

Board of Regents of the University of Oklahoma

The regular monthly meeting of the Board of Regents of the University of Oklahoma, was held at 10:00 o'clock a.m., on Monday, January 3, 1938, in the office of the President.

Regent Kerr, President of the Board, presided; others present: Regents Hatchett, Ledbetter, Noble, and McBride. Absent: Regents Rosser, and Looney.

The minutes of the meeting held on November 1, 1937, were approved, each member having been furnished a copy previously.

President Bizzell stated that the Executive Board of the Dad's Association, and the Executive Board of the Alumni Association, had expressed a desire to meet with the Board of Regents, at a mutually convenient date, to discuss matters of interest and importance to the University and the respective groups.

It was the sense of the Board that such a meeting would be desirable and President Bizzell was instructed to invite the Alumni Board and the Dad's Association Board, to meet with the Board of Regents at luncheon, on Monday, March 7.

President Bizzell presented a copy of a tentative report of operations of the Athletic Council, for the period beginning July 1, 1937 and ending December 28, 1937, prepared by W. K. Newton, C. P. A.

The report was discussed and President Bizzell was asked to have a copy sent to each member of the Board.

President Bizzell discussed the matter of employing a hostess in the Union Building at the time of the opening of the new lounge, and other facilities now under construction. He reported that he had had conferences with Miss Stephenson, Counselor for Women, and Mr. Beard, Secretary of the Alumni Association. He stated that funds of the Union according to the report from Mr. Beard, were not sufficient to pay the salary. It was agreed that such a position be created and filled before the facilities are utilized.

Following a discussion of this matter, it was voted to authorize the President of the University to work out the details of employing a hostess to be selected by the Counselor for Women, and that the individual selected, work under the direction of the Counselor for Women.

President Bizzell was authorized to work out the plan of paying a salary either in cooperation with the Union, or from University funds.

The Secretary was instructed to have copies of the monthly and annual financial statements, showing operations of the Stadium-Union Fund, sent to each member of the Board of Regents.

President Bizzell submitted a recommendation from Dean Carson that R. L. Huntington, Professor of Petroleum Engineering, be designated Director of the School of Chemical Engineering, effective September 1, 1938. He stated that this appointment would complete the reorganization of the School of Chemical Engineering and the Department of Refining Engineering, as a unit of the College of Engineering. Dean Carson requested also that Mr. Huntington's salary be increased beginning September 1, 1938, to \$3,600 or \$3,800 as the budget would allow.

It was voted to approve Dr. Huntington's appointment as Director of the School of Chemical Engineering, but no action was taken concerning the adjustment in salary; this matter to be considered when the regular budget for the next fiscal year is prepared.

President Bizzell reported that in accordance with instructions at the previous meeting, he had discussed with the Administrative Council, the fee for repeating courses, which was authorized by a resolution adopted May 11, 1936. The recommendation of the Administrative Council was as follows:

"The problems confronting the University in administering the Fee For Repeating Courses are of a three-fold nature. In spite of the fact that the idea is still regarded as good, the problems for the present seem to outweigh the benefits to be derived.

"First: In administering the plan, there is the serious problem of exemptions. Students who conscientiously work at their task of passing courses and who because of sickness or poor health have considerations that are valid make it virtually impossible to draw a fine line of discrimination. The only way it could be impartially done would be to give no consideration to such claims of exemptions. This is hardly fair.

"Students who have employment to pay part or all of their expenses may overestimate their ability to work and carry their academic load. Consequently, they fail in some courses. This may be due to lack of sufficient advice on the part of the University staff itself. Determining exemptions here again would be difficult and probably in some instances unfairly administered.

"Second: Although this may not at first thought appear to be a problem, yet it is. The instructor will be approached by students who are on the border line of passing or failing. In this case, some students will advance the argument that if they are required to pay the fee they will not be able to enroll the following semester. Therefore, the instructor may be induced to "give" a passing grade. Actually, this involves a question of honesty and integrity involving both instructor and student.

"Third: The criticism that a student who has money can fail and still remain in school, while the working student without funds finds it impossible to stay, is one that deserves consideration. Again to administer the plan impartially would mean disregarding such criticism and accepting the consequences, but to do this involves public opinion, which at this time would react in such an unfavorable manner as to make it inadvisable to administer the plan.

"Because of these reasons, the Administrative Council, by motion which was passed, recommends to the Board of Regents that the Fee for Repeating Courses be not put into force."

There was a discussion of the recommendation of the Administrative Council and inquiry was made concerning the number of working students who had received failures in courses during the past year and the number of non-working students. President Bizzell stated he was not prepared to give accurate information, but stated he would have a survey made and report later.

Regent Ledbetter moved that the recommendation of the Administrative Council, abolishing the fee, be approved.

Regent Kerr called for a vote on the motion, with the following result:

Regent Noble "no", Regent Hatchett, "no", Regent McBride, "no", Regent Kerr, "no"; Regent Ledbetter, "yes".

Motion lost.

President Bizzell was instructed in the administration of the rule, to give due consideration to the student who can show valid reasons, either on account of outside work, illness, or other circumstances, as a cause for failures.

President Bizzell reported that he would appoint a committee immediately, looking toward the collection of the fee from students enrolling the second semester.

President Bizzell reported that General Patterson, Dean of the School of Medicine, had asked to appear before the Board concerning the question of admission requirements in the Medical School, this matter having been previously discussed with the Board.

General Patterson was invited to appear.

General Patterson gave a resume' of admission requirements and facts relating to educational standards for admission to the study of medicine and reported on the practices in medical schools, both public and private, throughout the country. He stated that the question of raising the requirements for admission, had been discussed by the faculty in the School of Medicine in several meetings, and that he was presenting to the Board of Regents, the recommendations of the faculty.

He stated that the faculty had voted to raise the requirements to three years or ninety hours of college credit, exclusive of physical education and military science, beginning September 1, 1939; and, that freshmen entering in the fall of 1940, present not less than a Bachelor's degree (A.B., or B. S.).

He stated that there was no inclination on the part of the faculty, to insist on raising the requirements out of line with practices throughout the country in the leading medical schools, and that the recommendation was submitted to the Board for its consideration.

Following a discussion of the matter it was voted, "That hereafter commencing with the freshman class to be admitted to the Medical School in September, 1939, the premedical requirements shall include not less than three years, or ninety hours of college credit (exclusive of physical education and military science); all premedical study must have been carried out in an accredited college or university, and with the same scholastic standing now required by this medical school."

General Patterson recommended the following appointments:

Chester Rice, Bracemaker Assistant, October 19, 1937, \$160.00 per month
 Joseph J. Stambek, Chief Bracemaker, October 15, 1937, \$200.00 per month
 J. T. Barr, Storeroom Clerk, October 1, 1937, \$75.00 per month
 Mary Jo Kelly, Supervisor in Nursing Department, October 18, 1937, \$80.00 per month
 Jewell Ross, X-ray Technician, October 1, 1937, \$100.00 per month
 Ella Becker Ashby, Supervisor in Nursing Department, November 1, 1937, \$80.00 per month
 Joe Golden, Storeroom Clerk, November 16, 1937, \$65.00 per month.

Approved.

Recommended the following transfers:

Everett Gilbert, Clerk in Business Office, transferred to Clerk in Brace Department, October 1, 1937, salary to remain the same (\$85.00)
 J. W. DeWitt, Storeroom Clerk, transferred to Clerk in Business Office, October 1, 1937, salary increased from \$75.00 to \$80.00 per month
 Vincent Taylor, Storeroom Clerk, transferred to the Department of Biochemistry, November 16, 1937, \$90.00 per month.

Approved.

Recommended salary increases for the following:

Kathryn Wolf, Bookkeeper in Business Office, salary increased from \$115.00 to \$125.00, October 1, 1937
 Buford Kirtley, Bookkeeper in Business Office, salary increased from \$115.00 to \$130.00 per month, October 1, 1937.

Approved.

Reported the following resignations:

Marshall Foster, Bracemaker Assistant, salary \$70.00, August 30, 1937
 Thelma Martin, Supervisor in Nursing Department, salary \$80.00 per month, October 17, 1937
 Ora M. Seney, X-ray Technician, salary \$100.00, October 15, 1937
 Rosa Crutcher, Supervisor in Nursing Department, salary \$80.00 per month, October 31, 1937.

Ordered filed.

General Patterson recommended the creation of the position of Fellow in Orthopaedics, at a salary of \$200.00 per month, effective July 1, 1938.

General Patterson stated that Federal funds were available through the State Crippled Childrens Commission, for the payment of certain Orthopaedic surgeons in the state, and that \$300.00 a month would be available from this source to apply on the salaries of doctors now on the Crippled Childrens payroll.

Following a discussion, the recommendation was approved.

General Patterson stated that Dr. M. S. Hart, who will finish one year of residency on June 30, 1938, had expressed a desire to specialize in Pathology, and to remain two more years in Pathology in order to meet the standard of the American Board of Pathology, for certification in that specialty.

He recommended that the title of Fellow in Pathology be created and that Dr. Hart be appointed to this position, at a salary of \$50.00 per month for the first year and \$60.00 per month the second year, this being the same salary paid to second and third year Residents.

The recommendation was approved.

The Board adjourned for lunch at 12:00 m., in the Union Cafeteria, as the guests of the Norman Rotary Club. Professor O. B. Jacobson, Director of the School of Art, was a guest of the Board.

The Board reconvened at 1:30 p. m.

President Bizzell stated that the Oklahoma University League of Young Democrats, had asked for a hearing before the Board on the regulation concerning the holding of political meetings on the campus, and that a committee consisting of Jack Campbell, Alfred Naifeh, and Dwight Tolle, were waiting outside.

The committee was invited; each member of the committee spoke on the question, and there was a general discussion, following which the representatives of the League of Young Democrats were excused.

It was the sense of the Board that no action be taken.

President Bizzell brought up the question of naming the Fine Arts Building "Holmberg Hall", in memory of Fredrik Holmberg who died on January 1, 1936. Fredrik Holmberg was Dean of the College of Fine Arts from 1909 to the date of his death.

A motion was made that the Fine Arts Building be named Holmberg Hall. On the vote all members voted "aye" except Regent Hatchett who requested that he be recorded as voting "nay", stating that he was opposed to naming any of the service buildings after an individual.

The motion carried.

President Bizzell submitted in accordance with instructions at the meeting held on May 14, 1937, a statement concerning mimeographed and

lithographed books and notes prepared by members of the University faculty and sold through the University Book Exchange, for use during the fall semester of 1937-38.

President Bizzell was instructed to supply each member of the Board with a copy of this report.

Regent Kerr, President of the Board, called attention to expense claims of various members of the staff, especially with reference to the mileage being charged when personal cars are used. He stated that in some cases five cents per mile is claimed and in others three cents.

It was the sense of the Board that there should be uniformity in these charges and following a discussion it was voted to allow $3\frac{1}{2}$ per mile for use of personal cars. The President was instructed to notify individuals using personal cars.

President Bizzell read a communication from the Athletic Council containing the following recommendations:

First, "That Tom Stidham receive a total of \$5,000 for 1937", his original appointment to his present position was dated February 15, 1937. His total salary for the year at \$416.66 per month is \$4,375, leaving a balance of \$675.00.

Second, "That Mr. Stidham be given a five-year contract beginning January 1, 1938, with an increase in salary which will be commensurate with the services rendered as both Football Coach and Director of Athletics".

Following a discussion on the first recommendation, it was voted not to approve the payment of the additional amount, in view of the fact that Mr. Stidham had received full payment in accordance with his contract.

Following a discussion on the second recommendation of the Council, President Bizzell recommended that Tom Stidham be given a new contract effective January 1, 1938, at an annual salary of \$6,000. He did not make a recommendation on the length of the contract.

It was voted to approve the salary of \$6,000 as recommended, no action being taken on the length of the contract.

President Bizzell was instructed to discuss the matter with Mr. Stidham and make a report at the next meeting of the Board.

President Bizzell reported that the Oklahoma Municipal League which has had headquarters and the office of the Secretary on the campus for many years, moved to Oklahoma City on Thursday, December 16, 1937.

President Bizzell recommended the following adjustments in salaries:

Grace K. Maguire (Mrs. James D. Maguire), Assistant in the University Library, from \$50.00 to \$75.00 per month effective January 1, 1938.

Mrs. C. W. Shannon, Clerk in the Oklahoma Geological Survey, from \$65.00 to \$75.00 per month, effective January 1, 1938.

Approved.

Recommended the appointment of Dr. Alice Sowers as Lecturer in Adult Education on Family Life in the Extension Division, with the rank of Professor, effective January 15, 1938, at an annual salary of \$3,600. The State Department of Vocational Education will match funds on this appointment, and the total cost for the remainder of the fiscal year to the University will be \$825.00, plus one-half of traveling expenses. Funds for this appointment are available from the \$18,000.00 appropriation made during the last session of the Legislature.

Approved.

Recommended that the Leave of Absence for Ralph Records, Associate Professor of History, be extended through the second semester of the current school year.

Approved.

Recommended that William E. Livezey, employed to take over the courses of Dr. Records for the first semester, be continued through the second semester, at a salary of \$190.00 per month.

Approved.

President Bizzell reported that in accordance with instructions at a previous meeting of the Board of Regents, Judge Hatchett requested an opinion from the Attorney General concerning the income from oil wells on the campus of the School of Medicine and the Hospitals in Oklahoma City, the question being whether or not this income may be used by the Regents of the University of Oklahoma in improving the property of the School of Medicine and Hospitals without an act of the Legislature specifically appropriating the money.

He reported that, "It is the opinion of the Attorney General that this income is not available without specific appropriation by the Legislature."

President Bizzell reported that Major Kerr had requested an opinion from the Attorney General as to whether or not the Board has the legal authority to make a contract for a dairy farm and equipment for the Hospitals in Oklahoma City for a term of years, the rental to be paid from the Revolving Fund of the University Hospital. In communication from the Attorney General under date of November 19, 1937, the following statement appears:

"Therefore, it is the opinion of the Attorney General that the Board of Regents of the State University is without authority to contract for a long time lease for a dairy farm fully equipped wherein it is provided that the future yearly rentals that will become due under the contract shall be paid from the Hospital Revolving Fund."

President Bizzell explained with reference to the LaVerne Noyes Scholarships which had been awarded to the University by the Trustees, under the last Will and Testament of LaVerne Noyes, deceased, for several years past.

Regent Kerr, President of the Board stated to the meeting that during the interim between the last regular meeting of the Board and the present meeting, Messrs. Lewis C. Walker, Joseph J. Fraser and Frederick E. Smith, as Trustees under the Last Will and Testament of LaVerne Noyes, deceased, submitted to him and other members of the Board an agreement outlining the terms of a proposed gift in trust to this Board to be held for the use and benefit of the University of Oklahoma, upon the terms and conditions outlined in said agreement and in the Will of said LaVerne Noyes, deceased; that it was necessary that action be taken on the offer of said Trustees prior to December 31, 1937; that since no regular meeting of this Board of Regents would take place between the date of the receipt of said offer and proposed contract and December 31, 1937, he and other members of the Board, constituting a majority of said members, had jointly and severally approved said contract and December 31, 1937, he and other members of the Board, constituting a majority of said members, had jointly and severally approved said contract and offer and accepted said gift in trust on the terms therein set forth on behalf of the University of Oklahoma; that he and said members had executed a document in the form submitted to the meeting evidencing their action; and that pursuant thereto he and the Secretary had on behalf of the Board executed the final form of contract submitted by said Trustees under said Will of LaVerne Noyes, deceased.

Thereupon, after discussion, the following resolutions were adopted:

RESOLVED, that the Board of Regents of the University of Oklahoma does hereby ratify, approve and confirm the action of the President of this Board and of the other members hereof who joined with him in accepting the gift in trust offered to this Board by Lewis C. Walker, Joseph J. Fraser and Frederick E. Smith, as Trustees under the Last Will and Testament of LaVerne Noyes, deceased, and the action of the President in executing and the Secretary in attesting the form of agreement submitted to them by said Trustees under said Will.

RESOLVED FURTHER, that said gift and said contract relating thereto shall be deemed to have taken effect as of the date in said contract specified.

RESOLVED FURTHER, that said gift was received and shall be held and administered by this Board of Regents in trust for the use and benefit of said University of Oklahoma for the purpose set forth in said Will and upon the terms and conditions provided in said contract.

President Bizzell stated that a check in the amount of \$1,830.00 representing the University's proportionate share in the amount of cash now payable under the terms of the agreement, had been received. Also, a receipt for the University's thirty shares of Aermotor Stock, Certificate #177, had been received. President Bizzell explained that the cash constitutes principal to be held in a trust fund to be known as The LaVerne Noyes Foundation, and that the income from this fund "as augmented from time to time by the income available to you on the shares pledged with us under the agreement", is to be expended for scholarships upon the terms and conditions set forth in the Will.

President Bizzell presented petitions from the following on the question of residence who had appealed from the decision of the University Committee on Residence; the action in each case being as indicated:

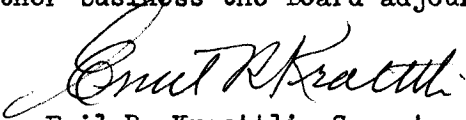
Classified as Residents

Gayle Childress
C. E. Smith, Jr.
Edwin Calvert

Classified as Non-Residents

Thomas A. Landrith
John Richard Leonard
Frank Berry, Jr.
Stanley Wienshienk

There being no further business the Board adjourned at 3:30 p.m.


Emil R. Kraettli, Secretary.