

MINUTES OF A REGULAR MEETING
REGENTS OF THE UNIVERSITY OF OKLAHOMA
SATURDAY, JUNE 14, 1952 - 1:00 p.m.

The Regents met in regular session on Saturday, June 14, 1952 at 1:00 p.m. at the University of Oklahoma Biological Station, Lake Texoma.

The following were present: Dr. Oscar White, President, presiding; Regents Benedum, Short, Foster. Absent: McBride, Morgan, Little.

The minutes of the regular meeting held on May 14 were approved.

The minutes of the special meeting held on May 27 were approved.

At the request of President Cross, his letter to the Regents under date of May 28, 1952, was made a part of the minutes of the special meeting of June 2, and the Secretary was instructed to include copies of all correspondence in connection with the Dr. Richard Blanc matter. With these additions the minutes were approved.

President Cross made the following report with reference to action by the State Regents for Higher Education with reference to a fee schedule, to become effective September 1, 1952:

(1) A general fee of \$66 per semester (\$5.50 per credit hour) has been approved for the University and A. and M. College effective September 1, 1952. Of this, \$3 per credit hour must be used for educational and general purposes, and \$2.50 per credit hour is available for services and activities, such as student health service, student newspaper, and student union and stadium fees.

The maximum general fee for other classes of institutions will be:

4-year colleges	\$40
O. C. W.	45
Panhandle A. and M.	44
Junior Colleges	30
O. M. A.	\$130 per student

(2) The State Regents' Fees and Scholarship Committee (consisting of institutional representatives) has made the following recommendations for consideration by the State Regents Board at its June meeting:

a) That Summer Session fees be as follows:

- \$5.00 per sem. hr., maximum \$40.00, at OU and A. and M.
- 3.25 per sem. hr., maximum \$26.00, at the 4-year colleges
- \$3.75 per sem. hr., maximum \$30.00, at O. C. W. and Panhandle A. and M.

June 14, 1952

b) That Non-Resident Fees (to be paid in addition) during summer sessions be as follows:

\$10.00 per sem. hr., maximum \$60.00 at OU and A. and M.
\$ 8.00 per sem. hr., maximum \$48.00, at all 4-year colleges

c) For Correspondence Courses the Committee recommended:

OU and A. and M. \$8.00 per sem. hr.
C - EC - NE - NW - SE - SW - Langston \$7.00 per sem. hr.

d) For Extension Courses the Committee recommended:

OU and A. and M.: Engineering, Commerce, and other specialized courses \$12.50 per sem. hr.
All other courses \$10.00 per sem. hr.
C - EC - NE - NW - SE - SW - Langston \$ 7.00 per sem. hr.

e) For the August Session the Committee recommended:
(For residents and non-residents alike)

OU and A. and M. \$8.00 per sem. hr.
4-year colleges \$7.00 per sem. hr.

The report was received and no action taken.

President Cross reported that the State Regents allocated \$101,500 to the University, available July 1, 1952, for "Repairs and Modernization, Equipment and Improvements." Of this total, \$69,000 was intended by the Legislature and the State Regents for capital improvements at the Biological Station. The balance, \$32,500 is available for other general improvements.

President Cross recommended that the Regents authorize expenditure of the \$32,500 for installation of a heating system, wiring and other incidental work necessary to make the unfinished space in the North Stadium wing usable by the School of Architecture and for University Library storage.

Approved

President Cross reported there is an unencumbered balance of approximately \$18,000 in the Section 13 and New College Fund allotment for the final quarter of the current fiscal year. He recommended the following allotments be approved:

- (1) Install equipment in Aeronautical Engineering engine test cells \$1,275.00
- (2) Move old shelving from Law Library to University Library and install lighting \$4,200.00

June 14, 1952

(3) Construction of Chemistry Laboratory Equipment \$12,000.00
 Total \$17,475.00

Approved

President Cross recommended authorization to request allotment of Section 13 and New College Funds for the quarter beginning July 1, 1952 as follows:

Complete remodeling of Holmberg Hall and reinstall pipe organ \$15,000
 Union Building site improvements 5,000
 Classroom and Laboratory equipment 15,000
 Total \$35,000

Approved

President Cross reported bids were received on the construction of additional laboratories and dormitory facilities at the University of Oklahoma Biological Station, Lake Texoma, on Thursday, June 12, from eleven contractors. The tabulation of bids showed the following:

<u>Contractor</u>		<u>Base Bid</u>	<u>Alt. #1</u>	
Bailey	Norman	70,800	-23,000	47,800
Bengel	Denison	66,800	-21,000	45,800
Cowen	Shawnee	72,871	-22,523	50,348
Danielson	Denison	66,264	-23,900	42,364
Hart	Ada	68,690	-23,700	44,990
Hudgens	McAlester	79,800	-26,600	53,200
Hughes	Oklahoma City	74,500	-22,200	52,300
W. L. Scott	Sulphur	83,113.50	-27,195.51	55,917.99
Taylor-White	Shawnee	67,090	-23,748	43,342
P. G. Troop	McAlester	80,941	-28,935	52,006
Miller-Burton	Ardmore	73,600	-23,200	50,400

It was determined that the base bid of the Danielson Construction Company, Denison, Texas, in the amount of \$66,264 was the lowest bid submitted. Alternate No. 1 - one of the dormitory buildings - was eliminated with a deduction of \$23,900, making the contract price \$42,364.

President Cross recommended that the contract be awarded to the Danielson Construction Company in the amount of \$42,364.

The recommendation was approved on motion by Regent Benedum.

President Cross reported that the term of Mr. T. R. McSpadden as a member of the Board of Control of the Will Rogers Memorial Scholarship

June 14, 1952

Fund expired on June 1, 1952. He recommended that Mr. McSpadden be re-appointed for a five-year term, expiring June 1, 1957.

Approved

President Cross made the following report and recommendation concerning Group Life Insurance:

At the meeting on May 10, 1950, the Regents passed the following resolution:

"The Regents of the University hereby authorize the President to require as a condition of employment after June 1, 1950, for all full-time members of the faculty and administrative staff on the Norman campus to participate in the Group Life Insurance Plan for the period of their full-time employment with the University."

Since that time, after considerable negotiation with the Atlas Life Insurance Company of Tulsa, we have arranged for increased coverage of an additional \$2,000 for all employees of the University who are earning an annual salary of \$3,000 or more. This additional coverage was granted by the insurance company on an optional basis, conditioned upon participation by at least 75 per cent of those eligible to participate. The additional \$2,000 coverage will become operative on June 1, 1952, for approximately 325 employees who have signed the necessary application cards.

For the benefit of all new employees joining the University staff after June 1, 1952, who will earn more than \$3,000, as well as for the purpose of avoiding a selling campaign every year by the President's Office in order to maintain the 75 per cent participation necessary to keep the additional coverage of \$2,000 operative, I recommend the following revised resolution regarding group life insurance coverage, if the Regents approve.

RESOLUTION (In lieu of Resolution of 5-10-50)

"The Regents of the University hereby authorize the President to require as a condition of employment for all new full-time members of the faculty and administrative staff on the Norman campus employed after July 1, 1952, to participate in the group life insurance plan for the period of their full-time employment with the University, as follows:

All full-time members of the faculty and administrative staff earning less than \$3,000 per year - \$1,000 group life policy.

All full-time members of the faculty and administrative staff earning \$3,000 or more per year - \$3,000 group life policy."

The stated rate of our premiums with the Atlas Life Insurance Company is 70 cents per month per \$1,000 coverage. Actually, the coverage

June 14, 1952

during the first year was only 28 cents per month per \$1,000 because of the fine participating feature which we have in this policy. This participating feature applies not only to the basic \$1,000 policy but to the additional \$2,000 coverage as well.

We feel it is desirable for members of the faculty and other employees to carry this low cost insurance, and I am asking that the Regents consider the matter.

On motion by Regent Benedum, it was voted to adopt the Resolution in lieu of the Resolution of May 10, 1950.

President Cross recommended that the Regents authorize setting aside \$8,400 of surplus cash available in the Reserve Fund of the University Book Exchange, to be earmarked as "Celebrity Series Guarantee Fund;" that the Vice-President and Business Manager be authorized to sign Artists contracts for 1952-53 performances in the Celebrity Series for amounts not exceeding the Cash Guarantee Fund; that all of the expenses of the Celebrity Series be paid from the proceeds of sale of Celebrity Series tickets if sufficient revenue is received for such purpose; and that if any deficit is incurred, the amount of such deficit be paid from the Guarantee Fund; that the management of the Celebrity Series be notified that the Guarantee Fund should be reimbursed at the earliest possible date for any expenditure necessary to meet a deficit.

Approved on motion by Regent Foster.

President Cross reported that since the academic budget was approved on May 14 it had become necessary to make several changes. The following list of changes were recommended:

1. Terminate K. C. Chang, Technician and Curator of Collections, Art Museum, effective September 1, 1952.
2. Change status of Franchelle F. Lopez, Clerical Secretary, School of Journalism, from full time to half time at \$92.50 per month, twelve months basis.
3. Increase the salary rate for Donald E. Menzie, Assistant Professor in Petroleum Engineering, from \$4,000 to \$4,300 for nine months.
4. Restore position of Laboratory Attendant in Petroleum Engineering, held by Samuel J. Miller, at \$2,220 for twelve months.
5. Restore Hazel Sparks' half time Clerical Stenographer position in Petroleum Engineering at \$910 for twelve months.
6. Restore Assistant Professor Franklin S. Williams to the budget of the Departments of Marketing and Extension, at \$4,500 for nine months, one-fourth time in Marketing and three-fourths in Extension Division; title in Extension Division changed to Extension Specialist in Marketing Services.

June 14, 1952

7. Terminate half time position for Mrs. Blanche Ratliff as Instructor in the School of Art; change half time position in University School from \$2,000 for twelve months to \$1,700 for nine months half time, effective September 1, 1952.

8. Show William T. Penfound, Professor of Plant Sciences, as half time for the first semester of 1952-53 because of ill health.

9. Extend twelve months employment basis for Paul David, Associate Professor of Zoology and Director of Institute of Human Studies, from July 1 to September 1, 1952, with change to nine months employment status starting September 1.

10. Increase salary rate for Dennis M. Crites, promoted to Assistant Professor of Marketing, from \$3,700 to \$4,000 for nine months.

11. Restore the half time Teaching Assistant position in Architecture and Architectural Engineering held by Philip Welch at \$1,300 for nine months.

12. Restore the position of Instructor in Art for John Paul Jones at \$3,000 for nine months.

13. Restore Nellie Mae S. Ruston's position as Instructor in the University School at \$4,200 for twelve months. (\$3,000 of the salary to be transferred to the Norman Board of Education.)

14. Eliminate Mildred O. Jacobs' position as Practicum Supervisor at \$1,320 for twelve months half time.

15. Terminate Ruth M. Jordan as Clinician in Psychological Service Center at \$1,320 for twelve months half time.

16. Appoint Wilfred T. Miller as Clinician in Psychological Service Center at \$1,320 for twelve months half time.

17. Restore David P. Bergin's position as Assistant Professor in Journalism at \$4,500 for nine months.

President Cross recommended approval of the changes as noted.

Approved

PERSONNEL ITEMS

LEAVES OF ABSENCE:

Richard Brightwell, Assistant Professor, School of Music, effective June 1, 1952 to September 1, 1953.

Harry H. Hill, Jr., Instructor, Department of Mechanics and Engineering Metallurgy, effective September 1, 1952 to September 1, 1953.

June 14, 1952

Alan M. Ozell, Assistant Professor, Department of Mechanics and Engineering Metallurgy, effective September 1, 1952 to September 1, 1953.

Leon A. Snyder, Assistant Professor, Department of Plant Sciences, effective September 1, 1952 to June 1, 1953.

William Shanner, Appointment as Assistant Director of Organized Research for a period of one year from July 1, 1952, at no salary, and that he be placed on leave-of-absence, effective July 1, 1952, for a period of one year, from his present position as extension Specialist in Evaluation and Industrial Services.

Sabbatical Leaves of Absence:

Norman Boke, Associate Professor, Department of Plant Sciences, effective January 16, 1953 to January 16, 1954. Guggenheim Fellowship, Cuba.

Kester Svendsen, Professor, Department of English, effective September 1, 1952 to June 1, 1953.

Merl D. Creech, Professor, Department of Mechanics and Engineering Metallurgy, effective September 1, 1952 to September 1, 1953. Travel and study in Europe or United States.

FACULTY APPOINTMENTS:

Jodie C. Smith, Assistant Professor, Department of Business Communication, who is returning from military leave-of-absence, is being recommended for appointment as Counselor of Men as a replacement for O. D. Roberts, who has resigned. I recommend approval of Dr. Smith's appointment in this position at an annual salary of \$4,500 for 12 months service, effective July 15, 1952, and that his salary be paid from the Housing Department income.

Lillian Castner, Assistant Professor, Department of Physical Education for Women, annual salary of \$3,500 for nine months, effective September 1, 1952.

Albert H. Fitzgerrel, Assistant Professor, School of Music, \$3,800 annual salary for 9 months, effective September 1, 1952.

Robert D. Mason, Assistant Professor, Department of Business Statistics; Statistician, Bureau of Business Research, \$4,500 annual salary for 12 months, effective September 1, 1952. (3/4 salary from Business Statistics, 1/4 from Bureau of Business Research)

Philip Prescott Chandler, Instructor, School of Geology, annual salary \$1,600 for 9 months, 1/2 time, effective September 1, 1952.

Gilbert L. Geis, Instructor, Department of Sociology, annual salary \$3,800 for 9 months, effective September 1, 1952.

Hamilton McKee Johnson, Instructor, School of Geology, annual salary \$1,600 for 9 months, 1/2 time, effective September 1, 1952.

June 14, 1952

William J. Handy, Teaching Assistant, Department of English, \$2,400 annual salary for nine months, 3/4 time, effective September 1, 1952.

FACULTY CHANGES:

Ira H. Holland, Associate Professor, School of Social Work, salary increased from \$250 per month, 1/2 time, to \$500 per month, full time, effective May and June, 1952.

Karl Schmitt, Associate Professor of Anthropology, Research Associate in the University Museum to Curator of Ethnology, University Museum, effective July 1, 1952.

Iva Schmitt, appointment as Research Associate, University Museum, effective July 1, 1952.

FACULTY RESIGNATIONS:

Clay Lee Cochran, Associate Professor, Department of Economics, resigned effective June 1, however he left the campus on May 13, 1952, and his resignation should therefore be effective as of that date.

Don L. Bowen, Assistant Professor, Department of Government, effective June 1, 1952.

Charles G. DeVries, Assistant Professor, Department of Chemistry, effective June 1, 1952.

Warren B. Hamilton, Assistant Professor, School of Geology, effective June 1, 1952.

Ethel Garber, Library Revisor, School of Library Science, effective June 1, 1952.

Charles G. Kepler, Assistant Professor, College of Law, effective June 1, 1952.

Edward H. Landreth, Instructor, Department of Business Statistics, effective August 1, 1952.

Lucille C. LaSalle, Assistant Professor, Department of Physical Education for Women, effective May 6, 1952.

Vela L. Lynn, Assistant Professor, Department of Sociology; Assistant to Director of Institute of Community Development, effective June 1, 1952.

Robert C. Newman, Special Instructor, School of Petroleum Engineering, effective June 1, 1952.

Mary L. Shimer, Instructor, Department of Physical Education for Women, effective June 1, 1952.

LeRoy Ermine Stewart, Instructor, Department of Government, effective June 1, 1952.

June 14, 1952

Willard L. Thompson, Assistant Professor, School of Journalism, effective June 1, 1952.

Oscar D. Weaver, Instructor, School of Geology, effective June 1, 1952.

Robert H. Dott, Director, Oklahoma Geological Survey, effective July 1, 1952.

GRADUATE ASSISTANTS:

APPOINTMENTS:

Ray F. Dietrich, Jr., Graduate Assistant, School of Geology, \$900 for nine months, effective September 1, 1952.

Andrew R. Fish, Graduate Assistant, School of Geology, \$900 for nine months, effective September 1, 1952.

Hubert C. Skinner, School of Geology, \$900 for nine months, effective September 1, 1952.

George Woolley, School of Geology, \$900 for nine months, effective September 1, 1952.

Richard D. Alexander, School of Geology, \$900 for nine months, effective September 1, 1952.

James F. L. Connell, School of Geology, \$1,200 for nine months, effective September 1, 1952.

Laddie B. McDade, School of Geology, \$450 for 4½ months, effective September 1, to January 16, 1953.

CHANGES:

Oliver F. Guinn, Title changed from Research Assistant to Graduate Assistant, Bureau of Business Research, effective June 1, 1952.

RESIGNATIONS:

Harvey L. Davis, Graduate Assistant, Department of Psychology, effective May 1, 1952.

Leo Rosenhand, Bureau of Business Research, effective June 1, 1952.

SCHOLARSHIPS AND RESEARCH ASSISTANTS:

APPOINTMENT:

Gene M. Bane, California Company Scholarship, \$50 per month, effective September 1, 1952.

CHANGE:

Jack E. Smith, Title changed from Statistical Clerk to Research Assistant, Bureau of Business Research, \$100 per month, effective June 1, 1952. (Transferred from Hourly Payroll - Off payroll in August) ^{for 11 months}

June 14, 1952

RESIGNATION:

Robert C. Newman, Magnolia Petroleum Company Fellowship in Chemical Engineering, effective June 1, 1952.

SUMMER SCHOOL

APPOINTMENTS:

Joe M. Anderson, Graduate Assistant, Biological Station, \$90 per month, effective June and July, 1952.

Edward D. Bellis, Graduate Assistant, Biological Station, \$90 per month, effective June and July, 1952.

John Louis Bouchard, Graduate Assistant, Biological Survey, \$90 per month, effective June and July, 1952.

Virgil E. Dowell, Graduate Assistant, Biological Survey, salary \$90 per month, effective June and July, 1952.

Elizabeth Dutton, Visiting Lecturer, College of Education, \$50 for May 26 through June 6, 1952.

Geneva Evans, Visiting Lecturer in Elementary Education (First Grade), University School, \$325 per month, effective June and July, 1952.

Glenna Nell Morgan, Graduate Assistant, Biological Station, \$90 per month, effective June and July, 1952.

Karl Schmitt, Assistant Professor of Anthropology, Institute of Human Studies, \$460 per month, effective June 1, 1952 to August 1, 1952.

Ruth Elizabeth Scott, Graduate Assistant, School of Journalism, \$90 per month, effective June and July, 1952.

A. C. Shead, Associate Professor, Department of Chemistry, \$450 per month, effective June and July, 1952.

Jacqueline Sue Davis, Music Assistant, University School, \$112.50 per month, effective June and July, 1952.

Julia Davis, Nursery Assistant Home Economics Nursery School, \$80 per month, 1/2 time, effective June 1 to July 1, 1952.

Thomas Virgil Gates, Instructor, Department of Economics, \$125 per month, effective June 1 to August 1, 1952. (3/8 time)

L. D. Gilmore, Laboratory Assistant, University Reading Laboratory, \$112.50 per month, 1/2 time, effective June and July, 1952.

Betty Denton Haynes, Laboratory Assistant, University Reading Laboratory, \$112.50 per month, 1/2 time, effective June and July, 1952.

June 14, 1952

T. C. Johnston, Laboratory Assistant, University Reading Laboratory, \$112.50 per month, 1/2 time, effective June and July, 1952.

Ida Burleson Self, Counselor of Women, Biological Station, \$50 per month, effective June and July, 1952.

Harriet B. Turkington, Nursery Assistant, Home Economics Nursery School, \$80 per month, 1/2 time, effective June 1, 1952 to July 1, 1952.

CHANGES:

Olin L. Browder, Jr., Professor, College of Law, salary changed from \$315 per month, 1/2 time, to \$472.50 per month, 3/4 time, effective June and July.

John Christopher Johnson, Jr., Special Instructor, Department of Zoology, salary changed from \$200 per month, 5/8 time, to \$267 per month, full time, effective June and July, 1952.

Elbridge D. Phelps, Professor, College of Law, salary changed from \$300 per month, 1/2 time, to \$450 per month, 3/4 time, effective June and July, 1952.

DECLINED TO ACCEPT APPOINTMENTS:

James E. Greer, Graduate Assistant, Department of Plant Sciences.

Porter L. Pickard, Associate Professor, Department of Chemistry.

NON-ACADEMIC APPOINTMENTS

Dwight Howard Ford, Geological Map Draftsman, Oklahoma Geological Survey, annual salary \$3,900 for 12 months, effective July 1, 1952.

Blanche Lucille Gasser, Librarian II, University Library, \$250 per month, effective June 1 to August 1, 1952.

Amy Allen Moorhead, Assistant Editor, University Publications, annual salary \$2,400 for 12 months, effective May 15, 1952.

Benjamin C. Smith, Assistant Music Director, Radio Station WNAD, \$100 per month, 1/2 time, effective May 7 to June 1, 1952; \$200 per month, full time, effective June 1, 1952.

NON-ACADEMIC CHANGES:

M. Kenith Neugebauer, Photographer-Technician, Photographic Service, salary increased from \$75, 1/2 time, to \$225, full time, effective June 1, 1952 to September 10, 1952.

NON-ACADEMIC RESIGNATIONS:

At the May meeting I reported with reference to the three police officers who were charged with neglect of duty and the Regents sustained the recommendation

June 14, 1952

for dismissal. These men, whose names appear below, submitted resignations, and I recommend that the records show "resignations" instead of "dismissals":

- William R. Mitchell, effective May 11, 1952
- Pervis Ray, effective May 11, 1952
- James Adkins, effective May 12, 1952

Berton Arnold Bozell, Supervisor of Laboratory Supplies, Department of Plant Sciences, effective June 8, 1952.

Lois P. Kaufman, Assistant Editor, University Publications, effective May 21, 1952.

Hugh J. Maguire, Assistant Music Director, Radio Station WNAD, effective May 1, 1952.

Ida B. Self, Librarian II, University Library, effective June 1, 1952.

Dwight V. Swain, Script Writer, Photographic Service, effective July 1, 1952.

Marie Louise Flock, General Duty Nurse, Student Health Service, effective June 1, 1952.

Evelyn L. Parris, General Duty Nurse, Student Health Service, effective June 1, 1952.

Christine Melba Weichbrodt, General Duty Nurse, Student Health Service, effective June 1, 1952.

William A. Stoops, Staff Physician, Student Health Service, effective June 15, 1952.

CHAIRMANSHIP

When the list of Chairmanships was submitted at the April meeting, I failed to include the chairman for the Department of Aeronautical Engineering. I recommend that Assistant Professor Bruce V. Ketcham be named chairman for a four-year term, effective September 1, 1952.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

LEAVES OF ABSENCE:

Nursing Service:

Marionlee Boss, General Staff Nurse, effective May 31, 1952 to December 1, 1952.

Connie Sharp, General Staff Nurse, effective May 31, 1952 to December 1, 1952.

RETURN FROM MILITARY LEAVE OF ABSENCE:

Herbert O'Neil, Superintendent, Buildings and Grounds, School of Medicine, salary rate \$425 per month, effective May 16, 1952.

4384

June 14, 1952

C. B. Sheriff, Title changed from Superintendent, Buildings and Grounds, during military leave-of-absence of Herbert O'Neil, to Assistant Superintendent, effective May 16, 1952.

APPOINTMENTS:

Dr. Irwin H. Brown, Instructor in Surgery and Director of the Office of Postgraduate Instruction, salary \$9,000 annually, of which the W. K. Kellogg Foundation pays \$6,000 and the School of Medicine \$3,000, effective July 1, 1952.

Dr. Simon Dolin, Assistant Professor of Radiology, salary \$10,000, of which \$9,000 is to be paid from the School of Medicine and \$1,000 from the Hospital, effective July 1, 1952.

Dr. Elias Cohen, Instructor, Department of Pathology and Assistant Director of Clinical Laboratories, annual salary \$5,500, effective July 1, 1952.

Arthur McElmurry, Business Administrator, Administrative Office, University Hospital, \$625 per month, effective May 12, 1952. Previously reported appointment effective May 1, 1952.

John Copeland Pickard, Assistant Professor, Department of Otorhinolaryngology, School of Medicine, clinical rates, effective June 1, 1952.

Carl R. Doering, Professor of Biostatistics, School of Public Health, be given the additional title of Consultant Professor, Preventive Medicine and Public Health in the School of Medicine, no salary, effective June 1, 1952.

Frank William Stewart, Clinical Assistant, Oral Surgery, School of Medicine, clinical rates, effective May 1, 1952.

Allen E. Greer, Educational Director, A.M.A. Fund for Medical Education, Interns and Residents, \$200 per month, part-time, effective May and June, 1952.

CHANGES:

Raymond D. Crews, Title changed from Acting Business Administrator to Assistant Business Administrator, Business Office, University Hospitals, salary changed from \$683.33 to \$483.33 per month, effective May 12, 1952.

Donavan Tool, M.D., Promoted from Instructor to Assistant Professor, Department of Pathology, School of Medicine, effective July 1, 1952.

George L. Winn, Title changed from Director to Assistant Director, Office of Postgraduate Instruction, School of Medicine, annual salary \$2,000, part-time, effective July 1, 1952.

Helen Oursler, Food Clinic Dietician, Dietary Department, School of Medicine, salary changed from \$240 to \$250 per month, effective June 1, 1952.

Dorothy Ann Clark, Technician, Pathology (Necropsy), School of Medicine, salary increased from \$185 to \$200 per month, effective May 1, 1952.

June 14, 1952

Nursing Service:

Blanche Bigelow, Supervisor, salary increased from \$260 to \$265 per month, effective May 1, 1952.

Edith Brewer, Supervisor, salary increased from \$260 to \$270 per month, effective May 1, 1952.

Claire James, Supervisor, salary increased from \$255 to \$265 per month, effective May 1, 1952.

Dorothy Jones, Supervisor, salary increased from \$230 to \$240 per month, effective May 1, 1952.

Juanita Stucker, Supervisor, salary increased from \$250 to \$260 per month, effective May 1, 1952.

Anna Walker, Supervisor, salary increased from \$260 to \$265 per month, effective May 1, 1952.

Joy Kent, Head Nurse, salary increased from \$230 to \$240 per month, effective May 1, 1952.

Pat Mayo, Head Nurse, salary increased from \$220 to \$230 per month, effective May 1, 1952.

Joan Baker, General Staff Nurse, salary increased from \$220 to \$230 per month, effective May 1, 1952.

Charlene Bitting, General Staff Nurse, salary increased from \$230 to \$240 per month, effective May 1, 1952.

Patti Callahan, General Staff Nurse, salary changed from \$220 to \$200 per month, effective May 1, 1952.

Louise Casey, General Staff Nurse, salary increased from \$220 to \$230 per month, effective May 1, 1952.

Betty Hewitt, General Staff Nurse, salary changed from \$240 to \$230 per month, effective May 1, 1952.

Nezzie Meng, General Staff Nurse, salary increased from \$230 to \$240 per month, effective May 1, 1952.

Ruth Pope, General Staff Nurse, salary increased from \$220 to \$230 per month, effective May 1, 1952.

Lillian Short, General Staff Nurse, salary increased from \$200 to \$230 per month, effective May 1, 1952.

Florence Wilson, General Staff Nurse, salary increased from \$230 to \$240 per month, effective May 1, 1952.

Elaine Zimmerman, General Staff Nurse, salary increased from \$220 to \$230 per month, effective May 1, 1952.

June 14, 1952

RESIGNATIONS:

Robert H. Akin, M. D., Assistant Professor, Department of Urology, effective April 1, 1952.

Cleve Beller, M. D., Assistant Director (part-time), Office of Postgraduate Medical Instruction terminates July 1, 1952.

Joseph Osage, Second Year Student X-Ray Technician, Department of Radiology, School of Medicine, effective April 19, 1952.

Nursing Service:

Dorothy Jones, Supervisor, effective May 20, 1952.

Blondina Dunham, Head Nurse, effective May 28, 1952.

Reba Joy Kent, Head Nurse, effective May 31, 1952.

Irene Julian, General Staff Nurse, effective May 6, 1952.

Marionlee Boss, General Staff Nurse, effective May 31, 1952.

Jo Ann Buswell, General Staff Nurse, effective May 20, 1952.

Sarah Flesner, General Staff Nurse, effective April 30, 1952.

Lucy Kellow, General Staff Nurse, effective May 18, 1952.

Connie Sharp, General Staff Nurse, effective May 31, 1952.

Pat Teel, General Staff Nurse, effective May 6, 1952.

Mary Ward, General Staff Nurse, effective April 30, 1952.

Blanche Wilson, General Staff Nurse, effective May 2, 1952.

Approved

President Cross called attention to the resignation of Robert Dott as Director of the Oklahoma Geological Survey on July 1, 1952. He stated the Survey is not an integral part of the University but it is under the administration of the Regents. It was his feeling that the Survey be closely coordinated with the School of Geology.

President Cross recommended that Dr. V. E. Monnett, Director of the School of Geology be offered the directorship of the Oklahoma Geological Survey in addition to his duties as Director of the School of Geology, at a stipend of \$8,000 for 12 months service with one month vacation. Also, that Dr. William E. Ham, at the present time Assistant Director of the Survey and Geologist, be offered the position of Associate Director, with primarily responsibility of surface geology, at an annual salary of \$7,000 for twelve months service.

June 14, 1952

President Cross stated it was his opinion the Survey should broaden its field a great deal to include research and investigations into various phases of potential industrial development.

Regent Benedum moved, and it was voted to approve the President's recommendation with reference to the appointments of the Director and Associate Director.

President Cross called attention to the previous discussions concerning compensation for the professional staff of the University Hospital in connection with private patients. He requested a recommendation from Dean Everett after discussing the matter with him and following is a copy of Dean Everett's letter;

"In reply to your letter of May 14, relative to remuneration of physicians for interpretations of laboratory work on private patients, I have conferred with Dr. Oscar White. He has informed me that he agrees with the following recommendations which I respectfully submit for consideration as a substitute for those proposed in my letter of May 3.

In order to recognize the professional right of physicians in interpreting laboratory work for private patients in the University Hospitals, the Administration be instructed to recommend additional salaries for the pathologists and radiologists who provide such interpretations, in a total sum not to exceed \$300 per month for all diagnostic radiology and \$100 per month for all diagnostic pathology."

President Cross recommended approval of the proposal as submitted by Dean Everett.

Approved

The list of associate preceptors in the preceptorship program of the School of Medicine as prepared by Dean Everett was presented and President Cross recommended approval of the appointments as shown below. The appointments of preceptors were approved at the May 14 meeting:

Ross P. Demas, M. D. - Stroud	William Bernell, M. D. - Hobart
Linda Gallaway, M. D. - Prague	J. P. Braun, M. D. - Hobart
James D. Loudon, M. D. - Shawnee	M. Wilson Mahone, M. D. - Hobart
Glenn Cosby, M. D. - Miami	Ralph S. Phelan, M. D. - Hobart
Gene Highland, M. D. - Miami	Jack Burgess Tolbert, M. D. - Mt. View
Walter C. H. Kerr, M. D. - Picher	Powell Fry, M. D. - Stillwater
Norton R. Ritter, M. D. - Picher	Robert E. Roberts, M. D. - Stillwater
Ray J. Camp, M. D. - Woodward	Harold R. Sanders, M. D. - Stillwater
Myron C. England, M. D. - Woodward	Haskell Smith, M. D. - Still- water
Frank E. Flack, M. D. - Woodward	
R. G. Obermiller, M. D. - Woodward	
C. W. Tedrowe, M. D. - Woodward	

June 14, 1952

Lee R. Wilhite, M. D. - Perkins	Philips R. Fife, M. D. - Guthrie
J. A. Graham, M. D. - Pauls Valley	Elton Lehew, M. D. - Guthrie
Hugh H. Monroe, M. D. - Pauls Valley	J. L. Lehew, M. D. - Guthrie
Ray E. Spence, M. D. - Pauls Valley	R. F. Ringrose, M. D. - Guthrie
Donald J. Wilson, M. D. - Pauls Valley	L. G. Livingston, M. D. - Cordell
G. L. Berkenbile, M. D. - Purcell	James F. McMurry, M. D. - Sentinel
T. D. Benjegerdes, M. D. - Beaver	C. M. Hodgson, M. D. - Kingfisher
B. J. Cordonnier, M. D. - Enid	Frank C. Lattimore, M. D. - Kingfisher
Evans E. Talley, M. D. - Enid	Milton A. Neumann, M. D. - Okarche
Richard H. Burgtorf, M. D. - Shattuck	Paul Joseph Ottis, M. D. - Okarche
Walter H. Dersch, Jr., M. D. - Shattuck	H. Violet Sturgeon, M. D. - Hennessey
F. S. Newman, M. D. - Shattuck	E. B. Ensor, M. D. - Alva
M. H. Newman, M. D. - Shattuck	W. F. LaFon, M. D. - Alva
R. E. Newman, M. D. - Shattuck	John Simon, M. D. - Alva
J. J. Smith, M. D. - Shattuck	I. F. Stephenson, M. D. - Alva
J. W. Ambrister, M. D. - Granite	Thomas Howard, M. D. - Idabel
David Fried, M. D. - Mangum	Julius A. LaCroix, M. D. - Hugo
Dwight D. Pierson, M. D. - Mangum	Thomas E. Rhea, M. D. - Idabel
Fred S. Sellers, M. D. - Mangum	Floyd L. Waters, M. D. - Hugo
Tom L. Wainwright, M. D. - Mangum	O. A. Cook, M. D. - Madill

Approved

President Cross brought up the question of the appointment of the Admissions Committee for the School of Medicine. The matter was discussed at some length following which President Cross made the following recommendation:

That the Dean ascertain who, on the teaching staff of the School of Medicine, are willing to serve on the committee, and from this list have the faculty make nominations to the Dean of twice the number as there are members on the committee, and from this number the Dean will select those whom he thinks should serve on the committee and submit these names to the President of the University, and the President in turn will transmit the names to the Regents. The Regents may either accept or reject the nominations. This method will provide for the combined judgment of the faculty in the selection of the Admissions Committee.

Regent Benedum moved, and it was voted to approve the recommendation.

President Cross stated the following items were not included in the agenda and asked consideration by the Regents:

4384
June 14, 1952

(1) Incidental fee allocations for the Summer Session, 1952

Student Health Service	\$ 2.75
Student Union	10.23 *
Oklahoma Daily	.25

* Amounts determined by debt service requirements in relation to enrolment.

Approved

(2) When bids were taken on seats for the Engineering Auditorium, only two bids were received, one from the Oklahoma Seating Company in the amount of \$7,022.40 (American Seating Company chair) and one from the A. F. Williams Furniture Company in the amount of \$5,478 (Heywood-Wakefield chair).

The Heywood-Wakefield chair is in general comparable to the American Seating Company chair, but it has steel standards and coil springs, which are not strictly in accordance with the specifications attached to the invitation to bid.

Under the circumstances it appears that we should ask for bids again, with the specifications revised to permit bidding on more than one brand of chair.

Recommendation:

That the Board of Regents be requested to authorize:

- a) Taking new bids
- b) Award of the contract on approval of the President of the University, in a total amount not to exceed \$7,000.

Approved

President Cross submitted the budget showing proposed expenditures for salaries in non-academic departments for the fiscal year beginning July 1, 1952, and recommended approval by the Regents. This budget contains the name, title, salary, and months of service during the year of each individual. He explained that due to lack of funds some positions were eliminated and that only a limited number of increases had been granted.

Following a discussion, Regent Benedum moved, and it was voted to approve the budget as recommended.

The budget showing proposed expenditures for salaries in auxiliary enterprises and the Oklahoma Geological Survey for the fiscal year beginning July 1, 1952, was presented by President Cross. He asked that the salary of J. C. Mayfield, Manager of the University Book Exchange be increased

June 14, 1952

to \$6,200 instead of \$5,900 as shown, and that the budget be approved with this change.

Following a discussion, Regent Benedum moved and it was voted to approve the budget as recommended.

The budget for the School of Medicine and University Hospitals for the fiscal year beginning July 1, 1952, as recommended by Dean Everett, was presented by President Cross. He stated he was not in a position to approve acceptance of the budget for the reason that the proposed budget for the Hospitals is \$645,613 in excess of the estimated income; the proposed budget for the School of Medicine is \$97,698 in excess of the estimated income.

Following a discussion, President Cross suggested that the Hospitals budget be tentatively approved as submitted, with the directive to the Superintendent of the University Hospitals, with the Financial Vice-President of the University, explore every possibility of holding the hospitals services to the level of the present year.

With respect to the School of Medicine budget, President Cross recommended that the Dean of the School of Medicine, with the Financial Vice-President, be directed to prepare a budget for 1952-53 that will be within the allocation of state funds allotted by the State Regents plus the income from other sources as now estimated, and to the level of this year.

The recommendations with respect to the University Hospitals and School of Medicine were approved.

President Cross reported the call for bids on broadcasting football games for 1952 had been revised in accordance with the action of the Regents at the last meeting and discussed the proposed contract.

Regent Short again emphasized the importance of including in the football broadcasts announcements concerning the academic activities of the University, and also provide pertinent information about the University in the programs sold at the games. He called attention to the Notre Dame contract which provides for at least two announcements a game "of not more than 50 words each, concerning academic activities at Notre Dame."

It was voted to approve the proposed call for bids and the contract form.

President Cross read the following resolution by representatives of the Class of 1943:

RESOLUTION

Since the Class of 1943 has never fully acknowledged the assistance received in completion of the statue of the late DR. WILLIAM BENNETT BIZZELL on the south Oval, which was the gift to the University by members of the class, and since, various members of the University staff, including

June 14, 1952

Dr. George L. Cross, Walter Kraft, Boyd Gunning, Emil Kraettli, Jim Mayfield, and others; the members of the Board of Regents, and above all, the sculptor, Joe Taylor, have given so much of their time and material aid toward the completion of the statue, the members of the Class of 1943 express our sincere, though belated, appreciation for their continuous interest and efforts without which the memorial would have never been completed.

Signed by Reunion members, June 1, 1952

<u>Mary Steen Douglas</u>	<u>Yvonne Costley Green</u>
<u>Shelby Green</u>	<u>Mima Magoffin Smethers</u>
<u>Anna Ward Ray</u>	<u>Robert L. Lunsford III</u>
<u>Ethel A. O'Leary</u>	<u>Sue Starr Virtue</u>

The Regents expressed appreciation for the hospitality of Mr. Norman Brillhart in permitting the Regents to hold their meeting in his house at the site of the Oklahoma Biological Survey, and asked that the President of the University write a letter to the Regents on their behalf.

The Regents also asked that the President write to Carl Riggs, Director of the Oklahoma Biological Station, expressing their pleasure in visiting the Station.

There being no further business, the meeting was adjourned at 4:00 p.m.



Emil R. Kraettli, Secretary

June 14, 1952

ITEMS NOT SUBMITTED TO REGENTS (See Resolution Adopted October 1, 1948)

NON-ACADEMIC

APPOINTMENTS:

Norma Jean Beach, Account Clerk I, University Library, \$140 per month, effective May 12, 1952.

Luella Blalock, Account Clerk I, General Housing Administration, \$140 per month, effective May 1, 1952.

Norma Dean Bozell, Clerk-Typist, Purchasing Office, \$125 per month, effective May 27, 1952.

Jean Gillispie Bushner, Clerk-Typist, University Press, Sales Division, \$62.50 per month, 1/2 time, effective June 9, 1952.

Jennie Vee Cleaver, Clerical-Secretary, School and Community Services, \$150 per month, effective May 12, 1952.

Gwendolyn Zoe Compton, Library Assistant, University Library, \$130 per month, effective April 15, 1952; General Office Clerk, Purchasing Office, \$130 per month, effective May 26, 1952.

Julia Davis, Nursery Assistant, Home Economics Nursery School, \$80 per month, 1/2 time, effective May 1 to June 1, 1952.

Lucille Evelyn Dycus, Clerical Secretary, Office of the President, \$150 per month, effective May 6, 1952.

Virginia Mavis Evans, Library Assistant, University Library, \$130 per month, effective May 12, 1952.

Frances Ann Ferry, Account Clerk I, General Housing Administration, \$140 per month, effective May 12, 1952.

Sally Ann Fuller, Clerical Secretary, Oklahoma Geological Survey, \$175 per month, effective June 1, 1952.

Harper Gill, Policeman, Police and Fire Protection, \$190 per month, effective May 1, 1952.

Billie Melton Glenn, Clerical Secretary, WNAD Radio Station, \$150 per month, effective June 4, 1952.

Marjorie Gramlich, Administrative Secretary, Office of the Dean, Extension Division, \$190 per month, effective June 1, 1952.

Neal Jennings Grover, Policeman, Police and Fire Protection, \$190 per month, effective May 14, 1952.

Sonia Pamplin Hood, Clerical Secretary, Department of Anthropology, \$75 per month, 1/2 time, effective June 1 to July 1, 1952.

June 14, 1952

Adelma Rutledge Humphreys, File Clerk, Office of the Dean of Students, \$125 per month, effective May 1, 1952.

Catherine Mae Johnston, Account Clerk II, Office of Director, Physical Plant, \$160 per month, effective May 5, 1952.

Cliver Holmes Knight, Editorial Assistant, School of Journalism, \$100 per month, effective May 15, 1952, to August 1, 1952.

John Hamilton Kyle, Editorial Assistant, University Press, Publishing Division, \$125 per month, effective June 1, 1952.

William Archie Martin, Policeman, Police and Fire Protection, \$190 per month, effective May 23, 1952.

Elizabeth Martha Moore, Test Technician, Educational Materials Services, \$150 per month, effective May 15, 1952.

Virginia F. Murphy, Information Clerk, University College, \$150 per month, effective June 1, 1952.

John Philip O'Neill, Editorial Assistant, University Press, Publishing Division, \$125 per month, effective June 1, 1952.

Vera Nadine Ray, Library Assistant, University Library, \$130 per month, effective June 1 to July 1, 1952.

Benjamin Shirley, Laborer I, Landscape and Grounds, \$170 per month, effective May 1, 1952.

Carol J. Simpkins, Claim Clerk, Office of the Controller, \$100 per month, 2/3 time, effective April 15 to June 1, 1952; \$150 per month, full time, effective June 1, 1952.

Jeanette Ann Thomas, General Office Clerk, Veterans Liaison Office, \$130 per month, effective June 1, 1952.

Margaret Elizabeth Wilson, Clerical Stenographer, Law Library, \$140 per month, effective May 27 to July 1, 1952.

Martha Lou Wilson, Clerical Stenographer, Department of Business Management, \$70 for two months, 1/2 time, effective June 1 to August 1, 1952.

CHANGES:

Eleanor Abrahamsen, Clerical Secretary, transferred from Office of the Dean, College of Education, to Education, effective July 1, 1952.

Maxine Barnes, Transferred from General Housing Administration to Housing Office, title changed from Account Clerk I to Payroll Clerk, salary rate increased from \$140 per month to \$160 per month, effective June 1, 1952.

Patricia H. Bennett, Title changed from General Office Clerk to Purchase Order Clerk, Purchasing Office, salary rate increased from \$130 to \$135 per month, effective June 1, 1952.

Jeanne Benson, Administrative Secretary, Transferred from University Bands to Geology, effective June 1, 1952.

June 14, 1952

Vera Ann Petty Brazile, Title changed from Library Assistant to Librarian I, University Library, salary rate increased from \$130 to \$175 per month, effective May 12, 1952.

Edna Belle Fisher, Housekeeper, Women's Dormitory System, \$140 per month, effective May 1, 1952. (Transferred from Hourly Payroll)

Pauline E. Hanley, Clerical Secretary, Department of Physical Education for Women, salary rate changed from \$175, full time, to \$87.50 per month, effective June 1 to August 1, 1952.

Tommy Joy Hester, Title changed from Clerical Secretary to Administrative Secretary, transferred from Phillips Collection to University Bands, salary rate increased from \$150 to \$175 per month, effective June 1, 1952.

Barbara Germany Hughes, Title changed from Office Machine Operator to Clerical Secretary, transferred from University Press, Printing Division, to Modern Languages, salary rate increased from \$70 per month, 1/2 time, to \$150 per month, full time, effective May 26, 1952; salary rate increased from \$150 per month to \$175 per month, effective July 1, 1952.

Adelma Rutledge Humphreys, Title changed from File Clerk to Information Clerk, transferred from Office of the Dean of Students to Office of the Dean of Students and Employment, salary rate increased from \$125 to \$150 per month, effective May 15, 1952. (Payroll transfer made June 1, 1952)

Donna Faye Mashburn, Title changed from Clerk-Typist to General Office Clerk, Purchasing Office, salary rate increased from \$125 to \$130 per month, effective June 1, 1952.

William Clayton Massey, Librarian I, University Library, \$160 per month, effective June 1, 1952. (Transferred from Hourly Payroll)

Mary Catherine Morris, Account Clerk I, Controller's Office, \$140 per month, effective June 1 to July 1, 1952. (Transferred from Hourly Payroll)

Jerrie E. Murphy, Clerical Secretary, transferred from School of Chemical Engineering to School of Petroleum Engineering, effective June 1, 1952; salary rate increased from \$150 to \$175 per month, effective July 1, 1952.

Lois Owen Powell, General Office Clerk, Employment Service, salary rate increased from \$65 per month, 1/2 time, to \$130 per month, full time, effective for month of June, 1952, only.

Alice Proctor, Title changed from Account Clerk I to Library Assistant, University Library, salary rate changed from \$140 to \$130 per month, effective May 12, 1952.

Molly Matilda Rhea, Housekeeper, Women's Dormitory System, transferred to hourly payroll, effective May 1, 1952.

Barbara Jean Smith, Title changed from Clerical Secretary to Clerical Stenographer, College of Education, salary rate increased from \$150 to \$160 per month, effective July 1, 1952.

June 14, 1952

Marvin H. Stowe, Title changed from Laborer I to Policeman, transferred from Landscape and Grounds to Police and Fire Protection, salary rate increased from \$170 per month to \$190 per month, effective May 1, 1952.

Patti Joan Scott Tucker, Title changed from Information Clerk to File Clerk, transferred from Office of the Dean of Students and Employment Service to Office of the Dean of Students, salary rate changed from \$150 per month to \$125 per month, effective May 15, 1952. (Payroll transfer made June 1, 1952)

James L. Van Dyck, (Student) Junior Accountant, Office of the Controller, \$100 per month, 2/3 time, effective June 1 to July 1, 1952. (Transferred from Hourly Payroll)

Nancy Ellen West, Clerical Secretary, Department of Psychology, salary rate increased from \$185 to \$190 per month, effective July 1, 1952.

Helen Williamson, Title changed from General Office Clerk to Senior General Office Clerk, Veterans Liaison Office, salary rate increased from \$130 to \$140 per month, effective May 9, 1952.

RESIGNATIONS:

Erma B. Ailshie, Dormitory Counselor, Women's Dormitory System, effective May 22, 1952.

Norma F. Allen, Clerical Secretary, Department of Modern Languages, effective June 1, 1952.

Elaine Bates, Clerical Secretary, Office of Director, Physical Plant, effective noon, May 12, 1952.

Ouida Beverly Blake, Secretary, Museum of Art, effective June 1, 1952.

Luella Blalock, Account Clerk I, General Housing Administration, effective May 6, 1952.

Elizabeth M. Brookins, Clerical Secretary, School and Community Services, effective June 8, 1952.

Virginia B. Cavnar, Senior General Office Clerk, Veterans Liaison Office, effective May 9, 1952.

Nelma Ann Choate, Clerical Stenographer, School of Geology, effective July 1, 1952.

Evelyn Geer Clement, Clerical Stenographer, Short Courses and Conferences, effective May 25, 1952.

Gwendolyn Zoe Compton, Library Assistant, University Library, effective May 11, 1952.

Don Russell Courtney, Photographer-Technician, Photographic Service, effective June 1, 1952.

June 14, 1952

Mary Payne Culp, Administrative Secretary, School of Geology, effective June 1, 1952.

Billie Wilson Daniel, Clerk (Prefab Office), Sooner City Housing, effective June 1, 1952.

Alice Ann Davidson, Clerk -Typist, Department of Physical Education for Men, effective June 1, 1952.

Harvey L. Davis, Student Assistant, WWC, General Service, effective June 1, 1952.

Donna Rae Deupree, Information Clerk, University College, effective June 1, 1952.

Claire G. Freeman, Library Assistant, University Library, effective June 1, 1952.

Harper Gill, Policeman, Police and Fire Protection, effective May 21, 1952.

Patricia Edwards Hallett, Clerical Stenographer, Law Library, effective May 27, 1952.

Emily Petuske Hampstead, Statistical Clerk, Office of the President, effective May 6, 1952.

Mary Beth Hawkins, Clerk-Typist, University Press, Sales Division, effective May 17, 1952.

Trude Hesse, Administrative Secretary, Books Abroad, effective June 14, 1952.

Alice Ruth Horowitz, Clerical Stenographer, Department of Philosophy, effective June 1, 1952.

Ruby F. Myers Hunt, Account Clerk I, Controller's Office, effective June 1, 1952.

Mary H. Keck, Clerical Secretary, School of Civil Engineering, effective June 12, 1952.

Mary Lynn King, Purchase Order Clerk, Purchasing Office, effective June 7, 1952.

Mary Logsdon, Transcript Clerk, Office of Admissions and Records, effective May 22, 1952.

Glenn Fae Loyd, Psychometrist, Educational Materials Services, effective May 31, 1952.

Paula Ruth Maytubby, Administrative Secretary, Office of the Dean, Extension Division, effective June 10, 1952.

Jo Ann McKibben Mayes, Clerical Secretary, Bureau of Public Relations, effective June 14, 1952.

June 14, 1952

Barbara F. Minyard, Psychometrist, Psychological Service Center, effective June 1, 1952.

Barabara Ann Mnich, Clerical Secretary, Radio Station WNAD, effective May 13, 1952.

Nancy Stroup Nachtmann, Clerical Secretary, Department of History, effective June 1, 1952.

Joyce B. Park, General Office Clerk, Purchasing Office, effective May 26, noon, 1952.

May D. Perez, Clerical Secretary, Department of Mechanics and Engineering Metallurgy, effective June 1, 1952.

Norma H. Pickett, Payroll Clerk, Housing Office, effective June 16, 1952.

Marguerite Potter, Library Assistant, University Library, effective May 16, 1952.

Alice Proctor, Library Assistant, University Library, effective May 18, 1952.

Kay Records, Registration Clerk-PBX, Office of Admissions and Records, effective June 1, 1952.

Judith Mary S. Richards, Clerical Secretary, School and Community Services, effective June 19, 1952.

Charlie Lou Rouse, Librarian I, University Library, effective June 13, 1952.

Joan Harriet Sandler, Clerical Stenographer, Department of Sociology, effective May 22, 1952.

Mary Taylor, Clerical Secretary, School of Petroleum Engineering, effective June 1, 1952.

Patricia Thompson, Clerical Stenographer, Office of Admissions and Records, effective June 1, 1952.

Margaret H. Watkins, Clerical Secretary, Office of Dean of Students, effective June 9, 1952.

Jean B. Welch, Clerk-Typist, College of Education, effective June 1, 1952.

Faye Marie Wenner, Clerical Stenographer, Speech and Hearing Clinic, effective May 18, 1952.

Robert H. Wilkerson, Editorial Assistant, School of Journalism, effective May 16, 1952.

Frances Yvonne Willingham, Clerical Secretary, Department of Anthropology, effective June 1, 1952.

Carolyn Beatrice Womack, Stenographer, Bureau of Government Research, effective May 30, 1952.

June 14, 1952

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

APPOINTMENTS:

Carl E. Schow, Jr., Resident, Department of Oral Surgery, \$75 per month with laundry and meals while on duty, effective April 1, 1952.

Florence Bryan, Stenographer, Department of Anesthesiology, \$185 per month, effective May 1, 1952.

Mona Joyce Hensley, Stenographer, Department of Anesthesiology, \$75 per month, effective May 14, 1952.

Harold Dewayne Land, Stenographer, X-Ray Department, \$165 per month, effective May 28, 1952.

Alice F. McCarter, Stenographer, Department of Medicine, \$75 per month, effective April 29, 1952.

Charlene A. Mantooth, Stenographer, X-Ray Department, \$165 per month, effective May 16, 1952.

Mary Essary, Admitting Clerk, Admitting Department, \$150 per month, effective May 15, 1952.

Thelma M. Milton, Information and Admitting Clerk, Admitting Department, \$145 per month, effective May 16, 1952.

Daisy Walker, Typist, Dietary Department, \$125 per month, effective May 19, 1952.

CHANGES:

Nursing Service:

Ramona Edwards, General Staff Nurse, salary rate increased from \$88 to \$132 per month, effective May 1, 1952.

Eva Porter, General Staff Nurse, salary rate increased from \$140.52 to \$143.75 per month, effective May 1, 1952.

James W. Lawson, Graduate Assistant, transferred from Department of Organized Research to Department of Pharmacology, effective May 1, 1952, for 2 months only.

Patricia R. Cosgrove, Secretary, transferred from Department of Organized Research to Cancer Teaching, effective June 1, 1952, for 1 month only.

Paula S. Higginbotham, Medical Stenographer, Stenographic Pool, \$145 per month, effective June 1, 1952. (Transferred from Hourly Payroll)

k. Clark, Admitting and Information Clerk, Admitting Department, salary increased from \$140 to \$150 per month, effective June 1, 1952.

June 14, 1952

E. Mannerberg, Appointment Clerk, Out-Patient Department, salary increased from \$140 to \$150 per month.

RESIGNATIONS:

Helen Hamra, Dietician Dietary Department, effective June 18, 1952.

Helen Oursler, Dietician, Dietary Department, effective June 8, 1952.

Mildred Connally, Clinic Assistant, Tumor Clinic, effective May 31, 1952.

Florence Bryan, Stenographer, Department of Anesthesiology, effective May 6, 1952.

Virginia M. McMillan, Stenographer, Department of Anesthesiology, effective April 30, 1952.

Isabel Peggy Warren, Stenographer, X-Ray Department, effective May 17, 1952.

Nancy Stokes, Clerk-Typist, Dietary Department, effective July 6, 1952.

Thelma Milton, Admitting Clerk, Admitting Department, effective April 30, 1952.