

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The regular monthly meeting of the Board of Regents of the University of Oklahoma, was held at 10:30 o'clock a.m., on Monday, May 2, 1938, in the office of the President of the University.

Regent Looney, President of the Board, presided; others present: Regents Kerr, McBride, Harrell. Regents Ledbetter and Hatchett were delayed and arrived at 1:00 p.m. Regent Noble was absent.

The minutes of the meeting held on April 4, 1938 were approved, each member having been furnished a copy previously.

President Bizzell reported that W. R. Zwink whose petition for residence classification was presented at the April 4 meeting, and had been declined, asked for a hearing before the Board. Mr. Zwink was invited to appear before the Board and presented the facts in his case, following which he was excused.

It was the sense of the Board that no new facts had been developed and the previous decision was regarded as final.

President Bizzell stated that three student groups - The Men's Council, Congress Club, and the Graduate Club, had filed petitions requesting that funds be set aside for their respective activities.

The petition by the Congress Club signed by the President, C. H. Nelson, and Earl Westmoreland, Jr., President of the senior class, requested that .25¢ out of each \$10.00 graduation fee be set aside for the purpose of erecting a senior class memorial.

The Graduate Club petition signed by Virgil Johnson, President of the Graduate Student Association, requested that an assessment of .50¢ each semester, be made upon each graduate man enroled in more than four hours, and that the proceeds be turned over to the Graduate Association for their activities.

The petition of the Men's Council signed by Kenneth Harris, Chairman of the Finance Committee, reported that an election was held on April 26, 1938 on a proposition stating, "Do you favor a .10¢ fee per semester, for Men's Student Government". The result of the balloting showing 347 votes for the proposal; 126 against. The petition contained the following proposed budget:

1. Annual Men's Council Dinner for Outstanding High School Seniors	\$125.00
2. Freshman Handbook and Orientation Week Program	100.00
3. Men's Council Emergency Student Loan Fund	100.00
4. Men's Council Emergency Class Loan Fund (To aid in sponsoring class proms, Engineer's Day, Homecoming, Dad's Day - prizes	100.00
5. Student Speakers Bureau and Radio Programs (Student speakers before high schools, clubs, etc; Radio programs, WNAD & WKY	75.00
6. Promotion of an annual pageant depicting Oklahoma History to be held on University campus	75.00
7. Elections - Men's Council, Class, etc.	35.00
8. Annual Men's Smoker	30.00
9. Printing, Stationery, Stamps, etc.	30.00
10. Training Conference for High School Student Councils	30.00
	<u>\$700.00</u>

"However, we do not wish to infer that this budget encompasses all the activities of the Men's Council, for other items on its program are almost as auspicious although the expenses involved therein are not so readily calculable. Some of the other things which the Men's Council proposes to do are: 1) Establish a Men's Council office to serve as a clearing house of student activities, to provide a uniform system of accounting for student activities, and to co-ordinate such groups as the Independent Men's Association, the Interfraternity Council, and the Commuters Club; 2) Prepare Men's Council bulletins and pamphlets popularizing the history of the university, perpetuating the customs of soonerland, and propogandizing the outstanding features and cultural aspects of our school; 3) Serve as a clearing house for such student problems as housing, labor conditions, social problems, etc.; 4) Participate as student members on standing faculty committees dealing with student problems; 5) Co-operate with the university in the sponsorship of student forums, at which state and nationally known speakers are presented; 6) Work with the alumni association in telling the alumni what the students at the University are doing; and 7) Sponsor and participate in regional and national college student government programs as a means of facilitating the Men's Council program at the University".

There was a discussion on these petitions and it was the sense of the Board that they be not approved.

President Bizzell stated that representatives of the Men's Council had asked for a hearing if the action of the Board were not favorable and it was agreed that the representatives be given a hearing if time would permit, otherwise that the matter be laid over until the June meeting or the first meeting next fall. (Other business before the Board prevented a hearing on the petitions at this meeting).

President Bizzell read a communication from Dr. William P. N. Canavan, Associate Professor of Bacteriology in the School of Medicine, who had been notified by General Patterson, Dean of the Medical School, that his services would be discontinued at the close of the current school year. Dr. Canavan on Sabbatical leave of absence during the school year 1937-38, entered a protest against the proposed dismissal from his position and stated that he had referred the matter to the American Association of University Professors. President Bizzell stated that Dr. A. Richards, Head of the Department of Zoology, representing the American Association of University Professors, had conferred with him on the matter and that it had been requested that Dr. Canavan be given a hearing.

It was the sense of the Board that Dr. Canavan is entitled to such a hearing and President Bizzell was directed to notify Dr. Canavan that he would be given a hearing at the next meeting of the Board, June 6, 1938.

President Bizzell read a letter from Dr. Elgin Groseclose, on leave of absence during the school year 1935-36 and 1936-37, requesting that he be placed on the status of being on leave of absence during 1937-38, which was not done last spring due to a misunderstanding with the Dean of the College of Business Administration. Dr. Groseclose stated further, "Will you, therefore, advise me that my status will be taken care of". Dr. Groseclose stated further, "Specifically, I would expect to be made professor of finance and head of the Department of Finance in 1939 (on Dr. Schaper's retirement), or that I be made Professor of Business Communication and Head of the Department of Secretarial Work. As the senior member of this department, I am no doubt entitled to the rank and salary of a department head".

"I find it necessary to request these assurances, because I have substantial family responsibilities, and because I wish to devote my entire thought and energies to the responsibilities of the post rather than partly to efforts to supplement my salary by outside activities as so many faculty members are compelled to do. I find it necessary to speak with some positiveness about my qualifications, not from any arrogance or conceit, but because a certain modesty and restraint in the past has been misunderstood by the Dean of the Business School".

There was a discussion of the situation and on recommendation of President Bizzell, Dr. Groseclose was placed on a leave of absence status for the current school year, 1937-38.

Second, on recommendation of President Bizzell, Regent Kerr made the motion, which was seconded and carried, that Dr. Groseclose be permitted to return on active duty status to his position as Assistant Professor of Business Communication, in September of 1938, at a salary of \$2,160 for the school year.

Regent Kerr made the further motion, which was seconded and carried, that Dr. Groseclose be notified, "that no assurance could be given as to the future".

President Bizzell reported the death of R. H. Richards, Professor of Music Education, on April 13, 1938 and Sam Crawford, Superintendent of the University Press, on April 12, 1938, and recommended the following resolutions be adopted, spread upon the minutes of the Board of Regents and copies sent to the respective families:

WHEREAS Professor R. H. Richards on April 13, 1938; answered the final call that brought an end to his faithful, conscientious, and capable work for the University of Oklahoma; and

WHEREAS the University has sustained an irreparable loss in the passing of this devoted teacher and loyal citizen; and

WHEREAS Professor Richards was a devoted husband and loving father, which made his home one of the happiest in the University community;

NOW THEREFORE BE IT RESOLVED by the members of the Board of Regents of the University of Oklahoma that we extend to Mrs. Richards and her family our deepest sympathy, and that a copy of these resolutions be spread upon the minutes of the Board of Regents.

WHEREAS Samuel S. Crawford, Superintendent of the University Printing Shop, passed to his final reward on April 12, 1938; and

WHEREAS this fine man served the University of Oklahoma for twenty-nine years, rendering efficient and conscientious service to the institution; and

WHEREAS Mr. Crawford was a good citizen and thoroughly loyal to the interest of the University that he served;

NOW THEREFORE BE IT RESOLVED by the members of the Board of Regents of the University of Oklahoma that we extend to Mrs. Crawford and his other loved ones our deepest sympathy, and that a copy of these resolutions be spread upon the minutes of the Board of Regents.

President Bizzell recommended that Van Endicott, Linotype Operator in the University Press, be appointed Superintendent of the University Press without change in salary, and that he continue in this position until otherwise ordered.

Voted that he be appointed Acting Superintendent of the University Press.

That A. M. Hampton be appointed Linotype Operator in the University Press at a salary of \$125.00 per month on a part-time basis, effective April 18, 1938, his services to continue until otherwise ordered.

Approved.

Recommended the following appointments for the month of June 1938 in the Oklahoma Geological Survey, funds being available in the regular appropriation for these salaries:

Dr. C. E. Decker, Field Geologist, \$300.00
 Raymond Padgett, Full-time typist, \$100.00
 Georgie Merle Willson, part-time typist, \$57.50
 Beatrice James, regular part-time typist, who will work full-time this summer; increase from present \$50.00 to \$100.00.

Approved.

President Bizzell read the following communication from Theodore Hampton Brewer, Professor of English and Head of the Department:

"After thirty years of service in the university as Professor of English and Head of the Department, I respectfully ask to be relieved of any further duties of executive character in the department. I wish to retain my professorship, however, and to devote my time to teaching, study, and writing".

Professor Brewer's resignation as Head of the Department of English was accepted.

President Bizzell recommended that Lawrence Nelson Morgan, Professor of English, be designated Head of the Department of English, effective May 1, 1938, without change in salary until September 1, 1938, and that he be placed on the salary schedule at the rate of \$3,276 on that date.

Approved.

Recommended that J. Rud Nielsen be granted leave of absence under the regulations governing Sabbatical leave, for the first semester of the school year 1938-39.

Approved.

Recommended that Royden J. Dangerfield, Associate Professor of Government be appointed Assistant Dean of the Graduate School, effective May 1, 1938, and that he be placed on the salary schedule effective September 1, 1938, at \$3,123 and promoted to the rank of Professor.

Approved.

President Bizzell reported that Joseph A. Brandt, Editor of University Publications and Director of the University Press, had submitted his resignation effective July 1, 1938, and recommended acceptance.

Resignation accepted.

President Bizzell was instructed to write a letter to Mr. Brandt on behalf of the Board, congratulating him on his appointment by the Princeton University Press and commending him for his outstanding service to the University of Oklahoma.

President Bizzell recommended that Savoie Lottinville, Business Manager of the University Press, be appointed Editor of University Publications and Director of the University Press, effective July 1, 1938 at an annual salary of \$3,300.

Mr. Lottinville was, on motion, appointed Editor of University Publications and Director of the University Press.

A motion was made, seconded, and carried, that his salary be fixed at the rate of \$3,000.

Reported that John F. Randolph, appointed Associate Professor of Mathematics at \$3,000 at the meeting of the Board of Regents in June 1937, services to begin September 1, 1938, had requested that he be released from the appointment.

It was voted to release Dr. Randolph.

President Bizzell reported the following changes in the School of Medicine and Hospitals in Oklahoma City, effective on the dates indicated in each case:

Dr. Louis N. Dakil, appointed Assistant in Medicine on April 4, 1938, has declined to accept.

Dr. Ernst J. Dornfeld, Instructor in the Department of Histology, has submitted his resignation effective July 1, 1938.

Bruce Hamm, Admitting Clerk, has submitted his resignation effective March 9, 1938.

Dorothy Bucknum, Nurse, Night Supervisor Crippled Children's Hospital, has submitted her resignation effective March 13, 1938.

Volita Meuschke, Admitting Clerk in Receiving Room, resigned March 5, 1938, salary \$65.00 per month.

Gertrude Cooper, appointed Nurse, March 15, 1938, salary \$60.00 per month.

Lillian Whitaker, Nurse General Staff to be appointed Night Supervisor at the Crippled Children's Hospital, effective March 14, 1938, \$95.00 per month.

Resignations accepted and appointments approved.

The Board adjourned for lunch at 12:00 m., in the Union Cafeteria.

The Board reconvened at 1:30 p.m.

Present: Looney, Ledbetter, Kerr, Hatchett, McBride, and Harrell.

Regent Ledbetter reported that the H. H. Waggoner Company asked that a reduction of the performance bonds on the Medical School campus be authorized. The Board declined to take action pending further investigation.

Regent Ledbetter was requested to continue as a committee of one as the representative of the Board of Regents in looking after these matters.

Regent Ledbetter reported that suit had been instituted by the bond holders in the matter of the assessments against the University of Oklahoma School of Medicine wherein certain of said tax bonds are still outstanding and unpaid, and requested that a resolution be adopted by the Board of Regents.

The following resolution was presented by Regent Ledbetter:

WHEREAS, on the 30th day of November, 1929,

Lots 13 to 20 both inclusive, in Block 7, and
Lots 10 to 18 both inclusive, of Block 9, of
the Amended Plat of Second State Capitol
Addition to Oklahoma City, Oklahoma,

were purchased by the State of Oklahoma for the use and benefit of the University of Oklahoma School of Medicine, and

WHEREAS, the said premises prior to said time and while the title to the said property was in private individuals, certain paving taxes were levied and assessed against a portion of the said above described property, and

WHEREAS, the said deed to the said Lots dated the 30th day of November, 1929, recorded in Book 384 at Page 486 deed records of Oklahoma County, Oklahoma, conveyed the said property to the "University of Oklahoma School of Medicine", and excepting "general taxes for 1929 and all special taxes and assessments, including paving and sewer, which are not to be paid by the grantor", and certain of said tax bonds are still outstanding and still unpaid, and

WHEREAS, the said property has been leased for oil and gas purposes and oil is now being produced and sold therefrom under and by virtue of a lease executed by the State Land Commission, as provided by law, and

WHEREAS, the bond holders of said outstanding bonds now contend that the taking of the said oil from the said premises constitutes a waste and violation of their rights as such bond holders, and

WHEREAS, suit has been instituted by the said bond holders to recover on the said bonds the principal thereof and to impose a lien upon said real estate and to enjoin the alleged waste of oil and gas, said suit being styled "The City of Oklahoma City, a municipal Corporation, ex rel, T. H. Mastin, plaintiff, vs. E. A. Farriss, et al, defendants", No. 95,728, and

WHEREAS, it is the desire of all parties to test the validity of said bonds and settle and adjust the rights of all the said parties in the premises.

NOW, THEREFORE, be it resolved that the Board of Regents of the University of Oklahoma, respectfully request the Honorable Ernest W. Marland, Governor of the State of Oklahoma, to direct the Attorney General of the State of Oklahoma to make due and proper defense of the said action for and on behalf of the University of Oklahoma.

BE IT FURTHER RESOLVED that the said Board of Regents further request the said Honorable Ernest W. Marland, as Governor of the State of Oklahoma, to request and cause the Legal Department of the State Land Commission to enter in said cause the defense of same for and on behalf of the said State Land Commission, and to do all things necessary to protect the interests of the University of Oklahoma School of Medicine, and the State of Oklahoma in the premises.

Dated this 2nd Day of May, 1938.

The resolution was unanimously adopted.

Regent Ledbetter was requested to continue as a committee of one to represent the Board of Regents in looking after this matter.

President Bizzell distributed copies of the University budget for the fiscal year beginning July 1, 1938, stating that he had had conferences with Department Heads and Deans. He presented also a statement showing the funds available covering the recommended salaries, also a summary showing total expenditures in the budget. He stated that a few salary adjustments had been made.

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Following a discussion of the general financial situation, consideration was had on the items included in the budget. President Bizzell stated he would call special attention to changes from this year's budget.

Regent Hatchett called attention to the salary of President Bizzell which is \$1,000 lower than the salary of the President of the A. and M. College and suggested that President Bizzell's salary be fixed at \$10,000 beginning July 1, 1938. Other members of the Board expressed themselves as being in favor of an adjustment in the President's salary.

President Bizzell expressed appreciation for the suggestion with reference to his salary and stated that he deemed it unwise to make this increase at this time. He called attention to the allowance for the maintenance of the President's home which for several years has been \$100.00 per month as compared to \$125.00 per month when he first came to the University in 1925.

He suggested that instead of an adjustment in his salary, an adjustment be made in the item for maintenance of the President's home, in view of the many expenses for official entertainment, not only in the home but in other places and occasions. He stated that an additional \$25.00 would be appreciated.

Regent Kerr made the motion, which was seconded, and carried, that the allowance for President Bizzell for the upkeep of the President's home be increased from \$1,200 per year to \$2,000 per year, effective July 1, 1938. (See minutes Board of Regents, June 6, 1938)

President Bizzell thanked the Board for this action.

In discussing the reappointment of Miss Margaret Stephenson as Counselor of Women, several members of the Board reported that they had heard many favorable comments on her work. President Bizzell was instructed to convey to Miss Stephenson assurance of whole-hearted cooperation by the Board.

President Bizzell's recommendations under the classification of administration were given tentative approval, it being understood that in passing through the various departments final action would be taken after the entire budget had been reviewed.

The division under the heading General Service was tentatively approved.

Under the division of University Utilities, President Bizzell called attention to an increase in the allowance for bookkeepers from \$1,000 to \$1,500 and the salary of a storekeeper at \$1,500. He stated this increase was requested in order to carry out instructions on accounting methods to be installed at the direction of the State Examiner in keeping records of all purchases of supplies and equipment and the proper distribution to departments. He called attention also to the request for one additional janitor at \$960.00. Also, that two additional student PBX operators for night duty were recommended.

The division of University Utilities was given tentative approval.

LIBRARY: Salary increase for Verna Jemison, Head, Circulation Department from \$1,140 to \$1,200.

The budgets for the instructional departments were considered, it being understood that the respective deans would be called later to discuss matters relating to departments.

COLLEGE OF ARTS AND SCIENCES: President Bizzell stated that the departments of Anthropology and Sociology were being combined and that he was recommending the appointment of Dr. Willard Z. Park as Professor and Head of the Department, at a salary of \$3,600.

He recommended also that Jerome Dowd, Professor of Sociology, who had passed the retirement age, be continued one more year on full teaching schedule and at his present salary.

Recommended also that Wyatt Marrs, Associate Professor of Sociology, be promoted to Professor, without change in salary.

In the Department of Botany and Bacteriology recommended that George L. Cross, Associate Professor be promoted to the rank of Professor and Head of the Department, replacing Paul B. Sears whose resignation was accepted at the previous meeting.

Recommended also that H. L. Chance, Assistant Professor of Botany be promoted to the rank of Associate Professor of Botany and given an increase in salary from \$2,331 to \$2,464, effective September 1, 1938.

Recommended the appointment of Orrie J. Eigsti as Assistant Professor of Botany at a salary of \$2,160.

In the Department of Chemistry called attention to the transfer of Loyd Harris from the School of Pharmacy; also Cecil T. Langford to the School of Chemical Engineering.

Recommended also that the leave of absence for C. R. Bailey, Instructor in Chemistry be extended one year to September 1, 1939.

In the Department of Classical Languages called attention to J. W. Sturgis, Professor of Latin who was placed on a reduced salary schedule last year. Recommended that he be placed on half-time schedule beginning September 1, 1938, at a salary of \$1,899. President Bizzell explained that while Dr. Sturgis had not reached the retirement age of seventy, the condition of his health was such that it was advisable that he be relieved of some of his teaching duties.

Recommended that Mary Ellen West, Assistant in Classical Languages be given an increase in salary from \$1,332 to \$1,521.

In the Department of English called attention to the resignation of Professor Theodore Hampton Brewer as Head of the Department and the appointment of Lawrence Nelson Morgan, approved during the forenoon session.

Recommended that W. S. Campbell, Associate Professor of English be promoted to the rank of Professor and given an increase in salary from \$2,664 to \$3,123.

Reported that Ernest C. Ross, Associate Professor of English on Sabbatical leave of absence during 1937-38, would return to his position in September; also that B. A. Botkin, Assistant Professor of English on Sabbatical leave of absence during 1937-38, would return to his position in September. Recommended that B. A. Botkin be promoted to the rank of Associate Professor of English without change in salary.

Recommended that E. M. Clark, Assistant in English, be promoted to the rank of Instructor in English and be given an increase in salary from \$1,521 to \$1,710.

Reported that the services of Elizabeth Whitney, Assistant in English, and Grace J. DUEWALL, Assistant in English, would end September 1, 1938.

In the Department of Geology recommended that J. W. Stovall, Assistant Professor of Geology, be promoted to Associate Professor of ~~Geology~~ *Paleontology* and salary increased from \$2,160 to \$2,502.

Recommended the appointment of C. G. Lalicker, as Assistant Professor of Geology, at \$2,502.

Recommended that Hugh M. Eley, Assistant in Geology, be promoted to Instructor in Geology, and salary increased from \$1,600 to \$1,710.

Recommended that Ted Bland, Librarian in the Geology Library, be given an increase in salary from \$1,500 to \$1,620.

In the Department of Government, recommended Cortez A. M. Ewing, Associate Professor of Government, be promoted to Professor of Government and be given an increase in salary from \$2,664 to \$2,826.

Called attention to Royden J. Dangerfield whose promotion to Professor of Government and appointment as Assistant Dean of the Graduate School, at a salary of \$3,123 was approved during the morning session.

F. S. E. Amos, Assistant Professor of Government, leave of absence in 1938-39 previously approved.

There was a discussion on the appointment of Fredrick Ermarth as Assistant Professor of Government and further consideration was deferred pending the conference with Dean Reaves of the College of Arts and Sciences.

Recommended Oliver Benson, Instructor in Government be promoted to Assistant Professor of Government and salary increased from \$1,710 to \$1,899.

In the Department of History recommended an increase in salary for M. L. Wardell, Professor of History, also Assistant to the President, from \$3,123 to \$3,600.

Reported that Ralph H. Records, Associate Professor of History on Sabbatical leave of absence during the current school year, would return to his position September 1, 1938.

Recommended increase in salary for Horace C. Peterson, Assistant Professor of History, from \$2,043 to \$2,160.

Recommended William E. Livezey, Special Instructor in History on a temporary basis at \$1,710 during the current school year, be appointed Assistant Professor of History at \$2,043, effective September 1, 1938.

In the Department of Journalism, Stewart Harral, Assistant Professor and Director of Press Relations on twelve month's appointment, increase in salary from \$2,280 to \$2,400.

In the Department of Mathematics, C. E. Springer, Assistant Professor of Mathematics, previously granted leave of absence under the regulations governing Sabbatical leave.

Frank C. Gentry, Assistant Professor of Mathematics, on one year appointment for 1937-38, services to be discontinued September 1, 1938.

In the Department of Modern Languages, Kenneth C. Kaufman, Professor, increase in salary from \$2,826 to \$3,006.

Eugenia Kaufman, Assistant Professor of Modern Languages, previously granted Sabbatical leave of absence for 1938-39.

Recommended the appointment of Fritz Frauchiger, Assistant Professor of French and German, at a salary of \$1,899, effective September 1, 1938.

Bess Clement, Assistant Professor of Modern Languages, previously granted Sabbatical leave of absence for 1938-39.

Edna Bessent, Instructor in Modern Languages, extend leave of absence during 1938-39.

Recommended the appointment of Grace Norris Davis, Instructor in Modern Languages, at \$1,710, effective September 1, 1938.

In the Department of Philosophy, Gustav Mueller, Associate Professor on Sabbatical leave of absence during 1937-38, will return to his position September 1, 1938.

Glenn Negley, Special Instructor in Philosophy, on temporary one year appointment 1937-38, services discontinued September 1, 1938.

In the Department of Physical Education for Women, Katherine Culbert, Instructor, promoted to Assistant Professor.

Helen Gregory, Instructor in Physical Education for Women, promoted to Assistant Professor.

Nellita Jones, Stenographer in the Department of Physical Education for Women, increase in salary from \$75.00 to \$80.00 per month.

In the Department of Physics, J. Rud Nielsen, Professor, granted Sabbatical leave of absence for the first semester 1938-39.

Recommended appointment of an Instructor in the Department of Physics on half-time basis at \$800.00.

Erma Bickett, Secretary to the Dean of the Graduate School, salary increased from \$1,656 to \$1,800.

In the Department of Physiology, Alma J. Neill, Associate Professor, promoted to Professor.

In the Department of Psychology F. Lyman Tibbitts, Assistant Professor, services discontinued September 1, 1938.

Research Fellows and Scholars, \$4,000.

President Bizzell stated that it would be likely some of those appointed would not accept, in which case the total amount would be reduced accordingly.

COLLEGE OF BUSINESS ADMINISTRATION: Recommended the appointment of an Instructor in Economics at \$1,710.

Reported that Edward C. Petty, Assistant Professor of Business Management, on leave of absence during 1937-38, extend leave of absence for the first semester of 1938-39 without pay.

Recommended that I. J. Sollenberger, Assistant Professor of Finance, be promoted to the rank of Associate Professor of Finance.

Recommended that Dewey L. Barnes, Assistant Professor of Accounting, be promoted to Associate Professor of Accounting.

Q. M. Spradling, part-time Instructor in Accounting during 1937-38 to return to his position in the Financial Clerk's office, increase in salary from \$2,160 to \$2,220.

Recommended the appointment of an Instructor in Accounting at \$1,710.

COLLEGE OF EDUCATION: Reported that F. A. Balyeat, Professor of Education on 4/5 time University - 1/5 time Shawnee Public Schools during 1937-38, would return on full-time to the University in September 1938-39.

Recommended appointment of C. Guy Brown, Assistant Professor Commercial Education, at \$2,043, effective September 1, 1938.

COLLEGE OF ENGINEERING: Recommended that Joe E. Smay, Professor of Architecture, increase in salary from \$3,600 to \$3,807.

Recommended that Henry L. Kamphoefner, Assistant Professor of Architecture, increase in salary from \$2,502 to \$2,664.

Otho O. Sparks, Instructor in Architecture, on leave of absence second semester of 1937-38, leave of absence continued during 1938-39.

Herschel Elarth, Assistant Professor during second semester of 1937-38 reappointed during 1938-39 at \$2,400.

Recommended that Richard L. Huntington, Professor of Chemical Engineering previously appointed Head of the Department and Director of the School of Chemical Engineering, increase in salary from \$3,123 to \$3,807. Transferred from Petroleum Engineering.

Cecil T. Langford, Professor of Chemical Engineering, transferred from the Department of Chemistry.

J. W. Donnell, Associate Professor of Chemical Engineering, transferred from Petroleum Engineering.

C. R. Sandifer, Professor of Civil Engineering, transferred to Mechanics.

Lawrence H. Cherry, Instructor in Engineering Drawing, transferred to Mechanical Engineering, as Instructor in Mechanical Engineering, increase in salary from \$1,600 to \$2,043.

Recommended appointment of an Instructor in Engineering Drawing at \$1,600.

Robert A. Hardin, Assistant Professor of Industrial Education, increase in salary from \$2,043 to \$2,160.

Edgar E. Ambrosius, Assistant Professor of Mechanical Engineering, promoted to Associate Professor of Mechanical Engineering.

Sylvan Cromer, Assistant Professor of Mechanical Engineering, resigned effective September 1, 1938.

Recommended appointment of an Instructor in Mechanical Engineering at \$1,800.

Recommended that R. V. James, Associate Professor of Mechanics and Acting Head of the Department, be promoted to Professor and Head of the Department without change in salary.

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Recommended the appointment of an Associate Professor of Petroleum Engineering at \$2,800.

Recommended the appointment of a stenographer in the office of the Dean at \$60.00 per month.

COLLEGE OF FINE ARTS: Recommended that John O'Neil, Assistant and Librarian on a part-time basis in the School of Art 1937-38, be promoted to Instructor in Art at \$1,600.

Recommended the appointment of Mildred Andrews, Instructor in Piano to receive 90% of fees for private lessons, not to exceed \$1,600.

Recommended the appointment of a Professor of Music Education at \$2,988 to fill vacancy caused by death of Professor R. H. Richards.

Recommended William R. Wehrend, Associate Professor of Music Education be appointed Professor of Music Education.

Bertram Haigh, Instructor in Music Education during 1937-38, services discontinued, June 1, 1938.

Recommended appointment of an Instructor in Music Education at \$1,800.

Recommended the appointment of Lara Hoggard, Graduate Assistant in Music Education at \$600.00.

Recommended the appointment of a Graduate Assistant in Music Education (Woodwinds), 90% of fees from private lessons not to exceed \$600.00.

Billy Wright, Assistant in Stringed Instruments at \$450.00 during 1937-38, reappointed at a maximum of \$900.00, (\$200.00 for class work plus 90% of fees for private lessons, not to exceed \$700.00).

Wilda Griffin, Instructor in Voice, promoted to Assistant Professor without change in salary.

Regent Harrell asked to be excused in order that he might return to his home in Ada - 4:30 p.m.

SCHOOL OF PHARMACY: Loyd Harris, Professor of Pharmacy, transferred to the Department of Chemistry as Professor of Chemistry.

UNIVERSITY PRESS: Recommended the appointment of Clark Long in the University Press as Assistant Pressman on a twelve months basis at \$100.00 per month.

President Bizzell reported that Mr. Long had been employed on the hourly basis during the past year.

P. J. Conkright, Art Editor in the University Press, salary increased from \$1,600 to \$1,800.

EXTENSION DIVISION: Boyd Gunning, Assistant in the Visual Education Department of the Extension Division, salary increased from \$1,500 to \$1,800.

Lucy Tandy, Assistant in the Correspondence Study Service of the Extension Division, salary increased from \$1,428 to \$1,500.

Leonard Logan, Director of Short Courses and Associate Professor of Sociology, promoted to Professor of Sociology.

Other appointments continued as indicated in the budget.

ATHLETICS: (All salaries in Athletic Department to be paid from Athletic Funds).

Dewey Luster, Backfield Coach, Assistant Professor of Physical Education, salary increased from \$3,000 to \$4,000.

L. E. Haskell, Line Coach and Baseball Coach, Assistant Professor of Physical Education, salary increased from \$3,200 to \$3,700.

R. H. Erskine, Freshman Coach, Assistant Professor of Physical Education, salary increased from \$3,000 to \$3,500.

INFIRMARY: Dr. W. A. Fowler, Director of the Infirmary and Student Health Service, salary increased from \$4,000 to \$4,500.

Katherine Fleming, Superintendent of the Infirmary, salary increased from \$1,500 to \$1,800.

Vera Lue Corbin, Laboratory Technician in the Infirmary, appointed March 15, 1938 at \$75.00 per month, reappointed at \$85.00 per month.

Recommended the appointment of a Record Clerk in the Infirmary at \$75.00 per month.

OKLAHOMA GEOLOGICAL SURVEY: Recommendations tentatively approved.

BOOK EXCHANGE: Charles C. Miles, Manager of the University Book Exchange, salary increased from \$2,790 to \$3,000.

S. B. Hackett, Assistant, University Book Exchange, salary increased from \$1,200 to \$1,320.

Joy Saxon, Assistant, University Book Exchange, salary increased from \$900 to \$1,080.

It was understood that the respective Deans would be called for discussion of budgets on Tuesday following which the entire budget would be acted upon.

It was voted to adjourn for the evening and to meet again at nine o'clock on Tuesday, May 3. Adjourned at 6:15 p.m.

Tuesday - May 3, 1938

The Board reconvened at 9:00 o'clock a.m., in the office of the President of the University.

Regent Looney, President of the Board presided; others present Regents Hatchett, Kerr, Harrell and McBride.

President Bizzell called attention to the following regulation of the Board of Regents adopted on May 7, 1925:

"Be it resolved by the Board of Regents of the University of Oklahoma that all dances, theater parties, tea parties, hiking, calling, dates, or other social engagements are not to take place on Monday, Tuesday, Wednesday, or Thursday after the hour of 7:00 o'clock p.m., this resolution to become effective at the beginning of the fall term in September of 1925".

President Bizzell stated that on account of the increase in enrolment since the regulation was adopted, its enforcement was impractical and impossible and that he felt some modification should be made.

There was a discussion of this matter following which the motion was made, seconded and carried, that the administrative authorities be authorized to modify the study night regulation in conformity with a more practical policy of administration, but that no dances be permitted except on week-ends. Also, that any modification of the regulation under the above be subject to confirmation by the Board.

President Bizzell reported in accordance with the action of the Board of Regents on April 4, he had corresponded with members of the National Association of State Universities, on the question of the use of University buildings by candidates for political offices, and that in compliance with the further request of the Board, he had submitted the matter to the Administrative Council for consideration and recommendation.

It was the sense of the Board that further consideration of this matter be deferred until a later date.

Regent Ledbetter arrived at 10:00 a.m.

Dr. Reaves, Dean of the College of Arts and Sciences, was called to discuss matters in that College. Each department was considered in the order of its appearance in the budget.

In considering the Department of Geology, Dr. V. E. Monnett was called for discussion of the Faculty in Geology. He pointed out that several members of the staff were reaching the retirement age and that attention should be given to strengthening of the Faculty in Geology at an early date.

Dr. Monnett stated that Dr. Lalicker who had been recommended for appointment as Assistant Professor of Geology, is an excellent man and would be a valuable addition.

There was a discussion concerning other members of the Faculty in Geology, following which Dr. Monnett was excused.

In considering the teaching staff in the Department of Government, Professor Alley was called.

Inquiry was made concerning Fredrik Ermarth, recommended for appointment as Assistant Professor, both as to his citizenship and also the advisability of having him teach courses in Government 1. Professor Alley stated that Dr. Ermarth is a brilliant scholar and an excellent teacher and that he considered him eminently qualified and a valuable addition to the staff. He stated that he had been employed by the Federal Government in Washington and that he had taken out his first citizenship papers and expected to complete his citizenship at the earliest possible date.

Following this discussion it was the sense of the Board that Dr. Ermarth be not given any classes in Government 1, or American Government, and that his appointment be on a one year basis.

Professor Alley was excused.

Following a review of all of the departments in the College of Arts and Sciences Dean Reaves was excused.

President Bizzell reported that General Patterson, Dean of the School of Medicine had been called and that he was available to be heard on his budget. It was decided to hear General Patterson at this time.

Regent Hatchett stated that urgent matters would make it necessary for him to return to Durant and requested that he be excused at 11:30 a.m.

There was a discussion concerning the renewal of the lease on the Hospital Dairy. General Patterson explained that the lease made a year ago provided for an option for renewal under certain conditions and that he had asked the Board of Affairs to take advantage of this option for another year, since no other satisfactory solution had been found to the dairy situation.

General Patterson reported that Doctors Edmund Sheppard Ferguson, Professor of Ophthalmology, John Frederick Kuhn, Professor of Gynecology, and William Merritt Taylor, Professor of Pediatrics, had reached the retirement age and recommended that they be given Emeritus positions in the departments in which they have served for many years.

The recommendation was approved and President Bizzell was directed to write each a letter of appreciation on behalf of the Board, for long and faithful service.

President Bizzell called attention to the communication with reference to Dr. Canavan and that the Board had voted to give Dr. Canavan a hearing at the meeting on June 6. General Patterson stated he was in accord with this action.

Copies of the budget for the Medical School, University Hospital, and Crippled Children's Hospital, were distributed and General Patterson proceeded to go over the items, calling attention to changes recommended.

Following a discussion on the Medical School budget, it was voted to approve all appointments and recommendations as made except the appointment of Donald B. McMullen as Assistant Professor of Bacteriology, to replace Dr. William P. N. Canavan, Associate Professor of Bacteriology, on leave of absence, who was recommended for dismissal. The appointment of Dr. McMullen to be held in abeyance until final decision in the Canavan matter had been reached.

The budget for the University Hospital was approved as recommended.

The budget for the Crippled Children's Hospital was approved as recommended.

President Bizzell announced that the Norman Lions Club had extended an invitation to the Regents to attend the Lions Club luncheon in the Union Building.

The Board recessed at 12:00 m., to accept the invitation.

The Board reconvened at 1:15 p.m.

Present: Regents Looney, Ledbetter, Harrell, Kerr, and McBride.

Dean Adams of the College of Business Administration was called for the purpose of discussing the budget for the College of Business Administration. He made a statement concerning the increase in the enrolment and need for additional teachers. He stated he realized that funds were not available to employ the teachers needed but that he would urge an increase of \$1,000 in the amount allocated for student assistants to help with the large amount of laboratory work and paper grading. The amount included in the budget for student assistants being \$3,500. Dean Adams stated also that in conference with President Bizzell he had not recommended an increase in salary for Robert W. Field, Assistant Professor of Business Management, nor for John A. Griswold, Associate Professor of Finance, but that since this conference he had learned that both men were contemplating accepting other positions and that it would be impossible to replace them at anything like the salaries now being paid if equally qualified teachers were secured. He recommended that Dr. Field be increased in salary from \$2,331 to \$2,464, and that Dr. Griswold be increased from \$2,664 to \$2,826.

The situation with reference to Dr. Elgin Groseclose, previously discussed by the Board, was reviewed with Dean Adams and he expressed approval of the Boards' action in tendering Dr. Groseclose the position as Assistant Professor of Business Communication at a salary of \$2,160 for the school year, but with no promise as to the future so far as promotions are concerned.

Dean Adams expressed the opinion that Dr. Groseclose would not return in which case there will be sufficient funds to provide the increase for student assistants and for Doctors Field and Griswold as recommended.

The increases were authorized provided President Bizzell could find the money.

Dean Adams expressed appreciation in the opportunity to appear the Board and was excused.

Regent McBride requested that he be excused at 2:00 p.m.

Dean Lewis Salter of the College of Fine Arts appeared for the purpose of discussing the budget in that College.

Regent Kerr raised the question concerning fees in the School of Art, the School of Drama, and for private lessons in music, stating that he felt the students receiving instruction in these departments should bear more of the expense in maintaining these departments. Dean Salter submitted statistics on per-capita cost of instruction in the College of Fine Arts. The data indicated that the cost per student, considering the fees paid for applied music, was no greater than in other departments of the University, and considerably lower than some.

No action was taken on the question of fees.

The complete budget of the College of Fine Arts was discussed following which Dean Salter was excused.

Dean Carson of the College of Engineering appeared before the Board. He explained with reference to a number of changes that were contemplated which would involve the organization of a School of Chemical Engineering and the transfer of Professors Huntington and Dornell from Petroleum Engineering and Professor Langford from Chemistry, but that this change would not involve additional expense. Professor Huntington was previously transferred to Chemical Engineering and promoted to the rank of Professor and Director of the School of Chemical Engineering.

Dean Carson reported that Professor C. R. Sandifer had been transferred to the Department of Mechanics but without change in salary.

He explained other changes all of which were noted on the budget before the Board of Regents.

Dean Carson was excused.

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Dean Collings of the College of Education appeared before the Board.

Dean Collings reported that there were no changes in staff except the addition of C. Guy Brown as Assistant Professor of Commercial Education and that Dr. F. A. Balyeat would spend his full time at the University.

Inquiry was made concerning the Elementary School as a training school for primary teachers and Dean Collings stated that under Miss Ruth Elder employed last year, all of the grades from the first to the sixth, inclusive, were being conducted and special training was being offered for those who were expecting to enter the field of elementary school teaching.

Dean Collings was excused.

Owing to the fact that there were no changes either in the School of Law or School of Pharmacy, and the lateness of the hour, Deans Johnson and Mornet were not called.

In accordance with instructions of the Board at its meeting on March 14, 1938, a "Notice to Bidders" for the broadcasting of all football games next fall was sent to all broadcasting stations in Oklahoma by the Athletic Council.

Tom Stidham, Director of Athletics, reported that three bids had been received and that he desired to submit these bids to the Board of Regents for instructions.

Tom Stidham was asked to present these bids. The following is a copy of the bids received:

THE OKLAHOMA NETWORK, INC.
Oklahoma City, Okla.

May 2, 1938.

Athletic Council of the University of Oklahoma, Inc.,
Norman, Oklahoma.

Gentlemen:

Attention: Tom E. Stidham

In response to your "Notice to Bidders" of March 17, 1938, The Oklahoma Network, Inc., through its duly authorized officers, herewith submits a bid of \$2,600.00 for the exclusive broadcasting privileges for all football games to be played by the football team of the University of Oklahoma at Norman, Oklahoma, and for the broadcasting privileges of the other football games in which the University of Oklahoma participates, under the terms set out in your "Notice to Bidders".

Yours very truly
The Oklahoma Network, Inc.
BY (Signed) Ross Carter
President

And: (Signed) Joseph W. Lee
Managing Director

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Twenty-five hundred dollars (\$2,500.00) for the season's exclusive privileges on a sustaining basis, that is, if the games should be unsponsored. If the games are sponsored, to pay the Athletic Council fifty per cent of the net amount received from such sponsor, such amount to be in excess of twenty-five hundred dollars.

WKY acknowledges all requirements of the Athletic Council other than the actual play-by-play of the games. Fifteen minutes twice a week will be used from the playing field or locker rooms, from September 10 to October 1, 1938, for the purpose of instilling enthusiasm for the 1938 Oklahoma football team. After October 1, 1938, until the close of the season, WKY will broadcast at least once a week from the field house, practice field or locker rooms or special rallies of the student body. WKY will work in closest cooperation with the University of Oklahoma Athletic Council. WKY will pay for any broadcasting privileges demanded by other schools on their home fields. The exclusive broadcast rights to the home games of the University of Oklahoma football team are for the following games:

Nebraska, October 22, 1938
Tulsa, October 29, 1938
Kansas State, November 5, 1938
Missouri, November 12, 1938
Washington State, December 3, 1938

The Broadcasting privileges for the other 1938 football games of the University of Oklahoma team are for:

Rice at Houston, Texas, October 1, 1938
Texas at Dallas, Texas, October 8, 1938
Kansas at Lawrence, Kansas, October 15, 1938
Iowa State at Ames, Iowa, November 19, 1938
Oklahoma A. and M. at Stillwater, Oklahoma
November 26, 1938.

Yours very truly,

WKY RADIOPHONE COMPANY

(Signed) Gayle V. Grubb,
Station Manager.

These bids were discussed following which a motion was made, seconded and unanimously carried that the contract for broadcasting be awarded to WKY as the best bid submitted.

A motion was made, seconded, and carried, that the budget for the several divisions of the University, as recommended by President Bizzell, and the changes as made during conferences, be approved.

There being no further business, the Board adjourned at 6:00 p.m., to meet again at the regular date for the monthly meeting, June 6, 1938, at 2:30 p.m., following the commencement exercises.

Emil R. Kraetli, Secretary.

