

MINUTES OF A REGULAR MEETING
REGENTS OF THE UNIVERSITY OF OKLAHOMA
WEDNESDAY, JANUARY 9, 1952 - 10:00 A.M.

The Regents of the University of Oklahoma met in regular session on Wednesday, January 9, 1952, at 10:00 a.m. in the office of the President of the University. ✓

The following were present: Regent Shepler, President, presiding; White, Morgan, Foster, Little, Shartel. Absent: Benedum.

The minutes of the meeting held on December 13, 1951, were approved.

President Cross reported that the annual dues for membership in the Association of Governing Boards of State Universities and Allied Institutions are due, according to a statement received from the Treasurer, in the amount of \$210 and it was voted to continue the membership for the Regents of the University of Oklahoma.

There was a discussion of the regulations of the Missouri Valley Intercollegiate Athletic Association adopted at the recent meeting in Kansas City, copies of which were sent to each Regent with the agenda. Following this discussion Regent Shartel made the following motion and it was unanimously adopted:

"That the Chair appoint a committee to confer with Bud Wilkinson and check into the possibility of getting a satisfactory schedule in football and also look into the effect on other sports if we go independent and withdraw from the conference, and that a report be made at the next meeting of the Board."

The Chair appointed the following on the committee: Regents White, Chairman; Foster, Little.

It was agreed among the members of the committee to have this conference with Bud on Sunday, January 20, at 2:00 p.m. President Cross was asked to see Mr. Wilkinson in advance of this date to determine if he can be present and inform him about the matters that are to be discussed.

President Cross reported that Dr. Cheadle and Vice President Franklin had conferred with the Attorney General on the question of compulsory group insurance for new employees (see Regents' minutes May 10, 1950 - p. 3505), and also whether the University is prohibited from paying any part of the premiums on group policies.

The Attorney General, in an opinion dated November 7, 1951, quoted the following act by the 1947 session of the State Legislature: "The Legislature, by Chapter 45g of Title 70, Oklahoma Session Laws 1947 (70 O.S. Supp. 1949 ¶ ¶ 2111 and 2112), authorized all tax-supported institutions of higher learning in the state to "procure and/or maintain for the benefit of their faculties, staff members, employees, and their families, contracts for group insurance including life, health, hospitalization, surgical and accident benefits in any of the forms customarily issued by any company or companies authorized to do business in the State of Oklahoma "to do all things necessary for the establishment and maintenance of such group insurance plans, including the assignment to the regular administrative and clerical personnel of the

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administrative and clerical duties in connection therewith and to cause the premiums or contributions to be deducted and withheld from the compensation of such persons and paid to the insurance companies. However such act provides that

" . . . the necessary premiums or contributions to procure and/or maintain such group insurance contracts to be paid or contributed wholly by the participating faculty, staff members, and other employees, . ." and that the premiums or contributions deducted and withheld from the compensation of the employees be deducted and withheld "following procurement of written consent of each participating faculty or staff member or other employee."

Quoting the November 7, 1951 opinion, it states: "It is, therefore, the opinion of the Attorney General that no faculty member, staff member, or other employee of the University of Oklahoma may, legally, be required by the University, its Board of Regents, or other officers, agents or employees, to participate in any life, health, accident, hospitalization, or surgical insurance plan, or to use, or authorize the use of, a portion of his salary or other remuneration to pay all or any part of the premiums or contributions necessary to procure or maintain a non-voluntary insurance policy or plan; and that funds of the University may not, legally, be used to pay any part of the cost of any non-voluntary group insurance plan, or to pay any part of the premiums or contributions necessary to procure or maintain any employee insurance policy or plan."

This matter was fully discussed during which President Cross reported that new employees are informed in advance of the Regents' regulation concerning compulsory insurance, and that in answer to Mr. Franklin's question to Mr. Fred Hansen as to what he felt the University should do with respect to the present ruling of the Regents that all new full-time employee be required to participate in the group life insurance program, he replied: "As long as the Regents of the University have adopted this regulation and you have been instructed to enforce it, I think you should continue to do so even though, in our opinion, the Regents' ruling is contrary to the implied language in the 1947 act."

President Cross recommended as follows: (1) "That we continue our present policy of requiring all new full-time employees to participate in the group life insurance program as provided by the ruling of the Regents of the University." (2) "That we ask Dr. Cheadle to draft legislation to amend the 1947 act in order to permit the University to pay part of the premiums on the various group insurance programs."

It was unanimously voted to approve the President's recommendations.

President Cross presented a petition from A. H. Huggins, Librarian in the College of Law, to be permitted to practice law in Cleveland County to a limited extent. Mr. Huggins stated such practice does not interfere with his work as librarian.

Attention was called by President Cross to the Regents' regulation prohibiting full-time employees from engaging in competitive private enterprises (6/9/'31 - p. 411).

A. H. Huggins
Amended 2/13/52
R. 4252

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It was the sense of the Regents that Mr. Huggins' petition is contrary to the Regents' policy, and that it be denied. The Regents expressed sympathy in view of the fact that he receives a low salary - \$3,660 for twelve months service. President Cross stated that he would confer with Dean Sneed to see if some other arrangement might be worked out.

The Summer School budget for 1952, giving the names of instructors, months of service, and salaries, was presented. President Cross recommended approval.

On motion by Regent Shartel it was voted to approve the 1952 Summer School budget as presented.

President Cross reported that the University has been required by the Navy to return 52 Navy-owned vehicles which have been in use on the campus since the NATTC closed. Most of this equipment has been in use in the Physical Plant Department in Building Repair and Maintenance, Fire and Police, and general receiving and hauling.

The problem is further complicated by the fact that the Physical Plant Department is having to use some trucks which are more than 20 years old, and most of the others are so over-age they are uneconomical to operate. It is essential that new equipment be provided to replace some of that returned to the Navy with the reactivation of the South Base.

He recommended that the Regents authorize expenditure of approximately \$18,000 from the Modernization and Repair Fund for the purchase of 11 motor vehicles as follows:

- 4 1/2 ton light pickup trucks
- 3 3/4 ton heavy duty pickup trucks
- 1 3/4 ton heavy duty panel body truck
- 2 2-ton truck chassis units
- 1 3-ton truck chassis unit

The recommendation was approved on motion by Regent White.

The President reported the Chemistry Department has made an exhaustive study of various types of laboratory furniture that could be used in the new Chemistry Addition. The Department recommends that factory-made steel frames be purchased and that wood drawers, panels and tops be installed by the Physical Plant Division.

President Cross recommended authorization to allocate approximately \$17,500 to purchase "unistrut" steel frames to equip the 23 laboratories and instrument rooms for the new Chemistry Addition, and that arrangements be made with the Physical Plant Department to manufacture the drawers, etc. in the University shops.

Approved.

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President Cross reported that the Journalism Press, Inc., has presented the need for a newsprint storage warehouse for the Oklahoma Daily. For some time the Oklahoma Daily has been using paper storage facilities on the South Campus. The Journalism Press, Inc., came to the conclusion that the only satisfactory solution would be to use part of the reserve funds of the corporation, to buy a site adjacent to the Sante Fe Railroad and construct a warehouse. They also employed Joe Smay, Professor of Architecture to prepare the plans and specifications at the usual rate of 6%. All of this was done without consultation with the University Administration. President Cross stated that the cost of the project will be approximately \$20,000, and while it is true the Journalism Press, Inc. has its own funds, it is contrary to University policy to enter into negotiations such as he explained without Regents' approval. He also stated it is contrary to Regents' policy to employ a member of the faculty of the School of Architecture employed on full time, to be paid more than 1% for architectural fees for preliminary plans on university construction. It was reported that the final plans and specifications have been prepared by Professor Smay.

Following a discussion of the matter it was agreed to postpone action on this matter until the February meeting of the Regents.

Regent Shartel moved, and it was unanimously voted as follows: "That the President be instructed to advise the Journalism Press, Inc., and any other similar organization that the Regents of the University require approval in advance of any contract involving capital expenditures in excess of \$5,000."

President Cross stated he would look further into the matter and report at the February meeting.

LABOR UNIONS

The following communication from Mr. Cate to President Cross, under date of January 4, 1952 was included in the agenda:

"Mr. Wallace Sundberg, business representative of Operating Engineers Local 393, accompanied by two employees of the Safety Department who purportedly have been elected by certain University employees to represent them along with the Union representative, met today with Mr. Walter W. Kraft, Mr. Frank A. Ives and myself.

Mr. Sundberg presented lists of certain employees in the Landscape Department, Janitor Service, and Safety Department, along with an oral statement to the effect that all of the men listed had signed Union membership cards or cards authorizing the Union to represent them for collective bargaining purposes.

I have not yet had time to verify the names, but it is likely that the names listed represent the majority of the employees in the Janitor Department and the Landscape Department. The number who signed in the Safety Department constitute a majority of the police officers, but would not represent a majority in the department if the other employees

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(firemen) are included. For budgetary purposes, fire and police employees are in the same department.

In a letter dated December 1, 1951, Mr. Sundberg requested recognition of his union as exclusive bargaining agent for "all employees of the Oklahoma University, Norman, Oklahoma, except curricular employees and those represented by the Oklahoma City Building and Trades Council, AF of L".

However, in the meeting today he stated that he had not been able to get a majority of the employees signed up in any department except the three mentioned above. He therefore was requesting recognition of the Union as bargaining agent for those three departments.

The General Drivers, Chauffeurs and Helpers Union, Local No. 886, AF of L, has requested recognition as exclusive representative of a small group of transportation and warehouse employees.

Mr. Kraft, Mr. Ives and I have devoted a considerable amount of time to this problem during recent months, and we have had a series of conferences with the Union representatives in an effort to explore the facts thoroughly.

It seems clear to us that the unions have the support of only a very small percentage of the total number of non-academic employees. We do not believe that enough University employees have joined the Union to make possible an effective bargaining unit.

Mr. Ives, after a survey, reports that Tinker Field and the Norman NATTC do not pay union wage rates, the majority of Norman business firms do not observe union wage scales in many types of work, and it does not seem reasonable for the University to consider trying to meet the union scales prevailing in Oklahoma City.

The Union representatives were a little evasive as to whether they would insist on the "union shop," which would require that non-union men employed by the University become members of the Union within a specified time. However, it became evident after several conferences that they would expect a union shop. What effect that might have on employees already on the University staff who are not union members and might not want to join, was not clear.

There are obvious administrative reasons why campus police (and any other employees used for security or emergency functions) should not become involved in union obligations.

Mr. Kraft, Mr. Ives and I were unable to see how collective bargaining along union labor lines would fit into the University's procedures for considering all salaries and wages for all University employees at one time when the annual budget is prepared. We believe that through the University's Employee Council (elected by University employees), and through the University Budget Council, the interests of all University employees can be given a fair hearing without the necessity of enlisting the paid services of union representatives.

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We believe that anything that a union can accomplish for its members can be achieved by the University through better salaries and improved employee relations at all levels. We have made substantial progress in this direction in recent years, and would like to proceed along the same lines unless and until labor unions are able to present a clearly workable proposal representing a definite majority of all of our staff members who should be included in an acceptable bargaining unit.

We believe that the reasons of expediency that caused the University to make concessions to the construction trades unions do not apply to the unions desiring to represent other University employees."

Following a discussion, President Cross recommended that the Regents decline to accept the request of the Operating Engineers Local No. 393 for recognition as bargaining agent for employees of the Landscape and Grounds Department, the Janitor Service, and the Fire and Police Protection Department, for the reason that under the circumstances such recognition is not believed to be to the best interests of the University or its employees; and that similar action be taken with respect to the request of the General Drivers, Chauffeurs and Helpers Local Union No. 886 for recognition as exclusive bargaining representative for approximately 30 transportation and warehouse employees.

On motion by Regent Little the recommendation was unanimously approved.

President Cross reported that in a further conference with representatives of the AF of L Construction Trades affiliated with the Oklahoma City Building and Construction Trades Council which was attended by Mr. Kraft and Mr. Cate, they agreed to recommend through regular channels that a change be made in the Regents' employment policy for new construction and building repairs as follows:

Change Paragraph (3) of the present policy statement (11-8-50 p. 3761, revised; 2-21-51 p. 3883, revised; 9-12-51 p. 4087) which reads: "Such labor when employed on a monthly salary basis may be used for maintenance repairs only," to read as follows: "(3) Such labor when employed on a monthly salary basis will not be used on new construction."

This makes no change in the effect of the present policy statement. President Cross recommended that this change be made.

On motion by Regent Shartel the recommendation was approved.

President Cross recommended that the Regents authorize the President of the University to submit a request to the State Regents for Higher Education to authorize awarding of degrees "With Honors" in all Colleges of the University upon the recommendation of the faculties of the respective colleges, to students whose records show superior academic attainment.

Approved.

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President Cross recommended that the Business Administration Building be named Arthur B. Adams Hall, or Arthur Barto Adams Hall, as may seem more appropriate, in recognition of the many years of service in the University by Dr. Adams, Dean Emeritus of the College of Business Administration and Regents Professor of Economics.

Dr. Adams came to the University of Oklahoma in 1913 and was appointed Dean of the College of Business Administration in 1923. He retired as Dean in September of 1948. He has a fine record of achievement, both as an administrator and a teacher, and he has published a number of books which have received national recognition.

Dr. Adams was responsible for securing the appropriation for the building in 1936 and I feel it is entirely appropriate that the building be named in his honor. Dean Brown has given his hearty endorsement as have also the members of the Council on Planning and Development.

Approved.

President Cross reported that through the Estate of LaVerne Noyes the Regents of the University of Oklahoma received thirty shares of stock in the Aermotor Company and some cash, the cash being designated as principal to be held in a trust fund to be known as the "LaVerne Noyes Foundation."

In 1938 we bought Infirmary Bonds to the extent of \$2,000 from the cash and these bonds have now matured.

He recommended that the Regents authorize reinvestment of the \$2,000 and that the Investment Advisory Committee of the Oklahoma University Student Loan Aid Association be asked to make a recommendation as to such an investment. Also, that the President of the University be authorized to negotiate for the investment. The income or dividends from such investments is used for scholarships for Veterans of World War I or their descendents.

Approved.

President Cross recommended authorization to enter into a contract with Iowa State College for a swimming meet to be held at Ames, Iowa, on Saturday, February 23, 1952.

Approved.

President Cross recommended that the following action on University personnel be approved.

DEATHS: President Cross reported the following deaths:

E. E. Jones, Workman on Part Time Retirement, Janitor Service, died November 24, 1951, removed from payroll December 1, 1951.

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W. M. Lockett, Workman on Part Time Retirement, died December 4, 1951, removed from payroll January 1, 1952.

LEAVES OF ABSENCE:

Howard H. Claassen, Assistant Professor, Department of Physics, leave of absence without pay from January 16 to August 31, 1952.

Ellsworth Collings, Professor of Education, College of Education, leave of absence without pay from June 1 to August 1, 1952.

Della B. Owl, Assistant Professor of French, Department of Modern Languages, leave of absence without pay from January 16 to March 19, 1952. (To go on Retirement Status March 19, 1952.)

Approved.

FACULTY APPOINTMENTS:

Jeannette Beryl Sumerfield (Mrs. Robert C. Lowe), Special Instructor, School of Social Work, \$80 per month, 1/6 time, effective January 1 to June 1, 1952.

Approved.

FACULTY CHANGES:

Charles E. Decker, Research Professor Emeritus of Paleontology, School of Geology, salary increased from \$1,800 for 12 months to a total salary of \$2,300 for the fiscal year 1951-52, effective December 1, 1951.

James G. Harlow, appointed Associate Dean of University College in addition to Assistant Professor, Department of Physics; salary changed from \$4,400 for 9 months to \$5,900 for 12 months; title of Supervisor of Oklahoma Science Service in School and Community Services to be cancelled, effective January 16, 1952. (3/4 of salary from University College and 1/4 from Department of Physics.)

Ira H. Holland, Associate Professor, School of Social Work, teaching load reduced to 1/2 time; 1/2 of annual salary rate of \$6,000 for 12 months (\$3,000) transferred to Chickasha Y. M. C. A., effective December 1, 1951 through August 31, 1952.

Helen Frances Kyle, title changed from Assistant Director and Lecturer, University Reading Laboratory to Assistant Professor, College of Education, effective January 16, 1952; annual salary rate increased from \$4,000 to \$5,200 for 12 months.

John W. Morris, appointed Associate Director of the Institute of Community Development in addition to Associate Professor, Department of Geography, no change in salary, effective December 1, 1951.

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George S. Peck, Assistant Professor, Department of Finance, salary increased from \$4,300 to \$4,500 for 9 months, effective January 16, 1952. (Ph. D. conferred.)

Approved.

FACULTY RESIGNATIONS:

H. V. Huneke, Instructor, Department of Mathematics and Astronomy, resignation effective January 16, 1952.

Accepted.

AIR FORCE CLERK-TYPIST SCHOOL

CHANGES:

Edna Jeanne Bailey, Instructor, Air Force Clerk-Typist School, salary increased from \$225 per month for 2/3 time to \$325 per month for full time, effective January 7, 1952.

Dorothy Lyne Cass, Instructor, Air Force Clerk-Typist School, salary increased from \$250 per month for 2/3 time to \$350 per month for full time, effective January 7, 1952.

Mary Beth Koester, Instructor, Air Force Clerk-Typist School, salary increased from \$210 per month for 2/3 time to \$300 per month for full time, effective January 7, 1952.

Odeal Locke, Instructor, Air Force Clerk-Typist School, salary increased from \$250 per month for 2/3 time to \$350 per month for full time, effective January 7, 1952.

Johanna Ruark Meredith, Instructor, Air Force Clerk-Typist School, salary increased from \$250 per month for 2/3 time to \$350 per month for full time, effective January 7, 1952.

Approved.

GRADUATE ASSISTANTS:

APPOINTMENTS:

Ray Shields Hedrick, Graduate Assistant, Department of Physics, \$450 for 4½ months, 1/2 time, effective January 16, 1952.

Marvin Lee Mays, Graduate Assistant, Department of Zoological Sciences, \$450 for 4½ months, 1/2 time, effective January 16, 1952.

Leon Tisdale, Graduate Assistant, Department of Physics, \$600 for 4½ months, 1/2 time, effective January 16, 1952.

Approved.

RESIGNATIONS:

Jack Bresler, Graduate Assistant, Department of Zoological Sciences, resignation effective January 16, 1952.

Approved.

SCHOLARSHIPS AND RESEARCH ASSISTANTS:

LEAVES OF ABSENCE:

Joseph E. Warren, Sinclair Fellowship in Petroleum Engineering, leave of absence without pay extended from January 1 to March 1, 1952. (Illness)

Approved.

NON-ACADEMIC RETURN FROM LEAVE OF ABSENCE:

William Simms, returned from Military Leave of Absence; reappointed Mechanic, Building Repair Service, \$250 per month, effective December 11, 1951.

Approved.

NON-ACADEMIC APPOINTMENTS:

Christine Melba Weichbrodt, General Duty Nurse, Student Health Service, \$200 per month, effective December 15, 1951.

Approved.

NON-ACADEMIC CHANGES:

Charles O. Turman, title changed from Apprentice Fireman to Apprentice Watch Engineer, Power and Water Plant; salary increased from \$200 to \$250 per month, effective January 1, 1952.

The following Physical Plant Employees, Building Repair Service, have been transferred from monthly contract to the hourly payroll (semi-monthly) in accordance with the employment policy for New Construction and Building Repairs approved by the Board of Regents on January 18, 1951:

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<u>NAME</u>	<u>TITLE</u>	<u>EFFECTIVE DATE</u>
Jack C. Wilson	Carpenter Foreman	September 17, 1951
Tom W. Wilson	Carpenter Foreman	September 17, 1951
Clarence Hale	Carpenter	September 17, 1951
W. E. Pray	Carpenter	September 2, 1951
J. H. Black	Carpenter Helper	September 2, 1951
A. I. Smith	Carpenter Helper	September 7, 1951
C. L. Teavault	Carpenter Helper	September 14, 1951
L. C. Webber	Carpenter Helper	September 7, 1951
Ralph Crawford Cox	Assistant Mechanic	October 16, 1951
Carl Wagner	Plumbing & Heating Foreman	September 6, 1951
Raymond L. Gann	Plumbing & Heating Foreman	September 11, 1951
R. M. Kirkpatrick	Assistant Plumbing Foreman	September 3, 1951
B. A. Straw	Plumber	September 3, 1951
Lander T. Hagar	Roads Maintenance Foreman	September 11, 1951
William A. Kaplan	Paint Foreman	September 3, 1951
J. M. Jordan	Painter	September 2, 1951
Ivon H. Lowsley	Locksmith & Repairman	September 17, 1951
Dewayne J. C. Miller	Roofer	September 4, 1951
Raymond Stubblefield	Roofer	September 4, 1951
K. C. Smith	Cement Finisher	September 3, 1951

Approved.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS:

President Cross reported that Dr. Henry D. Wolfe, who was appointed Preceptor at Hugo for the year of 1951-52 is making plans to take a six-month residency at an Oklahoma City hospital beginning January 1. Dean Everett submits the name of Dr. Thomas E. Rhea, Associate Preceptor of Idabel, for Dr. Wolfe's replacement with an appointment as Acting

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Preceptor. President Cross recommended approval.

Approved.

President Cross recommended an adjustment in the retirement allowance for Dr. L. A. Turley, Dean Emeritus, Professor Emeritus of Pathology, from \$150 to \$159.74 per month, effective December 1, 1951.

LEAVES OF ABSENCE:

Laveda Wisniewski, Supervisor, Nursing Service, leave of absence without pay from October 21, 1951 to January 1, 1952.

Meta B. McManus, Medical Technologist, Clinical Laboratories, leave of absence without pay from December 19, 1951 for 6 months.

APPOINTMENTS:

✓ John M. Cairns (Ph.D.) Assistant Professor, Histology and Embryology, \$5,000 for 12 months, effective February 1, 1952.

✓ Harriet Ruth Hague, Therapist, Occupational Therapy, \$300 per month plus laundry, effective December 1, 1951.

James G. Billingsley, Medical Technologist, Clinical Laboratories, \$230 per month plus laundry of uniforms, effective December 22, 1951 through January 2, 1952.

Helen Maxine Jackman, Secretary, Departments of Pharmacology, Physiology, and Associate Dean of Graduate College, \$225 per month, effective December 10, 1951.

CHANGES:

Fred H. Potter, Personnel Director, Personnel Department, salary increased from \$300 to \$325 per month, effective January 1, 1952.

✓ George B. Gathers, Assistant Resident, Postgraduate Medical Instruction, Kellogg Foundation Fund, salary increased from \$110 to \$125 per month, effective January 1, 1952.

✓ Julius A. LaCroix, Assistant Resident, Postgraduate Medical Instruction, Kellogg Foundation Fund, salary increased from \$110 to \$125 per month, effective January 1, 1952.

✓ Woodrow W. Massad, Assistant Resident, Postgraduate Medical Instruction, Kellogg Foundation Fund, salary increased from \$110 to \$125 per month, effective January 1, 1952.

✓ Nova L. Morgan, Assistant Resident, Postgraduate Medical Instruction, Kellogg Foundation Fund, salary increased from \$110 to \$125 per month, effective January 1, 1952.

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Lonnie C. Redus, Assistant Resident, Postgraduate Medical Instruction, Kellogg Foundation Fund, salary increased from \$110 to \$125 per month, effective January 1, 1952. ✓

Rodney A. Sitorius, Assistant Resident, Postgraduate Medical Instruction, Kellogg Foundation Fund, salary increased from \$110 to \$125 per month, effective January 1, 1952. ✓

Walter C. Autrey, First Year Intern, Postgraduate Medical Instruction, Kellogg Foundation Fund, salary increased from \$75 to \$90 per month, effective January 1, 1952. ✓

Frank W. Clark, First Year Intern, Postgraduate Medical Instruction, Kellogg Foundation Fund, salary increased from \$75 to \$90 per month, effective January 1, 1952. ✓

Howard B. Bell, Intern (two-year program), Postgraduate Medical Instruction, Kellogg Foundation Fund, salary increased from \$75 to \$90 per month, effective January 1, 1952. ✓

Walter E. Blevins, Intern (two-year program), Postgraduate Medical Instruction, Kellogg Foundation Fund, salary increased from \$75 to \$90 per month, effective January 1, 1952. ✓

Bryce Holmes Cochran, Intern (two-year program), Postgraduate Medical Instruction, Kellogg Foundation Fund, salary increased from \$75 to \$90 per month, effective January 1, 1952. ✓

Stephen W. Thompson, Intern (two-year program), Postgraduate Medical Instruction, Kellogg Foundation Fund, salary increased from \$75 to \$90 per month, effective January 1, 1952. ✓

John R. Lucas, Third Year Resident, salary increased from \$90 to \$200 per month for 1 month only, effective December 1, 1951.

Pat Cosgrove, Technician, Heart and Cancer Teaching, salary increased from \$225 to \$250 per month, effective December 1, 1951. ✓

Pauline Anna Van Deman, Heart Station Technician, Heart Station, salary increased from \$190 to \$200 per month, effective January 1, 1952.

Dorothy Jones, title changed from General Staff Nurse to Supervisor, Nursing Service, salary increased from \$220 to \$230 per month, effective January 1, 1952.

Billie King, Head Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective January 1, 1952.

Edith Larsen, Head Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective January 1, 1952.

Laveda Link, Head Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective January 1, 1952.

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Ethel Mercer, Head Nurse, Nursing Service, salary increased from \$220 to \$230 per month, effective January 1, 1952.

Betty Hewitt, General Staff Nurse, Nursing Service, salary increased from \$200 to \$210 per month, effective November 1, 1951.

Lucy Kellow, General Staff Nurse, Nursing Service, salary increased from \$200 to \$210 per month, effective January 1, 1952.

Nora Stinson, General Staff Nurse, Nursing Service, salary increased from \$200 to \$210 per month, effective November 1, 1951.

Clarence W. Burton, Custodian, Housekeeping, salary changed from \$225 to \$200 per month, effective December 1, 1951. (less responsibility)

S. Wayne O'Donley, title changed from Custodian, Housekeeping, to Building Foreman, salary increased from \$200 to \$225 per month, effective December 1, 1951.

Ralph Titus, Custodian, Housekeeping, salary increased from \$140 to \$200 per month, effective December 1, 1951. (promotion)

RESIGNATIONS:

✓ Dr. Mack Irvin Shanholtz, Assistant Professor, Preventive Medicine and Public Health, resignation effective September 1, 1951.

Mary Jo Champlin, Supervisor, Nursing Service, resignation effective December 15, 1951.

Gertrude Bonn, Polio Nurse, Nursing Service, resignation effective December 23, 1951.

Norma Lee Bryant, Polio Nurse, Nursing Service, resignation effective December 18, 1951.

Jane Diebert, Polio Nurse, Nursing Service, resignation effective December 18, 1951.

Carrie Haugen, Polio Nurse, Nursing Service, resignation effective December 2, 1951.

DeWayne Bragg, Head Nurse, Nursing Service, resignation effective January 5, 1952.

Agness Neff, Head Nurse, Nursing Service, resignation effective December 31, 1951.

Betty L. Morris, Secretary, Departments of Pharmacology, Physiology, and Dean of Graduate College, resignation effective December 25, 1951.

Approved.

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President Cross suggested that appropriate resolutions expressing regrets in the deaths of President and Mrs. Henry Garland Bennett be sent to the faculty and students of the Oklahoma A & M College, and to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

It was unanimously voted to send such resolutions on behalf of the Regents.

The following resolutions were unanimously adopted:

TO THE FACULTY AND STUDENTS OF THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGE:

WHEREAS, the tragic deaths of President and Mrs. Henry Garland Bennett have been a great loss to the State and the Nation, and;

WHEREAS, their untimely passing was a great shock and has brought grief to countless thousands of friends and associates;

NOW THEREFORE BE IT RESOLVED, that the Regents of the University of Oklahoma, in session on this ninth day of January, Nineteen Hundred and Fifty-two, express deepest sympathy to the faculty and students of the Oklahoma Agricultural and Mechanical College.

TO THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES:

WHEREAS, the tragic deaths of President and Mrs. Henry Garland Bennett have been a great loss to the State and the Nation, and;

WHEREAS, their untimely passing was a great shock and has brought grief to countless thousands of friends and associates;

NOW THEREFORE, BE IT RESOLVED, that the Regents of the University of Oklahoma, in session on this the ninth day of January, Nineteen Hundred and Fifty-two, express deepest sympathy to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

There being no further business the meeting was adjourned at 12:30 p.m.

Emil R. Kraettli
Emil R. Kraettli, Secretary

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ITEMS NOT SUBMITTED TO REGENTS (See Resolution Adopted October 1, 1948)

NON-ACADEMIC APPOINTMENTS:

Sally J. Basham, Clerical Secretary, School of Electrical Engineering, \$150 per month, effective January 1, 1952.

Billie Wilson Daniel, Clerk, Pre-fab Office, Sooner City Housing, \$125 per month, effective December 1, 1951.

Helen P. Richardson, Clerical Secretary, Dean's Office, College of Fine Arts, \$150 per month, effective December 3, 1951.

NON-ACADEMIC CHANGES:

O. R. Burks, Apprentice Locksmith, Building Repair Service, transferred to Semi-Monthly Payroll, Physical Plant, effective September 5, 1951.

Ella Mae Self, Dining Unit Manager I, transferred from Sooner City Housing to Women's Dormitory System, effective December 1, 1951.

Phyllis Skeen, title changed from Registration Clerk-PBX Operator to Information Clerk, Office of Admissions and Records, salary increased from \$140 to \$150 per month, effective January 1, 1952.

LaVada Marie Snow, title changed from Clerical Secretary to Administrative Secretary, Office of the President; salary increased from \$160 to \$175 per month, effective January 1, 1952.

Hazel Sparks, title changed from Clerk-Typist to Clerical Secretary, School of Petroleum Engineering, salary increased from \$67.50 to \$75 per month for 1/2 time, effective January 1, 1952.

Robert Walker, payment of \$68.50 per month for September, October, and November, 1951 for serving as Executive Secretary of Religious Emphasis Week.

LaVina Allen, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Fayne Bumgarner, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Barbara Cotten, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Elaine Arnold, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Ivalee Bolerjack, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

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Margurite Eddy, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Donna Gerstenberger, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Shirley Handler, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Ruth Hunter, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Margaret Jones, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Jacqueline Owen, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Helen Parnell, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Hope Roach, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Neeva Sartin, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Joyce Bales, Counselor, Women's Dormitory System, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Wayne R. Ashley, Counselor, Residential Halls, Salary increased from \$75 to \$85 per month, effective January 16, 1952.

Howard Newton, Assistant Counselor, Residential Halls, salary increased from \$50 to \$60 per month, effective January 16, 1952.

Alan R. Russell, Assistant Counselor, Residential Halls, salary increased from \$50 to \$60 per month, effective January 16, 1952.

James W. Vanderbeck, Assistant Counselor, Residential Halls, salary increased from \$50 to \$60 per month, effective January 16, 1952.

Joe E. Beshoory, Assistant Counselor, Sooner City Housing, salary increased from \$50 to \$60 per month, effective January 16, 1952.

John B. Cooper, Assistant Counselor, Sooner City Housing, salary increased from \$50 to \$60 per month, effective January 16, 1952.

Morris Gray, Counselor, Sooner City Housing, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Robert B. Looper, Assistant Counselor, Sooner City Housing, salary increased from \$50 to \$60 per month, effective January 16, 1952.

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Richard H. Schmidt, Counselor, Sooner City Housing, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Norman E. Wilson, Counselor, Sooner City Housing, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Jack Balantine, Counselor, Whitehand Hall, salary increased from \$75 to \$85 per month, effective January 16, 1952.

James B. Corey, Assistant Counselor, Whitehand Hall, salary increased from \$50 to \$60 per month, effective January 16, 1952.

Orville Jones, Assistant Counselor, Whitehand Hall, salary increased from \$50 to \$60 per month, effective January 16, 1952.

Ray R. Armstrong, Counselor, Jefferson House, salary increased from \$75 to \$85 per month, effective January 16, 1952.

Jack Shirley, Assistant Counselor, Jefferson House, salary increased from \$50 to \$60 per month, effective January 16, 1952.

NON-ACADEMIC RESIGNATIONS:

Francis E. Bowen, Laboratory Supply Clerk, Department of Chemistry, resignation effective January 1, 1952.

Lualice Ann Dixon, Payroll Clerk, University Press, Printing Division, resignation effective January 5, 1952.

Monte Ford Housholder, Head Resident Counselor, Sooner City Housing, resignation effective December 23, 1951.

Ella Jean Loeffelholz, Military Property Clerk, Department of Military Science, resignation effective January 6, 1952.

Joy Lea Miller, Clerical Secretary, School of Electrical Engineering, resignation effective January 7, 1952.

Sue Sark, Clerk, Prefab Office, Sooner City Housing, resignation effective December 1, 1951.

Dorothy Wick, Information Clerk, Office of Admissions and Records, resignation effective January 1, 1952.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS:

APPOINTMENTS:

Leonard Eugene Burton, Research Assistant, Department of Pathology, \$50 per month for part time, effective December 10, 1951. ✓

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William R. McCabe, Student Assistant, Trust Fund, \$50 per month for part time, effective January 1 to April 1, 1952.

Art Nunnery, Student Assistant, \$75 per month for part time, effective December 1, 1951.

Thelma Miller, General Staff Nurse, Nursing Service, \$114.54 per month with laundry, for part time, effective November 27, 1951.

Wanda Lee Capps, Ward Clerk, Nursing Service, \$125 per month with laundry of 3 uniforms per week, effective December 17, 1951.

Billie Sue Meeks, Ward Clerk, Nursing Service, \$125 per month with laundry of 3 uniforms, effective December 27, 1951.

Margine Goodwin, Typist, School of Nursing, \$75 per month for 1/2 time, effective December 12, 1951.

CHANGES:

Dorothy Babcock, Clerk Typist, Department of Filing and Tabulating, salary increased from \$135 to \$145 per month, effective January 1, 1952.

Arlene Baggett, Chief Admitting Clerk, Admitting Department, Children's Hospital salary increased from \$160 to \$175 per month, effective January 1, 1952.

Anne Beiderwell, Com. Tab. Operator and Key Punch Operator, Tabulating Department, salary increased from \$185 to \$195 per month, effective January 1, 1952.

Don Carrington, File Clerk, Record Department, salary increased from \$66.25 per month for part time to \$130 per month full time, effective December 22, 1951 to January 3, 1952.

A. Duncan, Appointment Clerk, Admitting Department, salary increased from \$135 to \$145 per month, effective January 1, 1952.

Frances G. Honaker, title changed from Secretary to Personnel Clerk, Personnel Department, salary increased from \$165 to \$175 per month, effective January 1, 1952.

Laura Lyons, Key Punch Operator, Tabulating Department, salary increased from \$170 to \$180 per month, effective January 1, 1952.

Goldie M. McKelvy, title changed from Ward Clerk, Nursing Service, to Admitting Clerk, Admitting Department, salary increased from \$125 to \$140 per month, effective December 1, 1951.

Thelma Milton, Admitting Clerk, Admitting Department, Children's Hospital, salary increased from \$135 to \$160 per month, effective January 1, 1952.

Irma Lee Moore, Heart Station Technician, Heart Station, salary increased from \$165 to \$175 per month, effective January 1, 1952.

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Ray Vernon Morris, Secretary, School of Nursing, salary increased from \$75 per month for part time to \$150 per month for full time, effective December 24 to December 31, 1951.

Margarette Self, Secretary, Nursing Service, salary increased from \$160 to \$170 per month, effective January 1, 1952.

Dorothy Wilson, Clerk Typist, Nursing Service, salary increased from \$140 to \$150 per month, effective January 1, 1952.

RESIGNATIONS:

Dora B. Beck, Tissue Technician, Surgical Pathology, resignation effective January 15, 1952.

Jerome M. Adams, Assistant Student, Department of Biochemistry, resignation effective October 10, 1951.

Donald R. Crawford, Student Assistant and Graduate Assistant, Research Fund, resignation effective November 30, 1951.

Betty Jo Mulhausen, Secretary, School of Nursing, resignation effective January 9, 1952.

M. J. White, Admitting Clerk, Admitting Department, resignation effective November 30, 1951.

Carl P. Broome, Stock Clerk, Storeroom, resignation effective January 8, 1952.

Approved.