

428.1

MINUTES OF A REGULAR MEETING
REGENTS OF THE UNIVERSITY OF OKLAHOMA
WEDNESDAY, MARCH 12, 1952 - 10:00 A. M.

The Regents met in regular session at the annual meeting on Wednesday, March 12, 1952 at 10:00 a.m. in the office of the President of the University.

The following were present: Regent Ned Shepler, President, presiding; Regents Oscar White, T. R. Benedum, Dave Morgan, Rayburn Foster, Quintin Little. (Kent Shartel, the seventh member, passed away on February 21, 1952)

The minutes of the meeting held on February 13, 1952, were approved.

The Chair announced the first item of business to be the election of officers of the Board for the ensuing year. The following were duly elected to serve in their respective offices:

Dr. Oscar White, President
T. R. Benedum, Vice-President
Emil R. Kraettli, Secretary

Regent Shepler stated this would be his last meeting under his appointment which expires on March 29, and that it would be impossible for him to accept if the Governor did appoint him for another term. He stated it has been a pleasure to be a member of the Board and that he felt it is time for him to retire.

The hope was expressed that Regent Shepler would reconsider.

President Cross reported Claude Monnet, the son of Dean Monnet, deceased, had asked to appear before the Regents with reference to the re-zoning for business purposes of the corner lots on DeBarr and Boyd streets, the plan being to build a filling station on this location. Mrs. Monnet's home adjoins these lots on the north. He stated this matter came before the Regents about two years ago, but the petition for re-zoning was dropped because of objections by the Regents and other property owners.

Mr. Monnet was invited to the meeting and he explained the matter in detail. He called attention to the previous decision of the University Planning Committee and also read a letter written by Dean Monnet before his death, and a memorandum prepared by the Dean. He asked that the Regents join in the protest for re-zoning.

Following the conference and after Mr. Monnet retired from the meeting, Regent White moved, and it was voted to reaffirm the previous action of the Regents (May 10, 1950 - p. 3505) objecting to re-zoning of lots 38-39-40-41 and 42 in Block 2 of Larsh's University Addition to Norman, Oklahoma, for business purposes, and authorized the President of the Board to sign on behalf of the Regents the "Protest to Re-Zoning", which was presented by Mr. Monnet.

March 12, 1952

President Cross stated there had been some criticism with regard to admissions in the School of Medicine. The Admissions Committee is composed of seven members appointed by the Dean. He explained that while he felt the committee had been conscientious in considering applicants, there were many disappointments because there are usually twice as many applications as can be admitted. He suggested that the committee should include at least one lay member and possibly be enlarged.

Regent Benedum moved, and it was voted that President Cross be instructed to prepare a plan for a new setup for the Committee on Admissions of the School of Medicine, to study procedures of admissions to the School, and bring a recommendation before the Regents with regard thereto.

President Cross distributed copies of budget estimates for the fiscal year beginning July 1, 1952 to June 30, 1953, to be presented to the Oklahoma State Regents for Higher Education. The statements prepared were for the University at Norman, the School of Medicine and University Hospitals in Oklahoma City, and the Oklahoma Geological Survey in Norman, and they are as shown herewith.

On motion by Regent Benedum, the budget estimates were approved.

President Cross distributed copies of the following Resolution:

RESOLUTION

WHEREAS, it is apparent that state appropriated funds for the operation of state institutions of higher education in Oklahoma for 1952-53 will total approximately five percent less than for 1951-52; and

WHEREAS, the income of the University of Oklahoma from sources other than state appropriations for 1952-53 is expected to be approximately nineteen percent less than in 1951-52, because of a continued decline in Veterans Administration payments in lieu of tuition; and

WHEREAS, the University will have about 30 percent more non-veteran students to take care of than it had at the peak enrolment of veterans in 1948-49; and

WHEREAS, during the last two years the University has reduced its operating budget by \$1,000,000; and

WHEREAS, during the next year the University faces such extraordinary expenses as:

- a) A substantial increase in salary scales for office workers to close part of the \$1,000 gap between University rates and the civil service rates being offered at the Norman Naval Air Technical Training Center; and
- b) Replacement of part of the Navy-owned office furnishings and classroom chairs now in use by the University but which the Navy is expected to reclaim by the summer of 1952 (total replacement value of the items now in use: \$216,300).

REPORT TO OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION. MARCH 1952

Educational and General Funds. Operating Expenses.

	Actual Expenditures Fiscal Year <u>1950-51</u>	Estimated Expenditures Fiscal Year <u>1951-52</u>	Estimated Needs Fiscal Year <u>1952-53</u>
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Educational and General Budget

1. Administration and General Expense	<u>\$ 561,241</u>	<u>\$ 597,309</u>	<u>\$ 593,573</u>
2. Resident Instruction	<u>2,887,249</u>	<u>2,870,956</u>	<u>2,702,509</u>
3. Organized Research	<u>65,339</u>	<u>76,294</u>	<u>60,321</u>
4. Educational Extension	<u>294,679</u>	<u>339,865</u>	<u>357,265</u>
5. Library	<u>153,565</u>	<u>208,604</u>	<u>281,841</u>
6. Operation and Maintenance of the Physical Plant	<u>810,889</u>	<u>757,653</u>	<u>751,524</u>
7. Organized Activities	<u>228,112</u>	<u>271,240</u>	<u>257,825</u>
Total	<u>\$5,001,074</u>	<u>\$5,121,921</u>	<u>\$5,004,858</u>
From State	<u>3,500,574</u>	<u>3,543,051</u>	<u>3,699,178</u>
From Other	<u>1,500,500</u>	<u>1,578,870 *</u>	<u>1,305,680 #</u>

* Includes \$284,806 saved from prior year income.

Assuming \$250,000 can be carried forward from 1951-52 income.

A letter of comment, explanation and substantiation is filed herewith.

An individual conference is desired with the Regents on March 24. Yes ?

Submitted for University of Oklahoma (Institution)

Submitted by G. L. Cross, President. March 12, 1952.

Information for the Oklahoma State Regents for Higher Education. March 1952
Sources of "Other Funds" available for the Educational & General Budget. Operations.

ANALYSIS OF "OTHER FUNDS" INCOME

"Other Funds" available or used for Educational & General Operations

From Other Funds:	Actual Income Fiscal Year <u>1950-51</u>	Estimated Income Fiscal Year <u>1951-52</u>	Estimated Income Fiscal Year <u>1952-53</u>
1. General Fees	<u>\$ 276,190</u>	<u>\$ 336,999</u>	<u>\$ 313,765</u>
2. Non-Resident Fees	<u>235,805</u>	<u>196,380</u>	<u>210,000</u>
3. V. A. Payments	<u>717,765</u>	<u>485,889</u>	<u>205,215</u>
4. Sales and Services	<u>232,885</u>	<u>212,500</u>	<u>265,500</u>
5. Organized Activities	<u>74,927</u>	<u>53,340</u>	<u>54,000</u>
6. Other sources	<u>30,903</u>	<u>8,956</u>	<u>7,200</u>
 TOTAL	 <u>\$1,568,475</u>	 <u>\$1,294,064</u>	 <u>\$1,055,680</u>

A letter of explanation and comment is attached.

Submitted for University of Oklahoma By G. L. Cross Date: 3/12/52

REPORT TO OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION, MARCH 1952

Educational and General Funds. Operating Expenses.

	Actual Expenditures Fiscal Year 1950-51	Estimated Expenditures Fiscal Year 1951-52	Estimated Needs Fiscal Year 1952-53
<u>Educational and General Budget</u>			
1. Administration and General Expense	\$ 58,731.13	\$ 74,139.28	\$ 79,350.00
2. Resident Instruction	415,281.97	435,788.38	567,557.00
3. Organized Research	3,187.83	5,000.00*	5,000.00*
4. Educational Extension			
5. Library	23,761.19	28,205.15	31,350.00
6. Operation and Maintenance of the Physical Plant	40,856.62	70,740.52	66,280.00
7. Organized Activities	9,567.22	11,126.67	10,720.00
Total	\$ 551,386.26	\$ 675,000.00*	\$ 760,257.00*
From State	414,909.34	525,282.00	633,257.00
From Other	136,476.92	149,718.00	127,000.00

A letter of comment, explanation and substantiation is filed herewith.

An individual conference is desired with the Regents on March 24. _____ ?

Submitted for The University of Oklahoma School of Medicine (Institution)

Submitted by _____, President. March 11, 1952.

* This figure does not include a special biennium appropriation listed for "Heart Disease and Cancer Control" Research.

Information for the Oklahoma State Regents for Higher Education. March 1952
Sources of "Other Funds" available for the Educational & General Budget. Operations.

ANALYSIS OF "OTHER FUNDS" INCOME

"Other Funds" available or used for Educational & General Operations

From Other Funds:	Actual Income Fiscal Year <u>1950-51</u>	Estimated Income Fiscal Year <u>1951-52</u>	Estimated Income Fiscal Year <u>1952-53</u>
1. General Fees	\$ <u>39,962.92</u>	\$ <u>61,967.02</u>	\$ <u>92,000.00</u>
2. Non-Resident Fees	-----	-----	-----
3. V. A. Payments	<u>55,588.16</u>	<u>43,385.98</u>	<u>24,000.00</u>
4. Postgraduate Courses	<u>4,690.00</u>	<u>7,304.00</u>	<u>8,000.00</u>
5. Sale of Cadavers	<u>305.00</u>	<u>375.00</u>	<u>300.00</u>
6. Miscellaneous Income	<u>2,506.85</u>	<u>2,968.00</u>	<u>3,000.00</u>
Total	\$ <u>103,052.93</u>	\$ <u>116,000.00</u>	\$ <u>127,300.00</u>

A letter of explanation and comment is attached.

Submitted for University of Oklahoma School of Medicine By _____ Date: 3/11/52

REPORT TO OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION. MARCH 1952

Educational and General Funds. Operating Expenses.

	Actual Expenditures Fiscal Year <u>1950-51</u>	Estimated Expenditures Fiscal Year <u>1951-52</u>	Estimated Needs Fiscal Year <u>1952-53</u>
<u>Educational and General Budget</u>			
1. Administration and General Expense	\$ <u>170,722.27</u>	\$ <u>202,960.00</u>	\$ <u>235,170.00</u>
2. Professional Care	<u>690,658.62</u>	<u>759,210.00</u>	<u>982,715.00</u>
3. Independent Divisions	<u>282,694.22</u>	<u>306,193.00</u>	<u>347,607.50</u>
4. General Services	<u>538,029.60</u>	<u>589,045.00</u>	<u>650,770.00</u>
5. Operation and Maintenance of the Physical Plant	<u>130,975.56</u>	<u>142,592.00</u>	<u>180,400.00</u>
Stores	<u>115,002.27</u>		
Total	\$ <u><u>1,928,082.54</u></u>	\$ <u><u>2,000,000.00</u></u>	\$ <u><u>2,396,662.50</u></u>
From State	<u>918,131.61</u>	<u>782,038.39</u>	<u>1,378,262.50</u>
From Other	<u>1,009,950.93</u>	<u>1,217,961.61</u>	<u>1,018,400.00</u>

A letter of comment, explanation and substantiation is filed herewith.

An individual conference is desired with the Regents on March 24. _____ ?

Submitted for THE UNIVERSITY OF OKLAHOMA HOSPITALS (Institution)

Submitted by _____, President. March _____, 1952.

Information for the Oklahoma State Regents for Higher Education. March 1952
Sources of "Other Funds" available for the Educational & General Budget. Operations.

ANALYSIS OF "OTHER FUNDS" INCOME

"Other Funds" available or used for Educational & General Operations

From Other Funds:	Actual Income Fiscal Year <u>1950-51</u>	Estimated Income Fiscal Year <u>1951-52</u>	Estimated Income Fiscal Year <u>1952-53</u>
1. General Fees	<u>\$ 9,415.89</u>	<u>\$ 10,000.00</u>	<u>\$ 10,000.00</u>
2. Non-Resident Fees	_____	_____	_____
3. V. A. Payments	_____	_____	_____
4. Pvt. & Pay Clinical	<u>199,794.71</u>	<u>275,000.00</u>	<u>310,000.00</u>
5. Crippled Children's Commission & Other Agencies	<u>746,527.24</u>	<u>458,000.00</u>	<u>536,000.00</u>
6. Sales & Services	<u>92,795.14</u>	<u>87,550.00</u>	<u>162,400.00</u>
Total	<u>\$1,048,532.98</u>	<u>\$830,550.00</u>	<u>\$1,018,400.00</u>

A letter of explanation and comment is attached.

Submitted for THE UNIVERSITY OF OKLAHOMA HOSPITALS By _____ Date: 3/11/52

REPORT TO OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION. MARCH 1952

Educational and General Funds. Operating Expense.

	Actual Expenditures Fiscal Year <u>1950-51</u>	Estimated Expenditures Fiscal Year <u>1951-52</u>	Estimated Needs Fiscal Year <u>1952-53</u>
<u>Educational and General Budget</u>			
1. Administration and General Expense	<u>35,659.48</u>	<u>34,365.00</u>	<u>40,290.00*</u>
2. Geological Investigations & Mapping	<u>43,593.22</u>	<u>42,700.00</u>	<u>36,000.00</u>
3. Laboratory Research on Mineral Materials	<u>10,239.65</u>	<u>7,875.00</u>	<u>8,650.00</u>
4. Cooperation with Other Government Agencies	<u>15,606.14</u>	<u>14,000.00</u>	<u>14,000.00</u>
5. Library	_____	_____	_____
6. Operation and Maintenance of the Physical Plant	_____	_____	_____
7. Organized Activities	_____	_____	_____
Total	<u>105,098.49</u>	<u>98,940.00</u>	<u>98,940.00</u>
From State	<u>105,098.49</u>	<u>98,940.00</u>	<u>98,940.00</u>
From Other	_____	_____	_____

A letter of comment, explanation and substantiation is filed herewith.

An individual conference is desired with the Regents on March 24. Yes ?

Submitted for Oklahoma Geological Survey (Institution)

Submitted by /s/ Robert H. Dott, Director, March 11, 1952.

*Considerable additional expenditures chargeable to "Administration and General Expense" are anticipated in connection with moving, setting up equipment and making necessary installations in the new building. Also there will be increased drafting and other expenses chargeable to this division in connection with the preparation of the new Geologic Map of Oklahoma.

March 12, 1952

4284

and

WHEREAS, the Regents of the University of Oklahoma believe that everything possible should be done to avoid further drastic reduction in the operating budget for next year for the reason that such a further reduction would be detrimental to the best interests of the students; and

WHEREAS, it appears that the amount of the \$48 general fee now in effect for the University and Oklahoma A. and M. College is among the lowest rates charged at comparable institutions, and is lower than the fees at the state Universities of Arkansas, Kansas, Colorado, Nebraska, Missouri and New Mexico;

BE IT RESOLVED by the Board of Regents of the University of Oklahoma:

(1) That, provided similar action be taken with respect to Oklahoma A. and M. College, the Oklahoma State Regents for Higher Education are hereby requested to authorize an increase in the general fee charged students at the University of Oklahoma from \$48.00 to \$72.00 for each regular semester, and from \$32.00 to \$48.00 for a summer session of six to eight weeks, the complete schedule to be as follows:

Regular semester, per credit hour	\$6.00
Maximum \$72.00, minimum \$30.00	
Summer session of six or eight weeks, per credit hour	6.00
Maximum \$48.00, minimum \$24.00	
Summer session of twelve weeks, per credit hour	6.00
Maximum \$54.00, minimum \$30.00	
Summer sessions of four weeks each (June, July or August, per credit hour	8.00
Maximum \$24.00, minimum \$16.00	

(2) That the amount by which the fee is increased be identified in the records of each institution as a fee for the retirement of bonded indebtedness for which the collection of general student fees by the respective governing boards has been authorized by law (Oklahoma Statutes 1951, Title 70, Section 2071).

(3) That there be no change in the non-resident fee.

(4) That the increase in the general fee become effective with the Fall Semester of 1952.

(5) That each institution, in order to take care of hardship cases, be authorized to issue up to a maximum of 750 fee waiver scholarships for any regular semester and 200 for any summer term (exclusive of fee waiver athletic scholarships), each such scholarship to consist of waiver of all of the general fee, but no waiver for special fees such as those for individual instruction in music.

4285

March 12, 1952

Following a discussion Regent Benedum moved, and it was voted, to adopt the resolution.

President Cross reported that the Faculty had taken action with reference to sick leave. He stated the matter had been handled in individual cases in the past. A definite policy on sick leaves has been adopted for non-academic employees. He inquired if the Regents felt we should have a definite policy for the faculty or handle the matter as in the past.

Regent Foster expressed the opinion we should have a definite policy and there was agreement on this. President Cross stated he would bring a recommendation later.

The following letter to Mrs. Shartel, expressing sympathy in the death of Regent Kent Shartel was presented. The Chair was asked to sign the letter and that it be sent to Mrs. Shartel with a copy to the daughter, Mrs. R. C. Jopling, of Fort Worth, Texas.

March 12, 1952

Mrs. Kent Shartel
6909 Avondale Drive
Oklahoma City, Oklahoma

My dear Mrs. Shartel:

At the meeting of the Board of Regents today, I was asked to express to you and your daughter heartfelt sympathy in the passing of Mr. Shartel. He rendered valuable service to the University as a Regent. He was respected and admired for his sound judgment and unselfish service. We share the great loss that you have suffered.

It is our hope that you will have some comfort in the memory of his fine character, and his unselfish service to the University and the State.

Cordially yours,

Ned Shepler
President

President Cross reported on the recent meeting of the faculty representatives of the Big Seven Conference. He stated the regulation with regard to recruiting had been modified to the extent that recruiting may be done by alumni and the public but that the coaches were prohibited from talking to prospective athletes.

He asked that the Board authorize him to write a letter to the other presidents of the Big Seven schools explaining the situation at

March 12, 1952

4286

the University, and that we will operate under the regulations of the American Council on Education but not according to the present Big Seven recruitment regulations. Attention was called to the previous action by the Regents which stated the University of Oklahoma would operate under the Southwest Conference rules. The matter was discussed at length.

Regent Benedum moved, and it was voted, that President Cross be requested to inform the presidents of the other schools in the Big Seven Conference of our inability to go along with the present rules on recruitment, and that we suggest following the rules of the American Council on Education.

President Cross called attention to the Annual Achievement Day Dinner, on April 8, when the Distinguished Service Citations are awarded. He explained the plan for the benefit of new members of the Board. The following have been selected to receive the awards by the committee:

Dr. E. E. Dale, Research Professor of History, Norman
William E. Baker, Boise City
George C. McGhee, U. S. Ambassador-elect to Turkey,
Washington, D. C.
John F. Easley, Ardmore
Lulu B. Beckington, Central High School, Tulsa

Regent White was designated to represent the Regents at the Achievement Day Dinner.

President Cross read a letter from Dean Sneed requesting a reconsideration of the previous decision in respect to Dr. Kulp's retirement. The Regents were sympathetic to the Dean's request and expressed appreciation for Dr. Kulp's loyalty and many years of service. The Board also gave recognition to his national reputation and pre-eminence in his field of oil and gas laws. It was felt, however, there is need for a definite policy on retirement and that no exception be made in this instance.

President Cross presented the appointment of Eugene Oscar Kuntz as Professor of Law at an annual salary of \$6,000, effective September 1, 1952, as a replacement for Dr. Kulp. Mr. Kuntz is now on the faculty of the School of Law at the University of Wyoming. He has his LL.B. and A.B. degrees from Baylor University, and the LL.M. from Harvard in 1947. He practiced law in Texas from 1938 to 1941, and served in the U. S. Navy from 1941-45.

President Cross recommended approval of the appointment of Mr. Kuntz.

On motion by Regent Foster, the recommendation was approved.

The following items on the agenda were presented with recommendations for approval by President Cross:

4287

March 12, 1952

That the Engineering Building, and any future additions thereto, be named Felgar Building as a memorial to James Huston Felgar, who was for many years Dean of the College of Engineering. Dr. Felgar came to the University as a member of the faculty in 1906. He retired as Dean on September 1, 1937 and was given the title of Dean Emeritus and Professor of Engineering. He died on July 19, 1946.

Approved

Recommended approval of athletic contracts for the following:

FOOTBALL

University of Nebraska at Norman, November 22, 1952
at Lincoln, November 21, 1953

Kansas State College at Norman, October 25, 1952
at Manhattan, October 31, 1953

University of Missouri at Norman, November 15, 1952
at Columbia, November 7, 1953

Approved

Recommended acceptance of the Addition to the Law Building under contract with the J. J. Bollinger Construction Company.

Recommended also that the Regents authorize final payment to the contractor and to Maurice Hefley, Architect.

Approved

Bids for the construction of the Journalism Press Warehouse were opened on March 11, and the bids received were as follows:

Bailey Construction Company	\$17,380
Barbour and Short	22,377
Charles Suttle Construction Company	19,696
Biggs & Son	18,922
J. W. Skaggs Construction Company	18,492

Fayette Copeland, President of the Journalism Press, Inc., and Joe E. Smay, A.I.A., Architect, recommend acceptance of the bid of Bailey Construction Company.

President Cross recommended that the contract for construction of the Journalism Press Warehouse be awarded to the Bailey Construction Company, on the bid of \$17,380, subject to approval of an analysis of the bids by Walter Kraft, Director of the Physical Plant.

Approved

Reported the Superior Oil Company has provided funds for six scholarships in the School of Geology. The following students have been

March 12, 1952

4288

appointed, effective February 1 to June 1, 1952, at a monthly stipend of \$255.00 each:

Charles Andrew Hassenfratz
Jack Louis Tillman
Richard Allen Haag
Leland Ernest Weichbrodt
William M. Walton, Jr.
Mark H. Hobbs

President Cross stated Regent Morgan had sent a check in the amount of \$1,000 for freshman scholarships to be awarded on the basis of need, but left the administration of the fund to the President of the University.

On motion by Regent Benedum, it was voted to express appreciation to Mr. Morgan for this gift.

President Cross submitted tenure recommendations for members of the faculty who are eligible under the Regents' policy, which provides that every assistant professor and associate professor not on tenure shall be considered for continuous tenure in the spring of his third year of service; a full professor in the spring of his second year of service.

He explained that the question of granting tenure is considered by the respective departments, the dean, and the Budget Council. He recommended approval of the Budget Council recommendation for each of the following:

Charles G. deVries, Asst. Prof. of Chemistry	Tenure
Melvin van den Bark, Asst. Prof. of English	Tenure
John W. Morris, Asso. Prof. of Geography	Tenure
Carl C. Branson, Professor of Geology	Tenure
Kasper Arbenz, Asst. Prof. of Geology	Defer consideration until citizenship has been acquired
John A. Erdelyi-Fazekas, Asst. Prof. of Geology	Defer consideration until citizenship has been acquired
Wei-Ta Huang, Asst. Prof. of Geology	Temporary appointment terminated
Leslie F. Smith, Assoc. Prof. of History	Tenure
Frances Seeds, Assoc. Prof. of Home Economics	Tenure
Ruth G. Snoddy, Asst. Prof. of Home Economics	To be continued for 1952-53 on a year to year basis
Willard L. Thompson, Asst. Prof. of Journalism	Position Eliminated
Albert A. Grau, Assoc. Prof. of Mathematics and Astronomy	Tenure
Richard V. Andree, Asst. Prof. of Mathematics and Astronomy	Tenure
Robert J. Bessey, Asst. Prof. of Physics	Tenure
George W. Charles, Asst. Prof. of Physics	Tenure
Leon A. Snyder, Asst. Prof. of Plant Sciences	Defer consideration

4289

March 12, 1952

Muzafer Sherif, Prof. of Psychology	Defer consideration until citizenship has been acquired
Carl R. Doering, Prof. of Public Health	Defer consideration
Vilona P. Cutler, Prof. of Social Work	Tenure
Laurel L. Schendel, Asst. Prof. of Speech	Tenure
Carl D. Riggs, Asst. Prof. of Zoology	Tenure
Richard A. Goff, Asst. Prof. of Zoology	Tenure
William C. McGrew, Asst. Prof. of Accounting	Tenure
William H. Keown, Asst. Prof. of Bus. Management	Tenure
Clay Lee Cochran, Assoc. Prof. of Economics	Deny
Pearce C. Kelley, Prof. of Marketing	Tenure
Harlan Bryant, Prof. of Education	Tenure
Lonnie Huddleston, Asst. Prof. of Univ. School	Tenure
Sarah Hovis, Asst. Prof. of Univ. School	Tenure
Lloyd G. Alexander, Asst. Prof. of Chem. Engin.	Tenure
Floyd L. Jackson, Asst. Prof. of Indust. Engin.	Tenure
Donald B. Turkington, Asst. Prof. of Mech. Engin.	Tenure
Alan M. Ozell, Asst. Prof. of Mech. and Engin. Metallurgy	Defer consideration
Emilio Amero, Prof. of Art	Continue in 1952-53 on year to year basis (not a citizen of U. S.)
Carlos D. Moseley, Prof. of Music	Tenure
Gail Boyd de Stwolinski, Asst. Prof. of Music	Tenure
John B. Bruce, Asst. Prof. of Pharmacy	Tenure

Approved

FACULTY RECOMMENDATIONS:

FACULTY LEAVES OF ABSENCES:

RETURN FROM MILITARY LEAVE:

Theodore R. Pfundt, Staff Physician, Student Health Service, annual rate of \$6,900 for 12 months, effective February 15, 1952.

SABBATICAL LEAVE OF ABSENCE:

Gerald Tuma, Associate Professor, School of Electrical Engineering, effective from September 1, 1952 to September 1, 1953. To complete residence requirements for Doctorate at Iowa State College.

LEAVES OF ABSENCE WITHOUT PAY:

Stephen J. Carr, Assistant Military Property Custodian, Military Property Office, effective from March 1 to May 1, 1952. Military Leave.

Walter L. Haderer, Assistant Professor of Music, University School; School of Music, leave extended from July 1 to August 1, 1952.

FACULTY APPOINTMENTS:

Frank Elkouri, Associate Professor, College of Law, annual rate of \$6,400 for 12 months, effective May 1, 1952.

March 12, 1952

4290

FACULTY REAPPOINTMENTS:

Horace Vincent Apgar, Special Instructor, Bass Violin, School of Music, \$50 for $4\frac{1}{2}$ months, part time, effective January 16, 1952.

Jacqueline Sue Davis, Teaching Assistant, Organ, School of Music, \$200 for $4\frac{1}{2}$ months, part time, effective January 16, 1952.

Harvey Garber, Special Instructor, French Horn, School of Music, \$250 for $4\frac{1}{2}$ months, part time, effective January 16, 1952.

Steffen Hansen, Special Instructor, Trumpet, School of Music, \$250 for $4\frac{1}{2}$ months, part time, effective January 16, 1952.

Julia Louise Herrmann, Special Instructor, Harp and Piano, School of Music, \$800 for $4\frac{1}{2}$ months, part time, effective January 16, 1952.

Betty J. Johnson, Special Instructor, Bassoon, School of Music, \$150 for $4\frac{1}{2}$ months, part time, effective January 16, 1952.

Elsie Ruth Porter, Special Instructor, Voice, School of Music, \$100 for $4\frac{1}{2}$ months, part time, effective January 16, 1952.

Nat Foster White, Special Instructor, Flute, School of Music, \$100 for $4\frac{1}{2}$ months, part time, effective January 16, 1952.

FACULTY RESIGNATIONS:

Wilbur Leroy Maxwell, Special Instructor, School of Social Work, effective February 23, 1952.

Dr. Chonner Polk Chumley, Staff Physician, Student Health Service, effective March 31, 1952.

GRADUATE ASSISTANTS:

REAPPOINTMENTS:

Laddie Burl McDade, Graduate Assistant, School of Geology, \$100 per month for $4\frac{1}{2}$ months, part time, effective January 15, 1952.

TEACHING ASSISTANTS:

APPOINTMENTS:

Sam Fields Freeman, Teaching Assistant, Department of English, \$200 for 4 months, $1/4$ time, effective February 1, 1952.

John Hamilton Kyle, Teaching Assistant, Department of English, \$200 for 4 months, $1/4$ time, effective February 1, 1952.

4291

March 12, 1952

SCHOLARSHIPS, FELLOWSHIPS, AND RESEARCH ASSISTANTS:

APPOINTMENTS:

August Louis Helmbright, Research Scholarship, Graduate College, \$25 per month for 4 months full time research, effective February 1, 1952.

George R. Pickett, Research Scholarship, Graduate College, \$18.75 per month for 4 months full time research, effective February 1, 1952.

Donald Dubois, Research Fellowship, Graduate College, \$56.25 per month for 4 months full time research, effective February 1, 1952.

Frederic N. Schneider, American Gas Supplymen's Association Fellowship (Chemical Engineering), \$100 per month for 6 months, effective February 1, 1952.

REAPPOINTMENTS:

Homer T. Russel, Jr., Research Assistant, Department of Zoology, \$100 per month for 4½ months, part time, effective January 16, 1952.

CHANGES:

Elizabeth Ann Harper, Research Fellowship, Graduate College, salary increased from \$50 to \$62.50 per month, effective February 1, 1952.

RESIGNATIONS:

Herman D. Winfree, Maloney Crawford Fellowship in Chemical Engineering, effective February 1, 1952.

AIR FORCE CLERK-TYPIST SCHOOL:

CHANGES:

Dorothy Lyne Cass, Instructor, salary changed from \$350 for full time to \$250 per month for 2/3 time, effective February 25, 1952.

Odeal Locke, Instructor, salary changed from \$350 per month for full time to \$250 per month for 2/3 time, effective February 25, 1952.

Loy Elvin Prickett, Instructor, salary changed from \$350 per month for full time to \$250 per month for 2/3 time, effective February 11, 1952.

Edward W. Williams, Instructor, salary changed from \$210 per month for 2/3 time to \$110 per month for 1/3 time, effective February 11, 1952.

RESIGNATIONS:

Edna Jeanne Bailey, Instructor, effective March 1, 1952.

Harry Wayne Ballard, Instructor, effective March 8, 1952.

March 12, 1952

4292

Maynard Fielding Knepper, Instructor, effective March 1, 1952.

Helen Marie Todd, Administrative Secretary, effective February 19, 1952.

NON-ACADEMIC RECOMMENDATIONS:

NON-ACADEMIC APPOINTMENTS:

Elizabeth Gertrude Smith, Assistant Director, University Reading Laboratory, annual rate of \$4,000 for 12 months, effective February 16, 1952 to July 1, 1952.

James Roland Broom, Apprentice Fireman, Power and Water Plant, \$200 per month, effective February 4, 1952.

NON-ACADEMIC CHANGES:

Joe Glander, Swimming Coach, Assistant Athletic Trainer, Athletic Department, has been appointed one of the trainers for the American Olympic Team. This is a very fine honor for Mr. Glander personally and also for the University.

Mr. Glander is on a nine-months contract with the University and normally would have an appointment as being in charge of the swimming pool during the summer. Since he will not have an opportunity for such an appointment I recommend that he be paid one month's salary of \$488.89 in addition to his nine-month's contract.

LeRoy H. Rook, Practicum Supervisor, Psychological Service Center, annual salary rate increased from \$2,600 for 2/3 time to \$3,900 for full time, effective February 1, 1952.

Mildred O. Jacobs, Practicum Supervisor, Psychological Service Center, salary changed from \$200 per month for 2/3 time to \$110 per month for 1/2 time, effective February 1, 1952.

Maurice K. Temerlin, title changed from Clinician to Practicum Supervisor, Psychological Service Center, salary increased from \$110 to \$200 per month, 2/3 time, effective February 1, 1952.

Annette C. Beekman, General Duty Nurse, Student Health Service, salary increased from \$200 to \$215 per month, effective March 1, 1952.

Marie Louise Flock, General Duty Nurse, Student Health Service, salary changed from \$210 to \$220 per month, effective March 1, 1952.

Lillian Manheimer, General Duty Nurse, Student Health Service Service, salary changed from \$215 to \$200 per month, effective March 1, 1952.

Evelyn L. Parris, General Duty Nurse, Student Health Service, \$200 per month, effective February 10, 1952; salary increased to \$210 per month, effective March 1, 1952.

NON-ACADEMIC RESIGNATIONS:

Claire L. Gardner, Assistant Director, University Reading Laboratory, effective February 8, 1952. (Declined to accept appointment approved 2/13/52)

Robert Walker, General Secretary, YMCA; Assistant to Counselor of Men; effective September 1, 1952.

William Eugene Neel, Chief Announcer, Radio Station WNAD, effective March 14, 1952.

Lola Daphyne Davis, General Duty Nurse, Student Health Service, effective February 8, 1952.

Approved

President Cross recommended that the President of the Board of Regents be authorized to sign Change Order No. 2 covering various items in the construction of the Crippled Children's Hospital. The items cover changes which have been found desirable, most of which are at small additional costs. The largest item is to include Alternate No. 6 of the original contract, which provides for all finishing work and the partitions in the basement at a cost of \$3,600. The total of the fourteen items is \$6,916.04. The change order has been approved by Dean Everett, Walter Kraft, and Mr. Cate.

Approved

President Cross reported that attorneys for V. A. Brill, who leased the Crippled Children's Hospital farm land in Custer County for oil and gas development, have requested the Board of Regents' approval on two assignments of interest in and to the oil and gas leasehold estate.

The assignments are as follows:

1) To Herman Brown, one-half of all the interest in the West Half of the Northwest Quarter (W/2 NW/4) of Section Fifteen (15) Township Twelve (12) North, Range Sixteen (16) West of the Indian Meridian.

2) To William L. Hernstadt, Henry L. Moses, and Lucy G. Moses, one-half interest in the West Half of the Northwest Quarter (W/2 NW/4) of Section Fifteen (15) Township Twelve (12) North, Range Sixteen (16) West of the Indian Meridian.

The National Surety Company, which furnished the required surety bond in connection with the original lease, has submitted a letter directed to the Board of Regents in which it consents to the two assignments and to the approval thereof, and agrees to remain bound on the original bond with the assignees named above as Co-Principals.

Dr. John B. Cheadle has examined the assignment instruments and the letter from the Surety Company, and has approved them as to form.

March 12, 1952

4294

RECOMMENDATION:

That the two assignments described above be approved by the Board of Regents.

Approved

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS RECOMMENDATIONS:

APPOINTMENTS:

Arthur Furman Elliot, M. D., Clinical Assistant, Medicine, Clinical Rates, effective February 1, 1952.

Robert P. Messinger, M. D., Clinical Assistant, Medicine, Clinical Rates, effective February 1, 1952.

Richard Wyrick, M. D., Clinical Assistant, Ophthalmology, Clinical Rates, effective March 1, 1952.

Carmen S. Rigual, Medical Technologist, Clinical Laboratories, \$240 per month with laundry of uniforms, effective February 6, 1952.

Pat Callahan, General Staff Nurse, Nursing Service, \$220 per month with laundry, effective March 3, 1952.

Cora Curtis, General Staff Nurse, Nursing Service, \$210 per month with laundry, effective February 19, 1952.

Evelyn Morrison, General Staff Nurse, Nursing Service, \$210 per month with laundry, effective March 3, 1952.

Ruth Pope, General Staff Nurse, Nursing Service, \$220 per month with laundry, effective February 1, 1952.

Lillian Short, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective February 15, 1952.

Pat Teel, General Staff Nurse, Nursing Service, \$220 per month with laundry, effective February 15, 1952.

Elaine Zimmerman, General Staff Nurse, Nursing Service, \$220 per month with laundry, effective February 1, 1952.

Mary Ward, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective February 11, 1952.

Flora Drabek, General Staff Nurse, Nursing Service, \$200 per month, with laundry, effective February 12, 1952.

Dorothy Collins, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective February 11, 1952.

4295

March 12, 1952

Louise Casey, General Staff Nurse, Nursing Service, \$220 per month with laundry, effective February 7, 1952.

Marionlee Ross, General Staff Nurse, Nursing Service, \$200 per month, with laundry, effective February 4, 1952.

Joan Baker, General Staff Nurse, Nursing Service, \$220 per month with laundry, effective February 11, 1952.

Sherron Reagan Bronson, Administrative Secretary, Administrative Office, \$225 per month, effective February 19, 1952.

CHANGES:

Francis John Dunkel, Teaching Fellow, salary increased from \$125 to \$225 per month, effective February 1 to July 1, 1952.

Nina Burrus, Supervisor, Nursing Service, salary increased from \$240 to \$250 per month, effective March 1, 1952.

Rosa Corrie, Supervisor, Nursing Service, salary increased from \$240 to \$250 per month, effective March 1, 1952.

Nancy Whitney, Physical Therapist, Physical Therapy, salary changed from \$360 to \$300 per month, effective February 1, 1952. End of polio assignment.

Byron F. Smith, Resident, Internal Medicine, salary increased from \$241.25 to \$281.25 for 1 month only, effective February 1, 1952.

William S. Croom, Resident, Internal Medicine, salary increased from \$241.25 to \$281.25 for 1 month only, effective February 1, 1952.

Joann Buswell, General Staff Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective March 1, 1952.

Ann Goad, transferred from General Staff Nurse to Head Nurse, Nursing Service; salary increased from \$200 to \$240 per month, effective January 1, 1952.

Betty Kapa, General Staff Nurse, Nursing Service, salary increased from \$200 to \$210 per month, effective March 1, 1952.

Elizabeth Lowe, General Staff Nurse, Nursing Service, salary increased from \$162.52 to \$210 per month, effective March 1, 1952.

Wayne Baxter Hogan, Supervisor, Central Shipping and Receiving, salary increased from \$250 to \$265 per month, effective February 1, 1952.

Grace M. Humphries, Chief Operator, PBX, salary increased from \$185 to \$200 per month, effective February 1, 1952.

RESIGNATIONS:

Jean Morton, Physical Therapist, effective February 6, 1952.

March 12, 1952

4296

Mary S. Welin, Physical Therapist, effective January 25, 1952.

Elizabeth A. Muchmore, Medical Technologist, effective March 19, 1952.

Willie George Long, Technician, Surgical Pathology, effective February 29, 1952.

Yerdith E. White, 2nd Year Student, X-ray, effective January 29, 1952.

Richard Wyrick, Resident, Ophthalmology, effective February 29, 1952.

Kathleen Wyrick, General Staff Nurse, effective February 29, 1952.

Mel Todd, General Staff Nurse, effective January 31, 1952.

Mattie Myers, General Staff Nurse, effective February 21, 1952.

Norma Floyd, General Staff Nurse, effective January 31, 1952.

Approved

There being no further business, the meeting was adjourned
at 12:30 p.m.



Emil R. Kraettli, Secretary

March 12, 1952

4297

NON-ACADEMIC ITEMS NOT SUBMITTED TO REGENTS (See Resolution Adopted October 1, 1948.)

NON-ACADEMIC APPOINTMENTS:

Erma B. Ailshie, Resident Counselor, Women's Dormitory System, \$85 per month for 4 months, 1/2 time, effective February 1, 1952.

James Wendell Andrews, Sales Clerk, Book Exchange, \$125 per month, effective February 1, 1952. (Transferred from Hourly Payroll)

Barbara Anne Baker, Account Clerk I, Office of the Controller, \$140 per month, effective March 1, 1952.

Marilyn Maurine Baker, Information Clerk, Office of the President, \$150 per month, effective February 11, 1952.

Dalma Adrienne Cahill, General Office Clerk, Police and Fire Protection, \$130 per month, effective March 1, 1952.

Miriam Ann Colbert, Dining Unit Manager #1, Sooner City Housing, \$187.00 per month with meals, effective January 28, 1952.

Norma Jean Donley, Account Clerk II, Educational Materials Services, \$160 per month, effective February 12, 1952.

Frances Scott Fortner, Account Clerk I, Director's Office, Physical Plant, \$150 per month, effective February 1, 1952.

Richard Eugene George, Junior Accountant, Office of the Controller, \$100 per month, 2/3 time, effective March 1, 1952.

Pat Edwards Hallett, Clerical Stenographer, Law Library, \$150 per month, for 5 months, effective February 1, 1952.

Anne Hart Jones, Library Assistant, University Library, \$130 per month, effective March 3, 1952.

Dorothy Jean Lobsitz, House Manager, Women's Dormitory System, \$65 plus room, for 4½ months, 1/2 time, effective January 16, 1952.

Maurine Hollingsworth Mansfield, File Clerk, Admissions and Records, \$75 per month, 1/2 time, effective February 20, 1952.

Jane R. Menzie, Ticket Clerk, Stadium Operating Revenue; Athletic Department, \$150 per month, effective February 7, 1952.

Wilfred T. Miller, Clinician, Psychological Service Center, \$110 per month, 1/2 time, effective February 1, 1952.

Evelyn Northcut, Resident Counselor, Women's Dormitory System, \$85 per month, plus room, 1/2 time, effective January 16, 1952.

Gordon Roscoe Page, Junior Accountant, Office of the Controller, \$100 per month, 2/3 time, March 1, 1952.

4298

March 12, 1952

Robert Edwin Parrish, Assistant Counselor, Residential Houses, \$60 per month, for $4\frac{1}{2}$ months, $1/2$ time, effective January 16, 1952.

Sue Plunkett, Clerical Secretary, Divisions of Manuscripts - University Library, \$150 per month, effective February 22, 1952.

Thelma Morris Prater, Dining Unit Manager I, Women's Dormitory System, \$187 per month plus meals, effective February 1, 1952.

Maxine Propp, Resident Counselor, Women's Dormitory System, \$85 per month plus room, for $4\frac{1}{2}$ months, $1/2$ time, effective January 16, 1952.

Jo Ann Richards, Clerical Secretary, Mechanical Engineering, \$150 per month, effective February 11, 1952.

William H. Simpson, Clinician, Psychological Service Center, \$110 per month, $1/2$ time, effective February 1, 1952.

Ena Mary Sims, Clerical Stenographer, Educational Materials Services, \$140 per month, effective February 1, 1952.

Paul Spinks, Library Assistant, University Library, \$97.50 per month, $3/4$ time, February 1, 1952.

Stiver Marion Thompson, Truck Driver, Receiving and Inventory, \$195 per month, effective March 1, 1952.

Carl Lee Weatherford, Head Resident Counselor, Sooner City Housing, \$85 per month, plus room, for $4\frac{1}{2}$ months, $1/2$ time, effective January 16, 1952.

Edward Lee Wilson, File Clerk, Admissions and Records, \$75 per month, $1/2$ time, effective February 1, 1952.

Edwin C. Wood, Assistant Counselor, Residential Houses, \$60 per month for $4\frac{1}{2}$ months, $1/2$ time, effective January 16, 1952.

Kathryn Elizabeth Wood, Clerical Stenographer, Office of the Director, Physical Plant, \$140 per month, effective February 15, 1952.

CHANGES:

Mary G. Ragsdale, title changed from Account Clerk II to Clerical Secretary, no change in salary, effective February 16, 1952.

Blossom Lee Ficklin, title changed from Ticket Clerk to Clerical Stenographer, Department of Athletics; no change in salary, effective February 1, 1952.

Katie B. Cops, Housekeeper, Women's Dormitory System, salary increased from \$125 to \$140 per month, effective March 1, 1952.

Addie Rebecca Duty, Housekeeper, Women's Dormitory System, salary increased from \$125 to \$140 per month, effective March 1, 1952.

March 12, 1952

4299

Janet Krug Goddard, title changed from Account Clerk I to Clerical Secretary, Office of the Controller, salary increased from \$140 to \$150 per month, effective March 17, 1952.

Ola Mae Hurst, Housekeeper, Women's Dormitory System, salary increased from \$125 to \$140 per month, effective March 1, 1952.

Coy Dee Jackson, title changed from Driver to Commissary Helper, salary increased from \$170 to \$185 per month, effective March 1, 1952.

Troy L. Jackson, title changed from Driver to Commissary Helper and salary rate increased from \$180 to \$195 per month, effective March 1, 1952.

Ella Kirby, Housekeeper, Women's Dormitory System, salary increased from \$125 to \$140 per month, effective March 1, 1952.

Willie Mae Bell Miller, Housekeeper, Women's Dormitory System, salary increased from \$125 to \$140 per month, effective March 1, 1952.

Lois Moore, Housekeeper, Women's Dormitory System, salary rate increased from \$125 to \$140 per month, effective March 1, 1952.

Euna Mandy Osborn, Housekeeper, Women's Dormitory System, salary increased from \$125 to \$140 per month, effective March 1, 1952.

Lois Charline Pappan, transferred from Mechanical Engineering to University of Oklahoma Foundation, title changed from Clerical Secretary to Administrative Secretary, salary increased from \$150 to \$175 per month, effective February 11, 1952.

Robert L. Price, Truck Serviceman, Building Repair Service, transferred to Hourly Payroll effective February 1, 1952.

Molly Matilda Rhea, Housekeeper, Women's Dormitory System, salary increased from \$125 to \$140 per month, effective March 1, 1952.

Marion Abbott Saylor, title changed from Clerical Stenographer to Clerical Secretary and salary increased from \$140 to \$150 per month, effective February 1, 1952.

Jewel Anna Wagner, Housekeeper, Women's Dormitory System, salary increased from \$125 to \$140 per month, effective March 1, 1952.

RESIGNATIONS:

President Cross reported the following death:

W. H. Bassett, Laborer I, Landscape and Grounds, died February 19, 1952, removed from payroll March 1, 1952.

John V. Allen, Accountant III, Office of the Controller, effective March 1, 1952.

Doris A. T. Carley, Information Clerk, President's Office, effective February 4, 1952.

4300

March 12, 1952

Helen E. Hicks, Administrative Secretary, Office of the Controller, effective March 11, 1952.

Virgil T. Hill, Clinician, Psychological Service Center, effective February 1, 1952.

Aline F. Hollingsworth, Clerk-Typist, Receiving and Inventory, effective March 12, 1952.

Lillie Fisher Hornbarger, Clerical Secretary, Police and Fire Protection, effective March 1, 1952.

Virginia Clifton Koehler, Library Assistant, University Library, effective March 2, 1952.

Ann Arnold, Administrative Secretary, Admissions and Records, effective March 8, 1952.

Virginia Theodora Kotte, Clerical Secretary, Office of the Dean of College of Engineering, effective March 9, 1952.

Mary June Mills, Dining Unit Manager I, Women's Dormitory System, effective February 1, 1952.

Lewis Murnan, Driver, Housing Office (Commissary), effective February 7, 1952.

Dorothy Anne Neel, Housing Group Manager, Logan Apartments, effective March 9, 1952.

Bobbye J. Smith, Clerical Secretary, Office of the Controller, effective March 17, 1952.

Myrtle Smith, Housekeeper, Women's Dormitory System, effective February 1, 1952.

Glenna Dean Thomas, Accountant, Office of the Controller, effective March 3, 1952.

Dorothy Rachel Tillman, Supervisor of Music Practice Building, Clerical Stenographer, School of Music, effective March 7, 1952.

Norween E. Todd, Clerical Secretary, Educational Materials Services, effective February 16, 1952.

Jane E. VanLannen, Administrative Secretary, University of Oklahoma Foundation, effective March 1, 1952.

March 12, 1952

4301

MEDICAL SCHOOL AND UNIVERSITY HOSPITALS:

APPOINTMENTS:

Patricia Ruth Cosgrove, Technician, \$50 per month, part time, for 5 months only, effective February 1, 1952.

Kaye Anne Keihl, X-ray Technician, X-ray, \$150 per month, effective February 11, 1952.

Maureen Mulvey, 2nd Year Technician, X-ray, \$150 per month, effective February 8, 1952.

Stella Schultz, General Staff Nurse, Nursing Service, \$86 per month with laundry, for 16 hour week, effective January 26, 1952.

Betty Sue Brown, Secretary, Personnel, \$175 per month, effective February 20, 1952.

E. H. Gragg, Night Watchman, Building and Grounds, \$175 per month, effective February 12, 1952.

Irene W. Julian, Ward Clerk, Nursing Service, \$125 per month with laundry of uniforms, effective February 13, 1952.

Emma Maude Mannerberg, Appointment Clerk, Out Patient Department, \$135 per month, effective February 27, 1952.

Hattie Marie Miller, Aide Ward Clerk, Nursing Service, \$125 per month, effective February 4, 1952.

Betty Jo Mulhausen, Secretary, School of Nursing, \$175 per month, effective March 3, 1952.

Olean Olson, Secretary, Social Service, \$140 per month, effective February 27, 1952.

Edward Shehorn, Storeroom Clerk, Shipping and Receiving, \$135 per month, effective February 26, 1952.

Bessie Swift, PBX Operator, Business Office, \$145 per month, effective February 4, 1952.

Wilma Jean Zacker, Ward Clerk, \$125 per month with laundry of uniforms, effective February 21, 1952.

CHANGES:

Alta Beals, title changed from Medical Stenographer to Surgical Medical Stenographer, Stenographic Pool, salary increased from \$150 to \$160 per month, effective March 1, 1952.

4302

March 12, 1952

Lou Chilton, Medical Stenographer, Stenographic Pool, salary increased from \$145 to \$150 per month, effective March 1, 1952.

Mary Joann Ingram, Stenographer, Stenographic Pool, salary increased from \$160 to \$170 per month, effective February 11, 1952.

Janice Medford, Secretary, Dietary, salary increased from \$165 to \$175 per month effective March 1, 1952.

J. C. Ridge, Stock Clerk, Supply Department, salary increased from \$130 to \$135 per month, effective March 1, 1952.

Nancy Stokes, Clerk-Typist, Dietary, salary increased from \$130 to \$140 per month, effective March 1, 1952.

Carol Van Pool, Medical Stenographer, Stenographic Pool, salary increased from \$145 to \$155 per month, effective March 1, 1952.

RESIGNATIONS:

Joseph Osage, 2nd Year Student, Radiology, effective February 8, 1952.

NaDean Conrad, Ward Clerk, Nursing Service, effective January 31, 1952.

Dorothy K. Devine, Secretary-Librarian, effective February 15, 1952.

Anne Thelma Garst, Secretary (part-time), Tumor Clinic Trust Fund, effective February 15, 1952.

Margine Goodwin, Part-time Typist, School of Nursing, effective February 28, 1952.

Lola Guenther, Information Clerk, (Part-time), Admitting and Out-Patient Department, effective January 8, 1952.

M. Hughes, Admitting Clerk, Admitting Department, effective February 21, 1952.

M. Kemper, Appointment Clerk, Out-Patient Department, effective February 29, 1952.

Jerl M. Lowe, Stenographer, Social Service Department, effective March 10, 1952.

Ray Vernon Morris, Part-time Secretary, School of Nursing, effective February 28, 1952.

Norma Wisnosky, Typist, Business Office, effective February 8, 1952.