

MINUTES OF A REGULAR MEETING  
REGENTS OF THE UNIVERSITY OF OKLAHOMA  
THURSDAY, OCTOBER 9, 1952 - 10:00 A. M.

The Regents of the University of Oklahoma met in regular session on Thursday, October 9, 1952, at 10:00 a.m.

The following members were present: Regent Oscar White, President, presiding; Regents Benedum, Morgan, Foster, Short, Little, McBride.

The minutes of the meeting held on September 11, 1952, were approved.

President Cross reported that Regent Benedum had visited with Mr. Ralph Himstead, Secretary of the A.A.U.P. on a recent trip to Washington, with reference to the Dr. Richard Blanc matter, and asked that Mr. Benedum report on this visit.

Regent Benedum stated Mr. Himstead had received a copy of the transcript of the hearing before the Regents from Dr. Blanc but had not had an opportunity to examine the material, and that as soon as he returned from attendance at the meeting of the Association of Governing Boards in Portland he would investigate the matter and report to President Cross. Pending receipt of this report, action on the matter of salary for Dr. Blanc was deferred.

President Cross reported that Dana Bible, Director of Athletics at the University of Texas, had made arrangements, with Bud Wilkinson's acquiescence, to televise the Texas-Oklahoma game in Texas and also allow WKY-TV and a Tulsa TV station to carry the game. At the time the contract was made for broadcasting with KOME we did not know of any plan for televising this game, but it was generally understood only one game would be televised. Our contract with KOME was made in good faith, and on this basis KOME made contracts with thirty-six stations for broadcasting the Oklahoma games. Mr. Gibson reports that his Oklahoma City sponsor and others were threatening to cancel their contracts with KOME. There was no mention of television in our contract, but we have a moral obligation to KOME. It is our policy on this game for Texas to make all arrangements and we cannot control the arrangements they make. President Cross stated he would make no recommendation with reference to the matter, but in view of the situation it might be advisable to renegotiate the contract with KOME.

Following a discussion, Regent Benedum offered the following motion and it was unanimously passed:

"I move that Mr. Gibson of KOME be advised, in response to his letter to the Regents, we do not feel any action should be taken in regard to stopping televising of the OU-Texas game, for that reason that the contract with KOME for broadcasting rights does not prohibit televising of this game, which is a sell-out, and the televising of this game is within the NCAA policy, and in the opinion of the Regents it is contrary to the public interest to restrict televising of the game in Oklahoma."

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Regent Foster made the following motion, and it was passed:  
"That Dr. Cross be authorized, if in his judgment he deems it advisable, to offer to renegotiate the contract with KOMA by reason of the claimed injury to KOMA to its broadcasting schedule due to the televising of the Texas-OU game, which is not contrary to the contract but which KOMA claims was not contemplated."

President Cross reported the enrolment in the University, including the School of Medicine and the School of Nursing to be 8,608, about an 8 per cent increase over last year. The increase in the freshman class is about 500 over last year.

President Cross brought up some matters with regard to University relations with the Navy on the South Base. It was agreed that Regent Benedum talk with Captain Wilcox.

President Cross reported with reference to a new plan for submitting the payroll which has been announced from the Governor's office, which provides that the payroll must be submitted on the last day of the month and the President must swear that all personnel on the payroll must actually have been on the job up to and including the last day of the month. He stated it would be impossible for him to swear that each individual had worked to the last day of the month and that he would have to accept the statement of the deans and heads of divisions that employees had actually worked. This plan will delay the payment of salaries perhaps as much as ten days.

No action was taken on this matter.

The "Preliminary Comparative Statement of Budget Needs for 1953-55" for the Norman Campus, the School of Medicine, the University Hospitals, and the Oklahoma Geological Survey, were distributed by President Cross. He stated full details on this statement are being prepared and will be presented for consideration by the State Regents. He recommended approval of requests as shown in the statement which follows: (See the following page)

Following a discussion, Regent Benedum moved, and it was voted, to approve the proposed budget for 1953-55 for submission to the State Regents for Higher Education.

President Cross reported that the architect and the University Director of the Physical Plant have certified completion of the construction of the Greenhouse and Insectary Building, except for the following three items which cannot be completed immediately:

1. Testing of heating system
2. Additional silver faucets on distilled water system
3. Installation of soapstone sink not yet delivered

The University of Oklahoma  
Preliminary Comparative Statement of Budget Needs for 1953-55  
Prepared October 6, 1952

	Actual 1951-52	Estimate 1952-53	Request * 1953-54	% Increase Over 1952-53
<b><u>NORMAN CAMPUS</u></b>				
Administration and General	\$ 601,387	\$ 552,425	\$ 640,649	
Instruction	2,865,494	2,680,517	3,494,334	
Organized Research	70,154	59,094	189,467	
Extension	367,052	343,664	465,000	
Libraries	204,728	265,599	328,000	
Physical Plant Operation and Maintenance	731,865	838,307	953,631	
Organized Activities Related to Instruction	255,173	260,596	295,000	
<b>Total</b>	<b>5,095,853</b>	<b>5,000,202</b>	<b>6,366,081</b>	<b>27.3</b>
<b>From State Funds</b>	<b>3,543,051</b>	<b>3,346,911</b>	<b>5,030,831</b>	<b>50.3</b>
<b>From Other Funds</b>	<b>1,552,802</b>	<b>1,653,291</b>	<b>1,335,250</b>	<b>-19.2</b>
<b><u>SCHOOL OF MEDICINE</u></b>				
Administration and General	76,056	76,681	92,110	
Instruction	492,623	494,463	680,072	
Organized Research	4,723	5,000	5,000	
Libraries	28,561	31,755	34,075	
Physical Plant Operation and Maintenance	77,807	66,747	69,682	
Organized Activities Related to Instruction	12,264	11,020	12,350	
<b>Total</b>	<b>692,034</b>	<b>685,666</b>	<b>893,289</b>	<b>30.3</b>
<b>From State Funds</b>	<b>525,259</b>	<b>525,259</b>	<b>759,789</b>	<b>44.6</b>
<b>From Other Funds</b>	<b>166,775</b>	<b>160,407</b>	<b>133,500</b>	<b>-16.8</b>
<b><u>UNIVERSITY HOSPITALS</u></b>				
Administration and General Expense	203,978	227,280	269,714	
Professional Care	788,066	976,245	1,463,225	
Independent Divisions	309,655	352,607	491,700	
General Services	561,362	681,010	830,167	
Physical Plant Operation and Maintenance	142,442	185,870	251,090	
<b>Total</b>	<b>2,005,503</b>	<b>2,423,012 #</b>	<b>3,305,896</b>	<b>36.4</b>
<b>From State Funds</b>	<b>780,000</b>	<b>1,425,612</b>	<b>661,079 **</b>	<b>-53.6</b>
<b>From Other Funds</b>	<b>1,225,503</b>	<b>997,400</b>	<b>2,644,817</b>	<b>165.2</b>

(Continued on next page)

\* Average for each year of biennium

# Assuming supplemental appropriation of \$645,612 by Legislature

\*\* Assuming new legislation will provide funds for medical care of indigent persons

	Actual 1951-52	Estimate 1952-53	Request 1953-54	% Increase Over 1952-53
<b><u>OKLAHOMA GEOLOGICAL SURVEY</u></b>				
General Administration and General Expense	36,413	40,290	56,950	
Geological Investigation and Mapping	40,528	29,515	88,645	
Laboratory Research on Mineral Materials	7,893	10,657	23,605	
Cooperation With Other Governmental Agencies	13,980	13,000	18,000	
<b>Total</b>	<u>98,814</u>	<u>93,462</u>	<u>187,200</u>	
From State Funds	98,814	93,462	187,200	100.3
From Other Funds	-0-	-0-	-0-	
 <b>GRAND TOTAL, ALL UNITS</b>	 <b>\$7,892,204</b>	 <b>\$8,202,342</b>	 <b>\$10,752,466</b>	 <b>31.1</b>
From State Funds	4,947,124	5,391,244	6,638,899	23.1
From Other Funds	2,945,080	2,811,098	4,113,567	46.3

R.C.  
10-6-52

The University of Oklahoma  
Preliminary Statement on Budget Needs for 1953-55  
(Explanatory notes for attached tabulation)

I. Norman Campus

Increase annual operating budget by \$1,365,879 (27% over 1951-52), in order to:

- 1) Raise faculty salary average about 15%.
- 2) Increase public service through extension programs by 35%.
- 3) Triple the small amount now being spent on research.
- 4) Increase Library budget 25% to improve service and start catching up on deficiencies in book budgets.
- 5) Provide more normal repair and maintenance program in that regular budget, now/the Repair and Modernization program with special appropriations has ended.

II. School of Medicine

Increase annual operating budget by \$207,623 (30% over 1951-52), in order to :

- 1) Take care of increasing enrolment -- 340 and 360 this biennium; 380 and 400 next biennium.
- 2) Make faculty salaries closer to median for all medical schools.
- 3) Increase staff in Psychiatry and Preventive Medicine.
- 4) Continue part of the post-graduate program started with Kellogg Foundation grant which expires next year.
- 5) Provide full-time professor in obstetrics.

### III. University Hospitals

Increase annual operating budget by \$882,884 (36% over 1951-52 estimate) in order to:

- 1) Meet expense of operating new 60-bed Psychiatric Hospital, and physical therapy department.
- 2) Meet additional expense of expanded outpatient department on five floors of new hospital wing.
- 3) Take care of larger enrolment in School of Nursing (all-time high was reached in Fall of 1952).
- 4) Increase salaries about 10% for service staff members receiving less than \$150 monthly, plus selective merit increases (last year more than half of the hospital employees received less than \$150 monthly).
- 5) Meet rising costs of supplies.

### IV. Geological Survey

Increase annual operating budget of the Oklahoma Geological Survey by \$93,738 (100% over 1951-52), in order to:

- 1) Enlarge the program of geological investigation and mapping to make information on Oklahoma mineral resources more complete and more easily available.
- 2) Expand laboratory research to promote greater economic utilization of mineral resources.

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The contractor has given the University a cashier's check for \$700 to be held as a guarantee of satisfactory completion of the three delayed items.

President Cross recommended that the Regents accept the Greenhouse and Insectary project and authorize payment of the final estimate submitted by the contractor, the Charles M. Suttle Construction Company in the amount of \$25,402.82; provided the \$700 cashier's check deposited with the University by the contractor is held until the three delayed items of work are completed.

Approved

Recommendations as shown in the agenda were taken up; the items being as follows:

INCIDENTAL FEE ALLOCATIONS:

That the incidental fee allocations for the Fall Semester of 1952 be approved as follows:

	<u>Fee Per</u> <u>Student</u>	<u>Total</u>
* Stadium Union	\$ 7.21	\$55,000
* Debt Service	8.00	61,036
Operations	1.57	12,000
Infirmery	5.50	
Oklahoma Daily	.75	
Student Activities	.75	
Balance available for educational purposes	<u>6.22</u>	
	<u>\$30.00</u>	
* Power Plant Fee	\$9.53	\$72,757

\* Amounts determined by debt service requirements

# Not included in \$30.00 Activity Fee because proceeds of this fee are transferred to Educational and General Budget and expended through budget for heat, light, water and power

President Cross explained that under the policy adopted by the State Regents for the new \$66 per semester fee, \$36 is earmarked for educational purposes and \$30 for student activities, services and building debt service.

Approved

CHANGES IN OCCASIONAL FEE SCHEDULE:

A special committee investigating the matter has proposed certain changes in the occasional fee schedule to make the fees correspond more closely to the actual cost of the special services provided.

RECOMMENDATION:

That, subject to approval by the State Regents for Higher Education,

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the following changes be made in the occasional fees for the Norman Campus of the University, to become effective at the beginning of the Spring Semester of 1953:

- 1) Change the Clerical Fee for Late Registration from "\$2.00 to \$5.00" (variable), to a flat \$5.00 fee for all such cases.
- 2) Change the Clerical Fee for Re-Enrolment After Withdrawal from \$2.00 to \$5.00.
- 3) Change the Clerical Fee for "Change of Studies" from a flat fee of \$1.00, to \$1.00 per section or course dropped or added.
- 4) Establish a fee of \$5.50 per credit hour for Advanced Standing Examination.
- 5) Establish a fee of \$25.00 per semester for Class Instruction in Piano (two lessons per week).

Approved

CALLING BONDS PRIOR TO MATURITY:

The following resolution was proposed:

RESOLUTION

WHEREAS, prior to December 1, 1952, there will be in the Principal and Interest Fund of the Regents of the University of Oklahoma Dormitory Bonds of 1946 an amount sufficient to meet the interest and principal payments due on that date, plus a surplus of approximately \$55,000 which can be used to redeem bonds prior to maturity; and

WHEREAS, twenty-five bonds of the 1956 maturity are still outstanding and unpaid, and are the highest serially numbered bonds outstanding, and are eligible for redemption at par and accrued interest on December 1, 1952; and

WHEREAS, bonds numbered "1041" through "1185", all of the 1955 maturity, are eligible for redemption at par and accrued interest on December 1, 1952,

BE IT RESOLVED by the Board of Regents of the University of Oklahoma that the said twenty-five bonds of the 1956 maturity of the Regents of the University of Oklahoma Dormitory Bonds of 1946 (Nos. 1198, 1211, 1215, 1218, 1227, 1230, 1233, 1234, 1242, 1244, 1246, 1247, 1248, 1255, 1263, 1265, 1272, 1277, 1278, 1280, 1284, 1289, 1293, 1296, 1298) be called for redemption at par and accrued interest on December 1, 1952; and

BE IT FURTHER RESOLVED by the Board of Regents of the University of Oklahoma that any of the surplus funds remaining in the Principal and Interest Fund as of November 1, 1952, be used as far as possible to retire bonds of the 1955 maturity in the following priority; Nos. 1144, 1081, 1072, 1055, 1170, 1143, 1070, 1050, 1065, 1079, 1054, 1064, 1122, 1171, 1090, 1172,



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1063, 1056, 1082, 1123, 1108, 1126, 1157, 1125, 1156, 1099, 1113, 1142, 1159, 1086, 1061, 1127, 1161, 1052, 1058, 1153, 1155, 1137, 1116, 1049, 1138, 1105, 1169, 1132, 1167, 1152, 1110, 1067, 1041, 1133, such bonds having been selected and the priority determined by lot on September 29, 1952, and that Mr. A. S. J. Shaw, State Treasurer, be directed to transfer from the Principal and Interest Fund of this bond issue in the State Treasury to the paying agent, the Fidelity-Philadelphia Trust Company of Philadelphia, Pennsylvania, the amount of money necessary to call the said bonds for redemption at par and accrued interest on December 1, 1952; provided further that upon receipt of the said bonds called for redemption the State Treasurer shall cancel the said bonds and remaining interest coupons and give the Controller of the University of Oklahoma evidence of such cancellation.

CERTIFICATE

I, the undersigned Secretary of the Board of Regents of the University of Oklahoma, certify that the above is a true and correct copy of a resolution approved by the Regents of the University of Oklahoma at a regular meeting held October 9, 1952.

\_\_\_\_\_  
Secretary of the Regents of the University of Oklahoma

Subscribed and sworn to before me a Notary Public, this the \_\_\_ day of \_\_\_\_\_, 1952.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_.

On motion by Regent Foster the resolution was unanimously adopted.

ALLOCATION OF FUNDS TO MAX WESTHEIMER AIRPORT:

The following resolution was presented:

RESOLUTION

WHEREAS, the Board of Regents of the University of Oklahoma has awarded an agricultural lease on portions of the North Campus of the University of Oklahoma, the former Naval Air Station, and portions of the Noble Auxiliary Flying Field, to Mr. Ike Hall of Oklahoma City for a five-year term beginning January 1, 1953; and

WHEREAS, the said leased premises are subject to certain restrictions stated in the quitclaim deeds from the United States of America whereby the Board of Regents acquired title to such land; and

WHEREAS, such leased premises are also subject to administrative regulations established by the Civil Aeronautics Administration in connection with the use made of surplus airport property disposed of by the Federal Government;

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NOW THEREFORE, the Board of Regents of the University of Oklahoma resolves that all of the income received by the University of Oklahoma in connection with the leasing of said agricultural land to the said Ike Hall for the five-year period beginning January 1, 1953, shall be deposited as operating income of Max Westheimer Field of the University of Oklahoma and shall be used solely for operation, maintenance, equipment, and improvement of the said Max Westheimer Field and the Noble Auxiliary Flying Field.

Adopted on this the 9th day of October, 1952, by the Board of Regents of the University of Oklahoma.

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

On motion by Regent Foster the resolution was unanimously adopted.

EXTENSION OF AIRPORT USE AGREEMENT:

The following form of agreement for use of the facilities of Max Westheimer Field by Central Airlines was presented:

EXTENSION OF AIRPORT USE AGREEMENT

THIS AGREEMENT of extension of airport use agreement made this 15th day of September, 1952, by and between the Regents of the University of Oklahoma, (hereinafter referred to as "Lessor") and Central Airlines, Incorporated, a corporation organized and existing under and by virtue of the laws of the State of Nevada, and qualified to do business in the State of Oklahoma (hereinafter referred to as "Lessee");

WITNESSETH:

WHEREAS on September 15, 1951, the Lessor and Lessee entered into an agreement covering use by the Lessee of certain facilities at Max Westheimer Field of the University of Oklahoma, the term of such lease being for the year September 15, 1951 to September 15, 1952; and

WHEREAS, the parties to the said contract dated September 15, 1951, desire to extend the contract for another year;

NOW THEREFORE, the Lessor and the Lessee agree that the contract entered into September 15, 1951, be extended to include the year beginning September 15, 1952, and ending September 14, 1953.

On motion by Regent Foster, it was voted to approve the extension for use of the Max Westheimer Flying Field by Central Airlines and authorized the officers of the Board to sign the agreement on behalf of the Regents.

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JOURNALISM BUILDING:

President Cross reported on September 1, 1950, the University executed a contract with Professor Bruce A. Goff for preparation of preliminary plans and drawings for a Journalism Building, the fee to be \$3,800.

The plans which Professor Goff prepared were rejected by the Board of Regents (2-21-51, p. 3900). The Regents authorized the President to ask Professor Goff to prepare a new set of plans. However, the funds available for the Journalism Building soon afterward were transferred to other projects, and I believe that nothing further was done about the plans.

A total of \$3,800 had been encumbered in connection with Professor Goff's contract. Of this amount, \$1,500 was paid to him to cover his out-of-pocket expense, as was required under terms of the contract.

The remaining \$2,300 in this special account will lapse to the general fund of the state in November, 1953, unless use is made of it before that time.

RECOMMENDATION:

(1) That the Board of Regents decide whether it desires to

a) Ask Professor Goff to submit a new set of plans, or

b) Negotiate a termination of the contract with Professor Goff, without any further services to be performed by him in connection with the contracts, thus freeing all or part of the encumbered funds for other use prior to the lapse date.

(2) That if the contract is terminated, the Board of Regents request the State Regents to reallocate the free balance for purchase of capital equipment for the addition to the Chemistry Building.

Regent McBride moved, and it was voted, to approve (b) under (1) of the above recommendation.

Regent Morgan moved, and it was voted to approve (2) of the above recommendation.

TENNIS COURTS:

President Cross recommended that \$13,000 of Athletic Department surplus funds be used for resurfacing and extending the tennis courts west of the Stadium. The Physical Plant Department has prepared specifications and President Cross requested authorization to call for bids. He stated it will also be necessary to install new backstop fences, drainage catch basins, etc.

Approved

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## PERSONNEL ITEMS:

## FACULTY

## LEAVES OF ABSENCE:

Sabbatical Leave of Absence

R. G. Fowler, Associate Professor of Physics; Chairman, School of Engineering Physics, September 1, 1953, to September 1, 1954, to study and research at Oxford University.

## Cancellation

Merl D. Creech, Professor of Mechanics and Engineering Metallurgy, September 1, 1952.

Return from Military Leave of Absence

Edward H. Easley, Assistant Professor of Music, \$3,800 for 9 months, October 1, 1952.

Leave of Absence Without Pay

Lloyd G. Alexander, Assistant Professor of Chemical Engineering; Chairman, School of Chemical Engineering, September 1, 1952, to June 1, 1953, to study with the Educational Relations and Training Division of the Oak Ridge National Laboratory.

Carl T. Almquist, Professor of Electrical Engineering, September 1, 1952, to September 1, 1953, appointment with a Scientific and Technical Unit of Office of Naval Intelligence in Heidelberg, Germany.

Israel Chodos, Special Instructor in Modern Languages, September 1, 1952, to September 1, 1953.

Guy N. Waid, Assistant Professor of University School, September 1, 1952, to September 1, 1953, appointment as Area Representative of the Citizenship Education Project subsidized by the Carnegie Foundation and directed by Teachers College, Columbia University.

## APPOINTMENTS:

Robert E. de Kieffer, Associate Professor of Education; Extension Specialist in Materials Production in Educational Materials Services and School and Community Services, \$5,800 for 12 months, September 1, 1952.

Lloyd P. Jorgenson, Associate Professor of Education, \$5,800 for 12 months, September 1, 1952.

Richard K. Harley, Instructor in Petroleum Engineering, \$3,800 for 9 months, September 1, 1952.

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Billie Dempsey Holcomb, Assistant Professor of Secretarial Science, \$3,600 for 9 months, September 16, 1952. (Pay for  $8\frac{1}{2}$  months)

June Hodge Barber, Instructor in Speech, Speech and Hearing Clinic, \$3,000 for 9 months, to be paid by Crippled Children's Commission, September 1, 1952.

Mitchell Locks, Assistant Professor of Business Statistics, \$4,500 for 9 months, September 16, 1952. (\$250 for September)

V. L. Auld, Teaching Assistant, Department of Accounting, \$66.66 per month for  $4\frac{1}{2}$  months,  $1/4$  time, September 1, 1952, to January 16, 1953.

Norman McNabb, Assistant Football Coach, Athletic Department, \$66.66 per month, part-time, September 1, 1952, for 3 months.

Robert Brownlow Looper, Instructor of Economics, \$1,200 for 9 months,  $1/4$  time, September 1, 1952, to January 16, 1953.

Duane G. Harman, Instructor in Electrical Engineering, \$1,125 for 9 months,  $1/4$  time, September 1, 1952.

Charles D. Christian, Teaching Assistant in Engineering Drawing, \$270 for  $4\frac{1}{2}$  months,  $1/4$  time, September 1, 1952.

Raymond George Watson, Teaching Assistant in Engineering Drawing, \$540 for  $4\frac{1}{2}$  months,  $1/2$  time, September 1, 1952.

Carolyn Taylor Finney, Teaching Assistant in English, \$450 for  $4\frac{1}{2}$  months,  $1/2$  time, September 1, 1952.

Manie E. Smith, Instructor in English, \$750 for  $4\frac{1}{2}$  months,  $1/2$  time, September 1, 1952.

Philip Prescott Chandler, Instructor in Geology, \$1,500 for  $4\frac{1}{2}$  months, September 1, 1952.

Elizabeth Ann Harper, Teaching Assistant, Department of History, \$333 for  $4\frac{1}{2}$  months,  $1/4$  time, September 1, 1952.

Don Rickey, Jr., Teaching Assistant in History, \$333 for  $4\frac{1}{2}$  months,  $1/4$  time, September 1, 1952.

Donald Ward Dubois, Instructor in Mathematics, \$1,125 for  $4\frac{1}{2}$  months, September 1, 1952; appointment as Graduate Assistant, \$1,200 for 9 months, cancelled, September 1, 1952. (Instructor in Mathematics,  $3/4$  time)

Frank Joseph Palas, Instructor in Mathematics, \$625 for  $4\frac{1}{2}$  months, September 1, 1952.

Le Roy A. Guest, Instructor of Mathematics, \$1,500 for  $4\frac{1}{2}$  months, September 1, 1952; appointment as Graduate Assistant, \$1,200 for 9 months, cancelled, September 1, 1952.

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Avis C. Slater, Special Instructor in Mathematics, \$1,500 for  $4\frac{1}{2}$  months, September 1, 1952.

Renee Mueller, Teaching Assistant in Modern Languages, \$900 for 9 months,  $1/2$  time, September 1, 1952.

Hillel Rudavsky, Instructor in Modern Languages, \$225 for 9 months, part time, September 1, 1952.

Rosa S. Willibrand, Teaching Assistant in Modern Languages, \$900 for 9 months,  $1/2$  time, September 1, 1952.

Julia Louise Herrmann, Special Instructor in Music, \$200 for September, 1952, temporary substitute for Edward Easley who is returning from military leave of absence, October 1, 1952.

Charles Benton Erbe, Student Assistant in Petroleum Engineering, \$900 for  $4\frac{1}{2}$  months, September 1, 1952.

Matilda Willibrand Holter, Special Instructor in Physical Education for Women, \$750 for  $4\frac{1}{2}$  months, September 1, 1952.

Inez Ivy, Special Instructor in Physical Education for Women, \$750 for  $4\frac{1}{2}$  months,  $1/2$  time, September 1, 1952.

Evelyn Elizabeth Taylor, Special Instructor in Field Work, School of Social Work, no salary, September 17, 1952.

Edna Earle Webb, Instructor in Foreign Languages, University School, \$1,400 for 9 months,  $1/2$  time, September 1, 1952.

John C. Johnson, Special Instructor in Zoology, \$1,800 for 9 months,  $1/2$  time, September 1, 1952.

Reappointment:

Thomas Harry McKinney, Instructor in Economics, \$1,200 for 9 months,  $1/2$  time, September 1, 1952.

Chairmanship:

In the spring, I recommended that Bruce Goff be designated Chairman of the School of Architecture and Architectural Engineering for a one-year term. I recommend that Mr. Goff be appointed Chairman for a four-year term, effective September 1, 1952.

CHANGES:

Erich Noth, Editor and Manager of Books Abroad; Associate Professor of Modern Languages, salary increased from \$6,000 for 12 months to \$6,200 for 12 months, August 1, 1952.

Donald Craig Baker, Title changed from Graduate Assistant to Teaching Assistant in English, salary increased from \$1,200 for 9 months to \$1,000 for  $4\frac{1}{2}$  months, September 1, 1952.

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Betty Douglas Evans, Instructor in English, salary increased from \$1,800 for 9 months, 1/2 time, to \$2,100 for 9 months. (\$1,200 for 1st semester for 3/4 time and \$900 for 2nd semester for 1/2 time), September 1, 1952.

Sarah Helen Youngblood, Title changed from Teaching Assistant to Instructor in English, salary increased from \$1,200 for 4 1/2 months, for 3/4 time, to \$1,500 for 4 1/2 months, September 1, 1952.

Dwight V. Swain, Instructor in Journalism, salary increased from \$1,800 to \$2,000 for 9 months, 1/2 time, September 1, 1952.

Mary Helen Miller, Title changed from Graduate Assistant to Teaching Assistant in Mathematics and Astronomy, salary increased from \$900 for 9 months to \$1,012.50 for 4 1/2 months, September 1, 1952.

Harry H. Hill, Promoted from Instructor to Assistant Professor of Mechanics and Engineering Metallurgy, salary increased from \$3,400 to \$4,200 for 9 months, September 1, 1952.

Dr. James O. Hood, Director of Student Health Service named Director of the School of Public Health, October 1, 1952, for one year.

Joan Estelle Ciruti, Title changed from Graduate Assistant to Teaching Assistant in Modern Languages, salary increased from \$900 to \$1,800 for 9 months, September 1, 1952.

Glenna Nell Morgan, Title changed from Graduate Assistant to Special Instructor in Zoology, salary increased from \$900 to \$1,500 for 1/2 time, September 1, 1952.

RESIGNATION:

Marshall E. Milligan, Assistant Professor of Business Statistics, September 1, 1952.

GRADUATE ASSISTANTS

APPOINTMENTS:

George Wertz Rucker, Bureau of Government Research, \$900 for 9 months, 1/2 time, September 1, 1952.

Edward L. Compere, Jr., Department of Chemistry, \$1,200 for 9 months, 1/2 time, September 1, 1952.

Bernard V. Rezabek, College of Education, \$1,200 for 9 months, 1/2 time, September 1, 1952.

Dan L. Moore, College of Education, \$1,200 for 9 months, 1/2 time, September 1, 1952.

Edwin L. Jackson, School of Electrical Engineering, \$900 for 9 months, part time, September 1, 1952.

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Hillel Chodos, Department of English, \$600 for  $4\frac{1}{2}$  months, 1/2 time, September 1, 1952.

Clyde M. Grant, Department of English, \$450 for  $4\frac{1}{2}$  months, September 1, 1952.

Deirdre Patrick Handy, Department of English, \$900 for 9 months, 1/2 time, September 1, 1952.

John Philip O'Neill, Department of English, \$900 for 9 months, September 1, 1952.

Helen A. Parnell, Department of English, \$900 for 9 months, 1/2 time, September 1, 1952.

Valor Eugene Thiessen, \$600 for  $4\frac{1}{2}$  months, 1/2 time, September 1, 1952.

James W. Caylor, School of Geology, \$450 for  $4\frac{1}{2}$  months, September 1, 1952.

James Robert Faucette, School of Geology, \$450 for  $4\frac{1}{2}$  months, September 1, 1952.

Dana George Frederick, School of Geology, \$450 for  $4\frac{1}{2}$  months, September 1, 1952.

Charles D. Pierce, School of Geology, \$450 for  $4\frac{1}{2}$  months, September 1, 1952.

Harold Alvin Rotter, School of Geology, \$450 for  $4\frac{1}{2}$  months, September 1, 1952.

Don Lee Wallace, School of Geology, \$450 for  $4\frac{1}{2}$  months, September 1, 1952.

Richard Dalzell Gamble, History Department,, \$600 for  $4\frac{1}{2}$  months, 1/2 time, September 1, 1952.

Horace Edward Hoffman, Department of Mathematics, \$450 for  $4\frac{1}{2}$  months, September 1, 1952.

Mary Helen Pursley Miller, Department of Mathematics, \$900 for 9 months, 1/2 time, September 1, 1952.

William B. Conner, Department of Modern Languages, \$1,200 for 9 months, 1/2 time, September 1, 1952.

Robert Bean England, Department of Plant Sciences, \$900 for 9 months, 1/2 time, September 1, 1952.

James Paul Costiloe, Department of Psychology, \$900 for 9 months, September 1, 1952.

Bernard Moskowitz, Department of Psychology, \$1,200 for 9 months, 1/2 time, September 1, 1952.

T. C. Johnston, University Reading Laboratory, \$1,200 for 9 months, 1/2 time, September 1, 1952



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Lorraine Peissner, Department of Zoology, \$900 for 9 months, 1/2 time, September 1, 1952.

Martha Ann Riggins, Department of Zoology, \$900 for 9 months, 1/2 time, September 1, 1952.

DECLINED TO ACCEPT APPOINTMENT:

Pedro L. Gilbert, Department of Modern Languages.

John C. Johnson, Department of Zoology.

SCHOLARSHIPS, FELLOWSHIPS

SCHOLARSHIPS:

Appointments:

James Carroll Arnett, Research Scholarship, Graduate College, \$31.50 per month, for 4 months, 25 hours per month, September 1, 1952.

Daniel V. Taub, Research Scholarship, Graduate College, \$31.50 per month, for 4 months, 25 hours per month, September 1, 1952.

Harold Cloyd Bridwell, Scholarship in Mechanical Engineering, Standard Oil Company of Texas, \$500 for 8 months, September 1, 1952.

Victor Thomas Hvolboll, Scholarship in Petroleum Engineering, Lane-Wells Company, \$500 for 9 months, September 1, 1952.

Robert Fred Jones, Scholarship in Petroleum Engineering, Standard Oil Company of Texas, \$500 for 9 months, September 1, 1952.

Wilbur Michael Raymond Nielsen, Scholarship in Petroleum Engineering, Socony-Vacuum (Canadian), \$750 for 9 months, September 1, 1952.

FELLOWSHIPS:

Appointments:

Fred William Southerland, Fellowship in Accounting, Humble Oil Refining Company, \$177.77 for 9 months, September 1, 1952.

Jack Gordon Blythe, Fellowship in Geology, Humble Oil Company, \$1,550 for 9 months, plus \$500 for summer field expenses, September 1, 1952.

Philip Mathew Fitzpatrick, Research Fellowship, Graduate College, \$43.75 per month for 4 months, 25 hours per month, September 1, 1952.

Forrest Treadwell Franklin, Research Fellowship, Graduate College, \$37.50 per month for 4 months, 25 hours per month, September 1, 1952.

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Ulla Dalgren Knowles, Research Fellowship, Graduate College, \$37.50 per month for 4 months, 25 hours per month, September 1, 1952.

Dwight Delano Saunders, Research Fellowship, Graduate College, \$37.50 per month for 4 months, 25 hours per month, September 1, 1952.

Ibrahim A. El-dib, Research Fellow in Chemical Engineering, Texas Oil Company, \$1,500 for 11 months, September 1, 1952.

William Clark Galegar, Graduate Fellowship in Chemical Engineering, Dow Chemical Company, \$1,200 for 10 months, September 1, 1952.

Philip D. White, Graduate Fellowship in Chemical Engineering, Gulf Oil Corporation Company, \$1,111.10 for 10 months, September 1, 1952.

Stanley Leigh Moore, Jr., Graduate Fellowship in Mechanical Engineering, Morehouse Industries Fellowship, \$1,000 for 9 months, September 1, 1952.

Rudolph William Buchwald, Fellowship in Petroleum Engineering, Sinclair Refining Company, \$1,500 for 9 months, September 1, 1952.

Rex E. Cheek, Fellowship in Petroleum Engineering, Stanolind Oil and Gas Company, \$1,250 for 9 months, September 1, 1952.

Charles Perrin Kern, Fellowship in Petroleum Engineering, Lane-Wells Company, \$1,200 for 9 months, October 1, 1952.

William Carey Hardy, Fellowship in Petroleum Engineering, Humble Oil Company, \$1,600 for 9 months, September 1, 1952.

William Gene Paulsell, Fellowship in Petroleum Engineering, Shell Oil Company, \$1,500 for 9 months, September 1, 1952.

Frederic N. Schneider, Fellowship in Petroleum Engineering, Sinclair Refining Company, \$1,500 for 9 months, September 1, 1952.

James Curtice Albright, Fellowship in Chemistry, Frederick Gardner Cottrell Grant, \$1,500 for 9 months, September 16, 1952, to June 16, 1953.

#### NON-ACADEMIC

#### LEAVES OF ABSENCE:

##### Leave of Absence Without Pay:

James Fitton Hohl, Staff Physician, Student Health Service, October 1, 1952, to October 1, 1953. Returned from Military Leave of Absence October 1, 1952.

##### Return From Military Leave of Absence:

Donald F. Robinson, Staff Physician, Student Health Service, \$6,300 for 12 months, September 8, 1952.

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APPOINTMENTS:

Jean G. Bushner, Editorial Assistant, Oklahoma Law Review, \$200 per month for 12 months, September 2, 1952.

Mildred O. Jacobs, Practicum Supervisor, Psychological Service Center, no salary, 1/2 time, September 15, 1952.

Orion Lee Six, Assistant to the Counselor of Men, Office of Student Affairs; General Secretary of YMCA, \$275 per month, September 1, 1952.

CHANGES:

John F. Chaney, Director, Statistical Service Laboratory, salary increased from \$5,400 to \$5,600 for 12 months, September 1, 1952.

George Churchill, Title changed from Director of Press Relations to Director of Public Relations, October 1, 1952.

R. Boyd Gunning, Executive Secretary of the University of Oklahoma Association, salary increased from \$7,500 to \$8,100 for 12 months, July 1, 1952. Salary paid by Alumni Association.

Harry R. Stong, Supervisor of Laboratory Supplies, College of Pharmacy, effective dates changed from August 15, 1952, to July 1, 1953, instead of September 1, 1952, to July 1, 1953, as previously approved.

RESIGNATION:

John Philip O'Neill, Editorial Assistant, University Press, Publishing Division, September 6, 1952.

Approved

ADMISSIONS COMMITTEE - SCHOOL OF MEDICINE

Following is a copy of a communication from Dean Everett with reference to the Committee on Admissions to consider applicants for admissions to the School of Medicine:

"In accordance with your instructions of June 16, the Dean of the School of Medicine has inquired of each faculty member as to his willingness to serve on the Admissions Board of the School of Medicine. A list of 121 of such faculty members was presented to the meeting of the School of Medicine faculty last evening for nominations as indicated in your letter. From the list of eighteen receiving the highest number of nominations, I have selected the following as names which I am respectfully submitting to you for action by the Regents of The University of Oklahoma.

1. Dr. Cleve Beller, Instructor in Medicine
2. Dr. Ned Burleson (Preceptor at Prague)
3. Dr. Vernon D. Cushing, Instructor in Medicine
4. Dr. Harrell C. Dodson, Associate Professor of Surgery
5. Dr. Florene C. Kelly, Associate Professor of Bacteriology

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6. Dr. F. C. Lattimore (Preceptor at Kingfisher)
7. Dr. J. Floyd Moorman, Associate Professor of Medicine
8. Dr. Charles M. O'Leary, Assistant Professor of Surgery
9. Dr. Stewart Wolf, Professor of Medicine

This list includes eight clinical members and one basic science member. There are three full-time faculty members, four part-time faculty members, and two preceptors. The distribution reflects the percentage of votes cast by the faculty for each category, and includes two physicians from outside Oklahoma City as recommended by the past Presidents of the Oklahoma State Medical Association.

Since the Admissions Board must begin its operations during the month of October, I respectfully request your early consideration of this recommendation."

Regent Little stated he would not approve a committee composed entirely of doctors and President Cross stated he had always felt there should be at least one or two laymen on the committee. Following a discussion, it was agreed to approve the above as members of the committee and that the committee be enlarged by adding nine laymen, the names to be submitted at the November meeting. In the meantime the nine members above are authorized to do preliminary work in connection with admissions to the 1953 freshman class.

President Cross recommended that Dr. James W. H. Smith, Assistant Professor of Physiology, be named Vice-Chairman of the Department of Physiology. Dr. A. N. Taylor, Associate Dean in Charge of Student Affairs, is Chairman, and requested Dr. Smith's appointment through the Dean.

Approved

Dean Everett reported that Dr. James F. McMurry of Sentinel, who was appointed Preceptor in the Preceptorship Program, passed away during the summer. It was recommended that Dr. Ralston R. Hannas, Jr. be named Preceptor.

Approved

President Cross recommended that Dr. S. N. Stone, who appeared on the School of Medicine budget as having resigned effective September 1, 1952, continue in his present position as Associate Dean in Charge of Instruction, and that he also continue to assume the position of Acting Dean of the School of Medicine and Superintendent of University Hospitals during any absence of the Dean. Dr. Stone's salary is \$5,500 on a half-time basis. Dr. Homer Marsh held this position until his resignation.

Approved

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PERSONNEL ITEMS - SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS:

LEAVES OF ABSENCE:

Military Leave of Absence:

Charles E. Delhotal, M.D., Instructor in Department of Pediatrics, entered USAF, November 1, 1951.

George H. Guthrey, M.D., Instructor in Department of Psychiatry and Neurology, enters active duty in USNR, November 1, 1952.

Harold G. Muchmore, M.D., Director of Outpatient and Admitting Department, entered USAF, September 1, 1952.

Leave of Absence Without Pay:

J. F. Lhotka, Department of Histology and Embryology, August 1, 1952, to September 1, 1952, to complete Ph.D. work at Northwestern University.

APPOINTMENTS:

John Milton Hale, M.D., Associate Professor of Bacteriology, \$5,500 for 12 months, September 1, 1952.

Leroy William Steinmann, M.D., Assistant Professor of Preventive Medicine and Public Health, paid by a grant to the State Department of Public Health, September 1, 1952.

Roy Winston Williams, M.D., Instructor of Preventive Medicine and Public Health, \$3,400 for 12 months, September 1, 1952.

Allen Greer, Postgraduate Educational Director, Intern Staff, \$100 per month for 10 months, September 1, 1952.

Herbert LaMarr Klewer, Graduate Assistant, Department of Preventive Medicine and Public Health, \$100 per month for 12 months, September 1, 1952

CHANGES:

Herbert C. O'Neil, Superintendent of Buildings and Grounds, salary increased from \$5,400 to \$5,700, September 1, 1952.

RESIGNATION:

Paul Baker McCay, Graduate Assistant, Department of Heart Disease and Cancer Control, September 15, 1952.

Approved

RESOLUTION - WITHDRAWAL OF TAX-FREE ALCOHOL

President Cross recommended adoption of the following resolution:

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WHEREAS, The Board of Regents of the University of Oklahoma of the State of Oklahoma, under the law, designates methods of purchase for institutions under its control, and

WHEREAS, in connection with the withdrawal of tax-free alcohol from Bonded Warehouses, the District Supervisor of Kansas City, Missouri, of the Treasury Department of Internal Revenue Service, Alcohol Tax Unit of the United States of America, requires a resolution authorizing a certain person to sign on behalf of each said institution or department to execute application for permit, renewal or amendments thereto, applications for permits to purchase, monthly reports, receipts for delivery of tax-free alcohol from Bonded Warehouses, and other documents required by the said department in connection with alcohol permit matters;

NOW, THEREFORE, WE, Oscar R. White, President, and Emil R. Kraettli, Secretary of said Board, do hereunto authorize Dr. Mark R. Everett, Dean, and Dr. A. N. Taylor, Associate Dean of the School of Medicine of the University of Oklahoma, and Dr. Mark R. Everett, Superintendent of the University Hospitals, consisting of the University Hospital and the Oklahoma Hospital for Crippled Children, under whose supervision the alcohol is used in said institutions and departments, to execute applications for permits, renewal or amendments thereto, applications for permits to purchase, monthly reports, receipts for delivery of tax-free alcohol from Bonded Warehouses, and other documents required by the said Departments in connection with alcohol, with alcohol permit matters, for the institution or department opposite the name of said person:

Dr. Mark R. Everett, Dean ) For School of Medicine of  
Dr. A. N. Taylor, Associate Dean ) The University of Oklahoma

Dr. Mark R. Everett, Superintendent ) For University Hospitals  
) consisting of University  
) Hospital and Oklahoma Hos-  
) pital for Crippled Children

The resolution was unanimously adopted.

President Cross recommended that the officers of the Regents be authorized to execute an amendment to the contract with Hudgins, Thompson, Ball and Associates, covering architectural services in connection with the construction of an addition to the Crippled Children's Hospital, the purpose of the amendment being to provide for payment to the Architect of \$1,170.00 in addition to the percentage fee specified in the original contract, in order to cover the cost of additional test borings and sub-soil investigation of the site that were not required by the original contract.

CORRECTION, Special meeting Oct. 25, 1952: Regent Little requested he be recorded as Approved voting "NO" on the above.

President Cross recommended that the officers of the Regents be authorized to execute a change order in the Secor Building Co., Inc., contract for construction of an Addition to the Crippled Children's Hospital to include roughing-in for air-conditioning of the Outpatient and Physiotherapy

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areas, at an additional cost of \$18,468.00, which amount is available in the capital fund appropriated for this construction project.

Approved

The Chair announced that George Miskovsky, who had been invited to the luncheon for a discussion of TV of football games would be unable to be present.

There being no further business, the meeting was adjourned at 12:30 p.m.

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Emil R. Kraettli, Secretary