

MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, SEPTEMBER 10, 1953 - 10:00 A. M.

The regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Thursday, September 10, 1953, at 10:00 a.m.

The following members were present: Regent T. E. Benedum, President, presiding; Regents Short, Morgan, McBride, Little, and Grisso. Absent: Regent Foster.

The minutes of the meeting held on July 9, 1953, were approved.

President Cross was asked to bring up the matter of broadcasting the 1954 football games at the December meeting.

President Cross requested that the Regents establish a policy on the admission as a student of one who has been convicted on a felony. He stated an application for admission has been received from a young man and asked that Dean Fellows present the facts. Dean Fellows reported the young man is under the jurisdiction of the Oklahoma Parole Board from California where he was convicted on a felony. His home is in Oklahoma.

Following a discussion the following was unanimously adopted:

The Regents of the University of Oklahoma recognizing the mandate of the Statutes of the State of Oklahoma to the effect that any applicant for admission to the University of Oklahoma "shall be rejected if it shall appear that he or she is not of good moral character", resolve that no person shall be admitted to the University of Oklahoma who is on probation following conviction of a felony or who otherwise may not be of good moral character.

Regent Benedum reported with reference to the hearing of the Regents' committee (Regents Benedum, Foster, Short) with a committee of the American Association of University Professors which was held on Wednesday, July 29, 1953, with reference to the Dr. Richard Blanc matter. He stated the committee of the American Association of University Professors investigated the Regents' charges against, and the subsequent discharge of, Dr. Blanc. The position of the American Association of University Professors is that if Dr. Blanc's dismissal was not justified then the University would be put on the "Black List". It was intimated by a member of the American Association of University Professors' committee that "the Governor wanted it done and we did it". Mr. Benedum stated the conference lasted about three hours, that the AAUP committee was on the campus two days, and that they will in time file their report.

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President Cross stated if the University is put on the AAUP "Black List" it might cost us more in the long run than the amount of salary involved, in that we would probably have to pay higher salaries to prospective teachers in order to get them. Dr. Cross expressed the opinion that even if we paid Dr. Blanc the salary - \$4,300 - he would still not be satisfied, but we would probably not be put on the AAUP "Black List".

Mr. Short stated: "I think it would be wise for the future welfare of the University to pay the salary rather than be penalized."

Mr. Benedum: "It might be well to go back to the Attorney General with the additional facts and see if he would approve paying the salary."

Regent McBride offered the following motion: "I move that Regents Benedum and Short submit to the Attorney General such additional facts as may be available in the case, that is, to explore the matter further with the Attorney General."

On the vote on the motion the following voted AYE: Short, McBride, Morgan, and Benedum. Regent Grisso asked that he be recorded as not voting since he was not a member of the Board when the matter originally came up.

Regent Little stated he had no objection to "exploring the matter further".

The Chair announced the motion carried.

Regent Benedum stated George Howard Wilson, who was the special investigator in the Richard Blanc matter, attended the conference with representatives of the American Association of University Professors, and in order to be present made a trip from Colorado where he was spending his vacation. He asked for four season football tickets and two additional Notre Dame tickets.

Mr. Benedum recommended that the tickets be given to Mr. Wilson as complimentary.

Mr. Little moved, and it was voted to approve the recommendation.

A petition by Glenn E. Seay, a graduate student working toward his Ph.D. degree, to have the nonresident fee waived, was discussed. Mr. Seay originally enrolled as a resident of Oklahoma in 1944 and received his Bachelor's degree in 1950. He has been employed at Los Alamos, New Mexico, since his graduation and states he is a legal resident of New Mexico. He attended the University during the school year of 1952-53 and paid the nonresident fee. His contention is that he was a resident of Oklahoma at the time of his original enrollment, and according to the statement in University bulletins, should not be required to pay the fee for subsequent enrollments.

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Regent Grisso moved, and it was voted, that Mr. Seay be permitted to attend the University without the payment of the nonresident fee on the basis of his having been a student in residence last year.

Mr. Bonedum called attention to the letter from Dial Currin, Vice-President of the Board of Control of the Will Rogers Memorial Scholarship Fund, in response to the letter written by Regent Grisso under date of June 26, 1953, a copy of which was included in the Agenda for the meeting of July 9, 1953, in reference to the investment of funds. Mr. Grisso stated he had received a report from Dean Brown of the College of Business Administration on a study of the investment portfolio by Professors John E. Leibendarfer and James M. Murphy, of the College of Business Administration.

It was agreed that Regent Grisso, representing the Board, a member of the Board of Control of the Will Rogers Memorial Scholarship Fund, and representatives of the College of Business Administration, serve as a committee to look into the matter of the investments of the Will Rogers Memorial Scholarship Funds, and report to the Regents.

It was agreed also that Regent Bonedum write to Mr. Currin on this action by the Regents.

President Cross read the following communication from Chancellor Nash:

"September 1, 1953

"Dear President Cross:

"The University of Oklahoma Board of Regents and the State Regents for Higher Education have given considerable attention (past, present, and future) to problems of the University Hospitals, as you well know of course. Furthermore, interested Legislators, friendly toward constructive and proper help, have more recently suggested that an appropriate study be made.

"Toward this end we beg to ask if the University Regents would join the State Regents in a request and authorization whereby a University Hospitals Study Committee might perform such a service. We contemplate that the assignment might be that such a committee study the administrative problems, evaluate the services rendered, and make constructive recommendations. It would be primarily interested in efficiency rather than in budgets.

"We might even nominate Ken Wallace, Art McElmurry, Paul Fesler, Roscoe Cate, and Tom Saxton as a sufficient committee of five for this purpose. The report of this committee would be made to your Regents and to our Regents.

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"Please consider this merely as a suggestion for your consideration in a preliminary way.

Sincerely,

/s/ H. A. Nash

H. A. Nash
Chancellor"

Following a discussion, President Cross recommended that the suggestion of Chancellor Nash be approved, and it was so voted. President Cross stated he would talk with the Chancellor concerning the matter.

President Cross read a letter from Athletic Director Wilkinson recommending that the Regents authorize signing a contract to schedule a football game with Notre Dame at South Bend on October 27, 1956, and a return game in Norman on September 28, 1957. He recommended approval of such a contract.

Regents Short and McBride.

Regent Little moved that the recommendation be approved. All members present voted for the motion except Regent McBride ~~who~~ voted NO and requested that he be so recorded with the following statement:

(By Regent McBride): "I vote against the proposed Notre Dame football schedule because, in such instances, we are contracting for grid-iron games with schools that are not in the same or comparable educational field as is the University of Oklahoma. In my personal opinion, we should confine our schedules to State owned and operated Universities and Colleges."

The Little motion carried.

Regent Benedum stated a committee consisting of H. A. Berry, Chairman of the Education Committee of the National Association for the Advancement of Colored People; J. T. McNeely, Chairman of the Legal Redress Committee of the National Association for the Advancement of Colored People; and Tom Foster; all of Oklahoma City had requested a hearing before the Regents concerning the admission to the School of Nursing by Loretta Lampkin, a negro, looking toward a degree in Nursing Education. President Cross requested that Dean Fellows be called for a report on the application of Miss Lampkin. Mr. Berry stated Miss Lampkin had been advised to attend Langston University for the first year, but that Langston does not offer the curriculum outlined for that degree.

Dean Fellows stated although inquiry had been made to Chancellor Nash concerning the work at Langston, he had not had a report. He expressed the opinion Miss Lampkin could attend Langston one semester or possibly a year. Further, in the absence of a certificate from the State Regents we have not admitted Miss Lampkin.

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The committee representing Miss Lampkin retired from the meeting and a discussion followed.

It was suggested to Dean Follows that he secure a statement from Chancellor Wash, as has been the practice in similar cases in the past. It was the consensus of the Regents that Miss Lampkin be admitted to the University, subject to the statement from Chancellor Wash. Dean Follows retired from the meeting.

President Cross reported with reference to a matter concerning the University Press. In a letter from Dean Earl Sneed, Jr., it is stated that Gravens, Dargan & Company of Houston, Texas, an Insurance Management firm, used a limited amount of material from "Tornadoes of the United States" by Snowden D. Flora, a book copyrighted by the University of Oklahoma Press. Copyright infringement is being claimed. Don Emery of Oklahoma City (former member of the Board of Regents) is representing the Houston company.

Mr. Emery, Savoie Lottinville (Director of the University Press), the insurance firm, and Dean Sneed have reached what they consider a satisfactory settlement. The following resolution, which is in line with the proposed settlement, was read:

Resolution

BE IT RESOLVED by the Regents of the University of Oklahoma, that Mr. Savoie Lottinville, Director of the University of Oklahoma Press, is authorized to sign on behalf of the University a letter addressed to Gravens, Dargan & Company, Post Office Box 660, Houston, Texas, dated September 11, 1953, concerning the claim of the University of Oklahoma Press that Gravens, Dargan & Company infringed the copyright held by the Press on a book entitled, "Tornadoes of the United States" by Snowden D. Flora. A copy of the authorized letter, together with copies of letters number 1 and 2, referred to in the authorized letter, are attached and made a part of these minutes.

The letters referred to in the Resolution follow:

"September 11, 1953

"Gravens, Dargan & Company
P. O. Box 660
Houston, Texas

Gentlemen:

"This communication refers to the claim of the University of Oklahoma Press that you infringed the copyright held by it covering its 1953 publication of "Tornadoes of the United States" by Snowden D. Flora,

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"occasioned by your distribution, without permission of the University of Oklahoma Press, of a leaflet titled 'You Can Go Through A Tornado and Live?' taken from Snowden D. Flora's book.

"The pamphlet was mailed with your July, 1953 'Review.' Thereafter, you supplied additional copies of the pamphlet, upon request, to recipients of the 'Review,' and probably to others.

"You will stand acquitted and released of any and all liability for infringement or infringements that you may have incurred by reason of the acts and conduct referred to above, if, within ten days from the receipt of this letter, you send by first class mail, Letter No. 1, signed by you, to all persons to whom you sent the July, 1953 'Review,' and you send by first class mail, Letter No. 2, signed by you, to all persons to whom you sent additional copies of the leaflet.

Very truly yours,

Director of the University of
Oklahoma Press"

"Letter No. 1

"With our July 'Review,' recently mailed to you, we included a pamphlet titled 'You Can Go Through A Tornado and Live?' Acknowledgement was given to a book 'Tornadoes of the United States' by Snowden D. Flora, who is a famous meteorologist of Topeka, Kansas.

"The leaflet was produced as a public service, because we thought it would be of benefit to its recipients and to the general public. However, our reproduction was made without permission of the copyright holder, who has called that to our attention; so the purpose of this letter is to preserve for the copyright holder all of its rights, and to prevent any further reproductions of the material, however worthy the object. No part of the book should be reproduced or distributed without permission of the University of Oklahoma Press, Norman, Oklahoma, who owns the copyright, and who published the book.

"In addition to the chapter about what to do when a tornado threatens, which we condensed in our folder, Mr. Flora's book of 194 pages contains a wealth of interesting and valuable information gleaned from the records of the United States Weather Bureau and other sources, and the book is worthwhile reading in its entirety."

"Letter No. 2

"With our July 'Review,' recently mailed to you, we included a pamphlet titled 'You Can Go Through A Tornado and Live?' Acknowledgement was given to a book 'Tornadoes of the United States' by Snowden D. Flora, who is a famous meteorologist of Topeka, Kansas.

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"The leaflet was produced as a public service, because we thought it would be of benefit to its recipients and to the general public. However, our reproduction was made without permission of the copyright holder, who has called that to our attention; so the purpose of this letter is to preserve for the copyright holder all of its rights, and to prevent any further reproductions of the material, however worthy the object. No part of the book should be reproduced or distributed without permission of the University of Oklahoma Press, Norman, Oklahoma, who owns the copyright, and who published the book.

"In addition to the chapter about what to do when a tornado threatens, which we condensed in our folder, Mr. Flora's book of 194 pages contains a wealth of interesting and valuable information gleaned from the records of the United States Weather Bureau and other sources, and the book is worth-while reading in its entirety.

"This letter is addressed particularly to you, with reference to our leaflet 'You Can Go Through A Tornado and Live!' because we offered additional copies and you requested _____ of them, which were sent to you on or about _____.

"If you have any of these folders left on hand, please destroy them; do not circulate them.

"We are confident that no one to whom you handed or mailed a folder will want to reproduce it, but we ask that you tell any such person about the copyright."

Regent Little moved, on the recommendation of President Cross, and it was unanimously voted that the Resolution be adopted and that the proposed settlement be approved.

President Cross reported the Air Force has recently issued a directive which provides that seniors in the Air ROTC must complete their work by May 1, which is one month prior to the end of the University semester. He proposed that through special arrangements with instructors the men so affected be given the opportunity to complete their course work by May 1, and that the University certify such students as having completed the work for graduation.

It was the consensus of the Regents this is an administrative matter and may be handled by the President.

President Cross stated if there is no objection to the procedure arrangements will be made for the students to complete their work one month early. There was no objection.

President Cross distributed copies of a report on bids that had been taken on the furnishing of milk, cream and cottage cheese for University food service facilities for the period of September 15, 1953 to January 31, 1954, the bids being as follows:

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	<u>Total</u>	<u>Unit Price on Milk</u>
1. DeCoursey Milk Co., Oklahoma City	\$27,157.00	.0409
2. Hansen and Atlas Dairy, Inc., Oklahoma City	27,474.48	.0444
3. Hawk Dairies, Oklahoma City	32,172.86	.0533
4. Steffen's Division, Central Dairy Products Co., Oklahoma City	32,656.00	.0525
5. Johnson Dairy, Norman	37,148.00	.06
6. Gilt Edge Dairy, Norman	37,148.00	.06
7. The Borden Co., Oklahoma City	37,604.00	.06

The DeCoursey Milk Company, the low bidder, has had a dairy products contract with the University Hospitals in Oklahoma City since July 1, 1953. The Hospitals' business office reports that this firm has a Grade A dairy, inspected and approved by the State of Oklahoma and Oklahoma County health authorities, and that it has given the Hospitals satisfactory service to date.

postpone consideration of

Following a discussion it was voted that a committee of the Regents be appointed to make an investigation with reference to University purchasing, and in the meantime ~~reject~~ all bids on the supplying of milk until the committee has had an opportunity to look into the matter. The committee is to make a report at an early date.

The following were appointed to serve on the committee with Regent Benedum: Regents Short and McBride.

President Cross reported bids on the drilling of two water wells on the North Campus were called for. Only one bid, that by L. D. Staats, Staats Drilling Company, 1334 Euclid, Oklahoma City, in the amount of \$20,857.20 was received. The Regents previously authorized an allocation of \$20,000 for the wells. Mr. Kraft was called for a discussion of the matter. There was a feeling among some of the Regents the bid was too high, and that the specifications might have been too rigid in that only standard tools could be used. Mr. Kraft stated he had no objection to further study, that the emergency for water on the campus was passed, and if we could get the wells in operation by March that would take care of the situation.

It was moved by Regent McBride and voted, to reject the bid of the Staats Drilling Company, that further study be made, and to call for new bids.

President Cross requested confirmation of the mail vote on the purchase of a new airplane under date of July 20, 1953. The request by mail was for authorization to trade one of the University's Beech-Bonanza airplanes, now four years old and has had 1200 flight-hours of service, for a new model 35-D Beech-Bonanza, fully equipped, list price \$22,400. The dealer agreed to allow a 10% discount from list price because the plane has been used 130 hours as a demonstrator, and a trade-in credit of slightly over \$9,000 for the old Bonanza, which cost the University \$10,000 four years ago. The net cost to the University for the new plane will be \$11,975.

Each member of the Board indicated approval of this transaction by mail vote.

On motion by Regent Grisso, it was voted to confirm the mail vote on the above.

President Cross reported deaths of the following members of the faculty:

Dr. J. Willis Stovall, Professor of Paleontology and Director of the University Museum, on July 24, 1953. Professor Stovall joined the University staff in 1930.

Dr. L. A. Turley, Dean Emeritus and Professor Emeritus of Pathology in the School of Medicine, on July 25, 1953. Dr. Turley was placed on a retirement basis in 1944. He first became a member of the faculty in 1908.

It was voted that the President of the Regents write to the survivors of the respective families a letter expressing the sympathy of the Regents.

CAPITAL IMPROVEMENTS:

President Cross reported the University has received an allotment of \$246,667 in state funds for "repairs and modernization, equipment, alterations and capital improvements" during the 1953-55 biennium.

Estimate of income from Section 13 and New College Funds that will accrue during the quarter beginning October 1 is \$55,000. This money also is used for capital purposes.

High priority items include:

- Remodeling the Law Library reading room
- A new book press for the Printing Division
- Air conditioning the new Education Building and Holmberg Auditorium

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RECOMMENDATION:

That the Board of Regents approve the program of capital improvements as shown below, leaving a balance of \$49,100 of the 1953-55 Modernization and Repair Fund for future allotments.

**PROPOSED QUARTERLY ALLOTMENT REQUESTS FOR CAPITAL IMPROVEMENTS
FOR QUARTER BEGINNING OCTOBER 1, 1953**

Modernization and Repair Fund

Remodel and equip old Law Library	\$55,000
Miehle Model 41 book press, for University Press	28,000
Chilled water lines to Library and Education Building	51,567
Air conditioning equipment in Education Building	16,700
Cooling towers and connections at Chilled Water Plant	30,800
Lighting improvements (Business Administration Building and in Libraries)	12,000
Steam heating system, Temporary No. 4	<u>3,500</u>
Total	\$197,567

Section 13 and New College Funds

Institutional furniture and fixtures	\$ 5,000
Motor vehicle replacements	7,500
Chemistry laboratory equipment	10,000
Utility tunnel improvements	2,650
Floor covering, Engineering Building and Main Library	2,200
Rewire Armory	2,000
Swimming pool improvements, Women's Building and Fieldhouse	4,400
Fence around area back of old Faculty Club	1,900
Rebuild Science Annex foundation	1,000
Electrical Engineering equipment	4,000
Complete air conditioning, Holmberg Auditorium	10,900
Minor improvements and equipment	<u>3,450</u>
Total	\$55,000

Approved on motion by Regent Short.

President Cross reported an Act of the 1953 Legislature makes it possible for the State Teachers' Retirement System to increase retirement benefits.

This automatically reduces the amounts of the supplemental retirement benefits paid from the University budget, since the supplemental benefits are paid only in the amount needed to bring each retired faculty member's total benefits up to an amount determined by formula.

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The State Teachers' Retirement System office was not able to give us exact figures on the changes in time for them to be included in the original budget. The revised supplemental payment for each person on retirement has now been calculated and is shown on the attached schedule.

RECOMMENDATION:

That the Regents approve these changes in the supplemental payments to be made from the University budget, as shown on the attached schedule dated July 9, 1953.

Approved on motion by Regent Short.

President Cross requested that consideration of Item No. 7 in the Agenda - POLICY ON APPROVAL AND EXECUTION OF CONTRACTS - be deferred pending the report of the committee appointed earlier in the meeting to make a study on University purchasing.

President Cross reported the University has received another gift from Mr. Everett DeGolyer consisting of 100 shares of stock in the Louisiana Land and Exploration Company.

In order to carry out the donor's intent for the value of this stock to be used to make additions to the DeGolyer book collection, it is necessary to have Regents' authorization for sale of the shares. The required resolution is as follows:

Resolution

BE IT RESOLVED by the Board of Regents of the University of Oklahoma that the Secretary of the Board be empowered and authorized, for and on behalf of the Board, to sell, assign, transfer, and make delivery of the following registered shares of stock in the Louisiana Land and Exploration Company, a Maryland corporation, received as a gift from the registered owner, Mr. Everett DeGolyer:

100 shares represented by Certificate No. H 31571

and to make and execute on behalf of this Board such endorsements on the said stock certificates or separate instruments of conveyance, including the power of appointment of attorney to transfer such shares of stock on the books of the Registrar of the Company which has issued the shares, as may be necessary to accomplish such sale and transfer of ownership of the said securities.

President Cross recommended adoption of the resolution. The resolution was adopted on motion by Regent Little.

RECORDED SUPPLEMENTAL MEMBERSHIP REPORTS FOR 1953-54
MEMBERS OF THE OKLAHOMA TEACHERS RETIREMENT SYSTEM
(Revised 7-9-53)

<u>Faculty</u>	<u>Department</u>	<u>Title</u>	<u>Age by</u> <u>7-1-53</u>	<u>Years of</u> <u>Service</u> <u>by</u> <u>7-1-53</u>	<u>Full-Time</u> <u>Salary</u> <u>Rate at</u> <u>Retirement</u>	<u>Five-Year</u> <u>Salary</u> <u>Average</u>	<u>Total Ret.</u> <u>Benefits</u> <u>Incl. ORS</u>	<u>Est. ORS</u> <u>Annual</u> <u>Benefit</u>	<u>Proposed</u> <u>University</u> <u>Supplement</u>	<u>Date</u> <u>Supple-</u> <u>mental</u> <u>Benefits</u> <u>Began</u>	<u>Remarks</u>
Kate C. Barbour	Univ. School	Prof. Em.	75	27	\$ 685.44	\$2,846	\$1,500	\$1,200	\$ 300	7-1-50	
John F. Bender	Education	Boyd Prof. Em.	73	25	6,500	7,056	2,940	886.56	2,053	7-1-53	
Grace A. Brown <i>dis</i>	Music	Prof. Em.	82	32	931.32	2,797	1,500	1,160.04	340	7-1-50	
John B. Cheadle	Law	Boyd Prof. Em.	78	42	7,000	7,572	3,000	1,200	1,800	7-1-51	
H. A. Court	Mathematics	Prof. Em.	72	35	5,200	5,688	2,844	1,200	1,644	7-1-51	
E. E. Dale	History	Res. Prof. Em.	74	38	7,000	7,596	3,000	1,200	1,800	7-1-52	
T. K. Davis	Indus. Educ.	Teach. Asst.	71	26	1,029.72	2,028	1,500	879.96	620	8-1-50	
Lucile Dora	Modern Lang.	Prof. Em.	72	42	617.04	3,804	1,902	1,200	702	7-1-50	
O. F. Evans	Geology	Prof. Em.	75	31	4,400	5,112	2,556	1,119.96	1,436	7-1-51	
Ray Gittinger	History	Reg. Prof. Em.	75	48	681.12	6,276	3,000	1,200	1,800	6-1-50	
R. T. House	Modern Lang.	Boyd Prof. Em.	75	39	738.96	6,000	3,000	1,200	1,800	6-1-50	
O. B. Jacobson	Art	Res. Prof. Em.	71	37	6,500	7,476	3,000	1,200	1,800	7-1-52	
Harriet W. Kritser <i>7</i>	Art	Assoc. Prof. Em.	69	20	1,051.56	4,536	1,512	568.44	944	6-1-50	
Victor H. Kulp	Law	Boyd Prof. Em.	71	41	7,400	8,160	3,000	1,200	1,800	7-1-52	
Laura A. Miller <i>x</i>	Home Ec.	Assoc. Prof. Em.	70	26	974.28	4,440	1,924	920.04	1,004	6-1-50	
Elmer J. Ortman <i>x</i>	Education	Prof. Em.	71	22	905.04	4,680	1,716	714.96	1,001	6-1-50	
Don S. Owen	Intramural	Prof. Em.	77	45	551.76	4,020	2,010	1,200	810	7-1-50	
Della B. Owl <i>x</i>	Modern Lang.	Asst. Prof. Em.	56	30	4,200	4,512	2,256*	606.48*	"	3-19-52	
J. L. Rader	Library Sc.	Prof. Em.	70	45	5,200	6,036	3,000	1,200	1,800	7-1-53	
Ralph Records	History	Prof. Em.	63	24	961.68	5,472	1,642	853.80	788	1-1-52	Disability Retire
Ante Richards	Zoology	Prof. Em.	67	30	717.00	5,472	2,736	1,200	1,536	6-1-50	
Allen M. Ruggles <i>x</i>	Education	Prof. Em.	72	27	754.00	4,072	2,192	1,000	1,192	8-1-50	
E. M. Salyer	English	Prof. Em.	74	28	5,400	5,736	2,677	840	1,837	7-1-51	
S. W. Swenson	Government	Assoc. Prof. Em.	70	34	4,200	4,728	2,364	1,080	1,284	7-1-53	
W. E. Swinford <i>died</i>	Law	Prof. Em.	74	26	1,000.80	4,998	2,166	840	1,326	7-1-50	
F. G. Tappan	Elect. Engr.	Boyd Prof. Em.	70	36	7,000	7,920	3,000	1,200	1,800	7-1-53	
Lila M. Welch	Home Ec.	Prof. Em.	70	20	1,016.16	4,224	1,500	603.36	897	8-1-50	
A. J. Williams <i>died</i>	Geology	Prof. Em.	76	35	4,900	5,352	2,676	1,200	1,476	8-1-51	
Guy Y. Williams	Chemistry	Prof. Em.	71	46	6,000	6,672	3,000	1,200	1,800	7-1-52	

* No University Supplement until 1967; not counted in Total.

<u>Faculty</u>	<u>Department</u>	<u>Title</u>	Age by <u>7-1-53</u>	Years of Service by <u>7-1-53</u>	Full-Time Salary Rate at Retirement	Five-Year Salary Average	Total Ret. Benefits Incl. ORS	Est. ORS Annual Benefit	Proposed University Supplement	Date Supple- mental Benefits Began	Remarks
<u>Administrative Staff</u>											
Vera Dixon	Library	Librarian I	66	20	\$ 470.76	\$2,026	\$1,200	\$ 429.24	\$ 771	7-1-50	
M. R. Garnett	Controller	Auditor	71	24	4,000	3,920	1,568	725.52	842	8-1-51	
J. L. Lindsey	Controller	Controller Em.	71	39	6,000	5,440	2,720	1,200	1,520	7-1-51	
<u>Classified Staff</u>											
John Blankenship	Physical Plant		69	22	351.48	1,812	1,200	497.52	702	5-1-51	
William B. Corbin	Physical Plant		70	29	481.80	1,716	1,200	960	240	7-1-50	
J. H. Houston	Physical Plant		71	42	2,400	2,185	1,200	1,200	-0-	7-1-52	
R. P. Smith	Physical Plant		71	24	2,160	1,848	1,200	477.72	722	7-1-52	
TOTAL EDUCATIONAL AND GENERAL							77,145	35,037.12	42,107		
<u>Auxiliary Enterprises</u>											
S. B. Hackett	Book Exchange		70	23	1,800	1,608	1,200	515.16	685	7-1-50	

RETIRED FACULTY AND STAFF WHO ARE NOT MEMBERS OF ORS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TITLE</u>	<u>AGE BY</u> <u>7-1-53</u>	<u>YEARS OF</u> <u>SERVICE</u> <u>BY 7-1-53</u>	<u>FULL TIME</u> <u>SALARY RATE</u> <u>AT RETIREMENT</u>	<u>UNIVERSITY</u> <u>SUPPLEMENT</u>	<u>DATE OF</u> <u>RETIREMENT</u>
<u>FACULTY</u>							
C. E. Decker	Geology	Res. Prof. Em.	84	35	\$6000	\$2300	7-1-51
E. P. R. Duval	Mathematics	Prof. Em.	81	21	3268	1500	9-1-45
<u>PROFESSIONAL</u>							
A. H. Huggins	Library - (Law)	Librarian III	65	31	3660	-0-	7-1-53
<u>CLASSIFIED STAFF</u>							
J. H. Burke	Physical Plant		77	22	470	470	7-1-46
John Gallagher	Physical Plant		76	23	1620	640	7-1-48
John Hodges	Physical Plant		89	24	640	320	7-1-36
W. D. Hooper	Physical Plant		74	26	1800	710	7-1-49
Gus L. Huey	Physical Plant		87	44	680	680	7-1-36
Charles W. Inglis	Physical Plant		83	45	340	340	7-1-39

September 10, 1953

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President Cross recommended that Professor Laurance Reid be named Chairman of the School of Chemical Engineering for a two-year term effective September 1, 1953.

Approved.

President Cross reported as follows with reference to the athletic budget for 1953-54:

The original budget approved by the Regents included the complete salary budget for the Athletic Department and lump sums for hourly wages and maintenance, since a satisfactory break-down of budget detail was not available at that time. The complete detailed estimate of income and statement of proposed expenditures for 1953-54 is shown below.

The proposed expenditures, amounting to \$673,710 exceed the estimated income by \$119,510, which requires the use of \$119,510 from prior year surplus. We believe the income estimate for football that appears in the statement of income is quite conservative and that the necessary reduction of surplus will not be nearly as much as \$119,510, provided we do not have any substantial increase in the attached plan of expenditures.

You will note that this year, for the first time, we show an item for "scholarships" in the proposed expenditures. Mr. Wilkinson agrees that under present regulations of the Big Seven Conference it is probably desirable for the scholarship item to appear in the Athletic Department budget, so long as the actual awarding of scholarships is handled through the University Scholarship Committee. You will note that the amount shown for scholarships is \$38,000 as compared with \$14,500. Most of this amount, if not all, is to cover the cost of resident and nonresident fees which in previous years have been waived.

This budget shows an expenditure of \$26,000 for concessions equipment and a net income from concessions sales of \$12,000 disregarding equipment cost.

The contingency item in the expenditures statement has been reduced because the cost of books for athletes now appears in the scholarship item.

President Cross recommended that the budget as shown be approved.

ESTIMATED INCOME FOR THE FISCAL YEAR 1953-54

<u>DESCRIPTION:</u>	<u>Estimated Income 1952-53 *</u>	<u>Estimated Income 1953-54 *</u>
Football	\$465,372	\$442,000
Other Sports	23,952	19,200
Golf Course	14,200	16,000

September 10, 1953

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<u>DESCRIPTION:</u> (Contd.)	<u>Estimated Income 1952-53 *</u>	<u>Estimated Income 1953-54 *</u>
Swimming Pool	\$ 10,000	\$ 10,000
Program Sales	15,018	15,000
Program Advertising	13,818	12,000
Interest	5,273	19,000
Radio and Television	52,796	6,000
Concessions	9,711	12,000 **
Miscellaneous	4,500	3,000
Varsity-Alumni	9,029	
Pro Game	<u>9,847</u>	
Total Income	\$633,521	\$554,200
Prior Years Surplus	<u>51,194</u>	<u>119,510</u>
Total available Funds	<u>\$684,715</u>	<u>\$673,710</u>

* Amounts paid other teams not included as income or expenditures in this summary

** Estimated net income from sales, excluding cost of capital equipment

PROPOSED EXPENDITURES FOR THE FISCAL YEAR 1953-54

<u>DESCRIPTION:</u>	<u>Budget 1952-53 *</u>	<u>Proposed 1953-54 *</u>
<u>Intercollegiate Sports</u>		
Football	\$118,800	\$125,250
Basketball	29,950	32,750
Baseball	12,650	12,800
Track	15,210	14,610
Swimming	5,920	5,875
Wrestling	11,400	9,100
Tennis	3,400	3,150
Golf	3,750	2,450
Sub-Total	(201,080)	(205,985)
Intramural Athletics	21,000	21,000
Athletic Maintenance	89,423	71,515
Office Management	52,910	55,410
Public Relations	17,205	17,680
Jefferson	74,617	76,800
Golf Course	25,450	23,400
Swimming Pool	6,190	5,220
Contingency	9,000	5,000
Program Expense	15,000	18,000
Scholarships	14,500	38,000

September 10, 1953

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<u>DESCRIPTION:</u>	(Contd.)	Budget <u>1952-53 *</u>	Proposed <u>1953-54 *</u>
Band		500	500
Soener Yearbook		1,500	1,500
Interscholastic		1,500	1,500
Social Security		1,200	1,200
Bond Payment		153,100	105,000
Concessions Equipment			<u>26,000</u>
Total		<u>\$684,175</u>	<u>\$673,710</u>

Approved on motion by Regent Little.

PERSONNEL ITEMS:

FACULTY

LEAVES OF ABSENCE:

Sabbatical Leave of Absence:

Fern O. Boan, Professor of Social Work, September 1, 1953 to September 1, 1954.

Leaves of Absence without Pay:

Donald Ross Pugmire, Professor of Education, June 1, 1954 to August 1, 1954.

C. Joe Holland, Assistant Professor of Journalism, September 1, 1953 to January 16, 1954.

Clifford M. Baumback, Associate Professor of Business Management, June 1, 1953 to September 1, 1954.

Return from Leave of Absence:

Milton E. Hahn, Instructor in Modern Languages, \$3,600 for 9 months, September 1, 1953.

APPOINTMENTS:

Ting-Kwan Pan, Visiting Associate Professor of Mathematics, \$5,500 for 9 months, September 1, 1953.

Orcenith Smith, Associate Professor of Music, \$5,000 for 9 months, September 1, 1953.

Ruth Haugen, Associate Professor of Social Work, \$5,100 for 12 months, September 1, 1953.

September 10, 1953

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Philip Jerome Nolan, Assistant Professor of Classical Languages and Literature; and English, \$4,000 for 9 months, September 1, 1953.

Hildrad Dorothy Edgar, Assistant Professor of Education (Kindergarten), University School, \$4,900 for 12 months, September 1, 1953.

Myron Lieberman, Assistant Professor of Education, \$5,600 for 12 months, September 1, 1953.

Richard Earl Chapin, Assistant Professor of Library Science, \$4,400 for 9 months, September 1, 1953.

Joe Raeder Foote, Assistant Professor of Mathematics, \$5,200 for 9 months, September 1, 1953.

Digby Bernard Bell, Assistant Professor of Music, \$4,400 for 9 months, September 1, 1953.

Alton C. Johnson, Instructor in Business Management, \$3,600 for 9 months, September 1, 1953.

Joseph Quincy Snyder, Instructor in Chemistry, \$3,800 for 9 months, September 1, 1953. Declined to accept appointment as Graduate Assistant.

Hervanna Becker Barnard, Instructor in English, \$2,700 for 9 months, September 1, 1953, 3/4 time.

William Townsend Godsey, Instructor in Journalism \$1,400 for 9 months, September 1, 1953, 1/3 time.

Paula Raff, Instructor in Physical Education for Women, \$3,500 for 9 months, September 1, 1953.

William C. Vinyard, Instructor in Plant Sciences, \$3,600 for 9 months, September 1, 1953.

Betty Ballast, Instructor in Speech, Speech and Hearing Clinic, \$4,300 for 12 months, September 1, 1953.

Richard M. Barber, Instructor in Speech, Speech and Hearing Clinic, \$4,400 for 12 months, August 1, 1953.

Alton Eugene Clifton, Instructor in Education (5th Grade), University School, \$4,300 for 12 months, September 1, 1953.

Mary Lou Farris, Instructor in Education (Art), University School, \$4,300 for 12 months, September 1, 1953.

Sara Keck Foreman, Instructor in Education (Special Education), University School, \$3,600 for 9 months, September 1, 1953.

September 10, 1953

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Inez Anita Ivy, Instructor in Education, University School, \$1,800 for 9 months, September 1, 1953, 1/2 time.

Robert M. Shults, Instructor in Education (6th Grade), University School, \$4,300 for 12 months, September 1, 1953.

Mildred Moseley Stewart, Instructor in Education, University School, \$3,700 for 9 months, September 1, 1953.

Glenn Douglas Elston, Teaching Assistant in Engineering Drawing, \$300 for 4½ months, September 1, 1953, 1/4 time.

Lawrence Raymond Selkirk, Teaching Assistant in Engineering Drawing, \$600 for 4½ months, September 1, 1953, 1/2 time.

Raymond George Watson, Teaching Assistant in Engineering Drawing, \$600 for 9 months, September 1, 1953, 1/4 time.

George Otis Coalsom, Teaching Assistant in History, \$750 for 9 months, September 1, 1953, 1/4 time.

Eugene R. Craine, Teaching Assistant in History, \$750 for 9 months, September 1, 1953, 1/4 time.

Leon Tisdale, Teaching Assistant in Mathematics, \$1,700 for 9 months, September 1, 1953, 1/2 time. Declined to accept appointment as Teaching Assistant in Physics.

William R. Atkinson, Teaching Assistant in Physics, \$2,000 for 9 months, September 1, 1953, 2/3 time.

Carl Woodward, Teaching Assistant in Physics, \$1,000 for 9 months, September 1, 1953, 1/3 time.

Dale Audrey Doerr, Kindergarten Assistant, University School, \$1,200 for 9 months, September 1, 1953, 1/2 time.

Ralph B. Sheel, given additional title of Acting Director, University Museum, July 27, 1953.

Kester Svendsen, given addition title of Counselor, Office of the Dean, University College, \$285 per month, July 7, 1953 to August 29, 1953, 1/2 time.

Harold Bone, given additional title of Counselor, Office of the Dean, University College, \$255 per month, August 10, 1953 to August 29, 1953.

Carl R. Oldroyd, Consultant, Rockefeller Intergroup Relations Project, \$200 for July 1, 1953 to August 1, 1953, part time.

CHANGES:

John R. Whitaker, Professor of Journalism, salary increased from \$5,800 to \$6,100 for 9 months, September 1, 1953.

September 10, 1953

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John W. Morris, Associate Professor of Geography, changed from \$5,100 for 9 months full time, to \$2,550 for 9 months 1/2 time, September 1, 1953.

William John Handy, Instructor in English, changed from \$1,300 for 9 months 1/2 time, to \$3,600 for 9 months full time, September 1, 1953.

Peter W. M. Jann, Instructor in Mathematics, changed from \$1,800 for 9 months 1/2 time, to \$3,600 for 9 months full time, September 1, 1953.

Hillel Chodos, title changed from Graduate Assistant to Teaching Assistant in English; salary changed from \$1,500 for 9 months, to \$2,250 for 9 months 3/4 time, September 1, 1953.

Katherine Moroney, title changed from Graduate Assistant to Teaching Assistant in English; salary changed from \$1,500 for 9 months, to \$2,250 for 9 months 3/4 time, September 1, 1953.

Beatrice Ricks, title changed from Graduate Assistant to Teaching Assistant in English; salary changed from \$1,500 for 9 months, to \$3,000 for 9 months, September 1, 1953.

Richard Daisell Gamble, title changed from Graduate Assistant to Teaching Assistant in History, 3/4 time September 1, 1953 to January 16, 1954, 1/4 time January 16, 1954 to June 1, 1954.

James C. Bradford, Teaching Assistant in Mathematics, changed from \$2,475 for 9 months 3/4 time, to \$3,400 for 9 months full time, September 1, 1953.

John E. Hoffman, Teaching Assistant in Mathematics, changed from \$2,475 for 9 months 3/4 time, to \$3,400 for 9 months full time, September 1, 1953.

RESIGNATIONS:

Mildred T. Paris, Associate Professor of Social Work, July 1, 1953.

Edward H. Easley, Assistant Professor of Music, September 1, 1953.

Lillian M. Castner, Assistant Professor of Physical Education for Women, September 1, 1953.

Ralph W. Keltling, Instructor in Plant Sciences, September 1, 1953.

Martha Claire Cooper, Instructor in Speech (Audiologist), Speech and Hearing Clinic, July 1, 1953.

Luke Munn, Instructor in Education (5th and 6th Grades), University School, September 1, 1953.

Blanche Ratliff, Instructor in Education, University School, June 1, 1953.

Edna E. Webb, Instructor in Education, University School, June 1, 1953.

September 10, 1953

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Declined to Accept Appointment:

Donald C. Baker, Instructor in English, September 1, 1953.

John R. Willingham, Instructor in English, September 1, 1953.

James R. Wilson, Instructor in English, September 1, 1953.

GRADUATE ASSISTANTS

APPOINTMENTS:

Virgil E. Dowell, Biological Survey, \$1,500 for 9 months, September 1, 1953.

Glenn R. Webb, Biological Survey, \$1,500 for 9 months, September 1, 1953.

Fay Wallace Ealey, Department of Chemistry, \$1,200 for 9 months, September 1, 1953.

William Eldon Baum, Department of Chemistry, \$1,200 for 9 months, September 1, 1953.

Edwin R. Harris, Department of Chemistry, \$1,200 for 9 months, September 1, 1953.

Samuel Renaudo, Department of Chemistry, \$1,200 for 9 months, September 1, 1953.

James Carroll Arnett, Department of English, \$1,200 for 9 months, September 1, 1953.

Malvin W. Askew, Department of English, \$1,500 for 9 months, September 1, 1953.

Clyde M. Grant, Department of English, \$1,500 for 9 months, September 1, 1953.

Margaret Lane Haley, Department of English, \$1,200 for 9 months, September 1, 1953.

Frank Mitchell Headley, Department of English, \$1,500 for 9 months, September 1, 1953.

Pauline Korges, Department of English, \$1,200 for 9 months, September 1, 1953.

Junie Lee Burke, III, School of Geology, \$600 for 4½ months, September 1, 1953.

William Paul Guman, School of Geology, \$600 for 4½ months, September 1, 1953.

September 10, 1953

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Wilfred Jearle Monk, School of Geology, \$1,200 for 9 months, September 1, 1953.

Paul Dewey Willis, School of Geology, \$1,200 for 9 months, September 1, 1953.

Richard Hobbs Fraser, Department of History, \$1,500 for 9 months, September 1, 1953.

Elizabeth Ann Harper, Department of History, \$750 for 4½ months, September 1, 1953.

Robert Lee Lattimore, School of Journalism, \$1,200 for 9 months, September 1, 1953.

Philip M. Fitzpatrick, Department of Physics, \$1,500 for 9 months, September 1, 1953.

Horace Edward Hoffman, Department of Physics, \$1,500 for 9 months, September 1, 1953.

William Robert Hood, Department of Psychology, \$1,200 for 9 months, September 1, 1953.

Edwin G. Wood, Department of Psychology, \$1,500 for 9 months, September 1, 1953.

Francis George Carroll, Department of Speech, \$1,200 for 9 months, September 1, 1953.

Dorothy Iris Summers, Department of Speech, \$1,500 for 9 months, September 1, 1953.

CHANGES:

John S. Urban, title changed from Teaching Assistant to Graduate Assistant in Physics, salary changed from \$2,000 for 9 months 2/3 time, to \$1,500 for 9 months, September 1, 1953.

DECLINED TO ACCEPT APPOINTMENT:

Joseph Leland Glasgow, Department of Chemistry, September 1, 1953.

Vladik Adolphs Miculka, Department of Mathematics and Astronomy, September 1, 1953.

Shobha Singh, Department of Physics, September 1, 1953.

Monte Ford Housholder, Department of Psychology, September 1, 1953.

September 10, 1953

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RESEARCH ASSISTANTS:

James Lyndon Munkres, Bureau of Business Research, leave of absence without pay, July 1, 1953 to August 1, 1953. Killed in NROTC plane crash, July 18, 1953.

FELLOWSHIPS

LEAVE OF ABSENCE WITHOUT PAY:

Bill L. Richards, Black Sivalls, & Bryson, Inc., June 1, 1953 to August 1, 1953.

APPOINTMENTS:

James Curtice Albright, Research Corporation Fellow, Frederick Gardner Cottrell Grant, \$375 for June 16, 1953 to August 31, 1953.

Jeff Clark, McMahon Fellow in Journalism, McMahon Memorial Scholarship Fund, \$1,000 for 9 months, September 1, 1953.

William Lee Savage, Research Fellow, Department of Chemistry, Eli Lilly Research Fellowship, \$250 for June 1, 1953 to August 1, 1953.

Philip D. White, Graduate Fellow, School of Chemical Engineering, Gulf Oil Co. Fellowship, \$200 for July 1, 1953 to August 31, 1953.

RESIGNATIONS:

Jackson Stuart Saunders, Archival Fellow, Medical Association Archives Grant, August 1, 1953.

SUMMER SCHOOL

APPOINTMENTS:

Cluff E. Hopla, Assistant Professor of Public Health, \$300 for July, 1953, 2/3 time.

Richard Montgomery Barber, Special Instructor in Speech, Speech and Hearing Clinic, \$360 for July, 1953.

Robert Edwin Parrish, Special Education Assistant, College of Education, \$441.54 for July 1, 1953 to August 8, 1953.

CHANGES:

L. B. Hoisington, Professor of Psychology, salary changed from \$472.50 for 7/8 time to \$540 for full time, June and July, 1953.

M. O. Wilson, Professor of Psychology, salary changed from \$542.50 for 7/8 time to \$620 for full time, June and July, 1953.

September 10, 1953

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J. Ray Matlock, Professor of Civil Engineering, salary changed from \$275 for 1/2 month for June, 1953 to \$421.50 for 23 days, June 8, 1953 to July 1, 1953; \$550 for full time, July, 1953.

NON-ACADEMIC

LEAVES OF ABSENCE:

Oscar W. Davison, Director, School and Community Services, leave of absence without pay, September 1, 1953 to September 1, 1954.

William R. Fulton, Director, Educational Materials Services, return from leave of absence, July 15, 1953.

APPOINTMENTS:

Theodore Shriver Baumberger, Clinician, University Guidance Service, \$2,000 for 12 months, July 1, 1953, 1/2 time.

Mabry Gene Hlaylock, Editorial Assistant, University Press, Publishing Division, \$1,500 for 12 months, June 1, 1953.

Horace H. Eliss, Extension Specialist II in Science Services, School and Community Services, \$300 for August, 1953.

Dean V. Harris, Clinician, University Guidance Service, \$2,000 for 12 months, July 1, 1953, 1/2 time.

J. Orvis Keller, Extension Specialist III, School and Community Services, \$5,200 for 8 months (\$650 per month), October 1, 1953 to June 1, 1954.

William James Mummery, Clinician, University Guidance Service, \$2,000 for 12 months, July 1, 1953, 1/2 time.

James Leslie Robinson, Extension Specialist II in General Education and Program Services, School and Community Services, \$5,000 for 12 months, August 15, 1953.

Ted Vincent Sherman, Extension Specialist II, Business and Industrial Services, \$5,700 for 12 months, September 1, 1953.

Leon Eugene Thompson, Extension Specialist II, Short Courses and Conferences, \$3,840 for 12 months, August 15, 1953.

Barbara Jean Wunsch, Editorial Assistant, University Press, Publishing Division, \$1,500 for 12 months, June 1, 1953.

CHANGES:

Loren N. Brown, title changed from Extension Specialist III to Acting Director, School and Community Services, salary increased from \$5,500 to \$5,800 for 12 months, September 1, 1953.

September 10, 1953

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Angeline K. Coalson, title changed from Reference Library Assistant to Reserve Librarian II, University Libraries, salary increased from \$960 for 12 months for 1/2 time, to \$3,000 for 12 months for full time, June 8, 1953. Title changed from Reserve Librarian II to Reserve Librarian (P 1), July 1, 1953.

Elizabeth Halbert, title changed from Library Assistant III - Drama Librarian to Librarian (P 1) - Drama Librarian, University Libraries, July 1, 1953.

Howell W. McGee, Extension Specialist in Material Development, Correspondence Study; transferred to School and Community Services, title changed to Extension Specialist II, salary increased from \$2,160 for 12 months 1/2 time to \$5,000 for 12 months full time, August 1, 1953.

Charles Harold Reid, Athletic Department, recommend that he be given the title of Concessions Manager, April 15, 1953.

L. E. Swearingen, Vice-President in Charge of Research and Development, Office of the President, beginning date changed from August 1, 1953 to August 15, 1953.

RESIGNATIONS:

Sarah Gilliland Allison, Clinician, University Guidance Service, July 1, 1953.

Alice Virginia Anderson, Clinician, University Guidance Service, July 1, 1953.

Pauline Cook Hall, Librarian II, University Libraries, August 1, 1953.

Forrest Lee Hayden, Extension Specialist II, Short Courses and Conferences, September 15, 1953.

Eloyde Jones, Librarian (P 1), Cataloger, University Libraries, August 15, 1953.

Layton Mabrey, Extension Specialist in Motion Picture Production, Photography Service, August 31, 1953.

Crion Lee Six, Assistant to the Counselor of Men, General Secretary, YMCA, Office of the Dean of Students and Student Christian Association, August 30, 1953.

Hugh Wilson Treadwell, Assistant Editor Books Abroad and Instructor in Modern Languages, August 1, 1953.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

LEAVES OF ABSENCE: (See next page)

Return from Military Leave of Absence:

Robert D. Anspaugh, M.D., Assistant Professor of Obstetrics, August 8, 1953.

Edgar W. Young, Jr., M.D., Instructor in Pharmacology, October 29, 1952.

Leaves of Absence without Pay:

John J. Donnell, M.D., Assistant Professor of Medicine, August 18, 1953 to September 1, 1954.

A. M. Young, III, M.D., Instructor in Urology, indefinite leave of absence without pay because of illness, July 1, 1953.

Opaline Wadkins, Supervisor, Nursing Service, August 1, 1953 to February 1, 1954.

APPOINTMENTS:

Ernest F. Hiser, Assistant Professor of Medical Illustrations, to be paid an additional \$66.66 per month from Trust Fund for additional work on a temporary basis, September 1, 1953.

Vincent Paul Cirillo, Assistant Professor of Preventive Medicine and Public Health, \$4,700 for 12 months, September 1, 1953.

William W. Schottstaedt, M.D., Assistant Professor of Preventive Medicine and Public Health, \$8,000 for 12 months, August 1, 1953.

James Burton Pitts, Jr., M.D., Clinical Assistant and Clerkship Coordinator, Department of Gynecology, \$2,700 for 10 months, September 1, 1953, part time.

Joseph W. Funnell, M.D., Clinical Assistant and Assistant Clerkship Coordinator, Department of Gynecology, \$800 for 10 months, September 1, 1953, part time.

Jane Dorothy Gray, Instructor in Nursing (Public Health), School of Nursing, \$3,600 for 12 months, July 20, 1953.

H. W. Williams, M.D., Instructor in Preventive Medicine and Public Health, \$566.66 for July and August, 1953.

John Marion Brown, M.D., Physician, Health Service, \$200 per month, August 20, 1953, part time.

Eatherine Kaufman Hudson, Supervisor, Social Service Department, \$350 per month, July 1, 1953.

Sue J. Francis, Assistant Administrative Supervisor, Nursing Service, \$260 per month, July 20, 1953.

September 10, 1953

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Doris P. Haley, Department Supervisor, Nursing Service, \$210 per month, August 1, 1953, part time. Salary increased to \$240 per month, September 1, 1953, part time.

Dorothy Jones, Department Supervisor, Nursing Service, \$260 per month, August 3, 1953.

Marianna Barnett, Assistant Department Supervisor, Nursing Service, \$260 per month, July 1, 1953.

Billie Jones, Assistant Supervisor, Nursing Service, \$260 per month, August 10, 1953.

Minnie L. Jones, Assistant Supervisor, Nursing Service, \$255 per month, July 1, 1953.

CHANGES:

John F. Daniel, M.D., Instructor in Gynecology, shown on budget as \$2,700 for 12 months, part time; recommend \$2,700 for 9 months, part time, September 1, 1953.

Edward M. Farris, M.D., Instructor in Surgery, shown on budget as \$1,800 for 12 months, part time; recommend \$1,800 for 9 months, part time, September 1, 1953.

Ruby I. Thompson, Secretary, Department of Pathology, shown on budget as \$ 2,700 for 12 months, recommend \$3,100 for 12 months, July 1, 1953.

RESIGNATIONS:

Leroy W. Steinman, Assistant Professor of Preventive Medicine and Public Health, July 1, 1953.

R. Winston Williams, Instructor in Preventive Medicine and Public Health, August 31, 1953.

A. W. Hoyt, M.D., Visiting Lecturer in Pediatrics, July 1, 1953.

Paul M. Obert, Pathologist, Surgical Pathology, June 30, 1953.

Nancy R. Craig, Director, Health Service, July 18, 1953.

Evelyn Hamil, Assistant Director, Nursing Service, July 17, 1953.

Mina Burrus, Supervisor, Nursing Service, September 5, 1953.

Artelle Stiff, Supervisor, Nursing Service, August 23, 1953.

Lucille Vrooman, Supervisor, Nursing Service, August 24, 1953.

Peggy Galloway, Assistant Supervisor, Nursing Service, August 24, 1953.

Approved.

President Cross recommended that the nonresident fee for students in the School of Medicine be increased from \$350 to \$400 per semester. It has been customary to fix the fee for nonresidents at twice the fee for residents, and since the resident fee has recently been increased to \$200 per semester, the published nonresident fee should be \$400 per semester.

There are no nonresidents in the School of Medicine at the present time, but we should list the fees in the bulletin for the School of Medicine and the general catalog. Before such publication it will be necessary to have the approval of the State Regents for Higher Education on any changes in fees.

Approved on motion by Regent Short.

President Cross recommended that the Administrator of the University Hospitals be authorized to sign claims for the School of Medicine and for the University Hospitals. At the present time only the Dean, and the Acting Dean in his absence, are authorized to sign such claims. President Cross explained this is in line with the recent action of the Regents with reference to the Administrator of the University Hospitals.

Approved on motion by Regent Short.

President Cross explained that six years ago an Advisory Board for the University Hospitals was established. It was composed of approximately 20 physicians, nurses, hospital administrators and business men living throughout the state. It met twice a year. While the members were interested, they were handicapped by the fact that they had no specific authority, and very little close acquaintance with the urgent problems of the University Hospitals. Experience has indicated that this board could do little to assist effectively in meeting the Hospitals' problems.

The Board of Regents recently has established a Reviewing Board with authority to deal with policy matters in management of the Hospitals.

As a result of the creation of the new board, it is advisable to make some change in the title of the medical staff committee formerly known as the "Executive Committee of the Hospital Board".

RECOMMENDATION:

- 1) That the Advisory Board for the University Hospitals created six years ago be terminated.
- 2) That the Executive Committee of the Hospital Board be renamed the Executive Committee of the Clinical Faculty.

Approved on motion by Regent Little.

The Agenda, (Item No. 26), included a statement from Dean Everett and Mr. Arthur McElmurry proposing how the money should be used in the event the University Hospitals budget could be increased by \$200,000 for the year of 1953-54.

President Cross stated he had not had an opportunity to study this statement fully and recommended consideration be deferred until the October meeting.

It was agreed to defer action as recommended.

Attention was called to the grant of \$122,300 from the W. K. Kellogg Foundation over a five year period to assist in supporting teaching in Preventive Medicine in connection with the Outpatient Department clerkships in the School of Medicine. The budget shown below has been approved by the Foundation and President Cross recommended approval by the Regents:

Budget for the W. K. Kellogg Grant

First Year:

Dr. Carl Doering	\$ 4,000 (Approx. $\frac{1}{2}$ time)
Internist	10,000
Social Service Worker	4,500
Secretary	2,600
Office Furnishings & Equipment	1,500
Expendable supplies	500
Maintenance at Public Health Clinics	1,000
Travel	<u>1,000</u>
Total	\$25,100

Second Year:

Dr. Carl Doering	\$ 4,000 (Approx. $\frac{1}{2}$ time)
Internist	10,000
Social Service Worker	4,500
Secretary	2,600
Expendable supplies	500
Maintenance at Public Health Clinics	1,000
Travel	1,000
Psychiatrist	10,000
Secretary	<u>2,600</u>
Total	\$36,200

Third Year:

Internist	\$10,000
Social Service Worker	4,500
Secretary	2,600
Expendable supplies	500
Maintenance at Public Health Clinics	1,000
Travel	1,000
Psychiatrist	10,000
Secretary	<u>2,600</u>

Total	\$32,200
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Fourth Year:	Total	\$18,000
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Fifth Year:	Total	\$11,000
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Total for five years	\$122,500
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Approved on motion by Regent Little.

President Cross submitted the budget for the Heart Disease and Cancer Research program for which the State Legislature provided an appropriation of \$60,000. The budget gives a breakdown of expenditures covering personnel, maintenance, and equipment under the appropriation. He recommended approval of the budget.

Approved on motion by Regent Short.

PRECEPTORSHIP PROGRAM:

Dean Everett reported that Dr. Thomas D. Howard of Idabel, and Dr. William F. LaFon, of Alva, both of whom had been appointed on the Preceptorship program were called for service in the United States Air Force and therefore unable to accept.

President Cross recommended that Dr. G. R. Randels, of Hollis, be appointed Associate Preceptor.

Approved.

ADMISSIONS BOARD, SCHOOL OF MEDICINE:

President Cross recommended that the following be appointed as members of the Admissions Board of the School of Medicine for the freshman

class of 1954 as replacements for Dr. Ned Burleson, of Prague; Dr. Charles M. O'Leary, Assistant Professor of Surgery on the Clinical Staff, who resigned; and Dr. Harold C. Dodson, Jr., whose status has changed from the full time to part time:

Dr. Leon C. Freed, Perkins, Oklahoma (Preceptor)
Dr. Henry B. Strenge, Associate Professor of Pediatrics
Dr. Kelly M. West, Jr., Instructor in Medicine, Clinical Staff

Other members of the Board who will continue are:

Dr. Cleve Baller, Instructor in Medicine
Dr. Vernon D. Cushing, Instructor in Medicine
Dr. Florence C. Kelly, Associate Professor of Bacteriology
Dr. F. C. Lattimore (Preceptor at Kingfisher)
Dr. J. Floyd Moorman, Associate Professor of Medicine
Dr. Stewart Wolf, Professor of Medicine.

Approved on motion by Regent Little.

Included in the Agenda, (Item No. 32), was a "STATEMENT OF AIMS OF THE FACULTY OF THE UNIVERSITY OF OKLAHOMA SCHOOL OF MEDICINE" adopted by the faculty of the School of Medicine and transmitted to President Cross to be submitted to the Regents. It was agreed to include a copy of this statement in the minutes of the meeting for study by the Regents. It was voted to defer action pending consideration of the supplemental budget discussed previously in the meeting. Following is a copy of the statement:

"We the Faculty of the School of Medicine believe that at this time, as a result of recent financial difficulties, it is wise to have public approval by our governing boards of our educational aims. We wish to point out that the following aims of the Faculty comply with the serious needs of the people of Oklahoma and with the wishes of the Oklahoma Legislature as expressed in the House of Representatives Bill No. 33 of the 23rd Legislature, Senate Bill No. 36 of the 24th Legislature, and the House of Representatives Bill No. 585 of the 24th Legislature. In accord with the intent of these bills, our aims must encompass the following: (a) The adequate training of 100 medical students in each class of the School of Medicine each year. (b) The active use of all available beds for training medical students and nurses, including specifically those in the recently constructed Neuropsychiatric Addition of the University Hospital and Addition to the Crippled Childrens Hospital. (c) The active use of 60 beds for care of private patients, a number which represents approximately 10% of the total bed capacity of the University Hospitals.

"Therefore, we the Faculty, before embarking on another critical period, feel it imperative that we state clearly our educational aims and objectives, and have them specifically approved or disapproved by our governing boards. We consider the following aims in accord with such opinions as

We have been able to obtain from our governing boards and from the intent expressed in legislation:

A. The Faculty will continue its efforts to have legally established a method for financial stability of the School of Medicine and University Hospitals which will permit constructive planning to replace the constantly recurring emergencies. The Faculty is opposed to these repeated financial crises and to the establishment of operational deficits, since these have unjustly injured the name and reputation of the University of Oklahoma, the School of Medicine, the University Hospitals, the Faculty, and the Administration.

B. The Faculty is further determined to continue every effort, individually and collectively, to help in soliciting support from funds available within the state and from national granting agencies. In order that such appeals shall merit sympathetic hearing from interested parties, it is necessary that the Faculty receive the active support of its governing bodies.

C. The Faculty will endeavor within the limits of its capabilities to ensure the successful operation of 60 beds for the care of private patients as originally requested by the Regents of the University in October, 1951. There is, however, the emphatic determination of the Faculty of the School of Medicine to resist, in the future, any attempts to increase the number of private beds in the University of Oklahoma Hospitals in excess of 10% of the total bed capacity of the institution. This determination complies with the directive from the Council on Medical Education of the American Medical Association in March, 1952, which was issued in the interest of proper clinical training of medical students, and which must not be circumvented regardless of finances or other considerations that may develop.

D. The Faculty urges that the administration be authorized to operate the University Hospitals as currently constructed at their full bed capacity. This action was suggested to the Faculty committee at its informal conference with representatives of the governing boards. The Faculty realizes that operating all available beds may entail another deficiency of approximately \$1,000,000 during the biennium if the current allocations to the University Hospitals are not modified. It is agreed by all agencies concurring in this document that the creation of any deficiency is in no way to be charged to the action of the administrators of the University of Oklahoma or of its School of Medicine and University Hospitals.

"We the Faculty consider the above aims as reasonable, in keeping with the public interest and need, and necessary for the continued academic improvement of the School of Medicine to the end that it will remain comparable with sister state schools of medicine. Therefore, in order that no future misunderstanding may arise as to the Faculty aims, we respectfully petition our governing boards to formally approve this document.

"Concurred in by the following agencies:

<u>/s/ Don H. O'Donoghue</u>	<u>President of the Regents of the</u>
Chairman of the Faculty Board of the	University of Oklahoma
University of Oklahoma School of Medicine	

<u>/s/ Joseph W. Kelso</u>	<u>Secretary of the Regents of the</u>
Secretary of the Faculty of the	University of Oklahoma
University of Oklahoma School of Medicine	

President of the State Regents for Higher Education

Chancellor of the State Regents for Higher Education"

President Cross recommended authorization to call for bids for furnishing and installing air conditioning equipment at the Crippled Children's Hospital for which funds have become available through allocations for modernization, repair and other capital purposes for the 1953-55 biennium. The cost of the installation is estimated at between \$25,000 and \$30,000. All the ducts for air conditioning were included during the construction of the Addition to the Crippled Children's Hospital.

Approved on motion by Regent Little.

OKLAHOMA GEOLOGICAL SURVEY:

President Cross recommended that the policy of the Regents as adopted by Resolution (June 6, 1927 - p. 284) which provides "that in the administration of the Survey, the Director shall bear the same relation to the President of the University as the deans of the several schools and colleges in the University" be amplified to clarify the status of the Survey in relation to the various administrative officers of the University other than the President. He recommended specifically that the general

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administrative officers of the University, such as the Vice-Presidents, the Director of Purchasing, the Controller, the Accounting Office, the Bursar, the Physical Plant Department, and other officers of general administration have the same relation to the Survey that they have with other departments, colleges, or divisions of the University.

The recommendations of President Cross were approved on motion by Regent Grisso.

Following is a copy of the report from Dr. William E. Ham, Acting Director of the Oklahoma Geological Survey to President Cross under date of September 4, 1953:

"Dear Dr. Cross:

"At the May 13th meeting of the Board of Regents of the University of Oklahoma there was created ~~****~~ a standing committee for the purpose of making a continuous study of the operation of the Oklahoma Geological Survey~~****~~. As members of this committee the President of the Board has appointed the following:

Regent Joe McBride, Chairman
Regent Quintin Little
Regent W. D. (Dick) Grisso
Mr. Oscar Monrad
Mr. F. C. Love
Mr. Norman Brillhart
Mr. Morton Harrison

"Chairman McBride called a meeting of the committee at Norman on July 21st, 1953, in the office of the Director of the Oklahoma Geological Survey. I prepared an agenda outlining the creation, organization, history and activities of the Geological Survey, which formed the basis for discussion at the meeting. The following recommendations were made by the committee.

"1. Unanimously approved that the Board of Regents be requested to supplement their resolution of May 13, 1953, to provide that all recommendations of the special committee which are contemplated by the resolution, be made through the Director of the Oklahoma Geological Survey to the President's office for transmittal to the Board of Regents.

"2. Unanimously agreed that President Cross, through his legal advisers, ask the Attorney General specifically whether the Oklahoma Geological Survey is legally entitled to keep money derived from sale of its publications for deposit in and expenditure through its Revolving Fund.

"3. Unanimously agreed that the Board of Regents reaffirm its policy as stated in the resolution adopted June 22, 1927, as follows:

"WHEREAS, the law places the government and control of the Oklahoma Geological Survey under the Board of Regents of the University of Oklahoma;

"THEREFORE, BE IT RESOLVED, That in the administration of the said Survey, the Director shall bear the same relation to the President of the University as the deans of the several schools and colleges in the University, and;

"That all communications and recommendations to the Board of Regents from the Director, and all communications and recommendations from the Board of Regents to the Director, shall be transmitted through the President of the University of Oklahoma."

"4. Recommend that the Regents Board:

- a. Change the title of Acting Director of the Oklahoma Geological Survey to Director.
- b. Approve the position of Chief Geologist.
- c. Approve the position of Analytical Chemist.
- d. Although the Committee did not consider employment of personnel or fixing salaries as its function, it does concur in the recommendations as shown in the agenda.

"The question of a revolving fund under recommendation No. 2 is now clarified. The Attorney General's opinion that the Geological Survey is entitled to keep money derived from the sale of its publications has been accepted by the State Budget Director and a Revolving Fund Account has been established.

"A second meeting was called by Chairman McBride on September 3rd in the Kerr-McGee Building, Oklahoma City. At this meeting current and proposed projects of the Oklahoma Geological Survey were discussed, and recommendations of the July 21st meeting confirmed.

"At the present time no staff appointments and salaries have been approved by the Board of Regents for fiscal year 1954, and the Geological Survey has been operating under the 1953 schedule.

"In pursuance of implementing the tentative budget for 1954, I recommend:

"1. That the title of Acting Director of the Oklahoma Geological Survey be made Director, and that the salary of the Director be \$8,500 for 12 months service.

"2. That the position of Chief Geologist be approved. The geologist filling this position must be of recognized ability, training, and experience, whose duties shall be principally the supervision of geologic projects, as well as other matters pertaining to the geological program. It is hoped that the Chief Geologist will have some freedom from supervisory duties to participate in geological projects for which he is best qualified.

"3. That the appointment and salaries of staff members of the Oklahoma Geological Survey be approved as follows:

	<u>1952-53</u>	<u>1953-54</u>
J. O. Beach, Administrative Assistant	\$5,600	\$6,000
Jerris M. Nuckols, Clerical-Stenographer		1,920
Mildred E. Reeds, Clerical-Secretary	2,100	2,220
B. Jean Crabtree, Secretary	5/8 time-1,675	1,750-5/8 time
Lucy H. Fimerty, Librarian	3 months- 825	945
Malcolm C. Oakes, Geologist	6,100	6,400
Gerald W. Chase, Associate Geologist	4,900	5,200
Myron E. McKinley, Assistant Geologist	4,000	4,300
John H. Warren, Assistant Geologist	3,000	3,600
Dwight H. Ford, Draftsman	3,900	4,150
Clifford O. Walden, Draftsman	3,900	3,900
Albert L. Burwell, Industrial Chemist	5,800	6,100

The recommended increases I consider necessary to maintain the staff. There is grave danger of losing most or all of the younger staff members within a short time if raises are not approved.

"4. That an analytical chemist be appointed as soon as a qualified person can be found.

"5. I recommend that all salaries approved for fiscal 1954 be made retroactive to July 1, 1953, as no action was taken on these recommendations earlier in this fiscal year.

Respectfully yours,

/s/ Wm. E. Ham

William E. Ham,
Acting Director."

In the absence of Regent McBride, Chairman of the Special Committee on the Oklahoma Geological Survey, Regent Grisso reported on the discussions at the meetings held.

President Cross specifically recommended that the appointments and salaries of staff members be approved as shown in the report and recommendation of Dr. Ham. President Cross recommended also that Dr. Ham continue as Acting Director of the Oklahoma Geological Survey at an annual

salary rate of \$7,500, which is an increase of \$500 over his salary last year. All salaries approved for the fiscal year of 1954 are to be made retroactive to July 1, 1953.

Regent Little moved, and it was voted to approve the President's recommendations.

Regent Benadum proposed the following resolution as a tribute to Senator Joseph A. Smalley; that it be made a part of the minutes of the Regents. The resolution was unanimously adopted.

IN TRIBUTE TO
JOSEPH A. SMALLEY

WHEREAS, the University of Oklahoma, the Regents of the University, and the entire Oklahoma State System of Higher Education lost a true friend and loyal supporter when Senator Joseph A. Smalley of Norman passed away on July 15, 1953; and

WHEREAS, the minds of men cannot fathom the mysteries of life and death, and only by faith in the infinite wisdom of the Almighty can the passing away of an outstanding man in the prime of life be reconciled with earthly concepts of an orderly universe; and

WHEREAS, Senator Smalley displayed a high degree of courage and steadfastness in the resolute manner in which he continued to work in the interests of higher education throughout the 1953 session of the Legislature, despite his awareness that the sands of his life on this earth were rapidly running out; and

WHEREAS, the members of the Regents of the University of Oklahoma knew Senator Smalley as a 1937 graduate of the University of Oklahoma College of Law who was a credit to his profession; as a citizen who was in the forefront of movements for the betterment of his community and his state; as a Colonel in the United States Army serving 15 months overseas in defense of his country in World War II, and winning many awards for outstanding service; as a leader in his church; as a delightful companion with a fine sense of humor; and as a devoted husband and father who put the welfare of his family above all else;

NOW, THEREFORE, BE IT RESOLVED by the Board of Regents of the University of Oklahoma, that the Board send condolences to the bereaved family of Senator Joseph A. Smalley, and that the Board express its deep feeling of grief; and

BE IT FURTHER RESOLVED that alumni and friends of the University be invited and encouraged to contribute to the Joseph A. Smalley Research Fund of the Oklahoma Medical Research Foundation as an appropriate tribute to the character and achievements of this outstanding Oklahoman.

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Adopted on this the tenth day of September, 1953, by the Board of Regents
of the University of Oklahoma

President of the Board of Regents

Secretary of the Board

President of the University

There being no further business the meeting was adjourned at
4:30 p.m.

Emil R. Kraetli, Secretary