

MINUTES OF A REGULAR MEETING  
REGENTS OF THE UNIVERSITY OF OKLAHOMA  
WEDNESDAY, APRIL 9, 1952 - 10:00 A.M.

The Regents met in regular session on Wednesday, April 9, 1952 at 10:00 a.m., in the office of the President of the University.

The Chair welcomed the two new members appointed by the Governor as follows:

- Mr. George Short, to fill the unexpired term of Mr. Kent W. Shartel, deceased.
- Mr. Joe McBride, as a replacement for Ned Shepler, whose regular term expired on March 29, 1952.

Both appointments were effective April 2, 1952, as per a copy of a letter from Governor Johnston Murray, dated April 2, 1952.

Others present: Oscar White, President, presiding; Regents Benedum, Little, Morgan. Absent: Regent Rayburn Foster.

The minutes of the meeting held on March 12 were approved.

Regent Benedum moved adoption of the following resolution:

R E S O L U T I O N

WHEREAS, Ned Shepler has recently retired as a Regent of the University of Oklahoma, having been appointed by the Governor on October 9, 1945, and

WHEREAS, he served as president of the Board of Regents from March of 1951 to March of 1952, and

WHEREAS, through his loyalty, sound judgment, and wise counsel he has rendered valuable service to the University and to the State at a great sacrifice,

NOW THEREFORE, Be It Resolved, that the Board of Regents of the University of Oklahoma expresses its regret in his retirement, and sincere appreciation for his devotion and unselfish service.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Regents on this, the ninth day of April, Nineteen Hundred and Fifty-Two.

The resolution was unanimously adopted.

President Cross reported with reference to the financial problems in the University Hospitals. A statement from the Dean reports there is a shortage of \$206,224.84 for this fiscal year. The President has not been informed with reference to the \$100,000 from the Governor's contingency fund

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and if that amount becomes available it will leave a shortage of \$106,224.84. President Cross asked that it be made a matter of record to the Regents that he is recommending the Dean be requested to prepare immediately a program of expenditures which will bring the budget into balance and to take needed action to prevent a deficiency.

Regent Benedum moved, and it was unanimously voted to approve the President's recommendation.

President Cross discussed the communications from Miss Vivian McCullough, Secretary, Oklahoma Chapter, National Anti-Cigarette Alliance, copies of which were sent to each Regent. Miss McCullough also enclosed clippings from newspapers concerning the smoking contest recently sponsored by the Union Activities Board. The letters also called attention to the state law which prohibits the sale of cigarettes to minors (Chapter 50, Criminal Code, Title 21, Sec. 1241, O.S. 1941).

President Cross stated the smoking contest was sponsored by the Union Activities Board, and without consent of the Office of Student Affairs. The matter was thoroughly discussed, following which President Cross recommended that Mary Lou Stubbeman, Director of Union Activities, be made a member of the Office of Student Affairs, attend their meetings, and in that way all activities in the Union will be channeled through the Office of Student Affairs, and in that way prevent repetition of incidents such as this one.

President Cross further stated he would write to Miss McCullough.

Regent Benedum moved, and it was voted that the President handle the matter and inform Miss McCullough that we would stay within the law with reference to the sale of cigarettes, and that it is the consensus of the Regents that no further publicity be given to the matter.

President Cross reported with reference to the recent proposal to increase fees in the institutions under the State Regents for Higher Education (See Resolution adopted by the University Regents p. 4282-83-84, 3/12/52). He stated a conference attended by representatives of institutions was held in the Office of Chancellor Nash on Monday, April 7, when the whole plan of fees, scholarships, and student aid was discussed. The proposal was made to establish a general fee of \$36 each semester at the University and the Agricultural and Mechanical College for Educational and General Income; \$24 at the four-year colleges; \$18 at the junior colleges; and to these amounts would be added sufficient fees for each institution to accommodate its various activities and bond liquidation needs, the total of which would result in a General Fee for each institution. This plan would result in a General Fee of from \$60 to \$66 per semester at the University and the Agricultural and Mechanical College. It was reported at the conference that 551 students at the University are receiving scholarships or aid in some form for a total of \$76,431, (400 working students, and 151 fee waivers), and at the Oklahoma Agricultural and Mechanical College 2,511 scholarships or aid in some form for a total of \$271,097 (1,966 working students and

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753 fee waivers). There was also a discussion with reference to the non-resident fee. The University reported approximately 1,200 non-resident students and \$250,000 fees collected. The Agricultural and Mechanical College reports approximately 900 non-resident students and \$50,000 fees collected.

President Cross stated the Committee is acting in an advisory capacity, and that these matters are to be given further consideration by the Committee before making a final recommendation to the Oklahoma State Regents for Higher Education.

Regent McBride made the observation that the State Regents for Higher Education should have an analysis of the number of scholarships and other forms of student aid at the various institutions, and that definite action should be taken with reference to such awards.

President Cross stated this has been done.

President Cross stated that a recommendation had been made that a definite number of scholarships be authorized at the two major institutions, and that these scholarships be audited. He reported that the Alumni will provide approximately 200 scholarships at the University, and also called attention to the \$1,000 for scholarships from Regent Morgan.

President Cross reported budget allocations and estimated income for the fiscal year beginning July 1, 1952, as follows:

State funds allocation by State Regents	\$3,346,911	
Fees, sales, services	1,055,680	
Prior year surplus	<u>300,000</u>	
Total		\$4,702,591

The budget allocation is a 5 per cent decrease for the University at Norman. There was no decrease in the allocations for the School of Medicine and the University Hospitals. The total estimated income to the University leaves us short approximately \$300,000 to meet expenditures, but through the elimination of some positions and other reductions we will meet the income, and arrange for a surplus.

President Cross reported that the Faculty Senate had recommended that the regulation on Sabbatical Leaves which provides for half salary for one year after seven years of service be changed to provide for full salary for one semester. He recommended that the plan for full pay for one semester not be approved and that the present plan of half pay for one year be continued.

Regent McBride moved, and it was voted to approve the recommendation.

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President Cross reported that bids for the construction of the Westheimer Memorial Gateway were advertised to be opened at 10:00 a.m. on Thursday, March 20. Only one bid was submitted and that by the Bailey Construction Company of Norman in the amount of \$25,900. Mr. Walter Neustadt of Ardmore provided \$15,000 for this memorial.

President Cross recommended that the bid of the Bailey Construction Company be rejected, and that the University Architect be directed to prepare revised plans so as to bring the project within the funds available.

President Cross stated that many institutions have adopted emblems-- coat of arms--which may be used in place of the official seal. The seal should be used only for official documents. Several designs were submitted for the University of Oklahoma coat of arms, and following examination it was moved by Regent Morgan, and unanimously voted that design No. 3 be adopted. The design shows three sowers, similar to the one on the official, at the top, the covered wagon below, and the inscription CIVI ET REIPUBLICAE on a scroll at the bottom. The inscription is the same as that on the official seal.

President Cross requested approval of Change Order No. 1 for the Education Building on which the Builders Construction Company are the contractors. This provides for the following changes from the original contract:

1. Extending the steam tunnel approximately 34 feet north to make a proper connection to the present tunnel at Kaufman Hall, also necessary alterations to road at Kaufman Hall to allow for extensions of this tunnel; additional cost \$1,820.92.
2. Installation of an oak mold covering angle iron, at interior sills of windows, in order to obtain a more finished appearance; additional cost \$972.80.
3. Changing partitions around toilet rooms to 4-inch thick light weight concrete block plastered on both sides in lieu of 2-inch thick solid plaster partitions, and for insulating waste and vent stocks in the pipe chases, the purpose being to minimize noise transmission to adjacent rooms; additional cost \$1,893.35.
4. Making changes in partitions and check-out counter of the library section as requested by the College of Education; additional cost \$355.03.

The total amount of the change order is \$5,042.10.

On motion by Regent Benedum, it was voted to authorize approval of Change Order No. 1 as recommended by President Cross.

President Cross reported with reference to the admissions to the freshman class for 1952 in the School of Medicine. A detailed analysis, showing the names and qualifications of the 100 individuals accepted and

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also the ten alternates, was presented as prepared by Associate Dean Marsh. Similar information was shown for individuals who were not accepted.

There was a full discussion on this matter and it was agreed that some changes in the manner of selections, in order to provide a more equitable distribution through the various counties of the state, should be made. President Cross stated that he had already arranged for a conference to be held on Friday of this week, and it was his intention to recommend a re-organization of the Admissions Committee and to devise a plan which would achieve the results suggested by the Regents. He stated that he would make a full report to the Regents at the May meeting and submit his recommendations for consideration by the Board.

The Regents recessed for lunch, at 12:30, in the Union building and met again in the President's office at 1:40 p.m.

The following items in the agenda were presented by President Cross as reports and recommendations, and the action was as indicated:

ROAD EASEMENT, OLIVER BIOLOGICAL RESERVE:

Since the access to the City Disposal Grounds by way of Jenkins Street has been closed by the Navy, the City Manager is widening and improving the road running south on Chautauqua Street in order to provide all-weather surfacing needed to have proper access to the dump grounds.

The City Manager reports that Mr. Fred Oliver has agreed to provide about ten feet additional land for road purposes on the Chautauqua road side of Mr. Oliver's farm. The City needs a similar amount of land on the Chautauqua road side of the Oliver Biological Reserve which Mr. Oliver deeded to the University.

Recommendation:

That the Board of Regents authorize, subject to Mr. Oliver's approval, the execution of a ten-foot easement for road purposes on the west side of the Oliver Game Reserve.

Approved

SCHOLARSHIPS:

At the meeting on February 13, 1952 (p. 4254), the Regents authorized granting scholarships covering University general fees (\$48 each semester) to each valedictorian or salutatorian in Oklahoma high schools.

I recommend that the same plan be approved for the valedictorians or salutatorians of junior colleges in the state. At the present time there are twenty-one (21) junior colleges in Oklahoma.

Item No. 2 on the granting of scholarships in junior colleges was withdrawn by President Cross pending a report on the question of scholarships and aids to students by the State Regents for Higher Education.

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MEN'S DORMITORY:

Walter Kraft, Roscoe Cate, and Sorey, Hill and Sorey, Architects, recommend acceptance of Building No. 1 of the Men's Dormitory Project with the exceptions as noted below in order that the work of installing the desks in the rooms may be begun.

The exceptions are:

1. Window Putty: Give the surplus vehicle time to dry out, then clean dust from putty and touch up with paint.
2. Transformer Room Door: Paint inside.
3. Basement and Transformer Room Floor Expansion Joint: Seal with Careylastic.
4. Owner to pick up shower curtains.
5. Owner to pick up loose keys for sill cocks and lavatory stops.
6. Four First Floor Men's Toilets: Toilet paper holders are on order and will be installed when they arrive.
7. Connect up drinking fountains when the Owner Delivers them to the building, on the First and Third Floors, - plug supply pipes on Second and Fourth Floors.

President Cross stated that since the agenda was mailed, acceptance of Building No. 4 has also been recommended with the following reservations:

1. Window putty will require cleaning off and some repainting after the oil has ceased to bleed out.
2. Toilet paper holders will be installed in the Counsellor's toilets and the men's toilets of the first floor when received by the contractor.
3. Drinking fountains will be installed on the first and third floors when received by the University.
4. The roof should be checked for dry spots and regravled where needed.

President Cross recommended acceptance of Buildings Nos. 1 and 4 with the reservations as listed.

Approved on motion by Regent Morgan.

PERSONNEL:

Reported the death of Mrs. Margaret J. Moore, Assistant Professor Emeritus of Spanish, Department of Modern Languages, on March 28, 1952.

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FACULTY MILITARY LEAVE OF ABSENCE:

David Thomas Oakes, Special Instructor, Petroleum Engineering, effective from April 1, to April 16, 1952; since Mr. Oakes' appointment was on a one-year basis his services and contract are to be terminated effective April 16, 1952.

FACULTY EXTENSION OF LEAVE OF ABSENCE:

Pauline Thrower Horras, Assistant Professor, School of Social Work, effective from September 1, 1952 to September 1, 1953.

FACULTY APPOINTMENTS:

Stanley McElderry, Associate Professor of Library Science; Assistant Director of Libraries, University Libraries, at an annual rate of \$5,800 for 12 months, effective April 1, 1952.

Horace E. Hoffman, Special Instructor in Mathematics, School and Community Services, extension rates, part time, for 3 months, effective January 21, 1952.

James Robert Sears, Special Instructor, Petroleum Engineering, \$400 per month for 2 months, effective April 1, 1952. Replacement for David Thomas Oakes, on Military Leave.

FACULTY CHANGES:

Floyd L. Vaughan, Professor, Department of Marketing, salary changed from \$5,700 for full time to \$2,850 for 1/2 time, for 9 months, effective September 1, 1952.

GRADUATE ASSISTANTS:

Appointments:

Edwin Francis Alder, Department of Plant Sciences, annual rate of \$1,200 for 9 months, 1/2 time, effective September 1, 1952.

James Clyde Bradford, Mathematics and Astronomy, annual rate of \$1,200 for 9 months, 1/2 time, effective September 1, 1952.

John Christopher Johnson, Department of Zoology, annual rate of \$1,200 for 9 months, 1/2 time, effective September 1, 1952.

Donald Ward Dubois, Mathematics and Astronomy, annual rate of \$1,200 for 9 months, 1/2 time, effective September 1, 1952.

Franklin Allen Phillips, Mathematics and Astronomy, annual rate of \$900 for 9 months, 1/2 time, effective September 1, 1952.

Homer T. Russell, Jr., Department of Zoology, annual rate of \$900 for 9 months, 1/2 time, effective September 1, 1952.

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REAPPOINTMENTS:

J. Louis Bouchard, Department of Zoology, annual rate of \$1,200 for 9 months, 1/2 time, effective September 1, 1952.

Marvin Lee Mays, Department of Zoology, annual rate of \$900 for 9 months, 1/2 time, effective September 1, 1952.

Edward D. Bellis, Department of Zoology, annual rate of \$900 for 9 months, 1/2 time, effective September 1, 1952.

Glenna Nell Morgan, Department of Zoology, annual rate of \$900 for 9 months, 1/2 time, effective September 1, 1952.

James Edward Greer, Department of Plant Sciences, annual rate of \$1,200 for 9 months, 1/2 time, effective September 1, 1952.

Celia Anne McElroy, Department of Plant Sciences, annual rate of \$900 for 9 months, 1/2 time, effective September 1, 1952.

Resignations:

William R. Atkinson, Department of Physics, effective January 16, 1952.

SUMMER SCHOOL, 1952:Appointments:

## College of Education:

Robert C. Aukerman, Visiting Lecturer, \$950 for June and July, 1952.

Lonnie Gilliland, Visiting Lecturer, \$225 for June and July, 1952. (1/4 time)

Lola Fay Gordon, Visiting Lecturer, \$950 for June and July, 1952.

Martha F. Hill, Visiting Lecturer, \$950 for June and July, 1952.

James Henry Hodges, Visiting Lecturer, \$950 for June and July, 1952.

Ethel Holmes, Visiting Lecturer, \$950 for June and July, 1952.

Henry L. Isaksen, Visiting Lecturer, \$950 for June and July, 1952.

Joseph M. Latimer, Assistant Professor of Psychology, \$960 for June and July, 1952.

Leonard Xavier Magnifico, Visiting Lecturer, \$950 for June and July, 1952.

Theodore George Phillips, Visiting Lecturer, \$950 for June and July, 1952.

Glenn Erle Smith, Visiting Lecturer, \$400 for 1 week only, effective June 16, 1952. (Short Courses and Conferences)

Clay Lee Cochran, Associate Professor, Department of Economics, \$450 per month for June and July, 1952.



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Mary Belle Sullivan, \$225 for June 9 through June 20, 1952.

Thomas Albert Weir, Visiting Lecturer, \$950 for June and July, 1952.

Dorothy Woodward, Visiting Lecturer, \$950 for June and July, 1952.

Caroline Hook, Visiting Lecturer (Teacher, 3rd Grade), University School, \$700 for June and July, 1952.

R. L. Huntington, Professor, Chemical Engineering, \$147.50 per month, 1/4 time, for June and July, 1952.

Bruce Houston, Professor, Department of Chemistry, \$600 per month for June and July, 1952.

Elizabeth M. Parham, Special Instructor in Voice, School of Music, \$500 for June and July, 1952.

Celia Anne McElroy, Graduate Assistant, Department of Plant Sciences, \$90 for June and July, 1952. (1/2 time)

Changes:

Helen Clark, Assistant Professor, School of Home Economics, appointment extended to August 1, 1952 at \$400 per month; previously appointed for the month of June.

Robert H. Hardin, Professor, Industrial Education, salary changed from \$255 per month for 1/2 time to \$510 per month for full time, for June and July, 1952.

Declined to Accept Appointment:

Lloyd G. Alexander, Assistant Professor, School of Chemical Engineering.

Charles G. deVries, Assistant Professor, Department of Chemistry.

Nell R. Evans, Associate Professor, School of Home Economics.

Jim Reese, Professor, Department of Economics.

AIR FORCE CLERK TYPIST SCHOOL:

Changes:

Mamie E. Smith, Instructor, salary changed from \$350 for full time to \$250 for 2/3 time, effective April 1, 1952.

Resignations:

Dorothy Lyne Cass, Instructor, effective March 29, 1952.

Joseph Hardin Clements, Instructor, effective March 15, 1952.

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Dorothy Elizabeth Davis, Instructor, effective March 22, 1952.

Jill Moore Kimrey, Instructor, effective March 29, 1952.

Edmond Lewis, Instructor, effective March 29, 1952.

Odeal Locke, Instructor, effective March 29, 1952.

Loy Elvin Prickett, Instructor, effective April 1, 1952.

Edward Ward Williams, Instructor, effective March 22, 1952.

NON-ACADEMIC APPOINTMENTS:

Richard Gwenn Underwood, Proofreader and Assistant to Superintendent, University Press, Printing Division, \$291.66 per month, effective June 1, 1952.

Gustav Landen, Announcer, WNAD and WNAD-FM, \$225 per month, effective March 10, 1952.

Andy L. Sledge, Apprentice Water Plant Operator, Power and Water Plant, \$200 per month, effective April 1, 1952.

John H. Kuhlman, Military Property Custodian, succeeding Q. M. Spradling.

NON-ACADEMIC CHANGES:

Don M. Frensley, title changed from Internal Auditor to Acting Chief Accountant, no change in salary, effective March 16, 1952. (Office of the Controller)

William H. Jordan, title changed from Auditor II to Acting Internal Auditor, Office of the Controller, salary changed from \$300 to \$333.33 per month, effective April 1, 1952.

Raymond L. Duffey, Auditor II, Office of the Controller, salary increased from \$250 to \$300 per month, effective April 1, 1952.

Glenn Brook Kezer, title changed from Announcer to Chief Announcer, WNAD and WNAD-FM, salary rate increased from \$225 to \$240 per month, effective March 10, 1952.

Mary Scott Mackey, General Duty Nurse, Student Health Service, salary increased from \$200 to \$215 per month, effective April 26, 1952. (Transferred to Night Duty)

NON-ACADEMIC RESIGNATIONS:

Raymond D. Crews, Chief Accountant, Office of the Controller, effective April 1, 1952. (Now on leave of absence; Acting Business Administrator, University Hospital)

Annetta C. Beekman, General Duty Nurse, Student Health Service, effective April 26, 1952.

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SALARY INCREASES FOR FACULTY:

Following is a list giving names of members of the faculty for whom increases for the year 1952-53 are recommended. The financial outlook is such that the University Budget Council recommended raises only in special cases.

<u>Name</u>	<u>Rank</u>	<u>Department</u>	<u>No. of Mos.</u>	<u>Amount of Incr.</u>	<u>Proposed New Rate</u>
John O'Neil	Professor	Art	9	\$300	\$5,000
R. Wendell Tomberlin	Associate Professor	Art	9	200	4,300
Charles E. McKinney	Assistant Professor	Business Communication	9	200	3,700
Luther D. Bishop	Assistant Professor	Business Management	9	600	4,200
William E. Rogers	Assistant Professor	Business Management	9	100	4,500
Leon S. Ciereszko	Associate Professor	Chemistry	9	200	4,600
Porter L. Pickard	Associate Professor	Chemistry	9	100	4,600
H. Lloyd Stow	Professor	Classical Languages and Literature	9	600	6,000
Paul C. Ruggiers	Associate Professor	English	9	200	4,200
John M. Raines	Professor	English	9	100	5,100
Kaspar Arbenz	Associate Professor	Geology	9	200	4,500
J. A. Erdelyi-Fazekas	Associate Professor	Geology	9	200	4,500
F. A. Melton	Professor	Geology	9	200	5,500
Rufus G. Hall, Jr.	Associate Professor	Government	9	200	4,300
S. W. Swenson	Associate Professor	Government	9	100	4,200
John S. Ezell	Associate Professor	History	9	200	4,400
Donnell M. Owings	Associate Professor	History	12	200	5,400
C. Joe Holland	Assistant Professor	Journalism (S.L.A.)	9	(200) 100	(4,200) 2,100
William R. Bandy	Associate Professor	Law	9	200	4,700
Charles G. Kepler	Associate Professor	Law	9	200	4,700
Dennis M. Crites	Assistant Professor	Marketing	9	200	3,700
Arthur F. Bernhart	Associate Professor	Mathematics and Astronomy	9	100	5,000
Lowell Dunham	Assistant Professor	Modern Languages	9	200	4,500
Stella Sanders	Assistant Professor	Modern Languages	9	200	4,400
Max Selinger	Instructor	Modern Languages	9	200	3,100
W. A. Willibrand	Professor	Modern Languages	9	100	5,500

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<u>Name</u>	<u>Rank</u>	<u>Department</u>	<u>No. of Mos.</u>	<u>Amount of incr.</u>	<u>Proposed New Rates</u>
Eva Turner	Visiting Professor	Music	9	\$500	\$6,500
Celia Mae Bryant	Instructor	Music	9	400	3,000
Mildred Andrews	Associate Professor	Music	9	200	5,000
Leonard H. Haug	Professor	Music	9	200	5,100
Jasper T. Matthews	Assistant Professor	Music	9	200	3,400
Edith Schroeder	Assistant Professor	Social Work	12	(\$300) 150	(\$4,800) 2,400
Elizabeth Walton	Associate Professor	Social Work	12	(300) 150	(5,300) 2,650
Mildred Faris	Associate Professor	Social Work	12	200	5,100
Reed M. Powell	Assistant Professor	Sociology	9	200	4,100
Perrill M. Brown	Associate Professor	Speech	9	200	4,500
Frances R. Dunham	Assistant Professor	University School	12	200	4,400
Hoy N. Stone	Assistant Professor	University School	12	200	4,500
Edith R. Steanson	Assistant Professor	University School	12	200	4,300
Lucille Findley	Instructor	University School	12	100	4,200
Luke E. Munn	Instructor	University School	12	100	4,200
James W. H. Smith	Assistant Professor	Zoology (L.A)*	9	(300)	(5,100)
Harley P. Brown	Associate Professor	Zoology	9	200	4,800
Paul R. David	Professor	Zoology	9	<u>200*</u>	5,200
Total				\$9,000	

\*Change to 9 months

SUMMARY OF RAISES BY RANK

<u>No.</u>	<u>Rank</u>	<u>Total Cost of Raises</u>
8	Professors	\$2,200
18	Associate Professors	3,250
14	Assistant Professors	2,750
4	Instructors	800
Total		<u>\$9,000</u>

Approved

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DAVID ROSS BOYD PROFESSORSHIPS:

The University Budget Council has considered the following nominations for Boyd Professorships presented by the dean of the degree-recommending colleges and the Dean of the University College:

H. Lloyd Stow, Professor of Greek  
I. J. Sollenberger, Professor of Finance  
William B. Ragan, Professor of Education  
Miss Eva Turner, Visiting Professor of Music  
Frank G. Tappan, Reappointed as Boyd Professor of  
Electrical Engineering

The nominations were presented to the Council more than 30 days in advance of the voting. A secret ballot was taken, with each member of the Council voting yes or no on each of the nominations.

More than one negative vote was received in the case of all of the nominations with the exception of Professor Tappan.

Therefore, the only recommendation made by the University Budget Council for David Ross Boyd Professorships to start with the next academic year is a recommendation for another term as David Ross Boyd Professor for Frank G. Tappan.

Approved

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS:

Appointments:

The following are recommended for appointment as Clinical Assistants in Medicine, at clinical rates, effective April 1, 1952:

Dr. Harry Edward Barnes

Dr. Virgil Ray Forester

Dr. Charles Robert Mathews

Richard W. Payne, Instructor, Pharmacology, \$200 per month, 1/2 time, for 4 months, effective March 1, 1952.

John R. Stacy, Instructor, Orthopedic Surgery and Fracture, clinical rates, effective April 1, 1952.

Esther A. Beckner, Medical Technologist, Clinical Laboratories, \$245 per month with laundry of uniforms, effective March 17, 1952.

Jean E. Funk, Medical Technologist, Clinical Laboratories, \$230 per month with laundry of uniforms, effective March 3, 1952; resigned March 15, 1952.

Esther Moore, General Staff Nurse, \$200 per month with laundry, effective March 11, 1952.

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## Nursing Service:

Sara Flesner, Head Nurse, \$220 per month with laundry, effective March 17, 1952.

Bazzelene Bruce, General Staff Nurse, \$230 per month with laundry, effective March 5, 1952.

Mildred Kennedy, General Staff Nurse, \$220 per month with laundry, effective March 3, 1952.

Isabelle Klose, General Staff Nurse, \$200 per month with laundry, effective February 28, 1952.

Ethel Mercer, General Staff Nurse, \$210 per month with laundry, effective March 11, 1952.

Eva Porter, General Staff Nurse, \$140.52 per month, part time, with laundry, effective March 3, 1952. (Temporary appointment)

Marguerite Webster, General Staff Nurse, \$200 per month with laundry, effective March 11, 1952

Changes:

George William Winkelman, transferred from Psychiatry and Neurology to Medicine as a Clinical Assistant, clinical rates, effective April 1, 1952.

The following people in Postgraduate Medical Instruction are recommended for transfer to the W. K. Kellogg Trust Fund:

George B. Gathers, Assistant Resident, March 1, 1952  
 Julius LaCroix, Assistant Resident, March 1, 1952  
 Woodrow W. Massad, Assistant Resident, March 1, 1952  
 Nova L. Morgan, Assistant Resident, March 1, 1952  
 Lonnie C. Redus, Assistant Resident, March 1, 1952  
 Rodney A. Sitorius, Assistant Resident, March 1, 1952  
 Howard B. Bell, Intern, 2 year Program, April 1, 1952  
 Walter E. Blevins, Intern 2 Year Program, April 1, 1952  
 Bryce H. Cochran, Intern, 2 Year Program, April 1, 1952  
 Stephen W. Thompson, Intern, 2 Year Program, April 1, 1952  
 Walter C. Autrey, 1st Year Intern, April 1, 1952  
 Frank W. Clark, 1st Year Intern, March 1, 1952

Golda B. Slief, Teaching Assistant, transferred from Clinical Payroll to School of Nursing at \$112 per month for January, February, and March, 1952.

Eileen B. Darnell, Medical Technologist, Cancer Teaching, salary increased from \$260 to \$270 per month, effective February 1, 1952.

## Nursing Service:

Rose Marie Miller, Supervisor, salary increased from \$230 to \$240 per month, effective April 1, 1952.

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Iron Harrison, Head Nurse, salary increased from \$220 to \$230 per month, effective April 1, 1952.

Cora Curtis, General Staff Nurse, salary changed from \$210 to \$200 per month, effective March 12, 1952.

Ruth Hawkins, General Staff Nurse, salary increased from \$230 to \$240 per month, effective March 1, 1952.

Betty Hewitt, General Staff Nurse, salary increased from \$230 to \$240 per month, effective March 1, 1952.

Marilyn McCreary, General Staff Nurse, salary increased from \$210 to \$220 per month, effective March 1, 1952.

Arlene Purcell, General Staff Nurse, salary increased from \$200 to \$210 per month, effective March 1, 1952.

Nora Stinson, General Staff Nurse, salary increased from \$230 to \$240 per month, effective March 1, 1952.

Velma Swafford, General Staff Nurse, salary increased from \$230 to \$240 per month, effective March 1, 1952.

Connie Sharp, General Staff Nurse, salary increased from \$200 to \$210 per month, effective March 1, 1952.

Jessie E. Collier, Administrative Secretary, Surgery, salary increased from \$240 to \$250 per month, effective March 1, 1952.

Resignations:

Janie M. Heard, Chemist, effective February 29, 1952.

Nursing Service:

Helen Andis, Head Nurse, effective March 24, 1952.

Anne Burns, General Staff Nurse, effective March 9, 1952.

Dorothy Collins, General Staff Nurse, effective March 16, 1952.

June Marie Collins, Staff Nurse, South Ward, effective March 31, 1952.

Stella Schultz, General Staff Nurse, effective February 29, 1952.

Approved

Dean Everett has recommended approval of the following with reference to the Research Hospital of the Oklahoma Medical Research Foundation:

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Temporary Agreement Between the Oklahoma Medical Research  
Foundation and the University Hospitals of the  
University of Oklahoma School of Medicine

I. Purpose.

To create an agreement between the Research Hospital of the Oklahoma Medical Research Foundation and the University Hospitals of the University of Oklahoma School of Medicine for the temporary operation (on a self-sustaining basis) of the Research Hospital as a unit of the University Hospitals, by the University Hospitals Administration.

II. Objectives.

a) To provide additional teaching facilities in clinical and research fields for both under-graduate and post-graduate students of the School of Medicine and of the University Hospitals, including students of Medicine, Nursing, and Dietetics.

b) To provide additional hospital facilities for patient care.

c) To expedite the full employment of this unit as a hospital for clinical research in accordance with the stated objectives of the Oklahoma Medical Research Foundation.

III. Obligations Thus Created.

a) The University Hospitals shall undertake to operate the Research Hospital as a self-sustaining hospital facility for private pay patients to meet the above objectives only until such a time as this unit can be operated by the Oklahoma Medical Research Foundation to meet the same objectives.

b) The Oklahoma Medical Research Foundation obligates itself by this agreement to facilitate in every way possible the operation by the University Hospitals of this unit for the purposes stated above; and shall make every effort to assume the full operation of this Research Hospital at the earliest possible moment.

IV. Stipulations.

1. The Medical Director and the Business Manager of the University Hospitals and the Director of Research and the General Manager of the Oklahoma Medical Research Foundation are hereby empowered to formulate the arrangements and procedures required to activate as soon as is reasonably possible the temporary operation on a self-sustaining basis of the Research Hospital in accordance with the objectives set forth above. Such arrangements and procedures shall be subject to approval by the President of the University of Oklahoma, the Superintendent of the University Hospitals, and the Executive Committee of the Foundation before the activation of the operation.

2. This temporary agreement shall not in any way affect the basic affiliation between the Research Hospital and the Research Sanitarium of



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the Oklahoma Medical Research Foundation and the University of Oklahoma School of Medicine.

President Cross recommended approval of the above Temporary Agreement, and that the President be authorized to sign the agreement on behalf of the School of Medicine.

Approved

Dean Everett has submitted the following on a reorganization of the Affiliated Hospital Program, and the proposed agreement under this plan:

RECOMMENDED REORGANIZATION OF THE AFFILIATED HOSPITAL PROGRAM OF THE UNIVERSITY OF OKLAHOMA SCHOOL OF MEDICINE

Proposed by the Supervisory Committee for the Affiliated Hospitals.

Early in 1948 The University of Oklahoma School of Medicine and various hospitals in Oklahoma City formed a group which was called the "Affiliated Hospitals of The University of Oklahoma School of Medicine." The stated purpose of the group was to unify the standards of graduate training in Oklahoma City, and increase the clinical material of The University of Oklahoma School of Medicine. To carry out these aims, the Dean of the School of Medicine, in consultation with the medical directors of the hospitals concerned, appointed a committee called the Supervisory Committee for the Affiliated Hospitals. This committee, according to the Articles of Affiliation, was given two functions:

- "1. To act in a supervisory capacity over appointment of externs, interns, and residents in all of the affiliated hospitals.
- 2. To serve in a supervisory capacity over the education and training of interns and residents in the affiliated hospitals."

Since the existence of the affiliation many things have been accomplished, and there is no doubt that the affiliation is an excellent and desirable arrangement.

During this time the number of hospitals in the affiliation has almost doubled, and it is not improbable that other hospitals in the state will be included in the future. With the advent of new hospitals in the group, and with the experience gained in solving problems connected with the original group of hospitals, the committee feels that the structure of the affiliation could be changed to better fulfill the purposes of the affiliation, and also to allow for maximal expansion.

While the purposes of affiliation have remained the same, it has become apparent that differences in administrative structure, size, location, types of service, etc., make the actual accomplishment of these purposes different for each individual hospital. This is a situation which is not undesirable at all because it varies the type of training available in the state. The relationships between such a group of hospitals and the School of Medicine

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involve many factors, and in analyzing all of these factors the present hospitals seem to fall in three groups as follows:

1. Those hospitals under the direct administrative control of the School of Medicine for professional care of patients and for teaching purposes, such as the University Hospitals and the Oklahoma City Veterans Administration Hospital.
2. Those hospitals recognized by the Council on Medical Education and Hospitals of the A.M.A. for full intern training, and, in most cases, resident training, who have a mutual understanding with the School of Medicine in regard to intern and resident training, and, in one instance, undergraduate medical training. Such hospitals are not under the administrative control of the School of Medicine for any function. This group includes Hillcrest Memorial Hospital, Tulsa, and Mercy, St. Anthony, and Wesley Hospitals, Oklahoma City. In addition, St. John's Hospital, Tulsa, has applied for affiliation as of July 1, 1952.
3. Those hospitals of a specialized type or of such a size that they are not approved for full intern training. Their relations with the School of Medicine involve only the training of a specialty resident, or an intern for a short period of time. This group includes Bone and Joint Hospital, Oklahoma City, affiliated for one resident in Orthopedic Surgery; and Valley View Hospital, Ada, and Western State Hospital, Clinton, affiliated for the purpose of rotation of general practice residents.

Recognizing that such a division is an actuality, the present Supervisory Committee feels that each group should have a distinct connection with the School of Medicine as follows, with administrative control by the School of Medicine implied by the term "affiliated" but not by that of "associated."

First Group:	Affiliated Hospitals
Second Group:	Associated Hospitals
Third Group:	Special Affiliated Hospital

Separate types of agreement with the School of Medicine should also be drawn up for each group. In the first group agreements already exist. In the case of the second group separate agreements can be signed, one for the purpose of assistance in the graduate training programs for interns and residents, and another for the purpose of assignment of patients in the hospital for training undergraduate medical clerks. For the third group, contractual agreements would be arranged between the hospitals and the School of Medicine for the specific limited purposes.

In carrying out these agreements a committee is suggested for the Associated Hospitals (group 2), one that would function outside of the School of Medicine's jurisdiction. This committee should be limited to one representative each from the Affiliated and Associated Hospitals (Groups 1 and 2), with the chairman elected by the members for a term of one year (it is recommended that he not succeed himself). The committee would be called the "Committee on Intern and Resident Training of the Associated Hospitals."

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This committee would not have all of the functions which the present Supervisory Committee has, but would be a committee representing the hospitals which have intern and resident training agreements with the School of Medicine. Its functions would be:

- 1. To effect educational programs for interns and residents in the respective associated hospitals, utilizing the services offered by the School of Medicine.
- 2. To make recommendations to the Associated Hospitals concerning non-educational problems connected with resident and intern training which concern the hospitals as a group, but which are not concerned with their association with the School of Medicine.
- 3. To keep each representative informed concerning any changes in the training programs of the respective hospitals.

It is further suggested that the Dean create a School of Medicine standing faculty committee to assist the intern committees and the respective departments of the Affiliated Hospitals in outlining educational training programs for interns and residents. In addition, it would advise any, or all, of the associated hospitals on their graduate training programs upon request. As ex-officio members of the committee it is suggested that the Dean (or his representative), the Director of Postgraduate Instruction, and the Chairman of the Committee on Intern and Resident Training of the Associated Hospitals be appointed, the latter serving without vote. Several other members could be appointed by the Dean from those members of the faculty interested in this type of training.

Therefore, it is the desire of the Supervisory Committee for the Affiliated Hospitals, with full approval of each presently affiliated hospital, that this committee be dissolved and the above recommended reorganization of the Affiliated Hospital Program be effected as of July 1, 1952 by the administration of The University of Oklahoma School of Medicine, with the understanding that present rotation arrangements and agreements for residents and interns between the presently affiliated hospitals and the School of Medicine will not be effected by the reorganization.

Adopted by the Supervisory Committee for the Affiliated Hospitals at a meeting of Sunday, February 17, 1952.

AGREEMENT OF ASSOCIATION WITH THE UNIVERSITY OF OKLAHOMA SCHOOL OF MEDICINE CONCERNING INTERN AND RESIDENT TRAINING

With mutual understanding, this agreement is made for the primary purpose of improving the professional training of interns and residents. This plan is entirely cooperative to the end that the associated hospital may improve the quality of its residency and intern training. There is no implication in this agreement that The University of Oklahoma School of Medicine exercises any control whatsoever over the associated hospital, or that it is

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responsible in any way over its interns and residents except those on rotation from the University Hospitals and the Oklahoma City Veterans Administration Hospital.

For guidance of all persons concerned, this agreement further states:

1. The School of Medicine and University Hospitals will offer the use of appropriate educational facilities to the interns and residents of the associated hospital subject to the rules and regulations of The University of Oklahoma School of Medicine. This includes, at the smallest possible fee, the privilege of attendance at scheduled periods of instruction by members of the faculty, and use of classrooms and laboratories. The School of Medicine will also provide advice and suggestions concerning the education of interns and residents when requested, as well as aid in contacting accrediting agencies.
2. The associated hospital agrees to fulfill the requirements of the Council on Medical Education and Hospitals of the American Medical Association under the titles of "The Essentials of an Approved Internship" and "The Essentials of an Approved Residency," It further agrees to endeavor to supplement these programs with the above assistance of the School of Medicine.
3. The associated hospital will require each resident to attend 75% of the sessions in any course of basic science instruction scheduled for him to fulfill his residency requirements, and will recommend intern attendance.
4. The associated hospital agrees to elect, appoint, or otherwise designate from its professional staff one member to serve as its official representative on a Committee for Intern and Resident Training of the Associated Hospitals.

This committee is composed of one representative from each associated hospital approved for full intern training by the Council on Medical Education and Hospitals of the American Medical Association, and also having an Intern and Resident Training Agreement with The University of Oklahoma School of Medicine, and one representative each from the University Hospitals and the Oklahoma City Veterans Administration Hospital, the affiliated hospitals of the School of Medicine. The Chairman of this committee is elected by the members and serves for one year. The functions of the Committee are as follows:

- (a) To affect educational programs for interns and residents in the respective associated hospitals, utilizing the services offered by the School of Medicine.
  - (b) To make recommendations to the Associated Hospitals concerning non-educational problems connected with resident and intern programs which concern the hospitals as a group, but which are not concerned with their association with the School of Medicine.
  - (c) To keep each representative informed concerning any changes in the training programs of the respective hospitals.
5. This agreement in no way changes the privilege and duty of the associated hospital to select and obtain its own interns and residents.

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6. The associated hospital shall designate a responsible member of its professional staff as Coordinator or Director of Intern and Resident Training Programs. This individual will have responsibility for conducting negotiations with the School of Medicine regarding educational assistance for the hospital's training programs, all such negotiations to be cleared through the Office of the Dean.

7. The above named Director or Coordinator of Intern and Resident Training will be recommended by the Dean for a faculty appointment either in a department at an established rank, or as a member of the general faculty of the School of Medicine.

Both institutions signing this agreement will cooperate, as far as possible without interfering with internal needs, in the exchange and rotation of interns and residents for the benefit of their training. Exchange or rotation may be arranged between the associated hospital and the University Hospitals and/or the Oklahoma City Veterans Administration Hospital.

To provide a uniform code, the following regulations will apply to rotating interns and residents. (In these regulations, the parent hospital is defined as the hospital with which the intern or resident has signed a contract; the exchange hospital is defined as the hospital where a resident or intern is assigned on a rotation basis, and with which he has no formal contract.)

(a) Rotating interns and residents are subject to all rules and regulations of the exchange hospital while assigned to its service.

(b) In matters of moral and ethical behavior, as well as medical administrative functions, rotating interns and residents are subject to reproof by the intern and resident committee of the exchange hospital. In the matter of serious violations of this sort, the parent hospital will withdraw such a resident or intern on request of the exchange hospital.

(c) In matters of professional duty, rotating interns and residents are responsible directly to the respective chiefs of service of the exchange hospital.

(d) The chiefs of service in an exchange hospital will have the responsibility of fulfilling the training program for rotating interns and residents as agreed upon with the corresponding chiefs of service of the parent hospital.

(e) Vacations for rotating interns and residents, unless otherwise agreed upon by the two hospitals, will be arranged as follows:

(1) Where an intern or resident is assigned for two months or less at an exchange hospital, he is not entitled to vacation time while there.

(2) Where an intern or resident is assigned at an exchange hospital for longer than two months, he is

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entitled to a proportion of his vacation while there, based on the length of time of his annual vacation.

(3) Emergency leave may be granted an intern or resident by the exchange hospital, when necessary, regardless of the period of rotation.

(f) Rotating interns and residents will have the same rights and privileges as do the regular interns and residents of the exchange hospital.

(g) The exchange hospital will furnish a report on rotating interns and residents to the parent hospital on forms supplied by the parent hospital.

9. Recognition of the status as an associated hospital may be made on the intern and/or resident certificates granted by the associated hospital. The hospital in turn will file statements with the School of Medicine certifying satisfactory completion of training programs by its interns and/or residents.

10. This agreement will serve as evidence to the Council on Medical Education and Hospitals of the American Medical Association, the American College of Surgeons, the various specialty boards, and any other accrediting agencies, that the intern and/or residency training program at the associated hospital has the above formal association with The University of Oklahoma School of Medicine.

11. Amendments to this agreement may be recommended by the Committee for Intern and Resident Training of the Associated Hospitals and/or the School of Medicine, and, if mutually agreeable, such amendments, upon approval by the Board of Regents of The University of Oklahoma, will be appended to the original agreement.

12. This agreement may be terminated by either party on July 1 of any year following thirty days written notice.

President Cross recommended approval of this plan.

Approved

Dean Everett recommends also approval of the agreement on affiliation of the Research Hospital and the Research Sanitarium of the Oklahoma Medical Research Foundation as per the following:

I. Purpose.

To create an affiliation of the Research Hospital and the Research Sanitarium of the Oklahoma Medical Research Foundation with the University of Oklahoma School of Medicine.

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II. Objectives.

a) To assist in the development of and to assure the maintenance of proper standards of graduate training of interns, residents, and other physicians taking post-graduate study.

b) To provide additional teaching facilities in clinical and research fields for both under-graduate and post-graduate students of the School of Medicine and of the University Hospitals, including students of Medicine, Nursing, and Dietetics.

III. Institutions Involved.

a) This agreement shall apply to the present hospital units owned by the Oklahoma Medical Research Foundation; namely,

1) The Research Hospital, which provides heretofore unavailable facilities for instruction in the clinical research aspects of medical care, and,

2) The Research Foundation Sanitarium, which provides otherwise unavailable facilities for instruction in the psychiatric care of private patients and in the research aspects of psychiatry; and

b) It shall apply to the University of Oklahoma School of Medicine and the institutions under its direction.

IV. Obligations Thus Created.

a) The Oklahoma Medical Research Foundation obligates itself by this agreement to conduct, under the supervision of the School of Medicine, and within the financial limitations of the Foundation, such teaching programs as are suitable for accreditation by the Council on Medical Education and similar agencies.

b) In return, the University of Oklahoma School of Medicine shall undertake to provide all assistance possible to integrate these two hospital units into a teaching program without altering the fundamental stated research purposes of the Oklahoma Medical Research Foundation.

V. Stipulations.

a) The Oklahoma Medical Research Foundation staff physicians responsible for the participation in the training programs must qualify and become members of the faculty of the School of Medicine. Furthermore, this provision does not interfere with the right of the Oklahoma Medical Research Foundation to accept clinical research fellows on temporary appointments.

b) All interns and residents of these two hospital units must be approved by both the University of Oklahoma School of Medicine and the Oklahoma Medical Research Foundation.

c) Under-graduate students in Medicine, Nursing, and Dietetics may be assigned to the above hospitals in the same manner as in the University Hospitals.

d) The authorities of the University of Oklahoma School of Medicine and the Oklahoma Medical Research Foundation shall negotiate arrangements

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for the transfer or exchange of patients between their respective institutions where necessary for the support or development of an integrated training and/or research program.

e) Nothing in these articles of agreement shall contradict the authority of the Oklahoma Medical Research Foundation to operate and manage its hospitals in the manner provided in the Constitution, By-Laws, and Executive Committee Actions of the Oklahoma Medical Research Foundation.

f) Amendments to these articles of agreement require mutual recommendation from the Oklahoma Medical Research Foundation and the University of Oklahoma School of Medicine.

g) These articles of agreement may be terminated by either party on July 1st of any year, providing advance notice is given in writing at least sixty days prior to July 1st of that year.

President Cross recommended approval and that he be authorized to sign the Agreement on behalf of the School of Medicine.

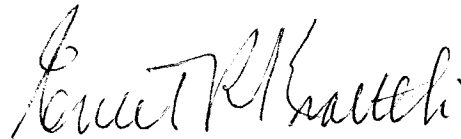
Approved

After further conference with Dean Everett, President Cross recommended authorization to appoint Arthur McElmurry to the position of Business Administrator of the University Hospitals, at an annual salary rate of \$7,500, effective May 1, 1952, to replace Kenneth Wallace who resigned March 1. Mr. McElmurry is attending the School of Hospital Administrators at Northwestern University at this time. He was for two years Chief Accountant, and on July 1, 1951 was appointed Assistant Business Administrator in the University Hospital. At the February 13th meeting, Dean Everett recommended Mr. McElmurry's appointment at a salary of \$9,000, but he has indicated a willingness to accept the position at the above salary.

The recommendation for Mr. McElmurry's appointment was approved.

President Cross stated that he had just received copies of the proposed contract for broadcasting football games next fall. He stated he would supply each Regent with a copy of this proposed contract in advance of the May meeting. Mr. Farris and Mr. Wilkinson have also proposed a revision of the plan for student tickets for next year. President Cross stated he would like to study the matter further and bring this up at the May meeting.

There being no further business, the meeting was adjourned at 2:30 p.m.



Emil R. Kraettli, Secretary



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NON-ACADEMIC ITEMS NOT SUBMITTED TO REGENTS (See Resolution Adopted October 1, 1948.)

NON-ACADEMIC APPOINTMENTS:

Karl William Almquist, Student Auditor I, Office of the Controller, \$100 per month for 2 months, 2/3 time, effective April 1, 1952; salary to be increased \$250 for full time, effective June 1 to November 1, 1952.

Marilyn L. (Kephart) Carpenter, Payroll Clerk, Office of the President, \$160 per month, effective March 4, 1952.

Vera I. Carpenter, Assistant Cook, Student Health Service, \$125 per month, effective March 26, 1952.

Eva Lee Chang, Housing Group Manager, Logan Apartments, Housing Office, \$75 per month, effective March 9, 1952.

Roy Edward Darling, Building Custodian, Janitor Service, \$170 per month, effective March 5, 1952.

Daniel Geronimo Davis, Museum Attendant, Museum of Art, \$75 per month, for 9 months, 1/2 time, effective March 11, 1952.

Patricia D. Elliott, Clerk-Typist, Publishing Division, University Press, \$130 per month, effective March 17, 1952. (Transferred from Hourly Payroll, in Sales Division)

Wilda Neuerburg Flournoy, Clerk-Typist, Office of the Dean, College of Engineering, \$125 per month, effective March 19 to June 1, 1952.

Ray Bernard Grubb, Assistant to Property Man, in charge of laundry, Athletic Department; Stadium Operating Revenue, \$160 per month, effective March 1, 1952.

Frederick Minard Jay, Library and Laboratory Assistant, Branch Libraries, Journalism, \$100 per month, for 12 months, 1/2 time, effective March 15, 1952.

Mylena Jennings, Clerical Secretary, School of Art, \$150 per month, effective March 5, 1952. (Transferred from Hourly Payroll)

Troy Gene Kight, Photographer-Technician, School of Journalism, \$80 per month, 1/2 time, for 3 months, effective March 1, 1952.

Lester Carlin Lovingood, Laborer I. Collection of Refuse, \$170 per month, effective March 1, 1952.

Diane Rose Marshall, Clerk Typist, Receiving and Inventory, \$135 per month, effective March 5, 1952.

Donna Faye Mashburn, Clerk Typist, Purchasing Office, \$125 per month, effective April 1, 1952.

Elna Bisbee Meader, Clerical Secretary, Electrical Engineering, \$150 per month, effective April 1, 1952.

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Maudine M. Prunty, Clerical Secretary, Plant Sciences, \$150 per month, effective March 17, 1952.

Constance A. Smith, Clerical Stenographer, Supervisor of Music Practice Rooms, School of Music, Salary rate \$140 per month February 21 to March 3, 1952, title changed to Clerical Secretary and salary increased to \$150 per month, March 3, 1952.

William Everett Smith, Supply Clerk, Military Property, \$100 per month, for  $2\frac{1}{2}$  months,  $\frac{2}{3}$  time, effective March 17, 1952.

Jean B. Welch, Clerk Typist, College of Education, \$125 per month, effective March 24, 1952.

Charles A. Wynne, Library Assistant, Law Library, \$43.33 per month, for 2 months,  $\frac{1}{3}$  time, effective April 1, 1952.

#### CHANGES:

Addie Lee Barker, title changed from Clerical Secretary to Junior Public Relations Assistant, Athletic Department; Stadium Operating Revenue; salary increased from \$150 to \$160 per month, effective March 1, 1952.

Patricia Jane Bennett, title changed from Clerk Typist to General Office Clerk, Purchasing Office, salary increased from \$120 to \$130 per month, effective April 1, 1952.

Carole U. Mooney, title changed from Clerical Secretary to Supervisor, Music Practice Rooms and Clerical Stenographer, no change in salary, effective March 3, 1952.

Beverly June Savage, title changed from Clerk Typist to Clerical Secretary, Dean's Office, College of Engineering, salary increased from \$125 to \$150 per month, effective March 1, 1952.

Viola Bernier, Clerical Secretary, Admissions and Records, salary increased from \$150 to \$160 per month, effective April 1, 1952.

Patricia Jean Wickliffe Quetone, title changed from Clerk Typist to Clerical Stenographer, Dean's Office, College of Education, salary increased from \$125 to \$140 per month, effective March 1, 1952.

Marion R. Simmons, title changed from Clerical Stenographer to Administrative Secretary, College of Law, salary increased from \$150 to \$175 per month, effective April 1, 1952.

Barbara Jean Smith, transferred from Office of the Dean, College of Education, title changed from Clerical Stenographer to Clerical Secretary, salary increased from \$140 to \$150 per month, effective March 1, 1952.

Elsie Nesbitt Taylor, transferred from Publishing Division to Printing Division, title changed from Clerk Typist to Payroll Clerk, salary increased from \$130 to \$160 per month, effective March 24, 1952.

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Betty Watts, transferred from Office of the Dean, College of Education, to Office of the Controller, title changed from Clerical Secretary to Administrative Secretary, salary increased from \$150 to \$175 per month, effective March 10, 1952.

Lorraine Pebworth Wilkinson, transferred from University Library to Office of Admission and Records, title changed from Library Assistant to Registration Clerk, salary increased from \$130 to \$140 per month, effective March 27, 1952.

Lorine W. Wilson, title changed from Registration Clerk to Clerical Secretary, Office of Admissions and Records, salary increased from \$150 to \$160 per month, effective April 1, 1952.

RESIGNATIONS:

James Wendell Andrews, Sales Clerk, Book Exchange, effective March 16, 1952.

Sally J. Basham, Clerical Secretary, Electrical Engineering, effective April 1, 1952.

Maria Wagner Baxter, Test Technician, Educational Materials Services, effective April 1, 1952.

Joe Murrell Blake, Museum Attendant, Museum of Art, effective March 11, 1952.

Nadine Hanks Clark, General Office Clerk, Purchasing Department, effective April 1, 1952.

J. Ernestine Coffey, Assistant Cook, Student Health Service, effective March 16, 1952.

Audrey Plath Hallum, Clerical Secretary, School of Art, effective March 8, 1952.

Diana Brett Jones, Librarian I, University Library, effective March 23, 1952.

James Kyle, Photographer Technician, School of Journalism, effective March 1, 1952.

J. C. Mahurin, Jr., Building Custodian, Janitor Service, effective March 11, 1952.

Effie H. Matlock, Key Punch Operator, Statistical Service Laboratory, April 12, 1952.

James J. Monroe, Librarian and Laboratory Assistant, Branch Libraries (Journalism), effective March 15, 1952.

Patricia Lee Newmyer, Clerical Secretary, Department of Psychology, effective June 1, 1952.

Barbara S. Overhuls, Clerical Secretary, Department of Plant Sciences, effective March 31, 1952.

Dennis L. Pope, Library Assistant, Law Library, effective April 1, 1952.

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Eleanor Read Rogers, Administrative Secretary, College of Law, effective April 10, 1952.

Margaret Anderson Sparks, Payroll Clerk, Office of the President, effective March 13, 1952.

James E. Spinks, Assistant Military Property Custodian, Department of Military Science, effective March 31, 1952.

Mary Ann Smith Tate, Payroll Clerk, University of Oklahoma Press, Printing Division, effective March 25, 1952.

Marilyn L. Wilson, Nursery Assistant, Sooner City Nursery School, effective April 1, 1952.

George Wise, Assistant to Property Man, in charge of laundry, Department of Athletics, effective March 1, 1952.

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MEDICAL SCHOOL AND UNIVERSITY HOSPITALS:

APPOINTMENTS:

Katherine A. Clark, Information Clerk, Admitting Department, \$140 per month, March 12, 1952.

Jerome J. Frankel, Research Assistant, Pathology Department, \$50 per month, part time, effective March 1, 1952.

James W. Lawson, Graduate Assistant, Organized Research, \$75 per month, part time, effective March 1, 1952.

Joe L. Osage, 2nd Year Student X-Ray Technician, X-Ray, \$150 per month, effective March 7, 1952.

Allene Tierney, P.B.X. Operator, Business Office, \$145, effective February 18, 1952.

CHANGES:

Ouida Burgess, Admitting Clerk, Admitting Department, salary increased from \$140 to \$150 per month, effective March 1, 1952.

Frances Honaker, title changed from Personnel Clerk to Secretary, transferred from Personnel Department to Trust Fund, American Medical Association, salary increased from \$175 to \$185 per month, effective March 1, 1952.

Patricia McVay, Admitting Clerk, Admitting Department, salary increased from \$140 to \$150 per month, effective April 1, 1952.

M. Ann Morgan, title changed from Claims Clerk to Assistant Cashier, Business Office, salary increased from \$165 to \$175 per month, effective April 1, 1952.

Jo Jean (Peery) Gourley, Secretary, transferred from American Cancer Society Fund to Medical School Fund, \$150 per month, effective March 10, 1952.

Parlene Preston, Admitting Clerk, Admitting Department, salary increased from \$160 to \$175 per month, effective April 1, 1952.

Margaret Yahola, Admitting Clerk, Admitting Department, salary increased from \$140 to \$150 per month, effective April 1, 1952.

RESIGNATIONS:

Leonard Eugene Burton, Research Assistant, Pathology Department, effective February 29, 1952.

Maurice E. Hood, Secretary, Tumor Clinic, effective March 9, 1952.

Alice Hughes, Ward Clerk, Nursing Service, effective April 9, 1952.

Lillian Menke, Typist, Brace Shop, effective March 31, 1952.