

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A special meeting of the Board of Regents of the University of Oklahoma was held pursuant to the preceding call of the President, on October 14, 1935, in Room 214, State Capitol, Oklahoma City, Oklahoma.

The meeting was called to order by the Chairman, and on roll call the following answered present: C. C. Hatchett, President of the Board presiding, Eugene M. Kerr, Joseph C. Looney, Eugene P. Ledbetter. The following were absent: George L. Bowman, Lloyd Noble, Malcolm Rosser.

The secretary presented the Call and Notice pursuant to which the meeting was held. The Call and Notice were ordered spread upon the Minute Book immediately following the minutes of the meeting.

R. R. Owens, State Budget Officer, Joe E. Smay, Architect for the Business Administration and Science Buildings, and Walter W. Kraft, Superintendent of University Utilities, were present at the meeting.

The chairman called on Professor Smay to go over the plans of the Business Administration building which he did at considerable length and in detail. He also discussed the specifications; several copies being on hand for examination. Regent Kerr, chairman of a special building committee, appointed to examine the plans and specifications, reported that he had submitted same to Joseph A. Dickmann, a builder in Muskogee, for examination. Mr. Dickmann made a written report on this examination, which was read, and the secretary was instructed to include this report in the minutes of the Board. The report follows:

"As requested by Mr. Eugene Kerr, I have gone over plans and specifications for the College of Business Administration building, J. E. Smay, Architect.

After much consideration, reading every word of specification, and full study of plans, I find they are in every way practicable and equable to all concerned.

The construction, such as reinforced concrete frame, steel roof frame, interior trim, electric work, plumbing and heating, is simple, following standard lines of work. Nowhere have I found anything overlooked or not fully shown or not fully described. (However, I did not check measurements as given on plans.)

This building as planned should result in a building substantial, complete, and especially free from future maintenance cost.

Nowhere in the specifications did I find any one particular make, brand, or type of material specified to the exclusion of others, nor did I find in any case a material so specified that only a certain make, brand or type could be used. In all cases one or more types or brands of material and workmanship were specified with others of the same standard quality permitted to be used only with written approval of the architect.

Nowhere in the plans and specifications did I find anything visionary or an attempt to be "different". All material and workmanship as shown are practical, standard, well proven types, universally accepted as such.

The plans call for fresh air, filtered and tempered (heated only) to be supplied to the third floor auditorium and the Dean's office on the second floor. This is not an expensive plant, however, it will be used so little that it might be omitted, and, besides, these rooms are provided with direct steam heat through radiators. The specifications call for an alternate bid to include or omit this ventilating plant, so no change in specification is necessary. I see no reason why changes or corrections should be made in these plans and specifications.

There is one point I think you should consider. The architect in his specifications has really made himself the "Daddy" of this job. He requires repeatedly throughout his specification that all workmanship attempted and all materials purchased shall be done only after the contractor or subcontractor has submitted to him for his written approval samples of material and workmanship and plans for installation and manufacture. This is an ideal way of handling the job, but it will be necessary in this case for the architect to be on the job much of the time. An incompetent architect's superintendent might easily be led off by an unscrupulous builder or salesman.

Your architect no doubt lives at the University and will be able to give the work much attention, so I think you need have no fear along that line. I think you should insist on him personally superintending the job.

These plans and specifications should produce plenty of competition and result in a substantial building, economical in cost.

I wish to further say that never in my forty years' experience as a builder have I seen plans and specifications so complete in all things, even in minor matters and details, and so free from personal attempts to improve time tried standards.

Never before have I seen plans and specifications give evidence so clearly that the maker of them has put his heart, soul and pride into them, as your architect (whom I do not know) must have done in this case.

Respectfully submitted,

Jos. A. Dickmann (signed)
1318 Boston,
Muskogee, Okla."

Several minor changes were suggested in the specifications, particularly with reference to a contractor's bond. Mr. Smay, the architect, concurred in these suggestions and agreed to make the necessary changes before submitting the plans and specifications for bids.

On motion by Regent Kerr, seconded by Regent Ledbetter, plans and specifications for the Business Administration building were approved.

After a discussion of the offer of the United States of America to aid by way of a grant in financing the construction and equipment of a Business Administration building and a Science building, known as state file Oklahoma 1028, the following resolution was proposed by Regent Kerr, and read in full. The resolution follows:

RESOLUTION NO. 3

A RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES TO THE UNIVERSITY OF OKLAHOMA TO AID BY WAY OF A GRANT IN FINANCING THE CONSTRUCTION AND EQUIPMENT OF BUSINESS ADMINISTRATION BUILDING AND SCIENCE BUILDING

Be it resolved by the Regents of the University of Oklahoma

Section 1. That the offer of the United States of America to the University of Oklahoma to aid by way of a grant in financing the construction and equipment of Business Administration Building and Science Building, a copy of which offer reads as follows:

"P.W. - 42625-217

FEDERAL EMERGENCY ADMINISTRATION

OF PUBLIC WORKS

Washington, D. C.,
Oct. 7, 1935

State File No. Okla. 1028.

The University of Oklahoma
Acting by and through its Board of Regents,

Norman, Cleveland County, Oklahoma.

Subject to the Rules and Regulations (PWA Form No. 179, July 22, 1935, as amended to date) which are made a part hereof, the United States of America hereby offers to aid in financing the construction and equipment of Business Administration Building and Science Building (herein called the "Project") by making a grant to the University of Oklahoma, acting by and through its Board of Regents, in the amount of 45 percent of the cost of the Project upon completion, as determined by the Federal Emergency Administrator of Public Works, but not to exceed, in any event, the sum of \$204,545.

UNITED STATES OF AMERICA

Federal Emergency Administrator
of Public Works

By (sgn.) Horatio B. Hackett
Assistant Administrator.

be and the same is hereby in all respects accepted.

Section 2. That said University of Oklahoma agrees to abide by all the rules and regulations relating to such grant, a copy of which rules and regulations were annexed to the Government's offer and made a part thereof.

Section 3. That the President of the University of Oklahoma be and he is hereby authorized and directed forthwith to send to the Federal Emergency Administration of Public Works three certified copies of this Resolution and three certified copies of the proceedings of this meeting in connection with the adoption of this Resolution, and such further documents or proofs in connection with the acceptance of said offer as may be requested by the Federal Emergency Administration of Public Works.

(Signed) C. C. Hatchett
President of the Board of Regents

(Signed) Emil R. Kraettli,
Secretary of the Board of Regents

The above resolution was seconded by Regent Looney and unanimously adopted.

The offer of the Government to aid in financing engineering structures and equipment in the amount of \$29, 647.00, known as state file Oklahoma 1031 was presented. After a discussion of the offer of the United States of America to aid by way of a grant in financing engineering structures and equipment, the following resolution No. 4, was proposed by Regent Kerr and read in full:

RESOLUTION NO. 4

A RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES TO THE UNIVERSITY OF OKLAHOMA TO AID BY WAY OF A GRANT IN FINANCING ENGINEERING STRUCTURES AND EQUIPMENT

Be it resolved by the Regents of the University of Oklahoma

Section 1. That the offer of the United States of America to the University of Oklahoma to aid by way of a grant in financing engineering structures and equipment, a copy of which offer reads as follows:

"P.W. 42625-213

FEDERAL EMERGENCY ADMINISTRATION
OF PUBLIC WORKS

Washington, D. C.,
Oct. 7, 1935

State File No. Okla. 1031.

The University of Oklahoma,
Acting by and through its Board of Regents,
Norman, Cleveland Co., Oklahoma.

Subject to the Rules and Regulations (FWA Form No. 179, July 22, 1935,

as amended to date) which are made a part hereof, the United States of America hereby offers to aid in financing engineering structures and equipment (herein called the "Project") by making a grant to the University of Oklahoma, acting by and through its Board of Regents, in the amount of 45 percent of the cost of the Project upon completion, as determined by the Federal Emergency Administrator of Public Works, but not to exceed, in any event, the sum of \$29,647.00.

UNITED STATES OF AMERICA

Federal Emergency Administrator
of Public Works

By (Sgd.) Horatio B. Hackett
Assistant Administrator"

be and the same is hereby in all respects accepted.

Section 2. That said University of Oklahoma agrees to abide by all the rules and regulations relating to such grant, a copy of which rules and regulation were annexed to the Government's offer and made a part thereof.

Section 3. That the President of the University of Oklahoma be and he is hereby authorized and directed forthwith to send to the Federal Emergency Administration of Public Works three certified copies of this resolution and three certified copies of the proceedings of this meeting in connection with the adoption of this Resolution, and such further documents or proofs in connection with the acceptance of said offer as may be requested by the Federal Emergency Administration of Public Works.

(Signed) C. C. Hatchett
President of the Board of Regents.

(Signed) Emil R. Kraettli
Secretary of the Board of Regents.

The above resolution was seconded by Regent Looney and unanimously adopted.

Regent Ledbetter made the following motion:

That the Regents meet with the Board of Affairs at 10:00 o'clock a.m., on the morning of November 7, in the office of the State Board of Public Affairs, and that the Board of Affairs be requested, after tabulating the bids, and before letting the contract, to refer the tabulations to the Regents for such recommendations, particularly with reference to alternates, as they may care to make.

Motion was unanimously adopted.

The Secretary was instructed to send a copy of the resolution to Mr. L. M. Nichols, Chairman of the State Board of Public Affairs.

Mr. Smay, Architect, reported that the plans and specifications for the Science building would be completed in ample time for inspection by the special building committee of the Board.

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The President of the University was instructed to submit the resolutions concerning these projects, to the proper government officials, and was given authority to supply any additional information that may be necessary.

There being no other business the meeting adjourned at 12:00 m., on Monday, October 14, 1935.

Emil R. Kraettli

Emil R. Kraettli, Secretary.

NOTICE OF SPECIAL MEETING

To the Regents of the UNIVERSITY OF OKLAHOMA:

Notice is hereby given that a special meeting of the Regents of the University of Oklahoma will be held in Room No. 214, State Capitol, Oklahoma City, Oklahoma, at 10:00 o'clock a.m., on the 14th day of October, 1935, for the purpose of considering an offer of the United States of America to aid by way of a grant in financing the construction and equipment of Business Administration Building and Science Building and adopting a resolution approving the authorizing the execution of such offer.

Dated this 14th day of October, 1935.

(Signed) C. C. Hatchett

President, Regents of the University
of Oklahoma

(Signed) Emil R. Kraettli

Secretary, Regents of the University
of Oklahoma

CONSENT TO MEETING

We, the undersigned members of the Regents of the University of Oklahoma, hereby accept service of the foregoing notice, waiving any and all irregularities in such service and such notice, and consent and agree that said Regents of the University of Oklahoma shall meet at the time and place therein named, and for the purpose therein stated.

(Signed) C. C. Hatchett

President, Regents of the University
of Oklahoma

(Signed) Eugene M. Kerr

(Signed) Joseph C. Looney

(Signed) E. P. Ledbetter

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