

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A meeting of the Board of Regents of the University of Oklahoma, was held at 9:00 a.m., on Friday, May 14, 1937, in the office of the President.

Regent Kerr, President of the Board presided; others present, Looney, Ledbetter, Noble, Rosser, and McBride.

President Bizzell recommended that the per credit hour fee for students enrolling in four or less hours during the summer school, be fixed at the rate of \$5.00, effective during the summer session of 1937. He stated that this was on the same basis as the \$2.50 per credit hour fee charged during the regular session when the general fees are \$10.00 per semester. During the summer the general fees are \$20.00.

Approved.

President Bizzell reported the resignation of Dr. Alfred B. Thomas, Associate Professor of History, effective September 1, 1937.

Ordered filed.

President Bizzell recommended the following employees in the Oklahoma Geological Survey for the month of June 1937:

J. O. Beach, returning to his regular position as Secretary	\$175.00
C. E. Decker, Field Geologist	230.00
Neal T. Dilday, Draftsman	75.00
Spafford G. English, Chemist	75.00
Herschell C. Sudduth, Chemist	75.00
Charles B. Carson, Typist	35.00
	<u>\$665.00</u>

Funds being available in the salary account for these positions at the salary indicated in each case.

Approved.

President Bizzell recommended the following changes in the Utilities Department effective May 1, 1937:

- C. Vanness, services discontinued, May 1, 1937
- Ollie Jones, General Assistant, increase salary from \$75.00 to \$80.00 per month, May 1, 1937
- C. C. Huddleston, appointed General Assistant, \$75.00 per month, May 1, 1937.

Approved.

In accordance with instructions at the previous meeting, President Bizzell submitted a list of the outlines, syllabi, and texts prepared by members of the faculty in mimeographed, lithographed, or printed forms, and sold through the University Book Exchange to Univer-

sity students. He submitted also, reports from individual members of the faculty, showing the purpose and subject matter of each publication, together with the price and direct profit or royalty received.

Following the discussion, Regent Noble moved that in the future all texts, outlines, and/or syllabi, prepared by members of the faculty of the University, to be used by students, be submitted in advance of publication to the President of the University of Oklahoma for his approval, in writing, and that such approvals be submitted annually by the President of the University, to the Board of Regents.

President Bizzell stated that the Administrative Council in discussing this matter, had already passed a regulation providing that all profits above actual expenses in preparation be eliminated.

The Chair called for a vote on the Noble motion and it was unanimously adopted.

President Bizzell stated that there had been considerable criticism on account of the frequent changes of printed text books.

Regent Noble moved that before text books are changed by members of the faculty that they be required to obtain approval of the respective dean and the President of the University.

Motion carried.

The petition of the Men's Council concerning the management of the University Book Exchange, submitted at the previous meeting of the Board, was discussed.

It was the sense of the Board that the following statement be issued in reply to this petition: "The Board of Regents has considered the operation of the University Book Exchange and its service to the students. It is the sense of the Board that the plan suggested by the student committee, would not increase the efficiency of operation or reduce costs. Also, that the margin of profit at this time is not excessive, and that at any time it becomes possible to reduce costs of books and supplies in the University Book Exchange, it will be done.

"It is, therefore, the sense of this Board that the petition be denied".

President Bizzell presented the following resolution submitted by the President of the Senior Class of 1937:

"Resolved, that the President of the University and the Board of Regents be asked for an itemized accounting of the distribution of the \$10.00 graduation fee assessed against all graduation seniors; the same to be published in the Oklahoma Daily for the benefit of the student body, at large, and for the senior class of 1937 in particular."

ATTESTED TO: (Signed) Morene Warren  
Secretary Senior Class, 1937.

(Signed) D. C. Russell  
President Senior Class, 1937.

President Bizzell submitted a statement showing similar fees charged in other universities. Following a discussion of this matter, it was the sense of the Board that the graduation fee of \$10.00 charged at this University does not exceed the average charged by other universities.

President Bizzell submitted the following resolution:

"Resolved, that the President of the University and the Board of Regents be asked to set aside the sum of \$1.00 out of each \$10.00 graduation fee assessed against all graduating seniors as a senior memorial fund, the same to be expended for a fitting memorial of the class to the university in the form of a statue carved by Julius Struppeck.

"It is the unanimous opinion of the members of the senior class present that this fund should be created as herein provided because the graduation fee represents a sum paid by each individual senior, and if any portion of said sum is not expended for the particular purposes for which it is assessed, such as diploma, cap and gown, etc., that portion should be made available for the particular benefit of the senior class in the form of a fund for a memorial".

ATTESTED TO: (Signed) Morene Warren  
Secretary Senior Class, 1937

(Signed) D. C. Russell  
President Senior Class, 1937

(Signed) Julius M. Bankoff  
Senior Memorial Chairman

During the discussion it was pointed out that this matter had been discussed at the previous meeting, the action being that the request be denied and it was voted not to reconsider the matter.

Regent Ledbetter appointed as a committee of one to consult with Martin Brothers in connection with the University Hospital Dairy, reported that they were asking an annual rental of \$4,000.00, and that they desired an immediate answer from the Board.

It was the sense of the Board that Regent Ledbetter continue with his negotiations and report at the next meeting of the Board.

President Bizzell submitted the following statement showing the requests for appropriations for the University, and the appropriations made by the Sixteenth Legislature. He stated that he did not have the exact items for the School of Medicine and the Hospitals in Oklahoma City:

	Requests		Appropriations	
	1937-38	1938-39	1937-38	1938-39
Salaries	\$1,059,848.29	\$1,151,388.29	\$950,000.00	\$950,000.00
Maintenance	340,870.80	342,570.80	223,780.00	223,780.00
Books			10,000.00	10,000.00
Equipment			34,000.00	20,000.00
Engineering-Shop Equipment	54,200.00	56,000.00	40,000.00	30,000.00
Repairs and Alterations			24,240.00	24,240.00
Permanent Repairs to Buildings & Equip- ment	29,700.00	29,200.00	25,000.00	25,000.00
For Extension Education and Cooperation with the Federal Govern- ment in the Training for Public Service			18,000.00	18,000.00
Total	\$1,484,619.09	\$1,579,159.09	\$1,325,020.00	\$1,301,020.00
Buildings	350,000.00	250,000.00		
Furniture for Biology and Zoology Depts.	31,711.65	31,711.65	31,711.65	31,711.65
Laboratory Equipment for Zoology Dept.	14,368.00	14,368.00	14,368.00	14,368.00
Cooperative Dormitory			4,000.00	4,000.00

There was a discussion with reference to the income from the oil wells on the campus in Oklahoma City.

It was voted that President Bizzell request an opinion from the Attorney General on the status of the income from oil royalties from the wells located on the campus, and to determine wherein any acts passed by the legislature would change the statutes adopted in 1933.

The Board adjourned for lunch at 12:30 p.m., in the Union Cafeteria.

President Bizzell was asked to call the respective Deans immediately following the recess, for a discussion of personnel and other matters affecting the various schools and colleges.

The Board reconvened at 1:30 p.m.

Dr. S. W. Reaves, Dean of the College of Arts and Sciences, appeared before the Board, with information concerning the various departments in the College of Arts and Sciences, showing personnel, teaching loads of members of the faculty and salaries.

Regent Noble expressed disappointment over the fact that a copy of this material was not available for each member of the Board, stating that the resolutions adopted at the previous meeting had so directed and moved, that the President of the University prepare a form of general information showing the duties of each individual member of the teaching staff, the data to be assembled by the respective deans and, that this material when compiled, be turned over to the President of the University, and in turn to the Board, and that each member of the Board be furnished a copy.

Motion carried.

Following the conference with Dean Reaves, President Bizzell stated that W. H. Carson, Director of the Schools of Mechanical and Petroleum Engineering, was being considered for a position with the American Gas Association and that he had requested Mr. Carson to withhold final decision until he could discuss the matter with the Board.

It was the sense of the Board that Mr. Carson be urged to remain in the University.

A motion was made, seconded, and carried that Mr. Carson be placed on a twelve months basis, and that his salary be fixed at the rate of \$4,800.00 per year, effective June 1, 1937.

The Board recessed for the day, to meet again at 9:30 a.m. on Saturday, May 15, 1937.

The Board reconvened at 9:30 a.m., on Saturday, May 15, 1937.

There was a discussion with reference to the meeting of the Board at commencement time.

It was voted to hold a short meeting at 2:30 p.m., on Monday, June 7, 1937.

President Bizzell stated that he would like to have the entire membership of the Board present for the commencement exercises, not only on Monday, but also for the baccalaureate services on Sunday morning.

The Deans of other schools and colleges of the University appeared before the Board in the order named, to discuss departmental matters:

- Dr. A. B. Adams, Dean of the College of Business Administration.
- Dr. Ellsworth Collings, Dean of the College of Education.

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The Board adjourned for lunch at 12:30 p.m., in the Union Cafeteria.

The Board reconvened at 1:15 p.m.

Dr. J. H. Felgar, Dean of the College of Engineering.  
Lewis S. Salter, Acting Dean of the College of Fine Arts.  
J. C. Monnet, Dean of the School of Law.  
D.B.R. Johnson, Dean of the School of Pharmacy.  
Dr. Homer L. Dodge, Dean of the Graduate School.

It was voted that a meeting of the Board be held on Friday, June 11, 1937, with a possibility of continuing through Saturday, June 12, for the purpose of considering personnel and the budget for next year.

There being no further business, the Board adjourned at 6:20 p.m.

*Emil R. Kraettli*  
Emil R. Kraettli, Secretary.