

MINUTES OF A REGULAR MEETING
REGENTS OF THE UNIVERSITY OF OKLAHOMA
WEDNESDAY, FEBRUARY 13, 1952 - 10:00 A.M.

The Regents of the University of Oklahoma met in regular session on Wednesday, February 13, 1952 in the office of the President of the University, at 10:00 a.m.

The following were present: Regent Shepler, President, presiding; White, Benedum, Foster, Little. Absent: Regents Morgan, Shartel.

The minutes of the meeting held on Wednesday, January 9, 1952 were approved.

Regent White, Chairman of the special committee (White, Foster, Little) appointed at the January meeting to have a conference with Bud Wilkinson to discuss matters in connection with the athletic program, reported as follows:

"We met two weeks ago on Sunday, with Bud, discussing the new regulations which have been formulated by the Big 7 Committee and came to the conclusion that it would be impossible for the University of Oklahoma to abide by these rules, and neither could any other school abide by these rules. Bud discussed the matter at considerable length. However, he felt that the rules would be changed at the next meeting due to the fact that everyone knows it is physically impossible to abide by the rules.

Bud stated that he would like to be in a position, if possible, when he goes to the meeting, if they insist on the rules now prevailing, to tell them it is impossible for the University of Oklahoma to go along with them. He would like to be authorized by this Board to tell them at that meeting what our situation would be, and that we would have to go independent if they insist on these rules, and would not want to be in the position of violating the rules.

We have contracts now for football games, I do not know about other sports, with other members of the Big 7 through 1956, and we do not know what the status of these games which are already scheduled would be. Bud's feeling was that "if they insist on enforcing the rules we should pull out".

Regent Foster stated: "I believe it was Bud's thought that we should not pull out from the Big 7, but that we tell them we would abide by the rules of the Southwest Conference, inasmuch as our competition is there."

President Cross stated he would like to make a recommendation at the proper time. He was asked to make his recommendation, which was as follows:

I recommend that our faculty representative (Walter Kraft) be instructed, when he attends the next meeting of the Big 7 Conference, to present the University's problem and inform them of the situation we have in playing Texas and the A. & M. regarding recruiting. Also that the University of Oklahoma expects to participate in any events approved by the NCAA. That the present regulations, with reference to recruiting and

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participation in regular events authorized by the NCAA, are not acceptable. It would preclude our athletes from competing in the Olympics. That our faculty representative instruct the Big 7 that we will operate under the regulations of the Southwest Conference unless the rules are changed, and leave it to the Big 7 to make a decision with reference to us."

President Cross suggested that Bud prepare a statement of rules under which we will operate and bring this statement to the president's office for approval, and then instruct Mr. Kraft, our representative, to present this statement to the Conference.

Regent Benedum moved as follows: "I move that the report of the committee on the conference with Bud Wilkinson with reference to the Big 7 be accepted; and that the recommendation of Dr. Cross be approved."

All members voted for the Benedum motion and it was declared carried.

Regent Little stated he had talked to Mr. Hammon of Houston and he would like to see Oklahoma in the Southwest Conference; "that is what Bud wants."

Regent Little moved that a committee be appointed to study going into the Southwest Conference. The motion carried unanimously.

The Chair appointed the following on this committee: Regents Little, Foster, Benedum.

President Cross called attention to the matter in connection with the construction of a warehouse by the Journalism Press, Inc., which was discussed at the January 9 meeting.

He presented the following as a statement of policy with respect to Student Publications, and recommended approval:

- (1) That Student Publications, including the Journalism Press, Inc., be designated as an auxiliary enterprise of the University of Oklahoma.
- (2) That all income from Student Publications be deposited in the Controller's Office in appropriate official depository accounts, in accordance with the University's general policies for handling the funds of auxiliary enterprises.
- (3) That the business operations of the Student Publications be subject to the same administrative supervision as business activities of other auxiliary enterprises of the University.
- (4) That the relations of the Student Publications to the instructional function of the University, particularly with respect to the School of Journalism, be subject to the same administrative supervision as other organized activities or auxiliary enterprises related to the instructional function of the University.

Regent Benedum moved for approval of the recommendation and it was so voted.

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President Cross recommended as follows with reference to the warehouse:

- (1) That the Regents authorize the purchase of the site;
- (2) That construction of the warehouse be approved;
- (3) That the plans and specifications as prepared by the architect for the warehouse be approved;
- (4) That the architect, Joe Smay, be paid for the work he has done on the plans and specifications.

Regent Foster moved, and it was unanimously voted to approve the recommendation by the President.

President Cross submitted the following recommendation:

(Amended on page 4339, May 14, 1952)

"I recommend that approval for outside employment of staff members of our School of Architecture be given only when the projects involved are of an experimental or research nature. By this I mean that the architects employed by the University of Oklahoma would not be permitted to engage in the ordinary practice of architecture in competition with the various architectural firms in Oklahoma. Approval would not be given for one of our architects to prepare plans for an industrial or institutional building, but only to provide aid in regard to some specialized problem of such building. The preparation of plans for homes would be approved providing unusual ideas are incorporated into the design in such a way that the work could be regarded as experimental in nature."

Regent Foster moved, and it was voted, to approve the recommendation.

President Cross stated he had asked Dean Everett to appear before the Regents for a further discussion of the financial problems of the University Hospitals. He read the following letter from the Dean:

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Dr. G. L. Cross, President
The University of Oklahoma
Norman, Oklahoma

Dear President Cross:

This letter is in confirmation of my telephone call yesterday. About ten days ago the Director of the Crippled Children's Commission found it necessary to begin curtailing authorizations for hospitalization of children, and I was notified by our Medical Director of the Hospitals that the bed occupancy was dropping at the Crippled Children's Hospital. We have had a number of conferences with the Director and with the Chairman of the

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Crippled Children's Commission attempting to formulate arrangements to correct this situation. Yesterday I was notified that the census at the Children's Hospital was only 136 patients, leaving 92 beds unoccupied, despite vigorous efforts by our admissions department to secure authorizations from the Commission for the admission of patients.

In my conferences with the Director of the Crippled Children's Commission, and as a member of that Commission, I am aware of the fact that the cash balance of the Commission is very low, having been drastically affected by a recent Supreme Court decision. The Director of the Commission has appealed for emergency relief funds from the Federal Children's Bureau, but despite his sincere efforts, he is unable to assure me that this serious situation at the Children's Hospital will be only temporary.

Since the University Hospitals has no reserve, I feel that I am not in a position to authorize the admission of patients without assured reimbursement from an outside source. I therefore wish to appeal to the President and the Board of Regents to immediately initiate the steps necessary to remedy this indirect closing of a major number of teaching beds.

Sincerely yours,

S/
Mark R. Everett
Dean and Superintendent

President Cross again expressed his concern over the impending deficit in operations. He made the following statement and recommendation:

"In view of the fact that the income of the University Hospitals for the current fiscal year has been estimated by Mr. Kenneth Wallace, Business Administrator, to be approximately one-quarter of a million dollars less than the amount needed to operate the hospitals, and there is no assurance that additional funds will be available to operate the hospitals, I recommend that 100 beds be closed as rapidly as they can be vacated in order that the operating expenses of the hospitals may be brought within the limits of the funds available."

The Regents declined to approve the above recommendation for the reason that assurances have been made by both Governor Murray and Don Blundell, State Budget Director, that \$100,000 of the Governor's Contingency Fund has been set aside for the University Hospital and will be made available to the Oklahoma State Regents for this purpose at the commencement of the month when the present budget will be exhausted.

President Cross stated that a proposal had been mentioned by Mr. Blundell, State Budget Director, to defer payment of the June payroll until the budget for the next fiscal year becomes available. President Cross and the Regents expressed disapproval of this plan.

Dean Everett was invited to the meeting and President Cross explained that he had given the Regents a general outline of the situation but asked that he make any further statements he desired.

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Dean Everett stated he had had a conference with the Director of the Crippled Children's Commission since writing the letter to President Cross and that it would be possible to begin readmissions to the hospital but not to full capacity. Approximately three-fourths of the beds are now occupied. He emphasized again the importance of providing clinical facilities for students and that the situation under present conditions is serious in that even with all beds occupied by charity patients the school is below the minimum for clinical patients. He stated in order to help with the financial situation, facilities are being readied to accept more private patients and that considerable progress had been made.

Dean Everett read from the Crippled Children's law with reference to requirements to provide beds for the Crippled Children's Commission. He suggested that the Regents adopt a resolution to the Commission, and the following resolution was presented:

R E S O L U T I O N

TO THE OKLAHOMA COMMISSION FOR CRIPPLED CHILDREN:

WHEREAS, due to the present emergency during which the Oklahoma Commission for Crippled Children cannot assure the use of the facilities at the Crippled Children's Hospital to a degree that will enable the University of Oklahoma School of Medicine to maintain its proper patient ratio for accreditation;

NOW THEREFORE, BE IT RESOLVED that the Regents of the University of Oklahoma hereby instruct the Administration of the University Hospitals to develop the use of beds by private patients in the Crippled Children's Hospital as a supplementary program to that of the Oklahoma Commission for Crippled Children in that hospital;

BE FURTHER RESOLVED that this arrangement be considered as a temporary measure subject to adjustment from time to time in such manner as will allow the Crippled Children's Hospital to fulfill its guarantee of priority to the Commission in the assignment of its beds.

On motion by Regent White the resolution was unanimously adopted. President Cross was asked to send a copy to the Director of the Oklahoma Commission for Crippled Children and one to Dean Everett.

Dean Everett told the Board of a long-range plan for adequate financial support for the School of Medicine and Hospitals through the Medical Alumni. He explained some of the details of the plan but since they are in a formative stage no announcements had been made.

Before Dean Everett retired from the meeting President Cross reported the resignation of Kenneth Wallace, Business Administrator of the Hospitals, to become effective March 1. Mr. Wallace has accepted a similar position at St. John's Hospital in Tulsa at an increase of \$3,000 in annual salary. Dean Everett stated he had corresponded with hospitals throughout

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the country in an effort to find a replacement but that he had not found a man with satisfactory qualifications at the salary being paid here. President Cross told the Regents of Dean Everett's recommendations, (1) that Arthur McElmurry, at the present time attending the School of Hospital Administrators at Northwestern University, be appointed to replace Mr. Wallace when he completes his work in May; and (2) that in the interim, Mr. Raymond Crews, presently Assistant Business Administrator, be appointed Acting Business Administrator.

and since July 1, 1951

Mr. McElmurry was employed three years/as Assistant Business Administrator prior to his year's leave of absence; Mr. Crews has been in his present position since September, 1951, and prior to going to the hospital was Chief Accountant in the University Controller's Office for some years.

Dean Everett retired from the meeting and there was a further discussion. President Cross stated the Dean's recommendation is to employ Mr. McElmurry at a salary of \$9,000 annually; that Mr. Crews be paid \$683.33 per month for March and April as Acting Business Administrator (an increase of \$200 per month over his present salary). He stated he was presenting the Dean's recommendation with reference to the appointment and salary for Mr. McElmurry without prejudice.

It was moved by Regent White, and unanimously voted, to approve the appointment of Raymond Crews as Acting Business Administrator at a salary of \$683.33 per month effective March 1.

Regent Little moved, and it was unanimously voted, to postpone action on the appointment of Mr. McElmurry or a permanent business administrator "until we see how Mr. Crews works out."

President Cross stated he had received a letter from James C. Burge, Director of Special Events, Oklahoma Publishing Company, under date of February 9, with reference to securing Owen Stadium on Saturday evening, September 20, 1952, for an exhibition football game between the Detroit Lions and Washington Redskins of the National Football League. The Oklahoma Publishing Company would sponsor and promote the game on behalf of the Milk and Ice Fund. The University would receive 15% of gross receipts (less Federal and State taxes) and they pay all employees at prevailing rates, plus \$250 for cleaning the grounds after the game. They would retain all concession receipts exclusively for the benefit of the Milk and Ice Fund.

He stated that he had discussed the matter briefly with Mr. Wilkinson and that he did not object to making such an arrangement.

President Corss recommended that the University be authorized to enter into a contract with the Oklahoma Publishing Company on this basis as described above, which is in accordance with the letter from Mr. Burge.

Regent Foster moved, and it was voted to approve the recommendation.

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RETIREMENT:

President Cross brought up the question of the University's retirement policy which makes it obligatory to retire at the age of 70 unless the University deems it desirable to retain a man. Dr. Guy Y. Williams and Dr. Victor H. Kulp will reach the retirement age this year. The budget council voted not to continue Drs. Williams and Kulp in their respective positions and the matter was taken to our appeals committee. This committee considered the two men and they confirmed the decision of the budget council. The next procedure is for the matter to be referred to me. I see no reason to make an exception in these two cases.

The Regents concurred in the President's action, but the President stated he was bringing the matter before the Board for their information.

GOLF COURSE FEES:

The following schedule of golf fees, to become effective March 1, recommended by Mr. Wilkinson, was recommended by President Cross for approval:

	<u>Weekdays</u> (Monday thru Friday)	<u>Weekends</u> (Saturday, Sunday and Holidays)
Students, faculty, and servicemen	\$.50	\$.75
After 5 p.m.	.25	.40
General Public	1.00	1.50
After 5 p.m.	.50	.75
Memberships	\$75.00 per year	

Approved.

President Cross also reported with reference to the prices for tickets for the Notre Dame and Texas games, and the Regents approved the price of \$4.80 for Notre Dame and \$4.00 for Texas.

At the January 9 meeting the question of private practice by A. H. Huggins, Librarian in the Law Library, was discussed and it was voted he not be permitted to engage in law practice. President Cross stated he had received a letter from Dean Sneed in which he stated that former President Stratton D. Brooks had granted permission in view of Mr. Huggin's low salary as librarian.

President Cross recommended that the previous action with reference to Mr. Huggins be rescinded, and that he be permitted to engage in general law practice on a limited scale.

Regent Benedum moved and it was voted to approve the recommendation.

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President Cross read a letter from Dr. Arthur B. Adams, Dean Emeritus, of the College of Business Administration, expressing appreciation for the Regents' action in naming the Business Administration Building Arthur B. Adams Hall.

Letters from Edward T. Davis, Chairman of the Oklahoma Agricultural and Mechanical Colleges, and from Dr. Oliver S. Willham, President of the Oklahoma A. & M. College, for the Regents' resolutions expressing sympathy in the deaths of Dr. and Mrs. H. G. Bennett were read by President Cross.

President Cross suggested that a letter be sent to the Board of Regents of the Oklahoma A. & M. Colleges commending them on the appointment of Dr. Oliver S. Willham as President of the College. President Cross was asked to send such a letter on behalf of the Regents.

The perspective of the Westheimer Memorial Gateway to be located on the Westheimer Flying Field was presented. Funds for this memorial have been supplied through the Westheimer estate by Mr. Walter Neustadt of Ardmore, and have been approved by the family. Mrs. Neustadt is the daughter of Max Westheimer, deceased.

It was voted to approve the plans as submitted.

Recess for lunch at 12:30 and reconvened at 1:15 p.m.

President Cross stated that the Board should give consideration soon to the broadcasting contract for the next football season; that he was not satisfied with the results of the exclusive contract with KTOK of last year since some sections of the state were not covered. No action was taken but President Cross stated he would bring a recommendation to the next meeting.

A revision of the Highway Dedication Deeds, covering portions of the North Campus was presented. This is a revision of the document executed by authorization of the Regents at the meeting held on January 31, 1951, (p. 3871) under date of February 9, 1951, in order to correct erroneous descriptions in that document.

On motion by Regent Benedum it was unanimously voted that the officers be authorized to execute the document on behalf of the Board.

The President recommended adoption of the following policy with reference to ADMISSION TO FRESHMAN STANDING IN THE UNIVERSITY OF OKLAHOMA:

1. Admission to freshman standing at the University of Oklahoma shall be granted to all graduates of high schools and secondary schools accredited by the accrediting authority of the state in which the school is located.

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2. No specific subjects or pattern of work shall be required for admission to freshman standing. All work for which the high school is accredited and presented by the student will be evaluated for admission credit, regardless of the number of units, the marks earned, and the distribution of so-called academic and non-academic credit or cultural or vocational credits.

3. On the basis of the student's secondary school record, the University of Oklahoma will plan the student's college program. If a student's curriculum requires certain specific informations and skills, the work will be offered to the student in his freshman year.

Approved.

The following items in the Agenda, recommended for approval by President Cross, were considered and the action was as indicated:

SCHOLARSHIPS

Recommended that the Regents authorize the awarding of a Scholarship covering University general fees (\$48.00) per semester, to each valedictorian in Oklahoma high schools, with the further provision that if the valedictorian is unable to take advantage of the scholarship the award be made available to the salutatorian. These scholarships are to be renewable for the second semester of the school year provided the student maintains an academic standing during the first semester to meet the requirements of other scholarships granted by the University.

Approved.

STUDENT ORGANIZATIONS

Recommended that no student in the University be penalized by any student organization of which he is a member for an infraction of rules or regulations of such organization which would tend to deny such student privileges or increments normally accorded to the student body of the University without the sanction and approval of the Dean of Students. Example: A student who has purchased a season athletic ticket is entitled to attend a scheduled contest without interference.

Approved.

MILITARY PERSONNEL - FACULTY RANKS

Recommended adoption of the following policy with reference to academic ranks for personnel in the ROTC, NROTC and Air ROTC while on assignment to the University of Oklahoma:

- 1. The senior line officer of each department (Army, Naval and Air) be given the rank of Professor;

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2. The executive officer, (next senior officer) the rank of Associate Professor;
3. The other officers, the rank of Assistant Professor or Instructor. Officers who arrive for duty and who are interested in undertaking graduate work may be designated as instructors instead of assistant professors in order that they will not be precluded from receiving a graduate degree, which under regulations of the Graduate College and the University cannot be conferred on faculty members with academic rank higher than instructor;
4. Non-commissioned officers and petty officers, the title of Instructor.

An academic rank once assigned to an officer should be retained by him during his entire tenure with the University unless he is promoted to a higher faculty position, even though a more senior line officer becomes either the commanding officer or executive officer, except when regulations of a branch of the defense department provide that only one officer may be designated as Professor and Associate Professor on a campus.

Approved.

RETIREMENT PLAN:

That the University of Oklahoma Retirement Plan of 1951 be amended by adding the following paragraph to Section 3:

"(i) A member of ORS (Oklahoma Teachers Retirement System) who is eligible for a Supplemental Benefit under the terms of this section shall receive such supplement only so long as he continues his identity with the faculty of the University of Oklahoma, and will not receive such Supplemental Benefit during any period in which he accepts regular employment outside the University."

EXPLANATION:

The Supplemental Benefit is paid directly from the University's current budget, and the faculty member has no vested interest in it, as he does in the case of the retirement payments from the Teachers Retirement System.

The Supplemental Benefit is justified primarily on the grounds that the retiring faculty member needs more than the Teachers Retirement System payments in order to meet minimum living costs. This reason obviously would not apply if he takes regular employment elsewhere.

The Supplemental Benefit is further justified when the faculty member continues to render non-teaching service to the institution after retirement from teaching. This, of course, would not be possible if he accepted employment elsewhere.

Approved.

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ALLOCATION OF FEES FOR SPRING SEMESTER:

Incidental fee allocation for the Spring Semester of 1951-52 as follows:

Power Plant	\$ 9.98*
Stadium	7.13*
Student Union	11.28**
Infirmary	5.50
Oklahoma Daily	.50
Student Government	<u>.50</u>
Total	\$34.89

* Amounts determined by debt service requirement.

** In addition to debt service requirement, this figure includes \$12,000 for current operations.

Approved.

FEE FOR ENROLLMENT TO COMPLETE THESIS

Recommended that the University Regents submit to the State Regents for Higher Education the proposal that the \$1 fee for enrolment for completion of master's or doctor's thesis be deleted from the University of Oklahoma schedule of occasional fees, effective for the Spring Semester of 1952, the intent being to make the regular minimum general fee of \$20 apply to enrolment for completion of master's or doctor's thesis in the same manner as for other enrolment.

Approved.

SALARIES FOR FOOTBALL COACHES

That the contracts for the following assistant football coaches be renewed for the year of 1952 at the salary shown for each:

Gomer Jones, annual salary \$8,000 plus an expense account of \$1,200. This is the same salary which he received last year.

Frank Ivy, annual salary of \$6,250. This is an increase of \$250.

William Jennings, annual salary of \$6,000. This is an increase of \$250.

Peter R. Elliott, annual salary of \$6,000. This is an increase of \$250.

President Cross recommended that the contract for Bud Wilkinson be extended for ten years from this date. He explained that Mr. Wilkinson

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has two more years on his present contract at a salary of \$5,000 as football coach and \$10,000 annually as director of athletics.

On motion by Regent Little the recommendation was unanimously approved.

ATHLETIC EVENTS CONTRACTS:

Ratification of the contract with Iowa State Teachers College, Cedar Rapids, for a wrestling meet held on February 2, and the following future contests:

BASEBALL

Baylor University at Waco, Texas, March 20

Oklahoma A & M College, at Stillwater, April 23 and May 16
at Norman, April 24 and May 17

University of Colorado, at Norman, April 18 and 19

University of Minnesota, at Norman, March 31 and April 1

University of Nebraska, at Norman, April 25 and 26

Iowa State College, at Norman, May 23 and 24

University of Texas, at Austin, Texas, March 21 and 22

Texas Christian University, at Fort Worth, Texas, March 19

SWIMMING

Southern Methodist University, at Norman, February 9, with a return meet at Dallas in 1953

University of Texas, at Norman, March 1, with a return meet in Austin in 1953.

Approved.

LOGAN APARTMENTS -UNIVERSITY SCHOLARSHIP CORPORATION

The following statement and recommendations with reference to Logan Apartments was made by President Cross:

Arrangements have been completed to clear the remaining indebtedness of the Logan Apartments as of December 31, 1951. This property was given to the University of Oklahoma in trust for use for apartment scholarships for deserving students. Until the retirement of the indebtedness, it was necessary to rent most of the apartments to faculty and

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staff members, and use only two or three of the apartments for scholarship purposes.

The apartments were constructed originally by Dave Logan, of Okmulgee, who later deeded the property to the University Scholarship Corporation, a non-profit corporation organized to operate the apartment property for scholarship purposes. Subsequently, the Scholarship Corporation decided to deed the property to the University.

Now that the indebtedness has been cleared, the Regents are obligated under terms of the trust to establish a scholarship program much more extensive than in the past. Mr. Logan has been consulted as to his views and he concurs in the following proposal.

This proposal appears to be in accordance with the letter and the spirit of Section 6 of the Trust Agreement and Transfer which states in part:

"6. The object of the Grantor herein is to provide a means to more effectively carry out the intention of David M. Logan, the Grantor's Grantee, and also to provide a means to carry out the intention and purposes of the Grantor herein. (a) The revenue derived from the Logan Apartments shall be used first to operate, maintain, preserve, repair, protect and extend or add to the property herein conveyed; (b) Secondly, the revenue from the property shall be used to pay the principal and interest on the indebtedness against the property herein conveyed; (c) Thirdly, the revenue from the property shall be used to provide scholarships, to aid or assist needy, deserving student and others to acquire an education at the University of Oklahoma. The Board of Regents shall prescribe the method and manner of selecting the students who are to receive assistance. The forms of assistance may be in cash grants or by providing scholarship apartments at cost, or by other means and methods in discretion of the Trustees. The Board of Regents may make determinations periodically as to the sufficiency of income to defray the periodic mortgage requirements and the cost of operating, repairing, and maintaining the property, and after reserving therefor then use the balance of the income for the other prescribed purposes."

RECOMMENDATION:

(1) That as each of the apartments now occupied by a University faculty member is vacated, the apartment be designated a scholarship apartment and be used only for that purpose, in accordance with the intent of the trust deed by which the Board of Regents received title to this property.

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(2) That as each apartment becomes vacant, it be designated a "Logan Scholarship Apartment," and be made available for use of a worthy student or students nominated by the Logan Scholarship Committee and approved by the University Scholarship Committee.

(3) That each such Logan Apartment Scholarship consist of a reduction in the rental rate in the amount of \$200 per 9-month school year, \$100 for one semester, or \$50 for a summer term. Subject to revision in accordance with any significant change in the cost of operating the apartments, the rental rates to which the scholarship credits will apply are hereby fixed as follows:

	<u>Large Apartment</u>	<u>Small Apartment</u>
School year	\$425.00	\$335.00
One semester	212.50	167.50
Summer term	100.00	80.00

Application of the scholarship credits to the above rates will give a scholarship winner a net monthly rental rate of approximately \$25 per month for a large apartment of \$15 for a small one.

(4) In accordance with wishes of the Logan family as stated in a letter dated May 4, 1951, and signed by Leonard Logan, priority for one apartment scholarship shall be given to a student or students of Cherokee Indian descent. In the event no application is received from anyone with Cherokee blood, scholastically eligible for such scholarship, the apartment may be assigned in the same manner as other Logan Apartment Scholarships.

(5) That the President of the University be authorized a) to grant entirely free use of an apartment to a Logan Scholarship recipient in a case of unusual merit, and b) to charge full rental for use of a limited number of apartments by faculty members when necessary in order to obtain sufficient revenue to maintain and operate the property.

Approved.

PURCHASES OVER \$5,000:

Recommended authorization for expenditures for the following:

Construction of a building by the Physical Plant Department to house ROTC heavy equipment moved from the NATTC (South Base), estimated cost	\$4,000
Union Building site improvements (walks, drives, etc.)	\$8,000

Funds for the above are available from Section 13-New College Allotment for the Quarter ending March 31, 1952.

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Recommended authorization to make payment of the cost of motor vehicle purchases amounting to approximately \$17,900, previously approved by the Board, to be charged to Section 13 and New College income rather than the Modernization and Repair fund as was originally intended.

Approved.

MEN'S DORMITORY PROJECT

Reported that McKesson and Robbins, Inc., the company which was awarded the bid on the snack bar and fountain for the Men's Dormitory Project has requested payment for 85 percent of the value of the material which has been delivered. Installation cannot be made as scheduled because the construction contractor is using the cafeteria building.

Recommended authorization to make payment at this time for 85 percent of the value of material that has been delivered, the balance to be paid when the installation has been completed. McKesson and Robbins, Inc., are carrying insurance on the material in storage in the building.

Approved.

PURCHASE OF PAPER STOCK FOR UNIVERSITY PRESS:

612 reams 25x38 - 70 -- White - Warren's Westbrook Gloss -- Grain 38-inch way. Price F.O.B. Norman, \$6,361.74, estimated.

Approved

DRINKING FOUNTAIN BIDS - MEN'S DORMITORY PROJECT

Bids have been received on thirty-three (33) electric drinking fountains for the Men's Dormitory Project. The acceptable bids received are as follows:

- 1. Jones-Newby Supply Company
Oklahoma City, 1%-10 Da, Net 30 \$5,346.00
- 2. General Electric Supply Corp.
Oklahoma City, net 5,736.39
- 3. Graybar Electric Company
Oklahoma City, net 5,794.60
- 4. Fullerton Electric Supply
Muskogee, net 5,986.53

A lower bid totaling \$4,916.01 was received from the Westinghouse Electric Supply Company but the unit did not meet specifications. The water storage tank is made of brass instead of stainless steel.

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It was recommended that the bid of Jones-Newby Supply Company be accepted.

Approved.

COMMISSARY AND COLD STORAGE PLANT:

All of the work on the contract with the Bailey Construction Company for the construction of the Commissary and Cold Storage Plant, and with Coston and Frankfurt as Architects-Engineers, has been completed and inspected by Walter Kraft and his staff.

Recommended acceptance of the contract and that final payment be made to the contractor and architects.

Approved.

UNIVERSITY HOUSING - ELECTRIC REFRIGERATORS

Recommended authorization to purchase electric refrigerators for Sooner City housing units, for which funds are available in the Housing Department Furniture and Fixtures account. Bids have been received for 86 units from seven vendors, the lowest being from the General Electric Supply Corporation, Oklahoma City at \$112.40 per unit. The next lowest bid was submitted by Gordon's Specialty Company, Norman, at \$113.40 per unit, but this bid included a five-year free service contract which was not included in the General Electric bid.

Recommend authorization to accept the bid of the Gordon Specialty Company at \$113.40 per unit, including the five-year service contract.

Approved.

PERSONNEL ITEMS

FACULTY:

Earl T. Warren, Associate Professor, College of Law, previously granted leave of absence to September 1, 1952, will return June 1 for service in Summer School.

Recommended that C. Joe Holland, Assistant Professor of Journalism, be granted leave of absence under regulations governing sabbatical leaves from September 1, 1952 to September 1, 1953.

Approved.

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LEAVES OF ABSENCE WITHOUT PAY:

John Newton Alley, Assistant Professor, Department of Modern Languages, leave of absence without pay extended from September 1, 1952 to September 1, 1953.

Jim Paine Artman, Instructor, Department of Modern Languages, leave of absence without pay extended from September 1, 1952 to September 1, 1953.

Forrest Blankenship, Associate Professor, Department of Chemistry, leave of absence without pay extended from September 1, 1952 to September 1, 1953.

Milton R. Hahn, Instructor, Department of Modern Languages, leave of absence without pay extended from September 1, 1952 to September 1, 1953.

Myrl Grover Herman, Assistant Professor, College of Education, leave of absence without pay from January 16 to September 1, 1952.

Henry S. Robinson, Professor, Department of Classical Languages, now on leave, leave extended through school year of 1952-53.

Hugh J. Maguire, Assistant Music Director, February 1 to May 1, 1952, on account of illness in his immediate family. (WNAD)

Cornelis H. Van Schooneveld, Instructor, Department of Modern Languages, leave of absence without pay extended from June 1, 1952 to September 1, 1953.

Franklin S. Williams, Assistant Professor, Department of Marketing; School and Community Services, leave of absence without pay from January 16, to September 1, 1952.

FACULTY APPOINTMENTS:

George Miksch Sutton, Professor of Zoology, Ornithologist, Biological Survey; Curator of Birds, University Museum, at an annual salary rate of \$5,600 for 9 months, 1/3 time on each job, effective September 1, 1952.

Everett Cotter, Special Lecturer, College of Law, \$225 per month, 1/2 time, for 4 1/2 months, effective January 16, 1952.

Arthur L. Ellsworth, Special Lecturer, College of Law, \$250 per month, 1/2 time, for 4 1/2 months, effective January 16, 1952.

Ethel Ressie Garber, Library School Revisor; Instructor in Library Science, School of Library Science, annual rate of \$2,700 for 9 months, effective January 16, 1952.

Claire L. Gardner, Assistant Director, Reading Laboratory, at the annual rate of \$4,000, effective February 1, 1952. No obligation to extend employment beyond June 30, 1952.

February 13, 1952

Peter W. M. John, Instructor, Department of Mathematics and Astronomy, \$533.33 for $4\frac{1}{2}$ months, $\frac{1}{3}$ time, effective January 16, 1952.

Robert Oakley Law, Assistant Professor, Department of Marketing; Market Analyst, Bureau of Business Research, annual rate of \$4,600 for 9 months, effective January 16, 1952.

Charles L. Leopold, reappointed Special Instructor, School of Social Work, \$500 for 4 months, $\frac{1}{4}$ time, effective February 1, 1952.

Avis C. Slater, Special Instructor in Mathematics and Astronomy, January 16 to June 1, 1952, at a total salary of \$1,400 for $4\frac{1}{2}$ months.

Dwight Vreeland Swain, Instructor, School of Journalism, \$200 per month, $\frac{1}{2}$ time, $4\frac{1}{2}$ months, effective January 16, 1952. Also employed as Movie Script Writer, Photography Service, \$200 per month, $\frac{1}{2}$ time.

FACULTY CHANGES:

Luther D. Bishop, title changed from Acting Assistant Professor to Assistant Professor, without change in salary, effective February 1, 1952.

George M. Brother, given title of Professor of Public Health, School of Public Health in addition to title of Professor of Preventive Medicine, School of Medicine, effective February 1, 1952, without change in salary.

Ferrill M. Brown, Assistant Professor, Short Courses and Conferences, \$107.50 per month, $\frac{1}{4}$ time, for June and July, 1952, to be paid in June. (In addition to teaching position for Summer School in Speech Department.)

Jack E. Douglas, Assistant Professor, Short Courses and Conferences, \$172.50 per month, $\frac{3}{8}$ time, for June and July, 1952, to be paid in June. (In addition to Summer School teaching position in Department of Speech.)

Elwood A. Kretsinger, Assistant Professor, Short Courses and Conferences, \$136.66 per month, $\frac{1}{3}$ time, for June and July, 1952, to be paid in June. (In addition to Summer School teaching position in Department of Speech.)

Charles J. Mauck, Instructor, School of Mechanical Engineering, salary changed from annual rate of \$3,300 for full time to \$325 for $\frac{1}{2}$ time for $4\frac{1}{2}$ months, effective January 16, 1952, to accept a \$1,000 Morehouse Industries Fellowship, effective from January 16 to September 1, 1952.

William T. Penfound, Professor, Department of Plant Sciences, salary changed from \$677.77 per month for full time to \$169.44 per month for $\frac{1}{4}$ time, effective February 1 to June 1, 1952. (Illness)

William Shanner, given title of Lecturer, College of Education in addition to Extension Specialist in Evaluation and Industrial Services and Director of Bureau of Extension Research, School and Community Services, effective January 16, 1952. Salary to be paid from School and Community Services.

February 13, 1952

Clarence W. Skinner, Supervisor, IBM Tabulating Section, Statistical Service Laboratory; Special Instructor, Department of Accounting, salary rate increased from annual rate of \$4,200 to \$4,450 for 12 months, effective January 16, 1952. (Two months salary to be paid by Department of Accounting.)

Leon Tisdale, change in title from Graduate Assistant to Special Instructor in Physics, salary changed from \$1,200 to \$1,600 for 1/2 time teaching, effective January 16, 1952.

F. L. Vaughan, Professor, Department of Marketing, teaching load reduced to 9-hour basis during second semester of 51-52. (Illness)

FACULTY RESIGNATIONS:

Russell W. Newman, Instructor, Department of Anthropology, now on leave of absence without pay, effective June 1, 1952.

George S. Peck, Assistant Professor, Department of Finance, effective August 1, 1952.

William James Orr, Instructor, Department of History, effective January 16, 1952.

Verne H. Schnee, Vice President in Charge of Development, Office of the President; Director, University of Oklahoma Research Institute; Professor, Department of Mechanics and Engineering Metallurgy, now on leave of absence without pay, effective February 1, 1952. (Extension of duties with National Academy of Sciences.)

Donald D. Stewart, Assistant Professor, Department of Sociology, effective February 1, 1952. Now on leave of absence without pay.

GRADUATE ASSISTANTS:

APPOINTMENTS:

Joan Estelle Ciruti, Department of Modern Languages, \$900 for 9 months, 1/2 time, effective September 1, 1952.

James Connell, Graduate Assistant in Geology, January 16 to June 1, 1952, salary of \$450 for 4 1/2 months service.

Wayne Timothy Ford, Department of Mathematics and Astronomy, \$450 for 4 1/2 months, 1/2 time, effective January 16, 1952.

Doyle E. Goins, Department of Physics, \$100 per month, 1/2 time, effective January 16 to June 1, 1952.

Hallie Pope Jackson, Department of Modern Languages, \$1,200 for 9 months, 1/2 time, effective September 1, 1952.

Joseph Q. Snyder, reappointed, Department of Chemistry, \$133.33 per month for 4 1/2 months, 1/2 time, effective January 16, 1952.

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February 13, 1952

Robert Clark Taylor, School of Geology, \$450 for 4½ months, effective January 16, 1952.

William M. Walton, Jr., School of Geology, \$450 for 4½ months, effective January 16, 1952.

Percival Adellon Wesche, reappointed, Department of History, \$600 for 4½ months, 1/2 time, effective January 16, 1952.

RESIGNATIONS:

Beryl Edward Clotfelter, Department of Physics, effective January 16, 1952.

Larry K. Duncan, Department of Chemistry, effective January 16, 1952.

SCHOLARSHIPS AND RESEARCH ASSISTANTS:

APPOINTMENTS:

Frank M. Hoadley, Research Fellowship, Graduate College, \$75 per month for 4 months full-time research, effective February 1, 1952.

Harlan Haines Hobgood, Research Fellowship, Graduate College, \$75 per month for 4 months full time research, effective February 1, 1952.

J. B. Pickett, Research Scholarship, Graduate College, \$37.50 per month for 4 months full time study and research, effective February 1, 1952.

Ulla Dahlgren Stromberg, Research Fellowship, Graduate College, \$75 per month for 4 months full time research, effective February 1, 1952.

RESIGNATIONS:

Peter William Meredith John, Research Scholarship, Graduate College, effective January 16, 1952. (To accept part time instructorship in Department of Mathematics and Astronomy.)

SUMMER SCHOOL 1952

APPOINTMENTS:

Walter Haderer, Assistant Professor, School of Music, on 12 months appointment.

Billie Dempsey Holcomb, Visiting Assistant Professor, Department of Secretarial Science, \$150 per month for 3/8 time for June and July, 1952.

William E. Livezey, Professor, Department of History, \$455 per month for June and July, 1952.

Jim E. Reese, Professor, Department of Economics, \$550 per month for June and July, 1952.

February 13, 1952

Virgle G. Wilhite, Professor, Department of Economics, \$510 per month for June and July, 1952.

CHANGES:

Foster Harris, Associate Professor, School of Journalism, \$420 per month for June and July, 1952 instead of June only as reported January 9, 1952.

E. E. Hatfield, Professor of Secretarial Science, previously appointed for 3/8 time teaching changed to full time teaching at \$520 per month for June and July, 1952.

Gene Levy, Instructor, Department of Mathematics and Astronomy, salary changed from \$150 to \$225 per month for 5/8 time for June and July, 1952.

REMOVE FROM BUDGET PREVIOUSLY APPROVED:

W. S. Campbell, Research Professor, School of Journalism.

Gilbert C. Fite, Associate Professor, Department of History.

Clay Lee Cochran, Associate Professor, Department of Economics.

Charles F. Daily, Professor, Department of Economics.

Lila M. Welch, Professor, Department of Home Economics.

Raymond R. White, Associate Professor, Department of Secretarial Science. Approved.

AIR FORCE CLERK-TYPIST SCHOOL:

Jack Wayne Whisenhunt, Instructor, Air Force Clerk-Typist School, salary changed from \$350 per month for full time to \$250 per month for 2/3 time, effective February 1, 1952. Approved.

NON ACADEMIC PERSONNEL:

President Cross reported the death of John Stebbins, Workman on Part-time Retirement, Landscape and Grounds, on December 31, 1951.

Recommended approval of the following:

APPOINTMENTS:

Forest Lee Hayden, Extension Specialist, Short Courses and Conferences, at an annual rate of \$3,600 for 12 months, effective February 1, 1952. (Previous appointment on part time cancelled.)

Homer Lloyd Clawson, Linotype Operator, University Press, Printing Division, \$390 per month, effective January 23, 1952.

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February 13, 1952

Marie Louise Flock, General Duty Nurse, Student Health Service, \$210 per month, effective February 4 to June 1, 1952.

Dorothy H. Tadlock, Laboratory Assistant, University Reading Laboratory, \$111.11 per month, 1/2 time, effective January 28 to June 1, 1952.

CHANGES:

Juliette M. Crane, General Duty Nurse, Student Health Service, salary increased from \$200 to \$215 per month, effective January 1, 1952.

Merlyn Kay Hicks, General Duty Nurse, Student Health Service, salary increased from \$200 to \$210 per month, effective January 1, 1952.

Lillian Manheimer, General Duty Nurse, Student Health Service, salary increased from \$200 per month to \$215 per month, effective January 1, 1952.

Norma L. Schuette, General Duty Nurse, Student Health Service, salary increased from \$200 to \$210 per month, effective January 1, 1952.

Mary M. Snouffer, General Duty Nurse, Student Health Service, salary increased from \$200 to \$210 per month, effective January 1, 1952.

Hester Ward, General Duty Nurse, Student Health Service, salary increased from \$200 to \$215 per month, effective January 1, 1952.

Approved.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS:

FACULTY APPOINTMENTS:

Dr. Stewart G. Wolf, Professor of Medicine and Head of the Department of Medicine at an annual salary of \$12,000 effective April 15, 1952.

Dr. Robert M. Bird, Associate Professor of Medicine, at an annual salary of \$8,000, effective May 1, 1952.

Dr. Philip Edward Smith, Assistant Professor of Preventive Medicine and Public Health, annual rate of \$5,400 for 12 months, effective February 1, 1952.

Dr. Carl Krieger, Jr., Instructor in Anesthesiology, Clinical Staff, effective January 1, 1952.

Dr. Ethan Allen Walker, Jr., Clinical Assistant, Otolaryngology, Clinical Staff, effective January 1, 1952.

Dr. Robert Howard Furman, Associate Professor of Research Medicine, Department of Medicine, no salary, effective March 1, 1952. (Dr. Furman recently joined staff of the Oklahoma Medical Research Institute.)

February 13, 1952

Dr. Dave Bernard Lhevine, Visiting Lecturer in Radiology, effective February 1, 1952; clinical rates.

Approved.

SCHOOL OF NURSING AND OTHER PERSONNEL:

APPOINTMENTS:

Florence Elaine Brady, Instructor, School of Nursing, annual rate of \$3,300 for 12 months, effective January 1, 1952.

Elizabeth Walton, Director, Social Service, \$416.66 per month, effective January 1, 1952.

Edith Schroeder, Case Work Supervisor, Social Service, \$375 per month, effective January 1, 1952.

Nellie Farmer, Supervisor, Nursing Service, \$250 per month with laundry, effective January 1, 1952.

Jeanne Clark, Medical Technologist, Clinical Laboratories, \$250 per month with laundry, effective January 3, 1952.

Betty Turner, Medical Technologist, Clinical Laboratories, \$240 per month with laundry, effective January 3, 1952.

Earl Richard Cunningham, Orthodontist, Dental Care Department, \$20 per month, part time, effective September 1, 1952. (Temporary)

Ki Pyung Moon, 3rd Year Resident, Orthopedic Surgery and Fractures, \$65 per month and meals and laundry of uniforms while on duty, effective January 1, 1952.

William Holt Penninger, 3rd Year Resident, Orthopedic Surgery and Fractures, \$90 per month with meals and laundry of uniforms while on duty, effective January 1, 1952.

Mildred Hamlin, Head Nurse, Nursing Service, \$230 per month with laundry, effective January 7, 1952. (Temporary)

June Marie Collins, Graduate Nurse, South Ward, \$210 per month with laundry, effective January 9, 1952.

Charlene Bitting, General Staff Nurse, Nursing Service, \$230 per month with laundry, effective January 1, 1952.

Joann Buswell, General Staff Nurse, \$220 per month with laundry, effective January 3, 1952.

Norma Floyd, General Staff Nurse, Nursing Service, \$230 per month with laundry, effective January 15, 1952.

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February 13, 1952

Tommye Henderson, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective January 28, 1952.

Alice Mahoney, General Staff Nurse, \$230 per month with laundry, effective January 7, 1952.

Nell Mosley, General Staff Nurse, Nursing Service, \$120 per month with laundry, part time, effective January 15, 1952.

Ruth Paris, General Staff Nurse, Nursing Service, \$220 per month with laundry, effective January 7, 1952.

Georgia Taylor, General Staff Nurse, Nursing Service, \$210 per month with laundry, effective January 7, 1952.

Thomas Harper, Engineer, Building and Grounds, \$215 per month, effective January 11, 1952.

W. T. Kennedy, Engineer, Building and Grounds, \$215 per month, effective January 25, 1952.

William J. Gore, Issuing Clerk, Storeroom, \$200 per month, effective December 24, 1951; salary increased to \$215 per month, effective February 1, 1952.

Approved.

CHANGES:

Dona E. Mayes, Supervisor, Admitting Department, salary increased from \$225 to \$250 per month, effective February 1, 1952.

Sibyl Lupton, Caseworker, Social Service, salary increased from \$110 per month for part time to \$225 per month for full time, effective February 1, 1952. (Received certificate from School of Social Service)

Eileen Darnell, Medical Technologist, transferred from Clinical Laboratories to Trust Fund, Cancer Teaching, effective February 1, 1952.

Billye Jeanne Grammer, Technician, Isotope, salary increased from \$160 per month for part time to \$260 per month for full time, effective February 1, 1952.

William S. Croom, Resident, Internal Medicine, salary increased from \$90 to \$241.25 per month, effective January 1 through February 29, 1952. (Will have charge of Health Service in addition to residency duties during this time.)

Byron F. Smith, Resident, Internal Medicine, salary increased from \$90 to \$241.25 per month, effective January 1 through February 29, 1952. (Will have charge of Health Service in addition to duties as resident during this time.)

February 13, 1952

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Blanche Bieglow, Supervisor, Nursing Service, salary increased from \$250 to \$260 per month, effective January 1, 1952.

Edith Brewer, Supervisor, Nursing Service, salary increased from \$250 to \$260 per month, effective January 1, 1952.

Shirley Jaffreys, Supervisor, Nursing Service, salary changed from \$10 per day to \$208 per month (32 hour week), effective January 1, 1952.

Claire James, Supervisor, Nursing Service, salary increased from \$230 to \$255 per month, effective January 1, 1952.

Juanita Stucker, Supervisor, Nursing Service, salary increased from \$240 to \$250 per month, effective January 1, 1952.

Anna Walker, Supervisor, Nursing Service, salary increased from \$250 to \$260 per month, effective January 1, 1952.

Apluma Dunham, Head Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective February 1, 1952.

Gertrude Henderson, Head Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective January 1, 1952.

Mattie Myers, Head Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective January 1, 1952.

Hassie Pendleton, Head Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective November 1, 1951.

Wanda Ice, title changed from General Staff Nurse to Head Nurse, Nursing Service, salary increased from \$200 to \$220 per month, effective January 1, 1952.

Joy Kent, title changed from General Staff Nurse to Head Nurse, Nursing Service, salary increased from \$200 to \$240 per month, effective January 1, 1952.

Virginia Yowell, title changed from General Staff Nurse to Head Nurse, Nursing Service, salary increased from \$200 to \$220 per month, effective January 1, 1952.

Agness Boecker, General Staff Nurse, Nursing Service, salary increased from \$200 to \$230 per month, effective January 1, 1952; resigned January 14, 1952.

Ruth Hawkins, General Staff Nurse, Nursing Service, salary increased from \$200 to \$230 per month, effective January 1, 1952.

Betty Hewitt, General Staff Nurse, Nursing Service, salary increased from \$210 to \$230 per month, effective January 1, 1952.

Grace Holden, General Staff Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective January 1, 1952.

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February 13, 1952

Elizabeth Lowe, General Staff Nurse, salary changed from \$200 for full time to \$162.52 for part time, effective January 1, 1952.

Nezzie Meng, General Staff Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective January 1, 1952.

Thelma Miller, General Staff Nurse, salary changed from \$200 for full time to \$174 per month for part time, effective January 1, 1952.

Adeline McKnight, General Staff Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective January 1, 1952.

Marion Powell, General Staff Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective January 1, 1952.

Nora Stinson, General Staff Nurse, Nursing Service, salary increased from \$210 to \$230 per month, effective January 1, 1952.

Vellma Swafford, General Staff Nurse, Nursing Service, salary increased from \$210 to \$230 per month, effective January 1, 1952.

May Dunkel, General Staff Nurse, Nursing Service, salary increased from \$80 to \$92 per month, part time, effective January 1, 1952.

Florence Wilson, title changed from Polio Nurse to General Staff Nurse, Nursing Service, salary changed from \$250 to \$230 per month, effective January 1, 1952.

Sherron R. Bronson, Secretary, Administrative Office, salary increased from \$200 to \$225 per month, effective January 1, 1952.

Wanda Clydine Hughes, Secretary, transferred from Surgical Pathology to Trust Fund, Cancer Teaching, salary increased from \$195 to \$200 per month, effective January 16, 1952.

Beulah Durant, Mimeograph Clerk, Business Office, salary increased from \$175 to \$200 per month, effective January 1, 1952.

W. K. Dollarhide, title changed from Assistant Supervisor to Assistant Mimeograph Operator and 1/2 of annual salary (\$1,350) transferred to University Hospital.

Approved.

RESIGNATIONS:

✓ John Ahrens Blaschke, M. D., Instructor in Pharmacology, effective February 29, 1952.

✓ George S. Mechling, M. D. Assistant Professor, Anesthesiology, effective January 1, 1952.

✓ Clair J. Cavanaugh, M. D., Instructor, Radiology, effective January 1, 1952.

February 13, 1952

Elizabeth D. Baker, Technician, Bacteriology, effective February 10, 1952.

Glenna Freeland, Medical Technologist, Clinical Laboratories, effective January 25, 1952.

Marvin B. Hays, Resident, Orthopedic Surgery and Fractures, effective December 31, 1951.

Paul A. Lovett, Resident, Orthopedic Surgery and Fractures, effective January 7, 1952.

John Richard Lucas, Resident, Orthopedic Surgery and Fractures, effective December 31, 1951.

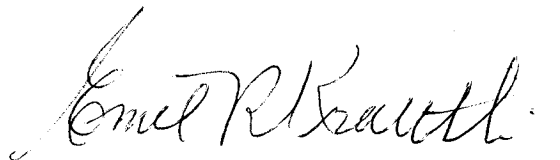
Ethel Mercer, Head Nurse, Nursing Service, effective January 23, 1952.

Accepted.

The Chair announced the Board would meet in executive session whereupon President Cross and the Secretary retired from the meeting. President Cross and the Secretary were recalled and the following announcement was made by the Chair: "Dr. Cross, the Board agreed unanimously that your memory should be perpetuated by naming the new Men's Quadrangle as the Cross Center, and that a suitable plaque be placed at an appropriate place in one of the buildings."

President Cross expressed his appreciation and stated: "I know of nothing that I would consider a greater honor."

There being no further business the meeting was adjourned at 2:15 p.m.


Emil R. Kraettli, Secretary

February 13, 1952

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ITEMS NOT SUBMITTED TO REGENTS: (See Resolution Adopted October 1, 1948)

NON-ACADEMIC LEAVES:

Marjory Joan (Nelmark) Howell, Laboratory Technician, Student Health Service, leave of absence without pay extended to June 1, 1952.

Mary M. Snouffer, General Duty Nurse, Student Health Service, leave of absence without pay from February 1 to June 1, 1952.

Marjorie Ann Theimer, Clerical Secretary, School and Community Services, leave of absence without pay from January 3 to February 1, 1952.

NON-ACADEMIC APPOINTMENTS:

Patricia Jane Bennett, Clerk-Typist, Purchasing Office, \$125 per month, effective January 23, 1952.

Joe Murrell Blake, Museum Attendant (Night) , Museum of Art, \$75 per month, 1/2 time, effective January 5 to June 1, 1952.

Walter Bryant Bullock, Building Custodian, Housing Office, \$155 per month effective January 1, 1952. (Transferred from Kitchen Attendant, Hourly Payroll)

Ben Choate, Jr. Library Assistant, Law Library, \$43.33 per month for 4½ months, 1/3 time, effective February 1, 1952.

Henry Allen Cross, Head Resident Counselor, Sooner City Housing (Lincoln House), \$85 per month for 5 months, 1/2 time, effective January 1, 1952.

Patricia Hope Endicott, Academic Record Clerk, Admissions and Records, \$140 per month, effective January 21, 1952.

Frances Frankel, Clerical Secretary-Librarian, \$150 per month, effective January 16 to June 1, 1952; \$75 per month for 1/2 time, effective June 1 to August 1, 1952.

Deborah G. Grimes, Clerical Secretary, Office of the Secretary, \$150 per month, effective January 28, 1952.

Ruth Carolyn Kramer Grimes, Clerical Secretary, \$150 per month, School and Community Services, effective February 1, 1952.

Pauline Adams Gruman, Administrative Secretary, University Press, Publishing Division, \$175 per month, effective February 4, 1952.

Audrey Plath Hallum, Clerical Secretary, School of Art, \$150 per month, effective January 11, 1952.

James Kent Harrison, Airport Attendant, Westheimer Flying Field, \$170 per month, effective January 16, 1952.

Mary Beth Hawkins, Clerk-Typist, University of Oklahoma Press, Sales Division, \$62.50 per month, 1/2 time, effective January 28, 1952.

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February 13, 1952

Alice Ruth Horowitz, Clerical Stenographer, Department of Philosophy, \$70 per month, 1/2 time, 9 months, effective January 28, 1952.

Carole L. Ingram, Clerical Secretary, Student Health Service, \$140 per month, effective February 4, 1952.

Bettye Jane Johnston, Nursery Assistant, Sooner City Nursery School, \$140 per month, effective January 1, 1952. (Off payroll in August).

James H. Laughlin, Library Assistant, Law Library, \$43.33 per month for 4½ months, 1/3 time, effective February 1, 1952.

Douglas Richard Laws, Surplus Property Assistant, Purchasing, \$65 per month, 1/2 time, effective January 21, 1952.

Jerrie E. Murphy, Clerical Secretary, School of Chemical Engineering, \$150 per month, effective January 21, 1952.

Nancy Jane Nachtmann, Clerical Secretary, Department of History, \$75 per month, 1/2 time, effective January 24, 1952.

Fern Pirtle, Sales Clerk, Book Exchange, \$125 per month, effective December 17, 1951.

Alice Shroyer Proctor, Account Clerk I, University Library, \$140 per month, effective January 3, 1952.

Patricia Wickliffe Quetone, Clerk-Typist, College of Education, \$125 per month, effective January 21, 1952.

Kay Records, Registration and PBX Clerk, Admissions and Records, \$140 per month, effective February 1, 1952.

Beverly June Johnston Savage, Clerk-Typist, Office of the Dean, College of Engineering, \$125 per month, effective January 21, 1952.

Vivian O. Scovill, Postal Clerk, General Service, \$85 per month, part time, effective February 1, 1952.

Mary Ann Smith, Military Property Clerk, Department of Military Science, \$140 per month, effective January 2, 1952.

Delphine D. Schwartz, Clerical Secretary, University Library, \$150 per month, effective February 6, 1952.

Patricia Payne Thompson, Registration-PBX Clerk, Office of Admission and Records, \$140 per month, effective January 1, 1952; title changed to Clerical Stenographer, no change in salary, effective February 1, 1952.

Helen O'Dell Wilson, Clerical Secretary, Department of Economics, \$150 per month, effective January 19, 1952.

Approved.

February 13, 1952

NON-ACADEMIC CHANGES:

Norma Belle Allen, Clerical Secretary, Department of Modern Languages, salary rate changed from \$80 for 1/2 time to \$160 for full time, effective January 1, 1952.

Lena M. Byers, title changed from Postal Clerk to Assistant Postmistress, WWC, General Service, salary increased from \$130 to \$150 per month, effective February 1, 1952.

Elveta P. Clem, Junior Accountant, Book Exchange, salary rate changed from \$185 per month for full time to \$123.33 per month for 2/3 time, effective January 1, 1952.

Joyce Davis, title changed from Postmistress to Postal Clerk, WWC, General Service, salary changed from \$175 per month for full time to \$95 per month for 5/8 time, effective February 1 to June 1, 1952.

B. Louise Gladden, title changed from Clerical Secretary to Administrative Secretary, Office of the Secretary; salary increased from \$160 to \$175 per month, effective February 1, 1952.

Martha B. Harnack, title changed from Clerical Secretary to Administrative Secretary, Office of the President; salary increased from \$150 to \$165 per month, effective February 1, 1952.

Mary Linn King, title changed from General Office Clerk to Order Clerk, Purchasing Office, salary increased from \$130 to \$135 per month, effective February 1, 1952.

Oliver Holmes Knight, Proofreader, University Press, Printing Division, transferred to hourly payroll January 1, 1952.

Mary Jo Liegerot, Clerical Stenographer, University Press, Sales Division, salary changed from \$70 per month for 1/2 time to \$140 per month for full time, effective January 28, 1952.

Mary Logsdon, title changed from Academic Record Clerk to Transcript Clerk, Office of Admissions and Records; salary increased from \$140 to \$150 per month, effective February 1, 1952.

Joyce Anson Park, title changed from Clerk-Typist to General Office Clerk, Purchasing Office, salary increased from \$125 to \$130 per month, effective February 1, 1952.

Loueva C. Quaid, title changed from Assistant Postmistress to Postmistress, WWC, General Service, salary increased from \$150 to \$175 per month, effective February 1, 1952.

Doris Harris Richmond, Clerical Stenographer, Manuscripts Division, University Library, transferred to Hourly Payroll effective February 1, 1952.

Eva Elizabeth Slater, Library Assistant, Phillips Collection, salary increased from \$100 to \$110 per month, 1/2 time, effective January 1, to June 1, 1952.

February 13, 1952

Mary Ann Smith Tate, transferred from Clerical Stenographer, University Press, Sales Division, to Payroll Clerk, University Press, Printing Division; salary increased from \$140 to \$160 per month, effective January 4, 1952.

Mary Jane Taylor, transferred from Clerk-Typist, Office of Dean of College of Engineering to Clerical Secretary, School of Petroleum Engineering; salary increased from \$125 to \$150 per month, effective January 14, 1952.

Approved.

NON-ACADEMIC RESIGNATIONS:

Lavina Allen, Dormitory Counselor, Women's Dormitory System, effective January 16, 1952.

Dorothea Ball, Laboratory Assistant, University Reading Laboratory, effective January 17, 1952.

Joanne Leverton Batson, Clerk Typist, College of Education, effective January 17, 1952.

Verna Deane Brown, Clerical Secretary, School and Community Services, effective February 1, 1952.

LaFollette Butler, Chief File Clerk, Office of Admissions and Records, effective February 16, 1952.

Joyce Chandler, Clerical Secretary, Department of Economics, effective January 23, 1952.

R. Michael Chandler, Clerical Secretary, Department of History, effective January 16, 1952.

George D. Cummings, Assistant Secretary, Alumni Association, effective January 1, 1952.

Glenna Sue Detter, Clerical Secretary, School of Petroleum Engineering, effective January 19, 1952.

Elizabeth Detty, Librarian I, University Library, effective February 4, 1952.

Virginia Dobbs, Transcript Clerk, Office of Admissions and Records, effective February 1, 1952.

Betty Ann Duncan, Purchase Order Clerk, Purchasing Office, effective January 19, 1952.

Marguerite Eddie, Dormitory Counselor, Women's Dormitory System, effective January 16, 1952.

Donita Rae Garrison, General Office Clerk, Veterans Liaison Office, effective February 1, 1952.

Patricia Mary Morgan, Clerical Stenographer, Office of Director, Physical Plant, effective January 18, 1952.

February 13, 1952

Sylvia Goldstein Gorin, Clerical Secretary, School of Art, effective January 24, 1952.

Katheryne H. Hamilton, Clerical Secretary, Stadium Operating Revenue; Athletic Department, effective February 15, 1952.

Harrison Lowe Hays, Surplus Property Assistant, Purchasing Office, effective January 26, 1952.

Alice G. Highsmith, Nursery Assistant, Sooner City Nursery School, effective January 1, 1952.

Bob Ree Hooper, Airport Attendant, Max Westheimer Field, effective January 19, 1952.

Margaret Jones, Dormitory Counselor, Women's Dormitory System, effective January 16, 1952.

Pauline Kraus, Clerical Secretary, Office of the Director, Physical Plant, effective January 18, 1952.

Cleota S. Lackey, Secretary-Librarian, Department of Physics, effective January 16, 1952.

Joy M. Lawrence, Clerical Secretary, School of Chemical Engineering, effective January 28, 1952.

Barbara Lawson, Library Assistant, University Library, effective January 18, 1952.

Lois A. Locke, Clerical Secretary, Student Health Service, effective March 1, 1952.

Betty Richardson Maule, Administrative Secretary, University Press, Publishing Division, effective February 12, 1952.

Joy Lea Miller, Clerical Secretary, School of Electrical Engineering, resignation date changed from January 1 to January 7, 1952.

Amy Allen Moorhead, Clerical Secretary, Department of Modern Languages, effective January 1, 1952.

Howard Miles Newton, Assistant Counselor, Residential Houses, effective January 16, 1952.

Helen Parnell, Dormitory Counselor, Women's Dormitory System, effective January 16, 1952.

Hattie-Jeanne Paul, Clerical Stenographer, Department of Philosophy, effective January 26, 1952.

Jennie Lou Quong, Clerical Secretary, Museum of Art, effective January 1, 1952.

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February 13, 1952.

Charles F. Rutherford, Master Mechanic and Garage Foreman, Building Repair Service, effective February 5, 1952.

Neeva Sartin, Dormitory Counselor, Women's Dormitory System, effective February 1, 1952.

Genevieve Willett Slade, Clerical Stenographer, Athletic Department; Stadium Operating Revenue, effective January 19, 1952.

Mildred Y. Spence, Account Clerk I, University Library, effective January 1, 1952.

Elizabeth M. Tackwell, Administrative Secretary, Office of the Secretary, effective January 29, 1952.

James Weir Vanderback, Assistant Counselor, Residential Houses, effective January 16, 1952.

Ruth Wallace, Clerical Stenographer, Office of Admissions and Records, effective February 1, 1952.

Grace Wilhite, General Office Clerk, Veterans Liaison Office, effective February 1, 1952.

Wilma Lee Wilson, Clerical Stenographer, Educational Materials Services, effective February 1, 1952.

Accepted.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

APPOINTMENTS:

Dorothy Ann Clark, Technician, Necropsy, \$185 per month, effective January 28, 1952.

William H. Knobloch, Jr., Student Assistant, \$75 per month for part time for 4 months only, effective January 27, 1952.

James E. White, Student Assistant, \$50 per month for part time, effective January 7, 1952. (Temporary)

Anna Mae Hunt, Assistant Purchasing Agent, Purchasing, \$190 per month, effective January 1, 1952.

Alma Orleans Hale, Secretary, X-ray, \$165 per month, effective January 16, 1952.

Agnes Ann Roth, Secretary, School of Nursing, \$165 per month, effective January 17, 1952.

Catherine S. Beckham, Beauty Operator, Recreation, \$150 per month, effective January 1, 1952.

February 13, 1952

Christine Terry, Clerk-Typist, Business Office, \$150 per month, effective January 22, 1952.

Norma M. Wisnosky, Claim Clerk, Business Office, \$150 per month, effective January 16, 1952. (Temporary)

Lou Chilton, Stenographer, Stenographic Pool, \$145 per month, effective January 21, 1952.

Dorothy L. Yoachum, Clerk, Record Office, \$140 per month, effective January 16, 1952.

Ouida Burgess, Admitting Clerk, Admitting, \$140 per month, effective January 24, 1952.

Maizie Hughes, Admitting Clerk, Admitting, \$140 per month, effective December 20, 1951.

Patricia McVay, Admitting Clerk, Admitting, \$140 per month, effective January 24, 1952.

Margaret Yahola, Admitting Clerk, Admitting, \$140 per month, effective January 29, 1952.

Lynette Evans, Information Clerk, Admitting, \$105 per month for part time, effective January 24, 1952.

Buford L. Taylor, Clerk, Storeroom, \$125 per month, effective January 14, 1952.

Frances Oliver, Ward Clerk, Nursing Service, \$125 per month with laundry of uniforms, effective January 3, 1952.

Approved.

CHANGES:

Art Nunnery, Student Assistant, salary changed from \$75 to \$25 per month, January 1, and increased to \$50 per month, effective February 1, 1952.

Orville Ray Penrod, Projectionist, Business Office, salary increased from \$165 to \$175 per month, effective January 1, 1952.

Patricia Pearl O'Bryan, changed from Typist, National Fund for Medical Education to Stenographer, Necropsy, \$185 per month, effective January 15, 1952.

Donald C. Garrison, Stock Clerk, Building and Grounds, salary increased from \$160 to \$175 per month, effective February 1, 1952.

Thelma Milton, Admitting Clerk, Admitting Department, salary increased from \$150 to \$160 per month, effective December 1, 1951.

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February 13, 1952

Luise Alexander, Record Clerk, Records, salary increased from \$140 to \$150 per month, effective February 1, 1952.

Don Carrington, File Clerk, Records, salary increased from \$66.25 to \$90 per month, part time, effective January 3, 1952.

R. B. Ashton, Night Watchman, Building and Grounds, salary increased from \$160 to \$175 per month, effective February 1, 1952.

Approved.

RESIGNATIONS:

Marvin Pippin, Engineer, Buildings and Grounds, effective January 19, 1952.

Sherron R. Bronson, Administrative Secretary, Administrative Offices, effective February 4, 1952.

Delores M. Crosthwait, Secretary, X-ray, effective January 26, 1952.

Florence Garriott, Stenographer, Stenographic Pool, effective January 11, 1952.

Goldie M. McKelvy, Admitting Clerk, Admitting, effective February 5, 1952.

Nancy Williams, Record Clerk, Records, effective January 19, 1952.

Nina Leuders, Kardex Clerk, Storeroom, effective January 31, 1952.

Cara Johnson, Ward Clerk, Nursing Service, effective January 31, 1952.

Norma J. Carson, Typist, Business Office, effective December 31, 1952.

Accepted.