor at \$2,160.00
 Edward C. Petty, Assistant Professor, transferred from Business
 Management and promoted to Associate Professor
 George A. Hoke, Assistant Professor transferred to Business Law
 Ivin G. Richardson, Assistant Professor, transferred from
 Business Communication

Finance

William A. Schaper, Professor, resigned September 1, 1939

President Bizzell recommended adoption of the following resolution:

WHEREAS Dr. William A. Schaper, Professor of Finance in
 The College of Business Administration, is retiring, at his
 request, as a member of the faculty of the University

AND WHEREAS Dr. Schaper has devoted fifty-two years of
 his life to the teaching profession and the last thirty-nine
 years as a college professor, having become a member of the

faculty of the University of Minnesota in 1900 and the University of Oklahoma in his present position in 1925

AND WHEREAS Dr. Schaper has been recognized through the years as a profound scholar and a conscientious and capable teacher

THEREFORE BE IT RESOLVED by the Board of Regents that we express to Dr. Schaper our appreciation for the fine service rendered the University of Oklahoma, and express to him best wishes for his health and happiness in future years.

Resolution adopted.

John A. Griswold, Associate Professor, salary at \$2,826.00, salary increased to \$2,988.00, designated Head of the Department

Gilbert Harold, Associate Professor, transferred from Economics

COLLEGE OF EDUCATION

President Bizzell recommended that Extension Classes in Graduate Education and in Social Work be transferred from supervision in the Extension Division to the College of Education and School of Social Work, respectively. Recommended further, that in appointing teachers for Extension Classes the salary be determined on the basis of sufficient income from fees collected to pay salaries and expenses.

Recommendation approved.

John T. Hefley, Assistant Professor, services in resident teaching discontinued September 1, 1939.

Katharyn Buchanan, Assistant Professor, Sabbatical leave of absence 1939-40.

Recommended that titles of members of the faculty in the College of Education be adjusted in accordance with the following divisional organization of the College:

I Division of Principles of Education

Elmer J. Ortman, Ph.D., Head and Professor of Principles of Education

II Division of School Measurements

Henry Daniel Rinsland, Ph.D., Head and Professor of School Measurements

III Division of Educational Psychology

Allen Mead Ruggles, Ph.D., Head and Professor of Educational Psychology

IV Division of School Administration

John Frederick Bender, Ph.D., Head and Professor of School Administration

V Division of Elementary Education

Chester Otto Newlun, Ph. D., Head and Professor of Elementary Education

Ruth Elder Ed.M., Instructor in Elementary Education

VI Division of Secondary Education

Frank Allen Balyeat, Ph.D., Head and Professor of Secondary Education

Funston Foyle Gaither, M.S. in Education, Assistant Professor of Secondary Education

Benjamin Asa Cartwright, Ph.D., Assistant Professor of Secondary Education

Ernest Morton Edmondson, A.M., Assistant Professor of Secondary Education

Suzanne Margot Lasater, M.A., Assistant Professor of Secondary Education

Charles Luther Caldwell, M.S. in Education, Assistant Professor of Secondary Education

Katharyn Osterhaus Buchanan, M.A., Assistant Professor of Secondary Education

VII Division of Commercial Education

Clarence Guy Brown, B.A., Assistant Professor of Commercial Education

VIII Division of Educational Guidance

(The courses of this division are taught by members of the staffs of other divisions)

IX Division of Home Economics Education

Lila Merle Welch, M.A., Associate Professor of Home Economics

Hedwig Schaefer, M.A., Assistant Professor of Home Economics

Marie Banks, Ed.M., Instructor in Home Economics

X Division of Music Education

Ernest John Schultz, M.S., Professor of Music Education

William Roeschmann Wehrend, B.S., in Education, Professor of Music Education

XI Division of In-Service Education

(The courses of this division are taught by members of the staffs of other divisions).

COLLEGE OF ENGINEERING

Architecture

Henry L. Kamphoefner, Assistant Professor, promoted to Associate Professor
Herschel Elarth, Assistant Professor, promoted to Associate Professor

Chemical Engineering

J. W. Donnell, Associate Professor at \$2,988.00 promoted to Professor at \$3,800.00

Civil Engineering

J. R. Matlock, Assistant Professor, transferred to Mechanics

Engineering Drawing

Harold K. Bone, Instructor second semester 1938-39, salary schedule \$1,710.00, to salary schedule at \$1,600.00 from September 1, 1939

Industrial Engineering

Robert A. Hardin, Assistant Professor at \$2,160.00, salary increased to \$2,331.00

Mechanical Engineering

William Tiffin, Instructor, salary ten months 1938-39 at \$1,950.00 to nine months basis at \$1,800.00

Mechanics

J. Ray Matlock, Assistant Professor, transferred from Civil Engineering

Petroleum Engineering

John Fox, Refinery Engineer at \$1,200.00, services discontinued July 1, 1939
Lavois E. Dietrich, Mechanician, appointed July 1, 1939, salary \$1,200.00.

COLLEGE OF FINE ARTS

Art

Edith Mahier, Associate Professor, promoted to Professor
Joseph R. Taylor, Assistant Professor, Sabbatical leave of absence 1939-40
William H. Smith, Assistant Professor at \$1,899.00, salary increased to \$2,043.00
Margaret Roberts, Assistant at \$1,332.00, salary increased to \$1,500.00
Craig Sheppard, Assistant, appointed at \$1,165.50, (substitute for Joseph R. Taylor on Sabbatical leave).

Drama

Robert Whitehand, Instructor at \$1,800.00, salary increased to \$1,899.00

Music

- Genevieve Kern, Instructor (Piano) 90% of fees, maximum salary \$1,600.00
- Oscar J. Lehrer, Professor (Theory of Music) salary schedule at \$3,276.00, salary decreased to \$3,006.00
- Frank Hughes, appointed Instructor (Theory of Music) at \$1,600.00
- Ernest J. Schultz, Professor, (Music Education) salary \$3,006.00 increased to \$3,276.00
- William R. Wehrend, Professor, Director, University Band, salary \$2,826.00, increased to \$3,006.00
- Ethel Ruppenthal, Instructor (Music Education) discontinued June 1, 1939
- Gordon Berger, Assistant (Music Education) part-time, salary \$733.28 to 3/4 time at \$1,200.00
- Richard Smittle, Graduate Assistant, salary \$600.00, and in addition 90% of fees above nine students, eighteen lessons, maximum \$900.00.

Stringed Instruments

William Wright, Assistant, salary \$1,000.00, and in addition 90% of fees above ten students, twenty lessons, maximum \$1,600.00.

Voice

Adrian Wynnobel, Associate Professor, services discontinued September 1, 1939.

SCHOOL OF LAW

Recommended that Dean Julien C. Monnet who has reached the retirement age of seventy be continued on a full-time basis during 1939-40.

SCHOOL OF PHARMACY

- Recommended that Dean D.B.R. Johnson be placed on the salary schedule at \$4,005.00, September 1, 1939
- Ralph Beegle, Associate Professor, services discontinued September 1, 1939
- Ina Griffith, Instructor at \$1,332.00, salary increased to \$1,521.00
- Leena McArthur, Assistant at \$1,200.00, salary increased to \$1,332.00, (title changed to Bacteriology and Pharmacology, giving one-half time to each department, and be a member of the faculty of the College of Arts and Sciences and also Pharmacy).

PHYSICAL EDUCATION FOR MEN

Hugh V. McDermott, Associate Professor, designated Head of the Department

INTRAMURALS

Ben G. Owen, Professor and Head of the Department of Physical Education and Director of Intramurals be relieved as Head of the Department of Physical Education for Men and that his salary on twelve months basis be reduced from \$4,200.00 to \$3,600.00, effective July 1, 1939.

ATHLETICS

John Jacobs, Associate Professor and Track Coach on State Payroll 1938-39 at \$3,474.00 to be placed on State Payroll 1939-40 at \$1,000.00 and \$2,474.00 athletic budget, July 1, 1939
Bruce Drake, Assistant Professor and Basketball Coach on State Payroll 1938-39 at \$2,331.00 and Athletic budget at \$669.00 to be placed on State Payroll 1939-40 at \$2,000.00 and \$1,000.00 athletic budget, September 1, 1939
J. J. Dempsey, General Assistant, paid on State Payroll 1938-39 at \$960.00 transferred to Athletic budget, July 1, 1939
S. B. Spradlin, Scholarship Supervisor at \$800.00 in 1938-39, services discontinued June 1, 1939
Ted Owen, Medical Assistant, paid on State Payroll 1938-39 at \$1,680.00, transferred to athletic budget, July 1, 1939.
Franchelle Farrar, Stenographer, paid on State Payroll 1938-39 at \$1,200.00 transferred to athletic budget July 1, 1939.

PHYSICAL EDUCATION FOR WOMEN

Ima James, Associate Professor, salary increased from \$2,664.00 to \$2,826.00
Maurine Bowling, Instructor, promoted to Assistant Professor

UNIVERSITY BAND

Herman Ziemer, appointed Band Manager, July 1, 1939 at \$1,200.00 per year.

MILITARY SCIENCE

Henry Janz, Clerk, resigned, July 1, 1939
Grace Smiley, appointed Stenographer at \$90.00 per month, \$1,080.00 per year, July 1, 1939.

EXTENSION

H. M. Armstrong, Lecturer, salary reduced from \$3,600.00 to \$3,200.00
Harold Tacker, appointed full-time photographer at \$1,500.00
C. O. Hunt, Assistant, Entertainment Program, part-time at \$900.00 discontinued July 1, 1939.
Jean Baxter, Secretary, salary for position previous appointment, \$1,428.00; Jean Baxter, salary \$1,200.00, July 1, 1939.

Myrtle Hoover, Stenographer, transferred to WNAD
 J. W. Scroggs, Assistant (retired) salary reduced from \$1,140.00
 to \$900.00
 Homer Heck, appointed Manager WNAD, transferred from Graduate
 Placement and Records Bureau
 H. H. Leake, Production Manager WNAD full-time at \$1,800.00
 placed on part-time at \$800.00 July 1, 1939.

ADULT EDUCATION

Leonard Logan, Director, transferred to Anthropology and Sociology
 J. C. Mayfield, appointed Director, Adult Education at \$2,400.00,
 July 1, 1939
 Alice Sowers, Professor of Family Life Education, salary \$1,200.00
 from University, \$2,400.00 Government Funds to be appointed
 for 1939-40 contingent upon funds being available as in
 past
 C. C. Holden, Instructor, discontinued July 1, 1939
 R. C. Bradford, Instructor, discontinued July 1, 1939
 Thurman J. White, Instructor, Prison Education, discontinued
 July 1, 1939
 Mrs. F. S. Culwell, Secretary, discontinued July 1, 1939
 Grace Smiley, Stenographer, transferred to R.O.T.C.

PHYSICAL PLANT OPERATION AND MAINTENANCE

Cline Mansur, Office Engineer, resigned May 1, 1939
 B. W. Cooper, Carpenter at \$1,800.00, discontinued July 1, 1939
 Bill Kaplan, Plumber Helper at \$1,200.00, discontinued July 1, 1939
 W. M. Sims, Janitor at \$1,080.00, discontinued July 1, 1939
 W. S. Morris, General Assistant at \$1,020.00, placed on retired
 list at \$340.00, July 1, 1939
 T. B. Ferguson, Locksmith at \$1,620.00, placed on retired list
 at \$710.00, July 1, 1939
 C. W. Inglis, Janitor at \$960.00, placed on retired list at \$520.00,
 July 1, 1939
 W. C. Moberley, Nightwatchman at \$1,080.00, placed on retired list
 at \$430.00, July 1, 1939.

UNIVERSITY PRESS

P. J. Conkwright, Art Editor, resigned July 1, 1939

INFIRMARY

Willie Fanning, Nurse, leave of absence June 1, 1939 to September 1,
 1940
 J. M. Campbell, Janitor, salary reduced from \$960.00 to \$840.00,
 July 1, 1939

RESIDENTIAL HALLS

A. B. Balch, Janitor, salary reduced from \$960.00 to \$840.00,
 July 1, 1939.

OKLAHOMA GEOLOGICAL SURVEY

Robert H. Dott, Director, salary reduced from \$4,800.00 to \$4,150.00, July 1, 1939.

F. C. Wood, Mining Engineer, services discontinued, July 1, 1939

S. G. English, Chemist, part-time, \$900.00 to \$800.00, July 1, 1939

R. George Mihram, Chemist, part-time, \$900.00 to \$800.00, July 1, 1939.

The Board reviewed the entire budget and President Bizzell's recommendations.

A motion was made that the budget as recommended by President Bizzell, and as amended, be approved.

A vote was called for on the motion with the following voting "aye": Regents Looney, McBride, Chambers, Hopper, Ledbetter. Regent Noble requested that he be recorded as "pass", stating he "had not had sufficient time to go over and study the budget."

The motion to approve the budget was declared "carried".

President Bizzell recommended that the Bureau of Efficiency and Measurements in the College of Education be changed to the Bureau of Educational Research, and that Dr. Henry D. Rinsland be made Director of this Bureau.

Approved

President Bizzell recommended that the policy of admitting Exchange Foreign Students by exempting such students from the payment of the non-resident fee, be continued through the school year of 1939-40.

Approved

Regent Looney moved that all members of the faculty of the University proper and all full time employees of the University proper be required to live in Norman, Oklahoma.

Motion carried.

Regent Looney moved that hereafter it be the policy of the University not to accept any resignation from a member of the teaching staff after August 1, if such resignation is submitted for the purpose of accepting a position in some other institution.

Motion carried.

Regent Looney moved that it be the policy of the University that no member of the faculty or employee absent himself from class work or the duties of his position without permission of the head of the department concerned, that no head of a department absent himself without the consent of the dean, that no dean absent himself from classes or his duties as a dean without the consent of the President of the University, and that any such individual violating this rule shall have deducted two days pay for each day during which he absents himself.

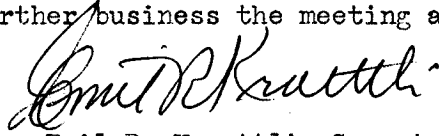
Motion carried.

President Bizzell announced that the commencement exercises would be held on Sunday, June 4 (baccalaureate) and Monday, June 5 (graduation) and invited all members to be present.

He suggested also that the Board meet on the afternoon of Monday, June 5, following the Alumni Luncheon, for the regular monthly June meeting.

It was voted to meet at 3:00 p.m., on Monday, June 5.

There being no further business the meeting adjourned at 6:15 p.m.



Emil R. Kraettli, Secretary.