

MEETING OF THE BOARD OF REGENTS  
WEDNESDAY, JULY 11, 1951 - 10:00 a.m.

The Regents of the University of Oklahoma met in regular session on Wednesday, July 11, 1951, at 10:00 a.m. in the office of the President of the University. The following were present: Ned Shepler, President, presiding; Dr. White, Mr. Morgan, Mr. Benedum, Mr. Little, Mr. Shartel. Absent: Rayburn Foster.

The minutes of the meeting held on May 23, 1951, were approved.

The Chair called attention to the meeting of the Association of Governing Boards which is to be held at College Station, Texas, on October 8 to 13, 1951. Under the policy of the Regents the official delegates will be Dr. Oscar White and Mr. Little.

President Cross called attention to the first item on the agenda - Purchasing Policy - stating that he would like to postpone consideration of this matter until he has had an opportunity to talk with Mr. Schleuter of the Refinery Supply Company, Tulsa, since it involves questions with that firm particularly. The matter was passed over at the President's request.

President Cross brought up the question of the out-of-state tuition for nonresidents. He stated the committee is confronted with cases of students who complete one degree as nonresidents and then continue either in the Graduate College or other programs, and with full intention of becoming residents of the State.

Following a discussion, Regent Benedum moved, and it was voted that the President make an overall investigation of the out-of-state tuition charges to determine what exemptions might be secured under the law for hardship cases for students who have received one degree from Oklahoma.

The out-of-state question was discussed in connection with the School of Medicine. President Cross recommended that a suggestion be made to the School of Medicine on the possibility of accepting a limited number of out-of-state students to the School of Medicine, and report his findings to the Regents.

Regent White moved, and it was voted to approve the recommendation.

President Cross reported with reference to Dr. Paul L. Garvin, Assistant Professor of Anthropology who has been involved in indiscretions with a woman student who has a seven-year old child and whose husband is in Korea. He stated the University police has made a thorough investigation and report of the situation. President Cross stated that Dr. Garvin would be given an opportunity to resign.

President Cross submitted a report from Paul MacMinn, Dean of Students, with reference to the use of automobiles by University students.

Following is a copy of the report and recommendations:

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"A survey of the campus student car situation indicates the primary problems to be:

- "1. Administration of the present car regulations.
2. Lack of space for student parking on campus.
3. The physical condition of the student parking lot.
4. Shortage of parking space in thickly populated areas such as Elm Street and South Boulevard.

"Although categories 1 and 3 are recognized as important problems, the emphasis of this report will be placed on categories 2 and 4. The reason for this is that if the recommendations here presented are adopted, the current administrative procedures will necessarily be revised. Also, it is reported that plans to improve the physical condition of the student parking lot are currently under consideration.

"One approach to this problem would be to place a "no-car-rule" in effect. This, if it could be accomplished, would be the desirable solution. Reality, however, must be faced with the realization that the cure could, and undoubtedly would, be worse than the disease. To state that a "no-car-rule" was effectively operated before the war and, consequently, could be successfully operated now is overlooking a most important fact - times have changed. There are more cars per capita, the student enrolment has increased, families have become a part of the university community - these are a number of factors which have changed the picture.

"In an attempt to more clearly determine what type of problems were present and what measures could be implemented to relieve the parking problem, a survey was made of the cards which were used to register student driven automobiles. The survey was made on the 1950-51 regular school year registration which numbered 3426 cards. (According to Mr. Bernier, this is a minimum number, for he is of the opinion that a significant number of students had failed to register.)

"The following figures on registration were obtained:

- "1. Per cent of student driven cars by classification:

a. Freshmen	24%
b. Sophomores	12%
c. Juniors	20%
d. Seniors	29%
e. Graduates	15%

- "2. An area bounded on the north by Duffy, east by the Santa Fe tracks, south by the north boundary of South Campus (excluding Sooner City, Niemann Apartments, Parkview Apartments and Hillcrest) and west by Flood Street contained the school address for 30% of the students who had registered cars.
- "3. Slightly over 20% of the cars registered were registered by commuting students.

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"On the basis of the above facts, it is recommended that:

- "1. The no-car rule be placed in effect for Freshmen (registration in University College to be used for classification as freshmen). Excluded from this rule would be those freshmen who commute, are disabled, or show need for a special permit.
- "2. Students whose school address is within the area outlined on the attached map be restricted from parking on campus or in parking lots provided by the University. Excluded from this restriction are residents of Sooner City, Neimann Apartments, Parkview Apartments and Hillcrest.
- "3. Consideration be given to providing a "storage lot" in the thickly populated areas to take care of the cars which are normally parked on the street.
- "4. The details for administrating the program and the supervision of the program be made the responsibility of the Safety Department working in conjunction with the Office of Student Affairs.

President Cross recommended approval of the recommendations by Dean MacMinn.

The matter was discussed at considerable length following which Regent Shartel moved that the Regents accept the recommendations, with the further provision that students having cars are not to carry students not entitled to cars, and to discourage the use of cars by other students. Also that cars not be used for social purposes.

All members voted for the Shartel motion except Regent Little who asked that he be recorded as voting NO. Regent Little was against any students having cars except those who are married, or commuting.

President Cross presented a statement from Savoie Lottinville, Director of the University Press, with reference to the adoption of a coat-of-arms to be used for decorative purposes instead of the University seal which is frequently called for. Several samples of such an emblem were presented. The Regents were agreeable to the adoption of a coat-of-arms, but in examining the samples submitted, they suggested that the emblem show something more in keeping with the functions of the University, rather than the "Sower" which has more of an agricultural connotation. They requested that other suggestions be submitted.

President Cross recommended that Stewart Harral, Director of Public Relations and Associate Professor of Journalism be transferred from the office of Public Relations to the School of Journalism, and that he be given the rank and title of Director of Public Relations Studies and Professor of Journalism. Mr. Harral is to develop a curriculum in Public Relations Studies. He recommended further that Mr. Harral's salary be fixed at the rate of \$6000 on a nine-months basis, effective September 1, 1951.

The recommendation was unanimously approved on motion by Regent Benedum.

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President Cross called attention to the letters Dr. Howard Eaton, Professor of Philosophy, has written to members of the Board, the Governor, with copies to the President, in which he makes charges of subversive activity on the campus, including some members of the faculty, but without naming individuals or giving specific facts. It was recalled that it was Dr. Eaton who appeared before the Regents protesting the selection of Dr. Mueller for summer school teaching.

Following a discussion it was moved by Regent Shartel, and unanimously voted, that the President be directed to tell Dr. Eaton to produce evidence supporting his charges or resign from his position on the faculty.

President Cross stated he had received a communication from Chancellor Nash with reference to signatures on diplomas, and the feasibility of printing names rather than having original signatures by officers of the respective boards. This plan was adopted at the Oklahoma A. and M. College.

The Regents were in agreement that there is no objection to having facsimile signatures on diplomas.

Bids on the snack bar and fountain equipment for the Men's Dormitory Project were considered. The bids were as follows:

McKesson and Robbins, Oklahoma City	\$ 5,890.00
The Liquid Carbonic Corporation, Oklahoma City	\$ 6,495.75
Patterson-Hoffman, Oklahoma City	\$ 7,341.00

President Cross recommended that the low bid, by McKesson and Roberts, be accepted.

Regent Little moved, and it was voted to approve the recommendation.

President Cross read a letter from Athletic Director Wilkinson recommending that Jack Baer, Baseball Coach and Port Robertson, Wrestling Coach, be given a bonus of \$300 each in appreciation of their winning National Collegiate Championships in 1951. He recommended approval, and on motion by Regent Morgan, seconded by Regent Little, it was unanimously voted to approve the recommendation.

President called attention to the fact that three National Collegiate Championships were won during the past school year - football, baseball, and wrestling. He suggested that a letter of congratulations be sent to Coaches Baer and Robertson, and to Athletic Director Wilkinson commending him for the diversified program in athletics. Regent Benedum moved approval, and it was so ordered.

President Cross reported with reference to the purchase of the Johnson property, immediately west of the campus. He stated funds for this purchase were provided by the Legislature but that the State Regents will allocate the funds next year. At the present time the University is renting the property.

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The budget for the operation of the Oklahoma Memorial Union was discussed by President Cross. He stated the proposed budget provides for expenditures of more than \$11,000 above estimated income from operation of facilities and that an allocation from student fees to cover this deficit had been requested. He suggested that the Regents take no action on the budget at this time and that he be given authority to request more information from the management, and why it has been over-budgeted. He asked that action be deferred at this time.

On motion by Regent Benedum it was voted to approve the President's request.

The President reported that the University Carpenter Shop is in a position to build the desks for the Men's Dormitory Project at a considerable saving over the cost of purchasing such desks - a saving of approximately \$9,000. He recommended that the Regents authorize the purchase of materials in the amount of \$13,000 for this purpose.

Approved on motion by Regent Benedum.

The Chair read a communication from Harrison Smith, President of the Touchdown Club calling attention to the parking facilities adjacent to the football stadium, urging repair of present facilities and providing additional parking space. He requested the Regents to give some attention to this matter.

President Cross was asked to write to Mr. Smith reporting that the parking lots are being resurfaced and that everything possible is being done to provide parking space during the football season.

The following items on the agenda were presented by President Cross:

Two bids were received on the scullery equipment for Woodrow Wilson Center - The Jones Company bid in the amount of \$6,442.80 and John Van Range Company in the amount of \$7,400. Recommended that the bid of The Jones Company be accepted.

Approved.

President Cross recommended adoption of the following resolution authorizing the purchase of the small tract of land adjoining the Hillcrest intramural fields. The Regents previously authorized making an offer of \$2,000 for this land and the offer has been accepted.

#### "R E S O L U T I O N

"WHEREAS, the Board of Regents of the University of Oklahoma has found it necessary in carrying out the functions of the University to purchase the following described tract of land owned by Chester K. Maxwell and Iona Joyce Maxwell:

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"A part of the Southwest Quarter of the Northwest Quarter of Section Five (5), Township Eight (8) North, Range Two (2) West of the Indian Meridian, described as follows: Beginning at a point 360 feet South and 271 feet East of the Northwest Corner of the Southwest Quarter of the Northwest Quarter, thence East 49 feet, thence South 300 feet, thence West 149 feet, thence North 150 feet, thence East 2-36 feet, thence North 50 feet, thence East 97-64 feet, thence North 100 feet to the place of beginning;

for the purpose of adding this tract to the University's intramural fields known as the Hillcrest property; and

"WHEREAS, pursuant to authorization from the Board of Regents, an offer of \$2,000 for purchase of the property was made to Cecil Woods, agent for owners of the property, and was accepted by him as agent for the owners; and

"WHEREAS, by letter dated June 22, 1951, the Attorney General of the State of Oklahoma stated that the Abstract of Title shows Chester K. Maxwell and Iona Joyce Maxwell to have a merchantable title to the said property; and

"WHEREAS, funds for purchase of this land are available in the Section 13 and New College income account of the University of Oklahoma;

"NOW THEREFORE, be it resolved by the Board of Regents of the University of Oklahoma that the Vice-President and Business Manager of the University be authorized to make payment to the said owners of the described land in the amount of \$2,000 upon delivery of a proper deed thereto with full covenants of warranty, and upon determining that no new encumbrances or other instruments affecting adversely the merchantability of title to said property have been filed since the date of certificate of the Abstract of Title."

On motion by Regent Little the resolution was unanimously adopted.

President Cross reported that the Faculty Club house situated on University land, is available for purchase at an agreed price of \$15,000. The Faculty Club will occupy space in the new Union facilities. He stated it would be a good deal for both the University and the Faculty Club since the University can make good use of the building and the Club has no further need for it. He recommended purchase of the building and proposed adoption of the following resolution:

"R E S O L U T I O N

"WHEREAS, the Faculty Club of the University of Oklahoma has decided to occupy new quarters in the Oklahoma Memorial Union Building on or about September 1, 1951, and to vacate the Faculty Club Building constructed and occupied by the club under terms of a lease indenture entered into May 7, 1925, between the Board of Regents of the University

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of Oklahoma, a body corporate under the name Regents of the University of Oklahoma, and the Faculty Club, covering the following described property in Cleveland County, State of Oklahoma:

"The west 227 feet of the south half of Lot 10, and the west 227 feet of Lot 11, and the north 95 feet of Lot 15, Elmwood Addition to the City of Norman, as shown by the recorded plat thereof, also an easement for right of way over the west 25 feet of Lot 15 during continuance of this lease.

the term of said lease being from May 7, 1925, to May 6, 2024; and

"WHEREAS, the Faculty Club has, through its Board of Trustees and its President notified the Board of Regents that it desires to sell the said Faculty Club Building to the Regents, free and clear of any encumbrance or obligation, and to terminate by agreement the said lease dated May 7, 1925; and

"WHEREAS, the Board of Regents of the University of Oklahoma has found it necessary and convenient in carrying out the functions of the University of Oklahoma to acquire title to the said Faculty Club Building in order to use the building for classrooms and offices, particularly because of the need for space in connection with the vacating of the former Naval Air Technical Training Center which has been used by the University for the last five years; and

"WHEREAS, the Faculty Club acting through its Board of Trustees and its President has agreed to accept \$15,000 as full payment for conveyance of title to the building;

"BE IT RESOLVED by the Board of Regents of the University of Oklahoma that the Vice-President and Business Manager of the University be authorized to make payment in the amount of \$15,000 from Section 13 and New College Funds to the University of Oklahoma Faculty Club for purchase of the Faculty Club Building located on the above-described land owned by the University, upon execution in proper form and delivery of an instrument surrendering the said lease and conveying to the Board of Regents of the University of Oklahoma all the right, title and interest of the said University of Oklahoma Faculty Club in the said building, and on determining that there is no encumbrance or other instrument affecting adversely the merchantability of title to said building, or the right of the said lessee to surrender the said lease."

Following a discussion it was voted to approve the purchase of the Faculty Club house, and the resolution was unanimously adopted on motion by Regent Morgan.

After a study of the group life insurance plan during the past year the President recommended compulsory participation for all new employees after August 1, 1951. The original plan was authorized by the Regents in May, 1950. He explained that a minimum of 75% participation is required for the group plan. He recommended adoption of the following resolution:

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**"GROUP LIFE INSURANCE, COMPULSORY  
PARTICIPATION FOR ALL NEW EMPLOYEES  
AFTER AUGUST 1, 1951**

**R E S O L U T I O N**

"WHEREAS, it is necessary to provide that at least 75% of all employees participate in the group life insurance program in order that it may continue in effect; and

"WHEREAS, it is desirable for all employees of the University to have minimum life insurance protection; and

"WHEREAS, all members of the administrative staff and faculty who were employed after June 1, 1950 are now required to participate in the group life insurance program (Resolution of Regents of the University, May 10, 1950);

"NOW, THEREFORE, BE IT RESOLVED, that all new full-time employees of the University who are employed on or after August 1, 1951, except those employed specifically on a temporary basis of less than one year, shall be required to participate in the group life insurance program of the University."

On motion by Regent Little the resolution was unanimously adopted.

President Cross reported that the term of Dial Currin, as a member of the Board of Control of the Will Rogers Memorial Scholarship fund expired on June 5, 1951, and recommended that Mr. Currin be reappointed for a term of five years beginning June 5, 1951 to June 5, 1956.

Approved.

President Cross recommended that the Regents authorize a loan from Auxiliary Reserve Funds to the Press Printing Division to establish a revolving fund and place the Press Printing Division on a cash operating basis effective July 1, 1951, or as soon thereafter as is practical. This same procedure was authorized for the Physical Plant Division some time ago.

Approved.

President Cross recommended confirmation of the vote by mail on a Change Order on Holmberg Hall remodeling at a total cost of \$31,908.91, and provides for removal of the second balcony, additional work on the first balcony, additional plastering and lighting in the front half of the Auditorium to meet the present proscenium opening. All of this work was originally planned but omitted as an alternate. Funds are available for this work.

Approved.

President Cross recommended fee allocations for the Summer Session of 1950-51 as follows:

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Power Plant	\$ 4.32*
Student Health Service	2.75
Student Union	4.00*
Oklahoma Daily	<u>.50</u>
	\$11.57

\*Amounts determined by debt service requirements in relation to enrolment.

Approved.

President Cross reported that in a letter from Chancellor Nash, June 25, 1951, inquiry was made concerning a possible increase in the fees charged for graduate and professional instruction at the University and the A. and M. College, due to the costly nature of offering graduate programs. The President asked that the Regents consider the matter. He stated the University is having a difficult time with the budget and possibly the fees in professional schools should be increased. It was his opinion, however, that any increase in such fees should be on a uniform basis in all schools of the state.

President Cross recommended that the Regents authorize him to respond to the inquiry by Chancellor Nash, stating that the University is having difficult financial problems, that higher fees might be the solution, but that if any increases are made they should be uniform in all of the institutions.

The recommendation was unanimously approved.

President Cross recommended that the Retirement Plan for the University as adopted on May 23, 1951, be amended as follows: Paragraph (a) Section 5:

"A Dean Emeritus or Professor Emeritus who is not a member of ORS may be employed part-time for limited service at \$1,800 per year after reaching age 70 or because of earlier disability, provided that the amount paid shall not exceed the University supplemental benefit paid a member of ORS with the same service and salary record; and provided further, however, that the minimum for a person already on retirement in 1950-51 shall not be less than the total received in 1950-51."

Approved on motion by Regent Benedum.

President Cross presented an up-to-date schedule of retirement payments for all University staff members on retirement for the next fiscal year, adjusted to the Retirement Policy adopted by the Regents. The tabulation is as follows:

Analysis of Retirement Status 1951-52  
(Retirement Plan of 1951)

Faculty	Department	Title	Ret. System Status	Age by 7-1-51	Years of Service by 7-1-51	Present Full-Time Salary Rate	Five-Year Salary Average	Total Ret. Benefits Incl. ORS	Est. ORS Annual Benefit	Proposed University Supplement	Remarks
Jerome Dowd	Sociology	Prof. Em.	I	87	43	\$1,500	\$	\$1,500	\$	\$1,500	
C. E. Decker	Geology	Res. Prof. Em.	I	82	35	6,000		1,800		1,800	
Grace A. Brown	Music	Prof. Em.	M	80	32	931.32	2,797	1,500	568.68	931.32	
E. P. R. Duval	Mathematics	Prof. Em.	I	79	21	1,500		1,500		1,500	
John B. Cheadle	Law	Boyd Prof.	M	76	42	7,000	7,872	3,000	1,006.80	1,993.20	
Ben G. Owen	Intramural	Prof. Em.	M	75	45	551.76	4,020	2,010	948.24	1,061.76	
A. J. Williams	Geology	Prof.	M	74	35	4,900	5,352	2,676	808.08	1,867.92	To retire 8-1-51
O. F. Evans	Geology	Prof.	M	73	31	4,400	5,112	2,556	612.36	1,943.64	
Roy Gittinger	History	Regents Prof. Em.	M	73	48	681.12	6,276	3,000	1,118.88	1,881.12	
R. T. House	Modern Lang.	Boyd Prof. Em.	M	73	39	738.96	6,000	3,000	1,061.04	1,938.96	
Kate C. Barbour	Univ. School	Prof. Em.	M	73	27	685.44	2,846	1,500	814.56	685.44	
S. M. Salyer	English	Prof.	M	72	28	5,400	5,736	2,677	529.68	2,147.32	
W. B. Swinford	Law	Prof. Em.	M	72	26	1,000.80	4,998	2,166	499.20	1,666.80	
Allen M. Ruggles	Education	Prof. Em.	M	70	27	754.80	4,872	2,192	745.20	1,446.80	
Lucile Dora	Modern Lang.	Prof. Em.	M	70	42	617.04	3,804	1,902	882.96	1,019.04	
Elmer J. Ortman	Education	Prof. Em.	M	69	22	905.04	4,680	1,716	594.96	1,121.04	
T. K. Davis	Indust. Educ.	Teach. Asst.	M	69	26	1,029.72	2,928	1,500	470.28	1,029.72	
Lila M. Welch	Home Ec.	Prof. Em.	M	68	20	1,016.16	4,224	1,500	483.84	1,016.16	
Laura A. Miller	Home Ec.	Assoc. Prof. Em.	M	68	26	974.28	4,440	1,924	525.72	1,398.28	
Harriet W. Kritser	Art	Assoc. Prof. Em.	M	67	20	1,051.56	4,536	1,512	448.44	1,063.56	
Aute Richards	Zool. Science	Prof. Em.	M	65	30	717	5,472	2,736	783	1,953	
N. A. Court	Mathematics	Prof.	M	70	35	5,200	5,688	2,844	928.56	1,915.44	
Ralph Records	History	Prof. Em.	M	61	24	961.68	5,472	1,642	538.32	1,103.68	Disability Retirement
Margaret J. Moore	Modern Lang.	Asst. Prof.	M	68	28	3,900	4,296	1,718.54	851.88	866.66	2 Months Supplemental Pay
<u>Administrative Staff</u>											
J. L. Lindsey	Controller	Aud. of Spec. Accts.	M	69	39	6,000	5,440	2,720	1,038.48	1,681.52	
M. R. Garnett	Controller	Auditor	M	69	24	4,000	3,920	1,568	605.52	962.48	To Retire 8-1-51
Vera Dixon	Library	Librarian I	M	65	20	470.76	2,026	1,200	309.24	890.76	

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<u>Classified Staff</u>	<u>Department</u>	<u>Title</u>	<u>Ret. System Status</u>	<u>Age by 7-1-51</u>	<u>Years of Serv. By 7-1-51</u>	<u>Present Full-Time Salary Rate</u>	<u>Five-Year Salary Average</u>	<u>Total Ret. Benefits Incl. ORS</u>	<u>Est. ORS Annual Benefit</u>	<u>Proposed University Supplement</u>	<u>Remarks</u>
John Hodges	Physical Plant		I	87	24	\$ 320	\$	\$ 320	\$	\$ 320	
John Stebbins	Physical Plant		I	86	31	340		340		340	
Gas L. Huey	Physical Plant		I	85	44	680		680		680	
Charles W. Inglis	Physical Plant		I	81	45	340		340		340	
E. E. Jones	Physical Plant		I	77	30	420		420		420	
J. H. Burke	Physical Plant		I	75	22	470		470		470	
John Gallagher	Physical Plant		I	74	23	640		640		640	
Walter M. Lockett	Physical Plant		I	74	21	530		530		530	
W. D. Hooper	Physical Plant		I	72	26	1,800		710		710	
John Blankenship	Physical Plant		M	67	22	351.48	1,812	1,200	377.52	822.48	
William B. Corbin	Physical Plant		M	68	29	481.80	1,716	1,200	478.20	721.80	
<b>TOTAL</b>								\$62,409.54	\$18,029.64	\$44,379.90	

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President Cross recommended those listed below be given Emeritus status upon retirement from the positions as shown. Each has served many years and deserves the recognition for valuable services rendered:

N. A. Court, Professor Emeritus of Mathematics, effective July 1, 1951.

O. F. Evans, Professor Emeritus of Geology, effective July 1, 1951.

Margaret J. Moore, Assistant Professor Emeritus of Spanish (Modern Languages), effective July 1, 1951.

S. M. Salyer, Professor Emeritus of English, effective July 1, 1951.

A. J. Williams, Professor Emeritus of Geology, effective August 1, 1951.

M. R. Garnett, Office of the Controller, retirement status effective August 1, 1951, \$1,568.00 for 12 months (Teachers Retirement Allowance \$605.52, University Supplement \$962.48).

J. L. Lindsey, Office of the Controller, retirement status effective July 1, 1951, \$2,720.00 for 12 months (Teachers Retirement Allowance \$1,038.48, University Supplement \$1,681.52). Also, that Mr. Lindsey be given the title of Controller Emeritus, effective on the date of his retirement on July 1, 1951.

Approved.

The Graduate Council submits the following recommendations:

- (1) That the Department of Government be given the right to offer work leading toward the Ph.D. degree.
- (2) That the School of Medicine be authorized to give work leading to the Ph.D. degree in the basic science departments as follows: Anatomy, Bacteriology, Biochemistry, Histology, Pathology, Pharmacology, Physiology, and Preventive Medicine and Public Health.
- (3) That the Graduate College be permitted to offer the degree of Master of Natural Science. This is the degree which is specifically planned for the training of teachers of Science in public schools. It will be an inter-departmental degree in which not less than sixteen hours must be offered in two or more of the following fields: Chemistry, Geology, Physics, Plant Sciences, and Zoological Sciences. Three hours of credit must be offered in either Philosophy of Science or History of Scientific Thoughts.

President Cross recommended approval by the Regents, and that the recommendation be submitted to the State Regents for Higher Education.

Approved on motion by Regent Benedum.

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President Cross reported that Carl Mason Franklin, Executive Vice President, returned from his leave of absence on June 14, 1951.

Also, that Charles J. Mauck, Instructor in Mechanical Engineering, on leave for military service during the past school year will return to his position on September 1, 1951.

President Cross recommended that Harlan Bryant, Associate Professor of Education, be promoted to the rank of Professor, effective July 1, 1951.

Approved.

President Cross recommended that the action at the April meeting, denying tenure for Professor Donald D. Stewart, Department of Sociology, be rescinded, and the records show that action on tenure for Professor Stewart, on leave of absence until the second semester of the next school year, be deferred until his return to the University.

Approved.

President Cross recommended a change of status for J. L. Rader, University Librarian, who was reported previously to be placed on a retirement basis. He made the following recommendation:

(1) That Mr. Rader continue on the payroll at his current salary rate of \$6,200 to September 1, 1951;

(2) That, effective September 1, 1951, Mr. Rader be given the title of Professor of Library Science, full time, at a salary of \$5,200 for 9 months service.

Approved.

President Cross reported that the Graduate Council unanimously recommends that the following be named Research Professors: effective September 1, 1951, \$7,000 on a nine-months basis.

Dr. Ronald B. Shuman, Professor of Business Management

Dr. Stuart R. Tompkins, Professor of History

President Cross recommended approval.

Approved.

President Cross recommended that the following leaves of absence be approved:

E. A. Frederickson, Associate Professor of Geology, military leave of absence from June 1, 1951.

Jerome Needy, Assistant Professor, Athletic Department, military leave of absence from June 9, 1951.

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Mildred Trevania Faris, Assistant Professor of Social Work, leave of absence without pay from September 1, 1951 to September 1, 1952.

Walter L. Haderer, Assistant Professor of Music, leave of absence without pay from July 1 to August 17, 1951; also from June 17 to July 1, 1952 - subject to review in Spring of 1952.

Sarah Hovis, Assistant Professor, University School, leave of absence without pay from July 1 to August 1, 1951.

Eunice May Lewis, Assistant Professor, University School, leave of absence without pay from July 1 to August 1, 1951.

Paul MacMinn, Dean of Students, Associate Professor of Psychology, leave of absence without pay extended to July 1, 1951.

Harriet Burgy Meyers, Librarian II, University Library, leave of absence from July 1, 1951 to July 1, 1952.

Marion C. Phillips, Extension Specialist, Distributive Education, School and Community Services, leave of absence without pay from June 4 to August 4, 1951.

Earl Sneed, Jr., Dean of the College of Law, leave of absence without pay from June 1 to August 21, 1951.

Cornelis Hendrick van Schooneveld, Instructor, Modern Languages, leave of absence without pay from September 1, 1951 to June 1, 1952.

Approved.

President Cross reported that Dr. Leonard Beach, Professor of English and Chairman of the Department has accepted the position of Dean of the Graduate College in Vanderbilt University, and has submitted his resignation effective September 1, 1951.

President Cross recommended that the resignation be accepted.

Approved.

President Cross recommended that Dr. John M. Raines be appointed Chairman of the Department of English for the unexpired term of Dr. Beach - to September 1, 1953.

Approved.

President Cross recommended that the following action on University personnel be approved.

**FACULTY APPOINTMENTS:**

Frieda Derdeyn Bambas, position as Teaching Assistant restored, Department of Modern Languages, \$172.22 per month for 1/2 time on a 9 months basis, effective September 1, 1951.

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Jean Carter, Instructor, Speech and Hearing Clinic, \$4200 for 12 months, effective September 1, 1951.

Dale H. Cronk, Assistant Professor of Pharmacy, \$4200 for 9 months, effective September 1, 1951.

Arthur Harry Doerr, Assistant Professor of Geography, \$4000 for 9 months, effective September 1, 1951.

Warren B. Hamilton, Assistant Professor of Geology, \$4000 for 9 months, effective September 1, 1951.

Jesse Clark Hurd, Special Instructor in Social Work, \$50 per month for 1/4 time for 4-1/2 months, effective September 1, 1951.

Solis Leighter Kates, Associate Professor of Psychology, \$5200 for 9 months, effective September 1, 1951.

Vela L. Lynn, Assistant Professor of Sociology, and Assistant to Director, Institute of Community Development, \$4000 for 12 months, effective July 1, 1951.

Gabriel Magyar, Assistant Professor of Music, \$4200 for 9 months, effective September 1, 1951.

Arthur Monroe McAnally, Director of University Libraries, Professor of Library Science and Director of the School of Library Science, \$8500 for 12 months, effective August 1, 1951.

John Joseph O'Neill, Assistant Professor of Speech, Speech and Hearing and Clinic, \$4800 for 12 months, effective July 1, 1951.

Bill Hendrix Ridley, reappointed Instructor, School of Journalism, \$4100 for 9 months, effective September 1, 1951.

Richard Rivers, Assistant Professor of Music, \$3800 for 9 months, effective September 1, 1951.

Max Selinger, position as Instructor of Modern Languages restored, \$2900 for 9 months, effective September 1, 1951.

Mary Louise Shimer, Instructor, Women's Physical Education, \$3000 for 9 months, effective September 1, 1951.

William Francis Tanner, Jr., Instructor, School of Geology, \$4000 for 9 months, effective September 1, 1951.

Earl T. Warren, Associate Professor of Law, to act in Earl Sneed, Jr.'s place from August 1 to September 1, 1951, \$480.

O. D. Weaver, Instructor of Geology, \$3000 for 9 months, effective September 1, 1951.

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William E. Rogers, Assistant Professor of Business Management, \$4000 (\$4400 if he has received Ph.D.) for 9 months, effective September 1, 1951.

Cornelia Findlay Odom, Kindergarten Assistant, University School, \$800 for 1/2 time for 9 months, effective September 1, 1951.

Approved.

FACULTY CHANGES:

Reginald C. Bowers, position as Special Instructor of Industrial Education restored, \$3000 for 9 months, effective September 1, 1951.

James H. Bragg, Director of Photography Service, salary increased from \$4600 to \$4800 for 12 months, effective July 1, 1951.

Richard Brightwell, given the title of Assistant Conductor of the University Bands, effective September 1, 1951.

Celia Mae Bryant, title changed from Teaching Assistant to Instructor of Music, \$2600 for 9 months, effective September 1, 1951.

Harlan Bryant, title changed from Associate Professor to Professor, College of Education, \$6700 for 12 months, effective July 1, 1951.

O. W. Davison, Director of School and Community Services, salary increased from \$5800 to \$6000 for 12 months, effective July 1, 1951.

John W. Dunn, Director of Radio Station WNAD, salary increased from \$5900 to \$6000 for 12 months, effective July 1, 1951.

Victor A. Elconin, Associate Professor of English, salary decreased from \$3700 full time to \$2150 1/2 time, effective September 1, 1951. (Mr. Elconin has received ACLS fellowship for 1951-1952)

William Eller, Associate Professor of Education, appointed Director, University Reading Laboratory, effective June 13, 1951.

John B. Freeman, Director of Short Courses and Conferences, salary increased from \$5200 to \$5400 for 12 months, effective July 1, 1951.

William R. Fulton, Director of Educational Materials Services, salary increased from \$5300 to \$5500, effective July 1, 1951.

Walter L. Haderer, Assistant Professor of Music, title of Assistant Conductor of the University Bands removed, effective July 1, 1951.

Arthur Heilman, relieved of assignment as Acting Director of University Reading Laboratory, effective June 13, 1951.

Claude R. Howard, Special Instructor, Aeronautical Engineering, salary increased from \$3300 to \$3500 for 9 months, effective July 1, 1951.

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Edward H. Landreth, Instructor, Business Statistics, Bureau of Business Research, salary increased from \$3300 for 9 months to \$4500 for 12 months, effective July 1, 1951.

Sherman P. Lawton, title correction: Professor of Radio and Coordinator of Broadcasting Instruction, salary increased from \$5300 to \$5900 for 9 months, effective September 1, 1951.

William B. Lemmon, title changed from Associate Professor to Professor of Psychology, effective July 1, 1951.

Dorothy M. Grissom Littrell, Parent-Teacher Field Representative, Office of the Director, Extension Division, salary \$127.08 per month for 1/2 time for 12 months instead of \$140 as shown in the budget, effective July 1, 1951.

Maurice H. Merrill, Acting Dean, College of Law, \$708.33 per month for June and July, 1951.

Leslie Lloyd Miller, Jr., Flight Instructor of Aviation, salary increased from \$3600 to \$4000 for 12 months, effective June 1, 1951.

Carlos D. Moseley, Director of the School of Music, salary increased from \$6500 to \$6800 for 9 months, effective September 1, 1951.

Erich Noth, Associate Professor, Editor and Manager of Books Abroad, salary increased from \$5800 to \$6000 for 12 months, effective July 1, 1951.

Donnell MacClure Owings, appointed Associate Dean of Graduate College in addition to duties as Assistant Professor of History, no change in salary (\$4300 for 9 months), effective September 1, 1951.

William N. Peach, Professor, transfer from Department of Finance and Bureau of Business Research to Department of Economics, no change in salary (\$5300 for 9 months), effective September 1, 1951.

Joseph C. Pray, resigned as Associate Dean of the Graduate College; returned to the Department of Government as Professor full time, \$5200 for 9 months, effective September 1, 1951.

Richard J. Teweles, Assistant Professor of Marketing, and Market Analyst, Bureau of Business Research, salary increased from \$4500 to \$4800, effective September 1, 1951.

Elizabeth Walton, Associate Professor of Social Work, Director of Social Service, University Hospital, (The University Hospital recommends a total salary of \$5000 of which the School of Social work pays \$2500 and the University Hospital \$2500 - change in budget).

Franklin S. Williams, Assistant Professor of Marketing and Supervisor of Business Extension Service, salary increased from \$4500 to \$4800 for 9 months, effective September 1, 1951.

Approved.

July 11, 1951

FACULTY RESIGNATIONS:

Walter L. Blackledge, Assistant Professor of Business Management, resignation effective August 1, 1951.

Clarren A. Brandenburgh, Instructor of Mechanics and Engineering Metallurgy, resignation effective June 1, 1951.

Glory Ann Crisp, Instructor of Classical Languages and Literature, resignation effective June 1, 1951.

Richard William Denner, Teaching Assistant of Civil Engineering, resignation effective June 1, 1951.

Lucille Osborne Grant, Assistant Professor of Music, resignation effective August 1, 1951.

Lowell D. Gregory, Assistant Professor of Mathematics and Astronomy, resignation effective June 1, 1951.

Elwyn Owen Hughes, Assistant Professor of Plant Sciences, resignation effective June 1, 1951.

Charlyce Ross King, Instructor of Home Economics, resignation effective June 1, 1951.

James Asbury Lay, III, Special Instructor of Aviation, resignation effective June 1, 1951.

Charles D. Newton, Instructor of Civil Engineering, resignation effective June 1, 1951.

Malcolm B. Parsons, Assistant Professor of Government, resignation effective June 1, 1951.

Cora Marty Richardson, Kindergarten Assistant in University School, resignation effective June 1, 1951.

Sanford M. Roberts, Instructor of Petroleum Engineering, resignation effective June 1, 1951.

George Howard Teeter, Special Instructor of Mechanics and Engineering Metallurgy, resignation effective June 1, 1951.

Harold J. Toner, Assistant Professor of Mechanics and Engineering Metallurgy, resignation effective June 1, 1951.

Hubert Odell Waldby, Assistant Professor of Government, resignation effective June 1, 1951.

Approved.

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SUMMER SCHOOL APPOINTMENTS FOR 1951:

B. Claude Shinn, Assistant Professor of Accounting, \$390 per month for June and July, 1951.

Ralph Edward Andrews, Archaeological Assistant, Anthropology Department, \$80 per month for 2 months, effective June 1, 1951.

Charles J. Bareis, Archaeological Assistant, Anthropology Department, \$80 per month for 2 months, effective June 1, 1951.

Marian B. Berman, Archaeological Assistant, Anthropology Department, \$80 per month for 2 months, effective June 1, 1951.

Harold Dale Brighton, Archaeological Assistant, Anthropology Department, \$80 per month for 2 months, effective June 1, 1951.

Lathel Flay Duffield, Archaeological Assistant, Anthropology Department, \$80 per month for 2 months, effective June 1, 1951.

Archie M. Lindsey, Archaeological Assistant, Anthropology Department, \$80 per month for 2 months, effective June 1, 1951.

Charles Clyde Proctor, Archaeological Assistant, Anthropology Department, \$80 per month for 2 months, effective June 1, 1951.

Alice Wood Shroyer, Archaeological Assistant, Anthropology Department, \$80 per month for 2 months, effective June 1, 1951.

Raymond Toldan, Jr., Archaeological Assistant, Anthropology Department, \$80 per month for 2 months, effective June 1, 1951.

Bobby Joe Williams, Archaeological Assistant, Anthropology Department, \$80 per month for 2 months, effective June 1, 1951.

William H. Wilson, Instructor, School of Architecture, \$380 per month for June and July, 1951.

Jules E. Wainrib, Graduate Assistant, Chemical Engineering, \$90 per month for 2 months, effective June 1, 1951.

Forrest F. Blankenship, Associate Professor, Chemistry Department, \$360 per month for 8/10 time, for June and July, 1951.

Daniel W. Fox, Graduate Assistant, Chemistry Department, \$120 per month for June and July, 1951.

Ralph Disney, Instructor, School of Geology, \$270 per month for June, 1951.

William Walton, Graduate Assistant, School of Geology, \$90 per month for June, 1951.

Oliver Benson, Professor, Government Department, \$300 per month for 3/4 time, for June and July, 1951.

J. Paul Duncan, Associate Professor, Government Department, \$300 per month for 3/4 time for June and July, 1951.

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H. C. Peterson, Professor, Department of History, \$352.50 per month for 3/4 time for June and July, 1951.

Barbara A. Bradford, Nursery Assistant, Home Economics Nursery School, \$80 per month for 1/2 time for 1 month, effective June 1, 1951.

Dorothy D. Bratton, Nursery Assistant, Home Economics Nursery School, \$80 per month for 1 month, effective June 1, 1951.

Stella Summers, Cook, Home Economics Nursery School, \$70 per month part time, effective June 1, 1951.

Paul Lucian Garvin, Assistant Professor, Institute of Human Studies, \$370 per month for June and July, 1951.

Robert Harry Peterson, Graduate Assistant, Supervisor of the Oklahoma Daily, School of Journalism, \$90 per month, effective June 5, 1951, for 2 months.

John Leonard Wagoner, Supervisor of Publications, School of Journalism, \$90 per month for June and July, 1951.

Arthur L. Ellsworth, Special Instructor, College of Law, \$300 per month for 2/3 time, effective June 8, 1951.

Ralph Abercrombie, Library Assistant, Law Library, \$40 per month for 1/3 time, effective June 16 to August 1, 1951.

James Baxter, Library Assistant, Law Library, \$40 per month for 1/3 time, effective June 16, 1951.

Charlie G. Huddleston, Library Assistant, Law Library, \$40 per month for 1/3 time, effective June 1 to August 1, 1951

Dennis Pope, Library Assistant, Law Library, \$40 per month for 1/3 time, effective June 16 to August 1, 1951.

Pearce C. Kelley, Professor of Marketing, \$450 per month for June and July, 1951.

Dolly Smith Connally, Assistant Professor, School of Music, University School, \$360 per month for June and July, 1951.

Lucille Grant, Assistant Professor of Music, \$350 per month for June and July, 1951.

Lewis L. Stoelzing, Graduate Assistant, School of Music, \$120 per month for June and July, 1951.

Nat Foster White, Teaching Assistant, School of Music, \$25 per month for June and July, 1951.

Leslie E. Ellis, Graduate Assistant, Oklahoma Biological Station, \$90 per month for June and July, 1951.

Homer Ted Russell, Jr., Graduate Assistant, Oklahoma Biological Survey, \$90 per month for June and July, 1951.

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Kenneth Starks, Graduate Assistant, Oklahoma Biological Station, \$90 per month for June and July, 1951.

William C. Vinyard, Instructor, Algologist, Oklahoma Biological Survey, \$300 per month for June and July, 1951.

Robert Eugene Wilkinson, Graduate Assistant, Oklahoma Biological Station, \$90 per month for June and July, 1951.

James C. Albright, Graduate Assistant, Physics Department, \$90 per month for 2 months, effective June 1, 1951.

Luther W. Marks, Graduate Assistant (reappointment), Physics Department, \$90 per month for 2 months, effective June 1, 1951.

Neil B. Kimerer, Special Lecturer in Psychology, \$100 per month for 2 months part time, effective June 1, 1951.

Rosemary Born, Instructor, University School, \$280 per month for June and July, 1951.

Velma Ellen Felkner, Instructor, University School, \$280 per month for June and July, 1951.

Ray Ewell Jenkins, Instructor, University School, \$135 per month for 1/2 time for June and July, 1951.

Georgetta Shippy Landt, Instructor, University School, \$300 per month for June and July, 1951.

Elizabeth Gertrude Smith, Instructor, University School, \$300 per month for 2 months, effective June 1, 1951.

Lanier Mapp Stovall, Instructor, University School, \$275 per month for June and July, 1951.

Guy Waid, Acting Director, University School, for the months of June and July, 1951.

CHANGES:

George B. Fraser, Jr., Professor of Law, salary changed from \$540 per month for full time to \$360 per month for 2/3 time, for June and July, 1951.

Elbridge D. Phelps, Professor of Law, salary changed from \$285 per month for 1/2 time to \$380 per month for 2/3 time for June and July, 1951.

REMOVED FROM SUMMER SCHOOL BUDGET:

Olin L. Browder, Jr., Professor of Law.

Paul T. Bryant, Graduate Assistant, Oklahoma Biological Survey.

William S. Burgett, Instructor, School of Architecture.

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Michael A. Famiglietti, Instructor, University School.

Gilbert C. Fite, Professor of History.

Wilda P. Griffin, Associate Professor, School of Music.

George H. Guthrey, Special Lecturer, Psychology Department.

Walter L. Haderer, Assistant Professor, University School.

Alice Hunter Harris, Instructor, University School.

John E. Mertes, Professor of Marketing.

Arthur K. Mills, Graduate Assistant, Chemical Engineering.

Othel D. Westfall, Professor of Accounting.

Approved.

GRADUATE ASSISTANTS

APPOINTMENTS:

Stephen K. Atwater, Graduate Assistant, Department of Psychology, \$133.33 per month for 9 months, effective September 1, 1951.

Donald Craig Baker, Graduate Assistant, Department of English, \$133.33 per month for 9 months, effective September 1, 1951.

William Patrick Banks, Graduate Assistant (reappointment), Chemistry Department, \$133.33 per month for 9 months, effective September 1, 1951.

John Louis Bouchard, Graduate Assistant, Zoological Sciences Department, \$133.33 per month for 9 months, effective September 1, 1951.

Jack Barry Bresler, Graduate Assistant, Department of Zoological Sciences, \$100 per month for 9 months, effective September 1, 1951. (Reappointment)

Bill E. Cohlma, Graduate Assistant, Bureau of Business Research, \$90 per month for June, 1951; \$100 per month, effective July 1, 1951 (11 months - off during August).

Charles R. Crane, Jr., Graduate Assistant, Chemistry Department, \$100 per month for 9 months, effective September 1, 1951.

Leonard N. Devonshire, Graduate Assistant (reappointment), Chemistry Department, \$133.33 per month for 9 months, effective September 1, 1951.

Larry K. Duncan, Graduate Assistant (reappointment), Chemistry Department, \$100 per month for 9 months, effective September 1, 1951.

Leslie Lee Ellis, Jr., Graduate Assistant (reappointment), Zoological Sciences Department, \$133.33 per month for 9 months, effective September 1, 1951.

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Daniel W. Fox, Graduate Assistant (reappointment), Chemistry Department, \$133.33 per month for 9 months, effective September 1, 1951.

John D. Hadsell, Graduate Assistant, Department of English, \$133.33 per month for 9 months, effective September 1, 1951.

William J. Handy, Graduate Assistant, Department of English, \$133.33 per month for 9 months, effective September 1, 1951.

Woodrow Harold Jones, Graduate Assistant, Zoological Sciences Department, \$133.33 per month for 9 months, effective September 1, 1951.

Glenna Nell Morgan, Graduate Assistant, Zoological Sciences Department, \$100 per month for 9 months, effective September 1, 1951.

Donald Leroy Patten, Graduate Assistant, Mathematics and Astronomy, \$100 per month for 9 months, effective September 1, 1951.

Norman Conrad Perry, Graduate Assistant, Department of Mathematics and Astronomy, \$133.33 per month for 9 months, effective September 1, 1951.

Philip Erik Peterson, Graduate Assistant, Chemistry Department, \$100 per month for 9 months, effective September 1, 1951.

George W. Polly, Graduate Assistant (reappointment), Chemistry Department, \$100 per month for 9 months, effective September 1, 1951.

Beatrice Ricks, Graduate Assistant, Department of English, \$133.33 per month for 9 months, effective September 1, 1951.

Robert E. Robinson, Graduate Assistant (reappointment), Chemistry Department, \$100 per month for 9 months, effective September 1, 1951.

Leo Rosenhand, Graduate Assistant, Bureau of Business Research \$90 per month for June, 1951; \$100 per month, effective July, 1951 (11 months - off during August).

Ernest Sturch, Jr., Graduate Assistant, Chemistry Department, \$100 per month for 9 months, effective September 1, 1951.

Lawrence Carter Teague, Graduate Assistant (reappointment), Chemistry Department, \$100 per month for 9 months, effective September 1, 1951.

John R. Willingham, Graduate Assistant, Department of English, \$133.33 per month for 9 months, effective September 1, 1951.

James Robert Wilson, Graduate Assistant, Department of English, \$133.33 per month for 9 months, effective September 1, 1951.

Richard Ralph Wischmeier, Graduate Assistant, Department of Speech, \$100 per month for 9 months, effective September 1, 1951.

Approved.

July 11, 1951

CHANGES:

LaDoyce Gage, Graduate Assistant, University Reading Laboratory, salary increased from \$90 to \$150 per month for 2 months, effective June 1 to August 1, 1951.

L. D. Gilmore, Graduate Assistant, University Reading Laboratory, salary increased from \$90 to \$120 per month for 2 months, effective June 1 to August 1, 1951.

Kenneth Ray Stafford, Graduate Assistant, University Reading Laboratory, salary increased from \$90 to \$120 per month for 2 months, effective June 1 to August 1, 1951.

Approved.

RESIGNATIONS:

Clyde C. Coffindaffer, Graduate Assistant, Mechanics and Engineering Metallurgy, resignation effective June 1, 1951.

Billye Irene Jobe, Graduate Assistant, School of Geology, resignation effective May 1, 1951.

Donald Leo Kuntz, Graduate Assistant, Mathematics and Astronomy, declined to accept appointment for 1951-52.

Jack Whistler, Graduate Assistant, School of Geology, resignation effective May 11, 1951.

Approved.

RESEARCH ASSISTANTS

APPOINTMENTS:

George O. Coalson, Archival Fellow, Rockefeller Foundation Archives Grant, \$200 per month for 3 months, effective June 1, 1951.

Don Derr, Fellowship Grantee, Rockefeller Foundation Archives Grant, \$200 per month for 3 months, effective June 5 to September 6, 1951.

Merelyn Hardgrame, Archival Fellow, Rockefeller Foundation Archives Grant, \$175 per month for 3 months, effective June 4 to September 5, 1951.

Lucille H. Pendell, Fellowship Grantee, Rockefeller Foundation Archives Grant, \$400 per month for 3 months, effective June 1, 1951.

Lucile O. Stone, Archival Fellowship, Rockefeller Foundation Archives Grant, Division of Manuscripts, \$200 per month for 3 months, effective June 1, 1951.

Sidney H. Jenkins, Jr., Research Fellow (reappointment), Frederick Gardner Cottrell Research Fellowship, \$125 per month 1/2 time for 3 months, effective June 1, 1951.

Arthur K. Mills, Fellow, Texas Company Fellowship, Chemical Engineering, \$100 per month for 3 months, effective June 1 to September 1, 1951.

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Richard Minard Jay, McMahon Fellow, McMahon Memorial Foundation Fund, School of Journalism, \$111.11 per month for 9 months, effective September 1, 1951.

John L. Wagoner, McMahon Memorial Fellow (reappointment), McMahon Memorial Scholarship Fund, School of Journalism, \$111.11 per month for 9 months, effective September 1, 1951.

RESIGNATIONS:

Earl L. Bailey, Research Assistant, Bureau of Business Research, resignation effective June 1, 1951.

Bill E. Hall, Research Assistant, Psychology Department, resignation effective June 1, 1951.

George D. Klotz, Research Assistant, Bureau of Business Research, resignation effective June 1, 1951.

Leonard Leon Melton, Fellow, American Gas Association Fellowship, Chemical Engineering, resignation effective May 1, 1951.

Granville M. Olds, Fellow, Texas Company Fellowship, Chemical Engineering, resignation effective June 1, 1951.

Approved.

AIR FORCE CLERK-TYPIST SCHOOL

APPOINTMENTS:

Wilson T. Ashby, Instructor, \$150 per month for 1/3 time, effective July 1, 1951. (Reappointed)

Lorene Walker Auld, Instructor, \$325 per month for 2 weeks, effective July 1 to July 13, 1951. (Reappointed)

Edna Jeanne Bailey, Instructor, \$225 per month for 2/3 time, effective July 1, 1951. (Reappointed)

Jack Balentine, Instructor, \$110 per month for 1/3 time, effective July 1, 1951. (Reappointed)

John B. Bruce, Instructor, \$250 per month for 2/3 time, effective June 25, to September 1, 1951.

Dorothy Lyne Cass, Instructor, \$350 per month, effective July 1, 1951. (Reappointed)

Charles J. Dellasega, Instructor, \$150 per month for 1/3 time, effective July 1, 1951. (Reappointed.)

Alma Hall Graber, Instructor, \$325 per month, effective July 1, 1951. (Reappointed)

Billie D. Holcomb, Instructor, \$300 per month for 3 months, effective June 1 to September 1, 1951.

July 11, 1951

Jill Moore Kimrey, Instructor, \$266.67 for 2/3 time, effective July 1, 1951. (Reappointed)

Maynard Fielding Knepper, Instructor, \$120 per month for 1/3 time, effective July 1, 1951. (Reappointed)

Mary Beth Koester, Instructor, \$200 per month for 2/3 time, effective July 1, 1951. (Reappointed)

Edmond Lewis, Instructor, \$110 per month for 1/3 time, effective July 1, 1951. (Reappointed)

Odeal Locke, Instructor, \$350 per month, effective July 1, 1951. (Reappointed)

Charles E. McKinney, Instructor, \$150 per month for 1/3 time, effective June 1 to September 1, 1951.

Johanna Ruark Meredith, Instructor, \$350 per month, effective July 1, 1951. (Reappointed)

Nita Pickering, Instructor, \$300 per month, effective July 1, 1951. (Reappointed)

Mamie E. Smith, Instructor, \$350 per month, effective July 1, 1951. (Reappointed)

Josephine Taylor, Instructor, \$200 per month for 2/3 time, effective July 1, 1951. (Reappointed)

Jack Wayne Whisenhunt, Instructor, \$350 per month, effective July 1, 1951. (Reappointed)

Edward Ward Williams, Instructor, \$100 per month for 1/3 time, effective July 1, 1951. (Reappointed)

Aubrey Calvin Witt, Instructor, \$210 per month for 2/3 time, effective July 1, 1951. (Reappointed)

Loy Elvin Prickett, Instructor, \$350 per month, effective July 1, 1951. (Reappointed)

CHANGES:

Edna Jeanne Bailey, Instructor, salary increased from \$130 per month for 1/3 time to \$225 per month for 2/3 time, effective June 4, 1951.

Charles J. Dellasega, Instructor, salary decreased from \$266.67 per month for 2/3 time to \$150 per month for 1/3 time, effective June 18, 1951.

George Woods Hooper, Instructor, salary increased from \$183.34 per month to \$200 per month, effective July 1, 1951.

Jill Moore Kimrey, Instructor, salary increased from \$150 per month for 1/3 time to \$266.67 per month for 2/3 time, effective June 18, 1951.

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Maynard Fielding Knepper, Instructor, salary decreased from \$350 per month full time to \$120 per month for 1/3 time, effective June 9, 1951.

Mary Beth Koester, Instructor, salary increased from \$80 per month for 1/3 time to \$200 per month for 2/3 time, effective June 4, 1951.

Josephine Taylor, Instructor, salary increased from \$80 per month for 1/3 time to \$200 per month for 2/3 time, effective June 4, 1951.

Approved.

OKLAHOMA GEOLOGICAL SURVEY

CHANGES:

Carl C. Branson, Geologist, Oklahoma Geological Survey, salary decreased from \$600 to \$540 per month for June, July and August, 1951; 90% of salary for regular school term.

Billie Jean Crabtree, Clerical Secretary, Oklahoma Geological Survey, salary decreased from \$170 to \$90 per month for 1/2 time, effective June only, 1951.

Approved.

CHAIRMENSIPS AND DIRECTORS OF SCHOOLS:

Following are new appointments (or reappointments) of departmental chairmen, or Directors of Schools, where the terms of present incumbents have expired. All appointments are for four-year terms, effective September 1, 1951, unless otherwise specified:

- |                                   |                                  |
|-----------------------------------|----------------------------------|
| Department of Accounting          | Dewey L. Barnes, Chairman        |
| School of Architecture            | Bruce Goff (one year), Chairman  |
| Department of Business Law        | James C. Powell, Chairman        |
| School of Chemical Engineering    | Lloyd G. Alexander, Chairman     |
| School of Drama                   | Rupel Jones, Director            |
| School of Geology                 | V. E. Monnett, Director          |
| Department of Government          | Rufus G. Hall, Jr., Chairman     |
| Department of History             | Alfred B. Sears, Chairman        |
| School of Home Economics          | Mary A. Warren, Chairman         |
| School of Journalism              | Fayette Copeland, Director       |
| Department of Music Education     | Ernest J. Schultz, Chairman      |
| School of Art                     | John O'Neil (one year), Director |
| School of Petroleum Engineering   | Howard W. Benischek, Chairman    |
| Department of Psychology          | M. W. Wilson, Chairman           |
| Department of Secretarial Science | Raymond R. White, Chairman       |
| Speech Department                 | Charles P. Green, Chairman       |

Approved.

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SPECIAL APPOINTMENTS:

President Cross recommended as new appointments, effective June 1, 1951, the following who were employed prior to May 9 who have since that date signed the Loyalty Oath. Many of these, if not all, were relying on the Attorney General's opinion that they could be paid for the month of May without signing the oath, because of being under employment contract. Later when this opinion was challenged in court, these people signed the oath.

Bessey, Robert John, Research Physicist (Project No. 64), Research Institute, \$450 per month for 7½ months, effective June 1.

Bowen, Willis H., Associate Professor of Modern Languages, June and July, \$430 per month.

Bynum, Phyllis, Art Worker, Zoological Sciences, \$ .60 per hour.

Claxton, Elmer A., Common Labor, Physical Plant, \$ .75 per hour.

Dempsey, J. J., Property Man, Athletic Department, \$200 per month.

Dixon, Vera, Librarian I, Retirement Status, University Supplement, \$470.76 annual rate.

Ferguson, Eldon Earl, Research Assistant, Research Institute, \$125 per month for 1/2 time, June 1 to August 16.

Flanagan, George M., Plumbing Inspector, Building Repair Service, \$350 per month.

Fowler, R. G., Project Supervisor (Project No. 52), Research Institute, \$60 per month.

Frazier, J. V., Jr., Student Labor, Physical Plant, \$ .75 per hour.

Gardner, George Ann, Student Assistant, Social Work, \$ .50 per hour.

Goodman, George J., Plant Taxonomist, Professor; Oklahoma Biological Survey, \$580 for June.

Haley, Edward David, Sales Clerk, Book Exchange, \$ .50 per hour.

Hodges, John, Landscape and Grounds, Retirement Status, \$320 annual rate.

Houser, Dale, Plumber, Building Repair Service, \$305 per month.

Long, Hildegard Miller, Registration Clerk, \$ .50 per hour.

McConnell, Richard Arthur, Library Assistant, \$ .50 per hour.

Oden, Bob Farris, Art Worker, Art School, \$ .65 per hour.

Porter, Patty Y., Food Service Helper, Sooner City Housing, \$ .55 per hour.

Raedeker, Robert C., Student Labor, Physical Plant, \$ .75 per hour.

Reynolds, Helen Dalton, Nursery Assistant, Sooner City Nursery, \$60 per month to May 1, 1952.

Roberts, Mary Anne, Secretary-Typist, Marketing Department, \$ .50 per hour.

Robertson, Port G., Wrestling Coach, \$310 per month.

Smart, Eunice Ola, Cook, Sooner City Housing, \$ .70 per hour.

Solberg, Lois A., Clerical Secretary, Short Courses and Conferences, \$140 per month.

West, C. A., Common Labor, Physical Plant, \$ .75 per hour.

Zink, Don, Student Assistant, Landscape and Grounds, \$40 from June 1 to June 16.

Approved.

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## NON-ACADEMIC APPOINTMENTS:

William J. Cavaness, Architectural Draftsman, Office of University Architect, \$87.50 per month for 1/2 time, effective June 1 to July 31, 1951; \$225 per month full time, effective July 31, 1951 to July 1, 1952.

Robert Lane Chapman, Relief Engineer, Radio Station WNAD, \$200 per month, effective June 8 to October 1, 1951.

Frank Donald Clark, Radio Announcer, Radio Station WNAD, \$225 per month for June, July and August, 1951.

Joe Glander, Swimming Coach and Swimming Pool Manager, Athletic Department, \$375 per month for 3 months, effective June 1 to September 1, 1951.

James J. Gray, senior Assistant in Public Relations, Bureau of Public Relations, \$250 per month, effective June 5, 1951.

Glenn Brook Kezer, Relief Announcer, Radio Station WNAD, \$200 per month, effective June 8 to September 1, 1951.

LeRoy Leech, Auditor II, Office of the Controller, \$250 per month, effective June 1, 1951.

Margaret K. Stephens, General Duty Nurse, Student Health Service, \$200 per month, effective August 20, 1951.

Approved.

## NON-ACADEMIC CHANGES:

Ruth Arnold, Director of Admissions, Office of Admissions and Records, salary increased from \$325 to \$333.33 per month, effective July 1, 1951.

Eileen W. Baird, transferred from General Housing to South Campus Housing, with no change in title (Assistant Supervisor of Food Service) or salary (\$225 per month), effective June 1, 1951.

Dorothy Roberts Brinker, Supervisor of Teacher Placement, Employment Service, salary increased from \$210 to \$235 per month, effective July 1, 1951.

Rachael H. Keely, Recorder and Assistant Office Manager, Office of Admissions and Records, salary increased from \$235 to \$240 per month, effective July 1, 1951.

Dwight V. Swain, Movie Script Writer, Photography Service, salary increased from \$180 to \$200 per month, effective July 1, 1951.

Delora Tinsley, title changed from Office Manager to Accountant II, University Press Printing and Publishing Division, salary increased from \$250 to \$290 per month, effective July 1, 1951.

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Wendell H. Whaley, Piano Repairman, School of Music, salary increased from \$4000 to \$4500 for 12 months, effective July, 1951 (includes maintenance and repair of all pianos used by departments of the University).

L. E. Jennings, title changed from Cement Finisher to Masonry Pointing Inspector, Building Repair Service, Physical Plant, salary increased from \$250 to \$275 per month, effective June 1, 1951.

Charles O. Turman, title changed from Assistant Foreman of Building Custodians to Apprentice Fireman, Power and Water Plant, salary increased from \$180 to \$200 per month, effective June 1, 1951.

Approved.

NON-ACADEMIC RESIGNATIONS:

Elaine R. Dotson, General Duty Nurse, Student Health Service, resignation effective June 15, 1951.

Margaret M. Letteer, General Duty Nurse, Student Health Service, resignation effective July 1, 1951.

Max John Enterline, Junior Auditor, Office of the Controller, resignation effective June 1, 1951.

Lillian Althea French, Assistant to the Director, Family Life Institute, resignation effective July 1, 1951.

Vera Mildred Gatch, Practicum Supervisor, Psychological Service Center, resignation effective June 1, 1951.

Nell Jane Guthrie, Specialist, Student Health Service, resignation effective July 1, 1951.

Robert Allen Lester, Electric Construction Foreman, Building Repair Service, resignation effective June 3, 1951.

Approved.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITAL

DEPARTMENT CHAIRMANSHIPS:

The following department chairmanship appointments and reappointments are recommended:

Dr. Ernest Lachman, Chairman of the Department of Anatomy (includes Histology-Embryology), effective July 1, 1951 to June 30, 1953. ✓

Dr. Homer F. Marsh, Chairman of the Department of Bacteriology, effective July 1, 1951 to June 30, 1953. ✓

Dr. Mark R. Everett, Chairman of the Department of Biochemistry, effective July 1, 1951 to June 30, 1953. ✓

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Dr. Howard C. Hopps, Chairman of the Department of Pathology, effective July 1, 1951 to June 30, 1953.

Dr. Arthur A. Hellbaum, Chairman of the Department of Pharmacology, effective July 1, 1951 to June 30, 1953.

Dr. A. N. Taylor, Chairman of the Department of Physiology, effective July 1, 1951 to June 30, 1953.

Dr. George M. Brother, Chairman of the Department of Preventive Medicine and Public Health, effective July 1, 1951 to June 30, 1953.

Dr. O. Alton Watson, Chairman of the Department of Otorhinolaryngology, effective June 1, 1951 to June 30, 1952.

Approved.

#### NEW POSITION - ASSOCIATE DEAN OF CLINICAL INSTRUCTION IN THE SCHOOL OF MEDICINE

Dean Everett recommends the creation of the new position of Associate Dean of Clinical Instruction in the School of Medicine, and recommended for this position Dr. Samuel Newton Stone, effective July 1, 1951 to June 30, 1952, at an annual salary of \$5,500 on a half-time basis. President Cross stated he had discussed this matter with Dean Everett and recommended approval.

A letter from Dean Everett, under date of June 21, 1951, to President Cross setting forth the reasons for the creation of this position was included in the Agenda.

Inquiry was made as to whether Dr. Stone's appointment had been discussed with the faculty and approved by that body. President Cross stated he could not verify this but would be glad to make inquiry.

It was voted to approve the appointment of Dr. Stone, subject to the approval of the faculty of the School of Medicine.

(NOTE: President Cross reported that in conference with Dean Everett, he had reported Dr. Stone's appointment has the unanimous approval of the Executive Committee of the School of Medicine - 7-18-51)

#### VISITING LECTURESHIPS - SCHOOL OF MEDICINE:

The following list of names are those who are recommended by their respective departments for reappointment to the position of Visiting Lecturer for the year 1951-1952:

J. William Finch, M.D.	Department of Medicine
William Patton Fite, M.D.	Department of Surgery
Tom S. Gafford, Jr., M.D.	Department of Pathology
Charles E. Green, M.D.	Department of Pediatrics
Arthur W. Hoyt, M.D.	Department of Pediatrics
Ray H. Lindsey, M.D.	Department of Surgery
Leo Lowbeer, M.D.	Department of Pathology

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John E. McDonald, M.D.	Department of Orthopedic Surgery
John B. Morey, M.D.	Department of Medicine
Ray U. Northrip, M.D.	Department of Pathology
Emil E. Palik, M.D.	Department of Pathology
Carl Puckett, M.D.	Department of Medicine
Arthur S. Risser, M.D.	Department of Surgery
Carl T. Steen, M.D.	Department of Psychiatry and Neurology

UNIVERSITY HOSPITALS AND SCHOOL OF MEDICINE

APPOINTMENTS:

George M. Brother, Professor and Chairman, Department of Preventive Medicine and Public Health, \$10,000 for 12 months, effective June 15, 1951.

John Ahrens Blaschke, Instructor of Pharmacology, School of Medicine, \$5000 for 12 months, effective July 1, 1951.

Clair J. Cavanaugh, M.D., Instructor of Radiology, School of Medicine, \$2400 part time for 12 months, effective July 1, 1951.

John Francis Lhotka, Jr., M.D., Assistant Professor of Anatomy, School of Medicine, \$5000 for 12 months, effective August 15, 1951.

William Taylor Newsom, Assistant Professor of Pediatrics, \$7500 for 12 months, effective July 1, 1951.

James N. Owen, Jr., Instructor, Department of Pathology, Clinical rates, effective July 1, 1951.

Paul M. Obert, M.D., Instructor of Pathology, School of Medicine, \$3600 for 12 months, effective July 1, 1951.

James William Hickman Smith, Assistant Professor of Physiology, School of Medicine, \$5760 for 12 months, effective June 1, 1951.

Philip O. Carey, Laboratory Technician, Clinical Laboratory, \$200 per month, effective June 1, 1951.

Nettie Pearl Hazen, Technician, X-Ray Department, \$235 per month, effective June 4, 1951.

William Clyde Hopson, Chief Technician, X-Ray Department, \$450 per month, effective May 1, 1951.

William Morgan, Technician, Clinical Laboratory, \$200 per month, effective June 1, 1951.

Nell H. Pappio, Technician, X-Ray Department, \$200 per month, effective June 1, 1951.

Rosa Nell Corrie, Supervisor, Nursing Service, \$230 per month with laundry, effective May 14, 1951.

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Joy M. Ganoung, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective June 1, 1951.

Marie Heredia Morris, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective June 4, 1951.

Amelia Osteen, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective June 18, 1951.

Laura Utsey, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective May 15, 1951.

Roy C. Hopper, Boiler Engineer, Buildings and Grounds, \$200 per month, effective May 1, 1951.

Approved

PROMOTIONS:

Henry L. Schmidt, M.D., promoted from the rank of Instructor to Assistant Professor of Medicine, effective July 1, 1951

Vera I. Parman, promoted from the rank of Instructor in Dietetics to Assistant Professor of Nutrition, effective July 1, 1951

Approved.

CHANGES:

Helen S Oursler, Clinical and Therapeutic Dietitian, transferred from Dietary Department to Nutrition Department, \$240 per month for 1 month, effective June 1, 1951.

Ellen Jane Huston, Library Assistant, salary increased from \$50 per month part time to \$200 per month full time, effective June 1 to August 31, 1951.

Betty Lou Morris, changed from Clerk-Typist, Business Office to Administrative Secretary, Office of Associate Dean of Graduate Study and Research, salary increased from \$185 to \$200 per month, effective May 1, 1951.

Hazel Brady, General Staff Nurse, Nursing Service, salary increased from \$190 to \$200 per month, effective May 1, 1951.

Bernella Taylor, General Staff Nurse, Nursing Service, salary increased from \$200 to \$210 per month, effective June 1, 1951.

Marvin Shumate, Assistant Storekeeper, salary increased from \$175 to \$200 per month, effective May 1, 1951.

Lloyd Glenn McArthur, Research Assistant, Pharmacology, School of Medicine, salary increased from \$75 per month part time to \$275 per month for June, July and August, 1951.

Approved.

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RESIGNATIONS:

John Pierce O'Meara, Research Associate, Radiology, resignation effective June 15, 1951.

Joseph M. Thuringer, M.D., Professor, Department of Histology-Embryology, resignation effective July 1, 1951.

William Clyde Hopson, Chief Technician, X-Ray Department, resignation effective May 31, 1951.

Robert C. Reynolds, Photographer, Medical Illustration, Cancer Teaching Program, resignation effective June 30, 1951.

Ann Blackwood, General Staff Nurse, Nursing Service, resignation effective April 28, 1951.

Ramona K. Edwards, General Staff Nurse, Nursing Service, resignation effective June 30, 1951.

Imogene Finnell, General Staff Nurse, Nursing Service, resignation effective June 8, 1951.

Mavon Holmes, General Staff Nurse, Nursing Service, resignation effective April 2, 1951.

Mary Jane Kopsch, General Staff Nurse, Nursing Service, resignation effective June 30, 1951.

Barbara Krieger, General Staff Nurse, Nursing Service, resignation effective June 29, 1951.

Lillian Leverett, General Staff Nurse, Nursing Service, resignation effective June 14, 1951.

Approved.

SERVICES DISCONTINUED:

Dr. Henry C. Weber, Visiting Lecturer in Surgery, June 30, 1951.

Herman H. Stone, Instructor in Medicine, June 30, 1951 (moved to California).

Dr. Paul B. Rice, Clinical Assistant in Medicine, June 30, 1951 (inactive).

Dr. Rudolph J. Reichert, Instructor in Medicine, June 30, 1951 (inactive).

Dr. Russell C. Pigford, Visiting Lecturer in Medicine, June 30, 1951.

Dr. James G. Phillips, Instructor in Urology, June 1, 1951 (Dr. Phillips is now employed as full-time physician at the Veterans Administration Office).

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Dr. James L. Nicholson, Visiting Lecturer in Preventive Medicine and Public Health, June 30, 1951.

Dr. Tracey H. McCarley, Visiting Lecturer in Medicine, June 30, 1951.

Dr. Walter A. Howard, Visiting Lecturer in Medicine, June 30, 1951.

James O'Leary Hood, Visiting Lecturer in Preventive Medicine and Public Health, June 30, 1951.

Stearley P. Harrison, Instructor in Medicine, June 30, 1951 (moved from Oklahoma City).

Dr. Douglas L. Gordon, Visiting Lecturer in Medicine, October 30, 1950 (deceased).

Dr. William T. Gill, Visiting Lecturer in Pathology, June 30, 1951.

Dr. Frederic G. Dorwart, Visiting Lecturer in Medicine, June 30, 1951.

Henry J. Darcey, Instructor in Preventive Medicine and Public Health, June 1, 1951 (no longer possible to actively participate in teaching).

Dr. Ralph O. Clark, Instructor in Surgery, June 30, 1951 (inactive).

Dr. Hal A. Burnett, Instructor in Surgery, June 30, 1951 (moving from Oklahoma City).

Approved.

LEAVES OF ABSENCE:

Joseph B. Goldsmith, Professor, School of Medicine, military leave of absence from June 16 to August 1, 1951 (to be paid first 30 days of leave).

Robert L. Loy, Jr., M.D., Instructor, Department of Obstetrics, military leave of absence from June 9, 1951.

Donald B. McMullen, Professor of Preventive Medicine and Public Health, leave of absence without pay, effective July 1, 1951 to September 15, 1951 (Army project 01-143-50 Japan).

John E. Simmons, Research Assistant, Preventive Medicine and Public Health, leave of absence without pay, effective June 1, 1951 (Army project 01-143-50 Japan).

Mrs. George Goss Smith, Clinical and Therapeutic Dietitian, Nutrition, leave of absence without pay for 9 months, effective June 4, 1951. To accept a temporary position as Food Clinic Director at Beth Israel, Boston, Mass.

Norma Floyd, Head Nurse, Nursing Service, leave of absence without pay for 6 months, effective June 24, 1951.

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Vineta Chester, General Staff Nurse, Nursing Service, leave of absence for 6 months, effective June 14, 1951.

Minnie Lee Estes, Nurse's Aide, Nursing Service, leave of absence, effective June 30, 1951.

Ardis Jacobson, General Staff Nurse, Nursing Service, leave of absence for 6 months, effective June 30, 1951.

Approved.

President Cross presented the ATHLETIC DEPARTMENT BUDGET for the fiscal year beginning July 1, 1951 and ending June 30, 1952. This budget shows the estimated net revenue of each of the sports totaling \$453,900.00 but includes an item of \$72,000 as estimated revenue from student fees or student tickets. The budgets for administration, and each sport are shown.

President Cross recommended approval of the budget as submitted.

Approved.

President Cross recommended approval of contract with the Athletic Association of New York University for a basketball game to be played in Madison Square Garden, New York City, on Saturday, December 22, 1951.

Approved.

President Cross recommended approval of the sale, on an optional basis, a student ticket for football, the charge to be \$5.00, plus tax, for the five home games; also the sale, on an optional basis, of a student ticket for all other sports for the 1951-52 season, at a charge of \$3.00, plus tax.

President Cross explained that for a number of years the students who paid the full general service fee of \$48 per semester have been admitted free to the athletic contests but the present financial situation makes it impossible for the University to subsidize the athletic program. Heretofore, the University has paid for the athletic scholarships out of institutional funds.

Following a discussion it was moved by Regent Little, and unanimously voted to authorize the sale of tickets as recommended.

A summary of estimated Income and Proposed Expenditures for the Norman campus, with a total of \$5,121,921 for the fiscal year of 1951-52 was presented; also a tabulation showing legislative appropriations allocated to the University of Oklahoma (Norman campus and Oklahoma City campus) by the State Regents for 1950-51 and 1951-52. The statement is as shown on the following page:

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	<u>1950-51*</u>	<u>1951-52</u>
University of Oklahoma (Norman)	\$3,500,574	\$3,543,051#
School of Medicine	393,722	525,259
University Hospitals	920,170	780,000
Geological Survey	<u>92,024</u>	<u>98,940</u>
	\$4,906,490	\$4,947,250

\* Includes supplemental appropriations made in March 1951, as follows: University, \$324,740; School of Medicine, \$27,375; University Hospitals, \$183,772.

# Not including \$62,500 from federal land endowment income (Section 13 and New College Funds) received by the University without legislative action and ordinarily used only for capital purposes, but allocated for operations purposes in 1951-52 by the Oklahoma State Regents for Higher Education.

The Legislature also earmarked in its consolidated appropriations to the Oklahoma State Regents for the 18 institutions in the state system the following capital items, for which the State Regents have indicated an intent to allocate funds as follows:

	<u>1951-52</u>	<u>1952-53</u>
Lake Texoma Biological Station	\$ 20,000	\$ 69,000
School of Medicine (research)	40,000	40,000
Hospital Addition	<u>          </u>	<u>350,000</u>
	\$ 60,000	\$ 459,000

No action was taken on these reports.

OIL AND GAS LEASE - CUSTER COUNTY FARM - CRIPPLED CHILDREN'S HOSPITAL

President Cross submitted for confirmation the vote of the Regents by mail on leasing for oil and gas the NW/4, S 15, T 12 N, R 16 W of the I M, Custer County, Oklahoma. The Regents authorized advertising for bids at the February meeting and on June 1, 1951 two bids for a cash bonus were received as follows:

V. A. Brill, 1418 City National Bank Building, Houston, Texas in the amount of \$4,240.00.

The Ohio Oil Company, Tulsa, in the amount of \$1,640.00.

By mail vote on June 2, the Regents authorized the President and Secretary of the Board to execute the lease to V. A. Brill on his bid of \$4240, and this was done on June 12, 1951.

The cash bonus has been turned over to Dean Everett to be used for the benefit of the Crippled Children's Hospital in accordance with the will of Rosalie Powell, deceased.

On motion by Regent White the mail vote was confirmed.

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President Cross presented the annual budget for Auxiliary Enterprises on the Norman Campus, showing employees, salaries, and length of service during the fiscal year beginning July 1, 1951, for the following divisions:

- Athletic Department
- Book Exchange
- Celebrity Series
- Commissary
- General Housing Administration
- Jefferson House and Dining Hall
- Logan Apartments
- Niemann Apartments
- Payroll Clearing Account
- University Press, Sales Division
- Short Courses Dining Hall
- South Campus Waves Dining Hall
- Sooner City Housing
- Sooner City Laundry
- Sooner City Nursery
- Sooner Courts
- Stadium Operating Revenue
- Student Health Service
- Whitehand Hall
- Women's Dormitory System

President Cross recommended approval of the budgets.

On motion by Regent Benedum the budgets were approved as submitted.

The annual Salary Budget for the School of Medicine and University Hospitals, Oklahoma City, covering the period from July 1, 1951 to June 30, 1952, was presented. President Cross explained that this budget for the Hospitals will exceed by approximately \$12,000 the revenues anticipated at this time, including an unappropriated surplus as of June 30, 1951 in the amount of \$159,410.00, and assuming that the income to the Revolving Fund will be the same as during the past year. In order to balance the budget two alternatives may be considered: (1) transfer some of the charity wards to a pay status, or (2) close some of the services. Either of these would be undesirable at this time.

President Cross recommended approval of the budget as it stands and that the situation be reviewed at a later date.

On motion by Regent White, the budgets for the School of Medicine and University Hospitals were approved as presented.

President Cross reported that he had instructed Dean Everett and the Admissions Committee of the School of Medicine to accept 100 students in the freshman class this fall. The addition to the Medical School building will be completed by the opening of the fall semester.

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President Cross recommended approval of change orders on construction on the Oklahoma City campus as follows:

1. Change Order No. 4 to the contract with the Charles M. Dunning Construction Company for the construction of the Outpatient Department and Neuro-Psychiatric Addition to the University Hospital. The amount involved is \$631.79.

2. Change Orders Nos. 1, 2, 3 and 4 to the contract with the E. V. Cox Construction Company for construction of the Laundry Addition to the University Hospital. The amounts involved are as follows:

No. 1	\$12,080.75
No. 2	604.65
No. 3	1,780.00
No. 4	6,627.37

The architects, Parr and Aderhold, will receive additional compensation on account of Change Orders Nos. 1, 2 and 3 since this involves construction work. Change Order No. 4 is for equipment and the architects have signed a release from payment thereon.

President Cross recommended approval of Addendum No. 2 covering adjustment in the contract with the architects, Parr and Aderhold, on Change Orders Nos. 1, 2 and 3 above.

Approved.

President Cross recommended approval of applications for affiliation of the following hospitals as proposed by Dean Everett:

Hillcrest Memorial Hospital, Tulsa  
Western State Hospital, Clinton

and that the President of the University and the President of the Board be authorized to sign the Agreement of Affiliation.

Approved.

President Cross stated that at the meeting in April he was authorized to make final appointment of architects for the boiler plant of the University Hospitals pending decisions with reference to funds that might become available through federal sources. Dean Everett reports that conferences with representatives of the Hill-Burton Fund have developed the fact that such funds cannot be made available for construction of the above addition on any terms of possible financial benefit to the University.

He recommended that architects Hudgins-Thompson-Ball and Associates be employed for the addition to the boiler plant, and that \$110,000 of the balance in capital funds, namely 590-2-770-0058, available to the University Hospitals be allocated for this purpose. This sum is to include \$14,720 already encumbered for the purchase of a boiler for the new addition.

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The preliminary plans for this project have been prepared and approved by Dean Everett and Mr. Walter Kraft. President Cross recommended approval of these plans and authorization to proceed with final plans and specifications; also that authorization be granted to accept bids following advertisement.

Regent White moved that the President's recommendations be approved.

On the vote on the motion all members voted AYE except Regent Little who requested that he be recorded as voting NO.

President Cross submitted for confirmation the vote of the Regents by mail on the acceptance of the work under the contract of the Charles M. Dunning Construction Company, for the Addition to the School of Nursing Building on the Oklahoma City Campus.

Also approval of the payment of the final estimate to the contractor in the amount of \$26,443.13, and to the architects, Parr and Aderhold in the amount of \$717.27.

This matter was submitted by mail on June 11, 1951, and was recommended by Dean Everett, Walter Kraft, Roscoe Cate, and the architects. All members of the Board voted AYE.

There was a discussion about an August meeting and it was agreed that unless an emergency arises no meeting will be held until the regular date for the September meeting - September 12, 1951.

There being no further business the meeting was adjourned at 4:00 p.m.

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Emil R. Kraettli, Secretary

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ITEMS NOT SUBMITTED TO REGENTS (See Resolution Adopted October 1, 1948.)

NON-ACADEMIC LEAVES OF ABSENCE:

Walter Bryant Bullock, Building Custodian, Sooner City Housing, leave of absence without pay from June 10 to September 1, 1951.

Virgil T. Hill, Vocational Appraiser, Psychological Service Center, leave of absence without pay from June 1 to August 1, 1951.

Lo Jean L. Lees, Clerical Secretary, Alumni Records Office, leave of absence without pay from June 1 to September 1, 1951.

Effie H. Matlock, Key Punch Operator, Statistical Service Laboratory, leave of absence without pay from June 1 to September 1, 1951.

Joseph Bland Ray, Vocational Appraiser, Psychological Service Center, leave of absence without pay from June 1 to August 1, 1951.

Zazary A. Schockley, Building Custodian, Sooner City Housing, leave of absence without pay from June 21 to September 1, 1951.

Nora Helen Smalley, Dining Unit Manager, South Campus Housing, leave of absence without pay from June 16 to September 1, 1951.

Gladys S. Smith, Clerical Secretary, School of Drama, leave of absence without pay from July 1 to September 1, 1951.

M. H. Willis, Building Custodian, Housing Department, leave of absence without pay from July 1 to September 1, 1951.

Approved.

NON-ACADEMIC APPOINTMENTS:

Ann Earle Arnold, Administrative Secretary, Office of Admissions and Records, \$175 per month, effective June 15, 1951.

Beverly Lester, Registration Clerk, Office of Admissions and Records, \$70 per month for 1/2 time, effective June 1, 1951.

Mary Logsdon, Information Clerk, Office of Admissions and Records, \$130 per month, effective June 15, 1951.

Elaine Eda Cartwright, Clerical Secretary, Alumni Records Office, \$140 per month for June and \$150 per month for July and August, effective June 7, 1951.

Majorie Mabrey, Library Assistant, Department of Architecture, \$130 per month, effective June 1 to September 1, 1951.

Carole Williams Chiles, Clerical Secretary, Office of the Dean, College of Arts and Sciences, \$140 per month, effective June 1, 1951.

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Joe Ann Godown, Clerical Secretary, Office of the Dean of Students, \$70 per month for June and \$75 per month for July and August for 1/2 time.

Gayle Francille North, Clerk-Typist, Office of Student Affairs, \$120 per month, effective June 5, 1951.

Opal Elliott Callahan, Locker-room Attendant, Athletic Department, \$100 per month for 3 months, effective June 1, 1951.

Curtis Clendening, Lifeguard, Athletic Department, \$125 per month for 3 months, effective June 1, 1951.

Gloria Gay Cornelius Hill, Clerical Secretary, Athletic Department, \$140 per month, effective June 1, 1951. (Transferred from Hourly Payroll)

John Keith, Locker-room Attendant, Athletic Department, \$100 per month for 3 months, effective June 1, 1951.

Stanley J. Shechter, Lifeguard, Athletic Department, \$125 per month for 3 months, effective June 1 to July 1, 1951.

William Sloger, Lifeguard, Athletic Department, \$125 per month for 3 months, effective June 1, 1951.

Wilson Wilhite, Locker-room Attendant, Athletic Department, \$100 per month for 2 months, effective July to September 1, 1951.

Sylvia Martin, Clerical Stenographer, Department of Chemistry, \$130 per month, effective June 4, 1951.

Nola Jean Helms, Account Clerk, Office of the Controller, \$130 per month, effective June 1, 1951.

Wanda Sutherland Steel, General Office Clerk, Correspondence Study, \$125 per month, effective June 1, 1951.

Edna Jane Strickland, Clerk-Typist, Correspondence Study, \$120 per month, effective June 8, 1951.

Sheila Margaret Watkins Van Frank, Clerk-Typist, School of Drama, \$125 per month, effective June 22 to September 1, 1951.

Joan Moore McMinimy, Clerk-Typist, College of Education, \$120 per month, effective June 1, 1951.

Barbara Jean Smith, Clerical Stenographer, Office of the Dean, College of Education, \$130 per month, effective June 20, 1951.

Betty Watts, Clerical Secretary, College of Education, \$140 per month, effective May 28, 1951.

Lanora Helen Milligan, Account Clerk II, Educational Materials Services, \$160 per month, effective May 12, 1951.

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Mary G. Ragsdale, Clerical Stenographer, Educational Materials Services, \$140 per month, effective July 1, 1951.

Elizabeth Louise Feldwisch Bateman, Assistant, Business and Industrial Placement, Employment Service, \$160 per month, effective June 15, 1951.

Donna Jean Jenkins, General Office Clerk, Employment Service, \$130 per month, effective June 1, 1951. (Transferred from Hourly Payroll)

Margaret Rose Jones, Information Clerk, Office of Student Affairs and Employment Service, \$130 per month, effective May 29, 1951.

Wanda Grace Schoonover, Clerical Stenographer, Department of Finance, \$70 per month for 1/2 time, effective September 12, 1951.

Dorothy Juanita Bogan, Postal Clerk, Woodrow Wilson Post Office, General Service, \$120 per month, effective May 15 to July 1, 1951.

Harvey L. Davis, Student Assistant, Woodrow Wilson Center Post Office, General Service, \$10 per month part time, effective June 1 to August 1, 1951.

Mary Payne Culp, Administrative Secretary, School of Geology, \$175 per month, effective June 1, 1951.

Billie Mae Price Smith, Clerical Stenographer, Department of History, \$130 per month, effective June 1, 1951.

Wayne R. Ashley, Assistant Counselor, Whitehand House, \$50 per month for 1/2 time for 2 months, effective June 1, 1951.

LaVina Weiss Allen, Resident Counselor, Women's Dormitory System, \$75 per month, effective June 4 to August 7, 1951.

Jack Balentine, Head Resident Counselor, Whitehand Hall, \$75 per month for 1/2 time, effective June 9 to August 1, 1951.

Enid Buswell, Resident Counselor, Women's Dormitory System, \$75 per month, effective June 4 to August 7, 1951. (Reappointment)

Marjorie E. Butcher, Account Clerk, General Housing Administration, \$140 per month, effective June 6, 1951.

Marie Katherine Burnett Clark, Resident Counselor, Women's Dormitory System, \$75 per month, effective June 1 to September 1, 1951.

Ethel Hale, Resident Counselor, Women's Dormitory System, \$75 per month, effective June 4 to August 7, 1951. (Reappointment)

James Marion Hamlin, Building Custodian, Sooner City Housing, \$157 per month (includes \$12 meal allowance), effective April 19, 1951.

Naoma Ruth Hunter, Resident Counselor, Women's Dormitory System, \$75 per month, effective June 4 to August 7, 1951.

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Jequita Ann Johnson, Housekeeper, Women's Dormitory System, \$115 per month, effective June 1 to June 15, 1951.

Lily Ruth Kroeker, General Office Clerk, General Housing Administration, \$125 per month, effective June 4, 1951.

Charles E. Lunn, Head Resident Counselor, Whitehand Hall, \$75 per month for 1/2 time for 2 months, effective June 1, 1951.

Willie Mae Bell Miller, Housekeeper, Women's Dormitory System, \$115 per month, effective May 1, 1951.

Theda Colleen O'Blander, Resident Counselor, Women's Dormitory System, \$75 per month, effective June 4 to August 7, 1951.

Jeanne C. Parker, Resident Counselor, Women's Dormitory System, \$75 per month, effective June 4 to August 7, 1951.

Frankie Bohanon Rezabek, Assistant Dining Unit Manager, Sooner City Housing, \$75 per month for 1/2 time, effective June 11, 1951.

Hope Roach, Resident Counselor, Women's Dormitory System, \$75 per month, effective June 4 to August 7, 1951.

Raylene Elna Smith, General Office Clerk, General Housing Administration, \$125 per month, effective May 16, 1951.

Roy A. Worrell, Assistant Counselor, Whitehand Hall, \$50 per month for 1/2 time for 2 months, effective June 1, 1951.

Helen E. Finney Knight, Librarian I, Law Library, \$107.50 per month for 3/4 time, effective July 1 to August 1, 1951.

Jeanne Harrison, Clerical Stenographer, Manuscripts Division, \$130 per month, effective June 1, 1951.

Libbia Mae Bobo, Supervisor of Music Practice Rooms, School of Music, \$160 per month for July and August (reappointment).

Beverly Sue Edwards, General Office Clerk, School of Music, \$130 per month, effective May 28 to September 1, 1951.

Neva Smith, Assistant Supervisor of Music Practice Rooms, School of Music, \$131.25 per month for 7/8 time for July and August (reappointment).

Patricia Hunt Southerland, Clerical Secretary, School of Mechanical Engineering, \$140 per month, effective June 12, 1951; \$150 per month, effective July 1, 1951.

Margaret Elizabeth Wilson, Clerk-Typist, School of Petroleum Engineering, \$60 per month for 1/2 time for June, 1951; \$67.50 per month for 1/2 time for July and August, 1951.

Kenneth Nengebauer, Photographer Technician, Photography Service, \$60 per month for 1/2 time, effective June 6, 1951; \$75 per month for 1/2 time, effective July 1, 1951.

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Elmer Alden Claxton, Laborer I, Collection of Refuse, Physical Plant, \$150 per month, effective June 1, 1951.

Pauline Frankel, Clerical Stenographer, Office of Director, Physical Plant, \$140 per month, effective July 1, 1951.

J. Vere Frazier, Jr., Fireman, Police and Fire Protection, Physical Plant, \$85 per month, effective June 1, 1951.

Hugh Hamilton Roberts, Policeman, Police and Fire Protection, Physical Plant, \$170 per month, effective May 8, 1951.

Charles Palmer Hickey, Fireman, Police and Fire Protection, Physical Plant, \$85 per month, effective June 1, 1951.

Thomas Darrell Sandefur, Fireman, Police and Fire Protection, \$85 per month, effective June 1, 1951.

Charlie Aurealous West, Building Custodian, Janitor Service, Physical Plant, \$150 per month, effective June 1, 1951.

Cleota S. Lackey, Clerical Secretary (Librarian), Department of Physics, \$75 per month for 1/2 time for June and July, 1951.

Georgann Reed Patchen, Account Clerk I, Office of the President, \$150 per month, effective June 25 to September 1, 1951.

B. Louise Gladden, Payroll Clerk, \$140 per month, effective June 4, 1951; \$160 per month, effective July 1, 1951, Office of the President.

Emily P. Hampstead, Clerical Stenographer, Department of Speech, \$130 per month, effective May 25, 1951; Statistical Clerk, Office of the President, \$160 per month, effective June 11, 1951.

Theo Vickers, Clerical Secretary, Office of the President, \$140 per month, effective June 20, 1951; \$150 per month, effective July 1, 1951.

Martha Lou Wilson, Administrative Secretary, Office of the President, \$160 per month, effective June 1, 1951; Information Clerk, \$160 per month, effective July 1, 1951.

Patricia Patrick Newmyer, Clerical Secretary, Department of Psychology, \$140 per month, effective May 30, 1951. (Transferred from Hourly Payroll, Department of Industrial Education)

Wilfred T. Miller, Vocational Appraiser, Psychological Service Center, \$110 per month for 1/2 time for 2 months, effective June 1, 1951.

George C. Root, Vocational Appraiser, Psychological Service Center, \$110 per month for 1/2 time for 2 months, effective June 1, 1951.

Betty Ann Duncan, General Office Clerk, Purchasing Office, \$125 per month, effective May 21, 1951.

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Harrison Lowe Hayes, Surplus Property Assistant, Purchasing Office, \$62.50 per month for 1/2 time, effective June 1, 1951.

Mary Linn King, General Office Clerk, Purchasing Office, \$125 per month, effective June 1, 1951.

Richard Doyle Milligan, Surplus Property Assistant, Purchasing Office, \$65 per month for 1/2 time, effective May 14, 1951.

Betty Jean O'Dell, Clerk-Typist, Purchasing Office, \$120 per month, effective May 28, 1951.

Evelyn Geer Clement, Clerical Stenographer, Short Courses and Conferences, \$130 per month, effective May 14, 1951.

Ruth S. Davis, Nursery Assistant, Sooner City Nursery, \$120 per month, effective June 1, 1951.

Marjorie Cutler Davison, Nursery Assistant, Sooner City Nursery, \$60 per month for 1/2 time, effective June 7, 1951.

Helen Dalton Reynolds, Nursery Assistant, Sooner City Nursery, \$60 per month for 1/2 time, effective May 7, 1951.

Ardalene Aura Waterfield, Nursery Assistant, Sooner City Nursery, \$120 per month, effective June 1, 1951.

Barbara Elliott Mullendore, Clerical Stenographer, Speech Department, \$140 per month, effective June 15, 1951.

Edna Schneider Schultz, Clerical Secretary, Department of Speech, \$140 per month, effective June 1, 1951.

Joan Ruth Glander, File Clerk, Office of the Dean of Students, \$120 per month, effective June 4, 1951.

Meredith Dean Van Valkenburgh, Clerk-Typist, Student Christian Association, \$50 per month for July, 1951.

James G. Billingsley, X-Ray Technician, Student Health Service, \$180 per month for 1 month, effective June 1, 1951.

Patsy June Daniel, Nurse's Aide, Student Health Service, \$120 per month, effective July 1, 1951.

Stanley Allen Weitz, Nurse's Aide, Student Health Service, \$120 per month, effective June 1, 1951.

Vera Petty Brazile, Library Assistant, University Library, \$120 per month, effective June 1, 1951.

Kathryn Arlene Lewis, Librarian II, University Library, \$190 per month, effective May 30, 1951.

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Paula May Mathers, Librarian II, University Library, \$190 per month, effective June 1, 1951.

Charlie Lou Rouse, Librarian I, University Library, \$150 per month, effective June 1, 1951.

Patricia R. Wilson, Library Assistant, University Library, \$90 per month for 3/4 time, effective May 17, 1951.

Lualice Ann Dixon, Payroll Clerk, University Press, Printing Division, \$160 per month, effective May 25, 1951.

Oliver Holmes Knight, Proofreader, University Press, Printing Division, \$80 per month for 1/2 time, effective June 1, 1951.

Melba Garrett Wright, Proofreader II, University Press, Printing Division, \$175 per month, effective June 1, 1951.

Anne Dorset Owens, Clerical Secretary, University School, \$140 per month, effective June 12 to September 1, 1951.

Phyllis M. Clapp, File Clerk, Veterans Liaison Office, \$120 per month, effective June 1 to July 1, 1951.

Maxine Lowery Gee, Clerk-Typist, Veterans Liaison Office, \$120 per month, effective June 1 to July 1, 1951. (Transferred from Hourly Payroll, Employment Service)

Donita Rae Garrison, Clerk-Typist, Veterans Liaison Office, \$120 per month, effective May 16, 1951.

Carol June Simpkins, Clerk-Typist, Veterans Liaison Office, \$120 per month, effective June 9 to July 1, 1951.

Grace Wilhite, General Office Clerk, Veterans Liaison Office, \$125 per month, effective June 1, 1951.

Helen E. Williamson, General Office Clerk, Veterans Liaison Office, \$125 per month, effective May 17, 1951.

Willo M. Baker, Clerical Secretary, Max Westheimer Field, \$140 per month, effective May 25, 1951.

Approved.

NON-ACADEMIC CHANGES:

Virginia Dobbs, title changed from Academic Record Clerk to Transcript Clerk, Office of Admissions and Records, salary increased from \$130 to \$140 per month, effective June 1, 1951.

Patricia Johnson, title changed from Admissions Assistant to Admissions and Records Clerk, Office of Admissions and Records, effective July 1, 1951.

July 11, 1951

Jeanne Williams Benson, title changed from Clerical Stenographer to Clerical Secretary, School of Art, salary increased from \$130 to \$140 per month, effective June 1, 1951; salary increased from \$140 to \$160 per month, effective July 1, 1951.

Shirley Land Smith, transferred from School of Music to Office of the Dean, College of Fine Arts, with no change in title (Clerical Secretary) or salary (\$140), effective June 1, 1951.

Roberta J. Bishop Johnson, Clerical Secretary, Office of the Dean, College of Arts and Sciences, salary increased from \$70 per month for 1/2 time to \$140 per month for full time, effective June 1, 1951 to September 1, 1951.

Frances Ansel Ewbank, title changed from Clerical Secretary to Administrative Secretary, Athletic Department, salary increased from \$140 to \$160 per month, effective June 1, 1951.

John Keith, title changed from Locker Room Attendant to Life Guard, Athletic Department, salary increased from \$100 to \$125 per month, effective July 1 to September 1, 1951.

Dwain Jones Dunn, Sales Clerk, Book Exchange, salary increased from \$60 per month for 1/2 time to \$100 per month for 2/3 time, effective June 1, 1951.

Frances Langston Radford, transferred from Speech Department to Office of the Dean, College of Business Administration, with no change in title (Clerical Secretary) or salary (\$140 per month), effective June 1, 1951.

Helen E. Hicks, transferred from Veterans Liaison Office to Office of the Controller, title changed from Clerical Secretary to Administrative Secretary, salary increased from \$140 to \$160 per month, effective June 1, 1951.

Bobbye Jeanne Smith, transferred from Veterans Liaison Office to Office of the Controller, title changed from Clerk-Typist to Account Clerk, salary increased from \$120 to \$130 per month, effective June 1, 1951.

Eleanor Abrahamsen, transferred from Office of the President to Office of the Dean, College of Education, with no change in title (Clerical Secretary) or salary (\$140 per month), effective June 11, 1951.

Joy Lea Miller, transferred from Petroleum Engineering School to Electrical Engineering School, title changed from Clerk-Typist to Clerical Secretary, salary increased from \$120 to \$140 per month, effective June 1, 1951.

Martha Henre Morgan, General Office Clerk, Employment Service, salary increased from \$120 to \$140 per month, effective July 1, 1951.

Marie Damm, Clerical Secretary (reappointment), Department of English, \$140 per month, effective June 11, 1951; \$150 per month, effective July 1, 1951.

Joyce C. Davis, title changed from Senior Postal Clerk to Postmistress, General Service, salary increased from \$140 to \$175 per month, effective June 1, 1951.

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Loueva Commons Quaid, title changed from Postal Clerk to Assistant Postmistress, General Service, salary increased from \$120 to \$140 per month, effective June 1, 1951.

Nellie Lee Fisk, Housekeeper, School of Home Economics, salary increased from \$120 to \$140 per month, effective July 1, 1951.

Enid Buswell, Resident Counselor, Women's Dormitory System, salary decreased from \$75 per month for 1/2 time to \$37.50 per month for 1/4 time, effective June 20, 1951 to August 1, 1951.

Marie Burnett Clark, Resident Counselor, Women's Dormitory System, salary decreased from \$75 per month for 1/2 time to \$37.50 per month for 1/4 time, effective June 20, 1951 to September 1, 1951.

Faye M. Cypert, transferred from General Housing Administration to Housing Office, title changed from General Office Clerk to Housing Assistant, salary increased from \$125 to \$140 per month, effective June 1, 1951.

Nora Helen Smalley, transferred from Jefferson House and Dining Hall to South Campus Housing, with no change in title (Dining Unit Manager) or salary (\$197 per month), effective June 1, 1951.

Esther Louise Ward, transferred from Sooner City Housing to Women's Dormitory System, with no change in title (Assistant Dining Unit Manager) or salary (\$187 per month), effective June 1, 1951.

Charlotte S. Floyd, Librarian I (reappointment), Law Library, \$107.50 per month, effective June 1, 1951 to July 1, 1951.

Carla Marie Van Laanen, transferred from University College to School of Music, title changed from Clerk-Typist to Clerical Secretary, salary increased from \$120 to \$140 per month, effective June 1, 1951; \$150 per month, effective July 1, 1951.

Patsy Belle Bateman, Clerical Secretary, Oklahoma Biological Station, salary increased from \$140 to \$150 per month, effective July 1, 1951.

Clyde B. Johnson, Caretaker, Oklahoma Biological Station, salary increased from \$50 per month part time to \$150 per month full time, effective May 1, 1951.

Arlo May Smith Kirkland, transferred from College of Education to Office of the Director, Physical Plant, title changed from Clerk-Typist to Clerical Secretary, salary increased from \$120 to \$140 per month, effective June 1, 1951.

Jack B. Morrell, title changed from Building Custodian to Assistant Foreman, Janitor Service, Physical Plant, salary increased from \$165 to \$180 per month, effective June 1, 1951.

Willie Delbert Nunnally, Building Custodian, Janitor Service, Physical Plant, salary increased from \$150 to \$165 per month, effective June 1, 1951.

July 11, 1951

Barbara S. Overhuls, Clerical Secretary, Department of Plant Sciences, salary increased from \$140 to \$160 per month, effective July 1, 1951.

Dorothy M. Holder, Administrative Secretary, Office of the President, salary increased from \$185 to \$190 per month, effective July 1, 1951.

Mary Frances McCown, Chief Clerk, Office of the President, salary increased from \$160 to \$170 per month, effective July 1, 1951.

Shirley C. Wilson, transferred from Veterans Liaison Office to Office of the President, title changed from Senior General Office Clerk to Clerical Secretary, salary increased from \$135 to \$140 per month, effective May 16, 1951.

Mary Margaret Thompson, Psychometrist, Psychological Service Center, \$66.66 per month for 1/2 time, effective June 1, 1951 to September 1, 1951.

Dorienne Anne Fox, title changed from Order Clerk to Chief Clerk, Purchasing Office, salary increased from \$130 to \$150 per month, effective June 1, 1951.

Etta Juanita Page, title changed from General Office Clerk to Order Clerk, Purchasing Office, salary increased from \$125 to \$130 per month, effective June 1, 1951.

Joyce B. Park, title changed from General Office Clerk to Claims Clerk, Purchasing Office, salary increased from \$125 to \$140 per month, effective June 1, 1951.

Suzanne Jennings Curtis, transferred from Office of the President to Office of the Secretary, with no change in title (Clerical Secretary) or salary (\$140 per month), effective May 1, 1951.

Glenora Mae Bell, Nursery Assistant, Sooner City Nursery, salary decreased from \$120 per month for full time to \$60 per month for 1/2 time, effective June 1, 1951.

Mildred Faulk Estes, title changed from Nursery Assistant to Acting Assistant Manager, Sooner City Nursery, salary increased from \$120 to \$130 per month, effective June 1, 1951.

Helen E. Reynolds, Nursery Assistant, Sooner City Nursery, salary increased from \$60 per month for 1/2 time to \$120 per month full time, effective June 1, 1951.

Joyce S. Pasque, transferred from Office of the Dean, College of Business Administration to University Museum, with no change in title (Clerical Secretary) or salary (\$140 per month), effective June 1, 1951.

Donna June Petersen, title changed from General Office Clerk to Clerical Secretary, University Reading Laboratory, salary changed from \$62.50 per month for 1/2 time to \$140 per month full time, effective June 1, 1951.

Tommy Joy Hester, transferred from Department of History to Sales Division, University Press, title changed from Clerical Secretary to Clerical Stenographer, with no change in salary (\$140 per month), effective June 1, 1951.

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Lou Ann Lenoir Moore, Clerk-Typist, University Press, Publishing Division, salary increased from \$130 to \$135 per month, effective July 1, 1951.

Teruko Matsushita, title changed from General Office Clerk to Senior General Office Clerk, Veterans Liaison Office, salary increased from \$125 to \$135 per month, effective May 16, 1951.

Barbetta A. Proctor, title changed from General Office Clerk to Senior General Office Clerk, Veterans Liaison Office, salary increased from \$125 to \$135 per month, effective May 16, 1951.

Dama E. Russell, Clerical Secretary, Veterans Liaison Office, salary increased from \$140 to \$160 per month, effective July 1, 1951.

Emma A. Smith, transferred from Student Health Service to Veterans Liaison Office, title changed from Record Librarian to General Office Clerk, salary decreased from \$140 to \$125 per month, effective June 1, 1951.

Approved.

NON-ACADEMIC RESIGNATIONS:

Ruth Anna Alexander, Clerical Stenographer, Military Science, resignation effective July 1, 1951.

Nell Hill Amburn, Assistant Dining Unit Manager, Women's Dormitory System, resignation effective June 1, 1951.

Pauline B. Anderson, Administrative Secretary, Office of the President, resignation effective June 1, 1951.

Murrel D. Anthony, Clerical Secretary, Office of the President, resignation effective June 1, 1951.

Edith Elizabeth Atkerson, Housekeeper, Women's Dormitory System, resignation effective July 1, 1951.

Eileen W. Baird, Assistant Supervisor Food Service, South Campus Housing, resignation effective July 1, 1951.

Jennings Dale Baker, Library Assistant, University Library, resignation effective May 17, 1951.

Willo Mae Baker, Clerical Secretary, Max Westheimer Field, resignation effective July 1, 1951.

Margaret Bannister, Junior Assistant, Public Relations, resignation effective August 1, 1951.

Julia D. Biegeleisen, Chief Clerk, Purchasing Office, resignation effective May 26, 1951.

Joan Blackburn, Senior General Office Clerk, Veterans Liaison Office, resignation effective June 9, 1951.

July 11, 1951

Helen Jeanne Blanchard, PBX Operator-Receptionist, Office of the President, resignation effective July 13, 1951.

Wanda Fay Blue, Clerical Stenographer, Speech Department, resignation effective May 27, 1951.

Robert A. Bomke, Photographer-Technician, Photography Service, resignation effective June 1, 1951.

Dorothy Juanita Bogan, Postal Clerk, Woodrow Wilson Post Office, General Service, resignation effective July 1, 1951.

Janiel Dickinson Bourland, Charge Ticket Clerk, Book Exchange, resignation effective June 1, 1951.

Ruth G. Brightwell, Administrative Secretary, School of Geology, resignation effective June 10, 1951.

Florence T. Britsch, Nursery Assistant, Sooner City Nursery, resignation effective June 1, 1951.

Wilma Jo Bules, Clerk-Typist, Veterans Liaison Office, resignation effective May 13, 1951.

Jo Moonyeen Burnett, Clerk-Typist, Office of the Secretary, resignation effective May 15, 1951.

Martharene Byram, Clerical Secretary, School of Art, resignation effective June 1, 1951.

Rena Caffey, Clerical Secretary, Office of the Director, Physical Plant, resignation effective June 7, 1951.

Peggy Stapp Campbell, Librarian II, University Library, resignation effective June 1, 1951.

Beatrice Dorothy Cargill, Housekeeper, Women's Dormitory System, resignation effective July 1, 1951.

Harvey C. Carpenter, Library Assistant, Law Library, resignation effective June 1, 1951.

Carla E. Clark, Posting Clerk, University Press, Sales Division, resignation effective June 1, 1951.

Delora J. Cox, Clerical Secretary, Office of the Dean of Students, resignation effective June 12, 1951.

Dorothy Mills Curphey, Clerical Secretary, Mechanical Engineering School, resignation effective June 1, 1951.

June DeVilliers, Postmaster, Woodrow Wilson Post Office, General Service, resignation effective June 12, 1951.

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July 11, 1951

Ardith June English, Clerical Stenographer, Bureau of Business Research, resignation effective June 24, 1951.

Robert Arthur Fair, Fireman, Fire and Police Protection, resignation effective June 1, 1951.

Margaret Roberts Fibich, Charge Ticket Clerk, Book Exchange, resignation effective June 5, 1951.

Billie Klentos Gavras, Clerk-Typist, Office of Dean of Students, resignation effective June 5, 1951.

Clara Anne Gentry, Nursery Assistant, Sooner City Nursery, resignation effective June 1, 1951.

Velma R. Gillert, Senior General Office Clerk, Veterans Liaison Office, resignation effective May 16, 1951.

Carol Sloneker Gordon, Clerk-Typist, School and Community Services, resignation effective June 1, 1951.

Mary Juanita Grace, Clerical Stenographer, Educational Material Services, resignation effective July 1, 1951.

Mary Ann Courtney Greenberg, Clerical Secretary, College of Education, resignation effective June 13, 1951.

Johnnie Belle Greenwalt, Clerk-Typist, Correspondence Study Department, resignation effective May 17, 1951.

Mary Jane Haddad, Administrative Secretary, Athletic Department, resignation effective June 1, 1951.

Leola Andrew Hanbury, Clerical Secretary, University Museum, resignation effective June 12, 1951.

Maurine Hardy, Account Clerk, University Press, Printing Division, resignation effective June 2, 1951.

Marian LaBoon Harris, Nursery Assistant, Sooner City Nursery, resignation effective June 1, 1951.

Jo Ann Hendricks, Clerical Stenographer, Business Management Department, resignation effective June 1, 1951.

Maurice Ethridge Hood, File Clerk, Office of Dean of Students, resignation effective June 1, 1951.

Joseph H. Howard, Sales Clerk, Book Exchange, resignation effective June 5, 1951.

Patricia Stath Huntress, Information Clerk, Office of Student Affairs and Employment Service, resignation effective May 27, 1951.

July 11, 1951

Mary Ann Ice, Clerical Stenographer, Institute of Community Development, resignation effective June 10, 1951.

Earnest A. Jones, Graduate Assistant, University Reading Laboratory, resignation effective June 1, 1951.

Jorene S. Keith, General Office Clerk, Physical Education for Men, resignation effective June 1, 1951.

John Richard Kirchner, Radio Announcer, Radio Station WNAD, resignation effective June 1, 1951.

Zelda Casten Landshoff, Administrative Secretary, University Press Sales Division, resignation effective June 16, 1951.

Thomas Ledgerwood, Library Assistant, Law Library, resignation effective June 1, 1951.

Rosalie Henderson Lehr, Clerical Secretary, Statistical Service Laboratory, resignation effective June 1, 1951.

Jo Alice Leverett, Library Assistant, University Library, resignation effective June 18, 1951.

Clarence Lewis, Fireman, Fire and Police Protection, resignation effective June 1, 1951.

Gilbert Hartzell Lincoln, Librarian II, University Library, resignation effective May 23, 1951.

Bob Loeffler, Landscape and Grounds, Physical Plant, resignation effective June 1, 1951.

Mary Dolores Logsdon, Clerical Stenographer, Department of Chemistry, resignation effective May 27, 1951.

Charles E. Lunn, Head Resident Counselor, Whitehand Hall, resignation effective June 9, 1951.

Mary Ruth McCulley, Assistant in Nursery School, Home Economics Nursery School, resignation effective June 1, 1951.

Bessie LaVisa McDonald, Housekeeper, Women's Dormitory System, resignation effective July 1, 1951.

Pauline H. McSparrin, Clerical Secretary, Office of the Director, Physical Plant, resignation effective June 8, 1951.

Richard Doyle Milligan, Property Distribution Assistant, Purchasing Office, resignation effective May 27, 1951.

Margaret Burns Monk, Clerical Secretary, Department of Psychology, resignation effective June 1, 1951.

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July 11, 1951

Phyllis Jean Mong, General Office Clerk, Correspondence Study, resignation effective June 5, 1951.

Major W. Mowdy, Truck Paint and Body Man, Building Repair Service, resignation effective May 20, 1951.

George Elva Neal, Sales Clerk, Book Exchange, resignation effective June 5, 1951.

Betty Jean O'Dell, Clerk-Typist, Purchasing Office, resignation effective July 1, 1951.

Carolyn M. Oliver, Clerical Secretary, Electrical Engineering, resignation effective June 1, 1951.

Euna Mandie Osborn, Housekeeper, Women's Dormitory System, resignation effective July 1, 1951.

Myrtle Owen Parsons, Postmistress, North Campus Post Office, General Service, resignation effective June 12, 1951.

Joyce A. Patterson, Clerical Secretary, Bureau of Government Research, resignation effective June 1, 1951.

Morris M. Pierce, Fireman, Police and Fire Protection, resignation effective June 16, 1951.

Janice Rasley, Claims Clerk, Purchasing Office, resignation effective June 1, 1951.

Miriam Ray, Nursery Assistant, Sooner City Nursery, resignation effective June 1, 1951.

Pauline Marie Reich, Housekeeper, Women's Dormitory System, resignation effective June 1, 1951.

Cora Marty Richardson, Kindergarten Assistant, University School, resignation effective June 1, 1951.

Patty Robertson, Information Clerk, Office of Admissions and Records, resignation effective June 10, 1951.

Mary Elizabeth Salter, Clerical Secretary, University School, resignation effective June 1, 1951.

Betty Lee Samson, Assistant, Business and Industrial Placement, Employment Service, resignation effective June 1, 1951.

Patricia Ann Sandel, Clerical Stenographer, Sales Division, University Press, resignation effective June 1, 1951.

Betty Gregory Siler, Librarian I, University Library, resignation effective July 1, 1951.

July 11, 1951

Billie Johnson Smith, Housing Assistant, Housing Office, resignation effective June 12, 1951.

Dell Roberts Smith, Clerical Secretary, School of Music, resignation effective May 24, 1951.

George Ray Smith, Fireman, Fire and Police Protection, resignation effective June 1, 1951.

Jeanette Behler Smith, Clerical Secretary, Office of the Dean, College of Education, resignation effective June 10, 1951.

Jerry Paul Smith, Photographer-Technician, Photography Service, resignation effective June 1, 1951.

Earnestine B. Spears, Clerical Stenographer, Department of Philosophy, resignation effective June 1, 1951.

Jean Stammer, Administrative Secretary, Office of Admissions and Records, resignation effective July 1, 1951.

Margaret K. Starr, Transcript Clerk, Office of Admissions and Records, resignation effective June 1, 1951.

Patsy Jo Steely, Account Clerk, Office of the Controller, resignation effective May 21, 1951.

Margaret S. Steinberger, Clerical Stenographer, Employment Service, resignation effective June 1, 1951.

Mary Jo C. Stephens, Clerical Secretary, Office of the Dean, College of Arts and Sciences, resignation effective June 1, 1951.

Sue W. Stephens, General Office Clerk, Veterans Liaison Office, resignation effective May 16, 1951.

Ruth Carolyn Stewart, Clerical Stenographer, Department of Accounting, resignation effective June 1, 1951.

Katherine Stiles, Clerical Stenographer, Office of the Dean, College of Education, resignation effective June 1, 1951.

Willis French Stone, Fireman, Fire and Police Protection, resignation effective June 1, 1951.

Elaine W. Sundquist, Clerical Secretary, Westheimer Flying Field, resignation effective June 1, 1951.

Arnold Teal, Janitor Service, Physical Plant, resignation effective June 1, 1951.

Martha Janet Tucker, Clerical Secretary, Office of the Dean, College of Fine Arts, resignation effective June 1, 1951.

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July 11, 1951

Harriet B. Turkington, Assistant in Home Economics Nursery School and Kindergarten, resignation effective June 1, 1951.

Virginia Lee Underwood, Clerical Secretary, Department of English, resignation effective June 10, 1951.

Ramona H. Urice, Administrative Secretary, Office of the Controller, resignation effective June 1, 1951.

Patricia Lee Ware, Clerical Secretary, University Reading Laboratory, resignation effective June 1, 1951.

Juanita Fletcher White, Clerical Stenographer, Speech and Hearing Clinic, resignation effective June 1, 1951.

Wanda McAllister Whiteman, Clerical Stenographer, History Department, resignation effective June 1, 1951.

Alice H. Williams, Editorial Assistant, Public Relations Office, resignation effective June 12, 1951.

Ada Lee Sullivan Wood, Library Assistant, Architecture and Architectural Engineering School, resignation effective June 1, 1951.

Myrtle M. Worrell, Payroll Clerk, Office of the Controller, resignation effective July 1, 1951.

Joyce Wornom Wright, Assistant Manager, Sooner City Nursery, resignation effective June 1, 1951.

Robert D. Wroblewski, Assistant Counselor, Whitehand Hall, resignation effective May 18, 1951.

Approved.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

LEAVES OF ABSENCE:

Leola S. Cherry, Nurses Aide, Nursing Service, leave of absence for six months, effective April 26, 1951.

Approved.

APPOINTMENTS:

Golda G. Allen, Information Clerk, Admitting, \$3.50 per day part time, effective May 21 to June 2, 1951; \$135 per month for 5 weeks, effective June 25, 1951.

Viola H. Barnhill, Statistics Clerk, Record Office, \$155 per month, effective June 1, 1951.

July 11, 1951

Maybelle Barrett, Stenographer, Stenographic Pool, \$135 per month, effective June 11, 1951.

Alta Ruth Beals, Stenographer, Stenographic Pool, \$135 per month, effective June 1, 1951.

Anne Beiderwell, Com. Tabulating Operator and Key Punch Operator, Tabulating Department, \$185 per month, effective June 1, 1951.

Karl K. Boatman, Relief Pharmacist, Department of Pharmacy, \$12 per day, effective June 11 to June 16, 1951.

Mary Sue Brown, Clerk-Typist, Business Office, Purchasing Department, \$145 per month, effective July 2, 1951.

Arthur Buswell, Ambulance Driver, Admitting and OPD, \$5 for 1/2 day, Sundays only, effective May 13, 1951.

Mary Joyce Crossland, Clerk-Typist, Storeroom, \$135 per month, effective June 5, 1951.

Delores M. Crosthwait, Stenographer, X-Ray Department, \$150 per month, effective June 4, 1951.

Margarita Julia Davis, Guidance Counselor, School of Nursing, \$43.33 per month part time, effective May 1, 1951.

T. E. Douthit, Jr., Research Assistant, \$150 per month, effective July 1, 1951.

Jimmie Durant, File Clerk, Record Office, \$60 per month for part time, effective June 11, 1951, to July 31, 1951.

Robert E. Engles, Technician, \$165 per month, effective June 1, 1951.

Ray D. Frazier, Clerk, Storeroom, \$125 per month, effective June 4, 1951.

Mary F. Essary, Information Clerk, Admitting, \$105 per month, effective June 19, 1951.

Jeanne Hager, Stenographer, Social Service, \$140 per month, effective May 9, 1951.

Florence Grace King, PBX Operator, \$140 per month, effective June 4, 1951.

W. H. Knoblock, Laboratory Technician, Clinical Laboratory, \$50 per month part time, effective May 14, 1951.

W. C. Livsey, Clerk, Storeroom, \$125 per month, effective June 1, 1951.

Ruby E. Lowry, Press Operator, Laundry, \$110 per month, effective June 4, 1951.

Laura Lyons, Key Punch Operator, Tabulating Department, \$170 per month, effective June 1, 1951.

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July 11, 1951

Joetta Jane Miller, Stenographer, Social Service, \$150 per month, effective June 21, 1951.

Robert F. Morgan, Laborer, X-Ray Department, \$1.00 per hour, effective June 25, 1951.

Opal Newman, PBX Operator, \$140 per month, effective May 22, 1951.

Ola Mae Nicholson, Record Clerk, Record Room, \$125 per month, effective June 18, 1951.

Margarette Self, Secretary, Nursing Service, \$160 per month, effective June 1, 1951.

Jack Smith, Clerk, Storeroom, \$130 per month, effective June 13, 1951 to June 22, 1951.

Nancy Stokes, Clerk-Typist, Dietary, \$100 per month, effective June 7, 1951.

Norma Stewart, Clerical Secretary, Central Shipping and Receiving, \$150 per month, effective May 17, 1951.

Bessie L. Swift, PBX Operator, \$140 per month, effective June 14, 1951.

Dorothy Wilson, Clerk-Typist, Nursing Service, \$140 per month, effective June 1, 1951.

Paula Tuggle, Ward Clerk, Nursing Service, \$125 per month, effective June 21, 1951.

Harriet Bookstore, General Staff Nurse, Nursing Service, \$190 per month with laundry, effective June 4, 1951.

Lucy F. Kellow, General Staff Nurse, Nursing Service, \$190 per month with laundry, effective May 1, 1951.

Oleta Ward Wynn, General Staff Nurse, Nursing Service, \$1.25 per hour for 1-1/2 hours per day, effective June 7, 1951.

Eunice Allen, Nurse's Aide, Nursing Service, \$100 per month, effective June 8, 1951.

Minnie Lee Carter, Nurse's Aide, Nursing Service, \$100 per month, effective June 7, 1951.

Esta Lee Chaffin, Nurse's Aide, Nursing Service, \$100 per month, effective May 21, 1951.

Ruby J. Duke, Nurse's Aide, Nursing Service, \$100 per month, effective July 7, 1951.

Bessie Franklin, Nurse's Aide, Nursing Service, \$120 per month, effective June 1, 1951 (returned from leave of absence).

July 11, 1951

Opal Rae Fulce, Nurse's Aide, Nursing Service, \$100 per month, effective June 8 to June 21, 1951.

Lois Virginia Glory, Nurse's Aide, Nursing Service, \$100 per month, effective July 1, 1951.

Billie Marie Hale, Nurse's Aide, Nursing Service, \$100 per month, effective May 29, 1951.

Ethel M. Hall, Nurse's Aide, Nursing Service, \$100 per month, effective June 14, 1951.

Margaret Hayes, Nurse's Aide, South Ward, \$100 per month, effective May 30, 1951.

Frances Marie Haynes, Nurse's Aide, Nursing Service, \$100 per month, effective May 9, 1951.

Joan Hill, Nurse's Aide, Nursing Service, \$100 per month, effective July 5, 1951.

Luisse K. Hite, Nurse's Aide, Nursing Service, \$100 per month, effective May 28, 1951.

Leora Humphrey, Nurse's Aide, South Ward, \$100 per month, effective June 6, 1951.

Veneda A. Jackson, Nurse's Aide, Nursing Service, \$100 per month, effective May 23, 1951.

Roberta F. Lawrence, Nurse's Aide, Nursing Service, \$100 per month, effective July 6, 1951.

Ida Lou Lee, Nurse's Aide, Nursing Service, \$100 per month, effective May 24, 1951.

Elaine N. Lewis, Nurse's Aide, South Ward, \$100 per month, effective May 25, 1951.

Grace Luthy, Nurse's Aide, Nursing Service, \$100 per month, effective May 23, 1951.

Emma L. Lyday, Nurse's Aide, South Ward, \$100 per month, effective June 8, 1951.

Velma Martin, Nurse's Aide, Nursing Service, \$100 per month, effective May 15, 1951.

Lou McDaniel, Nurse's Aide, Nursing Service, \$100 per month, effective June 7, 1951.

Lucille McDaniel Miller, Nurse's Aide, Nursing Service, \$100 per month, effective July 2, 1951.

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Virginia Lou Morrow, Nurse's Aide, Nursing Service, \$100 per month, effective May 16, 1951.

Ada Mae Perry, Nurse's Aide, Nursing Service, \$100 per month, effective May 29, 1951.

Mildred Peters, Nurse's Aide, Nursing Service, \$100 per month, effective July 10, 1951.

Anna Pulver, Nurse's Aide, Nursing Service, \$100 per month, effective May 8, 1951.

Juanita Faye Roberts, Nurse's Aide, Nursing Service, \$100 per month, effective July 2, 1951.

J. Kittie Shepherd, Nurse's Aide, Nursing Service, \$100 per month, effective May 22, 1951.

Agidia Simpson, Nurse's Aide, Nursing Service, \$120 per month, effective June 5, 1951.

Roberta Lee Smith, Nurse's Aide, Nursing Service, \$100 per month, effective June 6, 1951.

Izola Odell Soliday, Nurse's Aide, Nursing Service, \$100 per month, effective July 5, 1951.

Clarinda F. Wagoner, Nurse's Aide, Nursing Service, \$100 per month, effective July 6, 1951.

Velta Rae Walker, Nurse's Aide, Nursing Service, \$100 per month, effective June 20, 1951.

Maudie Warner, Nurse's Aide, Nursing Service, \$100 per month, effective May 10, 1951.

Mary Nell White, Nurse's Aide, Nursing Service, \$100 per month, effective July 5, 1951.

Martha F. Williams, Nurse's Aide, Nursing Service, \$100 per month, effective May 16, 1951.

Velma Mary Winfield, Nurse's Aide, Nursing Service, \$100 per month, effective May 18, 1951.

Rosa Lea Barker, Tray Girl, Dietary, \$100 per month, effective June 2, 1951.

Mae Bryant, Tray Girl, Dietary, \$100 per month with laundry of uniforms, effective May 8, 1951.

George Ann Gardner, Tray Girl, Dietary, \$100 per month, effective June 2, 1951.

Frances Howell, Tray Girl, Dietary, \$100 per month, effective June 20, 1951.

July 11, 1951

Faye James, Tray Girl, Dietary, \$100 per month, effective June 14, 1951.

Gladyce Motsenbocker, Tray Girl, Dietary, \$100 per month, effective July 5, 1951.

Cathern Muncy, Tray Girl, Dietary, \$100 per month, effective May 22, 1951.

Marcita St. Clair, Tray Girl, Dietary, \$100 per month, effective July 3, 1951.

Glenda F. Voyles, Tray Girl, Dietary, \$100 per month, effective June 28, 1951.

Patricia Irene Willis, Tray Girl, Dietary, \$100 per month, effective July 3, 1951.

Laurabel Wilson, Tray Girl, Dietary, \$100 per month, effective May 23, 1951.

John R. Adair, Orderly, Nursing Service, \$120 per month, effective June 26, 1951.

William F. Brown, Orderly, Nursing Service, \$120 per month, effective May 29, 1951.

Harold R. Foster, Orderly, Nursing Service, \$120 per month, effective May 28, 1951.

Roberto Mendez, Orderly, Nursing Service, \$120 per month, effective July 3, 1951.

George T. Petty, Jr., Orderly, Nursing Service, \$120 per month, effective June 12, 1951.

Jose Roman, Orderly, Nursing Service, \$120 per month, effective July 5, 1951.

N. Earl Scott, Orderly, Nursing Service, \$120 per month, effective June 5, 1951.

Edgar Stephens, Orderly, Nursing Service, \$120 per month, effective June 1, 1951.

John P. Vrana, Orderly, Nursing Service, \$120 per month, effective June 5, 1951.

Clyde D. Joplin, Electrician, Buildings and Grounds, \$190 per month, effective May 24, 1951 to June 30, 1951.

Gerald A. Lively, Buildings and Grounds, \$1.30 per hour for 40 hours per week, effective May 28, 1951.

D. C. McKinney, Carpenter, Buildings and Grounds, \$190 per month, effective May 16, 1951.

Benjamin H. Moore, Jr., Buildings and Grounds, \$1.30 per hour for 40 hours per week, effective May 28, 1951.

C. C. Newton, Electrician, Buildings and Grounds, \$190 per month, effective May 13, 1951.

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Darrell A. Seeling, Buildings and Grounds, \$1.30 per hour for 40 hours per week, effective May 28, 1951.

William S. Wamack, Buildings and Grounds, \$1.30 per hour for 40 hours per week, effective May 28, 1951.

Richard Winters, Buildings and Grounds, \$1.30 per hour, effective May 31, 1951.

James M. Burgess, Laundryman, Laundry, \$135 per month, effective June 21, 1951.

Clara Harper, Laundress, Laundry, \$100 per month, effective June 6, 1951.

Geraldine Inskeep, Laundress, Laundry, \$100 per month, effective June 6, 1951.

Neta Faye Labor, Laundress, Laundry, \$100 per month, effective July 2, 1951.

Jimmie Lemons, Laundryman, Laundry, \$135 per month, effective June 1, 1951.

Georgia Scott, Laundress, Laundry, \$100 per month, effective June 11, 1951.

Bennie Starks, Laundress, Laundry, \$100 per month, effective May 22, 1951.

Irene Ruby Boone, Housekeeper, Housekeeping, \$100 per month, effective June 4, 1951.

Elnora Edwards, Housekeeper, Housekeeping, \$100 per month, effective May 11, 1951.

Alene Hubbard, Housekeeper, Housekeeping, \$100 per month, effective May 26, 1951.

Gethriaee Traver, Housekeeper, Housekeeping, \$100 per month, effective June 28, 1951.

Sam Coder, Porter, Dietary, \$100 per month, effective June 1, 1951.

Thomas F. Floyd, Porter, Dietary, \$100 per month, effective May 16, 1951.

Bobby Jack Strawn, Porter, Dietary, \$100 per month, effective May 12 to May 24, 1951.

Bobby Vance, Porter, Dietary, \$100 per month, effective June 6, 1951.

S. C. Bryant, Custodian, Housekeeping, \$130 per month, effective May 1, 1951.

George Harper, Custodian, Housekeeping, \$130 per month, effective June 1, 1951.

Robert M. Lee, Custodian, Housekeeping, \$130 per month, effective May 28, 1951.

July 11, 1951

Wayland Nelson, Custodian, Housekeeping, \$130 per month, effective June 20, 1951.

William S. Overstreet, Custodian, Housekeeping, \$130 per month, effective June 21, 1951.

Robert O. Amdall, Buildings and Grounds, \$1.30 per hour for 40 hours per week, effective May 28, 1951.

Melvin R. Arthurs, Buildings and Grounds, \$1.30 per hour for 40 hours per week, effective May 28, 1951.

Quentin T. Brooks, Buildings and Grounds, \$1.30 per hour for 40 hours per week, effective May 28, 1951.

William R. Collins, Buildings and Grounds, \$1.30 per hour for 40 hours per week, effective May 28, 1951.

J. C. Devine, Buildings and Grounds, \$1.30 per hour for 40 hours per week, effective May 28, 1951.

Thomas C. Finn, Jr., Buildings and Grounds, \$1.30 per hour for 40 hours per week, effective May 28, 1951.

Approved.

CHANGES:

John Sterling Andrews, title changed from Stenographer to Secretary, School of Nursing, salary increased from \$80 to \$100 per month, effective June 1, 1951.

Jeanne Hartman Athey, Technician, Tumor Clinic Trust Fund, salary increased from \$120 to \$130 per month, effective June 1, 1951.

Maybelle Barrett, Stenographer, Stenographic Pool, salary increased from \$135 to \$145 per month, effective June 11, 1951.

Alta Ruth Beals, Stenographer, Stenographic Pool, salary increased from \$135 to \$145 per month, effective June 1, 1951.

Irene Boone, Housekeeper, Housekeeping, title changed, effective June 16, 1951.

Earl M. Bricker, Jr., Student Assistant, salary increased from \$50 to \$190 per month full time, effective July 1, 1951.

Don Carrington, File Clerk, Record Room, salary changed from \$60 per month part time to \$125 per month full time for 13 days, effective June 1, 1951.

William F. Denny, Student Assistant, Anatomy, salary changed from \$50 per month part time to \$150 per month full time, effective June 1, 1951.

Raymond L. Engles, Technical Assistant, salary changed from \$50 per month part time to \$180 per month full time, effective June 1, 1951.

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July 11, 1951

B. Jeanne Hager, Stenographer, transferred from Main Social Service to Children's Social Service, salary increased from \$140 to \$165 per month, effective July 1, 1951.

Jack Allen Harris, Technician, Pathology, salary increased from \$50 per month part time to \$165 per month full time, effective June 1, 1951 to July 1, 1951.

Anna Mae Hunt, title changed from Typist to Assistant Purchasing Agent, Purchasing Department, salary increased from \$150 to \$175 per month, effective July 1, 1951.

Thelma Jo Kirby, title changed from Statistical Clerk to Assistant Record Librarian, Record Department, effective May 1, 1951.

Donald D. Layton, Technician, salary changed from \$60 per month part time to \$185 per month full time, effective June 1, 1951.

William Morgan, Laboratory Technician, Clinical Laboratories, changed to vacation relief, effective July 1, 1951.

Sallie Sue Nunn, Clerk-Typist, School of Nursing, salary increased from \$80 per month part time to \$160 per month full time, effective June 1 to August 31, 1951.

Benny D. Packard, Stock Clerk, Storeroom, title changed, effective June 1, 1951, salary increased from \$125 to \$135 per month, effective July 1, 1951.

Paraline Preston, Admitting Clerk, salary increased from \$135 to \$150 per month, effective June 1, 1951.

Norma Jean Richardson, Clerk-Typist, Nursing Service, salary changed from \$70 per month part time to \$140 per month full time, effective June 1, 1951.

Leta P. Seabourn, title changed from Ward Clerk to Ward Aide, Nursing Service, salary decreased from \$125 to \$120 per month, effective June 30, 1951.

Jack Smith, Storeroom Clerk, title changed, salary increased from \$65 per month part time to \$130 per month full time, effective May 12, 1951.

Evelyn Jo Thacker, Clerk-Typist, transferred from Nursing Service to Central Shipping and Receiving, salary changed from \$70 per month part time to \$140 per month full time, effective May 1, 1951.

Marcel Davis, Nurse's Aide, Nursing Service, salary increased from \$100 to \$110 per month, effective May 1, 1951.

Marilyn Dotson, Nurse's Aide, Nursing Service, salary increased from \$100 to \$110 per month, effective May 1, 1951.

Elizabeth Emberton, Nurse's Aide, Nursing Service, salary increased from \$100 to \$110 per month, effective June 1, 1951.

July 11, 1951

Maxie Harper, Nurse's Aide, Nursing Service, salary increased from \$110 to \$120 per month, effective May 1, 1951.

Lou McDaniel, Nurse's Aide, Nursing Service, changed to permanent position, effective July 1, 1951.

Virginia Morrow, title changed from Nurse's Aide to Ward Clerk, Nursing Service, salary increased from \$100 to \$125 per month, effective July 1, 1951.

Naydean Ragan, Nurse's Aide, Nursing Service, salary increased from \$110 to \$120 per month, effective May 1, 1951.

Talitha Thorne, Nurse's Aide, Nursing Service, salary increased from \$110 to \$120 per month, effective May 1, 1951.

Elizabeth O'Neal, title changed from Tray Girl to Formula Laboratory Aide, Dietary, effective May 1, 1951.

Velta Walker, Nurse's Aide, Nursing Service, position changed, effective July 1, 1951.

Georgia Gardner, title changed from Tray Girl to Cook's Helper, Dietary, effective July 1, 1951.

Laura Wilson, title changed from Tray Girl to Dietitian's Aide, Dietary, effective July 1, 1951.

Bobby Vance, title changed from Porter to Cook's Helper, Dietary, effective July 1, 1951.

Charles D. Davenport, Assistant Caretaker, salary changed from \$50 to \$165 per month for the month of June, salary changed from \$165 per month full time to \$50 per month part time, effective July 1, 1951

Approved.

RESIGNATIONS:

Mildred Allen, Salad Woman, Dietary, resignation effective June 8, 1951.

Harlon Etseo Cauthron, Clerk, Storeroom, resignation effective May 22, 1951.

Lana Copper, Evening Information Clerk, Admitting, resignation effective June 16, 1951.

J. B. Crossland, Dishmachine Operator, Dietary, resignation effective May 20, 1951.

Carol Deakin, Student Assistant, Medical School, resignation effective May 15, 1951.

Marguerite Denison Eddy, Resident Counselor, School of Nursing, resignation effective June 30, 1951.

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- Harold Foster, Orderly, Nursing Service, resignation effective June 30, 1951.
- Anne Thelma Garst, Stenographer, Tumor Clinic, resignation effective June 30, 1951.
- Anna Ruth George, Housekeeper, Housekeeping, resignation effective July 2, 1951.
- Ethel Gills, Beauty Operator, Recreation, resignation effective May 31, 1951.
- Lewis Lavern Glass, Assistant Purchasing Agent, Purchasing Department, resignation effective June 14, 1951.
- Clara Harper, Laundress, Laundry, resignation effective July 3, 1951.
- Jewel Hayes, Laundress, Laundry, resignation effective June 30, 1951.
- Maree Hollis, Clerk-Typist, Dietary, resignation effective June 4, 1951.
- Bill Houghton, Ambulance Driver, Admitting Department, resignation effective June 20, 1951.
- Geraldine Inskeep, Laundress, Laundry, resignation effective July 14, 1951.
- Luster I. Jacobs, Jr., Student Assistant, resignation effective May 31, 1951.
- Dollie Johnson, Nurse's Aide, Nursing Service, resignation effective July 6, 1951.
- Irene Julian, Ward Clerk, Nursing Service, resignation effective May 31, 1951.
- Gale R. Kimball, Animal Caretaker, resignation effective June 1, 1951.
- F. Grace King, PBX Operator, resignation effective June 8, 1951.
- Ann Logan, Ward Food Service Dietitian, Dietary, resignation effective June 30, 1951.
- Sam Miller, Storeroom Clerk, Storeroom, resignation effective May 11, 1951.
- Velma Moore, Formula Laboratory Aide, Dietary, resignation effective May 6, 1951.
- Alexandra Morgan, Nurse's Aide, Nursing Service, resignation effective June 30, 1951.
- Opal Newman, PBX Operator, resignation effective May 28, 1951.
- Bettye Opala, Medical Secretary, Children's Social Service, resignation effective June 23, 1951.
- Anne M. Petty, Nurse's Aide, Nursing Service, resignation effective July 6, 1951.

July 11, 1951

Jack Smith, Stock Clerk, Storeroom, resignation effective June 22, 1951.

Fioretta Sullivan, Librarian I, Library, resignation effective June 30, 1951.

Evelyn Jo Thacker, Clerk-Typist, Central Shipping and Receiving, resignation effective May 9, 1951.

Lawrence E. Thompson, Jr., Student Assistant, Pathology, resignation effective June 1, 1951.

Jaunita C. Walker, Kardex Clerk, resignation effective June 12, 1951.

Ruth Alma Dean Willis, Stenographer, Medical Director's Office, resignation effective June 9, 1951.

Homer F. McCullough, Electrician, Buildings and Grounds, resignation effective May 12, 1951.

Charles F. Engles, Technician, resignation effective May 31, 1951.

Sally B. Pace, X-Ray Technician, resignation effective May 31, 1951.

Geraldine Barra, General Staff Nurse, Nursing Service, resignation effective June 15, 1951.

Maria Morris, General Staff Nurse, Nursing Service, resignation effective June 17, 1951.

Eva Lou Van Cleave, General Staff Nurse, Nursing Service, resignation effective May 31, 1951.

Una Beckham, Nurse's Aide, Nursing Service, resignation effective July 15, 1951.

Juanita Blair, Nurse's Aide, Nursing Service, resignation effective May 24, 1951.

Minnie Lee Carter, Nurse's Aide, Nursing Service, resignation effective June 28, 1951.

Esta Lee Chaffin, Nurse's Aide, Nursing Service, resignation effective June 30, 1951.

Eunice Duke, Nurse's Aide, Nursing Service, resignation effective June 22, 1951.

Willine Edwards (Johnson), Nurse's Aide, Nursing Service, resignation effective April 23, 1951.

Ella M. Gray, Nurse's Aide, South Ward, resignation effective June 11, 1951.

Vanida Jackson, Nurse's Aide, Nursing Service, resignation effective June 15, 1951.

Faye Lyday, Nurse's Aide, Nursing Service, resignation effective June 16, 1951.

Phyllis J. Morris, Nurse's Aide, Nursing Service, resignation effective May 31, 1951.

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July 11, 1951

Sibyl Sims, Nurse's Aide, Nursing Service, resignation effective June 30, 1951.

Juanita Sprouse, Nurse's Aide, Nursing Service, resignation effective July 1, 1951.

Gladys Terry, Nurse's Aide, Nursing Service, resignation effective June 17, 1951.

Martha Williams, Nurse's Aide, Nursing Service, resignation effective June 14, 1951.

Winnie Squires, Nurse's Aide, Nursing Service, resignation effective May 12, 1951.

Delice Bourlon, Tray Girl, Dietary, resignation effective May 31, 1951.

Bonnie Canary, Tray Girl, Dietary, resignation effective May 22, 1951.

Dorothy Copher, Tray Girl, Dietary, resignation effective June 24, 1951.

Nancy Dandridge, Tray Girl, Dietary, resignation effective May 15, 1951.

June Eloise McCormick, Tray Girl, Dietary, resignation effective June 11, 1951.

Wanda Mount, Tray Girl, Dietary, resignation effective June 23, 1951.

Dorothy Owens, Tray Girl, Dietary, resignation effective May 12, 1951.

Edith Stong, Tray Girl, Dietary, resignation effective June 27, 1951.

Mary Pernicka, Tray Girl, Dietary, resignation effective June 15, 1951.

Mary Wagnor, Tray Girl, Dietary, resignation effective June 30, 1951.

William Brown, Orderly, Nursing Service, resignation effective May 31, 1951.

Cecil Sasser, Orderly, Nursing Service, resignation effective May 10, 1951.

Donald Smith, Orderly, Nursing Service, resignation effective June 1, 1951.

Earl Scott, Orderly, Nursing Service, resignation effective June 24, 1951.

Edgar Stephens, Orderly, Nursing Service, resignation effective June 14, 1951.

T. J. Warren, Orderly, Nursing Service, resignation effective June 23, 1951.

G. S. Banks, Carpenter, Buildings and Grounds, resignation effective May 19, 1951.

Claude Powers, Cook's Helper, Dietary, resignation effective April 30, 1951.

July 11, 1951

Lucretia Willis, Formula Laboratory Aide, Dietary, resignation effective May 12, 1951.

Joyce Coslow, Laundress, Laundry, resignation effective May 31, 1951.

Pearl Hankins, Laundress, Laundry, resignation effective May 28, 1951.

James H. Hughey, Laundryman, Laundry, resignation effective June 23, 1951.

Jimmie Lemons, Laundryman, Laundry, resignation effective June 27, 1951.

B. F. Meigs, Laundryman, Laundry, resignation effective May 15, 1951.

Bennie Starks, Laundress, Laundry, resignation effective June 1, 1951.

Mary K. Trammell, Laundress, Laundry, resignation effective June 5, 1951.

Hattie Wilson, Laundress, Laundry, resignation effective July 15, 1951.

Marie Upshaw, Waitress, Dietary, resignation effective May 31, 1951.

Clyde Cossey, Porter, Dietary, resignation effective May 15, 1951.

Jack Mershon, Porter, Dietary, resignation effective April 30, 1951.

William Thomas Stovall, Porter, Dietary, resignation effective June 12, 1951.

Irene R. Boone, Housekeeper, resignation effective June 24, 1951.

Hazel F. Hunter, Housekeeper, Housekeeping, resignation effective May 31, 1951.

Callie Yarbrough, Housekeeper, Housekeeping, resignation effective July 2, 1951.

Juan C. Cruz, Custodian, Housekeeping, resignation effective June 5, 1951.

George Harper, Custodian, resignation effective June 23, 1951.

Robert M. Lee, Custodian, Housekeeping, resignation effective June 11, 1951.

R. B. Shaffer, Custodian, Housekeeping, resignation effective May 31, 1951.

Approved.

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