

MINUTES OF THE REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, DECEMBER 10, 1953 - 10:00 A.M.

A regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, at Norman, at 10:00 a.m. on Thursday, December 10, 1953, with the following members present:

Regent T. R. Benedum, President, presiding; Regents Little, McBride, and Grisso. Absent: Regents Short, Morgan, and Foster.

Personnel items as shown below, recommended for approval by President Cross, were approved on motion by Regent McBride:

FACULTY

SABBATICAL LEAVES OF ABSENCE:

James M. Murphy, Assistant Professor of Finance, January 16, 1954 to June 1, 1954, to complete doctoral dissertation at Indiana University.

Laurel L. Schendel, Assistant Professor of Speech, September 1, 1954 to June 1, 1955, to complete a doctoral study and do post-doctoral work in Speech Pathology.

APPOINTMENTS:

John Benjamin Bruce, Associate Professor of Pharmacy, given additional title of Associate Professor of Public Health, November 6, 1953.

Mary E. Arthur, M.D., Staff Physician, Student Health Service, given additional title of Instructor in Public Health, November 6, 1953.

Matilda Holter, Instructor in Physical Education for Women, \$1,350 for 4½ months, January 16, 1954, 3/4 time. Originally appointed for first semester only.

Don Emery, Special Instructor in Law, \$1,350 for 4½ months, January 16, 1954, 3/7 time.

Arthur L. Ellsworth, Special Instructor in Law, \$900 for 4½ months, January 16, 1954, 2/7 time. Originally appointed for first semester only.

Jayne Nash Montgomery, Special Instructor in Law, \$900 for 4½ months, January 16, 1954, 2/7 time. Originally appointed for first semester only.

Rosa Willibrand, Teaching Assistant in Modern Languages, rate of \$1,500 for 9 months, November 1, 1953 to June 1, 1954, 1/2 time.

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GRADUATE ASSISTANTS

RESIGNATIONS:

William B. Conner, Department of Modern Languages, November 1, 1953.

SCHOLARSHIPS

RESIGNATIONS:

Dillard S. Hammett, California Co. of New Orleans, January 16, 1954.

RESEARCH ASSISTANTS

APPOINTMENTS:

O. J. Harvey, Research Associate, Rockefeller Intergroup Relations Project, \$50 per month for 6 months, October 1, 1953, 1/4 time.

FELLOWSHIPS

APPOINTMENTS:

Dwight J. Faris, Research Fellowship, Phillips Petroleum Company, \$100 per month for 12 months, October 1, 1953, part time.

Bruce Moody Kilgore, National Wildlife Federation, \$500 for 4½ months, September 1, 1953, part time.

NON-ACADEMIC

CHANGES:

Kenneth Rawlinson, changed from Instructor to Assistant Professor of Physical Education, September 15, 1953. Also changed to Football Trainer and Assistant Swimming Coach, Athletic Department, retroactive to July 1, 1953 (to correct error in original budget for 1953-54).

RESIGNATIONS:

Joseph Edwin Hanson, Editorial Assistant, Seener State Press, November 14, 1953.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

LEAVES OF ABSENCE:

Charles E. Delhotel, M.D., Instructor in Pediatrics, returned from military leave of absence, October 31, 1953.

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William L. Bond, M.D., Clinical Assistant, Department of Obstetrics, returned from military leave of absence, November 27, 1953.

APPOINTMENTS:

James Francis Hammarsten, M.D., Assistant Professor, Department of Medicine, no salary, November 4, 1953, part time.

Richard B. Lincoln, M.D., Clinical Assistant, Department of Medicine,, and Consulting Clinical Assistant, Department of Psychiatry and Neurology,, clinical rates, October 1, 1953.

John W. De Vore, M.D., Clinical Assistant, Department of Medicine, clinical rates, November 18, 1953.

Margaret E. Gwinn, Social Worker, W. K. Kellogg Project, rate of \$5,000 for 12 months, November 2, 1953.

DEATH:

Allen G. Gibbs, M.D., Assistant Professor, Department of Medicine, November 27, 1953.

Regent Benedum made a report on the trip to Tulsa by the special Regents' Committee (Benedum, Morgan, Foster, and Short), to confer further with Mr. Gilcrease on Tuesday, November 17, with reference to the Gilcrease Museum. No action was taken at the meeting.

Regent Grisso (Committee on Investment of Will Rogers Memorial Fund) discussed the matter of the investment portfolio of the Board of Control. He called attention to his report, copies of which were sent to each member of the Board under date of November 25, 1953. Also, the report of the Board of Control which was sent to the Regents by Errett R. Newby, Chairman.

Regent Grisso called attention to the "Conclusions and Recommendations" in his report. The matter was discussed at some length. Professor John Leibenderfer of the College of Business Administration, was invited as guest at the noon luncheon and the matter was discussed briefly.

It was agreed to defer action on the matter until the January 14 meeting, and in the meantime Regent Grisso is to confer further with Mr. Newby, and to discuss with him the investment of the funds now on hand through the recent sale of various stocks. *correct*

It was unanimously voted, on motion by Regent McEride, to confirm the mail vote on the sale of stocks and the adoption of the resolution in the following report to the Regents by President Cross:

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SALE OF STOCKS - WILL ROGERS MEMORIAL FUND

In response to a request of the Board of Control of the Will Rogers Memorial Scholarship Fund, the Regents were asked to vote by mail on the sale of certain stocks in the investment portfolio.

All members voted in favor of selling according to the recommendation except Regent McBride who voted to sell the 100 shares of International Nickel but retain the 100 shares of F. W. Woolworth Co., and 100 shares of Wm. Wrigley, Jr., Co. Since a majority of the Board voted in favor of the sale of all stocks listed in the letter under date of November 19, 1953, the following resolution was signed by the President and Secretary of the Board of Regents:

RESOLUTION

BE IT HEREBY RESOLVED THAT, we, the Board of Regents of the University of Oklahoma, do hereby authorize and empower the Board of Control of the Will Rogers Memorial Scholarship Fund to sell or surrender the following stocks:

100 shares F. W. Woolworth Co.
100 shares International Nickel Co.
100 shares Wm. Wrigley, Jr. Co.

and by these presents we do hereby ratify and confirm the sale of the said shares; and

BE IT HEREBY FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Board of Regents of the University of Oklahoma, and Secretary of the Board of Control of the Will Rogers Memorial Scholarship Fund, be and he is hereby authorized and empowered to endorse by, and on behalf of said board or boards, the stock certificates mentioned above, held by the said Board of Control of the Will Rogers Memorial Scholarship Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Board of Regents of the University of Oklahoma be and are hereby empowered to certify the action hereby taken to the corporation above named and to the officers of the Board of Control of the Will Rogers Memorial Scholarship Fund.

At the November 12 meeting a committee, consisting of Regents Grisso, Morgan, and Little, was appointed to discuss the drilling of the two water wells on the North Campus, and to meet on Saturday, November 28 at 10:00 a.m. in the President's Office, with power to act. Regents Grisso and Little were unavoidably prevented from attending this meeting. Regent Morgan discussed the matter with Mr. Kraft.

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The Chair asked that Regents Grisso and Little have a conference with Mr. Kraft following the luncheon.

In the absence of Regent Foster, Chairman of the special Committee on Insurance, consideration of the matter was held over until the January 14 meeting unless Regent Foster desires to communicate with the Regents by mail. Other members of the Committee are Regents Little and Short.

Regent Benedum reported his committee (Benedum, Short, and McBride), appointed to make a report on the Purchasing Department, has had several meetings. He stated a report was prepared but had not been read by Regent Short, and not carefully read by Regent McBride. It was agreed to postpone action on this matter to a later date.

At the November 12 meeting Regent Benedum was asked to bring to this meeting a recommendation for a policy on appointments in the University that occur between meetings. Following a discussion of the matter it was the consensus that the present policies, as adopted by resolution under date of October 1, 1948 (page 2863) and amended July 30, 1952 (page 4441) stand, and that no change be made at this time.

President Cross reported on the following items:

HILLCREST COURTS:

The Federal Government is disposing of the Hillcrest Courts property. It is adjacent to land now in use by the University as a drill field and intramural grounds. He submitted the following resolution and recommended adoption by the Regents:

RESOLUTION

WHEREAS, public housing project OKLA-34051, Norman, Oklahoma, has been terminated by the Public Housing Administration, and arrangements for disposal by the Federal Government are now in process; and

WHEREAS, the University of Oklahoma is eligible under provisions of Section 203 (k)(i) of the Federal Property and Administrative Act of 1949 to apply for and acquire title to such real property and to request public benefits allowance in the fixing of the sale value of the property; and

WHEREAS, the University of Oklahoma seriously needs the land on which Project OKLA-34051 is located for use as ROTC drill field and intramural athletics:

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NOW THEREFORE BE IT RESOLVED by the Board of Regents of the University of Oklahoma that formal application be made for transfer of the site of War Housing Project OKLA-34051, Norman, Oklahoma, from the Federal Government to University of Oklahoma, with the maximum available public benefit allowance; and

BE IT FURTHER RESOLVED that the President and the Vice President and Business Manager of the University be authorized to negotiate with the appropriate Federal agencies to acquire title to the property; and

BE IT FURTHER RESOLVED that the officers of the Board be authorized to do and perform all acts necessary to complete execution, on behalf of the Board, of the instrument or instruments whereby the above property is granted to the University.

Motion by Regent McBride, seconded by Regent Little, and unanimously voted to adopt the resolution.

President Cross brought up the matter of the football team playing in the Orange Bowl on January 1 and read a statement from Mr. Wilkinson itemizing the expenses, including the personnel to make the trip at University expense. President Cross stated if all items were included the expenses would be in excess of the estimated income from the game.

Following a discussion, President Cross recommended that the Director of Athletics be authorized to plan the trip, the expenses to stay within the income which will be derived from the game.

He stated the University has a guarantee of \$110,000, our share to be paid to the Big Seven Conference office. From this office the University will receive reimbursement on expenses for sixty persons plus 20% of the balance, and 80% of the balance to be divided among the other six schools in our conference. The Orange Bowl Association will provide 50 watches.

Regent Grisso moved, seconded by Regent Little, and unanimously voted to approve President Cross' recommendation that expenditures be limited to estimated income.

A discussion was had on the extension of a ten-year contract to play the University of Texas in the Cotton Bowl.

President Cross stated as follows: "I am opposed to this long term contract which, in effect, would commit us to play Texas in the Cotton Bowl for the next twelve years. Unless we can develop uniformity among the various conferences and associations in regard to eligibility, subsidizing, etc., we might find ourselves in a difficult position before the contract expires."

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Regent Little moved, and the motion carried, to enter into a ten-year contract beginning in 1956, with Regent Grisso voting NO on the motion.

Recess for lunch at 12:30 to 1:30 p.m.

Regents Grisso and Little met with Walter Kraft concerning the drilling of water wells on the North Campus, following which they submitted the following recommendations:

"That the University purchase the pipe for the wells, thus making a considerable saving in the tax; use 32 pound seamless pipe;

"Advertise to drill the well under the original specifications with appropriate modifications;

"Enter into a contract to have the hole drilled with rotary tools and land the pipe as per specifications;

"That in either case, there is no obligation on the contractor to do anything but cut the hole at the given size and depth, and to land the pipe, except the contractor is to guarantee not more than one degree deviation from vertical;

"The cementing of the wells is to be let under a separate contract."

Both Regent Little and Grisso stated they would be glad to send a man to supervise the drilling if called upon.

It was unanimously agreed that the above plan be followed.

President Cross reported Dean Fallows recommends that duplicate diplomas be issued under Regents regulations when needed instead of at Commencement time when other diplomas are prepared, and that the charge for duplicate diplomas be fixed at \$10 instead of \$5 as previously authorized.

On motion by Regent Little, the recommendation was approved.

President Cross called attention to a bench located in front of Whitehand Hall which was donated by Mr. Ray Rickner and has the name "Whitehand Hall" and "Rickners" painted on the back.

President Cross recommended that the Regents reaffirm its unwritten policy not to permit advertising on the campus. To permit the bench to remain with the advertising would constitute a precedent which might cause difficulty in the future with other business enterprises.

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On motion by Regent Little it was voted to approve the President's recommendation.

President Cross read a memorandum from Mr. Cate in which he states the contract for supplying milk in the University housing expires the last of January. Mr. Cate suggested bids be taken twice each year, February 1 and September 1 under substantially the same specifications as we have at the present time, with the provision that a sanitary inspection be made by the University of the facilities of the low bidder prior to the awarding of the contract. President Cross stated if there is no objection this plan will be followed. No objection was raised.

President Cross called attention to Governor Murray's executive order with reference to sick leave and vacation policies.

No action was taken on this matter.

President Cross stated the Sells will, through which the University and several other institutions are beneficiaries, has been contested. Mr. Cate and Mr. Elkouri made a trip to Dallas to confer with other beneficiaries and Mr. Elkouri will make a more detailed report on the matter later. President Cross recommended that the University take steps to intervene in the case, and consult with the Attorney General.

On motion by Regent Grisso the recommendation was approved.

At the meeting on November 12 inquiry was made concerning the contract with Sarber's Press Clipping Service and President Cross was asked to look into the matter. He submitted a report from the Purchasing Office. The contract continues to October, 1954. He suggested, before a new contract is signed the call for bids request a definite service and a definite charge for the service so that all concerns submitting bids would do so on an equal basis.

It was agreed to follow this procedure.

Another item on which President Cross was asked to investigate was with reference to drinking fountain facilities under the stadium. He stated there were only four drinking fountains when the stadium was completed and that bubble type fountains have been installed in the various rest rooms attached to the faucets at the lavatories, which was an improvement but not entirely adequate. Plans are going forward toward installing drinking fountains in the corridors before the next football season.

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President Cross reported also, following his investigation concerning the exits from the old Golf Course, where parking is permitted during football games; there are now as many exits as the traffic on the streets will accommodate.

President Cross stated he has submitted to the State Regents for Higher Education a plan worked out by faculty committees, whereby two-year terminal programs have been organized. These programs are designed to meet the needs of students who can profit thereby, and for those who do not have the prospect of going on through to the completion of a four-year program. Two programs have now been worked out and approved by the faculty committees - one in "General Studies for Women" and the other in "Industrial Office Services". These special curricula make use of courses already established and do not require the addition of any new courses; and they are so planned that if a student who enters one of them subsequently finds it possible to remain in the University for four years, he may continue in a regular degree program without loss of credit.

It was the consensus of the Regents this is a very fine step and that the faculty be commended for conceiving the plan. Also, that the plan should be developed in other fields.

President Cross stated he would report further on the matter at a later date.

President Cross stated he had met with a group of dentists for a discussion on the establishment of a School of Dentistry in Oklahoma. The group is working on statistical data which will be presented to the Regents in the spring.

Copies of a blue print showing the location of a proposed access road to the North Campus were distributed. The road would eliminate the hazardous entrance on Highway #77. The map shows the road is to be constructed west of Highway #77 with the entrance approximately 400 feet west of the highway on Robinson Street.

The Regents unanimously approved the location of this access road.

President Cross presented a plot plan showing the proposed location of the Fred Jones, Jr., Memorial Chapel. The location is a plot 220 feet north-south beginning at the property line on Lindsay Street by 108 feet 6 inches east-west facing east on the South Oval. The Chapel is to face east. He recommended approval of this location.

On motion by Regent Grisso the proposed location of the Chapel was approved.

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A sketch of the proposed plaques to be placed in the various memorial dormitories of Cross Center and the Women's Quadrangle was shown by President Cross. No action was taken.

The following recommendation of the University Senate at its meeting on February 23, 1953, was presented by President Cross:

"That a committee, to be known as the Senate Advisory Committee, be established by the Senate; that the membership of the committee consist of the Chairman of the Senate and the chairmen of all standing committees of the University Senate, with the Chairman of the Senate acting as Chairman of the Senate Advisory Committee; and that a request be made, through the President of the University to the University Regents, for at least two joint meetings of the Senate Advisory Committee and the University Regents in each calendar year."

President Cross recommended that it be the policy of the Regents to invite representatives of the University Senate as guests of the Regents at luncheon once each semester.

On motion by Regent Little it was voted to approve the President's recommendation.

President Cross made the following report and recommendation concerning McClure's Concessions, Inc.:

At the Regents' meeting on November 12 I reported McClure's Concessions, Inc., had not paid the \$1,000 due under the contract signed July 30, 1952. This is to report that the payment has been made and all conditions of the contract have been met.

In making the final payment due for the 1952-53 contract, McClure's Concessions, Inc. raised a question as to whether it might be entitled to some adjustment for money spent for installation of a booth under the west stands. In the summer of 1952 McClure's proposed moving the booth, at that time located near the tennis courts, to the inside of the stadium and remodeling it for concessions sales purposes.

The file shows that in a letter dated June 23, 1952, Mr. Kenneth E. Farris, wrote to Mr. John E. Laughlin at McClure's Concessions as follows:

"From your letter I wasn't quite sure whether you intended for us to bear the cost on the booth at the tennis courts or whether you would remodel it separate and apart from what we will do. Please let me hear from you soon."

Under date of June 25, 1952, Mr. Laughlin wrote Mr. Farris as follows:

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"Regarding the stand at the tennis courts - we will be very happy to remodel and move at our expense. Please let us know when the concrete is poured and we will start to work."

In view of this record, President Cross recommended that no adjustment in the amount of the contract with McClure's in connection with the moving and remodeling of the concessions booth be made.

Approved on motion by Regent McBride.

President Cross recommended approval of the following program of capital improvements to be made with Section 13 and New College Funds in the quarter beginning January 1, 1954:

1. Partial cost of infrared spectrometer for Physics Department (Dr. Nielsen)	\$5,000
2. Equip laboratories in Insectary	5,000
3. Steinway Concert Grand piano for use in Holmberg Auditorium	6,900
4. Bird display cases for University Museum	1,500
5. Improvements on ROTC Firing Range under Stadium	1,250
6. Partial cost of new entrance road for North Campus (surfacing to be paid for by State Highway Dept.)	6,500
7. Lighting improvements	5,000
8. Additional allocation for Chemistry Laboratories	5,000
9. Minor alterations and improvements	<u>3,850</u>
	\$40,000

Approved on motion by Regent McBride.

President Cross recommended that the Purchasing Department be authorized to place an order for one Christensen Pony Stitcher from the Western Newspaper Union at a cost of \$5,837.13, including installation. Bids were called for on this item but only the one bid was submitted. The Western Newspaper Union is the state distributor.

Approved on motion by Regent McBride.

President Cross recommended that the employment policy on employees in the Physical Plant be amended to omit the sentence, "That no such temporary employee be paid on an hourly rate more than 90 working days in any one year" (see page 4569-50). He explained that it is a convenient and economical practice to have some men available to work by the hour, who can be laid off whenever the work or weather is such that their services are not needed temporarily.

The recommendation was approved on motion by Regent Little.

President Cross called attention to the memorandum from Mr. Cate concerning the refunding of Power Plant bonds of 1943 giving the details of the proposal by Small-Milburn Company.

On the recommendation of Mr. Cate, concurred by President Cross, it was voted to reject the proposal, on motion by Regent Grisso.

President Cross recommended that a Life-Time Athletic Courtesy Card be issued to Walter Kraft, entitling him to two passes to all athletic events on the campus in recognition of his long service as faculty representative on the Athletic Council.

He recommended also that Life-Time passes to the University Golf Course be issued to professors emeriti for their personal use.

The recommendations were approved on motion by Regent Little.

President Cross recommended authorization to enter into contracts for swimming meets and baseball games as shown below:

SWIMMING

January 23, University of Kansas, at Lawrence
January 30, University of Texas, at Norman
February 13, Texas Tech, at Lubbock
February 20, Southern Methodist, at Norman
February 27, Iowa State College, at Norman

BASEBALL

March 19-20, University of Texas, at Austin
March 22, Texas Christian, at Fort Worth
March 29-30, University of Minnesota, at Norman
May 10-11, Kansas State, at Manhattan
May 12-13, University of Kansas, at Lawrence
May 14-15, University of Missouri, at Columbia
PENDING: two games with the Oklahoma A & M College, at Stillwater;
two games with the Oklahoma A & M College, at Norman.

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Approved.

President Cross reported the Director of the School of Nursing, and the Hospital Review Board recommend that beginning in the fall of 1954 student nurses be required to purchase their own uniforms rather than the present system of the hospital furnishing them. President Cross recommended approval of this change in policy.

Approved on motion by Regent Grisso.

President Cross reported that the State Regents for Higher Education approved the Regents' recommendation on May 14, 1952, at which time favorable action on the establishment of a School of Physical Therapy in connection with the School of Medicine and Crippled Children's Hospital was taken (see page 4335-4336).

As an item of "New Business" there was a discussion concerning seats for the Regents in the Stadium at football games. Regent Little moved that seven boxes with four chairs each, similar to those now in the Stadium, be constructed, and that the location of such boxes be left to Regent McBride.

The recommendation was approved.

There being no further business the meeting was adjourned at 4:00 p.m.

Emil R. Kraettli, Secretary