

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The regular monthly meeting of the Board of Regents of the University of Oklahoma, was held at 10:00 o'clock a.m., on Monday, March 1, 1937, in the office of the President of the University.

Regent Hatchett, President of the Board, presided; others present, Kerr, Ledbetter, Looney, Rosser, and Noble.

The minutes of the meeting held on Monday, February 1, 1937, were approved, each member having been furnished a copy previously.

Attention was called to the application of Joe Smay, Director of the School of Architectural Engineering, for the Edward Langley Scholarship granted by the American Institute of Architects.

A motion was made, seconded, and carried that the Board of Regents indorse Professor Smay for this Scholarship and President Bizzell was directed to so inform the Committee on Education of the American Institute of Architects.

The question of the purchase of the Masonic Dormitory was again discussed and it was the sense of the Board that the legislature be definitely notified of its desires in this matter.

The following motion was made, seconded, and carried: "Moved that we specifically request that the legislature do not make an appropriation at this session for the purpose of acquiring a dormitory at the University of Oklahoma."

It was further moved, seconded, and carried that "a copy of the above resolution, as well as a copy of previous resolutions concerning the Masonic Dormitory, adopted by the Board of Regents, be furnished by the Secretary of this Board to the President pro tem of the Senate, and the Speaker of the House, and to the Chairman of the Appropriations Committee of the Senate and the Chairman of the Appropriations Committee in the House."

The Chair announced that the election of officers would be held at this time.

Regent Eugene M. Kerr was placed in nomination as President of the Board. There being no further nominations Regent Kerr was unanimously elected.

Regent Hatchett asked that the newly elected President take the Chair.

The Chair called for nominations for Vice President.

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Regent Joseph C. Looney was placed in nomination for Vice President. There being no further nominations Regent Looney was unanimously elected.

The Chair called for nominations for Secretary.

Emil R. Kraettli was placed in nomination for Secretary. There being no further nominations Mr. Kraettli was unanimously elected.

The Chair asked that President Bizzell present his recommendations at this time.

President Bizzell reported the death of J. C. Davis, Professor of Mechanics, and Head of the Department, on February 13, 1937.

A motion was made, seconded, and carried, that a suitable resolution be drawn and forwarded to Mrs. J. C. Davis and the family.

President Bizzell recommended that Richard V. James, Associate Professor of Mechanics, be designated Acting Head of the Department of Mechanics to date from March 1 to June 1, 1937; and that he be placed on the salary schedule at the rate of \$3,000.00 for nine months. His present salary is at the rate of \$2,826.00. This will be an increase of \$19.00 per month for the remainder of the current school year.

Approved.

Recommended the following appointments:

Vester E. Willoughby, Special Instructor in Mechanics, to date from February 22 to June 7, 1937, at a salary of \$200.00 per month.

Joseph R. Mundie, Special Instructor in Zoology, to date from February 1 to June 1, 1937, at a salary of \$150.00 per month.

Approved.

President Bizzell recommended that Earl A. VirDen, Associate Professor of Voice, be granted a leave of absence without pay, for the months of March, April, and May, 1937; and that Mrs. Freda VirDen, wife of Mr. VirDen, be employed as Special Instructor in Voice for the remainder of the current school year at a salary of \$200.00 per month. Mrs. VirDen was formerly an Instructor in Voice in the College of Fine Arts and is well qualified to substitute for Mr. VirDen.

Leave of absence for Professor VirDen was approved, also the appointment of Mrs. VirDen as Special Instructor for the remainder of the current school year.

President Bizzell reported the resignation of Mrs. Rowena T. Hawkins, Stenographer in the Department of Public Relations. *March 1, 1937.*

Resignation accepted.

President Bizzell reported that it had been necessary to make some reorganization in the Public Relations Department, placing Herbert H. Scott, Assistant in the Department of Public Information Service, in charge of the details of the office and designating him as Associate Director of the Department. He stated that H. M. Armstrong, Director, had recommended that an adjustment in Mr. Scott's salary be made on account of the additional responsibility. Also, that the vacancy caused by the resignation of Mrs. Hawkins, be not filled, the work to be absorbed by other assistants.

It was the sense of the Board that no change be made in Mr. Scott's salary for the remainder of the current year.

President Bizzell reported that Edna E. McDaniel, Dean of Women, had submitted her resignation to become effective July 1, 1937. He stated that he would very much prefer not to make an announcement of this resignation at this time for the reason that it might cause complications locally. Further, that he was not ready at this time to recommend a successor. He stated that he had in mind a reorganization of the entire personnel setup at the University, but had not worked out the details, and asked that he be given more time to consider the matter.

It was the sense of the Board that President Bizzell's request with reference to the announcement of Miss McDaniel's resignation, be granted, but that the resignation, effective on the date indicated, be accepted.

President Bizzell was instructed to make further investigation with reference to a suitable successor for this position.

President Bizzell stated that he would submit to the Board his plan for reorganization if this seemed desirable, at a later date.

President Bizzell reported that General Patterson was waiting to discuss matters affecting the Medical School and Hospitals. He was invited to appear before the Board.

President Bizzell asked that General Patterson present his recommendations:

Resignations and Services Discontinued

Floyd J. Bolend from active service as Associate Professor of Medicine and Head of the Department of Anesthesia on the Clinical Staff of the School of Medicine, effective February 1, 1937.

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It was the sense of the Board that President Bizzell extend to Dr. Bolend on behalf of the Board, appreciation for his long years of service.

H. L. Sigloch, resigned as Assistant Pharmacist on February 6, 1937. Salary, \$75.00.

J. Nile Godfrey, resigned as Cystoscopic Technician on February 14, 1937. Salary, \$75.00

Louise Reville, resigned as Assistant Physiotherapist on February 28, 1937. Salary, \$60.00

Margery Ardrey Sewell, resigned as Chief Dietitian on January 31, 1937. Salary, \$143.00.

Joseph Mesley, resigned as Supervisor of the Medical Ward in the Crippled Children's Hospital on January 31, 1937. Salary, \$95.00.

Bill Burk, services discontinued as Storeroom Clerk, on February 6, 1937. Salary, \$80.00

Earl Smart, services discontinued as Janitor on February 6, 1937. Salary, \$70.00.

O. C. LeFever, services discontinued as Janitor, on January 31, 1937. Salary, \$65.00.

Ordered filed.

Appointments

Floyd J. Bolend be appointed Associate Professor of Medicine and head of the Department of Anesthesia Emeritus, effective February 1, 1937. Dr. Bolend has served on the Clinical Staff of the School of Medicine for approximately twenty-five years.

Ralph Bowen, Instructor in Medicine on the Clinical Staff, effective February 1, 1937.

Fred Brown, Assistant Pharmacist to date from February 8, 1937, at a salary of \$75.00 per month.

Ben A. Tankersley, Cystoscopic Technician, to date from February 15, 1937, at a salary of \$75.00 per month

J. W. DeWitt, Storeroom Clerk, to date from February 9, 1937, at a salary of \$75.00 per month.

A. L. Underwood, Janitor, to date from February 3, 1937, at a salary of \$65.00 per month.

Effie Root, Supervisor of the Medical Ward in the Crippled Children's Hospital (temporarily) to date from February 1, 1937, at a salary of \$90.00 per month.

J. Marie Melgaard, Chief Dietitian, to date from February 1, 1937, at a salary of \$135.00 per month.

Oscar Davis, Nightwatchman at the Crippled Children's Hospital, (late shift) to date from February 1, 1937, at a salary of \$65.00 per month.

Approved.

Changes

John A. Moffett, Instructor in Anesthesia, promoted to the rank of Associate Professor of Medicine, and designated Head of the Department of Anesthesia, February 1, 1937.

Bert E. Mulvey was appointed Instructor in Medicine at a recent meeting of the Board. I find that this appointment should have included his services in the section on Clinical Clerkships. Dr. Wendall L. Smith, who resigned in January, held this position and was paid a salary of \$60.00 per month. Recommended that Dr. Mulvey be placed on the salary schedule at the rate of \$60.00 per month for this service in that department, effective February 1, 1937.

Buford Kirtley, Clerk in the Chief Clerk's Office of the University Hospital, salary increased from \$85.00 to \$100.00 per month, effective February 1, 1937. This recommendation is made on account of the increased duties imposed upon Mr. Kirtley in connection with the inauguration of the cost accounting system, and the efficient manner in which he has performed his work since the date of original employment on September 10, 1936.

Bill Landers, Orderly in Crippled Children's Hospital, salary increased from \$45.00 to \$50.00 per month, to conform with that paid all other orderlies, effective February 1, 1937.

R. T. Gorman, transferred from position of Nightwatchman to Elevator Operator. Salary reduced from \$90.00 to \$70.00 per month because he is unable to carry on the duties of Nightwatchman and Relief Man.

- O. B. West, Nightwatchman, to be given the salary paid Mr. Gorman, or salary increased from \$85.00 to \$90.00 per month, effective February 1, 1937.
- E. F. Root, Nightwatchman, to be given the salary paid Mr. West, or salary increased from \$75.00 to \$85.00 per month, effective February 1, 1937. (Relief Man).
- C. F. Miller, Nightwatchman, to be given the salary of Mr. Root, or salary increased from \$65.00 to \$75.00 per month, effective February 1, 1937.
- Kelly Stephens, Elevator Man, transferred to the yard from the elevator, and salary to be changed from \$65.00 to \$60.00, effective February 1, 1937.

Approved.

The Board adjourned for lunch at 12:30 p.m., in the Union Cafeteria.

The Board reconvened at 1:15 p.m.

General Patterson reported that Mr. R. R. Owens, State Budget Officer, had requested that two additional oil gaugers be employed to protect the rights of the state and the University in connection with oil being produced on the Medical School and Hospital grounds. He stated that Thurmon O. McLean, had been employed at the rate of \$100.00 per month and Steve Masoero had been employed at the rate of \$65.00 per month. These men have been approved by Mr. Owens and salaries also suggested by him. General Patterson recommended that Mr. McLean's salary be paid from the maintenance fund of the University Hospital, and that Mr. Masoero's salary be paid from the maintenance fund of the Medical School.

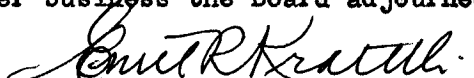
The appointments were approved and also the recommendation that the salaries be paid from the respective maintenance funds.

The Chair asked Regent Noble to act as a committee of one to make an investigation with reference to the situation, particularly the work being performed by the oil gaugers.

General Patterson discussed with the Board the resolution concerning admissions to the freshman class at the Medical School, limiting any county of the state to eleven per cent of the total enrolment. Following the discussion, General Patterson was asked to prepare for the Board a list of applicants for admission during the last five years, showing their qualifications and the basis on which the successful candidates were accepted. General Patterson stated he would supply this information. He stated he had no further matters to come before the Board and asked that he be excused.

President Bizzell reported to the Board that the so-called "Flunking Fee Bill", introduced in the legislature by Representative McVicker, had passed the House, and was on the calendar in the Senate. He submitted a report from the Registrar on failing students and stated that the matter was being investigated further, but that in the meantime the fee would not be collected, pending the final outcome of the bill in the legislature.

There being no further business the Board adjourned.


Emil R. Kraettli, Secretary.