

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The annual meeting of the Board of Regents of the University of Oklahoma was held on Wednesday, April 1, 1936 in the office of the President of the University, Norman, at 10:00 o'clock a.m., with the following members present:

Regent Hatchett President of the Board presiding; Kerr, Rosser, Looney, Bowman, Noble and Ledbetter.

The minutes of the meeting held on January 23, 1936 were approved each member having been furnished a copy previously.

Regent Hatchett announced the next order of business would be the election of officers of the Board for the ensuing year. Nominations were called for for the office of President of the Board.

Regent C. C. Hatchett was nominated. There being no other nominations Regent Kerr placed the motion before the Board and on the vote Regent Hatchett was declared elected President of the Board.

Nominations were called for for the office of Vice-President of the Board. Regent Kerr was nominated. There being no other nominations Regent Kerr was declared elected Vice-President of the Board.

Nominations were called for for Secretary of the Board. Emil R. Kraettli was nominated. There being no other nominations Mr. Kraettli was declared elected Secretary of the Board.

Regent Hatchett expressed appreciation for his re-election as President of the Board, stating that under no circumstances would he accept the office next year.

Regent Hatchett asked President Bizzell to present his recommendations or any matters that he desired to bring before the Board.

President Bizzell reported that in conformity with the instructions at the last meeting he had made an investigation with reference to the account due the University Hospital by Jewell Hicks. That he had had several communications from Mr. Hicks himself, also two conferences with Malcolm Moore a member of the firm Hicks and Moore, Architects. He reported that the claim of Hicks and Moore for \$1,941.20, due this firm as consulting architects fees in connection with the building program at the University, had been held up pending further instructions from the Board.

Regent Hatchett stated that he had corresponded with the State Board of Public Affairs and that the Chairman, Mr. Nichols, was in hearty accord with the position of the Board of Regents in demanding payment on this account. Also, that he had had correspondence with Mr. Hicks.

President Bizzell presented a letter from Mr. Moore proposing to apply "the sum of 10% of all fees now due this firm by the State of Oklahoma, on all fees that may be contracted for in the future with the State of Oklahoma, until such bill is fully paid. This proposal also includes fees already contracted for, which are not yet due but will be due in a few months."

After a discussion of the matter the motion was made by Regent Looney that the Board of Regents collect 50% of any amounts due by reason of any work done at the University and apply same on the hospital bill.

Regent Rosser offered a substitute motion which provided that the Board of Regents retain the full amount due by reason of any work done at the University and apply same on the hospital bill.

A vote was taken on the substitute motion, all members voting "aye".

The chair declared the substitute motion carried.

A motion was made, seconded, and carried, that Regent Looney and President Bizzell contact the Attorney General's office concerning the Hicks hospital account, making inquiry concerning the previous assignment whereby certain funds due the architects firm of Layton, Hicks and Forsyth, were to have been turned over to the hospital. Also, that President Bizzell make inquiry concerning the total amount due Hicks and Moore, Consulting Architects, on the present contract, and that Regent Looney and President Bizzell be instructed to take whatever action may be necessary to collect on this account.

President Bizzell reported that he had made an investigation with reference to the complaint of the Building Trades Council, Oklahoma City. That the investigation had revealed that there is no discrimination between union or non-union labor among those already employed or in filling vacancies with new employees, also, that the rate of pay is either in accordance with the schedules or as much as can be paid from the restricted appropriations of the respective institutions.

He presented also, a communication from General Patterson, Dean of the School of Medicine and Superintendent of the University Hospitals, making a report on the situation there.

It was voted that the matter be taken under advisement by the Board of Regents for further investigation.

President Bizzell reported that in conformity with the request of the Board at its last meeting, investigation had been made with reference to the plan of group insurance for the faculty and other University employees. He stated that he had preliminary proposals from several insurance companies and explained some of the details as to rates and various plans of insurance. He requested that he be given additional time and that he felt confident he would have a definite recommendation at the next meeting of the Board.

It was the sense of the Board that President Bizzell continue in his investigations with a view to adopting some plan to begin at the opening of the fiscal year July 1, 1936.

Regent Noble requested that the Board give consideration to the desirability of having more frequent meetings. He stated that although he had been a member of the Board more than a year he knew very little about the internal affairs of the University and that other members of the Board had expressed themselves likewise. Regent Noble suggested that the Board meet on the first Saturday of each month. Regent Kerr suggested that the Board hold monthly meetings except during the months of July and August.

Following a discussion of the matter, a motion was made, seconded and carried, that the by-laws of the Board be amended to provide for meetings on the first Monday of each month, except when the Board directs otherwise.

A motion was made, seconded and carried, that the April 6, 1936 meeting be dispensed with.

A motion was made, seconded and carried, that the next meeting of the Board be held on Monday, May 11, due to the fact that President Bizzell has an engagement on Monday, May 4.

President Bizzell stated that he had been informed that the State Board of Public Affairs had agreed to enter into a contract with Martin Brothers for a one year lease on the University Hospital Dairy Farm, but that he did not know that the lease had actually been executed. He stated also that in a conference with General Patterson, he had been informed it would be necessary to make some improvements on the dairy barn and that equipment for pasteurizing the milk and a cooling system be installed. A communication from General Patterson was read indicating that the cost of these improvements and equipment would be approximately \$5,000.00. Further information was called for which President Bizzell was unable to give. He stated, however, that General Patterson would be in Norman during the noon hour and suggested that General Patterson be requested to come before the Board for a full explanation.

President Bizzell stated that he had made arrangements for the Board to have lunch at the Union Building and that he had invited members of the Administrative Council to eat with the Board.

Recess was called at 12:15 o'clock for lunch, and the Board reconvened at 1:00 o'clock p.m.

General Patterson was invited to explain further with reference to the University Hospital Dairy. He stated that Mr. Nichols, the Chairman of the Board of Affairs, had given instructions to proceed with the plans and that the lease would be executed for another year. He reported also, with reference to the improvements on the dairy barn, which would not exceed \$1,000.00 in cost; that it would be necessary to install equipment to pasteurize the milk in order to avoid any complaints that might be made in case of an epidemic in the Hospitals; also a cooling system.

He stated that he had had bids on this equipment and that the entire cost including the repairs on the building would not exceed \$5,000.00. Also, that any new equipment installed could be removed at the end of the year, to any other location that might be obtained. He stated that the present layout was not satisfactory and that he hoped the legislature would make some provision for more suitable quarters.

A motion was made, seconded and carried that an expenditure not to exceed \$5,000.00 be authorized for items as explained by General Patterson and that a definite understanding be had with Martin Brothers that any equipment installed may be removed at the expiration of the lease on the property.

President Bizzell asked General Patterson to make a statement with reference to the county warrants being held by the University Hospital. General Patterson stated that this matter was causing considerable embarrassment and that several of the Counties were withholding payment of their current claims until these warrants were returned.

The opinion of the Attorney General under date of July 19, 1935, File No. 4202-T was read. Following a discussion a motion was made, seconded and carried, that in conformity with the opinion of the Attorney General under date of July 19, 1935, that the Hospital be instructed to return the county warrants held by the University Hospital and Crippled Children's Hospital for the maintenance of patients.

President Bizzell stated that General Patterson had submitted the budget for the School of Medicine and the Hospitals and that these budgets were in proper form for action by the Board of Regents.

General Patterson stated that Dr. Emswiler, Head of the Department of Anatomy had requested a leave of absence and that it would be necessary to fill this position and that he was not ready to make a recommendation at this time. He stated that he had made provision for a salary of \$4,000.00 for the Head of the Department of Anatomy, but that he could not say definitely that a suitable man could be had at that amount. He reported that he had arranged with President Bizzell to invite a member of the faculty from John Hopkins for a conference on April 15.

It was voted that copies of the budgets be made and that each member be furnished with one and that consideration be deferred until the next meeting.

General Patterson asked that he be excused.

President Bizzell reported that in accordance with the trust agreement with the Kingfisher College Board of Trustees, the Board of Regents was charged with the responsibility of naming one member on this Board. He recommended the name of Ray Trosper be submitted to the Kingfisher College Board of Trustees for reappointment on said Board; the term of service to be for three years beginning June 1, 1936.

Approved.

President Bizzell recommended that Dr. Frank A. Melton, Associate Professor of Geology, be granted leave of absence without pay from March 1, 1936 to September 1, 1936, in order to accept an appointment by the Federal Government as Soil Conservationist with the Soil Conservation Service.

Approved.

Also, that Dr. Paul B. Sears, Professor of Botany and Head of the Department of Botany, be relieved of his teaching duties effective March 1, 1936, in order to serve on the committee selected by the Board for the Improvement of Science Teaching, which is sponsored by the Teachers College of Columbia University, and that he be placed on the salary schedule at \$164.00 per month, for March, April and May, 1936, for his services as Head of the Department of Botany.

Approved.

President Bizzell submitted a statement of the Financial Clerk showing outstanding obligations of former students in the University and recommended that the Financial Clerk be authorized to place these accounts in the inactive uncollected record. It being understood that every effort be made to collect the accounts. The total amount of the statement submitted was \$1,242.38. He stated also that the State Examiner's office had suggested this procedure.

Approved.

President Bizzell recommended that L. R. Benning, Foreman of Plumbing and Heating in the Department of Utilities, be paid \$150.00 for his services in preparing plans and specifications for plumbing and heating in the two new buildings on the University campus. He stated that Mr. Benning is also inspecting the work as it progresses, and that the recommendation has the approval of Walter W. Kraft, Superintendent of University Utilities, and Joe E. Smay, Supervising Architect on the buildings.

Approved.

President Bizzell recommended that the fee in Botany 199 be changed from \$1.00 to \$3.00 effective with the beginning of the school year 1936-37.

Approved.

He recommended that the following be granted leaves of absence without pay:

- Leonard Logan, Associate Professor of Economics, from September 1, 1936 to September 1, 1937
- Mary Whelan, Instructor in Pharmacology, School of Medicine, from September 1, 1936 to September 1, 1937
- Homer Heck, Secretary, Department of Public Relations, from July 1, 1936 to July 1, 1937.

Approved.

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That Fayette Copeland, Associate Professor of Journalism and Director of Publicity, be granted leave of absence under the regulations governing sabbatical leaves, to date from September 1, 1936 to September 1, 1937.

Approved.

Recommended the following appointments:

Leena Lavonia McArthur, Assistant in Botany and Pharmacy,
February 1, 1936, \$75.00 per month.

Delzie Damaree, Instructor in Botany, March 1, 1936, \$200.00
per month.

Harriet G. Barclay, Assistant Professor of Botany, March 1,
1936, \$211.00 per month.

Laman Tyson Cockerill, General Secretary of the Y.M.C.A. and
Student Employment Secretary for Men, February 11, 1936, at
an annual salary of \$2,400.00 (\$1,200 to be paid from Y.M.C.A.
Board and \$1,200 from University funds).

Approved.

Recommended that the resignation of John O. Moseley, Professor of Latin be recorded as of September 1, 1935.

Approved.

Recommended the approval of the summer school budget as submitted by the Director of the Summer School and a special summer school committee. Total salaries \$40,497.50.

Reported the following changes in the personnel of the University Hospitals:

Discontinued services of Mr. B. A. Sloan, Plumber, on February 29, 1936, salary \$114.00 per month.

Transfer of Julia Peace from the Crippled Children's Convalescent Hospital to Ward 2E-University Hospital Supervisor, salary \$90.00 per month - to continue at this salary.

Discontinued services of G. R. Hettick, Bookkeeper for Medical School, on February 24, 1936, salary \$125.00 per month.

Transfer of Lester Jesse, Purchasing Agent for Storeroom at a Salary of \$100.00 per month, to the position of Bookkeeper for the Medical School, salary to be \$115.00 per month effective March 1, 1936.

Employed Bill Burk as Storeroom Helper on February 1, 1936, subject to approval, at a salary of \$60.00 per month.

This appointment was made in view of the fact that Paul Smith was transferred to the Medical School on February 1, 1936, for three months to work in the Anatomy Department, Research Project #8.

Approved.

Resignations

Resignation of Mr. Charles A. Bradford, Painter, on February 29, 1936, salary \$75.00 per month

Resignation of Marian Rice, General Duty Nurse at Crippled Children's Convalescent Hospital, on February 29, 1936, salary \$40.00 per month with maintenance.

Resignation of Clio Linville, Supervisor Ward 2E-University Hospital, on February 29, 1936, salary \$80.00 per month.

Accepted

Inquiry was made concerning the discharge of Mr. Hettick. Regents Kerr and Rosser stated that they had understood he was discharged because of his loyalty to P. B. Bostic, former Business Manager of the University Hospital. President Bizzell stated he knew nothing whatever about the matter and was instructed to make an investigation and report at the next meeting.

Reported the resignation of Lawrence Chester McHenry, Assistant Professor of Otology, Rhinology, and Laryngology in the School of Medicine at Oklahoma City, effective February 10, 1936.

Ordered filed.

Recommended that Samuel Robert Cunningham, Professor of Orthopedic Surgery in the School of Medicine at Oklahoma City, be granted leave of absence from March 1, 1936.

Approved.

Recommended that Willis Kelly West, Associate Professor of Orthopedic Surgery, be designated Acting Head of the Department of Orthopedics during the leave of absence of Dr. Cunningham.

Approved.

Recommended that Lee K. Emenhiser, Associate Professor of Anatomy and Acting Head of the Department of Anatomy in the School of Medicine, be granted a leave of absence without pay, effective September 1, 1936. This recommendation is made with the understanding that there is no responsibility on the part of the institution to reemploy him at the expiration of the leave of absence.

Approved.

Recommended the appointment of Frank Pitkin Bertram as Instructor in Dental Surgery in the School of Medicine at Oklahoma City, effective December 1, 1935.

Approved.

Recommended that O. Alton Watson be appointed Instructor in Otology, Rhinology, and Laryngology in the School of Medicine at Oklahoma City, effective March 1, 1936.

Approved.

Recommended that the Department of Epidemiology and Preventive Medicine in the School of Medicine at Oklahoma City be changed to the Department of Hygiene and Public Health, effective February 1, 1936.

Approved.

Recommended the following appointments in the Department of Hygiene and Public Health:

- That Onis G. Hazel, Instructor in Public Health and Epidemiology be appointed Lecturer in Hygiene and Public Health and designated Head of the Department;
- That Egil T. Olsen, Medical Director and Assistant Superintendent of the University and Adjunct Hospitals, be appointed Lecturer in Hygiene and Public Health, effective February 1, 1936;
- That Charles Merrett Pearce be appointed Lecturer in Hygiene and Public Health in the School of Medicine, effective March 1, 1936;
- That Henry Joseph Darcey be appointed Lecturer in Hygiene and Public Health in the School of Medicine, effective March 1, 1936;
- That Virgil Roy Jobe be appointed Instructor in Hygiene and Public Health in the School of Medicine, effective March 1, 1936;
- That Ferdinand Rudolph Hassler be appointed Instructor in Hygiene and Public Health in the School of Medicine, effective March 1, 1936.

The President presented the resolution and petition of the Will Rogers Memorial Class of the Indian Consistory, Ancient and Accepted Scottish Rite of the Valley of South McAlester, Orient of Oklahoma, adopted at a meeting assembled on the 6th day of November, 1935, petitioning the Board of Regents to establish a Chair to be known as the Will Rogers Chair of Philosophy at the University of Oklahoma. That the Board of Regents petition the Will Rogers National Memorial Association to establish a scholarship known as the Will Rogers Scholarship in the University of Oklahoma.

President Bizzell submitted a petition by the Faculty in the College of Fine Arts and a resolution passed by the Executive Board of the Oklahoma Federation of Music Clubs, that the Fine Arts Building be named "Holmberg Hall" in memory of the late Fredric Holmberg, first Dean of the College of Fine Arts.

Regent Ledbetter moved that the Fine Arts Building be named "Holmberg Hall".

On the vote the following voted "aye": Regent Ledbetter. All other members voting "no", because of the established policy of not naming buildings for individuals until at least two years after their death.

The motion was declared not carried.

Regent Hatchett, President of the Board stated he had received a letter from representatives on the Men's Council concerning the controversy over the action of the Administrative Council in approving a new form of constitution and organization of the Men's Council.

President Bizzell stated that the matter was now under consideration by the Administrative Council and that a committee had been appointed to consider plans that would be satisfactory to both parties in student government and the administration. He stated that the previous plan had proved wholly unsatisfactory but that he was in sympathy with the objectives of the opposition to the present system and that he felt confident the matter could be worked out.

There was a discussion with reference to student government following which Regent Rosser moved that a constitutional convention be called consisting of nineteen students elected by the student body, not more than five from each class (freshman, sophomore, junior, senior). That the requirement to hold office be the same as for participation in intercollegiate athletics.

Regent Bowman offered a substitute motion that the matter be referred to the Administrative Council and that a report on the matter be made to the members of the Board before the next meeting.

The substitute motion carried.

Regent Hatchett presented a communication from Dr. Anson L. Clark, President and Dr. Onis G. Hazel, Secretary of the Oklahoma Social Hygiene Association, requesting that the Board of Regents cooperate in a program of education and protection against various contagious social diseases.

The matter was referred to the President for investigation and report at the next meeting of the Board.

President Bizzell submitted a summary of PWA and WPA projects in the University. The items being as follows:

W.P.A. Research

Botany	65-65-551	\$576.00	
History	65-65-2573	9,025.00	
History		6,000.00	
Paleontology	65-65-359	14,745.50	
Anthropology	65-65-2605	5,625.00	
Engineering	65-65-662	<u>4,000.00</u>	
			\$39,971.50

W.P.A Oklahoma Geological Survey 178,615.00

W.P.A Improvements and Repairs

(P.W.A.) Petroleum Engineering			
	Oklahoma Docket #1031	29,647.39	
Intramural Field	65-65-358	17,409.59	
Repairs to Buildings	65-65-366	17,284.07	
Improvements on Stadium and Athletic			
Field	65-65-372	15,682.43	
Union Tower	65-65-759	17,777.59	
Swimming Pool	65-65-2408	15,341.50	
R.O.T.C.	65-65-5098	<u>26,575.53</u>	\$139,718.60

P.W.A. Business Administration and Science

Buildings	Okla. Docket 1028	204,545.00	
		<u>\$562,850.10</u>	

Inquiry was made concerning the amount of money and the source of funds on the University participation in these projects. President Bizzell stated that the regular maintenance funds of the University were used in departmental projects and that on the building program and petroleum engineering project there was an appropriation by the legislature; and that alumni and friends of the University had advanced \$10,000.00 in connection with the Memorial Union Tower. He stated that he would supply members of the Board with complete details on these projects.

President Bizzell reported that he had been unable to work out the complete budget for the University, but that the budget would be completed for consideration at the next meeting of the Board. He was instructed to complete the budget and forward a copy to each member of the Board previous to the meeting.

There being no further business the Board adjourned at 5:00 p.m., to meet again on Monday, May 11, 1936.

Emil R. Kraettli, Secretary.

