

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The regular monthly meeting of the Board of Regents of the University of Oklahoma, was held at 2:30 o'clock p.m., on Monday, June 6, 1938, in the office of the President of the University.

Regent Looney, President of the Board, presided; others present: Regents Hatchett, Ledbetter, McBride, Harrell. (Regent Noble came at 3:10 p.m.).

Regent Hatchett called attention to that part of the minutes of the meeting held on May 2 and 3, which concerns the amount provided for the maintenance of the President's home, stating that his motion was that there be an increase of \$83.33 over the present amount, making the total \$2,200 for the year.

The other members of the Board concurred in this and the Secretary was instructed to amend the minutes showing that the total allocation for the maintenance of the President's home be fixed at \$2,200 per year effective July 1.

The minutes of the meeting held on May 2 and 3 were approved subject to the correction as above noted.

President Bizzell recommended that Dr. J. Rud Nielsen, Professor of Theoretical Physics, be placed on the salary schedule at the rate of \$3,123, effective September 1, 1938. Dr. Nielsen will be on Sabbatical leave of absence during the first semester. The total increase in salary during the year will amount to \$101.25.

Approved.

Recommended that Gilbert H. Smith, Assistant Professor of Applied Sociology, be granted leave of absence under the regulations governing Sabbatical leave, for the school year 1938-39.

Approved.

Recommended that Lilah M. Welch, Associate Professor of Home Economics, be granted leave of absence under the regulations governing Sabbatical leaves, for the first semester of the school year 1938-39.

Approved.

Recommended that Maxine Shumate, Stenographer in the Office of the Dean of Administration, be placed on the salary schedule at \$90.00 per month.

Approved.

Recommended that Ima Venable, Secretary in the University Library, be placed on the salary schedule at \$100.00 per month, effective July 1, 1938.

Approved.

Recommended that William T. Tiffin, Mechanician and Special Instructor in Mechanical Engineering, be employed during the months of June and July 1938 at \$150.00 per month, his services to be as follows:

1. Building a hydraulically actuated unit for operating the Wax Press of the Lubricating Oil Plant.
2. Complete the installation of the propeller drive shaft of the Wind Tunnel.
3. Overhaul the steam engines in the Mechanical Engineering Laboratory.

Approved.

President Bizzell recommended that Hugh McDermott, Associate Professor of Physical Education for Men and Basketball Coach be placed in active charge of the Physical Education Department, with Mr. Ben G. Owen in active charge of intramural athletics.

President Bizzell recommended further that Bruce Drake, Assistant Professor of Physical Education for Men, be appointed Basketball Coach, in addition to his duties in the Department of Physical Education; that Mr. Drake's present salary \$2,331 be continued on the state payroll and that he be paid \$669.00 from the Department of Athletics. His total salary to be \$3,000 on a twelve month's basis, effective September 1, 1938.

The President's recommendations with reference to the above were approved.

Regent Ledbetter requested that he be recorded as voting "no" on this arrangement.

" President Bizzell reported that in conformity with the action of the Board of Regents at the meeting on May 2 and 3, he had had several conferences with the Dean of Men, Dean of Women, and the Faculty Student Affairs Committee concerning the "study night regulation", passed by the Board of Regents on May 7, 1925. He made the following recommendations:

1. That the regulation now appearing on the minutes of the Board of Regents be rescinded.
2. That official dances, as formerly, be permitted only on week-ends.
3. That the administrative authorities and the Student Affairs Committee be authorized to supervise and regulate student activities to the end that the best interests of the students and the University will be served.

There was a discussion on this matter and recommendation #1 was approved.

On recommendation #2, it was voted to specify definitely that official dances be not held except on Friday and Saturday nights. Also, that the closing hours 10:30 during the week and 12:00 o'clock on Friday and Saturday nights as heretofore, be observed.

Recommendation #3 was approved with the understanding that the regulations concerning Student Social Activities be presented to the President for approval.

President Bizzell stated that he would submit to the Board of Regents a report on this matter at the first meeting of the Board of Regents following the opening of school in September.

Regent Noble appeared at 3:10 p.m.

President Bizzell submitted the following appointments at the salary and to the position indicated in each case:

- Ernest J. Schultz, Head of the Department of Vocal Music-Education and Professor of Music Education, \$3,006, effective September 1, 1938.
- Fern O. Boan, Associate Professor of Social Work, \$3,000 for twelve months' service, effective September 1, 1938.
- William Conrad Randels, Assistant Professor of Mathematics, \$2,160, effective September 1, 1938.
- Lloyd William Daly, Instructor in Classical Languages, \$1,800, effective September 1, 1938.
- Leonard H. Haug, Instructor in Music-Education, \$2,043, effective September 1, 1938.
- Sam C. Holland, Instructor in Engineering Drawing, \$1,600, effective September 1, 1938.
- Robert Whitehand, Instructor in Drama, \$1,800, effective September 1, 1938.
- L. J. Carrel, Sales Manager, University Press, \$2,400, effective July 1, 1938.
- Mildred June Tompkins, Secretary, Department of Government, \$80.00 per month, effective September 1, 1938.
- Richard Smittle, Graduate Assistant in Music-Education (Wood-winds), \$600.00, effective September 1, 1938.
- Thurman White, Resident Instructor at the State Penitentiary for the Extension Division of the University of Oklahoma for the fiscal year beginning July 1, 1938, at a salary of \$100.00 per month.

On the vote all members present voted "aye" on all appointments except Regents Noble and Looney who requested that they be recorded as voting "no" on the appointment of Leonard H. Haug as Instructor in Music-Education.

Motion carried.

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Recommended that the title of the business office be changed from "Financial Clerk" to office of the "Comptroller"; and that the title of the Financial Clerk be changed to Comptroller; the above in conformity with the recommendation of the Financial Advisory Service of the Department of Education at Washington.

Approved.

Recommended the following effective September 1, 1938:

Service Charge for Deferred Fees: Fees assessed for any semester are due and payable when the student registers. Under certain conditions students may arrange for the payment of their fees in installments, in which case a service charge of ten per cent of the amount not paid on registration day is assessed, up to a maximum charge of \$5.00 a semester.

All members voted "aye" except Regent Ledbetter who requested he be recorded as voting "no".

President Bizzell stated that General Patterson, Dean of the Medical School was present and would present matters affecting the Medical School.

General Patterson was called.

Recommended the appointment of Dr. Rudolph F. Nunnemacher, Instructor in Histology and Embryology, at \$1,800, effective September 1, 1938.

Approved.

Dr. Leslie M. Westfall be appointed Head of the Department of Ophthalmology, effective September 1, 1938, to succeed Dr. Edmund S. Ferguson, retired.

Approved.

Recommended the appointment of Dr. Grider Penick, Head of the Department of Gynecology and Professor of Gynecology, effective September 1, 1938, to succeed John Frederick Kuhn, retired.

Approved.

Dr. Clark H. Hall, Head of the Department of Pediatrics and Professor of Pediatrics, effective September 1, 1938, to succeed Dr. William Merritt Taylor, retired.

Approved.

President Bizzell reported that he had had further correspondence from Dr. Canavan on leave of absence, concerning his dismissal, stating that it was impossible for Dr. Canavan to return for a hearing at this meeting.

It was the sense of the Board that Dr. Canavan be given a hearing at any future meeting of the Board at which he desired to appear and President Bizzell was instructed to so notify him.

General Patterson called attention to the appointment of Donald B. McMullen as Assistant Professor of Bacteriology, action on which was deferred at the previous meeting. He requested confirmation of Dr. McMullen's appointment as Assistant Professor of Bacteriology at \$2,600 for ten months' service, effective September 1, 1938.

Approved.

General Patterson reported that Donald Gordon, Superintendent of Parks, Oklahoma City, had asked that the tract of ground east of the Medical School Building be turned over to the city to be developed as a park until such time as the needs of the Medical School would demand its use.

General Patterson stated that it was his plan to develop this tract for the use of the students in the School of Medicine and employees in the Hospitals, as a recreational ground, since no other facilities are available.

It was voted not to approve the request that the tract be turned over to the city for park purposes.

President Bizzell reported that Mrs. Ruth Thompson Hughes, Librarian in the School of Medicine, who had been notified of her dismissal effective June 1, had asked for a hearing before the Board and that she was waiting.

It was the sense of the Board that Mrs. Hughes be given a hearing.

General Patterson asked that he be excused.

Mrs. Hughes was invited to appear before the Board, following which she was asked to present any statements she desired.

Mrs. Hughes discussed her qualifications and explained with reference to the duties of her position as Librarian. She enumerated also some of the difficulties and what in her opinion was responsible for the recommendation that she be dismissed.

Regent Hatchett asked that he be excused at 5:00 o'clock p.m.

Following Mrs. Hughes' statements she was excused.

General Patterson's recommendation was read: "That the services of Ruth Thompson Hughes be discontinued May 31, 1938. Recommended further that Mrs. Hughes receive her regular salary for the months of June and July 1938."

A motion was made and seconded that General Patterson's recommendation be approved.

On the vote, four members voted "aye", and one voted "no".

Motion carried.