

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The third quarterly meeting of the Board of Regents of the University of Oklahoma was held on Saturday, September 28, 1935, in the office of the President of the University, at 10:00 o'clock a.m.

Regent Hatchett, President of the Board, presided; others present, Looney, Kerr, Noble and Ledbetter.

Minutes of the meeting held on August 3, 1935, were approved, each member having been furnished a copy previously.

President Bizzell reported on the enrolment for the fall semester with figures up to and including Friday, September 27, as follows:

College of Arts and Sciences	1988
College of Business Administration	818
College of Education	329
College of Engineering	889
College of Fine Arts	405
School of Law	303
School of Medicine	239
School of Nursing	89
School of Pharmacy	119
Graduate School	306
	<u>5485</u>

He stated that the total was approximately one hundred over the number on the same date last year.

The President of the Board called on President Bizzell for recommendations and other matters to be presented to the Board.

President Bizzell reported that it had been necessary to make some adjustments in the teaching staff and employees since the opening of the fall semester, and presented the following recommendations:

Appointments:

- Arnold W. Johnson, Assistant Professor of Accounting, September 14, 1935 to June 1, 1936, \$2,043.00
- Oliver Hodge, Instructor in Education, September 1, 1935, \$50.00 per month (Salary to be paid out of the income from Extension Class Work)
- Morgan Ward Redus, Instructor in Latin, September 1, 1935 to June 1, 1936, \$1,710.00
- Ansel P. Challenmer, Instructor in Electrical Engineering, September 11, 1935 to June 1, 1936, \$1,350.00
- William Henry Butterfield, Instructor in Secretarial Work, October 1, 1935, at the rate of \$1,710.00 per annum

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LeRoy Crabbe, Assistant in Civil Engineering, September 1, 1935 to June 1, 1936, \$1,350.00

Allen Belden, Assistant in Geography, September 15, 1935, \$130.00 per month

William T. Tiffin, Chief Mechanician in the Schools of Mechanical and Petroleum Engineering, September 1, 1935 to July 1, 1936, at the rate of \$1,500.00

Elizabeth Ann McMurray, Assistant in the University Book Exchange, September 1, 1935, \$75.00 per month

Betty Temple, Secretary in the Division of Public Information, Department of Public Relations, August 16, 1935 to July 1, 1936, at the rate of \$1,080.00

J. J. Dempsey, Property Man, Athletic Equipment, September 1, 1935 to July 1, 1936, \$80.00 per month.

Captain Arthur L. Shreve, Assistant Professor of Military Science and Tactics, October 1, 1935, salary paid by Federal Government.

Approved.

Leaves of Absence without pay:

N. E. Wolfard, Associate Professor of Civil Engineering, September 1, 1935 to September 1, 1936

Elgin Groseclose, Assistant Professor of Secretarial Work, October 1, 1935 to September 1, 1936

A. M. de la Torre, Assistant Professor of Romance Languages, September 1, 1935 to September 1, 1936

Mary Elizabeth Simpson, Assistant in English, September 1, 1935 to February 1, 1936

David Fudge, Admitting Clerk, University Hospital, September 15, 1935 to June 15, 1936.

Approved.

Adjustments in salary:

That Otto Krause, Instrument Maker in the Department of Physics, who has been employed on a part time basis at an annual salary of \$1,200.00 for twelve months' service, be placed on the salary schedule for the fiscal year of 1935-36 at the rate of \$1,428.00 beginning July 1, 1935.

That the salary of Hazel H. Gray, Mailing Clerk, be reduced from \$150.00 per month to \$130.00 per month from October 1, 1935 to July 1, 1936.

President Bizzell reported with reference to some of the FWA and WPA projects that have been submitted. He stated that while a number of these projects had been approved by the State Administrator, work orders had not been received from Washington. He submitted a resolution as follows, for consideration and approval:

Regent Looney made the motion, seconded by Regent Kerr, that the following resolution be adopted:

R E S O L U T I O N

Section 1. That Dr. W. B. Bizzell, President of the University of Oklahoma, be, and he is hereby authorized to execute and file applications on behalf of the University of Oklahoma to the United States of America for grants to aid in financing projects that may, in his best judgment be desirable.

Section 2. That Dr. W. B. Bizzell, President of the University of Oklahoma, be, and he is hereby authorized and directed to furnish such information as the United States of America, through the Federal Emergency Administration of Public Works may reasonably request in connection with the applications which are herein authorized to be filed.

The resolution was unanimously adopted.

President Bizzell requested instructions with reference to petitions for exemption from the payment of the non-resident fees due to technical points on residence, and submitted the following cases:

Jack McFarland, 21 years of age, married, came to Oklahoma in June 1934 to accept employment with Baash-Ross Tool Company, in Oklahoma City. Entered the University in the fall of 1934. Established home in Oklahoma City.

Approved

Craig Ferris, married, wife's parents live in Wilburton, Oklahoma. A. B. degree from Friends University, Wichita, Kansas, 1934. University scholarship Physics first semester 1934-35. Paid non-resident tuition second semester.

Action deferred pending decision with reference to legal residence. President Bizzell given power to act.

Almedia Marshall, under legal age. Student in Central High School, Oklahoma City, during school year 1934-35. Entire support from uncle and aunt, Mr. and Mrs. R. C. Mills, Oklahoma City. Parents in Arkansas but unable to assist.

Approved

John Frederick Mason, parents deceased. Mrs. A. G. Bush, Waurika, Oklahoma appointed testamentary guardian.

Approved

Charles McMahan, Clarksville, Texas, nephew of Mr. Florence C. Hall, Oklahoma City, Oklahoma. All expenses for Charles McMahan paid by Mr. Hall. Student in the University during 1934-35, but did not pay non-resident tuition on account of petition pending. Requests waiving of fee for last year with the understanding that tuition is paid in the future.

Approved

President Bizzell stated that he had invited General Patterson, Dean of the School of Medicine, to be present at the meeting to discuss matters affecting the School of Medicine and the Hospitals. General Patterson was invited to meet with the Board.

President Bizzell reported the following appointments, resignations and changes in the School of Medicine:

Appointments:

Martin Schnick, Assistant in Physiology, September 1, 1935, at an annual salary of \$500.00
 John Frederick Kuhn, Jr., Instructor in Anatomy, half time, September 1, 1935, at an annual salary of \$675.00
 Hylton Grafa, Technician in the Department of Pharmacology, September 16, 1935, at an annual salary of \$945.00
 Ida Lee Warner, Assistant Librarian, September 16, 1935, at an annual salary of \$900.00

Approved

Resignations:

Dr. Lewis J. Moorman, as Professor of Clinical Medicine in the School of Medicine, effective September 1, 1935.
 Dan Sewell, Instructor in Anatomy, half time, effective September 1, 1935.

Accepted and ordered filed.

Changes:

Recommended that Dr. L. A. Turley be appointed Assistant Dean of the School of Medicine and that he be placed on the twelve months' schedule, at the rate of \$4,845.00, effective September 1, 1935.

Approved

Recommended that the salary of Mrs. Ruth Thompson Hughes, Librarian in the School of Medicine, be increased from an annual rate of \$1,380.00 to \$1,500.00 per annum, to become effective October 1, 1935.

Approved

Recommended that the Department of Pharmacology and Biochemistry be separated and that Dr. M. R. Everett, Professor of Biochemistry and Pharmacology, be designated Head of the Department of Biochemistry without change in salary; and that Mr. Harold A. Shoemaker, Associate Professor of Biochemistry and Pharmacology, be promoted to the rank of Professor and made Head of the Department of Pharmacology, and that he be placed on the salary schedule at \$3,000.00.

Approved

President Bizzell reported the following appointments, promotions and changes on the clinical staff of the School of Medicine:

Appointments:

LeRoy Huckins Sadler, Instructor in Gynecology, September 17, 1935.
 William Gerald Rogers, Instructor in Gynecology, September 17, 1935
 John Frederick Kuhn, Jr., Instructor in Gynecology, September 17, 1935.
 Donald Wilton Branham, Instructor in Genito-Urinary Diseases and Syphilology, September 17, 1935.

Appointments Con't.

Chas. A. Brake, Instructor in Psychiatry, September 17, 1935

Carl T. Steen, Instructor in Psychiatry, September 17, 1935

Approved

Promotions:

Leo J. Starry, Associate Professor of Surgery to Professor of Clinical Surgery

Millington Smith, Professor of Clinical Gynecology to Professor Emeritus of Gynecology

Grider Penick, Assistant Professor of Gynecology to Associate Professor of Gynecology.

Approved

Changes:

John H. Robinson, Instructor in Obstetrics to Instructor in Surgery

Phillip M. McNeill, Assistant Professor of Medicine, appointed Head of the Division of Physical Diagnosis

Bert F. Keltz, Instructor in Medicine, appointed Supervisor of Clinical Clerkships

Approved

General Patterson was asked by the President of the Board if he had any matters to be presented. Dean Patterson discussed general conditions in the Hospitals and stated that the work in the School of Medicine was progressing satisfactorily. He also stated that he had made some investigations with reference to the hospital dairy, but that he did not have any recommendations or changes to suggest at this time. He stated that as he became more familiar with the situation he would probably have some recommendations which would be made through the President of the University.

General Patterson raised the question with reference to the accounts in the School of Medicine, stating that in his opinion it would be better to have all the accounting for the three units done in one place, namely, at the University Hospital. He assured the Board that separate books would be kept for each unit and that there would be absolutely no transferring of funds from one to the other. Also, that if it were found later that this plan proved unsatisfactory he would be the first one to recommend a change. Following a brief discussion on the matter, it was moved to reconsider the vote by which the resolution was adopted at the previous meeting, transferring the books and accounts of the School of Medicine to the Medical School Building.

Motion carried unanimously.

Motion was made, seconded and carried, that the books of the three institutions (School of Medicine, University Hospital, and Crippled Childrens Hospital) be kept separately, but in one office, namely, the University Hospital.

General Patterson called attention to the appropriation for research and the previous action of the Board to the effect that the allocation of the \$10,000.00 for medical research be presented for approval to the Board, by the President of the University. After a brief discussion it was voted to place this

matter in the hands of the Dean of the School of Medicine, with the suggestion that no part of the fund be used to supplement the salary of any full-time member of the faculty or staff.

General Patterson stated that he had no further recommendations except that official action should be taken on the entire budgets for the School of Medicine, the University Hospital and the Crippled Childrens Hospital. President Bizzell called attention to the fact that at the meeting of the Board of Regents on August 3, the budgets of the School of Medicine, the University Hospital and the Crippled Childrens Hospital, were presented for approval, and that they had been approved as to salaries but not as to personnel. He recommended that the budgets for these institutions, as submitted by General Patterson, Dean of the School of Medicine and Superintendent of the Hospitals, be approved both as to salaries and personnel, effective September 1, 1935 and until otherwise ordered.

A motion was made, seconded and carried, that the President's recommendation be approved.

Regent Kerr called attention to the action of the Board at the previous meeting that the amount allocated for clinical teachers be not obligated until the staff was submitted to the Board for approval. General Patterson stated the complete staff would be submitted as soon as he had had an opportunity to confer with the heads of departments.

General Patterson expressed appreciation for the opportunity to appear before the Board, and thereupon retired from the meeting.

President Bizzell reported that Dr. Hiram D. Moor, who, by action of the Board had been dismissed as Professor of Bacteriology and Head of the Department of Bacteriology, had requested a hearing and that Dr. Moor was waiting. Judge Hatchett, President of the Board, stated that he had agreed to give Dr. Moor the opportunity of a hearing and it was voted to invite him to appear for that purpose.

Dr. Moor came before the Board and made general statements on his actions during the session of the legislature and the investigation of the School of Medicine by the committee of the Senate. He stated also, that the faculty meeting had been called and the student meetings, upon orders from the Dean of the School of Medicine, and that he had not participated in any way in any of the discussions. Also, that he had been misquoted in the newspapers concerning the appointment of a full-time Dean and that he had always cooperated with the University administration and the Board of Regents in its policies. In answer to the direct question as to who had authorized the meeting of the Faculty of the School of Medicine, Dr. Moor reported that he had called the meeting at the direction of Dr. Rex B olend who had given him to understand that it had been authorized by Dr. Moorman, Dean of the School of Medicine. He stated also, that he did not know the purpose of the meeting or what the discussions were, and that he, himself was in conference with Senator Whitaker at the time the meeting was held. Dr. Moor was asked if he had any further statements to make. He reported that he did not and thereupon left the meeting.

Following a brief discussion, a motion was made, seconded and carried that Dr. Moor be reinstated as Professor of Bacteriology and Head of the Department of Bacteriology, in the School of Medicine, effective September 1, 1935.

Thereupon at 12:50 o'clock p.m., September 28, 1935, the meeting of the Board of Regents was adjourned, until Saturday, November 2, 1935.

Emil R. Kraetli, Secretary.

A handwritten signature in cursive script that reads "Emil R. Kraetli". The signature is written in dark ink and is positioned directly below the typed name and title.