

MINUTES OF A REGULAR MEETING
REGENTS OF THE UNIVERSITY OF OKLAHOMA
WEDNESDAY, OCTOBER 10, 1951 - 11:30 A.M.

The Regents of the University of Oklahoma met in regular session on Wednesday, October 10, 1951, at 11:30 a.m. in the office of the President of the University.

The following were present: Dr. Oscar White, Vice President presiding in the absence of the President; T. R. Benedum, Dave Morgan, Rayburn Foster. Absent: Regents Shepler, Shartel, Quintin Little.

The minutes of the meeting held on September 12 were approved.

Referring to the agenda President Cross reported that through an arrangement the managers of the Baker and Adolphus Hotels, Dallas, were to have been present at the meeting. It was impossible for either to come to Norman.

President Cross gave an explanation of the publicised statement on his talk to the Rotary Club. He stated he wanted to be on record that we must do something about control of the athletic situation. He stated as follows: "I would like to see us play on our own campus and other college campuses, eliminate spring practice, and play in bowl games only occasionally. I think our athletic program is clean and acceptable, our recruiting program according to conference rules. We should define our calendar and restrict the number of contests, especially basketball, and restrict the time for practice. To be eligible a student should not be making less than a grade of C and not just D's; a student should be advancing toward graduation which he does not do with D grades. Last year we had 5-1/2 months of football, four months in the fall until the bowl game in January, and six weeks of spring practice. That is too much. My recommendation to the Board is that we not play a bowl game this year, and that we inform Mr. Wilkinson after the Texas game."

There was a discussion of the matter during which all Regents concurred in the President's feeling in the matter.

Regent Benedum moved, seconded by Regent Foster, that the recommendation of the President be approved, and that no publicity be given until the President sees fit. The motion was unanimously adopted.

The final plans and specifications for the addition to the Crippled Children's Hospital as prepared by the firm of Hudgins, Thompson, Ball were presented. President Cross stated the plans had been approved by hospital administrators and Mr. Kraft and recommended that they be approved. Also, that bids be advertised on October 19 and 25, and opened on November 8, so as to have the tabulation made for the November 14 meeting.

Regent Morgan moved, and it was unanimously voted to approve the recommendations.

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President Cross stated he would bring a recommendation to the next meeting to amend the housing regulation to provide that all freshmen men be required to live in University Housing effective with the beginning of the fall semester, September, 1952. He stated the interfraternity council had been notified of this requirement.

President Cross called attention to the memorandum from Roscoe Cate, Item No. 1 on the Agenda, including the recommendation for adoption of the resolution, and it is as follows:

"The University's bond sinking funds on September 1 contained \$468,603 in free cash which, under existing policy of the Board of Regents, could not be invested in any way.

"The present policy was adopted in February, 1949. It provides that sinking fund cash transferred to Reserve Funds (to be held for life of the bond issue to guarantee prompt payment of interest and principal obligations) may be invested in government bonds "that can never be sold for less than par and accrued interest."

"The effect of this was to permit investment of Reserve Funds in Series F and Series G U.S. Savings bonds, but to make no provision for investment of other sinking fund cash.

"In April, 1949, I requested that the Board of Regents consider the fact that the existing policy did not permit short-term investments of cash accumulating in bond sinking funds and not needed to meet current Reserve Fund requirements. After some discussion as to the possibility that a forced sale of short-term obligations prior to maturity in a declining bond market might result in a loss, the Board agreed to make no change in the policy at that time, but that the matter might be considered further at a later date.

"I believe that the matter should be reconsidered because we are missing the opportunity to earn each year up to $1\frac{1}{2}$ per cent interest on a large sum of money - a revenue of possibly \$5,000 or more per year to help meet bond obligations.

"Series F and Series G bonds are not suitable for such short-term investments because:

- "1) The cash placed in such investments will be needed in less than one year in every case, and in less than six months in some cases, to meet interest and principal payments or call bonds ahead of maturity;
- "2) These bonds yield a very low rate of interest if redeemed prior to maturity; and
- "3) They cannot be redeemed in any event in less than seven months from date of purchase.

"On the other hand, short-term government obligations such as Treasury Bills, Notes, or Certificates of Indebtedness are:

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- "1) Available in a variety of maturities running less than one year;
- "2) Redeemable for face value at maturity;
- "3) Salable at market price if cash is needed ahead of maturity; and
- "4) Yield interest up to $1\frac{1}{2}$ per cent when the money market is favorable.

RECOMMENDATION:

That the Board of Regents be requested at the October meeting to adopt a resolution such as the following:

R E S O L U T I O N

Be it resolved by the Board of Regents of the University of Oklahoma, that the Vice-President and Business Manager of the University be authorized to request and direct the bank serving as trustee for any Regents' bond issue sinking fund (or the State Treasurer if no bank trustee was designated for a particular issue) to invest bond sinking fund cash accumulations in obligations of the United States government, subject to all the provisions of the Regents' resolutions authorizing issuance of such bonds and subject to the following investment policies:

1. With respect to bond sinking fund cash deposited in a Bond Issue Reserve Fund, such cash shall be invested in Series F or Series G United States Savings bonds.

2. Cash currently accumulated in a bond sinking fund, and not needed to meet current requirements for transfers to the Bond Reserve Fund, shall be invested in short-term obligations of the United States Government maturing in not more than one year, to the extent deemed prudent in relation to interest and principal payments falling due in the next twelve months and the possible need of cash for calling bonds ahead of maturity.

President Cross recommended adoption of the above resolution.

Regent Foster moved, and it was unanimously voted to adopt the resolution.

President Cross recommended acceptance of the Aeronautical Engineering Building on the North Campus. The architects and Mr. Kraft report that all details of the contract have been completed. He recommended also payment of the final estimates.

On motion by Regent Morgan the recommendation was approved.

President Cross recommended that the Regents authorize calling bonds ahead of maturity on December 1, 1951, as follows:

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- 1) Redeem \$100,000 of the 1956 maturity of the Dormitory Bonds of 1946, and
- 2) Redeem \$10,000 of the 1972 maturity of the Music Building Bonds of 1947.

He recommended adoption of the following resolution on the Dormitory Bonds:

R E S O L U T I O N

WHEREAS, prior to December 1, 1951, there will be in the Principal and Interest Fund of the Regents of the University of Oklahoma Dormitory Bonds of 1946 an amount sufficient to meet the interest and principal payments due on that date plus a surplus of approximately \$100,000 which can be used to redeem bonds prior to maturity; and

WHEREAS, Bonds of the 1956 maturity are eligible for redemption at par and accrued interest on December 1, 1951;

BE IT RESOLVED by the Board of Regents of the University of Oklahoma that 100 bonds of the 1956 maturity of the Regents of the University of Oklahoma Dormitory Bonds of 1946 (to be selected by lot within the maturity) be called for redemption on December 1, 1951 and that Mr. A. S. J. Shaw, State Treasurer, be directed to transfer from the Principal and Interest Fund of this bond issue in the State Treasury, to the paying agent, the Fidelity-Philadelphia Trust Company of Philadelphia, Pennsylvania, the amount of money necessary to call the said bonds for redemption at par and accrued interest on December 1, 1951; provided further that upon receipt of the said bonds called for redemption the State Treasurer shall cancel the said bonds and remaining interest coupons and give the Controller of the University of Oklahoma evidence of such cancellation.

On motion by Regent Benedum, seconded by Regent Foster, the resolution was unanimously adopted.

President Cross recommended adoption of the following resolution with reference to the Music Building Bonds:

R E S O L U T I O N

WHEREAS, prior to December 1, 1951, there will be in the Sinking Fund of the Regents of the University of Oklahoma Music Building Bonds of 1947 an amount sufficient to meet the interest payment due on that date plus a cash surplus of \$10,225 which can be used to redeem bonds prior to maturity; and

WHEREAS, Bonds No. 166-175, inclusive, of the 1972 maturity are eligible for retirement prior to maturity on December 1, 1951 at a call premium of \$22.50 per bond;

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BE IT RESOLVED by the Board of Regents of the University of Oklahoma that Bonds No. 166-175, inclusive, of the 1972 maturity of the Regents of the University of Oklahoma Music Building Bonds of 1947 be called for redemption at par and accrued interest plus a call premium of \$22.50 per bond on December 1, 1951, and that Mr. A. S. J. Shaw, State Treasurer, be directed to redeem the said bonds on December 1, 1951, at par and accrued interest plus a call premium of \$22.50 per bond; and provided further that upon receipt of said bonds called for redemption the State Treasurer shall cancel the said bonds and remaining interest coupons and give the Controller of the University of Oklahoma evidence of such cancellation.

On motion by Benedum, seconded by Foster, the resolution was unanimously adopted.

President Cross recommended that the Regents authorize an amendment to the original contract for purchase and installation of the seats in Holmberg Hall to permit payment of 85 percent of the cost of the chairs on delivery to the University warehouse, this percentage to be exclusive of installation costs, providing the contractor furnish Builders Risk insurance and pay handling charges. When the contract was signed it was thought the seats could be installed this summer and the order was placed on that basis. Final payment is to be withheld until installation is completed, which will be sometime next spring.

Approved.

President Cross recommended authorization to issue the change order to cover work under contract with the Southern Waterproofing Company, entered into on April 12, which provided for repointing of several buildings, including the Armory, which called for spot pointing. It is desirable to make a change in the contract to provide for complete Waterproofing and Repointing of the masonry walls on the Armory at an additional cost of \$3,900.

Approved.

COMMISSARY BUILDING:

President Cross recommended that the Regents authorize expenditure of approximately \$11,100 from the General Improvement Fund (Section 13 and New College Income) to construct driveways, storm sewer system, and a culvert across the Lindsey Street drainage ditch. This work is essential to make the building usable.

Approved.

STADIUM:

Mr. Wilkinson recommended that approximately \$5,250 of surplus athletic funds be used to gnite the south end of the Stadium.

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President Cross recommended that the Regents authorize the expenditure of \$5,250 (approximately) for this project.

Approved.

DUPLICATE DIPLOMAS:

President Cross called attention to the action of the Regents, on July 12, 1950, which provided that no duplicate diplomas would be issued to former graduates whose diplomas had been lost, destroyed, or mutilated, but instead a certificate of graduation be issued. This regulation was promulgated by the State Regents prior to the University Regents' action. President Cross recommended that the University Regents authorize a request to the State Regents to amend the regulation to permit issuing duplicate diplomas that have been mutilated, by striking the words "or mutilated" in the first and second paragraphs, and by adding the words "or for a duplicate diploma when the original is returned to the Office of Admissions and Records."

*Approved by
State Regents
Oct. 22, 1951*

Approved.

FEES:

The Veterans Administration has requested that the University Regents formally approve the \$8.00 per credit hour fee established by the Oklahoma State Regents for educational extension study classes.

RECOMMENDATION:

That the Board of Regents be requested to adopt a resolution such as the following:

R E S O L U T I O N

WHEREAS, the Oklahoma State Regents for Higher Education on November 27, 1950, established a charge in the amount of \$8.00 per credit hour (instead of \$6.00 previously charged) as fee for educational extension study classes offered by the University of Oklahoma and Oklahoma A. and M. College.

Be it resolved by the Board of Regents of the University of Oklahoma that an \$8.00 per credit hour fee for educational extension study classes is hereby approved by the Board of Regents of the University of Oklahoma, and the administrative officers of the University are hereby authorized and directed to collect such fee for educational extension study classes.

Approved

President Cross recommended approval of distribution of incidental fee allocation for 7,174 students for the first semester of 1951-52 as follows:

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Infirmary	\$ 5.50
Oklahoma Daily	.50
Student Government	.50
Stadium	7.67 *
Power Plant	8.97 *
Union	<u>8.57</u> *

TOTAL \$31.71

*Amounts determined by debt service requirement in relation to enrollment.

Approved.

President Cross recommended that the Department of Zoological Sciences be designated as the Department of Zoology, effective September 1, 1951.

Approved.

President Cross recommended approval of Faculty Appointments, Changes and acceptance of Resignations, as follows:

FACULTY APPOINTMENTS:

George Victor Copland, Special Instructor in Mechanics and Engineering Metallurgy, \$2,900 for 9 months, effective September 1, 1951.

Harold West Coppock, Assistant Professor of Psychology, \$4,300 for 9 months, effective September 1, 1951.

Matilda W. Holter, Teaching Assistant, Department of Modern Languages, \$100 per month for 1/2 time for 4-1/2 months, effective September 1, 1951.

Katherine Hudson, Special Instructor, School of Social Work, no salary, 1/6 time for 9 months, effective September 1, 1951.

Richard John Hughes, Jr., Instructor, School of Geology, \$1,500 for 1/2 time for 9 months, effective September 1, 1951.

John Paul Jones, Instructor, School of Art, \$3,000 for 9 months, effective September 1, 1951.

Ralph Walter Kelting, Instructor, Department of Plant Sciences, \$3,600 for 9 months, effective September 1, 1951.

Neil B. Kimerer, Special Lecturer and Consultant to the Psychological Service Center, Department of Psychology, \$450 for 1/4 time for 9 months, effective September 1, 1951.

Vincent Ellsworth Kurtz, Instructor, School of Geology, \$1,500 for 1/2 time for 9 months, effective September 1, 1951.

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Helen Frances Kyle, Lecturer in Education, and Assistant Director of the University Reading Laboratory, \$4,000 for 12 months, effective September 1, 1951.

Thomas Harry McKinney, Instructor, Department of Economics, \$1,200 for 1/2 time for 9 months, effective September 1, 1951.

Avis C. Slater, Special Instructor, Department of Mathematics and Astronomy, \$1,400 for 4-1/2 months, effective September 1, 1951.

Raymond George Watson, Teaching Assistant, Department of Engineering Drawing, \$270 for 1/4 time for 4-1/2 months, effective September 1, 1951.

Philip Welch, Teaching Assistant, School of Architecture, \$1,300 for 1/2 time for 9 months, effective September 1, 1951.

Percival Adellon Wesche, Instructor, Department of History, \$900 for 3/4 time for 4-1/2 months, effective September 1, 1951.

Harvey Garber, Special Instructor (French Horn), School of Music, \$200 for part time for 4-1/2 months, effective September 1, 1951.

Richard Hamilton Thompson, Teaching Assistant, Department of English, \$300 for 1/4 time for 4-1/2 months, effective September 1, 1951.

Approved.

FACULTY CHANGES:

Jack E. Douglas, Assistant Professor of Speech, salary increased from \$4,400 to \$4,600 for 9 months, effective September 1, 1951.

Elwood A. Kretsinger, title changed from Instructor to Assistant Professor of Speech, salary increased from \$3,900 to \$4,100 for 9 months, effective September 1, 1951.

Gene Levy, Instructor, Department of Mathematics and Astronomy, salary increased from \$1,200 to \$1,600 for 4-1/2 months, effective September 1, 1951 to January 16, 1952.

George S. Peck, Assistant Professor, Department of Finance, salary decreased from \$4,500 to \$4,300 for 9 months, effective September 1, 1951 (failed to secure Ph.D. as agreed).

John Robert Rankin, Jr., Instructor, School of Electrical Engineering, salary changed from \$3,300 for full time to \$2,475 for 3/4 time for 9 months, effective September 1, 1951.

Thurman J. White, appointed Lecturer in Education in addition to duties as Dean of the Extension Division, effective September 1, 1951.

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Ruth Elder, Associate Professor, University School, full salary (\$5,800 for 12 months) to be paid from University School instead of \$3,000 of annual salary from Norman Board of Education, effective July 1, 1951.

Lucille Findley, Instructor, University School, \$3,000 of annual salary, \$4,100 for 12 months, transferred to Norman Board of Education, effective September 1, 1951.

Nellie Mae Summers Ruston, Instructor, University School, \$3,000 of annual salary (\$4,200 for 12 months) transferred to Norman Board of Education, effective September 1, 1951.

Guy N. Waid, Assistant Professor, University School, full salary (\$5,200 for 12 months) to be paid from University School instead of \$3,000 of annual salary from Norman Board of Education, effective July 1, 1951.

Approved.

FACULTY RESIGNATIONS:

John M. Evans, Assistant Professor, Department of Business Management, resignation effective September 1, 1951.

Hugh M. Galbraith, Special Lecturer and Consultant to the Psychological Service Center, resignation effective September 1, 1951 (to be retained as consultant to Psychological Service Center).

Samuel Mermin, Professor, College of Law, resignation effective June 1, 1951.

Approved.

President Cross recommended the following action on University personnel:

GRADUATE ASSISTANTS:

APPOINTMENTS:

Elton Amburn, Graduate Assistant, College of Education, \$133.33 per month for 1/2 time for 9 months, effective October 1, 1951.

Edward D. Bellis, Graduate Assistant, Department of Zoological Sciences, \$100 per month for 1/2 time for 9 months, effective September 1, 1951.

Carrol Franklin Coates, Graduate Assistant, Department of Modern Languages, \$100 per month for 1/2 time for 4-1/2 months, effective September 1, 1951.

James F. L. Connell, Graduate Assistant, School of Geology, \$133.33 per month for 4-1/2 months, effective September 1, 1951.

L. D. Gilmore, Graduate Assistant, University Reading Laboratory, \$133.33 per month for 1/2 time for 9 months, effective September 1, 1951.

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Jackson F. Hill, Graduate Assistant, Biological Survey, \$133.33 per month for 9 months, effective September 1, 1951.

Robert Draper Hill, Graduate Fellow, Texas Company Fellowship, School of Chemical Engineering, \$100 per month for part time for 12 months, effective September 1, 1951.

Laddie B. McDade, Graduate Assistant, School of Geology, \$100 per month for 4-1/2 months, effective September 1, 1951.

Celia Anne McElroy, Graduate Assistant, Department of Plant Sciences, \$100 per month for 1/2 time for 9 months, effective September 1, 1951.

John W. Oller, Graduate Assistant, College of Education, \$133.33 per month for 1/2 time for 9 months, effective October 1, 1951.

Jesse Earl O'Neal, Graduate Assistant, School of Petroleum Engineering, \$100 per month for 9 months, effective September 1, 1951.

William Shea, Graduate Assistant, School of Geology, \$100 per month for 4-1/2 months, effective September 1, 1951.

John H. Siegmund, Graduate Assistant, School of Petroleum Engineering, \$100 per month for 9 months, effective September 1, 1951.

Edward Thornton Smith, Jr., Graduate Assistant, School of Geology, \$100 per month for 4-1/2 months, effective September 1, 1951.

Kenneth Ray Stafford, title changed from Laboratory Assistant, University Reading Laboratory to Graduate Assistant, College of Education, salary increased from \$111.11 to \$133.33 per month for 9 months, effective October 1, 1951.

Laurence Edward Thomas, Graduate Assistant, School of Geology, \$100 per month for 4-1/2 months, effective September 1, 1951.

William M. Walton, Jr., Graduate Assistant, School of Geology, \$100 per month for 4-1/2 months, effective September 1, 1951.

Approved.

RESIGNATIONS:

Samuel Pascal Spivey, Jr., Graduate Assistant, Department of Speech, resigned (called to Air Force Service).

Approved.

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SCHOLARSHIPS AND RESEARCH ASSISTANTS:

APPOINTMENTS:

Mary Willette Baird, Scholarship in School of Social Work, \$120 per month for 10 months, effective September 1, 1951.

Philip Matthew Fitzpatrick, Research Fellowship in Physics, Graduate College, \$50 per month for 9 months, effective September 1, 1951.

Russell Winston Hall, Jr., Ethyl Research Corporation Fellowship in Physics, \$133.33 per month for 9 months, effective September 1, 1951.

Elizabeth Ann Harper, Research Scholarship in History, Graduate College, \$50 per month for 9 months, effective September 1, 1951.

Sidney H. Jenkins, Jr., Parke Davis Research Fellowship in Chemistry, \$150 per month for 1/2 time for 12 months, effective September 1, 1951.

Peter William Meredith John, Research Scholarship in Mathematics, Graduate College, \$16.66 per month for 9 months, effective September 1, 1951.

E. Deane Kanaly, Research Assistant, Bureau of Business Research, \$100 per month for part time for 11 months (off payroll in August), effective September 24, 1951.

Homer T. Russel, Jr., Research Assistant, Department of Zoological Sciences, \$100 per month for part time for 4-1/2 months, effective September 1, 1951.

Approved.

OKLAHOMA GEOLOGICAL SURVEY:

Robert Eugene Owen, Chief Draftsman, Oklahoma Geological Survey, salary increased from \$145.83 per month for 1/2 time to \$200 per month for 3/4 time, effective September 1, 1951.

Approved.

AIR FORCE CLERK TYPIST SCHOOL:

APPOINTMENTS:

Joseph Hardin Clements, Instructor, \$120 per month for 1/3 time, effective September 1, 1951.

Charles J. Powell, Instructor, \$200 per month for 2/3 time for 2 months, effective September 1, 1951.

Approved.

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CHANGES:

Wilson T. Ashby, Instructor, salary changed from \$375 per month full time to \$150 per month for 1/3 time, effective September 17, 1951.

Harry Wayne Ballard, Instructor, salary changed from \$300 per month full time to \$100 per month for 1/3 time, effective September 17, 1951.

Dorothy Elizabeth Davis, Instructor, salary changed from \$200 per month for 2/3 time to \$100 per month for 1/3 time, effective September 17, 1951.

Bernard V. Dellasega, Instructor, salary changed from \$350 per month for full time to \$125 per month for 1/3 time, effective September 17, 1951.

Charles J. Dellasega, Instructor, salary changed from \$375 for full time to \$170 per month for 1/2 time, effective September 17, 1951.

Edmond Lewis, Instructor, salary changed from \$350 for full time to \$120 per month for 1/3 time, effective September 17, 1951.

Edward Ward Williams, Instructor, salary changed from \$300 for full time to \$210 per month for 2/3 time, effective September 17, 1951.

Approved.

RESIGNATIONS:

George Woods Hooper, Instructor, resignation effective September 8, 1951.

Paul Eric Nelson, Instructor, resignation effective October 1, 1951 (accepted assistantship in the College of Business Administration).

Approved.

NON-ACADEMIC APPOINTMENTS:

Edgar Monroe Leonard, Director, Oklahoma Fisheries Research Laboratory, Biological Survey, \$2,200 for 12 months (an additional \$2,200 will be paid by Game and Fish Commission), effective September 1, 1951.

Elizabeth Catherine Stubler, Senior Assistant, Bureau of Public Relations, \$350 per month, effective October 1, 1951.

Robert Harold Wilkerson, Editorial Assistant, School of Journalism, \$100 per month for 1/2 time for 10 months, effective September 1, 1951.

Raymond L. Duffey, Auditor II, Office of the Controller, \$250 per month, effective September 1, 1951.

Charles Wayne Longacre, Museum Preparator, University Museum, \$200 per month, effective September 24, 1951.

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Wilfred T. Miller, Vocational Appraiser, Psychological Service Center, \$110 per month for 1/2 time, effective September 17, 1951; title changed to Clinician, with no change in salary, effective October 1, 1951.

Wayne Lane Rock, Motion Picture Cameraman, Photographic Service, \$250 per month, effective September 1, 1951.

William H. Simpson, Clinician, Psychological Service Center, \$110 per month for 1/2 time for 4-1/2 months, effective September 17, 1951.

Approved.

NON-ACADEMIC CHANGES:

School and Community Services

William Shanner, Extension Specialist, School and Community Services, beginning date changed from September 1 to September 13, 1951.

Psychological Service Center

Virgil T. Hill, title changed from Vocational Appraiser to Clinician, Psychological Service Center, no change in salary (\$110 per month) effective October 1, 1951.

Joseph Bland Ray, title changed from Vocational Appraiser to Practicum Supervisor, Psychological Service Center, salary increased from \$110 per month for 1/2 time to \$200 per month for 2/3 time, effective September 16, 1951.

Library

Eardean Rector, Librarian II, Business Administration Library, salary changed from \$225 per month for full time to \$196.88 per month for 7/8 time, effective September 17, 1951 to January 19, 1952.

Housing

Frankie Bohanon Rezabek, title changed from Dining Unit Manager I, Sooner City Housing to Assistant Supervisor of Food Service, General Housing Administration, salary increased from \$75 per month for 1/2 time to \$225 per month full time (includes auto allowance), effective September 1, 1951.

Nora Helen Smalley, Dining Unit Manager II, Jefferson House and Dining Hall, returned from leave of absence, salary increased from \$200 to \$212 per month (includes meal allowance), effective August 27, 1951.

Esther Louise Ward, title changed from Dining Unit Manager I, Women's Dormitory System, to Dining Unit Manager II, Sooner City Housing, salary increased from \$187 to \$237 per month, effective September 1, 1951.

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Physical Plant

Elvis David Corbin, title changed from Utility Plant and Structural Foreman, Building Repair Service to Chief Operating Engineer, Power and Chilled Water Plant, no change in salary (\$325 per month), effective September 1, 1951.

Edgar N. Maddon, title changed from Roofing Foreman to Acting Supervisor of Roofing and Roads, Building Repair Service, salary increased from \$325 to \$400 per month, effective September 1, 1951.

Approved.

NON-ACADEMIC RESIGNATIONS:

Herman Sorkey, Practicum Supervisor, Psychological Service Center, resignation effective September 16, 1951.

Approved.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

APPOINTMENTS:

Leonard P. Eliel, M.D., Associate Professor of Research Medicine, effective October 1, 1951, no salary.

Beverly Colvin Chatham, M.D., Visiting Lecturer, Department of Obstetrics, clinical rates, effective October 1, 1951.

Charles Riley Cochrane, M.D., Clinical Assistant, Department of Obstetrics, clinical rates, effective September 1, 1951.

R. Palmer Howard, M.D., C.M., M.Sc., Associate Professor of Research Medicine, effective October 1, 1951, no salary.

Ruth Vivian Annadown, M.D., Clinical Assistant, Department of Medicine, effective October 1, 1951, clinical rates.

John Florence, M.D., Clinical Assistant, Department of Orthopedic Surgery and Fractures, clinical rates, effective October 1, 1951.

Ray A. Wiley, M.D., Visiting Lecturer, Department of Surgery, clinical rates, effective October 1, 1951.

Edward M. Farris, Assistant Coordinator of Cancer Teaching Trust Fund in addition to Assistant Coordinator of Clinical Clerkships, \$200 per month for 11 months, effective August 1, 1951.

Raymond D. Crews, Assistant Business Administrator, Business Office, \$483.33 per month, effective September 1, 1951.

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Wilma Jane Hudson, Therapist, Physical Therapy, \$260 per month with full maintenance, effective August 16, 1951.

Marilyn Kidder, Therapist, Physical Therapy (Polio), \$260 per month with complete maintenance, effective September 3, 1951.

Patricia Ruth Cosgrove, Technician, Heart and Cancer Teaching Fund, \$225 per month, effective September 1, 1951.

Robert F. Ellzey, Technician, Department of Pathology, \$50 per month part time, effective September 20, 1951.

Homer Francis Timmons, Technician, Department of Cancer Teaching, \$100 per month part time, effective September 14, 1951.

Betty Sollock Wamack, Medical Technician, Clinical Laboratories, \$230 per month, effective September 1, 1951.

Robert E. Bowling, Graduate Assistant, Heart Disease and Cancer Teaching Fund, \$125 per month part time, effective September 1, 1951.

Robert E. Coalson, Graduate Assistant, Heart and Cancer Teaching Fund, \$125 per month part time, effective September 1, 1951.

Donald R. Crawford, Graduate Assistant, \$50 per month part time, effective September 15, 1951.

Ernest I. Gonzalez, Graduate Assistant, Histology and Embryology, \$20 per month part time for 10 months, effective September 1, 1951; Graduate Assistant, Heart Disease and Cancer Research Fund, \$125 per month part time for 10 months, effective September 1, 1951.

Lloyd G. McArthur, Graduate Assistant, \$100 per month part time, effective September 1, 1951.

Paul B. McCay, Graduate Assistant, Heart Disease and Cancer Research Fund, \$125 per month part time, effective September 1, 1951.

Robert Cecil Troop, Graduate Assistant, Heart Disease and Cancer Teaching Fund, \$100 per month part time, effective September 1, 1951.

Jack Walker Parrish, Research Assistant, Heart and Cancer Teaching Fund, \$45 per month part time, for 10 months, effective September 1, 1951.

Virginia L. Richmond, Research Assistant, Heart and Cancer Teaching Fund, \$225 per month for 10 months, effective September 1, 1951.

Clara L. Shetlar, Research Assistant, Heart and Cancer Teaching Fund, \$50 per month, effective September 1, 1951.

Alice Hughes, Ward Food Service Dietitian, Dietary, \$225 per month, effective August 30, 1951.

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Nina Burrus, Supervisor, Nursing Service, \$240 per month with laundry, effective September 10, 1951.

Wilma Jean Deem, Polio General Staff Nurse, Nursing Service, \$275 per month with complete maintenance and laundry, effective August 20, 1951.

Carrie Haugen, Polio General Staff Nurse, Nursing Service, \$275 per month with complete maintenance and laundry, effective August 30, 1951.

Lucille Kerns, Polio General Staff Nurse, Nursing Service, \$250 per month with partial maintenance and laundry, effective September 1, 1951.

Hazel Brady, General Staff Nurse, Nursing Service, \$210 per month with laundry, effective August 29, 1951.

Marjorie Ann Turner, General Staff Nurse, Nursing Service, \$210 per month with laundry, effective September 13, 1951.

Vellma Swafford, General Staff Nurse, Nursing Service, \$210 per month with laundry, effective September 8, 1951.

Approved.

CHANGES:

H. L. Stinnett, Medical Secretary, Department of Obstetrics and Gynecology, salary increased from \$200 to \$225 per month, effective October 1, 1951.

Claude H. B. Brown, Assistant, Department of Bacteriology, salary changed from \$50 per month for part time to \$208.33 per month full time, effective September 1; return to part time September 16, 1951.

Alfonso Richards, title changed from Student Assistant to Graduate Assistant, Pharmacology, Heart and Cancer Fund, salary increased from \$50 to \$100 per month, effective September 1, 1951.

D. O. Atteberry, title changed from General Staff Nurse to Polio General Staff Nurse, Nursing Service, salary increased from \$200 to \$250 per month, effective September 1, 1951.

Jean McClain, title changed from Polio Nurse to General Staff Nurse, Nursing Service, salary changed from \$250 to \$200 per month with laundry, effective September 1, 1951.

Clarence W. Burton, Foreman Building Custodian, Housekeeping, salary increased from \$200 to \$225 per month, effective October 1, 1951.

Donald L. Grace, Building Custodian, Housekeeping, salary increased from \$190 to \$220 per month, effective October 1, 1951.

Approved.

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RESIGNATIONS:

John Raymond Stacy, M.D., Instructor, Department of Orthopedic and Fracture Surgery, resignation effective September 15, 1951.

Irma J. Fink, Supervisor Public Health Nurse, Nursing Service, resignation effective September 16, 1951.

Loretta O'Connor, Polio Nurse, Nursing Service, resignation effective September 5, 1951.

Joyce Wood, Polio Nurse, Nursing Service, resignation effective September 9, 1951.

Approved.

President Cross reported that the Faculty Board of the School of Medicine took the following action at a meeting on September 19, 1951:

"It is recommended that the University of Oklahoma School of Medicine petition the President and Board of Regents of the University to extend the benefits of the Retirement Plan now in effect on the Norman Campus to include the Faculty and employees of the School of Medicine and University Hospitals."

President Cross recommended that the employees of the School of Medicine and University Hospitals be admitted to the retirement program in accordance with the action of the School of Medicine faculty.

Approved.

DIETETIC INTERN PROGRAM:

Dean Everett reports that during a recent inspection of the dietetic intern training program by an accrediting agency attention was called to the fact that those giving instruction should have academic appointments. Since instruction is given also to undergraduate medical students serving clinical clerkships in the University Hospitals it was felt that it would be suitable to make such appointments to the faculty of the School of Medicine.

Two of the recommended appointees are full-time employees of the University Hospital, one is full-time at the Oklahoma Medical Research Institute, and the fourth is Director of the Dietary Service at St. Anthony Hospital.

President Cross recommended approval of the following appointments to the ranks shown:

- Mary C. Zahasky, B.S., Associate Professor of Nutrition
- Shirley L. Wells, B.S., M.S., Associate Professor of Research Nutrition
- Norma J. Collins, B.S., Assistant Professor of Nutrition
- Sister Mary Bonaventure Hirner, B.S., M.S., Instructor in Nutrition

Approved.

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SCHOOL OF NURSING:

Dean Everett and Miss Ada Hawkins, Director of the School of Nursing, have submitted for approval the faculty of the School of Nursing as of October 1, 1951. This complete list, including the appointments of Marjorie Louise Wolf and S. Marian MacAulay, are being submitted in order to provide for uniformity in titles and ranks without reference to a particular department or specialty.

Miss Ada T. Hawkins, R.N., B.S., M.S. in Nursing Education, Director, Professor.

Miss Dorothy C. Grant, R.N., B.S. in Nursing Education, Assistant Professor.

Miss Evelyn Hamil, R.N., A.B., M.N., Assistant Professor.

Miss Vera I. Parman, B.S., M.S. in Home Economics, Assistant Professor of Nutrition.

Miss Helen E. Patterson, R.N., A.B., M.A., Assistant Professor.

Miss Laverne Chapman, R.N., Instructor

Miss Jessie Ruth Cotton, R.N., B.S. in Nursing Education, Instructor.

Mrs. Fayrene B. Mayes, R.N., A.B., Instructor.

Miss Pansy Nigh, R.N., B.S. in Nursing Education, Instructor.

Miss Thirza Ann Powell, R.N., Instructor.

Mrs. Monica M. Russell, R.N., B.S. in Nursing Education, Instructor.

Mrs. Mary Campbell Wolfe, R.N., B.S. in Nursing Education, Instructor.

Miss Marjorie Louise Wolf, R.N., B.S.N., Instructor, \$3,300 for 12 months, effective October 1, 1951.

Miss S. Marian MacAulay, R.N., Research Associate, without salary, effective October 1, 1951. (Miss MacAulay is Director of Nursing Service for the Research Hospital of the Oklahoma Medical Research Institute.)

President Cross recommended approval of the list as shown.

Approved.

President Cross reported there is one other item - Whitehand Hall (formerly Masonic Dormitory), which is being operated under the University Housing Authority, of which the Regents are the Board of Directors. He explained that the annual interest and principal requirement for the first four years of the bond issue averaged \$17,780 and the average annual requirement for the remainder of the life of the bonds is \$12,440. As explained

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early during the operation of this project the remodeling was not completed in time to realize an income as early as had been anticipated and it was necessary to borrow \$6,000 in June of 1949 and \$2,500 in June of 1950 from the Housing Special Earnings and Income Account and Franklin House Account, respectively, in order to meet debt service requirements for those bond years. It is likely that we will be able to handle the debt service in future years without incurring any serious difficulty, but there seems to be little prospect of earning enough margin to repay the \$8,500 borrowed.

President Cross recommended as follows:

1) That the Board of Regents authorize a payment of \$2,500 from the operating surplus of Franklin House to the University of Oklahoma Housing Authority for deposit in the Whitehand House Operating Account, as the estimated net earnings derived from the food service given Whitehand House residents in the dining room at Franklin House. Such payment to be made in consideration of the fact that the provision for meal service at Franklin House for residents of Whitehand House was a joint project and the additional food service volume created by Whitehand House residents reduced the unit cost for the food service.

2) That \$6,000 be paid from the Special Earnings and Income Account of the Housing Department (consisting of unobligated surplus earnings from various temporary housing projects) to the University of Oklahoma Housing Authority for deposit in the Whitehand House Operating Account, such payment to be made in consideration of agreement on the part of the Board of Directors of the Housing Authority that it will make every possible effort to continue operating Whitehand House as a dormitory for University men without any increase in the room rate currently in effect.

3) That the Regents authorize these payments upon condition that the University Housing Authority pay the loans previously made.

This matter was discussed and inquiry was made as to whether Whitehand Hall might not be transferred to the University from the Housing Authority and operate it the same as the University dormitories. President Cross stated this matter was being investigated.

Regent Foster moved, and it was unanimously voted to approve the President's recommendations.

Approved.

There being no further business the meeting was adjourned and the Regents met as the Board of Directors of the University Housing Authority.

Emil R. Kraettli, Secretary

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ITEMS NOT SUBMITTED TO REGENTS (See Resolution Adopted October 1, 1948.)

NON-ACADEMIC LEAVES:

Marjorie Joan Nelimark, Laboratory Technician, Student Health Service, leave of absence without pay from September 28, 1951 to January 1, 1952.

Charlie Lou Rouse, Librarian I, University Library, leave of absence without pay from September 3 to September 17, 1951.

Approved.

NON-ACADEMIC APPOINTMENTS:

Ralph L. Abercrombie, Library Assistant, College of Law Library, \$43.33 per month for 1/3 time, effective September 15, 1951.

LaVina Weiss Allen, Resident Counselor, Women's Dormitory System, \$75 per month plus room for 1/2 time, effective September 1, 1951.

James C. Baxter, Library Assistant, College of Law Library, \$43.33 per month for 1/3 time, effective September 15, 1951.

Abdo Fares Bayazeed, Library Assistant, University Library, \$90 per month for 3/4 time, effective September 4, 1951.

Margaret Alice Carter, General Office Clerk, Veterans Liaison Office, \$130 per month, effective September 10, 1951.

Virginia Claire Clark, Accompanist, Physical Education for Women, \$140 per month, effective September 17, 1951.

Eleanor Jean Cox, Medical Records Librarian, Student Health Service, \$140 per month, effective September 24, 1951.

Alice A. Davidson, General Office Clerk, Physical Education for Men, \$65 per month for 1/2 time, effective September 12, 1951.

John DeWitt Edwards, Museum Custodian, University Museum, \$150 per month, effective September 11, 1951.

Barbara Frances Fox, Clerical Stenographer, Department of Finance, \$70 per month for 1/2 time, effective September 10, 1951.

Sylvia Goldstein Gorin, Clerical Secretary, School of Art, \$150 per month, effective September 15, 1951.

Ira Edward (Ted) Gwin, Golf Professional and Manager, Department of Athletics, \$150 per month, effective September 10, 1951.

Jo Ann Hendricks, Clerical Stenographer, Department of Business Management, \$70 per month for 1/2 time, effective September 17, 1951; resignation effective September 22, 1951.

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Laura Grace Holcomb, Kindergarten Assistant, University School, \$88.88 per month for 1/2 time, effective September 1, 1951.

Naoma Ruth Hunter, Resident Counselor, Women's Dormitory System, \$75 per month plus room for 1/2 time, effective September 1, 1951.

Margaret Jones, Resident Counselor, Women's Dormitory System, \$75 per month plus room for 1/2 time, effective September 1, 1951.

Joyce Duncan Jordan, Information Clerk, University Press, Sales and Printing Division, \$150 per month, effective September 20, 1951.

Julia Anne Jordan, Clerical Secretary, Correspondence Study, \$150 per month, effective October 1, 1951.

Clifford Kiley, Laboratory Assistant, School of Art, \$50 per month for part time, effective September 19, 1951.

Norma King, Claims Clerk, Office of the Controller, \$150 per month, effective September 24, 1951.

Teresa McCoy Klapp, Clerical Secretary and Library Assistant, School of Mechanical Engineering, \$75 per month for 1/2 time, effective September 13, 1951.

Doris Y. LePage, Clerical Stenographer, Student Senate, \$65 per month for 1/2 time, effective September 20, 1951.

Donna Marie Weeks Littlejohn, Clerical Secretary, School of Journalism, \$150 per month, effective August 29, 1951.

Louise F. Lockwood, Nursery Assistant, Sooner City Nursery School, \$140 per month, effective September 1, 1951.

Carl Longmire, Library Assistant, College of Law Library, \$43.33 per month for 1/3 time, effective September 15, 1951.

Robert Brownlow Looper, Assistant Counselor, Cleveland House, Sooner City Housing, \$50 per month for 1/2 time, effective September 1, 1951.

Jo Ann McKibben Mayes, Clerical Secretary, Public Relations, \$150 per month, effective September 15, 1951.

Howard Miles Newton, Assistant Counselor, Residential House, \$50 per month for 1/2 time, effective September 1, 1951.

Dolores Alice Owensby, Clerical Stenographer, Department of History, \$140 per month, effective September 19, 1951.

Joyce Barbara Park, Clerk-Typist, Purchasing Office, \$125 per month, effective September 21, 1951.

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Hattie-Jeanne Paul, Clerical Stenographer, Philosophy Department, \$70 per month for 1/2 time, effective September 13, 1951.

Lynnette Barrow Peck, Clerical Secretary, Office of the Dean, College of Business Administration, \$175 per month, effective September 10, 1951.

May D. Perez, Clerical Secretary, Department of Mechanics and Engineering Metallurgy, \$150 per month, effective September 17, 1951.

Dixilee Barman Polly, Account Clerk I, Office of the Controller, \$140 per month, effective September 10, 1951.

Dennis L. Pope, Library Assistant, College of Law Library, \$43.33 per month for 1/3 time, effective September 15, 1951.

Jo Della Reigle, Psychometrist, Educational Materials Services, \$150 per month, effective September 18, 1951.

Doris Harris Richmond, Clerical Stenographer, Manuscripts Division, \$140 per month, effective August 30, 1951.

Eva Elizabeth Slater, Library Assistant, Phillips Collection, \$100 per month for 3/4 time, effective September 15, 1951.

Dorothy Lou Sparkman, General Office Clerk, Student Health Service, \$130 per month, effective September 17, 1951.

Francis B. Stephen, Laboratory Assistant, School of Art, \$50 per month for 1/4 time, effective September 1, 1951.

Sara Marie Strong, Library Assistant, University Library, \$130 per month, effective September 17, 1951.

Mary Ann Smith Tate, Clerical Stenographer, University Press, Sales Division, \$140 per month, effective September 12, 1951.

Elsie Nesbitt Taylor, Clerk-Typist, University Press, Publishing Division, \$130 per month, effective September 19, 1951.

Mary Margaret Thompson, Clerk-Typist, Department of Psychology, \$62.50 per month for 1/2 time, effective September 17, 1951; resignation effective September 25, 1951.

Dorothy Rachel Tillman, Supervisor of Music Practice Rooms-Clerical Stenographer, School of Music, \$140 per month, effective September 15, 1951.

Harriet B. Turkington, Nursery Assistant, Home Economics Nursery School, \$80 per month for 1/2 time, effective September 1, 1951.

James Weir Vanderbeck, Assistant Counselor, Residential Houses, \$50 per month for 1/2 time, effective September 1, 1951.

Sheila Watkins Van Frank, Clerk-Typist, School of Drama, \$125 per month, effective September 1, 1951.

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Sybil H. Vick, Nursery Assistant, Sooner City Nursery School, \$140 per month, effective September 1, 1951.

Ruth Wallace, Clerical Stenographer, Office of Admissions and Records, \$140 per month, effective September 10, 1951.

Patricia Lee Ware, Clerical Secretary, College of Education, \$75 per month for 1/2 time, effective September 10, 1951.

Martha Lou Wilson, resignation as Information Clerk, Office of the President, effective September 29, 1951; appointed Clerical Stenographer, Department of Business Management, \$70 per month for 1/2 time, effective October 3, 1951.

Approved.

NON-ACADEMIC CHANGES:

Carol Fisher Baker, title changed from Clerical Stenographer to Registration Clerk-PBX Operator, Office of Admissions and Records, no change in salary (\$140 per month), effective September 1, 1951.

Viola Mae Bernier, title changed from Registration Clerk-PBX Operator to Clerical Secretary, Office of Admissions and Records, salary increased from \$140 to \$150 per month, effective September 1, 1951.

Marjorie E. Butcher, Clerical Secretary, Housing Office, transferred to Hourly Payroll, effective October 1, 1951.

Don Russell Courtney, Photographer-Technician, Photography Service, salary increased from \$65 to \$75 per month, effective September 15, 1951.

Donna Rae Deupree, title changed from Clerk-Typist to Information Clerk, University College, salary increased from \$125 to \$150 per month, effective October 15, 1951.

Mary Jo Harrison, title changed from General Office Clerk, Student Health Service to Clerical Secretary, Statistical Service Laboratory, salary increased from \$125 to \$150 per month, effective September 17, 1951.

Tommy Joy Hester, transfer from Mechanics and Engineering Metallurgy to Phillips Collection, no change in title (Clerical Secretary) or salary, \$150 per month, effective September 1, 1951.

Mary Jo Liegerot, Clerical Stenographer, University Press, Sales Division, salary changed from \$140 per month full time to \$70 per month for 1/2 time, effective September 17, 1951.

Norma H. Pickett, Account Clerk I, transferred from General Housing Administration to Housing Office, no change in salary (\$140 per month), effective October 1, 1951.

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Theo Vickers, title changed from Clerical Secretary, Office of the President to Junior Public Relations Assistant, Bureau of Public Relations, salary increased from \$150 to \$160 per month, effective September 17, 1951.

Shirley C. Wilson, Clerical Secretary, Office of the President, 1/2 time status cancelled; salary increased from \$150 to \$160 per month, effective September 1, 1951.

Approved.

NON-ACADEMIC RESIGNATIONS:

Dorothy Juanita Bogan, General Office Clerk, Correspondence Study, resignation effective October 1, 1951.

Dorothy Cotton, General Duty Nurse, Student Health Service, resignation effective October 1, 1951.

Agnes A. Hill, Clerk-Typist, Purchasing Office, resignation effective September 16, 1951.

Alice Katz Horowitz, Clerical Secretary, Department of Zoological Sciences, resignation effective September 19, 1951.

Ray W. Isom, Chief Clerk, Office of the Director, Physical Plant, resignation effective October 1, 1951.

O. B. Langley, Sheet Metal Man, Building Repair Service, Physical Plant, resignation effective September 6, 1951.

Margaret Charlotte Loftus, Clerical Secretary, Student Senate, resignation effective June 1, 1951.

Lou Ann Lenoir Moore, Clerk-Typist, University Press, Publishing Division, resignation effective September 17, 1951.

Lorraine A. Mosley, Information Clerk, University College, resignation effective October 14, 1951.

Geraldine O. Rollins, Medical Records Librarian, Student Health Service, resignation effective September 24, 1951.

Wylodean Cornelison Saxon, Clerical Secretary, School of Journalism, resignation effective September 1, 1951.

Dorienne Anne Fox Simmons, Chief Clerk, Purchasing Office, resignation effective September 28, 1951.

Gladys S. Smith, Clerical Secretary, School of Drama, resignation effective September 1, 1951.

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Dorothy Gene Snodgrass, General Office Clerk, Correspondence Study, resignation effective October 1, 1951.

Patricia R. Wilson, Library Assistant, University Library, resignation effective September 2, 1951.

Approved.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS:

APPOINTMENTS:

Jim Alexander, Clerk, Storeroom, \$125 per month, effective September 8, 1951.

C. P. Broome, Stock Clerk, Storeroom, \$125 per month, effective September 11, 1951.

Bobby W. Bryant, Clerk, \$135 per month, effective October 3, 1951.

Norma Jean Carson, Clerk Typist, Business Office, \$150 per month, effective September 10, 1951.

Evelyn B. Cochran, Bookkeeper, Business Office, \$165 per month, effective September 10, 1951.

Ardith G. Duncan, Admitting Clerk, Admitting and OPD, \$135 per month, effective September 14, 1951.

Anne Thelma Garst, Secretary, Tumor Clinic, \$75 per month for part time, effective September 13, 1951.

Alice Haller, Library Assistant, Library, \$66.66 per month for part time, effective September 1, 1951.

Frances G. Homaker, Secretary, \$165 per month, effective October 1, 1951.

Maurice E. Hood, Secretary, Tumor Clinic, \$150 per month, effective September 4, 1951.

Margaret Kemper, Appointment Clerk, Out-Patient Department, \$135 per month, effective September 6, 1951.

Jerl M. Lowe, Stenographer, Social Service, \$145 per month, effective September 6, 1951.

Virginia M. McMillan, Stenographer, Anesthesiology, \$175 per month, effective September 6, 1951.

Lillian Erma Menke, Clerk Typist, Brace Shop, \$165 per month, effective September 17, 1951.

William L. Morgan, Technician, Clinical Laboratories, \$120 per month for part time, effective September 28, 1951.

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Wilva S. Osborne, Record Clerk, Record Office, \$145 per month, effective September 7, 1951.

James H. Patterson, Stock Clerk, Storeroom, \$125 per month, effective September 10, 1951.

Orville Ray Penrod, Projectionist, Business Office, \$165 per month, effective October 2, 1951.

Armeta W. Siler, Operator, PBX, \$145 per month, effective September 10, 1951.

Carol Ann Van Pool, Stenographer, Stenographic Pool, \$145 per month, effective September 24, 1951.

Curtis Ward, Jr., Clerk, Central Shipping and Receiving, \$125 per month, effective September 14, 1951.

Anne Burns, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective September 5, 1951.

Norma Sue Ford, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective August 14, 1951.

Wanda Ice, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective September 5, 1951.

Reba Joy Kent, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective August 15, 1951.

Bobbie Kerley, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective September 7, 1951.

Billye Newton, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective September 1, 1951.

Esther Sharon Orrick, Dietetic Intern, Dietary, \$50 per month with laundry of uniforms, effective September 1, 1951.

Ruth Ann Goad, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective September 1, 1951.

Ruth Hawkins, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective September 15, 1951.

Elizabeth Lowe, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective October 1, 1951.

Connie Sharp, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective September 20, 1951.

Approved.

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CHANGES:

Raymond L. Engles, Technical Assistant, salary changed from \$180 per month for full time to \$50 per month part time, effective September 10, 1951.

Robert E. Engles, Technician, salary changed from \$165 per month for full time to \$50 per month part time, effective September 17, 1951.

Donald D. Layton, Technician, salary changed from \$185 per month full time to \$50 per month part time, effective September 17, 1951.

S. Wayne O'Donley, Building Custodian, Housekeeping, salary increased from \$190 per month to \$200 per month, effective October 1, 1951.

F. P. Bertram, Dentist, Dental Laboratory, salary changed from \$25 to \$20 per month for 10 months, effective October 1, 1951.

Bobbie J. Chaney, Secretary, transferred from Personnel to Clinical Laboratories, effective October 1, 1951.

Marion D. Flesher, M.D., Dentist, Dental Laboratory, salary changed from \$25 to \$20 per month, effective October 1, 1951.

Anna Mae Hunt, Assistant Purchasing Agent, Purchasing Department, salary increased from \$175 to \$190 per month, effective October 1, 1951.

Pearline Preston, Admitting Clerk, Admitting Department, salary increased from \$150 to \$160 per month, effective October 1, 1951.

Approved.

RESIGNATIONS:

Jim Alexander, Receiving Clerk, Central Shipping and Receiving, resignation effective September 27, 1951.

Wayne J. Boyd, M.D., Assistant Resident, resignation effective September 25, 1951 (called into military service).

Paul Coker, Stockroom Clerk, Buildings and Grounds Department, resignation effective September 30, 1951.

Christine M. Harvey, Bookkeeper, Business Office, resignation effective September 8, 1951.

James Howell, Projectionist, Business Office, resignation effective September 22, 1951.

Robert F. Morgan, Clerk, X-ray Department, resignation effective August 31, 1951.

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Golda B. Slief, Administrative Assistant, School of Nursing, resignation effective September 3, 1951.

Curtis Ward, Receiving Clerk, Central Shipping and Receiving, resignation effective September 27, 1951.

Lorena B. Clampitt, Medical Technologist, Clinical Laboratories, resignation effective September 25, 1951.

W. H. Knoblock, Laboratory Technician, Clinical Laboratory, resignation effective August 31, 1951.

Joseph K. Lester, Laboratory Technician, Clinical Laboratories, resignation effective August 31, 1951.

Approved.