

MINUTES OF A REGULAR MEETING  
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA  
WEDNESDAY, SEPTEMBER 8, 1954 - 10:00 A.M.

A regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Wednesday, September 8, 1954, at 10:00 a.m.

The following members were present: Regent George Short, President, presiding; Regents Morgan, Little, McBride, Grisso, and Benedum.  
ABSENT: Regent Foster.

The minutes of the meeting held on July 8, 1954 were approved.

President Cross reported a conference was held on Thursday, September 2, with reference to the future of the University Laboratory School and it was attended by Neil Johnson, President of the Norman School Board; Don Garrison, Superintendent of Schools; and a Regents' Committee composed of Regents Short, Little, and McBride; also, Dr. Percy Teska of the College of Education and Dr. Joe Marshburn, Chairman of the English Department. Following the President's report on the discussions at this conference a statement was released to the press and it is as follows:

A special committee of the University Board of Regents concerned with the future of the University Laboratory School reported to the Board Wednesday that it is not yet ready to recommend whether the University's Laboratory Schools should be closed at the end of the present year.

The committee, consisting of George Short, Joe W. McBride and Quintin Little, met last week with Neil R. Johnson, President of the Norman School District, and Don Garrison, Superintendent of Schools, to explore the situation.

The Norman school officials reportedly said that discontinuance of the University School, involving transfer of approximately 155 elementary, 49 junior high and 87 senior high students to Norman public schools would create a serious financial problem.

They also raised questions about possible problems that might arise if the College of Education should ask for a substantial increase in the number of education students doing their practice teaching in Norman public schools.

The University School serves the College of Education and the public schools of the state as a model school for demonstration purposes, a laboratory for research in teaching problems, and a laboratory where student teachers can have expert supervision for their practice teaching.

Closing of the school after this year has been recommended by the University Budget Council because of belief that the University cannot afford the expense under present financial limitations. The Council has expressed opinion that the University has been "spreading its money too thinly."

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The cost of operating the University School for the last year, including the kindergarten, was \$143,538. State aid through the Norman School District covered \$38,914 of this expense, and the school collected \$14,183 in fees. This leaves \$90,441 as the net cost to the University for taking care of approximately 300 Norman school children who, if the University school were closed, would become the financial responsibility of the Norman School District.

Not all of this cost would be saved by the University if the school were discontinued, since the College of Education would have to continue to provide supervision of practice teaching, which would be more expensive if all practice teaching were done in public school systems.

Personnel items for the Norman Campus and the School of Medicine and University Hospitals were presented as follows:

**NORMAN CAMPUS:**

**FACULTY**

**LEAVES OF ABSENCE**

Sabbatical Leave of Absence:

W. A. Willibrand, Professor of Modern Languages, extended to September 1, 1955 from January 16, 1955.

Leaves of Absence without Pay:

William B. Ragan, Professor of Education, June and July, 1955. To teach at San Francisco State College during the 1955 Summer Session.

Oliver E. Benson, Professor of Government, September 1, 1954 to June 1, 1955. To teach at Northwestern University as Visiting Professor.

R. Dale Vliet, Professor of Law, September 1, 1954 to September 1, 1955. To teach at The University of Southern California as Visiting Professor.

Harold Fletcher Mathis, Associate Professor of Electrical Engineering, September 1, 1954 to September 1, 1955. To do research on microwave antennas for Goodyear Aircraft Corporation, Akron, Ohio.

**APPOINTMENTS:**

Glen R. Snider, Associate Professor of Education, \$6,700 for 12 months, September 1, 1954.

Raymond James Young, Associate Professor of Education, \$6,000 for 12 months, September 1, 1954.

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Alfred F. Glixman, Associate Professor of Psychology, \$5,400 for 9 months, September 1, 1954.

Howard K. Ammerman, Assistant Professor, Department of Business Statistics, Bureau of Business Research, \$5,100 for 12 months, September 1, 1954.

Edmund Victor Mech, Assistant Professor of Education, \$5,500 for 12 months, September 1, 1954.

Murray Gordon Phillips, Assistant Professor, College of Education; Extension Specialist II, Educational Materials Services, \$5,500 for 12 months, September 1, 1954.

William Joseph Lnenicka, Assistant Professor of Mechanics and Engineering Metallurgy, \$4,500 for 9 months, September 1, 1954.

John M. Campbell, Assistant Professor of Petroleum Engineering, \$6,500 for 9 months, September 1, 1954.

Ansel H. Resler, Assistant Professor of Speech, \$4,400 for 9 months, September 1, 1954.

Jack William Warhurst, Instructor in Electrical Engineering, \$3,825 for 9 months, September 1, 1954.

James Thomas Farrell, Instructor in English, \$3,600 for 9 months, September 1, 1954.

Jack Lehmer Kendall, Instructor in English, \$3,600 for 9 months, September 1, 1954.

Edwin Fogelman, Instructor in Government, \$4,000 for 9 months, September 1, 1954.

Lawrence Fred Smith, Instructor in Aeronautical Engineering, School of Mechanical Engineering, \$3,800 for 9 months, September 1, 1954.

Alma Lee Scott, Instructor in Physical Education for Women, \$3,400 for 9 months, September 1, 1954.

Nita Elizabeth McKnight, Instructor in Speech, Speech and Hearing Clinic, \$3,600 for 9 months, September 1, 1954.

Tom Whitten Tillman, Instructor in Speech, Speech and Hearing Clinic, \$4,400 for 12 months, September 1, 1954.

Bobbie Lou Deets, Instructor, University School, \$4,200 for 12 months, September 1, 1954.

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John R. Luce, Instructor, University School and School of Music, \$4,000 for 9 months, September 1, 1954.

Guy N. Keith, Instructor in Civil Engineering, \$787.50 for September 16, 1954 to February 1, 1955, 1/3 time.

Charles Emanuel Cronewett, Instructor in Geology, \$1,800 for 9 months, 1/2 time, September 1, 1954.

Robert William Alexander Laidlaw, Special Instructor in Petroleum Engineering, \$2,850 for 9 months, 3/4 time, September 1, 1954. Cancelled former appointment as Graduate Assistant.

Thomas Milton Holzberlein, Teaching Assistant in Physics, \$2,000 for 9 months, 2/3 time, September 1, 1954.

Naomi W. Cathey, Kindergarten Assistant, University School, \$1,200 for 9 months, 1/2 time, September 1, 1954.

#### CHANGES:

Clifford M. Baumbach, Associate Professor of Business Management, salary rate changed from \$5,300 for full time to \$1,300 for 1/4 time for the purpose of developing a research project to be selected and supervised by the Director of the Bureau of Business Research, effective September 1, 1954.

Arthur William Heilman, Associate Professor of Education; given additional title of Director of University Reading Laboratory, salary increased from \$6,100 to \$6,400 for 12 months, September 1, 1954.

Frank Elkouri, Associate Professor of Law, Legal Adviser to the President's Office; salary increased from \$7,000 to \$7,500 for 12 months, September 1, 1954.

Stanley K. Coffman, Associate Professor of English; given additional title of Assistant Dean of the University College, salary increased from \$4,900 for 9 months to \$6,500 for 12 months, September 1, 1954.

Mortimer Schwartz, transferred from University Libraries to College of Law, salary increased from \$6,000 to \$7,500 for 12 months, September 1, 1954. Title of Librarian P-IV dropped; retains title of Assistant Professor of Law.

Donna Gerstenberger, Teaching Assistant in English, salary changed from \$1,800 to \$2,250 for 9 months, 3/4 time, September 1, 1954.

Katherine Moroney, Teaching Assistant in English, salary changed from \$1,800 to \$2,250 for 9 months, 3/4 time, September 1, 1954.

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Frank Mitchell Hoadley, changed from Graduate Assistant at \$1,500 for 9 months to Teaching Assistant in English at \$2,250 for 9 months, 3/4 time, September 1, 1954.

#### RESIGNATIONS:

Robert Eulette de Kieffer, Associate Professor of Education and Extension Specialist II, Educational Materials Services, September 1, 1954. Accepted position as Director of the Bureau of Audio Visual Instruction and Associate Professor of Education at University of Colorado.

James T. Overbey, Assistant Professor of Aeronautical Engineering, School of Mechanical Engineering, September 1, 1954.

Albert H. Fitzgerald, Assistant Professor, School of Music and University School, June 1, 1954.

Dale H. Cronk, Assistant Professor of Pharmacy, June 1, 1954. Decreased enrollment - now on leave of absence.

Harry M. Lyle, Assistant Professor of Speech, June 1, 1954.

Hervanna Becker Barnard, Instructor in English, September 1, 1954. To accept position at Central State College, Edmond.

William J. Handy, Instructor in English, June 1, 1954.

Paula Raff, Instructor in Physical Education for Women, September 1, 1954. Did not complete requirements for master's degree.

Richard M. Barber, Instructor in Speech, Speech and Hearing Clinic, September 1, 1954.

Mary L. Farris, Instructor in University School, September 1, 1954.

Sara K. Foreman, Instructor in University School, June 1, 1954.

Helen Vann, Instructor in University School, September 1, 1954. Moving to Chicago.

Hubert C. Skinner, Teaching Assistant in Geology, July 1, 1954. Accepted employment with a major oil company.

Elizabeth C. Jones, Kindergarten Assistant, University School, August 9, 1954.

#### GRADUATE ASSISTANTS

#### APPOINTMENTS:

James Arthur Robinson, Bureau of Government Research, \$1,200 for 9 months, September 1, 1954.

Charles Dale Story, Bureau of Government Research, \$1,500 for 9 months, September 1, 1954.

Donald Paul Denny, Department of Chemistry, \$1,500 for 9 months, September 1, 1954.

Robert Wayne Schmidt, Department of Chemistry, \$1,200 for 9 months, September 1, 1954 to January 16, 1955.

Jack Miles Bickham, Department of English, \$1,200 for 9 months, September 1, 1954.

Joe Max Braffett, Department of English, \$1,200 for 9 months, September 1, 1954.

Jimmie Wayne Corder, Department of English, \$1,500 for 9 months, September 1, 1954.

Anna Jeanette Foster, Department of English, \$1,200 for 9 months, September 1, 1954.

Sam Fields Freeman, Department of English, \$1,200 for 9 months, September 1, 1954.

Wendell V. Harris, Department of English, \$1,200 for 9 months, September 1, 1954.

Dorothy Gene Hamilton, Department of English, \$1,500 for 9 months, September 1, 1954.

Eugene E. Hughes, Department of English, \$1,200 for 9 months, September 1, 1954.

William P. Humes, Department of English, \$1,500 for 9 months, September 1, 1954.

John Leo Murphy, Department of English, \$1,200 for 9 months, September 1, 1954.

Elinor Mai Otts, Department of English, \$1,200 for 9 months, September 1, 1954.

Jeanetta Tarbutton, Department of English, \$1,500 for 9 months, September 1, 1954.

Irwin Bernard Gold, School of Geology, \$1,200 for 9 months, September 1, 1954.

Donald G. Harris, School of Geology, \$1,200 for 9 months, September 1, 1954.

Robert Lee Lord, School of Geology, \$1,200 for 9 months, September 1, 1954.

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George Daniel Rambo, School of Geology, \$1,200 for 9 months, September 1, 1954.

Edwin Francis Alder, Department of Plant Sciences, \$1,500 for 9 months, September 1, 1954.

Lutfy Najib Diab, Department of Psychology, \$1,500 for 9 months, September 1, 1954.

John Edmund Martin, Reading Laboratory, \$1,200 for 9 months, September 1, 1954.

John A. Marvel, Reading Laboratory, \$1,500 for 9 months, September 1, 1954.

Thomas Benjamin Maclin, Jr., Department of Speech, \$1,500 for 9 months, September 1, 1954.

#### CHANGES:

Pauline Korges, Department of English, salary changed from \$1,500 to \$1,200 for 9 months, September 1, 1954.

Joseph Richard Whittington, Department of English, salary changed from \$1,500 to \$1,200 for 9 months, September 1, 1954.

#### RESIGNATIONS:

James Andrew Fikes, Reading Laboratory, August 1, 1954.

Mavis Doughty Martin, Reading Laboratory, June 1, 1954.

#### RESEARCH ASSISTANTS:

Darryl Dean Jackson, Frederick-Gardner-Cottrell Grant (Chemistry), \$100 per month for  $4\frac{1}{2}$  months, September 1, 1954.

Billy Jack White, Rockefeller Intergroup Relations Project, \$150 for September, 1954, 1/2 time.

#### FELLOWSHIPS

##### APPOINTMENTS:

Ibrahim Eldib, Texas Company Fellowship (Chemical Engineering), \$140 for August, 1954.

Paul Bennett Greig, Jr., Standard Oil Company of Texas Fellowship (Geology), \$1,500 for 9 months, September 1, 1954.

Alan F. Griffith, Lane-Wells Company Fellowship (Petroleum Engineering), \$1,200 for 9 months, September 1, 1954.

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Harry V. Spooner, California Company Fellowship (Geology), \$1,250 for 9 months, September 1, 1954.

RESIGNATION:

Don Charles Coldiron, Calanese Corporation Graduate Fellowship, June 1, 1954.

NON-ACADEMIC

LEAVES OF ABSENCE:

John W. Dunn, Director, Educational Broadcasting Service, leave of absence without pay August 1, 1954 to July 1, 1955. To serve as Director of the Oklahoma Educational TV Program.

Dorothy Truex, Counselor of Women, sabbatical leave of absence September 4, 1954 to June 4, 1955. Study at Teachers College, Columbia University.

APPOINTMENTS:

Harry Alvin Applegate, Extension Specialist II, Business and Industrial Services, \$5,400 for 12 months, July 1, 1954.

Jack Gordon Elythe, Associate Geologist, Oklahoma Geological Survey, \$1,200 for June 1 to September 1, 1954.

Joseph Gordon Dollins, Laboratory Assistant, Reading Laboratory, \$1,500 for 9 months, 1/2 time, September 1, 1954.

Alfred Marx, Clinician, University Guidance Service, \$2,000 for 12 months, 1/2 time, July 1, 1954.

Wayne L. Rock, Extension Specialist in Photography, Educational Materials Services, \$3,600 for 12 months, July 1, 1954.

Irwin Rosenfeld, Clinician, University Guidance Service, \$2,000 for 12 months, 1/2 time, July 1, 1954.

John Wendell Simmons, Jr., Editorial Assistant, Sooner State Press, \$1,100 for 11 months (off payroll in August), 1/2 time, July 1, 1954.

Philip Hebard Ward, Assistant to the Counselor of Men, \$83.33 per month for 12 months, part time, September 1, 1954. Also Director of Y.M.C.A.; balance of salary from Y.M.C.A.

Virginia Pumphrey Webb, Librarian P-I, Cataloger, University Libraries, \$250 per month for September 1, 1954 to September 1, 1955.

Robert S. Wilson, Assistant Director, Practicum Supervisor II, University Guidance Service, \$5,000 for 12 months, August 16, 1954.



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**CHANGES:**

Horace H. Bliss, Associate Professor of Chemistry; given additional title of Supervisor of Oklahoma Science Service, September 1, 1954. Additional salary of \$300 for August 1954 as Supervisor of Oklahoma Science Service.

Lucy Trosper Fimmerty, Librarian P-II, Geology Librarian; given additional title of Coordinator of Science Libraries, salary increased from \$315 to \$350 per month, August 10, 1954.

Forrest Lee Hayden, title changed from Extension Specialist II to Director of Short Courses and Conferences, August 1, 1954.

Charlyce R. King, Assistant Counselor of Women, salary increased from \$3,600 to \$3,900 for 12 months, September 1, 1954.

Hugh M. Mix, title changed from Assistant Director and Program Director to Acting Director, Educational Broadcasting Services, salary increased from \$365 to \$385 per month, August 1, 1954 to July 1, 1955.

Ralph B. Shead, title changed from Acting Director to Museum Technician, University Museum, July 1, 1954; title changed from Museum Technician to Assistant Director, August 1, 1954.

Muzafer Sherif, Project Director, Rockefeller Intergroup Relations Project, salary for August increased from \$500 to \$750.

R. Wendell Tomberlin, Associate Professor of Art; resigned as Director of Art Museum, August 1, 1954.

William Harold Smith, Professor of Art; appointed Acting Director of Art Museum September 1, 1954 to June 1, 1955.

**RESIGNATIONS:**

Howard Gene Furlow, Laboratory Assistant, Reading Laboratory, June 1, 1954.

Bobbie Ivo Hopkins, Librarian P-II, University Libraries, September 25, 1954.

Oliver Holmes Knight, Extension Specialist I, Office of the Dean, August 1, 1954.

Maurice Kahn Temerlin, Practicum Supervisor II, Assistant Director, University Guidance Service, September 1, 1954.

**HEDWIG SCHAEFER**

At the May 13 meeting, the Regents approved the disability retirement for Associate Professor Hedwig Schaefer; her retirement to become effective August 1, 1954. President Cross recommended that Miss Schaefer be given the title of Associate Professor Emeritus with a total annual 12 months' retirement allowance of \$1,560, including the \$1,200 annually she will receive from the State Teachers' Retirement System.

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A question was raised concerning the appointment of Dr. Alfred F. Glixman as Associate Professor of Psychology. Vice President McCarter was called and he reported the University committee that interviewed Dr. Glixman prior to his being offered the position was unanimous in recommending him for the position. Extensive investigations were made on his qualifications and fitness and all reports were favorable except from the University of Mississippi where he was employed for two years, 1947-1949. Previous and later employment reports are favorable.

President Cross explained under tenure regulations an Associate Professor is not eligible for tenure until the spring of his third year of service on the faculty and that this would give an opportunity to evaluate Dr. Glixman's fitness for the position.

A vote was had on the appointment of Dr. Glixman. Regent Little asked that he be recorded as voting NO on the appointment. Other members voted AYE. Approved.

President Cross reported Dr. Fern Boan, Professor of Social Work, on sabbatical leave of absence during the past year had submitted her resignation effective September 1, 1954, and recommended it be accepted. The resignation was not received in time to include it on the agenda. In submitting the resignation Dr. Boan is waiving all rights connected with academic tenure as a member of the faculty. The School of Social Work recommends acceptance of the resignation.

It was unanimously voted to accept Dr. Boan's resignation under the conditions specified.

On motion by Regent McBride, all personnel items for the Norman campus were approved as recommended.

#### SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS:

President Cross recommended approval of personnel items as shown below and requested that the Regents also consider the appointment of Major L. J. West, at present in the United States Air Force at San Antonio, as Professor of Psychiatry and Neurology and Head of the Department of Psychiatry and Neurology, effective September 1, 1954, with military leave of absence. A letter from Dean Everett states as follows: "Dr. West has been recommended unanimously for this position by the faculty committee appointed for this purpose. The committee interviewed numerous candidates and found that only Dr. West met the full requirements. At present he has somewhat less than 20 months of obligated service in the Air Force, but arrangements are being made by the Surgeon General of the Air Force to allow Major West approximately 90 days of temporary duty and vacation leave per year in Oklahoma City for the purpose of organizing and supervising the Department of Psychiatry and Neurology. Dr. West has agreed to undertake this task and to secure candidates for three salaried positions available to faculty members. He has also agreed to the appointment of an Advisory Committee to assist him locally.

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Upon the termination of Major West's tour of duty with the Air Force he is to assume the above position full time at a salary of \$12,000 per annum, as listed in the budget of the School of Medicine. The only remuneration which Major West will receive while on military service is travel expense and per diem, as agreed with the Surgeon General of the Air Force, on his visits to Oklahoma City."

President Cross stated Major West would be a guest at luncheon with members of the President's Planning Committee of the School of Medicine, and that the Regents would have an opportunity to visit with him at that time.

**LEAVE OF ABSENCE:**

Rheba L. Edwards, M.D., Instructor in Medicine, extension of leave of absence without pay from March 1, 1954 to July 1, 1955.

**APPOINTMENTS:**

Walter F. Edmundson, M.D., Assistant Professor of Preventive Medicine and Public Health, clinical rates, July 1, 1954.

Hayden Hackney Donahue, M.D., Consulting Assistant Professor of Psychiatry and Neurology, clinical rates, September 1, 1954.

Harold Bryan Witten, M.D., Consulting Instructor in Psychiatry and Neurology, clinical rates, September 1, 1954.

Donna Jean Barlow, Instructor (Public Health), School of Nursing, \$3,600 for 12 months, September 1, 1954.

Nellie Jensen Farmer, Teaching Assistant (Pediatrics), School of Nursing, \$3,400 for 12 months, August 9, 1954.

Clair Liebrand, M.D., Chief Resident and Clinical Assistant in Medicine, \$125 per month, 1/2 time, July 1, 1954. Paid from trust fund.

Bryon Louis Bailey, M.D., Clinical Assistant in Medicine, clinical rates, September 1, 1954.

Mervin L. Clark, M.D., Clinical Assistant in Medicine, clinical rates, September 1, 1954.

Charles M. Harvey, M.D., Clinical Assistant in Medicine, clinical rates, September 1, 1954.

David Randolph Brown, M.D., Chief Resident and Clinical Assistant in Orthopedic Surgery and Fractures, \$125 per month, July 1, 1954. Paid from trust fund.

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John Meyer, M.D., Consultant Clinical Assistant in Psychiatry and Neurology, clinical rates, September 1, 1954.

John Merwin Carey, M.D., Clinical Assistant in Surgery, clinical rates, September 1, 1954.

Bob Jack Rutledge, M.D., Clinical Assistant in Surgery, clinical rates, September 1, 1954.

I. Ernest Gonzalez, Research Associate, Department of Anatomy, no salary, August 1, 1954.

Henry T. Russell, M.D., Visiting Lecturer in Pathology, clinical rates, September 1, 1954 to July 1, 1955.

CHANGES:

John F. Dunkel, M.D., Assistant Professor of Pathology; given additional title of Assistant Director of University Hospitals Laboratories, August 25, 1954.

Frank C. Darrow, M.D., Assistant Professor of Surgery; salary on original budget was \$10,000 but was later recommended to be \$10,500 for 12 months, effective July 1, 1954. It was recommended on August 19 that his title be changed to Clinical Assistant and Clerkship Coordinator, Department of Surgery, with salary at \$2,700 for 9 months, part time, September 1, 1954 to June 1, 1955.

William W. Schottstaedt, M.D., Assistant Professor of Preventive Medicine and Public Health, salary increased from \$8,000 to \$9,000 for 12 months, July 1, 1954. Paid from trust fund.

Irwin H. Brown, M.D., Assistant Professor of Surgery and Director of Postgraduate Office, salary increased from \$10,000 to \$11,500 for 12 months, July 1, 1954. \$5,500 from trust fund, \$5,000 from Postgraduate Office, \$1,000 from Residents and Interns, University Hospitals.

Edith Schroeder, Assistant Professor of Social Work; Casework Supervisor, University Hospitals; salary in University Hospitals increased to \$475 per month, January 1 to July 1 of each year; salary from School of Social Work remains at \$425 per month, July 1 to January 1 of each year.

Joseph W. Funnell, M.D., Instructor in Gynecology, salary changed from \$800 for 12 months, part time, to \$800 for 10 months, part time, July 1, 1954.

James B. Pitts, M.D., Instructor in Gynecology, salary changed from \$2,700 for 12 months, part time, to \$2,700 for 10 months, part time, July 1, 1954.

Ralph E. Chase, Instructor Emeritus in Anatomy, salary of \$500 for 12 months eliminated from the budget, July 1, 1954.

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Kenneth Keith Faulkner, M.D., Instructor in Anatomy, salary changed from \$4,000 for 10 months to \$4,000 for 12 months, September 1, 1954.

Donald L. Oesterreicher, M.D., title changed from Chief Resident and Clinical Assistant in Surgery to Clinical Assistant in Surgery, salary changed from \$125 per month to clinical rates, July 1, 1954.

RESIGNATIONS:

Dale Allen Clark, Associate Professor of Biochemistry, August 1, 1954.

Alfred H. Bungardt, Assistant Professor of Orthopedic Surgery and Assistant Medical Director in Charge of Crippled Children's Hospital, August 10, 1954.

Betty Jane Bamforth, M.D., Assistant Professor of Anesthesiology, June 30, 1954.

William T. Newsom, M.D., Assistant Professor of Pediatrics, August 2, 1954.

James M. Colville, M.D., Chief Resident and Clinical Assistant in Medicine, June 30, 1954.

James E. Shipley, M.D., Chief Resident and Clinical Assistant in Orthopedic Surgery and Fractures, June 30, 1954.

Louise Thelma Armstrong, Teaching Assistant in General Nursing, School of Nursing, July 13, 1954.

Nathaniel H. Cooper, M.D., Visiting Lecturer in Preventive Medicine and Public Health, July 1, 1954.

Betty J. Sanders, Chief Physio-Therapist, University Hospitals, September 30, 1954.

Approved on motion by Regent McBride.

President Cross reported the death of Dr. Walter H. Miles, Assistant Professor of Preventive Medicine and Public Health on the faculty of the School of Medicine. He passed away on August 31, 1954.

He also called attention to the death of Dr. L. J. Moorman, Professor Emeritus of Medicine and former Dean of the School of Medicine as shown in the agenda. 8/2/54.

President Cross was asked to express sympathy to the families of the above on behalf of the Regents.

President Cross read the following letter from Walter Byers, Executive Director of The National Collegiate Athletic Association:

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"September 4, 1954

"Dear President Cross:

This will acknowledge your August 31 letter. Also, there arrived yesterday copies of the University of Oklahoma's response to the inquiry of the NCAA Committee on Infractions, as well as the various exhibits to which you refer.

I am forwarding copies of your August 31 letter to the members of the Committee on Infractions and once we have had an opportunity to process the information you have supplied, this also will be submitted to the Committee.

I have noted your request that representatives of the University of Oklahoma be permitted to appear before the Committee at a time and place satisfactory to the Committee. The next Committee meeting is tentatively scheduled for late September or early October. Whether the Committee will have had an opportunity to thoroughly digest the information you have supplied by that time is questionable. I suspect that it would prefer to schedule a meeting with your University's representatives at a later date, but this is a question which can be answered by the Committee later. I will advise you accordingly.

The spirit in which you have responded to the NCAA's inquiry is appreciated by all of us who are working on this matter.

With best wishes,

/s/ Walter Byers

Walter Byers"

Regent Benedum proposed that President Cross and Dean Sneed be commended for the fine report to the NCAA. All members of the Board were in agreement with this suggestion. No further action was taken.

President Cross stated there is a meeting of the American Council on Education and the State Universities' Association meeting the latter part of the week in which the October meeting would normally be held. He asked if it were possible to schedule the meeting at some other mutually agreeable date.

It was agreed that the meeting be held on Monday, October 11, 1954.

President Cross brought up the question of the admission of Negroes in the light of the recent Supreme Court decision. Following a discussion it was agreed that the following statement by the President of the Board be released to the press: "We have heard the President's report from the Regents for Higher Education and the Attorney General's Office, and we will abide by their directions until further advised."

Attention was called to the annual meeting of the Association of Governing Boards which will be held in New York City from November 15 through November 19, 1954. The University of Oklahoma Regents hold membership in this Association.

In accordance with the policy of the Regents, the President and the member appointed last, automatically become the official representatives of the Board. Under this policy Regents Short and Benedum are the representatives and the Secretary was instructed to so notify the Secretary of the Association.

At 12:15 the meeting was recessed for luncheon. Guests at the luncheon were the members of the President's Committee on Future Planning for the Medical Center in Oklahoma City, as follows:

Dr. Stewart Wolf, Chairman, Oklahoma City  
Dr. Pete Kyle McCarter, Norman  
Dr. Matt H. Connell, Picher  
Dr. Jess D. Herrmann, Oklahoma City  
Dr. Ernest Lachman, Oklahoma City  
Dr. R. Q. Goodwin, Oklahoma City  
Dean Mark R. Everett, Oklahoma City  
Mr. Raymond Crews, Oklahoma City  
Dean Laurence Snyder, Norman, was not present at the luncheon.

Following the luncheon Dr. Stewart Wolf, Chairman, made a full report on the work of the committee and read the recommendations, with an explanation in support of each recommendation. Other members of the committee made additional statements. The full report of the committee has been filed with President Cross.

The Regents' meeting was resumed in the President's office at 2:50 p.m.

It was unanimously agreed that the President of the Board write a letter to each member of the committee expressing the appreciation of the Regents for the work the committee had done and is doing; that the report is very helpful to the Regents in understanding the progress as well as the problems of the School of Medicine.

President Cross distributed copies of a statement showing the "Preliminary Summary of Operating Budget Request for the Biennium - 1955-57" as follows:

(see next page)

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|   | <u>Expense</u><br><u>1953-54</u> | <u>Budget</u><br><u>1954-55</u> | <u>Request</u><br><u>Each Year</u><br><u>1955-57</u> |
|---|----------------------------------|---------------------------------|--|
| <u>NORMAN CAMPUS</u>                          |                                  |                                 |  |
| General Administration and<br>General Expense | \$ 683,547                       | \$ 664,772                      | \$ 731,242   |
| Instruction                                   | 3,349,752                        | 3,479,022                       | 4,520,744  |
| Research                                      | 73,881                           | 87,964                          | 160,699  |
| Extension                                     | 458,861                          | 433,207                         | 1,123,870  |
| Libraries                                     | 298,759                          | 305,373                         | 433,462  |
| Operation and Maintenance of Plant            | <u>843,525</u>                   | <u>857,925</u>                  | <u>1,026,820</u>                                     |
| Total   | \$5,708,325                      | \$5,828,263                     | \$7,996,837  |
| <u>SCHOOL OF MEDICINE</u>                     |                                  |                                 |  |
| General Administration and<br>General Expense | \$ 76,829                        | \$ 71,529                       | \$ 90,847  |
| Instruction                                   | 498,122                          | 530,857                         | 1,000,120  |
| Research                                      | 13,757                           | 13,861                          | 84,650   |
| Extension                                     | 24,005                           | 29,027                          | 35,900   |
| Libraries                                     | 30,589                           | 31,065                          | 39,246   |
| Operation and Maintenance of Plant            | <u>66,927</u>                    | <u>69,073</u>                   | <u>83,777</u>  |
| Total   | \$ 710,229                       | \$ 745,412                      | \$1,334,540  |
| <u>UNIVERSITY HOSPITALS</u>                   |                                  |                                 |  |
| Administration                                | \$ 357,222                       | \$ 346,044                      | \$ 392,559   |
| Professional Care                             | 1,175,590                        | 1,196,205                       | 1,984,020  |
| Independent Divisions                         | 436,880                          | 406,805                         | 547,295  |
| General Services                              | 727,250                          | 724,090                         | 939,860  |
| Operation and Maintenance of Plant            | <u>210,657</u>                   | <u>228,247</u>                  | <u>336,266</u>                                       |
| Total   | \$2,907,599                      | \$2,901,391                     | \$4,200,000  |
| <u>GEOLOGICAL SURVEY</u>                      | \$ 114,037                       | \$ 127,700                      | \$ 180,065   |

President Cross recommended approval of this preliminary statement.

Approved on motion by Regent Benedum.

President Cross reported the contract for waterproofing and repointing of the Women's Quadrangle buildings had been awarded to the Claude A. Woodard Waterproofing Company at their bid of \$9,513. Four other bids were received as follows:



|                                | <u>Base Bid</u> |
|--------------------------------|-----------------|
| Wade Masonry                   | \$34,200        |
| Western Waterproofing          | 24,137          |
| R. D. Thayer Company           | 21,634          |
| Southern Waterproofing Company | 19,468          |

President Cross recommended approval on proposed general improvements for the quarter beginning October 1, 1954 from Section 13 and New College Funds as follows:

|  |              |
|--|--------------|
| 1. Equipment for air conditioning Library          | \$20,000     |
| 2. Rehabilitate ROTC Rifle Range (Stadium)         | 7,224        |
| 3. Construct Hydraulics Laboratory,<br>Felgar Hall | <u>2,000</u> |
| Total  | \$29,224     |

Approved on motion by Regent Grisso.

President Cross reported that Mr. Everett DeGolyer had sent Stock Certificate No. PA725 representing 400 shares of Preferred Stock, Series A, in the Sunray Oil Corporation, a Delaware Corporation as a gift for the purpose of additional purchases for the DeGolyer Collection in the Library. President Cross recommended adoption of the following resolution:

BE IT RESOLVED by the Board of Regents of the University of Oklahoma that, pursuant to the wishes of Everett DeGolyer, donor of Stock Certificate No. PA725 which represents 400 shares of Sunray Oil Corporation Preferred Stock, Series A, to the University of Oklahoma, to sell said stock, the proceeds thereof to be used in the purchase of books on the history of science as an addition to the DeGolyer Collection in the University Library, that the Secretary of the Board of Regents be empowered and authorized, for and on behalf of the Board, to sell, assign, transfer and make delivery of the following registered shares of stock in the Sunray Oil Corporation, a Delaware Corporation, received as a gift from the registered owner, Everett DeGolyer:

400 shares represented by Certificate No. PA725

and to make and execute on behalf of this Board such indorsements on the said stock certificates or separate instruments of conveyance, including the power of appointment of attorney to transfer such shares of stock on the books of the Registrar of the company which has issued the shares, as may be necessary to accomplish such sale and transfer of ownership of the said securities.

The resolution was unanimously adopted on motion by Regent Grisso.

President Cross explained that in 1950 the Board of Regents approved an agreement between the University and the Atlas Life Insurance Company, Tulsa, Oklahoma, providing optional life insurance at group rates for University employees.

Later, enrollment in the group plan was made compulsory for all full-time persons employed after August 1, 1951, except those employed specifically on a temporary basis of less than one year.

The present agreement provides \$1,000 coverage for an employee whose annual salary is less than \$3,000, and \$3,000 coverage for each employee whose annual salary is \$3,000 or more.

A joint committee representing the University Senate and the University Employee Council has now recommended that the group policy agreement be amended to provide for a range of coverage by salary brackets as follows:

| <u>Class of Employees</u> | <u>Annual Base Salary or Wage</u> | <u>Amount of Insurance</u> |
|---------------------------|-----------------------------------|----------------------------|
| I                         | Up to and including \$2,000       | \$1,000                    |
| II                        | \$2,001 through \$3,000           | 3,000                      |
| III                       | \$3,001 through \$4,000           | 4,000                      |
| IV                        | Over \$4,000                      | 5,000                      |

The Atlas Life Insurance Company proposes to provide additional coverage at the same basic rate per thousand dollars.

President Cross recommended that the following amendment to the group insurance agreement with the Atlas Life Insurance Company be approved and that he be authorized to execute the amendment on behalf of the University.

#### AMENDMENT

Attached to and forming a part of  
Group Policy No. 52, as amended,  
issued by Atlas Life Insurance Company  
to the University of Oklahoma.

Group Policy No. 52, dated May 10, 1950, and effective as of June 1, 1950, is hereby amended as follows:

1. The provisions of the Amendment dated August 28, 1952, are deleted and the following is substituted therefor:
  - a. Amount of Insurance The amount of insurance for an insured employee shall be in accordance with the following classification schedule:

| Class of Employees | Annual Base Salary or Wage  | Amount of Insurance |
|--------------------|-----------------------------|---------------------|
| I                  | Up to and including \$2,000 | \$1,000             |
| II                 | \$2,001 through \$3,000     | 3,000               |
| III                | \$3,001 through \$4,000     | 4,000               |
| IV                 | Over \$4,000                | 5,000               |

- b. Any change in the amount of insurance occasioned by a change in the employee's classification shall become effective on October 1 of each year, provided he is then actively at work, and shall be based on the employee's total annual base salary or wage in the preceding September 1 each year. If such employee is not actively at work on the date a change in the amount of his insurance otherwise would be effective, such change shall be effective on the first day of the month following his return to active work.
- c. The amount of insurance of an employee in Class II, III or IV shall be decreased at the rate of \$1,000 per year so as to reach a minimum of \$1,000 for the policy year in which the employee reaches retirement age. The retirement age shall be 65 for Administrative Employees and 70 for Faculty and Staff Members.
- d. Retired employees shall be insured for \$1,000.

Except as herein provided, this amendment shall be subject to all terms and conditions of the Policy of which it is made a part.

The effective date of this amendment is September 1, 1954.

IN WITNESS WHEREOF, the parties to the Policy Contract have caused this amendment to be signed and acknowledged by their duly qualified officers this \_\_\_\_\_ day of \_\_\_\_\_, 1954.

Attest:

THE ATLAS LIFE INSURANCE COMPANY

\_\_\_\_\_  
Secretary

By \_\_\_\_\_  
Executive Vice President

Attest:

THE UNIVERSITY OF OKLAHOMA

\_\_\_\_\_

By \_\_\_\_\_

On motion by Regent McBride, the recommendation to amend the insurance contract with the Atlas Life Insurance Company was approved.

President Cross submitted the salary budget for the Oklahoma Geological Survey for the fiscal year beginning July 1, 1954. He stated the details had not been completed by the time of the July meeting and since there was no meeting in August the matter had not come before the Regents. He recommended approval of salaries for each individual as shown. This budget provides for only one salary increase, a raise of \$300 for Mrs. Reeds, the administrative secretary, to bring her salary to the minimum for that classification. It also provides for the new position of draftsman at \$3,780 for 12 months.

| <u>Position</u>     | <u>Name</u>        | <u>Months</u> | <u>1953-54</u> | <u>1954-55</u> |
|---------------------|--------------------|---------------|----------------|----------------|
| Director            | Carl C. Branson    | 12            | \$9,500        | \$9,500        |
| Geologist 4         | M.C. Oakes         | 12            | 6,400          | 6,400          |
| Industrial Chemist  | A. L. Burwell      | 12            | 6,100          | 6,100          |
| Geologist 4         | W. E. Ham          | 12            | 7,500          | 7,500          |
| Geologist 3         | G. W. Chase        | 12            | 5,200          | 5,200          |
| Geologist 2         | J. H. Warren       | 12            | 3,600          | 3,600          |
| Geologist 2         | M. E. McKinley     | 12            | 4,300          | 4,300          |
| Librarian 3         | L. H. Finnerty     | 3             | 945            | 945            |
| Chemist 3           | T. E. Hamm         | 12            | 4,200          | 4,200          |
| Geologist 3         | Jack Gordon Blythe | 3             | 1,200          | - - -          |
| Geologist 1         | Francis D. Taaffe  | 3             | 300            | - - -          |
| Adm. Secretary      | M. E. Reeds        | 12            | 2,220          | 2,520          |
| Draftsman, Chief G. | D. H. Ford         | 12            | 4,150          | 4,150          |
| Receptionist        | J. M. Burchette    | 12            | 1,920          | 1,920          |
| Clerk II            | E. W. Russell      | 12            | 1,920          | 1,920          |
| Draftsman, Geol.    | C. O. Walden       | 12            | 3,900          | 3,900          |
| Draftsman, Geol.    | R. D. Davis        | 12            | - - -          | 3,780          |
|                     |                    |               |                | \$65,935       |

Approved on motion by Regent Grisso. Regent Little stated the Survey is doing excellent work under the new administration.

President Cross reported in August, 1944, a Graduate School of Public Health was created at the University of Oklahoma. In April of 1953, the Regents submitted a recommendation to the State Regents for Higher Education requesting that the School of Public Health be changed to a Department of Public Health within the College of Arts and Sciences. At the June 18, 1953 meeting, he reported to the Regents that the State Regents had approved the Regents' action in recommending that the Public Health curriculum be considered as a department within the College of Arts and Sciences instead of a separate school.

Following is a letter from Laurence H. Snyder, Dean of the Graduate College, in which it is recommended that the Department of Public Health be authorized to offer work leading to the degree of Master of Public Health Sanitation. The reasons for this recommendation are contained in the letter from Dean Snyder.

September 8, 1954

4998

July 22, 1954

Dear President Cross:

At its regular meeting on July 20, 1954, the Graduate Faculty voted to recommend to you and through you to the University Regents and State Regents that the Department of Public Health be given the right to offer work leading to the degree Master of Public Health Sanitation. This is a professional degree and the Department of Public Health feels that a professional degree in this area is essential to their continued operation.

You will recall that at one time we offered the professional degree Master of Public Health but that this degree was discontinued because it required accreditation by the National Accrediting Agency and we could not meet the budgetary requirements for accreditation. We now offer only one graduate degree in Public Health, namely, the Master of Science. This is a research degree with training in basic sciences and is not of particular value to practitioners of public health, particularly to those people who are working as sanitarians.

The State Department of Public Health is desirous of having its sanitarians given graduate training with a view to making them better practitioners. The degree Master of Public Health Sanitation would be for this purpose. It would be similar to the other professional masters' degrees which we now offer in such fields as education, engineering and business administration.

Students working toward the degree would have to fulfill all of the requirements of the Graduate College for a master's degree. They would have the option of presenting a thirty hour program with a thesis or a thirty-two hour program without a thesis. The program must, in any event, include courses in public health administration, epidemiology, sanitation, biostatistics and public health education. The remaining course would be developed around the student's individual needs. Each candidate must pass a satisfactory comprehensive examination toward the end of the last semester of his work.

The Graduate Faculty recommends that the request of the Department of Public Health be granted and urges that you submit this recommendation to the University Regents and the State Regents.

With kindest regards, I am

Yours very sincerely,

/s/ Laurence H. Snyder

Laurence H. Snyder  
Dean of the Graduate College

President Cross recommended that the University Regents approve the plan as outlined, and that the State Regents for Higher Education be asked to approve the recommendation.

Approved on motion by Regent Benedum.

President Cross requested confirmation on the mail vote, which was sent to the Regents under date of August 6, on the awarding of the contract on milk and milk products to Johnson's Dairy for \$27,193 and on ice cream and frozen desserts to Borden's Dairy for \$9,746.80. The other bids received were as follows:

Milk and Milk Products:

|                                       |             |
|---------------------------------------|-------------|
| Borden Company, Oklahoma City         | \$27,452.20 |
| DeCoursey Milk Co., Oklahoma City     | 29,327.60   |
| Central Dairy Products, Oklahoma City | 29,614.00   |

Ice Cream and Frozen Desserts:

|                                  |           |
|----------------------------------|-----------|
| Johnson's Dairy, Norman          | 12,815.50 |
| New State Ice Co., Oklahoma City | 17,487.80 |

These bids cover the period from September 1, 1954 through January 31, 1955.

President Cross also recommended that the Regents confirm the mail vote on the third new water well, to be drilled by the same contractor who drilled the first two wells, at a price of \$7,158.24.

Approved on motion by Regent Morgan.

President Cross reported that in August the Purchasing Department took bids on bread and buns for University dining halls for the first semester (to January 31).

Identical bids were received from Royal Baking Company, Continental Baking Company, General Baking Company and Colonial Baking Company, all of Oklahoma City; Purity Bakery, Norman, and Bill's Bakery, Chickasha.

All six \* bid unit prices as follows (total of \$8,760):

|                    |     |
|--------------------|-----|
| 32 oz. white bread | .32 |
| 16 oz. rye         | .16 |
| Hamburger buns     | .30 |
| Frankfurter buns   | .30 |

\* Purity Bakery did not bid on rye bread.

Van's Baking Company, Edmond, bid identically the same unit prices, but offered a discount of 5% on the total contract amount of \$8,760. The 5% discount would reduce the total by \$438.

September 8, 1954

5000

The record seems to indicate a remarkable ability on the part of at least six of the bidders to arrive at a quotation which would be non-competitive. Continental and General bid 22¢ and 25¢ for white bread to University Hospitals in June.

President Cross asked that his recommendation in the agenda to accept the bid of Van's Baking Company be disregarded. He stated information had come that competitive bids might be expected and he recommended that all the bids submitted, as shown, be rejected.

On motion by Regent Little, the bids were rejected.

The following memorandum from Mr. Cate was presented:

"August 31, 1954

"My last instruction from the Board of Regents on purchase of insurance was in the form of a letter from the president of the Board directing me to continue the past policy buying only from the King Price Agency and Hal Muldrow Agency until notified otherwise.

Mr. Dave R. McKown, of Oklahoma City, recently solicited the University's business on coverage of risks relating to dishonesty of employees and loss of money or securities.

He requested that the attached proposal be presented to the Board of Regents for consideration.

A representative of the United States Fidelity and Guaranty Company, which is the company furnishing this kind of insurance for the University for many years, has made a re-study of exposures and has prepared a proposal for a three-year renewal effective September 1. The present policy remains in effect until terminated in writing by either the University or the company, as verified by letter from the King G. Price Agency dated August 31.

Unless the Board at the September meeting changes my last previous instruction on policy in purchase of insurance, I will proceed to complete renewal of the U. S. F. and G. policy for another three-year term."

There was also a proposal for coverage from Dave R. McKown, representing the Seaboard Surety Company, 75 Maiden Lane, New York 38, New York.

Regent Little stated he would oppose renewing the policies with the King G. Price Agency or the Hal Muldrow Agency because they have had the business for many years, and that there had been much criticism over favoring these two agencies.

Regent Little moved, that the insurance business be placed with some other agency in Norman.

September 8, 1954

5001

Regents Short and Morgan requested they be recorded voting NO on the motion. Other members voted AYE and it was declared carried.

President Cross stated the legal adviser to the President's Office has made a study of federal and state laws, and the regulations of the Civil Aeronautics Administration, applicable to use of surplus airport properties disposed of by the United States Government, such as Westheimer Field.

He has concluded that "University airport properties may be used for any industrial activity that the Civil Aeronautics Administration will approve if such use will help to defray maintenance costs of such properties."

The University has never had adequate funds to maintain the runways adequately, and rental of airport buildings for commercial purposes might help substantially.

**RECOMMENDATION:**

That the Board of Regents authorize the President of the University to approve rental of buildings received as airport property for business or industrial purposes, for a term not exceeding one year, in cases where the renters are unable to obtain suitable facilities privately owned.

Approved on motion by Regent Grisso.

Under authorization previously given by the Board for rental of facilities on the North Campus, the President's Office has approved a one-year lease on part of the Westheimer Field Hangar Building to Aero Design and Engineering Company, Bethany, Oklahoma, for operation of its research and development department.

However, Aero Design has agreed to spend approximately \$1,000 on partitions and improvements necessary to make the space usable for the company's purposes, and in view of this expenditure has requested that the lease agreement include an option to renew the one-year lease for an additional period not to exceed five years upon expiration of the original one-year term.

The proposed lease agreement has been approved by attorneys for both parties.

President Cross recommended that the Board of Regents authorize execution of the lease agreement with Aero Design and Engineering Company with an option for a five-year renewal at the end of the original one-year term.

Approved on motion by Regent Benedum.

The form of Lease Agreement as shown in the agenda was also approved.



President Cross stated Mr. A. H. Perrin, holder of an agricultural lease on 292.6 acres of land on the North Campus, which runs to December 31, 1957, has offered to lease approximately 200 additional acres of land on the North Campus for grazing purposes.

This land is not suitable for cultivation. On the one occasion when the University was able to lease it for agricultural purposes, the successful bidder later abandoned it even though he had made an advance payment.

Mr. Perrin has offered to lease the land on the following terms:

1. Term to be for three years, January 1, 1955, through December 31, 1957, with option to renew for an additional two years at annual rate of \$4.00.
2. Mr. Perrin to construct a five-wire fence enclosing the grazing area, and a farm pond as surveyed by the Soil Conservation Department, at a total estimated cost of \$1,000, these improvements to become property of the University at the end of the three-year lease.
3. Mr. Perrin to have permission to use a small frame building north of the rifle range for storage, and to clean out the target pit of the rifle range and use it for a trench silo.
4. The University to accept as consideration for the three-year lease the improvements to be made by Mr. Perrin, plus a cash payment of \$200 to be made January 1, 1957.

The manager of Westheimer Field and the University's business manager believe that Mr. Perrin's proposal is a fair one and that, as lessee of the adjoining area, he is the only party in a position to make good use of the grazing land.

President Cross recommended that the Board of Regents authorize a lease to Mr. A. H. Perrin on the terms stated above.

It was suggested that the lease make provision for right of ingress and egress, also that it does not include the privilege of salvaging metal from the firing mound or range.

On motion by Regent Little, it was voted to approve the lease agreement with Mr. Perrin under the conditions as stated. Regent Grisso voted NO on the motion.

Athletic Director Wilkinson recommended, President Cross concurring, that a contract for a football game, on a one-game basis, be authorized with the University of Oregon to be played in Norman on October 4, 1958.

Approved.

September 8, 1954

5003

President Cross recommended approval of the wrestling schedule for 1955 as shown below:

|             |                          |                     |
|-------------|--------------------------|---------------------|
| January 7   | Colorado                 | Here                |
| January 14  | Oklahoma A & M           | Here                |
| February 3  | Wyoming                  | There               |
| February 4  | Colorado A & M           | There               |
| February 5  | Colorado                 | There               |
| February 11 | Iowa                     | Here                |
| February 18 | Oklahoma A & M           | There               |
| February 19 | Kansas State             | There               |
| February 24 | Iowa State               | Here                |
| March 11-12 | Conference Championships | Colorado University |
| March 19    | Illinois                 | There               |
| March 25-26 | N.C.A.A. Championships   | Cornell University  |

Approved.

The following letter from Athletic Director Wilkinson was read:

"August 19, 1954

"Dear Dr. Cross:

Received your letter informing me that the Regents had approved a recommendation fixing my expense item for the fiscal year beginning July 1st at the annual rate of \$5,000.00. I am very appreciative of this raise.

In the interest of good relations in our department and further in an attempt to reward meritorious work, I would like to give part of the \$2,000.00 increase to other members of our staff. In view of this, I would like to make the following recommendations:

1. Mr. Gomer Jones' expense item be increased \$500.00 and that my pay raise be reduced \$500.00 to cover this amount.
2. That I give Mr. Pete Elliott \$500.00 of my increase.

It is understood that the \$500.00 for Mr. Elliott will be paid to me to avoid establishing a precedence in the department concerning such matters. This letter will establish the fact that I will be giving \$500.00 as an expense item to Mr. Elliott.

Sincerely yours,

/s/ Bud Wilkinson

C. B. Wilkinson  
Director of Athletics"

September 8, 1954

5004

President Cross stated this would mean the annual expense account for Mr. Wilkinson would be \$4,500, and the annual expense account for Mr. Jones would be \$2,000, this change to become effective July 1, 1954. Also, Mr. Wilkinson will give Mr. Pete Elliott \$500 from the amount allotted to him.

President Cross recommended approval of the proposal by Mr. Wilkinson.

Approved.

Another letter from Mr. Wilkinson reads as follows:

"August 19, 1954

"Dear Dr. Cross:

I would like to make the following recommendations concerning Mr. Jones' contract:

1. That Mr. Jones be given a two year contract as line coach and Assistant Athletic Director with a salary of \$8,000.00.
2. That Mr. Jones' expense item for this two years be fixed at \$2,000.00.

If you approve these recommendations, I would appreciate your letting me know.

Sincerely yours,

/s/ Bud Wilkinson

C. B. Wilkinson  
Director of Athletics"

President Cross recommended that Mr. Jones be given a two-year contract as line coach and Assistant Athletic Director with a salary of \$8,000 annually. The adjustment in the expense account mentioned in the previous communication takes care of the \$2,000 item.

Moved by Regent Benedum, and voted, that the recommendation be approved.

The "BY-LAWS, RULES AND REGULATIONS FOR THE ORGANIZATION AND CONDUCT OF THE MEDICAL FACULTY AS THE STAFF OF THE UNIVERSITY OF OKLAHOMA HOSPITALS" submitted by Dean Everett with the following cover letter, were reported by President Cross:

September 8, 1954

5005

"July 2, 1954

"Dear Doctor Cross:

Under separate cover I am forwarding to you eighteen copies of the By-Laws, Rules, and Regulations for the Organization and Conduct of the Medical Faculty as the Staff of The University of Oklahoma Hospitals. I respectfully recommend that these proposed By-Laws, Rules and Regulations be considered for approval by the President and the Regents of the University.

The existing By-Laws for the University Hospitals have been in effect over a considerable period of time and the Faculty has realized for some years that there should be revised By-Laws because of advances in professional affairs and to meet the requirements of national agencies governing hospital approval. Accordingly, a committee from our clinical faculty was appointed over a year ago to study the problems involved and to prepare a suitable revision. The medical staff has approved the new By-Laws by more than the required two-thirds majority by a letter ballot and subsequently the Executive Committee of the Clinical Faculty added its unanimous approval and recommended that the By-Laws be forwarded through the Medical Director and the Superintendent of the Hospitals for transmission to the President and the Regents.

Respectfully yours,

/s/ Mark R. Everett

Mark R. Everett  
Dean"

President Cross stated the By-Laws were being submitted for information of the Regents and no action was necessary.

President Cross called attention to the letter of resignation, under date of August 2, 1954, signed by Dial Currin, Joe Hamilton, T. R. McSpadden, and Phil Kidd, as members of the Board of Control of the Will Rogers Memorial Scholarship Foundation, copies of which were sent to each Regent under date of August 10, 1954.

Regent Grisso moved that the resignations of those resigning by letter be accepted. Motion carried. Regent McBride requested he be recorded as voting NO on the motion.

Several names were suggested as replacements on the Board of Control. It was agreed that a letter be sent to T. R. McSpadden of Nowata, asking that on account of his association with Will Rogers he continue as a member of the Board of Control.

It was the consensus of the Regents that Joe Hamilton, State Secretary of the Crippled Children's Society, might serve as a member of the University Faculty Committee for the purpose of considering applicants for awards.

September 8, 1954

5006

Following a discussion of several individuals to serve as members of the Board of Control, Regent Little moved, and it was voted to invite the following to serve:

W. W. Rodgers, Elackwell  
Miles Tolbert, Hobart  
H. B. Fuqua, Fort Worth, Texas  
T. R. McSpadden, Nowata

It was agreed that the Secretary write to each of the above, and report at the October meeting of the Board of Regents.

There was a discussion concerning the Annual Achievement Day, at which time Distinguished Service Citations are awarded. The date of April 6, 1955 has been suggested by the Committee. It was the consensus of the President and the Regents that no definite plans be made at this time, that it might be more desirable to make the awards at the time of the Spring Commencement. President Cross asked that no action be taken at this time and it was so agreed.

There being no further business the meeting was adjourned.

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Emil R. Kraettli, Secretary