

MINUTES OF A REGULAR MEETING
REGENTS OF THE UNIVERSITY OF OKLAHOMA
WEDNESDAY, FEBRUARY 21, 1951 - 2:30 p.m.

On account of inclement weather and icy roads the Regents' meeting was not held on February 14. At the request of the President of the Board, the meeting was rescheduled for 2:30 p.m. on this date.

The following were present: Joe McBride, President, presiding; Regents: Ned Shepler, Kent Shartel, Oscar White, Rayburn L. Foster, T. R. Benedum. Absent: Regent Dave Morgan.

The minutes of the regular meeting on January 10 were approved.

The minutes of the special meeting on January 31 were approved.

President Cross reported on the enrolment for the second semester of the current school year, stating that a total of 8,110 students, including the School of Medicine and the School of Nursing in Oklahoma City, had completed their enrolments.

President Cross requested permission to present several matters that have developed following mailing of the Agenda. He was asked to proceed.

(1) The statement of December 31, 1950 shows a free balance in the Sinking Fund of the Dormitory Refunding Bonds of 1950 amounting to \$43,945.81.

The terms of the Regents' resolution authorizing this bond issue give the Regents the option of using the year-end balance to call bonds for redemption or to use part or all of such surplus revenues to construct additions or improvements to any part of the system, or to defray any additional costs of maintaining the system and supplying utility services to the system, which costs are in excess of the monthly flat rate maintenance payment provided for in the resolution.

Since the delivery of the Refunding Bonds of 1950 (replacing the outstanding Dormitory Bonds of 1948) was not completed until just before December 31, there was not time to arrange for calling any of these bonds ahead of maturity.

President Cross recommended that the Regents authorize the Liberty National Bank and Trust Company of Oklahoma City, trustee for this bond issue, to transfer \$42,000 of the year-end cash balance to the Comptroller of the University to be set aside in a special trust account for the following purposes:

1. Payment of \$9,937.90 to the University Power Plant Income Account to cover cost of the utility services supplied to the Women's Quadrangle and the Residential Halls for the bond year ending December 31, 1950 and which were not covered by the monthly maintenance payment to the University; and

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2. The balance to be used for capital improvements to the dormitory system created by the Regents' resolution authorizing issuance of the Dormitory Refunding Bonds of 1950.

On motion by Regent Benedum, seconded by Regent Shartel, the recommendation was unanimously approved.

(2) President Cross reported that bids had been received and tabulated on the box spring frames for the Men's Dormitory Project. The bids received are:

- 1. Landsaw Furniture Company
Norman, Oklahoma \$39,008.00
- 2. A. F. Williams Furniture Company
Oklahoma City, Oklahoma \$36,464.00
- 3. Robert D. Harrell, Inc.
Fort Worth, Texas \$35,658.80

All bids are net, F.O.B. Norman, Oklahoma.

President Cross recommended that the Regents accept the bid of Robert D. Harrell, Inc., in the amount of \$35,658.80, this being the lowest bid submitted.

On motion by Regent Shartel, seconded by Regent Benedum, the recommendation was approved.

President Cross reported that bids have been received and tabulated on the majority of the furnishings for the Men's Dormitory Project. The bids received are: Both bids are net, F.O.B. Norman, Oklahoma.

- 1. Robert D. Harrell, Inc.
Fort Worth, Texas \$80,247.69
(Including venetian blinds)
- 2. A. F. Williams Furniture Company
Oklahoma City, Oklahoma \$81,728.89
(Excluding venetian blinds)

President Cross recommended that the Regents accept the bid submitted by Mr. Harrell, including the venetian blinds. The blinds were bid at \$3,079.08. If an extension bracket is needed inside the window for opening and closing, there will be an additional charge of \$.50 per blind. This is not included in the bid of \$3,079.08 and will probably be needed.

On motion by Regent Shartel, seconded by Benedum, the recommendation to accept the bid of Robert D. Harrell, Inc., in the amount of \$80,247.69, including the venetian blinds, and the possibility of an additional \$.50 per blind for an extension bracket, was unanimously approved.

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(3) President Cross read the following memorandum from Roscoe Cate concerning wardrobes for Wilson Center:

"The University Purchasing Office asked four different firms to bid on construction and installation of 128 wardrobe closets for two of the Wilson Center Buildings. Only one bid was received. This bid, submitted by Barbour and Short, totals \$42,047, including everything except electrical work and the removal of existing plumbing in some of the rooms.

"The amount of money available for this work from the Dormitory Bond Issue is \$35,000. The number of wardrobes to be installed could be reduced sufficiently to get the contract within the money available. However, the Director of the University's Physical Plant Division has prepared an estimate showing that the Physical Plant Division could construct and install wardrobes in two buildings for approximately two thirds of the amount bid by Barbour and Short. In other words, Mr. Kraft believes that he could construct and install the wardrobes in nearly three buildings for the amount of money available.

"As you know, the University has been under some criticism from labor unions for not contracting what they consider to be large jobs of this kind; nevertheless, I believe it is my responsibility to recommend what I believe would give the University - and more especially in this case the students of the University - the most that we can provide for the limited funds available to us."

President Cross recommended that the Regents authorize the Physical Plant Division to make and install wardrobe closets in the Wilson Center Buildings, on a labor and materials cost basis, to the maximum extent possible with the \$35,000 available for this purpose, and that the bid submitted by Barbour and Short in the amount of \$42,047 be rejected.

Approved on motion by Regent Benedum.

(4) President Cross recommended approval of incidental fee allocations for the second semester of 1950-1951, as follows:

Power Plant	\$8.80*
Stadium	6.77*
Student Health Service	5.50
Student Union	8.29*
Oklahoma Daily	1.00
Student Government	.50
	<u>\$30.86</u>

*Amounts determined by debt service requirements in relation to enrolment.

Approved on motion by Regent Shartel.

(5) President Cross presented the blueprints for remodeling of Holmberg Hall. He stated that the Dean of the College of Fine Arts had expressed himself in favor of a Redwood interior finish in the Auditorium,

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whereas some others favored plastered walls. He asked the Regents to give an expression of preference on this matter, and following a discussion, all members of the Board indicated a preference for plastered walls.

President Cross stated he would so notify the architect.

President Cross recommended acceptance of the final plans as submitted and that bids on this project be called for. The preliminary plans were approved at the December meeting.

The recommendation was approved.

(6) The original plans for the Men's Dormitory Project provided for asphalt tile floors in the Dining Hall Building, and in the lounges, vestibules, and lobbies of the Dormitory Buildings, with the thought that the lounges would have rugs to cover most of the floor surface. The cost of the rugs is prohibitive, and Mr. R. D. Harrell recommended that vinyl plastic floor covering be substituted for asphalt tile in the areas described above, and that no rugs be purchased.

President Cross recommended approval of a change order in the construction contract with the Manhattan Construction Company providing for an increase of \$8,075 in the contract price to cover a change from asphalt tile to vinyl plastic floor covering in the 16 lounges, vestibules, and lobbies of the Dormitory Buildings, and in all areas of the Dining Hall Building where asphalt tile was originally scheduled.

Following a discussion, Regent Foster moved, and it was unanimously voted, to authorize a substitution from asphalt to vinyl plastic floor covering, eliminating the rugs, and a change order in the construction contract to accomplish this purpose.

(7) President Cross called attention to a Regents' Regulation, adopted May 26, 1939, which provided that members of the faculty and full-time employees be required to reside in Norman. He recommended that this regulation be rescinded. He explained that conditions were much different now and that he felt such a regulation was no longer needed.

Regent Shepler moved that the regulation be modified to provide that members of the faculty and full-time employees live in such locations as are compatible with their positions in the University.

Motion carried.

(8) The architects for both the Home Economics Building and the Chemistry Addition have recommended selection of "Clinton Pink" brick for the exterior, and in some cases the interior, finish. A sample panel was on hand for examination.

President Cross stated the cost of white stone, the same as used on the present Chemistry Building, is prohibitive, and it is felt this brick will more nearly harmonize with the Chemistry Building than red brick. The Home Economics Building is to be located on the Wentz property, and since

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this is somewhat in a residential section, it was felt the light colored brick would be very attractive. He recommended approval of the use of "Clinton Pink" brick on both projects.

On motion by Regent Benedum, it was unanimously voted to approve the recommendation.

(9) President Cross discussed the future needs for expansion of the campus, that is, in the next twenty-five or fifty years, and called attention to the importance of acquiring land west of the campus, particularly in the southwestern corner, to square up the boundaries of the present campus, also the land on the east between the campus and the old golf course.

He stated there are already plans on the part of individuals owning some of the land west of Sooner City to develop this area for a business center. President Cross expressed the feeling that the Regents should make known the University's desire to acquire this land, in the hope that the private development might be postponed.

This matter was discussed at some length. Regent Benedum stated in his opinion the University should acquire all the land adjacent to the campus at the earliest possible date. Regent White suggested that the President investigate the possibility of acquiring the land, that is, a sufficient amount of land to square the University campus on the southwest corner.

All members expressed themselves as favorable to such a plan.

(10) President Cross stated he had received a letter from R. G. Miller, Associate Editor of The Daily Oklahoman and Oklahoma City Times, with reference to televising the football games next fall. He stated the N.C.A.A. has gone on record as opposing live telecasts of football games.

He asked the Regents' opinion and how to instruct the University representative at the Big Seven Conference next week.

There was a discussion, and the President was authorized to handle the matter. It was the consensus of the Regents and President Cross that there has been a sharp decline in the sale of season tickets since television.

(11) President Cross submitted a recommendation by Athletic Director Wilkinson to issue coupon books for the new golf course.

The rates for coupon tickets recommended are as follows:

Students and Faculty

Coupon ticket for 10 rounds	\$ 4.50
Winter and Spring semester ticket	\$25.00

Public

Coupon ticket for 25 rounds	\$30.00
Coupon ticket for 10 rounds	\$12.50

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It is further recommended that wives and children of faculty members be permitted to play at a faculty price, but that the children under a certain age (to be determined) not be allowed to play on Saturday and Sunday.

On motion by Regent White it was voted to authorize issuing the coupon tickets as recommended.

President Cross also submitted the recommendation for complimentary privileges, to include the following:

- Members of the Athletic Council
- Members of the Athletic Department Staff
- Members of the Physical Education Staff
- University Golf Team and Freshman prospects designated by the coach
- Former Golf Lettermen
- *Mr. Bob Rucker
- *Mr. Bill Kaplan
- *Mr. Jack Wilson

*These men, all University employees, have been very helpful throughout the construction of the course. They have offered suggestions and advice very valuable to this department. Mr. Rucker, in addition to his advice, supervised the construction of the course.

On motion by Regent Shepler, the list to receive complimentary privileges was approved.

(12) President Cross reported on some new developments in connection with the construction labor policy and conferences with the Oklahoma City Building Trades Council. He distributed a memorandum from Mr. Cate, and for the permanent record a copy of this memorandum follows.

"Walter Kraft, Bennie Shultz and I had three conferences last week with representatives of the Oklahoma City Building Trades Council; climaxing a long series of negotiations through the last several months.

"By exploring the problems of the building trades unions, and the problems of the University with respect to maintenance repairs, remodeling and new construction such as tunnel extensions, we tried to arrive at some agreement as to University policy which would be acceptable to the building trades unions.

"At the final conference Friday afternoon, the University's representatives told the Building Trades Council representatives that we believe we could go no further than the proposal made in the statement of employment policy which you approved several weeks ago for purposes of negotiation. A copy of this is attached for your information.

"There are a great many technicalities in the working rules of the 19 unions affiliated with the Oklahoma City Building Trades Council which are difficult to reconcile with the University's long established

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method of conducting its building repairs, building remodeling, and minor new construction work. However, in the final negotiations the basic trouble seems to be that four of the so-called "shop" unions (electricians, steam fitters, plumbers and sheet metal workers), insist that they can work only for sub-contractors or contractors, and that they cannot agree to furnish their members to the University to work on any kind of new construction on force account. In other words, they insist that the University should let contracts for all electrical, steam fitting, plumbing and sheet metal work except for what they consider very minor jobs. Our lengthy discussions have convinced Mr. Kraft, Mr. Shultz and myself that the unions' definition of a "minor" job would be extremely restrictive and at best would lead to many controversies.

"We explained repeatedly to the union representatives that we are especially concerned about our tunnel replacement and extension program because of the fact that our cost estimates for these projects were set up last summer at a time when we had no doubt but that the work would be done on force account by University employees, and that we feel absolutely certain that if any part of the work has to be contracted we will be unable to complete the work which has to be done. The tunnels involve substantial amounts of electrical, plumbing and steam fitting work, and we are convinced that if we have to contract these portions of the work, the University will 1) not have enough money to complete the tunnel extension to the new Men's Dormitories; and 2) will not have enough money to complete the very important utility tunnel replacements and extensions on the Main Campus which are a large part of our modernization and repair program.

"The situation has reached the point where the University must decide its policy. The Building Trades Council at a meeting Saturday considered the University's proposed statement of labor employment policy and although a majority of the unions found it acceptable, five of the unions declined to accept it as being a fair policy. The five are the electrical, steam fitting, plumbing, sheet metal and common labor unions.

"We assume that if we proceed on the tunnel work without employing members of the common labor union for general labor, and without contracting for the electrical, steam fitting, plumbing and sheet metal work, that the representatives of these unions will attempt to bring pressure on the University by instigating work stoppages on the University's building construction jobs now progressing under contracts. Mr. Kraft and I believe that such action would constitute an unfair labor practice and that the contractors, by appeal to the National Labor Relations Board or other appropriate agency, could force the unions to continue work on jobs under contract.

"We would like to make it clear that we do not believe the University, as a State agency, has any legal authority to enter into a contract with a labor union. The objective of our negotiations with the union representatives was to try to find some reasonable basis for operation which would be fair in its treatment of union construction labor and at the same time permit the University to operate efficiently in its maintenance

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and remodeling and new construction work. It is most important for efficient operation that the University's regular maintenance employees be free to do minor jobs on new construction, or to work on tunnel replacements or repairs, in accordance with changing needs from time to time. It would be both inefficient and extravagant for the University to employ architects or engineers to prepare detailed plans and specifications and award contracts for jobs involving the remodeling of a building or a portion of a building while the building continues in use, or to modernize or extend a utility tunnel while it is necessary to continue the utility services all the time the work is being done, or to construct a small and simple new structure.

"As a result of all our negotiations, and a long and earnest study of our problems, Mr. Kraft, Mr. Shultz and I recommend as follows:

1. That the Board of Regents approve the attached statement of Employment Policy for New Construction and Building Repairs, in an effort to go as far as a State agency may reasonably go toward co-operating with building trades unions.

2. That the Board authorize the Physical Plant Division to proceed with the Modernization and Repair Program, using union labor to the extent provided for in the attached statement.

3. That the Board authorize the President of the University to seek the advice of the Attorney General of the State of Oklahoma, or the appropriate representatives of the National Labor Relations Board, if any of the building trades unions attempt to bring pressure on the University by instigating work stoppages at any of the campus building projects now proceeding under contract."

The following were attached to Mr. Cate's report:

"Mr. Claude Smith, President
Oklahoma City Building and Construction Trades Council
321 Northwest 8th Street
Oklahoma City, Oklahoma

Dear Mr. Smith:

Attached is a draft of a new and simplified proposal for employment policy of the University of Oklahoma with respect to construction and building repairs.

We have tried to draft a statement that is clear and direct, and will not require any complicated interpretations or negotiations.

We are of the opinion that the University of Oklahoma, as a state institution, cannot negotiate with individual labor unions and execute contracts or agreements with them. We doubt whether such contracts, if entered into, would be legal unless authorized by the Legislature.

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We do, however, want to establish a definite policy which will be considered fair to construction labor unions. We therefore submit herewith a draft of a policy which we believe is reasonable. I believe that the reasons for all of the points included in this draft are known to you as a result of our various discussions.

Mr. Kraft and myself will be glad to meet with you and your associates to discuss the matter further if necessary.

Sincerely,

Roscoe Cate
Vice-President and Business Manager"

The University of Oklahoma

Employment Policy for New Construction and Building Repairs

January 18, 1951

*Revised
9-12-51
See 2761-4087*

"(1) The University will employ members of the A.F. of L. construction trades affiliated with the Oklahoma City Building and Construction Trades Council or organized locally in Norman for all new construction work, remodeling work and building repair work done on force account that requires such classes of labor. This policy will be followed to the extent that competent union labor acceptable to the University is promptly available at the prevailing rates in Cleveland County without premium for travel from outside Norman. The University will in its discretion employ students needing financial aid, even if not union members, for unskilled work in connection with such projects.

"(2) The University will pay for union labor employed for new construction and building repairs as follows:

- a) Prevailing rates for such labor employed on an hourly basis by the job; or
- b) 85% of the prevailing rates for such labor when employed on a monthly salaried basis with annual vacation, sick leave and other benefits given by the University to regular employees;
- c) and in either case will provide Social Security and workmen's compensation insurance coverage.

"(3) Such labor when employed on a monthly salaried basis may be used on either maintenance repairs or new construction, in order for the University to make the most efficient use of its regularly employed labor force.

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"(4) The University will have new construction and major repair work done by contract except when the University determines that it would be to the best interests of the State to do the work on force account. Such cases would include repairs or remodeling or utility extensions involving continuous use of facilities while the work is in process; remodeling or repairs of such a nature that fully detailed plans and specifications would be difficult and expensive to prepare; and jobs of new construction too small to justify employment of an architect and the taking of competitive bids."

Following a discussion, President Cross recommended approval of the recommendations contained in the memorandum. On motion by Regent Shartel, approval was unanimously voted.

(13) President Cross reported that bids were received and tabulated Monday for purchase of 3,500 feet of power cable and 4,000 feet of messenger cable for making electrical connections to seven new buildings now under construction.

The only two bids received were both over \$5,000 so it is necessary to ask the Board of Regents for authorization to make the purchase.

The two bids received were:

General Electric Supply Corporation	\$6,736.28
Graybar Electric Company	\$6,722.10

The General Electric Supply Corporation bid is \$14.18 higher than the Graybar bid. However, the General Electric Supply Corporation offers six to eight weeks faster delivery. Also, both companies bid with an escalator clause, so we actually do not have a firm bid from either company.

President Cross recommended that the purchase order be awarded to the General Electric Supply Corporation.

Regent Shepler moved, and it was unanimously voted, to approve the recommendation.

(14) President Cross stated that the majority of the faculty of the School of Music had signed a recommendation for the dismissal of Professor Lyman Stanley, charging incompetence as a teacher. He stated Professor Stanley has been a member of the faculty, as a teacher in the Piano Department, since 1921, but that in the last two years it has become increasingly difficult to secure enrolments for Professor Stanley, and at the present time he has only six students.

President Cross stated in accordance with the recommendation of the faculty, he will notify Professor Stanley and provide him with copies of the charges and proceed in accordance with the Regents' policy in such matters.

The Regents were agreeable on the procedure to be followed.

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(15) A report was made on the hearing before the Joint Appropriations Committee in the Senate when the University's budget for the biennium beginning July 1, 1951 was discussed.

President Cross stated that under the present bill the University is to receive approximately the same amount of appropriations, but due to the dropping off of veterans and a smaller enrolment generally it would mean a deduction of approximately \$600,000 in the University revenues.

(16) A letter from Athletic Director Wilkinson recommending that the expense account of Gomer Jones be increased from \$500 to \$1,200 was presented by President Cross. He recommended that Gomer Jones be given an expense account in the amount of \$100 a month for the fiscal year beginning January 1, 1951.

The recommendation was approved on motion by Regent White.

Attention was called to the Distinguished Service Citations Dinner on April 4, at which, according to procedure, one of the Regents is to be designated to give the welcome address. The Chair designated Ned Shepler, Vice President, to give the welcome address on behalf of the Regents.

President Cross brought up the question of rerouting Highway No. 9 to avoid travel on Lindsay Street, which, by campus development on the south side of that street, would create very serious hazards for students. He suggested the possibility of rerouting Highway No. 9 to run along the north line of the South Base.

Regent Benedum moved, and it was voted, that President Cross discuss this matter with the State Highway Department.

The Chair asked the Secretary to read the following letter from Don Emery:

"Mr. Emil Kraettli
Secretary
University of Oklahoma
Norman, Oklahoma

Dear Emil:

Will you please convey to the Regents of the University of Oklahoma my appreciation of their considerate recognition of my services, as indicated by the adoption of their Resolution of January 10, 1951?

Very truly yours,

DON EMERY

Regent White reported that Dr. McLain Rogers at Clinton had discussed with him the possibility of an affiliation of the Clinton Hospital with the University Hospital.

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President Cross stated that he would take the matter up with Dean Everett and report to the Regents at a later date.

The items on the Agenda, copies of which were mailed to the Regents on February 9, and supplementary items, mailed to the Regents on February 16, were considered.

Regent Benedum moved, and it was unanimously voted, to approve recommendations as they appear in the Agenda, including the supplementary items. They are as follows:

MECHANICAL WORK - POWER PLANT

The Architects, Coston and Frankfurt, Walter Kraft, and Roscoe Cate, recommended acceptance of Malcolm Murphy Boiler Company contract for the installation of piping work on our new Power Plant. President Cross concurred, and recommended approval on acceptance of the work by the Regents.

Recommended further approval of the claim for the final estimate in the amount of \$47,241.63.

Approved.

FURNISHINGS - MEN'S DORMITORIES

Bids have been received on furnishings for the Men's Dormitories. Recommended that the contracts for the purchase of furnishings be let as recommended.

Approved.

SOCIAL SCIENCES BUILDING

It was recommended that the new Social Sciences Building be named Gittinger Hall, as a memorial to Dr. Roy Gittinger, Regents Professor Emeritus of History. Dr. Gittinger has been on the faculty since 1902, and he has served not only as a teacher but in a number of administrative capacities.

The Campus Planning Committee made the original recommendation, and the President heartily concurs.

Approved.

CONTRACTS IN INTERCOLLEGIATE SPORTS:

Recommended approval of contracts in intercollegiate sports as listed below:

WRESTLING:

- January 19 - Oklahoma A & M College at Norman
- February 16 - Oklahoma A & M College at Stillwater
- February 19 - Arkansas State College at Norman
- February 26 - Iowa State College at Norman

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SWIMMING:

March 3 - University of Illinois at Champaign

BASEBALL:

March 22 - Baylor University, Waco, Texas

March 23 and 24 - University of Texas, Austin, Texas

April 2 and 3 - University of Minnesota at Norman

April 13 and 14 - Kansas State College at Norman

April 16 and May 19 - Oklahoma A & M College at Norman

April 18 and May 8 - Oklahoma A & M College at Stillwater

April 20 and 21 - University of Missouri at Norman

May 21 and 22 - University of Kansas at Norman

Approved.

TITLE CHANGES IN THE COLLEGE OF EDUCATION:

In order to unify all academic titles in the College of Education it was recommended that the titles for the following be changed as indicated below, these changes to become effective February 1, 1951:

Frank Allen Balyeat, Professor of Secondary Education
to Professor of Education

Ellsworth Collings, Professor of School Supervision
to Professor of Education

Harrell Edmond Garrison, Professor of Elementary Education
to Professor of Education

William Burk Ragan, Professor of Elementary Education
to Professor of Education

Henry Daniel Rinsland, Professor of School Measurements
to Professor of Education

Percy Thomas Teska, Professor of Special Education and Psychology
to Professor of Education

Ruth Ethel Elder, Associate Professor of Elementary Education
to Associate Professor of Education

Funston Foyle Gaither, Associate Professor of Secondary Education
to Associate Professor of Education

Katharyn Osterhaus Buchanan, Assistant Professor of Secondary
Education to Assistant Professor of Education

Charles Luther Caldwell, Assistant Professor of Secondary
Education to Assistant Professor of Education

Lee Hankins Cossitt, Instructor in Elementary Education
to Instructor in Education

Edith Roberta Steanson, Instructor in Elementary Education
to Instructor in Education

Marion Frances Wheeler, Instructor in Education

Oscar William Davison, Special Instructor in Education
to Lecturer in Education

William Ray Fulton, Special Instructor in Education
to Lecturer in Education

Harvey Chester Hansen, Special Instructor in Education
to Lecturer in Education

John J. Long, Special Instructor in Education
to Lecturer in Education

Approved.

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FACULTY RESIGNATIONS:

Eldon Ferguson, Teaching Assistant in Department of Physics, resignation effective January 16, 1951.

Howard Marcell Hawks, Instructor in Engineering Drawing, resignation effective January 16, 1951.

Paul W. Hull, Part-time Instructor in Geology, resignation effective January 16, 1951.

Thomas Wayne Hurt, Part-time Instructor in Geology, resignation effective January 16, 1951.

Bernard Immerdauer, Assistant Professor of Economics, resignation effective January 16, 1951.

Marjorie Q. Kozak, Instructor in Education, University School, resignation effective February 1, 1951.

Katherine Culbert Martin, Associate Professor of Physical Education for Women, resignation effective January 16, 1951.

Leon Tisdale, Special Instructor in Physics, 2/3 time, resignation effective January 16, 1951.

Elizabeth A. Van Luven, Assistant Professor of Speech (Auricular Training Teacher) resignation effective September 1, 1951.

Charles Schmick Williams, Instructor in Mathematics, 1/2 time, resignation effective January 16, 1951.

David Douglass Wood, Instructor in English, resignation effective January 16, 1951. Approved.

LEAVES OF ABSENCE:

Edward H. Easley, Assistant Professor of Music, military leave of absence from January 10, 1951. (To be paid first 30 days of leave--through February 8, 1951.)

Melvin Eugene Griffith, Associate Professor of Zoological Sciences, military leave of absence from February 1, 1951.

Dr. James Fitton Hohl, Student Health Service, change leave of absence (July 1, 1950 to July 1, 1951) to military leave of absence from December 1, 1950.

Charles N. Hockman, Extension Specialist in Motion Picture Production, Photographic Service, military leave of absence from February 16, 1951. (To be paid first 30 days of leave--through March 17, 1951.)

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Lucile Carroll LaSalle, Assistant Professor of Physical Education for Women, military leave of absence from January 2, 1951. (To be paid first 30 days of leave--through January 31, 1951.)

Clifford M. Baumback, Assistant Professor of Business Management, Sabbatical leave of absence from September 1, 1951 to September 1, 1952. Reason: To complete Ph. D. requirements at State University of Iowa.

John N. Alley, Assistant Professor of Modern Languages, extension of leave of absence from September 1, 1951 to September 1, 1952. Reason: To continue work on graduate study.

Robert John Bessey, Assistant Professor of Physics, leave of absence without pay from January 16, 1951 to September 1, 1951. Reason: To work on Research Institute Project No. 64, U. S. Atomic Commission Contract AT-(40-1)-1074.

Ida Maude Brett, Dietitian, Student Health Service, leave of absence without pay from January 15, 1951 to April 16, 1951. Reason: Moving to Camp Polk.

John Morris Evans, Instructor in Business Management, leave of absence without pay from June 1, 1951 through September 1, 1952. Reason: To complete requirements for the D.C.S. degree at Indiana University.

Hedwig Schaefer, Associate Professor of Home Economics, leave of absence without pay from January 16, 1951 to September 1, 1951. Reason: To relieve budget.

Donald D. Stewart, Assistant Professor of Sociology, leave of absence without pay from February 1, 1951 to February 1, 1952. Reason: To be employed as Associate Director of the Research and Statistics Division of the National Headquarters of the Selective Service System.

Willard L. Thompson, Assistant Professor of Journalism, leave of absence without pay from September 1, 1951 to June 1, 1952. Reason: To continue graduate study.

Jewel Wurtzbaugh, Professor of English, leave of absence without pay extended from January 16, 1951 to June 1, 1951. Reason: To continue doing research at Harvard University.

Approved.

FACULTY APPOINTMENTS:

Marion Biewer, Special Instructor in Physical Education for Women, \$75 per month for 1/4 time for 4 months, effective February 1, 1951.

Luther Doyle Bishop, Acting Assistant Professor of Business Management, \$3,600 for 9 months, effective September 1, 1951.

Matilda Willibrand Holter, Instructor in Physical Education, University School, \$165 per month for 1/2 time for 4 months, effective February 1, 1951.

Cluff Earl Eopla, Assistant Professor of Zoological Sciences, \$4,500 for nine months, effective February 1, 1951.

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Ellen Davis Kelly, Professor and Chairman of Department of Physical Education for Women, \$4,800 for 9 months, effective September 1, 1951.

Margaret Lacy LaFaver, Instructor in Physical Education for Women, \$300 per month for 4 months, effective February 1, 1951.

Louis Fredrick Leistner, Instructor in Instrumentation, Department of Physics, effective January 16, 1951. (His annual salary rate of \$3,180 which he received as Instrument Maker in the Department of Physics will remain the same.)

Virginia Ellen Sloan, Special Instructor in Field Work, Social Work School, for part-time work, no salary, effective September 1, 1950.

Lyla Jones Tisdale, Special Instructor in Physics, \$1,250 for 4½ months, effective January 16, 1951.

Marion Wheeler, Instructor in Spanish, University School, \$150 per month for 1/2 time for 4 months, effective February 1, 1951 to June 1, 1951.

Thomas Virgil Gates, Part-time Instructor in Economics, \$133.33 per month for 4 months, effective February 1, 1951.

Approved.

FACULTY CHANGES:

Carl Edward Bleil, Department of Physics, changed from Graduate Assistant to Teaching Assistant, 2/3 time; salary increased from \$1,080 to \$1,400 for nine months, effective January 16, 1951.

Alfred Chatenever, Associate Professor of Petroleum Engineering, status changed from no salary to \$675 for nine months for 1/4 time, effective January 16, 1951 to June 1, 1951. (Also employed by Research Institute.)

James Ross Stephens, Department of Physics, changed from Laboratory Assistant (1/4 time) to Teaching Assistant for 1/2 time; salary increased from \$405 to \$1,400, effective January 16, 1951.

William T. Penfound, Professor of Plant Sciences, changed from full-time to one-half time at \$322.22 per month for the period February 1, 1951 to June 1, 1951.

Earl Lee Mills, changed from Graduate Assistant in Geology at \$90 per month to Instructor in Geology at \$133.33 per month for 4 months, 1/2 time, effective February 1, 1951.

Approved.

OKLAHOMA BIOLOGICAL SURVEY AND OKLAHOMA BIOLOGICAL STATION:

It has been necessary to make some changes in the budgets during the summer for the Oklahoma Biological Survey and the Oklahoma Biological Station. Approval of the following changes was recommended:

Appointments: Dr. George M. Sutton, Ornithologist - **Associate** Professor, salary of \$300 per month for 1/2 time

Elwyn O. Hughes, Algologist - Assistant Professor, salary of \$300 per month for 1/2 time

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One Clerical Secretary at a salary of \$140 per month

Total additional - \$1,480

Eliminate the following positions previously approved:

One Assistant Professor at a total salary of \$760

One Graduate Assistant at a total salary of \$270

One Assistant at a total salary of \$150

Change one Graduate Assistant from \$240 to \$180

One Clerk at a total salary of \$170

Total reduction - \$1,410

Net Increase in Budget - \$70

Approved.

SUMMER SCHOOL:

Appointments:

Luther Doyle Bishop, Acting Assistant Professor of Business Management, \$360 per month for June and July, 1951.

Kenneth E. Brown, Visiting Professor of Education, \$450 per month for June and July, 1951.

George William Charles, Assistant Professor of Physics, \$410 per month for June and July, 1951.

Jacqueline Sue Davis, Graduate Assistant in Music, \$90 per month for June and July, 1951.

Nell R. Evans, Associate Professor of Home Economics, \$400 for June, 1951.

Hazel M. Frost, Assistant Professor of Home Economics, \$400 per month for June and July, 1951.

Lola Fay Cross Gordon, Visiting Professor of Education, \$450 per month for June and July, 1951.

Carole Hass, Assistant Professor of Physical Education for Women, \$350 per month for June and July, 1951.

Ethel Holmes, Visiting Professor of Education, \$450 per month for June and July, 1951.

Arthur K. Mills, Graduate Assistant in Chemical Engineering, \$90 per month for June and July, 1951.

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Reed M. Powell, Instructor in Sociology, \$360 per month for June and July, 1951.

A. Garth Sorenson, Visiting Professor of Education, \$450 per month for June and July, 1951.

Warren M. Stroud, Teaching Assistant in Art, \$180 per month for June and July, 1951.

Dorothy Woodard, Visiting Professor in Education, \$450 per month for June and July, 1951.

Change in Status:

Hugh M. Galbraith, Special Lecturer in Psychology, change in salary rate from \$50 to \$100 per month for June and July, 1951.

George H. Guthrey, Special Lecturer in Psychology, change in salary rate from \$50 to \$100 per month for June and July, 1951.

Susan E. Millier, Associate Professor of Home Economics, appointment for June and July changed to appointment for July only at a salary of \$410.

To Be Removed From Summer School Budget:

Richard G. Fowler, Associate Professor of Physics.

Helen Gregory, Associate Professor of Physical Education for Women.

Lewis M. Killian, Assistant Professor of Sociology.

Approved.

GRADUATE ASSISTANTS:

Appointments:

Russell James Alexander, Graduate Assistant in Geology, \$90 per month for 4 months, effective February 1, 1951.

Robert F. Brown, Graduate Assistant in Mechanics and Engineering Metallurgy, \$90 per month for 4½ months, effective January 16, 1951.

Vada L. Brown, Jr., Graduate Assistant in Chemistry, \$120 per month for 4½ months, effective January 16, 1951.

James F. L. Connell, Graduate Assistant in Geology, \$90 per month for 4 months, effective February 1, 1951.

Leonard N. Devonshire, Graduate Assistant in Chemistry, \$120 per month for 4½ months, effective January 16, 1951.

Jack H. Green, Graduate Assistant in Geology, \$90 per month for 4 months, effective February 1, 1951.

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James Edward Greer, Graduate Assistant in Plant Sciences, \$120 per mo. for 4½ months, effective January 16, 1951.

Wayne Harlan Grimes, Graduate Assistant in Geology, \$90 per month for 4 months, effective February 1, 1951.

William J. Handy, Graduate Assistant in English, \$90 per month for 4 months, effective February 1, 1951.

Ray Shields Hedrick, Graduate Assistant in Physics, \$90 per month for 4½ months, effective January 16, 1951.

Jack Wilburn Hudspeth, Graduate Assistant in Zoological Sciences, \$90 per month for 4½ months, effective January 16, 1951.

Jasper Andrew Jackson, Jr., Graduate Assistant in Physics, \$120 per month for 4½ months, effective January 16, 1951.

Charles Edgar Ledbetter, Graduate Assistant in Geology, \$90 per month for 4 months, effective February 1, 1951.

Claude Baldwin McCaleb, Graduate Assistant in Geography, \$90 per month for 4½ months, effective January 16, 1951.

Edgar Herland Nilson, Graduate Assistant in Plant Sciences, \$120 per month for 4½ months, effective January 16, 1951.

Philip Erik Peterson, Graduate Assistant in Chemistry, \$90 per month for 4½ months, effective January 16, 1951.

John Edwin Sherman, Graduate Assistant in Physics, \$90 per month for 4½ months, effective January 16, 1951.

Donald Garbutt Spindler, Graduate Assistant in Petroleum Engineering, \$90 per month for 4 months, effective February 1, 1951.

Landon N. Westbrook, Graduate Assistant in Physical Education for Men, \$120 per month for 4½ months, effective January 16, 1951.

Salary Change:

Daniel W. Fox, Graduate Assistant in Chemistry, salary increased from \$90 to \$120 per month, effective January 16, 1951.

Resignations:

Melvin W. Askew, Graduate Assistant in English, resigned January 16, 1951.

William Patrick Banks, Graduate Assistant in Chemistry, resigned February 1, 1951.

George B. Belew, Graduate Assistant in Geology, resigned January 16, 1951.

Frances Carol Clough, Graduate Assistant in English, resigned January 16, 1951.

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George V. Copland, Graduate Assistant in Mechanics and Engineering Metallurgy, resigned January 16, 1951.

Philip Matthew Fitzpatrick, Graduate Assistant in Physics, resigned January 16, 1951.

Vernon C. Iverson, Graduate Assistant in Chemistry, resigned January 16, 1951.

Robert Gilmore McKinnell, Graduate Assistant in Zoological Sciences, resigned January 16, 1951.

George W. Polly, Graduate Assistant in Chemistry, resigned January 16, 1951.

Harold M. Richardson, Graduate Assistant in Physics, resigned January 16, 1951.

Emanuel Dow Smith, Graduate Assistant in Geology, resigned January 16, 1951.

Lester Earl Stafford, Graduate Assistant in Geology, resigned January 16, 1951.

Orb W. Whaley, Jr., Graduate Assistant in Mathematics and Astronomy, resigned January 16, 1951.

Ernst H. Zoellig, Graduate Assistant in Chemistry, resigned January 16, 1951.

Approved.

NON-ACADEMIC APPOINTMENTS:

Office of the Comptroller

John V. Allen, Jr., Assistant Bursar, \$250 per month, effective February 1, 1951.

Oklahoma Geological Survey

Virginia E. Butcher, Assistant Geologist, \$250 per month, effective February 1, 1951.

Physical Plant

Billie Eugene Wheeler, Civil Engineer, Office of the Director, \$275 per month, effective February 1, 1951

Photographic Service

Layton Mabrey, Extension Specialist in Motion Picture Production, Photographic Service, \$300 per month, effective March 1, 1951.

Radio Station W.N.A.D.

John Richard Kirchner, Radio Announcer, \$225 per month, effective January 22 to June 1, 1951.

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Statistical Service Laboratory

Robert Leonard Beely, IBM Tabulating Machine Operator, Statistical Service Laboratory, \$225 per month, effective February 7, 1951.

Student Health Service

Agnes Offenburger, General Duty Nurse, \$200 per month, effective January 12, 1951.

Carolyn Sietz, Dietitian, \$200 per month, effective January 15 to April 15, 1951.

Approved.

NON-ACADEMIC TITLE AND SALARY CHANGES:

University Architect

Raymond Chester Drago, Jr., change in title from Architectural Draftsman to Assistant to the University Architect, effective February 1, 1951.

Art Museum

Kuangchi C. Chang, changed from Librarian II at \$600 for 3 months to Technician and Curator of Collections at \$3,000 annually, effective January 1, 1951.

Physical Plant

Office of the Director

John H. Kuhlman, change in title from Superintendent of Physical Plant, North and South Campuses, to Assistant Director in charge of Buildings and Grounds, effective January 1, 1951.

Bennie Shultz, change in title from Assistant Director to Assistant Director in charge of Engineering, effective January 1, 1951.

Utility Service Unit

Elijah L. Anderson, Painting Foreman, salary increased from \$265 to \$280 per month, effective January 1, 1951.

J. C. Black, Painting Foreman, salary increased from \$265 to \$280 per month, effective January 1, 1951.

Loren W. Butler, Painter, salary increased from \$230 to \$260 per month, effective January 1, 1951.

Abe Theadford Johnston, Painter, salary increased from \$245 to \$260 per month, effective January 1, 1951.

J. M. Jordan, Painter, salary increased from \$245 to \$260 per month, effective January 1, 1951.

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William A. Kaplan, Painting Foreman, salary increased from \$265 to \$280 per month, effective January 1, 1951.

Leo C. Marquis, Painter, salary increased from \$245 to \$260 per month, effective January 1, 1951.

Alva Suchy, Painter, salary increased from \$245 to \$260 per month, effective January 1, 1951.

Eugene Suchy, Painter, salary increased from \$245 to \$260 per month, effective January 1, 1951.

Amos Ray Willmetts, Painter, salary increased from \$245 to \$260 per month, effective January 1, 1951.

Jessie L. Wilson, Painter, salary increased from \$245 to \$260 per month, effective January 1, 1951.

Power and Water Plant

Joseph S. Atnip, change in title from Utility Plant Operator to Water Plant Operator, effective January 1, 1951.

Lee Brown, change in title from Boiler Plant Operator to Fireman, effective January 1, 1951.

George Foree, change in title from Turbine Operator to Fireman, effective January 1, 1951.

John H. Johnson, change in title from Relief Boiler Plant Operator to Watch Engineer, effective January 1, 1951.

Lionel G. Moreu, change in title from Utility Plant Operator to Water Plant Foreman, effective January 1, 1951.

T. E. Taber, Jr., Turbine Operator title changed to Watch Engineer, effective January 1, 1951.

Fred W. Tarver, change in title from Boiler Room Operator to Fireman, effective January 1, 1951.

Zander Willcox, change in title from Boiler Plant Operator to Watch Engineer, effective January 1, 1951.

Office of Admissions and Records

Rachel Keely, change in title from Recorder to Recorder and Assistant Office Manager, and increase in monthly salary rate from \$225 to \$235 per month, effective February 1, 1951.

Statistical Service Laboratory

Clarence W. Skinner, Supervisor, IBM Tabulating, Salary increased from \$275 to \$300 per month, effective January 1, 1951.

Approved.

NON-ACADEMIC RESIGNATIONS:

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Athletic Department

George Lynn, Assistant Football Coach, resigned March 1, 1951.

Art Museum

Edward W. Yates, Technician and Curator, resigned January 1, 1951.

Office of the Comptroller

Warren R. Paul, Junior Accountant, Office of Comptroller, resigned February 1, 1951.

Physical Plant

Franklin Wilder Harris, Electrician, Physical Plant Service Unit, resigned February 8, 1951.

Radio Station W.N.A.D.

Charles W. Platt, Announcer, resigned February 1, 1951.

Statistical Service Laboratory

Samuel Tildon Byars, IBM Tabulating Machine Operator, resigned January 14, 1951.

Student Health Service

Ruth Nolen Dunn, General Duty Nurse, resigned January 11, 1951.

Approved.

OIL LEASE - CUSTER COUNTY LAND

The Board holds in trust for the benefit of the Cripple Children's Hospital, 160 acres of land in Custer County.

This was received in trust through the will of Mrs. Rosalie Powell, which provided in part:

(2) I give and devise to the Oklahoma University Board of Regents the following described real estate located in Custer County, Oklahoma, to-wit: The Northwest Quarter of Section Fifteen (15), Township Twelve (12) Range Sixteen (16), W.I.M. Custer County, Oklahoma, the proceeds of which is to be used by said Board of Regents as a perpetual trust for the use and benefit of the State Hospital for Crippled Children. I furthermore desire that if, in the judgment of the said State Board of Regents, it will produce more money for the said use, said Board of Regents may sell said land and reinvest said proceeds in securities and the interest therefrom be perpetually used for the use of said Hospital for the Crippled children.

The Ohio Oil Company has requested that the Regents offer the land for oil and gas lease. Dr. John B. Cheadle has advised that he believes the

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Regents have the power to lease the land and use the proceeds for the benefit of the Crippled Children's Hospital.

Recommended that the Board authorize advertising for bids for an oil and gas lease on this property.

Approved.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS:

Leaves of Absence:

H. Thompson Avey, M.D., Assistant Professor of Medicine, military leave of absence from February 5, 1951.

Thomas Craig Points, M.D., Instructor in Obstetrics, military leave of absence from February 6, 1951.

Norvin E. Rader, Personnel Director, military leave of absence from December 16, 1950. (Paid through January 14, 1951.)

J. Hartwell Dunn, M.D., Instructor in Urology, military leave of absence from February 12, 1951.

Appointments

Dr. Kirk T. Mosley, Consultant Professor of Epidemiology, no salary, effective February 1, 1951.

Henry Louis Schmidt, Jr., M.D., Instructor in Department of Medicine, clinical rates, effective January 1, 1951.

David J. Geigerman, M.D., Instructor in Department of Anesthesiology, clinical rates, effective February 1, 1951.

Donald D. Albers, M.D., Clinical Assistant in Department of Urology, clinical rates, effective January 1, 1951.

Russell D. Harris, M.D., Clinical Assistant in the Department of Orthopedic Surgery and Fractures, clinical rates, effective January 1, 1951.

Maudell Baxley, Administrative Dietitian, \$200 per month with meals and laundry, effective February 1, 1951.

Marjorie Wenger, General Staff Nurse, Nursing Service, \$200 per month with laundry, effective January 25, 1951.

Title and Salary Changes

Clara Marie Lyles, **Adm. Secretary, Assc. Dean of Students**, salary increased from \$241.66 to \$266.66 per month, effective December 1, 1950.

Vernon H. Jarrell, changed from Assistant Personnel Director at \$200 per month to Acting Personnel Director at \$250 per month, effective January 1, 1951.

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Billie Jeanne Grammer, Technician, Cancer Research, salary increased from \$220 to \$240 per month, effective April 1, 1951.

Nellie Farmer, Supervisor, Nursing Service, salary increased from \$220 to \$240 per month, effective February 1, 1951.

Imogene Finnell, General Staff Nurse, Nursing Service, salary increased from \$200 to \$210 per month, effective February 1, 1951.

De Wayne Bragg, changed from Acting Head Nurse to General Staff Nurse, no change in salary, effective January 1, 1951.

Gertrude Gruntmeir, General Staff Nurse, Nursing Service, salary increased from \$190 to \$200 per month, effective February 1, 1951.

Margaret M. Morgan, Acting Head Nurse, Nursing Service, salary increased from \$200 to \$210 per month, effective February 1, 1951.

Polly Marlow, changed from General Staff Nurse at \$200 per month to Head Nurse at \$210 per month, effective February 1, 1951.

Lucile Ward, changed from General Staff Nurse at \$190 per month to Head Nurse at \$210 per month, effective February 1, 1951.

Resignations

Bonnie Sewick, Administrative Dietitian, Dietary, resignation effective January 31, 1951.

Robert Francis Plumberg, Physical Therapist, Physical Medicine, resignation effective January 31, 1951.

Vera Mae Cobb, Staff Nurse, Nursing Service, resigned January 1, 1951.

Mildred Hamlin, Head Nurse, Nursing Service, resigned January 31, 1951.

Nancy Loar DeVore, Therapeutic Dietitian, Dietary, resigned February 13, 1951.

Julie Rocque, General Staff Nurse, Nursing Service, resigned December 31, 1950.

Helen Young, General Staff Nurse, Nursing Service, resigned January 17, 1951.

Approved.

It was recommended that Dr. Lloyd Swearingen be named Associate Director of the Research Institute, effective February 15, 1951. Dr. Swearingen served as Director of the Research Institute from June 1, 1947 to September 1, 1949 when he was made Research Professor of Chemistry. His annual rate of salary shall not be increased, but it is recommended that he shall be paid his regular monthly salary during the summer months of June, July, and August.

Approved.

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The motion by Regent Benedum for approval of all items on the Agenda was unanimously approved.

Regent Benedum reported that the State Highway Department in their improvement program on Highway No. 77 set up in Norman had requested an easement on a strip of land along the west edge of the auxiliary Noble Air Field.

The legal description requested in the easement follows:

A strip, piece or parcel of land lying in part of the SW $\frac{1}{4}$ SE $\frac{1}{4}$ lying East of US Highway No. 77 of Section 9, T 8 N, R 2 W in Cleveland County, Oklahoma. Said parcel of land being described by metes and bounds as follows:

Beginning at the point where the present East right-of-way line of US Highway No. 77 intersects the South line of said SW $\frac{1}{4}$ SE $\frac{1}{4}$, 606.1 feet East of the SW corner of said SW $\frac{1}{4}$ SE $\frac{1}{4}$, thence N 27°22'W along said right-of-way line a distance of 1297 feet to a point on the West line of said SW $\frac{1}{4}$ SE $\frac{1}{4}$, 1158 feet North of the SW corner of said SW $\frac{1}{4}$ SE $\frac{1}{4}$, thence North along said West line a distance of 21.8 feet, thence S 27°22'E a distance of 25.8 feet, thence N 62°38'E a distance of 2 feet, thence S 27°22'E a distance of 1296.7 feet to a point on the South line of said SW $\frac{1}{4}$ SE $\frac{1}{4}$, thence West along said South line a distance of 13.5 feet to point of beginning.

Containing 0.35 acres, more or less, of new right-of-way, the remaining area included in the above description being the 33-foot Section line right-of-way.

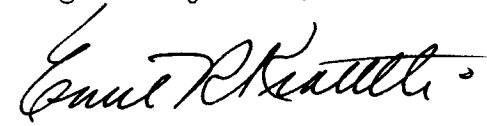
Regent Benedum moved that the University grant to the State of Oklahoma an easement on the above parcel of land, and that the officers of the Board be authorized to execute the easement. President Cross concurred in this recommendation.

It was unanimously approved to grant the easement as recommended.

The preliminary plans for the Journalism Building, as prepared by Bruce Goff, Architect, were presented by President Cross. The plans call for a circular building with a library in the central portion and all facilities on one floor. He stated the faculty of the School of Journalism had voted eight to one in favor of this plan.

Following an examination of these plans, the Regents were unanimous in their decision not to approve this plan because it is such a radical departure from the conventional style of architecture on the campus. President Cross was instructed to request Professor Goff to prepare another set of preliminary plans for presentation to the Regents.

There being no further business, the meeting was adjourned.


Emil R. Kraettli, Secretary

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ITEMS NOT SUBMITTED TO REGENTS (See Resolution Adopted October 1, 1948.)

APPOINTMENTS:

Donald Eugene Akard, Sales Clerk, Book Exchange, \$60 per month for 1/2 time, effective February 1, 1951.

Pauline Blalock Anderson, Administrative Secretary, Office of the President, \$160 per month, effective January 22, 1951.

Wayne R. Ashley, Head Resident Counselor, Residential Halls, Women's Dormitory System, \$75 per month plus room, effective January 16, 1951.

Lorene Blevins Awalt, Clerical Stenographer, Office of Admissions and Records, \$130 per month, effective February 7, 1951.

Donald Eugene Baxter, Fireman, Fire and Police Protection, \$85 per month, effective January 1, 1951.

Glenora Mae Bell, Nursery Assistant, Sooner City Nursery, \$120 per month, effective January 3, 1951.

Jeanne Williams Benson, Clerical Stenographer, School of Art, \$130 per month, effective January 24, 1951. (On a nine months basis.)

Janeil Bourland, Charge Ticket Clerk, Book Exchange, \$120 per month, effective February 1, 1951.

Marjorie Givens Bradley, Registration Clerk, Office of Admissions and Records, \$130 per month, effective February 1, 1951.

Rosalie Maurice Broyles, Clerk Typist, Department of Psychology, \$60 per month for 1/2 time, effective February 1, 1951.

William Joseph Brushl, Fireman, Police and Fire Protection, \$170 per month, effective January 20, 1951.

Joyce Cook Campbell, Accompanist, Physical Education for Women, \$140 per month, effective February 1, 1951.

Carla English Clark, Temporary Billing Clerk, Sales Division, University Press, \$130 per month, effective January 25 to May 1, 1951.

Pat Dunagan Cole, Registration Clerk - PBX Operator, Office of Admissions and Records, \$130 per month, effective January 5, 1951.

Jane A. Dameron, Draftsman, Oklahoma Geological Survey, \$175 per month, effective February 1, 1951.

Zen Ellen Edmiaston, Clerical Stenographer, Department of Marketing, \$65 per month for 1/2 time, effective January 29, 1951.

Nelle Mae Elliott, Account Clerk, Educational Materials Service, \$130 per month, effective January 22, 1951.

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Ardith June English, Clerical Stenographer, Bureau of Business Research, \$130 per month, effective February 6, 1951.

Margaret Roberts Fibich, Charge Ticket Clerk, Book Exchange, \$130 per month, effective January 16, 1951.

Charlotte S. Floyd, Librarian I, Law Library, \$107.50 per month for 3/4 time, effective January 16, 1951.

Leonard Manson Fore, Building Custodian, Janitor Service, \$150 per month, effective February 1, 1951.

Dorienne Anne Fox, General Office Clerk, Purchasing Office, \$125 per month, effective January 8, 1951.

Mary Juanita Grace, Clerical Stenographer, Educational Materials Service, \$130 per month, effective January 26, 1951.

Margaret Madden Griffith, Clerical Secretary, Department of Zoological Sciences, \$140 per month, effective February 1, 1951.

Joe Harper, Typewriter Repairman, General Service, \$160 per month, effective December 27, 1950.

Wilbur Duayne Hatchett, Clerk-in-Charge, South Campus Store, Book Exchange, \$100 per month for 2/3 time, effective January 1, 1951.

Jo Ann Hendricks, Clerical Stenographer, Department of Business Management, \$65 per month for 1/2 time, effective February 1, 1951.

William Alexander Henning, Fireman, Fire and Police Protection, \$170 per month, effective January 16, 1951.

Mose William Hewitt, Building Custodian, Janitor Service, \$150 per month, effective February 1, 1951.

Mary E. Hoffman, Clerical Secretary, School of Home Economics, \$140 per month, effective February 3, 1951.

Bobbie Ivo Hopkins, Librarian II, University Library, \$190 per month, effective February 5, 1951.

Vera Charlene Iske, Clerical Stenographer, Department of Military Science, \$130 per month, effective January 26, 1951.

Paula Orr Johnson, Clerical Secretary, Department of Physics, \$140 per month, effective January 8, 1951.

Roberta J. Bishop Johnson, Clerical Secretary, Office of the Dean of the College of Arts and Sciences, \$70 per month for 1/2 time, effective February 12, 1951.

Mary Keck, Clerical Secretary, School of Civil Engineering, \$140 per month, effective January 26, 1951.

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Marilyn Jean Kopetz, General Office Clerk, Purchasing Office, \$125 per month, effective January 22, 1951.

Margaret LaFaver, Nursery Assistant, Sooner City Nursery, \$120 per month, effective January 3, 1951.

Ed Roberts LeForce, Claims Assistant, Veterans Liaison Office, \$100 per month for 2/3 time, effective February 1, 1951.

Zelda Casten Landshoff, Clerical Stenographer, University Press, Sales Division, \$65 per month for 1/2 time, effective December 21, 1950.

Mary Ellen Lee, Clerk Typist, College of Education, \$120 per month, effective January 23, 1951.

Gilbert Hartzell Lincoln, Librarian II, University Library, \$142.50 per month for 3/4 time, effective February 5, 1951.

J. C. Mahurin, Jr., Building Custodian, Janitor Service, \$150 per month, effective February 1, 1951.

Olga Jadwiga Moldenke, University Library, Library Assistant, \$120 per month, effective February 1, 1951.

Lorraine A. Mosley, Information Clerk, University College, \$130 per month, effective January 23, 1951.

Fawn Dee Mullins, Clerk Typist, Veterans Liaison Office, \$120 per month, effective February 1, 1951.

Theda Colleen O'Blander, Head Resident Counselor, Women's Dormitory System, \$75 per month for 1/2 time plus room, effective November 1, 1950.

Dolores A. Owensby, Clerk Typist, Veterans Liaison Office, \$120 per month, effective January 5, 1951.

Joyce Barbara Park, Clerk Typist, Purchasing Office, \$120 per month, effective February 1, 1951.

Joyce Shultz Pasque, Clerical Secretary, Office of the Dean of the College of Business Administration, \$140 per month, effective February 1, 1951.

Joyce Annette Patterson, Clerical Secretary, Bureau of Business Research, \$70 per month for 1/2 time, effective January 29, 1951.

Monroe Bill Plumlee, Head Resident Counselor, Sequoyah House, Sooner City Housing, \$75 per month plus room for 1/2 time, effective January 16, 1951.

Russell Envin Plumlee, Fireman, Police and Fire Protection, \$170 per month, effective January 16, 1951.

Phyllis Bryan Roberts, Posting Clerk, University Press, Sales Division, \$130 per month, effective 1:00 p.m., January 3, 1951.

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Sue Sark, Clerk (prefab Office), Sooner City Housing, \$100 per month, effective January 1, 1951.

Rusha Faye Shaw, Clerical Secretary, Athletic Department, \$150 per month, effective January 8, 1951.

Jean Stammer, Administrative Secretary, Office of Admissions and Records, \$160 per month, effective January 15, 1951.

Lyle White Stewart, Fireman, Fire and Police Protection, \$170 per month, effective January 1, 1951.

Emily Jo Strong, Clerical Secretary, Public Relations, \$140 per month, effective January 15, 1951.

Glenna Dean Thomas, Account Clerk, Office of the Comptroller, \$100 per month for part-time for January; \$130 for full time, effective February 1, 1951.

Norween E. Todd, Clerical Secretary, Educational Materials Service, \$140 per month, effective January 22, 1951.

Shelia Smith Tolbert, File Clerk, Veterans Liaison Office, \$120 per month, effective February 10, 1951.

James Weir Vanderbeck, Assistant Counselor, Women's Dormitory System, \$50 per month for 1/2 time, effective January 16, 1951.

Helen M. Watt, Cook and Housekeeper, Sooner City Nursery, \$110 per month, effective February 1, 1951.

Wanda McAllister Whiteman, Clerical Stenographer, Department of History, \$130 per month, effective January 22, 1951.

Dorothy Wick, Academic Records Clerk, Admissions and Records, \$130 per month, effective February 1, 1951.

Alice L. Williams, Clerk Typist, Student Health Service, \$120 per month, effective February 8, 1951.

Jesse Lay Wilson, Building Custodian, Janitor Service, \$150 per month, effective February 1, 1951.

TITLE AND SALARY CHANGES:

Fayne Bumgarner, Head Resident Counselor, Women's Dormitory System, transfer from Sanger House, to McCurtain House, within the same account with no change in title or salary rate, effective January 29, 1951.

J. Fern Burkleo, change from Information Clerk at \$130 to Administrative Secretary at \$160 per month, University College, effective March 1, 1951.

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Carla English Clark, changed from Billing Clerk (temporary position) to Posting Clerk at \$130 per month on a permanent basis, Sales Division, University Press, effective February 1, 1951.

Annalou Clifton, change from Account Clerk at \$130 per month to Clerical Secretary at \$140 per month, Office of the Comptroller, effective January 1, 1951.

Charlotte E. Combs, change from General Office Clerk at \$125 per month to Senior General Office Clerk at \$135 per month, Veterans Liaison Office, effective January 1, 1951.

Marjory Curtis, Supervisor, IBM Key Punch Section, Statistical Service Laboratory, salary increased from \$160 to \$185 per month, effective January 1, 1951.

Suzanne Jennings Curtis, transfer from School of Art to Office of the President; change from Clerical Stenographer at \$130 per month to Clerical Secretary at \$140 per month, effective January 26, 1951. (Payroll change to be made February 1, 1951.)

Dorienne Anne Fox, change from General Office Clerk at \$125 per month to Order Clerk at \$130 per month, Purchasing Office, effective February 1, 1951.

Billie Kelntos Gavras, Office of the Dean of Students, transfer from hourly payroll as Clerk Typist at \$120 per month, effective January 19, 1951.

Katherine L. Grant, transfer from College of Education to Department of Mathematics and Astronomy; change from Clerk-Typist at \$120 per month to Clerical Secretary at \$140 per month, effective January 22, 1951. (Payroll change to be made February 1, 1951.)

Alcidene Smith Grimwood, transfer from Veterans Liaison Office to Office of the Comptroller; change from Senior General Office Clerk at \$135 per month to Junior Accountant at \$160 per month, effective February 1, 1951.

Helen E. Hicks, change from Senior General Office Clerk at \$135 per month to Clerical Secretary at \$140 per month, Veterans Liaison Office, effective January 1, 1951.

Margaret Joy Hoffman, change in title from Registration Clerk-PBX Operator to Information Clerk, Office of Admissions and Records, no change in salary, effective February 1, 1951.

Joan W. Huffstetler, change from Academic Record Clerk at \$130 per month to Admissions Assistant at \$150 per month, Office of Admissions and Records, effective February 1, 1951.

Vera Charlene Iske, change from Clerical Stenographer at \$130 per month to Clerical Secretary at \$140 per month, Department of Military Sciences, effective February 5, 1951.

Patricia Johnson, change from Registration Clerk at \$135 per month to Clerical Secretary at \$140 per month, Office of Admissions and Records, effective February 1, 1951; change from Clerical Secretary to Admissions Assistant at \$150 per month, effective February 1, 1951.

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February 21, 1951

Joy M. Lawrence, Clerical Secretary, transfer from Office of Admissions and Records to School of Chemical Engineering; monthly salary increased from \$135 to \$140 per month, effective January 13, 1951. (Payroll change to be made January 1, 1951.)

Jacquelyn Jane Long, change from Clerical Stenographer at \$130 per month to Clerical Secretary at \$140 per month, Bureau of Business Research, effective February 6, 1951.

Mary Frances McCown, transfer from Office of Admissions and Records to Office of the President; change from Information Clerk at \$130 per month to Chief Clerk at \$150 per month, effective January 1, 1951.

John R. Nemicek, Fireman, Police and Fire Protection, monthly salary increased from \$170 to \$180 per month, effective January 16, 1951.

Valda Nemecek, Office of Admissions and Records, change from Registration Clerk at \$130 per month to Registration Assistant at \$150 per month, effective February 1, 1951.

June Nilson, change from Cook and Housekeeper to Nursery Assistant and increase in monthly salary from \$110 to \$120 per month, Sooner City Nursery, effective February 1, 1951.

Barbara Schock Overhuls, transfer from Short Courses and Conferences to Plant Sciences; no change in title of Clerical Secretary, no change in salary, effective February 1, 1951.

Delores A. Owensby, transfer from Veterans Liaison Office to Office of the Comptroller, change in title from Clerk-Typist at \$120 per month to Account Clerk at \$130 per month, effective February 1, 1951.

Barbetta A. Procter, Veterans Liaison Office, change from Clerk Typist at \$120 per month to General Office Clerk at \$125 per month, effective February 1, 1951.

Janice Rasley, Purchasing Office, change from Clerk Typist at \$120 per month to Claims Clerk at \$140 per month, effective February 1, 1951.

Tom M. Richards, Junior Accountant, Office of the Comptroller, transfer from hourly payroll to \$1,200 annually for 2/3 time, effective February 1, 1951.

Patty Easley Robertson, change from Clerical Stenographer to Information Clerk, no change in salary, Office of Admissions and Records, effective February 1, 1951.

Donna Jean Russell, Clerical Secretary, transfer from Bureau of Government Research to Office of the President, with no change in title or salary, effective January 22, 1951. (Payroll change to be made February 1, 1951)

Patricia Alice Ryan, transfer from Office of the Dean, College of Arts and Sciences, to Radio Station WNAD with no change in title of Clerical Secretary or salary, effective February 4, 1951. (Payroll change to be made February 1, 1951.)

February 21, 1951

Lois Ayers Solberg, change from General Office Clerk at \$130 to Clerical Secretary at \$140 per month, Short Courses and Conferences, effective March 1, 1951.

Lucile Oliver Stone, Head Resident Counselor, Women's Dormitory System, change from Franklin House and Dining Hall to Sanger House, with no change in title or salary, effective February 1, 1951.

Frances Jean Taylor, Veterans Liaison Office, change from Clerk Typist at \$120 per month to General Office Clerk at \$125 per month, effective February 1, 1951.

Maurine Green Steed, change from Clerical Secretary at \$140 to Traffic Manager at \$150 per month, Radio Station WNAD, effective February 12, 1951.

Gerry N. Thompson, transfer from Office of the Dean, College of Business Administration, to Office of the Secretary; change from Clerical Secretary at \$140 per month to Administrative Secretary at \$160 per month, effective January 1, 1951.

Ramona Hamilton Urice, Office of the Comptroller, change from Clerical Secretary at \$140 per month to Administrative Secretary at \$160 per month, effective January 1, 1951.

Betty Lue Welch, Office of the President, change from Clerical Stenographer at \$130 per month to Payroll Clerk at \$140 per month, effective January 1, 1951.

Alice L. Williams, change from Clerk Typist at \$120 per month to General Office Clerk at \$125 per month, Student Health Service, effective February 8, 1951.

Berdean Evans Willoughby, transfer from Office of Admissions and Records, to Athletic Department, change from Registration Clerk at \$130 to Ticket Clerk at \$140 per month, effective February 1, 1951.

Shirley C. Wilson, Veterans Liaison Office, change from General Office Clerk at \$125 per month to Senior General Office Clerk at \$135 per month, effective February 1, 1951.

Robert D. Wroblewski, Assistant Counselor, transfer from Sooner City Housing to Whitehand Hall, with no change in title or salary, effective February 1, 1951.

RESIGNATIONS:

Beverly Andress, Clerical Secretary, Department of Plant Sciences, resigned February 1, 1951.

Rosemary Overturff Bernson, Assistant Dining Unit Manager, Women's Dormitory System, resigned January 15, 1951.

Janice A. Bowen, Nursery Assistant, Sooner City Nursery, resigned January 1, 1951.

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February 21, 1951

Joy Brooks, Clerical Stenographer, School of Geology, resigned February 11, 1951.

Joan Catherine Brown, Clerk, Sooner City Nursery, resigned January 1, 1951.

Joyce Shields Campbell, Accounting Clerk, Office of the Comptroller, resigned February 8, 1951.

Burdett Carpenter, Building Custodian, Janitor Service, resigned February 3, 1951 at noon.

Duane B. Carson, Fireman, Police and Fire Protection, resigned January 20, 1951.

Patricia Lou Childs, General Office Clerk, Purchasing Office, resigned February 1, 1951.

William E. Chillis, Fireman, Fire and Police Protection, resigned January 7, 1951.

Zona G. Clark, Fireman, Fire and Police Protection, resigned January 8, 1951.

Marjorie G. Coker, Clerical Secretary, Department of Mathematics and Astronomy, resigned January 18, 1951.

Dale Burk Cox, Fireman, Police and Fire Protection, resigned January 24, 1951 at noon.

Blanche E. Craven, Admissions Assistant, Office of Admissions and Records, resigned February 22, 1951.

Vivian Saunkeah Davis, Clerical Secretary, Department of Zoological Sciences, resigned February 1, 1951.

Marie Sullivan Douglas, Clerical Secretary, School of Civil Engineering, resigned January 13, 1951.

Neil Alex Ewing, Laborer, Collection of Garbage and Waste, resigned December 1, 1950.

Jennie Locke Fitzgerald, Librarian II, University Library, resigned January 23, 1951.

Ernest Fore, Building Custodian, Sooner City Housing, resigned February 15, 1951.

Billie Rhea Forrester, Junior Accountant, Office of the Comptroller, resigned February 4, 1951.

Lois Henry Franklin, Building Custodian, Janitor Service, resigned February 3, 1951.

February 21, 1951

James L. Furbee, Supply Clerk, Department of Chemistry, resigned January 25, 1951.

Louise Gladden, Clerk Typist, Department of Psychology, resigned February 1, 1951.

Adola Johnson Gladney, Posting Clerk, Sales Division, University Press, resigned January 23, 1951.

Eleanor Ann Lockett Gravelle, Librarian II, University Library, resigned February 15, 1951.

Audrey Davis Hardwicke, Clerical Secretary, Educational Materials Service, resigned January 21, 1951.

Mary A. Hartsock, Administrative Secretary, University College, resigned March 1, 1951.

Sybil J. Hawk, Clerical Stenographer, Office of the President, resigned January 28, 1951.

Alice G. Hrinewski, Ticket Clerk, Athletic Department, resigned February 1, 1951.

John William Hutchinson, Head Resident Counselor, Sooner City Housing, resigned January 16, 1951.

Peggy Williams Killion, Clerical Secretary, Veterans Liaison Office, resigned January 1, 1951.

Margaret Jane King, Clerical Secretary, Department of Military Science, resigned January 14, 1951.

Madeline R. Lawson, Administrative Secretary, Office of the President, resigned February 1, 1951.

Margaret LaFaver, Nursery Assistant, Sooner City Nursery, resigned February 2, 1951.

Betty Ruth Ledford, Traffic Manager, Radio Station WNAD, resigned February 16, 1951.

Doris Mae Lindley, Clerical Stenographer, Office of the Dean of Students, resigned January 19, 1951.

Leon Lewis Lingle, Building Custodian, Janitor Service, resigned February 8, 1951.

Connie Robinson Lyons, Clerical Secretary, Department of Physics, resigned January 4, 1951.

Martha Ann Maddux, Administrative Secretary, Office of the Comptroller, resigned January 1, 1951.

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February 21, 1951

Donna Miller Mays, Sales Clerk, Book Exchange, resigned January 16, 1951.

Kathleen Donna McClure, Order Clerk, Purchasing Office, resigned February 1, 1951.

Ophelia M. Mercer, Administrative Secretary, Office of Admissions and Records, resigned March 1, 1951.

Betty B. McNeill, Nursery Assistant, Sooner City Nursery, resigned January 1, 1951.

Catherine Scallon Moore, Charge Ticket Clerk, Book Exchange, resigned February 1, 1951.

Thelma Louola Myers, Administrative Secretary, Office of the Secretary, resigned February 8, 1951.

Marjorie Neal, Clerical Secretary, Department of Business Management, resigned January 27, 1951.

Tefta A. Norton, Account Clerk, Educational Materials Service, resigned February 1, 1951.

Ida Lou Park, Medical Records Librarian, Student Health Service, resigned February 1, 1951.

Lucille Pasini, Library Assistant, University Library, resigned February 1, 1951.

Rex E. Pettijohn, Claims Assistant, Veterans Liaison Office, resigned February 1, 1951.

Wanda Sue Plumkett, Clerical Stenographer, Educational Materials Service, resigned January 26, 1951.

Carol W. Quetone, Clerk Typist, Student Health Service, resigned February 8, 1951.

Joyce Reid, Sales Clerk, Book Exchange, resigned January 1, 1951.

Phyllis Bryan Roberts, Posting Clerk, Sales Division University Press, resigned February 3, 1951.

Patricia K. Rogers, Clerical Stenographer, Department of History, resigned January 21, 1951.

Lillian M. Rippy, Clerical Secretary, Bureau of Business Research, resigned February 6, 1951.

John E. Sands, Head Resident Counselor, Residential Houses, Women's Dormitory System, resigned January 16, 1951.

Marjorie Shuck, Assistant Dining Unit Manager, Sooner City Housing, resigned February 15, 1951.

Rene Shults, Admissions Assistant, Office of Admissions and Records, resigned February 1, 1951.

February 21, 1951

R. C. Slocum, Assistant Counselor, Whitehand Hall, resigned January 16, 1951.

Maxine Hicks Slough, Chief Clerk, Office of the President, resigned January 30, 1951.

Charles D. Story, Assistant Counselor, Residential Houses, Women's Dormitory System, resigned January 16, 1951.

Annette Marie Taft, Clerical Stenographer, Department of Marketing, resigned January 20, 1951.

James O. Thomas, Utility Service Unit, Carpenter Helper, resigned February 15, 1951.

Jean Williamson Thomas, Sales Clerk, Book Exchange, resigned February 1, 1951.

Helen Gordon Thompson, Accompanist, Physical Education for Women, resigned February 1, 1951.

Virginia Upton, Clerical Secretary, Public Relations Office, resigned January 7, 1951.

James L. Van Dyck, Junior Accountant, Office of the Comptroller, resigned February 1, 1950.

Phyllis Van Patten, Head Resident Counselor, McCurtain House, Women's Dormitory System, resigned January 16, 1951.

Joan Woodall Voss, Clerical Secretary, Educational Materials Service, resigned January 1, 1951.

Betty P. Washington, Clerical Secretary, School of Chemical Engineering, resigned February 1, 1951.

George K. Washington, Head Resident Counselor, Sequoyah House, Sooner City Housing, resigned January 16, 1951.

Anne Elizabeth Weaver, Claims Clerk, Purchasing Office, resigned February 2, 1951. (noon)

John Phillip Weldon, Fireman, Fire and Police Protection, resigned January 1, 1951.

Moselle Wilson, Registration Assistant, Office of Admissions and Records, resigned February 16, 1951.

Betty Marie Brewer Winneberger, Clerical Secretary, Department of Military Science, resigned February 4, 1951.

Madline Louise A. Zaffarano, Clerical Secretary, School of Home Economics, resigned February 4, 1951.

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February 21, 1951

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

APPOINTMENTS:

Irene Arnold, Cook's Helper, Dietary, \$80 per month with meals and laundry, effective December 28, 1950.

Willard Blevins, Issuing Clerk, Storeroom, \$125 per month, effective January 12, 1951.

Opal Blanche Bond, Cook's Helper, Dietary, \$80 per month with meals and laundry, effective January 13, 1951.

E. L. Burns, Receiving Clerk, Central Shipping and Receiving, \$125 per month effective January 17, 1951.

Harlan E. Cauthron, Issue Clerk, Storeroom, \$125 per month, effective December 27, 1950.

Bobbie Chaney, Secretary, Personnel, \$165 per month, effective January 22, 1951.

Vera L. Copper, Information Clerk, Admitting, \$105 per month for part-time effective February 1, 1951.

Marcel E. Davis, Nurse's Aide, Nursing Service, \$100 per month, February, 1951; \$110, May, 1951; \$120, October, 1951 with laundry, effective February 1, 1951.

Mary E. Davis, Nurse Aide, South Ward, \$100 per month, effective January 11, 1951.

Maxine DeWitt, Clerk Typist, School of Nursing, \$140 per month, effective January 30, 1951.

Marilyn Ruth Dotson, Nurse Aide, Nursing Service, \$100 per month, January; \$110, May, 1951; \$120, October, 1951; effective January 18, 1951.

Max Dragoo, Orderly, Nursing Service, \$120 per month with laundry, effective January 9, 1951.

Charles A. Ferguson, Orderly, Nursing Service, \$120 per month with laundry, effective January 9, 1951.

Thelma Flanigin, Staff Nurse, Nursing Service, \$190 per month with laundry, effective January 16, 1951.

Mary Frances Freise, Registration Clerk, Record Office, \$135 per month, effective January 22, 1951.

Elmer Gouker, Custodian, Housekeeping, \$130 per month, effective February 6, 1951.

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Charlotte Ruth Gray, Staff Nurse, Nursing Service, \$190 per month, effective January 9, 1951.

Joy Hance, Tray Girl, Dietary, \$80 per month with meals and laundry, effective January 16, 1951.

Charles B. Harper, Night Watchman, Buildings and Grounds, \$145 per month, effective January 2, 1951.

Maxie Harper, Nurse Aide, Nursing Service, \$110 per month, January; \$120, April, 1951; effective January 2, 1951.

John H. Harrison, Orderly, Nursing Service, \$120 per month with laundry, effective January 22, 1951.

Jesse A. Hayden, Porter, Dietary, \$80 per month with meals and laundry, effective January 3, 1951.

Gertrude Henderson, General Staff Nurse, Nursing Service, \$190 per month with laundry, effective January 22, 1951.

Doris C. Henson, Nurse Aide, Nursing Service, \$100 per month, January, 1951; \$110, April, 1951; \$120, September, 1951; effective January 12, 1951.

Sue Hipp, Tray Girl, Dietary, \$80 per month with meals and laundry, effective February 5, 1951.

Evalyn Hoferer, General Staff Nurse, Nursing Service, \$57.50 for part-time, effective February 1, 1951.

Myra Houston, Nurse Aide, Nursing Service, \$100 per month, January, 1951; \$110, April, 1951; \$120, September, 1951; effective January 13, 1951.

Hazel F. Hunter, Housekeeper, Housekeeping, \$100 per month, effective January 1, 1951.

Tennie B. Jones, Housekeeper, Housekeeping, \$100 per month, effective January 1, 1951.

Irene W. Julian, Ward Clerk, Nurse's Aide, \$125 per month, effective February 6, 1951.

Margaret Lee Kautz, Library Assistant, Medical Library, \$150 per month, effective February 1, 1951.

Ophelia E. Kelleam, Receptionist, School of Nursing, \$70 per month with complete maintenance, effective December 29, 1950.

Lloyd Thurman Keller, Apprentice Brace Maker, Brace Shop, \$135 per month, effective February 1, 1951. Salary will increase each six months \$16.25 in accordance with V. A. contract until maximum salary of \$200 per month is reached at the end of a two-year period. (On-the-job trainee.)

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William H. Knoblock, Jr., Student Assistant, part-time, \$60 per month, effective January 1, 1951. (for 4 months only)

Donald D. Layton, Technician (part-time) \$60 per month, effective February 1, 1951 through June 30, 1951.

Elsie Lenhardt, Laundress, Laundry, \$100 per month, effective January 22, 1951.

Paul A. Lovett, Resident, Orthopedic Surgery and Fractures, \$90 per month with meals and laundry, effective January 1, 1951.

John R. Lucas, Resident, Orthopedic Surgery and Fractures, \$90 per month with meals, laundry, and uniforms, effective January 1, 1951.

Rosemary Townsend McIntyre, Staff Nurse, Nursing Service, \$190 per month with laundry, effective January 8, 1951.

Velma E. Moore, Formula Laboratory Aide, Dietary, \$110 per month, effective January 22, 1951.

Myrtle Ann Morgan, Claims Clerk, Business Office, \$140 per month, effective January 3, 1951.

Arthur W. Nunnery, Student Assistant, \$50 per month for part-time, effective January 16, 1951.

Betty Jo Opala, Medical Secretary, Social Service, \$165 per month, effective January 8, 1951.

Dorothy H. Owens, Tray Girl, Dietary, \$80 per month with meals and laundry, effective January 2, 1951.

Stephen Parks, Student Assistant, Bacteriology, \$50 per month for part-time appointed through January 31, 1951 only.

Claude Powers, Porter, Dietary, \$80 per month with meals and laundry, effective January 15, 1951.

Benny A. Salazar, Porter, Dietary, \$80 per month, effective February 2, 1951.

Edna Scott, Laundress, Laundry, \$100 per month, effective January 12, 1951.

Marvin W. Shumate, Assistant Storekeeper, Storeroom, \$175 per month, effective January 25, 1951.

Dorena Slinker, Tray Girl, Dietary, \$80 per month with meals and laundry, effective December 28, 1950.

Ida Marie Smallwood, Cook's Helper, Dietary, \$80 per month with meals and laundry, effective January 29, 1951.

Hazel Jacob Stratton, Nurse Aide, Nursing Service, \$100 per month for January, 1951; \$110, May, 1951; \$120, October, 1951; effective January 22, 1951.

February 21, 1951

Peggy Strickland, Registration Clerk, Record Office, \$140 per month, effective January 3, 1951.

Edith Frances Strong, Tray Girl, Dietary, \$80 per month with meals and laundry, effective February 5, 1951.

Marie L. Trawick, Tray Girl, Dietary, \$80 per month with meals and laundry, effective January 3, 1951.

Cornelia Van Hook, Medical Stenographer, Stenographic Pool, \$145 per month, effective December 29, 1950.

Erma Jean White, Nurse Aide, South Ward, \$100 per month, effective January 11, 1951.

Yerdith White, X-Ray Technician, Main X-Ray, \$150 per month, effective February 1, 1951.

June U. Wilson, Ward Clerk, Nursing Service, \$125 per month, effective January 1, 1951.

TITLE AND SALARY CHANGES:

Martha Anderson, Tray Girl, Dietary, salary increased from \$85 to \$90 per month, effective February 1, 1951.

Bailey Arnold, Porter, Dietary, salary increased from \$80 to \$85 per month, effective February 1, 1951.

Irene Arnold, transferred from Diet Kitchen to Tray Girl, Dietary, effective February 1, 1951.

William Ashcraft, Porter, Dietary, salary increased from \$80 to \$85 per month, effective February 1, 1951.

Blanche Bond, changed from Diet Cook's Helper to Cook's Helper, effective February 1, 1951.

Helen Brooks, Dental Assistant, Oral Surgery Department, salary increased from \$150 to \$160 per month, effective January 1, 1951.

Philip O. Carey, Student Assistant, Research Grant, \$50 per month for part-time, effective February 1, 1951.

Lillie Louise Cauthron, Waitress, Dietary, salary increased from \$80 to \$85 per month, effective February 1, 1951.

Jim Curtis, Ambulance Driver, transferred from Nursing Service to Admitting, salary decreased from \$130 to \$125, effective February 1, 1951.

James B. Eskridge, Resident, Obstetrics - Gynecology, salary decreased from \$102.50 to \$90 per month, effective January 1, 1951.

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February 21, 1951

Annice Robb Goodwin, Tray Girl, salary increased from \$85 to \$90 per month, effective February 1, 1951.

Beatrice Ola Green, employed at rate of \$100 per month on a temporary basis, effective January 10, 1951. Transferred from Hospital to Medical School on permanent basis, effective February 1, 1951.

Charles Harper, Night Watchman, Buildings and Grounds, a salary increase from \$145 to \$155 per month, effective February 1, 1951.

Alice Hughes, changed from Formula Laboratory Aide, Dietary, at \$130 per month, to Ward Clerk, Nursing Service, at \$125 per month, effective February 1, 1951.

Rowena Jackson, change from Tray Girl, Dietary, at \$75 per month to Cook's Helper, Dietary, at \$80 per month, effective January 19, 1951. Salary increased to \$85 per month, effective February 1, 1951.

Martha Jones, Tray Girl, Dietary, salary increased from \$85 to \$90 per month, effective February 1, 1951.

Angelene E. Jones, change from Medical Stenographer, Stenographic Pool, at \$145 per month, to Medical Secretary, Department of Medicine, at \$165 per month, effective January 1, 1951.

Thelma Jo Kirby, change from Registration Clerk at \$150 per month to Statistical Clerk at \$155 per month, effective January 1, 1951.

Velma Jean McLaughlin, Waitress, Dietary, changed from \$80 to \$85 per month, effective February 1, 1951.

Jack Douglas Mershon, Porter, Dietary, salary increased from \$80 to \$85 per month, effective February 1, 1951.

Jess E. Miller, Resident, Urology, salary increased from \$80 to \$90 per month, effective February 1, 1951.

Betty Baker Mulhausen, Secretary, School of Nursing, salary increased from \$150 to \$160 per month, effective February 1, 1951.

Dorothy Helen Owens, Tray Girl, Dietary, salary increased from \$80 to \$85 per month, effective February 1, 1951.

Mary Pernicka, Diet Kitchen Cook, Dietary, salary increased from \$85 to \$90 per month, effective February 1, 1951.

James B. Pitts, Resident, Obstetrics - Gynecology, salary decreased from \$105 to \$96.25 per month, effective January 1, 1951.

Mae Odie Porter, Tray Girl, Dietary, salary increased from \$85 to \$90 per month, effective February 1, 1951.

Walter H. Schlimm, Stockroom Clerk, Buildings and Grounds, salary increased from \$145 to \$160 per month, effective February 1, 1951.

Marie Trawick, Tray Girl, Dietary, salary increased from \$80 to \$85 per month, effective February 1, 1951.

February 21, 1951

Dorena Slinker, Tray Girl, Dietary, salary increased from \$80 to \$85 per month, effective February 1, 1951.

Duluth M. Stallings, Tray Girl, Dietary, salary increased from \$80 to \$85 per month, effective February 1, 1951.

Charles Leon Stallings, change from Issue Clerk, Storeroom, at \$125 per month to Ambulance Driver, Admitting, at \$140 per month, effective January 1, 1951.

Mildred Ruth Taylor, Tray Girl, salary increased from \$80 to \$85 per month, effective February 1, 1951.

Aldolph Vammen, Resident, Obstetrics - Gynecology, salary increased from \$80 to \$111.25 per month, effective January 1, 1951.

Louise Van Cleave, Admitting Clerk, Admitting Department, salary increased from \$140 to \$150 per month, effective February 1, 1951.

RESIGNATIONS:

C. A. Abshier, Porter, Dietary, resigned January 31, 1951.

Kay Acree, General Staff Nurse, Nursing Service, resigned January 31, 1951.

Ernestine Adams, Staff Nurse, South Ward, resigned January 31, 1951.

Jean Allen, Registration Clerk, resigned January 20, 1951.

Laura Baker, Nurse Aide, Nursing Service, resigned January 20, 1951.

Lonnie J. Blevins, Carpenter, Buildings and Grounds, resigned February 15, 1951.

William Bond, Resident, Pathology, resigned December 31, 1950.

Louis M. Bostwick, Storeroom Clerk, Storeroom, resigned January 6, 1951.

Richard H. Burgtorf, Resident, Orthopedic Surgery and Fractures, resigned December 31, 1950.

Frances Carroll, Tray Girl, Dietary, resigned January 8, 1951.

Shirley Joe Chapman, Library Assistant, Library, resigned February 1, 1951.

Annie L. Coate, Receptionist, School of Nursing, resigned December 31, 1950.

Betty Davis, Cook's Helper, Dietary, resigned January 12, 1951.

Alice Fletcher, Nurse Aide, Nursing Service, resigned January 25, 1951.

Velma Folsom, Cook's Helper, Dietary, resigned December 31, 1950.

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February 21, 1951

Arley G. Franklin, Ambulance Driver, Admitting, resigned January 31, 1951.

Wanda Franklin, Nurse Aide, Nursing Service, resigned January 4, 1951.

Geneva Lois Hardy, Nurse Aide, Nursing Service, resigned January 10, 1951.

Carmen Harkins, Tray Girl, Dietary, resigned January 22, 1951.

Eloise Pauline Hayes, Tray Girl, Dietary, resigned December 31, 1950.

Edith Holmes, Dietetic Intern, resigned January 31, 1951.

Betty Jean Jones, Assistant Technician, Histology and Embryology, resigned December 31, 1950.

Olis Keith, Receiving Clerk, Central Shipping and Receiving, resigned January 4, 1951.

Bobby Klassen, Ambulance Driver, Admitting and Outpatient Departments, resigned December 23, 1950.

Michal Klimowicz, Electrician, Buildings and Grounds, resigned January 31, 1951.

Juris Lejniaks, Vegetable Preparation, Dietary, resigned January 14, 1951.

Vivian Lewis, Housekeeper, Housekeeping, resigned January 31, 1951.

Pauline Lowe, Housekeeper, Housekeeping, discharged December 31, 1950.

J. J. McWilliams, Bracemaker, Brace Shop, resigned January 9, 1951.

Martha H. Martin, Secretary, School of Nursing, resigned January 31, 1951.

Lillian Melton, Nurse Aide, Nursing Service, resigned December 17, 1950.

Harry A. Mock, Orderly, Nursing Service, resigned January 2, 1951.

Bruce Morris, Dishmachine Operator, Dietary, resigned January 31, 1951.

Mescal Nelson, General Staff Nurse, Nursing Service, resigned February 15, 1951.

John H. Nichols, Custodian, Housekeeping, resigned February 28, 1951.

Charles Odom, Dishmachine Operator, Dietary, resigned December 31, 1950.

Millie Palmer, Nurse Aide, Nursing Service, resigned January 16, 1951.

Phyllis Pearson, Nurse Aide, Nursing Service, resigned February 5, 1951.

Maria Peters, X-Ray Technician, resigned January 26, 1951.

Lorene Rentfrow, Statistical Clerk, resigned January 13, 1951.

Trixie Rowell, Tray Girl, Dietary, resigned January 5, 1951.

John B. Schonhoff, Orderly, Nursing Service, resigned December 31, 1950.

February 21, 1951

George Sellers, Building Custodian, Housekeeping, resigned February 1, 1951.

Wilma J. Shafer, Laundress, Laundry, resigned January 6, 1951.

George Gilbert Smith, Bacteriology Assistant, resigned December 8, 1950.

Violet Spell, Nurse Aide, Nursing Service, resigned January 8, 1951.

Martha M. Thornton, Medical Secretary, Department of Medicine, resigned January 1, 1951.

Naomi Tiger, Cook's Helper, Dietary, resigned December 31, 1950.

John Wagner, Orderly, Nursing Service, resigned January 15, 1951.

June Wilson, Ward Clerk, Nursing Service, resigned February 14, 1951.

Birdie D. Young, Staff Nurse, South Ward, resigned January 31, 1951.

Harvey F. Young, Assistant Storekeeper, Storeroom, resigned January 12, 1951.

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