

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A meeting of the Board of Regents of the University of Oklahoma, was held at 9:00 o'clock a.m., on Friday, June 11, 1937, in the office of the President.

Regent Kerr, President of the Board presided; others present, Regents Looney, Hatchett, Rosser, Noble and McBride.

The minutes of the meetings held on May 14 and 15, 1937, were approved, each member having been furnished a copy previously.

The minutes of the meeting held on Monday, June 7, were approved as read.

President Bizzell called attention to the recommendation of Dean Adams of the College of Business Administration, to the appointment of Dr. Charles Daily, to the position of Assistant Professor of Economics, effective September 1, 1937, at a salary of \$2,502.00, stating that action on this appointment had been withheld pending further investigation.

A motion was made, seconded, and carried, that Dr. Daily, be appointed to this position.

President Bizzell called attention to the injury of Gammon Jarrell, a student in the University High School, which occurred on the athletic field during a class period in physical education. He stated that this boy with several others, mounted a turf machine which was being operated by a university employee. The employee had stopped the machine several times, warning the boys to stay away and called attention to the danger involved, but the boys failed to heed the warning and Gammon Jarrell fell in front of the machine and was severely injured. He reported that the boy was rushed to the American Legion Hospital in Norman, where he was attended by a local physician, and then removed to the Crippled Children's Hospital in Oklahoma City. President Bizzell stated that the employee had used every precaution to prevent the accident and had assisted in every way possible to care for the boy, and that there was no indication of negligence on the part of the university employee. President Bizzell recommended that, in view of the fact the accident had occurred on the campus, that a university employee was operating the machine, and that the boy was a student in the University Training School, the hospital fees be waived.

A motion was made, seconded, and carried, that the President's recommendation, with a provision that the mother sign a waiver of all liability, be approved; and, President Bizzell was instructed to prepare a form of waiver and notify Mrs. Jarrell of the action of the Board.

President Bizzell stated that he had given consideration to filling the position of Director of the University Infirmary, and that he had suggested that Dr. W. A. Fowler appear before the Board as a candidate for this position.

Dr. Fowler was invited and the situation was discussed with him.

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Following the conference, Dr. Fowler withdrew from the meeting and President Bizzell called attention to several other doctors that he had had under consideration.

It was the sense of the Board that no action be taken and that final decision be withheld until the opening of the school year in September.

President Bizzell stated that the Athletic Council had requested the Board to consider the matter of the payment of federal taxes on receipts from athletic contests. That all the schools in the Big Ten Conference had adopted a resolution providing that tax money be withheld and placed in a trust fund pending final decision on the matter in the courts. Also, that Nebraska of the Big Six Conference, was following this policy, and that Iowa State had not paid the federal tax for some time.

A motion was made, seconded, and carried, that the Athletic Council of the University of Oklahoma, withhold the tax money and that it be placed in a trust fund until the matter was definitely settled. That the amount collected by the University be a part of the admission and retained by the University as a part of the admission, unless it is finally determined that the University is itself liable for the tax.

President Bizzell read a communication signed by Walter P. King of the Oklahoma Commission for Adult Blind, concerning the operation of "vending stands in public and other buildings", in accordance with House Bill No. 431, Oklahoma, 1937.

The Chair stated that he had had a communication from the Commission, as did several other members of the Board.

After a discussion of this matter, the following resolution was adopted:

"BE IT RESOLVED, that the request of the Oklahoma Commission for Adult Blind, dated May 29, 1937, be replied to by the President with an expression of sympathy and interest, but declined for the reason that the vending stands requested to be established, can not be operated properly and satisfactorily either on the University or Hospital property."

President Bizzell reported that the appropriation provided under House Bill No. 499, in the amount of \$4,000.00, for the purpose of constructing and equipping a cooperative dormitory on the campus of the University of Oklahoma, would be available at the beginning of the fiscal year, July 1, 1937, and requested the adoption of the following resolution, as required in making application for a subsidy for the National Youth Administration:

"WHEREAS, the Sixteenth Legislature appropriated, through House Bill No. 499, the sum of \$4,000.00 for the purpose of constructing and equipping a cooperative dormitory on the campus of the University of Oklahoma, and

"WHEREAS, said House Bill No. 499, further provides that the Board of Regents of the University of Oklahoma is authorized to do all things necessary to obtain the benefits and cooperation of the National Youth Administration of the Federal Government that are, or may be available, whether in money or labor, to supplement the

appropriation of \$4,000.00,

"NOW THEREFORE, BE IT RESOLVED, by the Board of Regents of the University of Oklahoma, that the President of the University of Oklahoma be, and he is hereby authorized to do whatever may be necessary to obtain the benefits and cooperation of the National Youth Administration of the Federal Government, in accordance with provisions of said House Bill No. 499 of the Sixteenth Legislature, which was passed by the House of Representatives on the 14th Day of April 1937; passed by the Senate on the 8th day of May 1937; and, approved by the Governor of the State of Oklahoma on the 14th day of May 1937.

ATTEST: Emil R. Kraettli, (Signed) Eugene M. Kerr
Secretary, Board of Regents President, Board of Regents.

The resolution was unanimously adopted.

President Bizzell presented the recommendation of Dr. S. W. Reaves, Dean of the College of Arts and Sciences, for the appointment of Dr. John F. Randolph, for the position of Associate Professor of Mathematics; this appointment to become effective September 1, 1938, the initial salary to be at the rate of \$3,000.00 for the school year.

President Bizzell explained that this was the man Dean Reaves had suggested at the meeting on May 14, but that Dr. Randolph would not be available this year; that he had been reappointed on a research project at Princeton and would want to complete his work there.

A motion was made, seconded, and carried, that Dr. Randolph be appointed, effective September 1, 1938.

The Board adjourned for lunch at 12:30 p.m., in the Union Cafeteria.

The Board reconvened at 1:30 p.m.

Following the recess, Regent Rosser moved, seconded by Regent Looney, that the Board hold an executive session.

Motion carried.

President Bizzell and the Secretary of the Board were excused.

Following the executive session, the Chair announced that it had been moved, seconded, and carried, in executive session, that an executive session be held following the noon recess, at each meeting of the Board.

President Bizzell submitted the budget of the University, showing the position and salary of each employee in the various departments of the University, with the recommended salary for the year of 1937-38, also changes in titles and ranks. The budget was considered in detail, and approved with the following modifications:

	<u>Recommended Salary</u>	<u>Approved Salary</u>
1. Emil R. Kraettli, Secretary	\$4,500.00	\$4,200.00
2. W. W. Kraft, Superintendent of University Utilities	4,800.00	4,500.00
3. Dewey Hoover, General Foreman, Construction and Repairs	2,460.00	2,340.00
4. J. W. Sturgis, Professor of Classical Languages	3,807.00	3,200.00
5. J. H. Marshburn, Professor of English	3,123.00	3,276.00
6. J. P. Blickensderfer, Professor of English	3,123.00	3,276.00
7. Mary Elizabeth Simpson, Instructor in English	1,710.00	1,800.00
8. Cortez A. M. Ewing, promotion from Associate Professor to Professor of Government Promotion in rank not approved	2,826.00	2,664.00
9. Lucile Dora, Professor of Modern Languages	3,276.00	3,006.00
10. Jennings J. Rhyne, Professor of Social Work-Director of the School of Social Service	2,826.00	2,664.00
11. W. K. Newton, promotion from Associate Professor of Accounting to Professor of Accounting Promotion in rank not approved	2,988.00	2,664.00
12. Robert H. Dott, Director, Oklahoma Geological Survey	5,000.00	4,800.00

There was a discussion concerning the work of the Oklahoma Geological Survey during the past year. President Bizzell stated that most of the time of the staff had been devoted to supervising the W.P.A. project, for which in excess of \$300,000.00 had been allocated.

On motion by Regent Hatchett, the budget of the Oklahoma Geological Survey for the fiscal year beginning July 1, 1937, was adopted, with the understanding that the same be rearranged by the President of the University and the Director of the Survey to provide, if possible, for two field men instead of one.

President Bizzell called attention to his recommendation in the budget, that Lewis S. Salter be appointed Dean of the College of Fine Arts.

The recommendation was approved.

President Bizzell reported that J. H. Felgar, Dean of the College of Engineering, had requested that he be retired, effective September 1, 1937, from his position as Dean of the College of Engineering, and Professor of Mechanical Engineering; and, recommended that he be appointed Dean Emeritus of the College of Engineering, and Professor of Engineering, and that he be placed on the salary schedule at the rate of \$2,200.00 per year.

The recommendation was approved.

President Bizzell recommended that Dr. Leonard Logan, on leave of absence from his position as Associate Professor of Economics, during the last two years, for service in connection with state affairs in the Governor's Office, be appointed Director of Short Courses in the Extension Division, and that he be given the academic rank of Associate Professor of Sociology, at a salary of \$3,600.00 on the twelve months basis, effective July 1, 1937. This salary to be paid from the appropriation for the Extension Division.

The recommendation was approved.

President Bizzell reported that Paul B. Sears, Professor of Botany and Head of the Department, had requested leave of absence during the next school year, under the regulations governing sabbatical leave; stating that he desired to spend the year in research, travel, and writing.

A motion was made, seconded, and carried, that Dr. Sears be granted the leave of absence requested, but that the salary during the year on half pay, be at the present rate instead of the amount recommended in the budget, and that the recommended salary become effective upon his return to his position.

There was a discussion with reference to the salary of Dr. J. W. Sturgis, it being the sense of the Board that his salary be reduced to \$3,200.00 from \$3,807.00, due to the fact that he would no longer serve as head of the department.

There was a discussion with reference to Miss Lucile Dora, Professor of French. It was the sense of the Board that her salary be reduced from \$3,276.00 to \$3,006.00 in order to more nearly equalize her salary with that of other teachers of the same rank in the department.

Inquiries were made concerning Professor A. E. Chandler, who was appointed on probation last year. President Bizzell reported that while he felt there had been some improvement, he recommended that he be again appointed on probation.

The recommendation was approved.

The recommendation that W. K. Newton, Associate Professor and Head of the Department of Accounting, be promoted to the rank of Professor, with an increase in salary from \$2,664.00 to \$2,899.00, was discussed.

A motion was made that his salary remain at \$2,664.00 and that his rank be that of Associate Professor.

On the vote on the motion the following voted "aye": Regents Noble, Rosser, Hatchett, Kerr. Voting "no": Regents McBride and Looney.

Motion carried.

There was a discussion on the advisability of employing a larger number of Graduate Assistants or Teaching Fellows, instead of full time Assistants or Instructors; it being the sense of the Board that too frequently full time teachers in the low salary brackets are retained when more efficient Instructors may be had by using part time teachers, and at the same time giving an opportunity to observe such teachers with a view to permanent employment.

Regent Looney moved that it be the established policy of the Board that "we decrease the number of Instructors and increase the number of Teaching Fellows".

Motion carried.

President Bizzell requested approval of appointment of Dr. Maurice L. Wardell as Assistant to the President. He stated that it was his plan to make a study of trends in education throughout the country. Also, to make a complete study of the courses in the University of Oklahoma, with a view to better coordination of departments and to have Dr. Wardell assist him in the increasing administrative problems of the President's Office. That Dr. Wardell would not entirely give up his teaching in the History Department.

The recommendation was approved.

A motion was made and seconded, that the budget with modifications as above noted, be approved.

Motion carried.

President Bizzell stated that General Patterson, Dean of the Medical School, was waiting outside and asked that he be invited to present the budget of the Medical School and Hospitals, in Oklahoma City.

Each member of the Board was supplied with a copy of these budgets, but on account of the lateness of the hour, it was decided to postpone consideration of the same until Saturday, June 12, 1937, at 10:00 o'clock a.m.

It was voted that no increase in the salary of Dr. Hiram D. Moor, Professor of Bacteriology, be made.

It was voted also, to place all members of the pre-clinical staff in the School of Medicine, on a ten months teaching schedule, and that the salary be paid in ten equal payments instead of nine, this action being in accordance with the wishes of General Patterson.

The meeting was adjourned at 5:30 p.m., Friday, June 11, 1937, until Saturday, June 12, 1937, at 10:00 o'clock a.m., in the Medical School at Oklahoma City.

 Medical School Building, Oklahoma City, Saturday, June 12, 1937,
 10:00 o'clock a.m.

Major Eugene M. Kerr, President of the Board presided; others present, Looney, Noble and McBride.

President Bizzell stated that he had had a conference with Dr. A. B. Adams, Dean of the College of Business Administration, and W. K. Newton, Head of the Department of Accounting, concerning the action of the Board in disapproving his recommendation for a promotion in rank and increase in salary for Mr. Newton, and that Mr. Newton had requested to be permitted to appear before the Board for a discussion of his situation.

It was the sense of the Board that Mr. Newton be heard.

President Bizzell asked Mr. Newton concerning his attitude on certain controversial questions, which he explained.

There was a discussion, following which Mr. Newton was excused.

No change was made in the action taken at the previous session.

President Bizzell reported that a committee of the faculty had been considering the organization of a curriculum in applied biology, the purpose of which would be to prepare students for positions in biological research, public health administration, sanitation, wild life conservation and management, applied ecology, laboratory technical assistants, and numerous applications in food, biochemical and fermentation industries. He stated that the subjects were already being offered, but that it would mean the adoption of specific requirements for curriculum in applied biology, upon the completion of which the degree of B. S. in Applied Biology would be conferred.

The President's recommendation concerning the organization of a curriculum in applied biology, was approved.

President Bizzell reported that a committee of the faculty had conferred with him concerning a proposal for the organization of a School of Letters to be established within the College of Arts and Sciences. The essential activities of the school to be as follows:

Constructing programmes of study correlating and integrating the materials of literature, history, and philosophy.

President Bizzell made further explanation of the purpose of this school, stating that it would involve the arranging of certain required courses which are already offered, and that no additional expense would be incurred at this time.

He stated that the committee would give further consideration to the matter, but requested approval by the Board before extensive studies had been made.

It was the sense of the Board that the proposal for the establishment of a School of Letters, be approved.

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The budget for the Medical School and Hospitals was presented for consideration; General Patterson, Dean of the Medical School being present.

General Patterson was informed of the action of the Board concerning placing of members of the pre-clinical staff on the ten months basis.

In considering the budget for the Medical School, it was voted to make the following changes in salaries:

	<u>Recommended Salary</u>	<u>Approved Salary</u>
1. Dr. L. A. Turley, Assistant Dean	\$ 900.00	\$ 645.00
2. Dr. L. A. Turley, Professor of Pathology	4,500.00	4,200.00
3. Dr. H. D. Moor, Professor of Bacteriology	4,500.00	3,555.00
4. Ruth T. Hughes, Librarian	2,000.00	1,500.00
5. Clinical Instructors	10,715.00	8,000.00

General Patterson called attention to several vacancies for which salaries were provided but had not been filled, stating that he would make his recommendations to President Bizzell to be reported to the Board at the next meeting.

The Medical School budget with changes as indicated, was approved.

The Budget for the University Hospital was considered.

It was voted to approve the budget as submitted.

The budget for the Crippled Children's Hospital was considered:

The following change in the salary for Howard R. Dickey, Chief Clerk, was made:

<u>Recommended Salary</u>	<u>Approved Salary</u>
\$3,300.00	\$3,000.00

The budget for the Crippled Children's Hospital, with the adjustment as above noted, was approved.

Dean Patterson recommended that Dr. Wm. P. N. Canavan, Associate Professor of Bacteriology, be granted leave of absence from September 1, 1937 to September 1, 1938, under the regulation governing sabbatical leave.

The recommendation was approved.

Recommended that Walter A. Lybrand be advanced to the rank of Associate Professor of Medical Jurisprudence.

Recommendation was approved.

Recommended that Mathille Bjerregaard, Instructor in Bacteriology, be transferred to the Department of Physiology, with the rank of Associate in Physiology, at the salary shown in the budget.

The recommendation was approved.

General Patterson reported that six members of last year's freshman class in the School of Medicine, had been dropped for unsatisfactory scholarship early in the school year, and that one student had voluntarily withdrawn, and that they were notified by the Assistant Dean of the School of Medicine that they might expect readmission at the beginning of the next school year.

General Patterson explained that on account of the notice that had been sent these students were expecting to be readmitted. He stated that he did not anticipate any difficulty with the American Medical Association, since it would be possible to limit the total admissions to a number which would not be excessive. He asked, however, that these seven students be not counted in the percentage of 20% allocated to any one county.

The recommendation with reference to the seven students was approved.

There being no further business, the meeting was adjourned, it being understood that the next meeting of the Board would be held on the first Monday in September.

Emil R. Kraettli
Emil R. Kraettli, Secretary.