

MINUTES OF THE REGENTS OF THE UNIVERSITY OF OKLAHOMA  
WEDNESDAY, JUNE 14, 1950 10:00 A.M.

The Regents met in regular session on Wednesday, June 14, 1950, at 10:00 a.m. in the office of the President of the University, at Norman.

The following members were present: Joe McBride, President, presiding; Ned Shepler, Dr. White, T. R. Benedum, Dave Morgan, Kent Shartel. Absent: Don Emery.

The minutes of the meeting held on May 10 were approved.

President Cross reported he had just received a copy of the U. S. Supreme Court decision on the question of segregation and that he has requested an interpretation from the Attorney General. He stated the ruling does not call for nonsegregation of housing and that separate housing would be provided unless instructed otherwise.

President Cross called attention to the Regents' regulation with reference to the naming of buildings on the campus adopted at the meeting on November 9, 1949 which provides as follows: "No building on the campus shall be given a specific name except by vote of the Board of Regents, other than that which designates the type of work done therein; and no building shall be named after any living person."

He stated the Campus Planning Committee had recommended unanimously that the Biology Building be named in honor of Dr. Aute Richards, Professor of Zoology, who has recently retired after more than thirty years of service. He recommended modification of the previous regulation to permit naming buildings after former professors or deans who have reached Emeritus and inactive status, and in accordance with the recommendation of the Campus Planning Committee asked that the Biology Building be named RICHARDS HALL.

Regent Shartel moved, and it was voted, that the regulation be modified in accordance with the President's recommendation and that the Biology Building be named RICHARDS HALL.

President Cross stated the list of those to whom complimentary tickets will be issued has been prepared and it includes the following: 2-5-0 subscribers and holders of "O" letter cards, members of the Legislature, major public officials, the football coaching staff, three each to football players, newspaper editors, and that no complimentary tickets will be issued except upon presentation of a 2-5-0 card, a letterman's card or a courtesy card signed by the President. The President of the University will be issued a limited number for distinguished guests.

Regent Benedum moved, and it was voted to approve the issuance of courtesy cards in accordance with the above statement.

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Regent White made the suggestion that lifetime passes for two tickets be issued to former Governors of the State.

Following a discussion it was voted to issue the lifetime passes to former Governors of the State.

President Cross discussed the situation with reference to minor sports. He stated the University does not subsidize minor sports with the exception of basketball; in baseball some jobs are given. Mr. Wilkinson wants to grant fifty scholarships in the minor sports, i.e. baseball, track, tennis, golf, wrestling, etc.

President Cross recommended that we set up sixty NCAA scholarships to be awarded to boys with satisfactory academic records in high school or college, and that such scholarships be awarded throughout the college course so long as the men maintain satisfactory academic records.

Regent White moved, and it was voted, to raise the number of scholarships as the President sees fit, but a minimum of sixty.

President Cross discussed paving of Brooks Street from Jenkins to the railroad. He stated the blacktop surface is very unsatisfactory and that some of the residents had agreed to concrete paving, and that they would assume their proportionate share of the cost of a 26-foot road. He stated it is advisable to have a 34-foot road and it has been suggested the University pay the difference between a 26-foot road and a 34-foot road, which would mean that the University would pay for 21 feet and property owners for 13 feet of the 34-foot road. The total cost would be approximately \$33,250. He stated also the Athletic Department has funds in the football balance for last year in a sufficient amount to pay its pro-rata share.

Following a discussion, Regent Benedum moved, and it was voted that University authorities be authorized to make plans to have the paving done under the plan suggested by President Cross; he suggested that it be opened as a paving district so that property owners may pay their share in installments if they so desire.

President Cross recommended that the incidental fee distribution for the Summer Session be made as follows:

Power Plant	\$ 3.70
Student Union	3.87
Student Health Service	2.75
Oklahoma Daily	.50
Total	<u>\$10.82</u>

Approved.

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President Cross recommended the appointment of Miss Vilona P. Cutler, who is retiring as director of the YWCA in Oklahoma City, as Director of the School of Social Work; Professor of Social Work, effective September 1, 1950, at an annual salary of \$6,500 for eleven months service. He stated Miss Cutler is an outstanding and well-known social worker.

On motion by Regent Shartel the appointment of Miss Cutler was unanimously approved.

The following items on the agenda were presented by President Cross:

Recommended that the Board of Regents authorize the President of the University to execute, on behalf of the Board, an agreement or agreements with the State Board of Education for financial aid for special education facilities of the University Hospitals or other departments of the University, under terms of House Bill 186 of the Twenty-Second Oklahoma Legislature which authorizes the State Board of Education to support special educational facilities.

Approved.

Recommended adoption of the following resolution:

RESOLUTION

WHEREAS, Public Law 475 passed by the 81st Congress provides in Title IV for federal loans to educational institutions for the construction of student housing, and

WHEREAS, Senate Bill No. 41 of the regular session of the 20th Oklahoma Legislature, as amended by Senate Bill No. 143 of the 21st Oklahoma Legislature, authorizes the Board of Regents of the University of Oklahoma to borrow money on the credit of the income and revenues to be derived from the operation of various facilities for the comfort, convenience and welfare of students, including student housing and kitchen facilities,

NOW THEREFORE, be it resolved by the Board of Regents of the University of Oklahoma that the President of the University is hereby authorized to negotiate for a loan under terms of Public Law 475, and in connection with such negotiation to execute application forms and other documents required by the federal government in connection with such application.

Approved.

Made the following report with reference to refinancing the outstanding "Regents of the University of Oklahoma 3 1/2% Dormitory Bonds of 1948":

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Word has been received through the Lee Higginson Corporation that the Mutual Benefit Life Insurance Company of New Jersey would be willing to refinance the outstanding Regents of the University of Oklahoma 3 1/2% Dormitory Bonds of 1948 at 3 1/8% as of January 1, 1951, at which time \$2,360,000 of these bonds will be outstanding.

The proposal as stated tentatively by the Lee Higginson Corporation is as follows:

(1) New 3 1/8% bonds dated January 1, 1951, to be exchanged for the \$2,360,000 in 3 1/2% bonds which will be outstanding after the January 1, 1951, maturities are redeemed; no change to be made in the maturity schedule.

(2) The Mutual Benefit Life Insurance Company to waive the call premium of 2.75% (totaling \$64,900) which otherwise would be applicable to a call of these bonds for redemption on January 1, 1951.

(3) The present bond indenture to be modified to provide for

a) call of bonds from sinking fund surplus without premium, instead of with premium; but establishing a premium starting at 104 or 105 for call for refunding.

b) all dormitory revenue in excess of debt service and operating requirements to be available for repairs, maintenance, and utility services; instead of limiting payment for such purposes to a flat rate per month.

(4) Lee Higginson Corporation to receive 1% of the par value of bonds exchanged for services in connection with the refinancing. This would amount to \$23,600.

Total interest saving would be as follows:

Interest @ 3 1/2%, 1-1-51 to maturity	\$1,079,225.00
Interest @ 3 1/8%, 1-1-51 to maturity	<u>963,593.75</u>
	\$ 115,631.25

Less expense of refinancing (assuming Lee Higginson Corporation would pay all expenses from 1% fee)	<u>23,600.00</u>
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Net saving in interest cost \$ 92,031.25

The total interest cost for the bonds to maturity @ 3 1/8%, plus the \$23,600 expense for refinancing, would make a total cost of \$987,193.75, which would be an effective interest rate of 3.2015%. This compares with an effective interest rate of 3.6783% obtained in the original sale in December, 1947.

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Moody's index on yield of long-term Baa municipal bonds declined from 2.78 in December, 1947, to 2.41 on June 1, 1950. A proportional change in the effective interest rate on the 1948 Dormitory bonds for the same period would call for a rate at this time of 3.1887--very close to the tentative offer that has been made.

Recommended that the President and Business Manager of the University be authorized to negotiate with the Lee Higginson Corporation and the Mutual Benefit Life Insurance Company for refinancing of the 1948 Dormitory Bonds as of January 1, 1951, on the following terms:

- (1) An interest coupon rate of not more than 3 1/8% on new bonds to be exchanged for the existing 3 1/2% bonds.
- (2) The Mutual Benefit Life Insurance Company to waive the call premium.
- (3) Lee Higginson Corporation to be paid a fee of not to exceed \$23,600 for services in connection with the refinancing, such fee to be paid in cash from surplus unencumbered funds of the University Housing Department.
- (4) Lee Higginson Corporation to assume all necessary expense in connection with the refinancing, including attorneys' fees and printing of bonds.
- (5) The present indenture to be modified to provide
  - a) Par call of bonds with sinking fund surplus.
  - b) Bonds to be callable for refunding purposes at 104 in 1951, at 103 1/2 in 1952, at 103 in 1953, 102 1/2 in 1954, 102 1/4 in 1955-56, and declining 1/4 of 1% each two-year period thereafter. (Beginning in 1954 this call premium would be on the graduated scale as was provided in the present indenture.)
  - c) The existing bond indenture to be modified to provide that all project revenue remaining after payment of current operating expense and required debt service may be used in the discretion of the Regents either for utility expense and repairs and replacements, or for bond retirements at par and accrued interest, or for improvements to the system. (The present indenture requires the Regents to provide all utility services and to make all necessary repairs to buildings, and repairs and replacements of equipment for the Women's Quadrangle and Hester-Robertson Houses, in consideration of a flat monthly payment of \$925, which is substantially below actual cost.)

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On motion by Regent Benedum it was voted to authorize negotiations as recommended.

Reported as follows with reference to a five-year lease on the South Campus:

The Eighth Naval District of the Navy has indicated its willingness to execute a five-year lease on the South Campus of the University to replace the present 30-day Revocable Permit.

The Navy also has indicated willingness to authorize demolition of most of the open barracks buildings which are of no use to the University, and which have deteriorated so greatly that they would not be of any possible future use to the Navy. These buildings constitute a fire hazard and it would be most desirable to remove them. The Navy has indicated that the University would be permitted to use the salvaged materials for general repair and maintenance of other structures on the Base.

The Navy previously agreed to execute a lease on the east portion of the Base to be occupied by the new golf course. The new proposal would provide for a single five-year lease covering the entire installation.

One incidental but important result that could be anticipated in the event of cancellation of the present 30-day permit is the termination of the University's agreement with the Public Housing Administration covering operation of veterans' housing units on the South Campus. The termination of the Revocable Permit apparently would make it possible for the University to obtain operating control of these housing units, so that the net revenue would come to the University instead of being paid to the Public Housing Administration.

It is to the advantage of the University to have a five-year lease rather than a 30-day revocable permit. It now seems certain that the University will seriously need the use of many South Campus facilities for all or most of the next five years. These facilities include the Commissary Building, the warehouse buildings, the intramural athletics buildings, the Administration Building (for the Art School), the swimming pool, the golf course, housing and eating facilities for such activities as Boys' State, low-cost apartments for veterans for another two or three years, and many other special activities for which space is not available on the Main Campus.

Recommended that the officers of the Board be authorized to execute a five-year lease on the South Campus, provided a form of lease acceptable to the President, the President's Legal Adviser and the Business Manager of the University can be negotiated.

Approved.

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Reported as follows with reference to Hillcrest Housing Project:

Under terms of the National Housing Act recently passed by Congress (Public Law 475), the University can apply to the Public Housing Administration for acquisition of title to the Hillcrest Housing Project located one-half block east of the southeast corner of the University Campus.

You will recall that about a year ago the University acquired 13 acres of land just north of the Hillcrest Housing Project through surplus property channels. The tract now available, on which 90 housing units are located, is about 14 acres in size. When the temporary housing units are no longer needed, the total tract of about 27 acres would be very valuable to the University for intramural athletic purposes, or for other needs which might develop in the future.

It would be necessary for the University to pay the government its actual cost for the land which is now available, but there would be no charge for the housing units. The price for the land has not been set definitely, but we have learned unofficially that the present rate of net income from operation of the housing units is sufficient to recover the entire cost in less than one year.

The land could be purchased by the University with surplus funds of the Housing Department which are not encumbered for other purposes.

Recommended that the President of the University be authorized to execute on behalf of the Board of Regents an application to the Public Housing Administration for acquisition of the Hillcrest Housing Project, including the land on which it is located, and any other documents required by the Public Housing Administration in connection with such acquisition.

Approved.

President Cross stated that through the sponsorship of the Director of Employment Service an Employee Council has been established. The Council has a Constitution and Bylaws which set forth the purposes and functions of the Council. Mr. Frank Ives, Director of Employment Service requests recognition of the organization and approval of the Constitution and Bylaws which follow.

Dr. Cross recommended approval of the organization and approval of the Constitution and Bylaws as follows:

CONSTITUTION AND BYLAWS

University of Oklahoma Employee Council

PREAMBLE

Recognizing that the problems of employee relations in a state university are not identical to those prevailing in private employment, since employment

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conditions are governed by state law, by the Oklahoma State Regents for Higher Education, by the University Board of Regents, and by the administrative officers of the University, the University of Oklahoma Employee Council shall be organized.

Article I

- 1. This organization shall be known as the University of Oklahoma Employee Council.
- 2. This organization shall be limited to the Norman campuses of the University of Oklahoma.

Article II

Functions

- 1. This organization shall serve the following purposes:
  - a. To provide a two-way median for the exchange of information between employers and employees, relative to problems of mutual concern.
  - b. To foster a spirit of unity and cooperation among all employees of the University.
  - c. To consider methods and means by which employment conditions may be improved and the operating efficiency of the University increased.
  - d. To study and make recommendations to the Director of Nonacademic Personnel and the administrative officers of the University concerning problems and policies relating to University employees.
  - e. The organization of an Employee Council shall in no way affect the right of University employees to belong to other organized groups of their choice, nor shall it preclude the functioning of such organizations.

Article III

Employee Groups

- 1. Representation on the council shall be based on employee groups, divided according to position classifications, as follows: (Employee groups omitted to save space)

Article IV

Membership



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1. The council shall consist of ten members divided among the five groups as indicated in Article III.
2. Any regular, full time, monthly salaried employee shall be eligible for election to membership.
3. Vacancies occurring during the terms of office of members of the council shall be filled by a majority vote of the council from among candidates nominated for this group, (for the year in which the vacancy occurs,) or from other members of the group if no other nominees are available.
4. Election to the council shall be by secret ballot. Official ballots for each of the five employee groups shall be prepared by the Office of the Director of Nonacademic Personnel. Each ballot shall be marked to indicate the group to which the employee belongs.
5. Ballots will be distributed by the Office of the Director of Nonacademic Personnel and will be counted in the presence of two persons chosen from the incumbent council.
6. Council members shall be elected during December to begin service at the January meeting in each year.
7. A council member may not succeed himself in a position on the council except as provided in Article 9, Section 4.
8. Nominations for council membership shall be submitted before November 1 to the office of the Director of Nonacademic Personnel.
9. Council members elected to fill an unexpired term shall be eligible for re-election to this position.
10. Transfer of an employee from one group to another shall not affect his unexpired term on the council.
11. The position of any member of the council shall become vacant upon his or her death, permanent incapacity, termination of service to the University, resignation, or three consecutive absences from the regular meetings of the council. Resignation shall not become effective until approved by the Council.

Article V

Officers

1. The officers of the council shall be:

President, Vice President, Secretary, Treasurer.

- a. The officers of the council shall be elected by the members of the Council from its membership at the first regular meeting in each year and as vacancies shall occur.

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- b. Nominations shall be made by secret ballot and the two highest shall be voted upon by secret ballot.
2. Officers may succeed themselves if re-elected by a 3/5 majority of total membership of the council.

## Article VI

### Amendments

1. Amendments to the constitution may be presented by council members, in writing, for discussion in a regular meeting of the council. Amendments shall be voted on at the next regular meeting and shall be adopted by a majority vote of the members present.

## BYLAWS

### Article I

#### Meetings

1. Regular meetings of the council shall be held on the first Wednesday of each month.
2. Five or more members, representing three or more of the five employee groups, shall constitute a quorum.
3. A representative of the office of Nonacademic Personnel may attend regular or called meetings but shall have no vote, except in case of a tie vote.
4. Special meetings may be called by the President, or on written request of a majority of the members.

### Article II

#### Officers

1. a. It shall be the duty of the President to preside at all meetings and to enforce all regulations and policies governing the procedures of the council.
- b. The president shall be responsible for the appointment of all committees.
2. In the absence of the President, the Vice President shall have all of the powers and prerogatives of the President.
3. The proceedings of all meetings shall be entered in the proper books by the Secretary. Copies of the minutes of each meeting shall be distributed to the members of the Council prior to the next regular meeting of the council.

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4. The treasurer shall be responsible for the collection and accounting of all funds. Employee council funds shall be deposited in an agency account, through the Bursar of the University.

### Article III

#### Committees

1. Such committees as may be deemed necessary shall be appointed by the President and shall include the following:
  - a. One member of the Personnel Policies Committee
  - b. One member to the Advisory Board for the employee newspaper (O. U. Staff Reporter)
  - c. Chairman of a Safety Committee--members to be selected by the chairman
  - d. Chairman of a Finance Committee--members to be selected by the chairman
  - e. Chairman of a Recreation Committee--members to be selected by the chairman

Approved.

Recommended reappointment of Joe Hamilton as a member of the Will Rogers Memorial Scholarship Fund, effective June 5, 1950 to June 5, 1955.

Approved.

Recommended adoption of the following policy with reference to the remission or waiving of nonresident fees:

"That the remission of nonresident fees and one-half of the general fee for graduate students be limited to those persons granted fellowships and scholarships by the University of Oklahoma, and to those persons employed by the University in such capacities as graduate assistants, resident counselors, clinicians and practicum supervisors for whom the Graduate College may recommend remission. It is expected that fellowships, grants and other stipends awarded to graduate students by industry, government, foundations or other organizations outside the University will carry sufficient funds to cover the appropriate general fees and nonresident fees.

"It is further recommended that in regard to the twenty-odd fellowships from various sources on which fees have been remitted or waived, the policy be adopted that for the coming year the fees be remitted or waived as usual, but that beginning with the year 1951-52 these fellowships conform to the general policy stated in the previous paragraph."

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Following adoption of the above policy the respective department chairmen will be requested to notify the sponsors of this action.

Approved.

Recommended approval of the following schedule of fees for Reading Laboratory services:

(1) A fee of \$35.00 for each person taking three hours of individual reading help per week during 16 or 17 weeks of a regular semester, this fee to include costs for all tests administered for purposes of diagnosis.

(2) A fee of \$5.00 for each person taking the diagnostic tests, but not taking remedial work; plus an additional fee of \$3.00 for an intelligence test, providing intelligence test data is not already available from some other source.

(3) A fee of \$12.00 for classwork in remedial reading for a minimum of 32 class periods per regular semester, such service to be provided only in the event at least five students desire classwork of this kind.

(4) A fee of \$15.00 for intensive remedial work during a six-weeks summer period, including complete diagnostic and remedial services, the fee to be the same whether the student is instructed individually or in small groups.

This recommendation, which is made after a conference with Dean Rackley and Harrell Garrison, contemplates that the same fees would be charged an individual regardless of whether he is a University student or a non-student. It is more desirable to have enough income to be able to provide good diagnostic and remedial reading instruction to all who want it, than to offer such service free to a very limited number. If adequate fees are charged, the staff can be expanded indefinitely to take care of increasing demands for service. Moreover, students will appreciate such service, and take it more seriously, if a reasonable fee is charged.

Approved.

Reported bids have been received on the furnishing and erecting the steel work on the building to house the air cooling equipment. Four bids were received but only two, from the Capitol Steel and Iron Company and the Robberson Steel Company, were complete and according to specifications. The bid from the Capitol Steel and Iron Company was \$7,625.00; from the Robberson Steel Company, \$7,700.

Subsequent to the recommendation for acceptance of the Capitol Steel and Iron Company bid as shown in the agenda a memorandum was received from Mr. Kimrey, Purchasing Agent, and Bennie Shultz, Assistant

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Director of the Physical Plant, calling attention to the strike of employees of the Capitol Steel and Iron Company, and the resultant possible delay in delivery and erection of the steel work involved.

The matter was discussed, and on motion by Regent Benedum it was voted to leave the awarding of the contract to the discretion of the President of the University.

Recommended authorization to purchase a one-shovel loader, track type, 1 cubic yard capacity. This unit is to be used on the modernization program. The estimated cost of the unit will not exceed \$8,000, f.o.b. Norman.

Approved.

The plans and specifications for the Aeronautical Building, prepared by William S. Burgett, School of Architecture were submitted. Recommended approval and that bids be advertised, the bids to be submitted at the July 12 meeting.

Approved.

The plans and specifications for the Laundry Expansion and Shops Building, Oklahoma City campus, as prepared by Parr and Aderhold, Architects, were presented.

Recommended approval and that bids be advertised, the bids to be submitted at the July 12 meeting.

Approved.

Recommended approval of a contract for basketball games with Southern Methodist University at Norman on December 1, 1950 and a return game to be played at Dallas during the school year 1951-52 at a date to be set later.

Approved.

Item #13 on the agenda contains a proposed contract with Radio Station KFOK for broadcasting football games during the season of 1950. President Cross read a telegram from Athletic Director Wilkinson requesting that action on this contract be delayed.

It was agreed to postpone action. President Cross recommended that the President be authorized to commit the institution to such a contract as may seem desirable after discussing the matter with the Director of Athletics.

The recommendation was approved with the understanding that President Cross report arrangements to the Regents.

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President Cross reported the death of Glenn Coomer, Supervisor of Laboratory Apparatus in the Physics Department on May 3, 1950.

Reported the following faculty resignations and recommended they be accepted:

Guy A. Curry, Jr., Instructor (part-time) in Education, termination effective April 1, 1950.

Robert Jake Dunham, Instructor (half-time) in Geology, resignation effective June 1, 1950.

John L. Edwards, Instructor (half-time) in Geology, resignation effective June 1, 1950.

Jasper A. Jackson, Jr., Teaching Assistant in Physics, resignation effective June 1, 1950.

Vincent E. Kurtz, Instructor (half-time) in Geology, resignation effective June 1, 1950.

Robert C. Lang, Instructor (half-time) in Geology, resignation effective June 1, 1950.

Charles D. Newton, Instructor in Civil Engineering, termination effective June 1, 1950.

Mary Helen North, Assistant Professor of Marketing, resignation effective June 1, 1950.

Charles J. Pipes, Instructor in Mathematics, resignation effective June 1, 1950.

Amos D. Whitten, Instructor (half-time) in Geology, resignation effective June 1, 1950.

Approved.

Recommended that leaves of absence, under the conditions specified be granted:

Vera Dixon, Assistant Professor of Library Science, termination effective January 1, 1950 rescinded; leave of absence without pay extended to July 1, 1950.

Russell W. Newman, Instructor in Anthropology, leave of absence without pay September 1, 1950 to September 1, 1951.

Dr. Jewel Wurtzbaugh, Professor of English, leave of absence without pay September 1, 1950 to January 16, 1951.

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Harold K. Bone, Assistant Professor of Engineering Drawing, leave of absence without pay September 1, 1950 to September 1, 1951.

Approved.

Recommended approval of the following appointments on the faculty to the position and at the salary indicated, effective on the date specified in each case:

Melvin C. Baker, Associate Professor of Education, \$4,500 for 9 months service, effective September 1, 1950.

Richard G. Cannicott, Assistant Professor of Psychology, no salary, 12 months basis, effective September 1, 1950.

Russell Lewis Collins, Teaching Assistant in Physics, \$1,100 for 9 months, 1/2 time, effective September 1, 1950. (Formerly Graduate Assistant.)

Mrs. Rachael Dawes Davies, Associate Professor, Speech and Hearing Clinic, \$5,600 for 12 months, effective September 1, 1950.

Eldon Earl Ferguson, Teaching Assistant in Physics, \$1,100 for 9 months, 1/2 time, effective September 1, 1950. (Formerly Graduate Assistant.)

Frank F. Finney, Teaching Assistant, Department of English, \$1,300 for 9 months, 3/4 time, effective September 1, 1950.

John Geist Hollenback, Instructor in Marketing, \$3,000 for 9 months, effective September 1, 1950.

Charles G. Kepler, Assistant Professor of Law, \$4,200 for 9 months, effective September 1, 1950.

James Asbury Lay, III, Special Instructor in Business Management, \$750 for 4 1/2 months, 1/2 time, effective September 1, 1950.

Carlos Du Pre Moseley, Professor-Director, School of Music, \$6,500 for 9 months, effective September 1, 1950.

Helen F. Wiens, Teaching Assistant in English, \$1,200 for 9 months, effective September 1, 1950.

Walter L. Blackledge, Assistant Professor of Business Management, \$4,000 for 9 months, effective September 1, 1950. (Salary to be \$4,200 if Ph.D. is actually received prior to September 1, 1950.)

Approved.

Recommended approval of Non-Academic Title and Salary Changes; acceptance of resignations:

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Elvis D. Corbin, change from Utility Plant Foreman at \$260 per month to Utility Plant and Structural Foreman at \$285 per month, May 1, 1950.

Raymond C. Dragoo, Jr., Architectural Draftsman, Office of the University Architect, \$175 per month June 1 to September 16, 1950, full time; \$87.50 per month September 16, 1950 to February 1, 1951, half time; \$225 per month February 1 to July 1, 1951, full time. (Changed from 1/2 time at \$87.50 per month.)

James R. Hunt, change from Junior Accountant at \$75 per month, 1/2 time to Junior Auditor, Office of the Comptroller at \$250 per month, full time, effective June 1, 1950.

Melvin J. Ives, Heavy Equipment Foreman, Utility Service Unit, salary rate increased from \$230 to \$245 per month effective May 1, 1950.

Hugh James Maguire, change from Assistant Music Director at \$150 per month to Acting Music Director, Radio Station WNAD at \$225 per month, effective June 1, 1950.

Dee E. Renshaw, Architectural Draftsman, Office of the University Architect, \$225 per month, full time, effective June 1, 1950. (Changed from 1/2 time at \$87.50 per month.)

RESIGNATIONS:

Leonard E. Dodson, Vocational Appraiser, Psychological Service Center, resignation effective July 1, 1950.

George W. Ragsdale, Foreman, Landscape and Grounds, resignation effective May 25, 1950.

Mary V. Shadwell, Supervisor of Nurses, Student Health Service, resignation effective July 1, 1950.

Neal F. Austin, Librarian, School of Journalism, resignation effective July 1, 1950.

Glenna Doering, Public Health Nurse, Student Health Service, resignation effective June 1, 1950.

Elmo L. Heerwald, Assistant Bursar, Office of the Comptroller, resignation effective June 10, 1950.

Approved.

Recommended approval of appointments of graduate assistants, research assistants, research associates, etc. The positions and salaries have been provided in the budget previously approved:

James Curtice Albright, Graduate Assistant in Physics, \$810 for 9 months, effective September 1, 1950.



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Melvin Askew, Graduate Assistant in English, \$810 for 9 months, effective September 1, 1950.

William R. Atkinson, Graduate Assistant in Physics, \$810 for 9 months, effective September 1, 1950.

Charles E. Aughtry, Graduate Assistant in English, \$810 for 9 months, effective September 1, 1950.

George B. Belew, Graduate Assistant in Geology, \$810 for 9 months, effective September 1, 1950.

Carl E. Bleil, Graduate Assistant in Physics, \$1,080 for 9 months, effective September 1, 1950.

Wilbur Lee Bressler, Graduate Assistant in Chemistry, \$810 for 9 months, effective September 1, 1950.

Vada L. Brown, Jr., Graduate Assistant in Chemistry, \$405 for  $4\frac{1}{2}$  months, effective September 1, 1950 to January 16, 1951.

Paul T. Bryant, Graduate Assistant in Plant Sciences, \$810 for 9 months, effective September 1, 1950.

Harry E. Christian, Graduate Assistant in Geology, \$810 for 9 months, effective September 1, 1950.

Clyde C. Coffindaffer, Graduate Assistant in Mechanics and Engineering Metallurgy, \$810 for 9 months, effective September 1, 1950.

Walter D. Compton, Graduate Assistant in Physics, \$810 for 9 months, effective September 1, 1950.

Moita D. Davis, Graduate Assistant in English, \$1,080 for 9 months, effective September 1, 1950.

Leonard N. Devonshire, Graduate Assistant in Chemistry, \$405 for  $4\frac{1}{2}$  months, effective September 1, 1950 to January 16, 1951.

Kenneth Keith Faulkner, Research Assistant, Research Corporation, \$810 for 9 months, effective September 1, 1950.

Daniel W. Fox, Graduate Assistant in Chemistry, \$810 for 9 months, effective September 1, 1950.

Robert Victor Harnack, Graduate Assistant in Speech, \$810 for 9 months, effective September 1, 1950.

Wayne B. Holmes, Graduate Assistant in Chemistry, \$810 for 9 months, effective September 1, 1950.

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- Lloyd T. Jenkins, Graduate Assistant in Chemistry, \$405 for 4½ months, effective September 1, 1950 to January 16, 1951.
- George Merritt Jenks, Graduate Assistant in Modern Languages, \$810 for 9 months, effective September 1, 1950.
- Ralph W. Kelting, Graduate Assistant in Plant Sciences, \$1,080 for 9 months, effective September 1, 1950.
- George D. Klotz, Research Assistant, Bureau of Business Research, \$990 for 11 months service, effective June 1, 1950. (Off payroll in August.)
- Vincent Ellsworth Kurtz, Humble Fellowship in Geology, annual rate of \$1,250 on 9 months basis (\$500 for June, July and August, 1950), effective June 1, 1950.
- Joseph P. Latimer, Research Associate, Psychological Service Center, \$450 per month effective June 1 to August 1, 1950.
- Guy W. Leach, Graduate Assistant in Geology, \$810 for 9 months, effective September 1, 1950.
- Donald E. Luff, Graduate Assistant in Geology, \$810 for 9 months, effective September 1, 1950.
- Luther W. Marks, Graduate Assistant in Physics, \$810 for 9 months, effective September 1, 1950.
- Robert Lee McGlasson, Graduate Assistant in Physics, \$810 for 9 months, effective September 1, 1950.
- Earl Lee Mills, Graduate Assistant in Geology, \$810 for 9 months, effective September 1, 1950.
- Dean P. Montgomery, Graduate Assistant in Chemistry, \$405 for 4½ months, effective September 1, 1950 to January 16, 1951.
- Ellis P. Mosley, Jr., California Company Fellowship in Geology, \$1,250 for 9 months, effective September 1, 1950.
- Dan Max Nall, Graduate Assistant in Chemistry, \$1,080 for 9 months, effective September 1, 1950.
- William Bruce Nelson, Graduate Assistant in Chemistry, \$1,080 for 9 months, effective September 1, 1950.
- William E. Neptune, Graduate Assistant in Chemistry, \$810 for 9 months, effective September 1, 1950.
- Jerome Marvin Pollack, Graduate Assistant in Geology, \$810 for 9 months, effective September 1, 1950.

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George W. Polly, Jr., Graduate Assistant in Chemistry, \$810 for 9 months, effective September 1, 1950.

Harold M. Richardson, Graduate Assistant in Physics, \$810 for 9 months, effective September 1, 1950.

Beatrice Ricks, Graduate Assistant in English, \$1,080 for 9 months, effective September 1, 1950.

Carl H. Roach, Graduate Assistant in Geology, \$810 for 9 months, effective September 1, 1950.

I. D. Simpson, Jr., Graduate Assistant in Geology, \$810 for 9 months, effective September 1, 1950.

Kenneth D. Soule, Graduate Assistant in Geology, \$810 for 9 months, effective September 1, 1950.

Eulalia Ann Steedman, Graduate Assistant in Modern Languages, \$810 for 9 months effective September 1, 1950.

George Howard Teeter, Graduate Assistant in Mechanics and Engineering Metallurgy, \$810 for 9 months, effective September 1, 1950.

J. Liener Temerlin, Graduate Assistant in Speech, \$810 for 9 months, effective September 1, 1950.

Helen Marie Warren, Graduate Assistant in Chemistry, \$810 for 9 months, effective September 1, 1950.

Winston W. Weathers, Graduate Assistant in English, \$810 for 9 months, effective September 1, 1950.

Laurabeth West, Graduate Assistant in Speech, \$810 for 9 months, effective September 1, 1950.

Marion Wheeler, Graduate Assistant in Modern Languages, \$405 for 4½ months, effective September 1, 1950 to January 16, 1951.

Sarah Helen Youngblood, Graduate Assistant in English, \$810 for 9 months, effective September 1, 1950.

Ernst H. Zoellig, Graduate Assistant in Chemistry, \$1,080 for 9 months, effective September 1, 1950.

RESIGNATIONS:

John Hargrove, Research Assistant, Bureau of Business Research, resignation effective June 1, 1950.

Burke A. Parsons, Research Assistant, Bureau of Business Research, resignation effective June 1, 1950.

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Jack A. Reese, Graduate Assistant in Journalism, resignation effective May 7, 1950.

Approved.

Recommended approval of appointments and changes in the 1950 Summer School:

George B. Fraser, Jr., Professor of Law, \$520 for the month of August, 1950, full time.

John B. Bruce, Assistant Professor of Pharmacy, \$420 for the month of August, 1950.

Donald Dean Stewart, Assistant Professor of Sociology, \$410 per month for June and July, 1950.

Karl Schmitt, Assistant Professor of Anthropology, \$410 a month for June and July, 1950.

B. W. Griffith, Special Lecturer in Law, \$300 for 1/2 month, beginning July 21, 1950.

Charles E. Harp, Assistant Professor of Electrical Engineering, \$410 a month for June and July, 1950.

LeRoy E. Erwin, Instructor in Mechanical Engineering, \$150 per month, 1/2 time for June and July, 1950.

Robert Newman, Instructor in Petroleum Engineering, \$360 per month for June and July, 1950.

Kermit Laidig, Visiting Instructor in Geography, \$300 per month for June and July, 1950.

Merle E. Gates, Graduate Assistant in Plant Sciences, \$90 per month, 1/2 time for June and July, 1950.

Carl L. Spaur, Graduate Assistant in Plant Sciences, \$90 per month, 1/2 time, effective June and July, 1950.

Dorothy Ann Clark, Graduate Assistant in Zoological Sciences, \$90 per month, 1/2 time effective for June and July, 1950.

Harold Wells Gandy, Graduate Assistant in Physics, \$90 per month; 1/2 time, effective June 5 to August 5, 1950.

Harold Martin Richardson, Graduate Assistant in Physics, \$90 per month, 1/2 time, effective June 5 to August 5, 1950.

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Summer School Changes:

Winston O. Smith, changed from full time at \$500 per month to 1/2 time at \$250 per month for June and July, 1950. (Associate Professor of Mechanical Engineering.)

John C. Calhoun, Jr., Professor of Petroleum Engineering, changed from full time to 1/4 time at \$150 per month for June and July, 1950.

Resignations:

Carl T. Almquist, Professor of Electrical Engineering, removed from Summer School budget.

Ralph E. Olson, Associate Professor of Geography, removed from Summer School Budget.

Approved.

Recommended establishment of two new departments in the School of Art, College of Fine Arts as follows:

- Department of Painting and Sculpture
- Department of Design

Approved.

Recommended that the Department of Aviation, which has heretofore been conducted as an independent department, be transferred to the College of Business Administration.

Approved.

Recommended approval of departmental chairmen as shown below, effective September 1, 1950:

College of Arts and Sciences

Department of Government	Oliver E. Benson	1 year
Department of Mathematics	C. E. Springer	4 years
Department of Philosophy	Carlton Berenda	4 years
Department of Physics	William Schriever	2 years
Department of Sociology	Wyatt Marrs	2 years

College of Engineering

School of Architecture	Bruce Goff	1 year
School of Chemical Engineering	R. L. Huntington	1 year
School of Civil Engineering	Joe W. Keeley	4 years
Department of Mechanics and Engineering Metallurgy	Fred R. Mouck	4 years

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College of Fine Arts

Department of Applied Music	Edward H. Easley	4 years
Department of Music Theory and History	Frank C. Hughes	4 years
Department of Painting and Sculpture	Joseph Taylor	2 years
Department of Design	Eugene Bavinger	2 years

Approved.

Reported that the Graduate Faculty recommends that the Regents authorize the Department of Economics to offer work leading to the Ph.D. degree;

Also, the Department of Modern Languages to offer work leading to the Ph.D. degree in Romance Languages.

Recommended approval, and that the President of the University be authorized to submit the recommendation to the State Regents for Higher Education.

Approved.

On the recommendation of Dean Everett, and the Preceptors for the coming year, on the attached sheets are the Associate Preceptors on the School of Medicine Faculty, effective June 1, 1950 to May 31, 1951, approval recommended;

Dr. Carl H. Bailey, Preceptor at Stroud, Oklahoma:  
 Ross P. Demas, M.D., Stroud  
 U. E. Nickell, M.D., Davenport

Dr. T. D. Benjegerdes, Preceptor at Beaver, Oklahoma:  
 E. A. McGrew, M.D., Beaver

Dr. A. L. Buell, Preceptor at Okmulgee, Oklahoma:  
 R. L. Kendall, M.D., Okmulgee  
 C. M. Ming, M.D., Okmulgee

Dr. Ned Burleson, Preceptor at Prague, Oklahoma:  
 No Associate Preceptors

Dr. Joe L. Duer, Preceptor at Woodward, Oklahoma:  
 Ray J. Camp, M.D., Woodward  
 Myron C. England, M.D., Woodward  
 Frank E. Flack, M.D., Woodward  
 Corliss C. Keppler, M.D., Woodward  
 R. G. Obermiller, M.D., Woodward  
 C. W. Tedrowe, M.D., Woodward

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Dr. J. William Finch, Preceptor at Hobart, Oklahoma:  
 William Bernell, M.D., Hobart  
 J. P. Braun, M.D., Hobart  
 M. Wilson Mahone, M.D., Hobart  
 Ralph S. Phelan, M.D., Hobart  
 Richard F. Shriner, M.D., Hobart  
 Jack Burgess Tolbert, M.D., Mt. View

Dr. Ray H. Lindsey, Preceptor at Pauls Valley, Oklahoma:  
 J. N. Byrd, Jr., M.D., Pauls Valley  
 J. A. Graham, M.D., Pauls Valley  
 Hugh H. Monroe, M.D., Pauls Valley  
 Donald J. Wilson, M.D., Pauls Valley

Dr. A. C. Little, Preceptor at Minco, Oklahoma:  
 No Associate Preceptors

Dr. H. A. Masters, Preceptor at Tahlequah, Oklahoma:  
 Park H. Medearis, M.D., Tahlequah  
 Robert K. McIntosh, Jr., M.D., Tahlequah

Dr. W. C. McCurdy, Jr., Preceptor at Purcell, Oklahoma:  
 G. L. Berkenbile, M.D., Purcell  
 W. C. McCurdy, M.D., Purcell

Dr. James F. McMurry, Preceptor at Sentinel, Oklahoma:  
 Aubrey E. Stowers, M.D., Sentinel

Dr. O. C. Newman, Preceptor at Shattuck, Oklahoma:  
 Roy E. Newman, M.D., Shattuck  
 Floyd S. Newman, M.D., Shattuck  
 M. Haskell Newman, M.D., Shattuck  
 J. J. Smith, M.D., Shattuck

Dr. James S. Petty, Preceptor at Guthrie, Oklahoma:  
 Philip R. Fife, M.D., Guthrie  
 J. Leslie LeHew, M.D., Guthrie

Dr. V. W. Pryor, Preceptor at Holdenville, Oklahoma:  
 C. A. Hicks, M.D., Holdenville  
 L. A. S. Johnston, M.D., Holdenville  
 Imogene Mayfield, M.D., Holdenville  
 H. V. Schaff, M.D., Holdenville  
 Gene W. Slagle, M.D., Holdenville

Dr. Robert S. Srigley, Preceptor at Hollis, Oklahoma:  
 Russell Lynch, M.D., Hollis  
 W. M. Yeargan, M.D., Hollis

Dr. John R. Taylor, Preceptor at Kingfisher, Oklahoma:  
 C. M. Hodgson, M.D., Kingfisher  
 Frank C. Lattimore, M.D., Kingfisher

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Milton A. Neumann, M.D., Okarche  
Paul Joseph Ottis, M.D., Okarche  
H. Violet Sturgeon, M.D., Hennessey

Dr. C. A. Traverse, Preceptor at Alva, Oklahoma:  
D. B. Ensor, M.D., Alva  
W. F. LaFon, M.D., Alva  
John Simon, M.D., Alva  
I. F. Stephenson, M.D., Alva

Dr. Roscoe Walker, Preceptor at Pawhuska, Oklahoma:  
W. M. Loy, M.D., Pawhuska  
Glen McDonald, M.D., Pawhuska  
C. S. Stotts, M.D., Pawhuska  
Paul Williamson, M.D., Pawhuska

Dr. Henry D. Wolfe, Preceptor at Hugo, Oklahoma:  
Robert Head, M.D., Hugo and Idabel  
Edgar A. Johnson, M.D., Hugo  
Fred D. Switzer, M.D., Hugo  
Floyd L. Waters, M.D., Hugo

Dr. J. F. York, Preceptor at Madill, Oklahoma:  
O. A. Cook, M.D., Madill

Approved.

Recommended approval of the following routine items in the Medical School and University Hospitals:

Norvin Elwood Rader, Personnel Director, salary \$250 a month, effective June 1, 1950. This position is provided in the budget.

Dr. Edgar W. Young, Jr., Director of Health Service, annual salary \$5,000 plus meals and laundry of uniforms. Replacement for Dr. Mark R. Johnson, effective July 1, 1950.

Barbara T. Zotigh, X-Ray Technician, salary \$200 a month with laundry, effective May 1, 1950. Position provided in budget.

Clarence Bayless, Laboratory Technician, salary \$200 a month, effective May 15, 1950. Position in budget.

Elsie Park Oden, Laboratory Technician, salary \$220 a month, effective May 1, 1950. To fill vacancy.

Kathryn K. Berman, Librarian II, increase in salary for June from \$200 to \$216.66 a month. Miss Berman's salary is at that rate on the new budget.

Ruth Delano, change from Polio Nurse at \$250 a month to Head Nurse at \$220 a month, effective June 1, 1950.



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25 Dale Eddington, Head Nurse, increase in salary from \$210 to \$220 a month, effective June 1, 1950.

Helen Andis, Head Nurse, increase in salary from \$210 to \$220 a month, effective June 1, 1950.

Mary Jane Campbell, Assistant Nursing Arts Instructor, new appointment, effective June 15, 1950 to January 1, 1951 at \$240 a month with laundry of three uniforms a week. Increase to \$250 a month on January 1, 1951. This position in budget - a replacement for Mrs. Hubbard.

Norma Floyd, General Staff Nurse, a replacement appointment at \$200 a month, effective May 18, 1950.

Lillian N. Leverett, General Staff Nurse, appointment, salary \$200 a month, night duty; effective May 8, 1950.

Lena Sue Long, General Staff Nurse, appointment at \$210 a month, night duty; effective May 16, 1950.

Resignations:

Ethel Borland, General Staff Nurse - Polio, resignation effective June 7, 1950.

Beverly Dick, General Staff Nurse, resignation effective May 30, 1950.

Imogene Fimell, General Staff Nurse, resignation effective May 15, 1950.

Minnie Genoway, General Staff Nurse, resignation effective May 31, 1950.

Billie Humphreys, Head Nurse, resignation effective May 30, 1950.

Lovelyn Mayfield, General Staff Nurse, resignation effective May 31, 1950.

Amelia Osteen, General Staff Nurse, resignation effective May 31, 1950.

Vivian Wakefield, Head Nurse, resignation effective June 25, 1950.

Yvonne Wetter, General Staff Nurse - Polio, resignation effective June 7, 1950.

Leaves of Absence:

Barbara Wells, Instructor in Department of Preventive Medicine and Public Health, leave of absence without pay for the month of July, 1950.

Dr. Garman H. Daron, Associate Professor of Anatomy, leave of absence without pay for the month of July, 1950.

Dr. Donald B. McMullen, Professor of Preventive Medicine and Public Health, three months leave of absence, without pay for the period July 17 through October 16, 1950, in order that he may engage in a research project in the Yamanashi Medical Research Institute, Kofu, Japan. The project will be in cooperation with the Japanese National Institute of Health and is a continuation of Dr. McMullen's work while in Japan in 1947-49.

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Approved.

President Cross recommended further consideration of the budget for the School of Medicine and Hospitals. The budget was submitted at the May 10 meeting and at his request action was postponed on new positions, salary increases, and changes in titles, all other appointments having been approved. President Cross recommended approval of the budget for the School of Medicine with exceptions as noted below. Also that in view of a revised estimate of \$855,352 in revolving fund income for University Hospitals for 1950-51, total expenditures of \$1,726,750.83 be authorized for University Hospitals for 1950-51, and that the salary increases and new positions recommended by Dean Everett be approved with the exceptions as noted below:

BUDGET, SCHOOL OF MEDICINE:

- Item No. 8      Eliminate the position of Director of Admissions and Records
- Item No. 39      Increase of \$500 for Dr. Everett as Professor of Biochemistry
- Item No. 54 )    School of Medicine: Recommended appointment of Dr. John  
              )    F. Head as Instructor in Medicine at an annual salary of  
              )    \$2,000, and
- Item No. 400 )    University Hospitals: Assistant Director of Outpatient  
              )    Department at an annual salary of \$5,000, effective July  
              )    1, 1950, total salary in both positions \$7,000.
- Item No. 71      The appointment of Dr. Tom Sid Gafford, Jr., Instructor  
                    in Pathology, to become effective November 1, at an annual  
                    salary of \$5,000.
- Item No. 84      Dean Everett recommends that this item (Robert F. Redmond,  
                    Instructor in Pharmacology at \$5,000) be eliminated.
- Item No. 88      The salary of Dr. Edward C. Mason, Professor of Physiology  
                    to remain at the annual rate of \$6,000.
- Item No. 90      The salary of A. J. Stanley, Assistant Professor of  
                    Physiology to remain at the annual rate of \$5,000
- Item No. 122     The title of H. C. O'Neil remain Superintendent of Buildings  
                    and Grounds
- Item No. 123     The title of Cyril Bert Sheriff remain Assistant Superin-  
                    tendent of Buildings and Grounds

BUDGET, UNIVERSITY HOSPITALS:

- Item No. 1      The salary of Dr. Mark R. Everett as Superintendent of  
                    Hospitals to remain at the annual rate of \$1,500.  
                    Dr. Everett receives \$1,500 in his position of Dean and  
                    President Cross recommended above an increase of \$500 in  
                    his salary as Professor of Biochemistry (to \$8,500) which  
                    will make his total salary \$11,500.

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- Item No. 4 The salary of Kenneth Wallace as Business Administrator to remain at \$8,500 instead of \$9,000 as shown in the budget.
- Item No. 6 The title for Arthur McElmurry to remain Chief Accountant, and his salary to remain at \$5,000 instead of \$5,400 as shown in the budget.
- Item No. 587A ) Mrs. Vera I. Parman, Dietary Department, 1/4 time \$900.00
- Item No. 113 ) Instructor in Nutrition, Medical School, 1/4 time 900.00
- Item No. 389 ) Instructor in Diatetics, 1/2 time 1800.00
- Total Salary, full-time, \$3,600

POSTGRADUATE INSTRUCTION:

- Item No. 56 Reappointment of Dr. Cleve Beller, Instructor in Medicine, Director of Postgraduate Instruction \$10,000
- Item No. 57 Reappointment of Dr. George L. Winn, Instructor in Medicine, Assistant Director of Postgraduate Instruction 8,500
- Reappoint Mrs. Jane H. Smith, Executive Secretary, Postgraduate Instruction 3,000
- Appointment of Mrs. Kitty Lou Ogburn, Clerk-Stenographer, Postgraduate Instruction 1,980
- Item No. 99A Appointment of Dr. Hal Burnett, Instructor in Surgery, Assistant Director of Postgraduate Instruction 8,500

SCHOOL OF NURSING:

Position No.			Present Yearly Salary	Proposed Yearly Salary
380	Maria B. Hawkins	Educational Director	\$3,540	(Resigned)
		Educational Director		\$3,900
381	Dorothy Tayrien	Asst. Nursing Arts Instructor	3,300	3,600
383	Ida G. Lansky	Public Health Nurse	2,880	3,120
385	Dorothy Grant	Supervisor of Clinical Instruction	3,600	3,720
387		Instructor, Pediatrics	3,000	3,420
388	Frances Phelps	Instructor, Orthopedics	2,880	(Eliminate Position)
390	Marcelette Higbie	Soc. Director, part-time	1,500	1,500 (10 Mos.)

Approved.

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The recommended budget for Postgraduate Instruction in the School of Medicine submitted by Dean Everett was presented. Funds for this program came from the Kellogg Foundation, the State Department of Health, and the School of Medicine. This budget, if approved by the Regents, will be submitted for review to the Kellogg Foundation.

President Cross recommended approval of the Postgraduate Instruction budget with positions and salaries and source of funds as shown below:

<u>EXPENDITURES</u>	<u>SOURCE</u>			<u>TOTAL</u>
	W. K. Kellogg Foundation	State Dept. Public Health	U. Oklahoma Sch. of Med.	
<u>Salaries</u>				
Director	\$10,000			\$10,000
Asst. Director-Surgery	8,500			8,500
Asst. Director-Medicine	8,500			8,500
Asst. Director-Obstetrics		\$ 8,000		8,000
Asst. Director-Pediatrics		8,000		8,000
Asst. Director-Pathology			\$ 4,000	4,000
Executive Secretary	3,000			3,000
Clerk-Stenographer	1,980			1,980
Intern Scholarships			7,200	7,200
Stipend for Basic Science	4,000			4,000
Contingency Fund	1,020		980	2,000
<b>Total Salaries</b>	<b>\$37,000</b>	<b>\$16,000</b>	<b>\$12,180</b>	<b>\$65,180</b>
<u>Other Expenses</u>				
Supplies and Equipment	1,000		1,000	2,000
Administrative Travel	2,000			2,000
Faculty Travel		1,000	1,000	2,000
<b>Total Other Expenses</b>	<b>\$ 3,000</b>	<b>\$ 1,000</b>	<b>\$ 2,000</b>	<b>\$ 6,000</b>
<b>TOTAL BUDGET</b>	<b>\$40,000</b>	<b>\$17,000</b>	<b>\$14,180</b>	<b>\$71,180</b>

Approved.

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President Cross recommended approval of changes in the instructional budget for the Norman campus at the meeting held May 10 as follows:

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That the position of Professor of Public Health Administration at \$7,500 be added to the School of Public Health.

That the amount for each of two new assistant professors of stringed instruments in the School of Music budget be increased from \$3,000 to \$4,000, with the understanding that the total of \$8,000 may be divided between the two positions to fit the candidates selected.

That the appointment of Robert M. Hart, Special Instructor in Law at a salary of \$4,200 be canceled. This should not have been included, it was due to a typographical error.

That Dr. Frank A. Balyeat, College of Education, be changed from a 12-month status to 9-month status, with a salary decrease from \$6,500 to \$5,400 for the school year beginning September 1, 1950.

That Dr. Jennings J. Rhyne, Professor of Social Work, be changed from a 12-month status to 9-month status, with a salary decrease from \$6,200 to \$5,200 for the school year beginning September 1, 1950.

That R. Dale Vliet be promoted from the rank of Associate Professor of Law to Professor effective September 1, 1950.

That the title of Frieda Bambas be changed from Instructor in Modern Languages to Teaching Assistant, and salary from full-time at \$2,800 to 3/4 time at \$2,100 for the school year beginning September 1, 1950.

That Malcolm B. Parsons be promoted from Instructor in Government to Assistant Professor effective September 1, 1950, but without change in salary.

That Hubert O. Waldby be promoted from Instructor in Government to Assistant Professor effective September 1, 1950, but without change in salary.

That Jodie C. Smith, be promoted from Instructor in Business Communication to Assistant Professor effective September 1, 1950, but without change in salary.

That the salary of Dr. Richard J. Teweles, Assistant Professor of Marketing be increased from \$4,000 to \$4,200 for the school year effective September 1, 1950; that Dr. Teweles be named Acting Chairman of the Department of Marketing while Professor Mertes is on leave of absence.

That Dr. Floyd L. Vaughan, Professor of Marketing, now on leave of absence be placed on a half-time teaching schedule during the school year beginning September 1, and that he be paid one-half of his regular salary, \$5,400, i.e. \$2,700 for 9 months. Dr. Vaughan received a Fulbright grant last year and desires to complete his project on the "Economics of our Patent System."

That William E. Livezey be promoted from Associate Professor of History to Professor effective September 1, 1950, but without change in salary.

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That the records be corrected to show that Ellsworth Chunn, Assistant Professor of Journalism, and now on leave of absence, resigned his position on April 18, 1950, and prior to the date action was taken terminating his position.

That Percy Wilson Buchanan, Professor of History; Director, Institute of Asiatic Affairs, be placed on permanent tenure effective September 1, 1950.

James L. Williford, Instructor in Geology, change from half-time at \$1,200 to full-time at \$2,400 for the school year beginning September 1, 1950.

Approved.

Recommended that Maurice H. Merrill, Professor of Law, be named a Research Professor. The Graduate Council unanimously recommends this appointment under the canons for Research Professorships. The appointment will become effective September 1, 1950, and Dr. Merrill will receive a salary of \$6,900 on a nine-months basis which is the amount of his present salary.

Approved.

The following statement of estimated income and expenditures of the Athletic Department prepared by Athletic Director C. B. Wilkinson was presented:

	Estimate for	
	<u>1949-50</u>	<u>1950-51</u>
<u>Estimated Income</u>		
Football	\$560,158	\$430,000
Other Sports	34,000	28,300
Sugar Bowl	119,042	--
Alumni Game	9,408	--
Office and Other Sources	48,000	40,000
Prior-year Surplus	12,001	--
	<u>\$782,609</u>	<u>\$498,300</u>
<u>Proposed Expenditures</u>		
Football	\$253,453	\$247,550
Other Sports	71,853	74,148
Office and Other Sources	103,041	101,190
Stadium Debt Service	25,000	25,000
Band Uniforms	8,500	--
Golf Expansion	84,300	--
Accounts Payable	5,487	--
Sugar Bowl	96,527	--
Program Expense	15,000	15,000
Contingency Fund	10,000	9,000
Coaching Staff Awards	4,150	--
Track Improvements	6,000	--
Alumni Game	9,408	--
Contribution to O. U. Foundation		15,000
	<u>\$692,719</u>	<u>\$486,888</u>

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President Cross stated, in his opinion the "estimated income" was very conservative. He recommended approval of this proposed budget with the understanding that the following salaries which during the last fiscal year were paid from the University's Educational and General Budget be transferred to the Athletic Department Budget for 1950-51:

- a) \$10,000 of Mr. Wilkinson's salary
- b) All of Bruce Drake's salary, \$7,000
- c) All of John Jacobs' salary, \$4,400
- d) All of W. J. Cross' salary, \$4,000
- e) All of Harold Keith's salary, \$5,100

The total of these transfers is \$30,500.

He recommended further that the item of \$25,000 for calling Stadium bonds prior to maturity be dropped from the proposed budget, so that the transfer of the above salaries to the Athletic Department will call for a net increase in expenditures of only \$5,500. If the income from athletics for the year is sufficiently favorable, we can restore an item for calling stadium bonds ahead of maturity.

On motion by Regent Benedum the recommendation on the Athletic Budget and transfer of salaries was approved.

Recommended that the vacation period for full-time non-academic employees be established by adoption of the following resolution:

RESOLUTION

Resolved, that the vacation periods for full-time, non-academic employees be as follows, effective July 1, 1950:

<u>Classification</u>	<u>Length of Vacation</u>
Senior Administrative Officers and Professional Librarians	1 month
Junior Administrative Officers	3 weeks
Classified Employees	2 weeks

Approved.

President Cross reported with reference to Estimated Income and Expenditures for the Norman Campus for 1950-51, and a statement of Proposed Expenditures for 1950-51 as compared to 1949-50. He explained that proposed expenditures total \$905,942 less than the budget for this year. The decreased budget is necessary because:

- a) Prior-year surplus is expected to be about \$350,000 lower

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- b) Income from veterans' fees is expected to decline about \$430,000
- c) Income from students other than veterans is expected to decline about \$35,000
- d) The state appropriation is \$90,978 lower

The proposed expenditures do not include expense of Utilities Service Units operations that will be offset by cash income.

The University of Oklahoma  
(Norman Campus)

Summary of Estimated Income and Proposed Expenditures for 1950-51

Estimated Income

State appropriation	\$3,175,834
Student fees	742,043
Veterans tuition	739,135
Sales and service	204,653
Organized activities	74,140
Other sources	87,935
Unappropriated surplus June 30, 1950	<u>100,000</u>

Total available for 1950-51 \$5,123,740

Proposed Expenditures

	Salaries	Wages	Expense	Books	Total
General administration and general expense	\$373,122	\$ 29,969	\$158,926	\$ 405	\$ 562,422
Instruction	2,667,697	79,280	206,918	46,526	3,000,421
Organized research	35,942	4,690	14,438	690	55,760
Extension	154,985	38,990	55,025	1,000	250,000
Libraries	100,649	24,050	15,023	21,240	160,962
Physical Plant operation, maintenance	474,081	61,400	329,905	--	865,386
Organized activities related to instruction	<u>182,161</u>	<u>1,871</u>	<u>44,092</u>	<u>665</u>	<u>228,789</u>
Total	\$3,988,637	\$240,250	\$824,327	\$70,526	\$5,123,740



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The University of Oklahoma  
(Norman Campus)

Proposed Expenditures for 1950-51, Compared to Budget for 1949-50

	Budgeted 1949-50	Proposed for 1950-51		
		Salaries and Wages	Other Expense	Total
General Administration and General Expense	\$ 692,463	\$ 403,091	\$159,331	\$ 562,422
Instruction	3,396,751	2,746,977	253,444	3,000,421
Organized Research	74,669	40,632	15,128	55,760
Extension Division	341,432	193,975	56,025	250,000
Libraries	159,649	124,699	36,263	160,962
Physical Plant Operation and Maintenance	1,082,178	535,481	329,905	865,386
Organized Activities Relating to Instruction	282,540	184,032	44,757	228,789
GRAND TOTAL	\$6,029,682	\$4,228,887	\$894,853	\$5,123,740

President Cross recommended approval of the proposed expenditures totaling \$5,123,740, plus the expense to be incurred in connection with Service Unit operations paid for in cash by non-budgeted agencies.

Approved.

President Cross presented the proposed expenditures for salaries for non-academic employees for the fiscal year beginning July 1, 1950 and recommended approval. This budget contains the name, title, salary, and length of service of each employee.

Moved by Benedum, and unanimously voted, that the budget as submitted be approved.

R. Boyd Gunning, recently appointed Executive Secretary of the University of Oklahoma Association submitted to President Cross the estimated budget of the Association for the fiscal year, 1950-51. This budget was approved by the Executive Board of the University of Oklahoma Association at the June 5 meeting. The funds allocated by the University and that which comes from alumni income is included in the consolidated budget.

June 14, 1950

President Cross recommended approval of the budget as follows:

ESTIMATED BUDGET REQUIREMENTS

Salaries and Wages (Association)			
Executive Secretary (12 months basis)	\$ 7,500.00		
Assistant Executive Secretary (12 months basis)	4,200.00		
Editorial Services, Sooner Magazine (12 mos. basis)	2,700.00	\$ 14,400.00	
Salaries and Wages (University Alumni Employees):			
Alumni Record Secretary and Office Manager	2,400.00		
Stenographic-Secretary	1,680.00		
Stenographic-Receptionist	1,560.00		
Clerical and Mailing Room Assistant (Students)	1,674.00	7,314.00	
General Office and Business Expense:			
Travel	2,000.00		
Printing of Sooner Magazine (Plus Engraver's Exp.)	10,500.00		
Printing, Supplies & Office Expense	5,000.00		
Telephone and Telegraph	750.00		
Postage and Mailing	2,500.00		
Social Security Taxes	100.00	<u>20,850.00</u>	
Total Estimated Budget Requirements			\$ 42,564.00

BUDGET ESTIMATED INCOME

Membership-Subscriptions:			
Annuals @ \$3.00	\$8,000.00		
Annuals @ \$2.00 (Armed Services and Senior Fees)	5,800.00		
Life Membership Service Fees	1,000.00	\$ 14,800.00	
Magazine Advertising			3,500.00
Other Income:			
Interest, Life Membership Trust	1,200.00		
Miscellaneous	750.00		1,950.00
University Allocation to Alumni Records Office			
Salaries and Wages	5,640.00		
Wages (Students)	1,674.00		
Maintenance Expense	12,500.00	19,814.00	
Balance from fiscal year ending June 30, 1950		<u>5,000.00</u>	
Total Estimated Income			\$ 45,064.00

On motion by Regent Benedum it was voted to approve the budget of the University of Oklahoma Association as presented.

June 14, 1950

President Cross reported that the bids for the construction of the addition to and the remodeling of the School of Medicine building, Oklahoma City campus, were received at 2:00 p.m. on Thursday, June 8, in the office of the Dean. The plans and specifications were prepared by Hudgins, Thompson, Ball and Associates. A tabulation of all bids received are as follows:

<u>CONTRACTORS</u>	<u>BID SECURITY</u>	<u>BASE BID</u>
J. J. Bollinger Construction Company Oklahoma City, Oklahoma	5% Bid Bond	\$783,693.00
D. C. Bass & Sons Construction Company Enid, Oklahoma	5% Bid Bond	801,387.00
Cowen Construction Company Shawnee, Oklahoma	5% Bid Bond	792,401.00
Dunning Construction Company Oklahoma City, Oklahoma	5% Bid Bond	767,870.00
Harmon Construction Company Oklahoma City, Oklahoma	5% Bid Bond	795,124.00
Builders Construction Company Oklahoma City, Oklahoma	5% Bid Bond	791,400.00
Manhattan Construction Company Oklahoma City, Oklahoma	5% Bid Bond	807,728.00

Mr. Kraft and Dean Everett recommend acceptance of the bid of the Charles M. Dunning Construction Company in the sum of \$767,870 which is the lowest bid submitted.

President Cross recommended approval, and that the President of the Regents be authorized to execute the contract with the Charles M. Dunning Construction Company on behalf of the Regents.

On motion by Regent Shepler it was voted to approve the recommendation.

President Cross discussed the advisability of renewing the Television Contract with WKY for the football season of 1950. He stated Bud Wilkinson would rather not continue the contract which originally was on a tentative three-year basis. President Cross was of the opinion it would be good public relations to renew the contract for another year. It was generally agreed, however, that the amount of the annual payment, \$1,500, is too low and if it is continued the rate should be materially increased.

Following a discussion it was the sense of the Regents that the matter be left to the discretion of the President and the Director of Athletics.

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June 14, 1950

President Cross recommended issuing a duplicate diploma for D. G. Halley, a graduate in Engineering in 1949. He sent his diploma which had been mutilated by a child with crayons.

It was voted to authorize a duplicate diploma under the circumstances.

A letter from Mrs. T. M. Beard expressing appreciation to the Regents was read by the Secretary.

It was agreed to hold the regular meeting on July 12 but dispense with the August meeting.

There being no further business the meeting was adjourned at 3:00 p.m.



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Emil R. Kraettli, Secretary

June 14, 1950

NON-ACADEMIC ITEMS NOT SUBMITTED TO REGENTS: (See Resolution adopted  
October, 1948)

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Leaves of Absence:

Loyce B. Burton, Library Assistant, University Library, leave of absence without pay May 27 to September 1, 1950.

Mose William Hewett, Building Custodian, Janitor Service, leave of absence without pay from June 1 to September 1, 1950.

Constance T. Painter, Clerical Secretary, Psychological Service Center, leave of absence without pay from June 14 to September 1, 1950.

Appointments:

Susan Bland, Library Assistant, University Library, \$120 per month, effective June 2, 1950.

Diana Lu Brett, Librarian I, University Library, \$150 per month, effective June 1, 1950.

Burdett Carpenter, Building Custodian, Janitor Service, \$150 per month for 3 months, effective June 1, 1950.

Mary Ann Courtney, Clerical Secretary, College of Education, \$140 per month, effective June 1, 1950.

Frances M. Dickerson, General Duty Nurse, Student Health Service, \$170 per month effective June 7, 1950.

Norean A. Flaig, General Duty Nurse, Student Health Service, \$170 per month effective June 5, 1950.

Glenn Russell Fritch, Postmaster, Wilson Center Post Office, \$160 per month effective May 27, 1950.

Katherine Lee Grant, Clerk-Typist, College of Education, \$120 per month effective June 1, 1950.

Ann Modenbach Hughes, Clerical Stenographer, Division of Manuscripts, \$130 per month, effective May 24, 1950.

Joan Bader Kaufman, Personnel Clerk, Employment Service, \$140 per month, effective June 1, 1950.

Lois A. Locke, Clerical Secretary, Student Health Service, \$140 per month effective May 27, 1950.

Francis Maginnis, Apprentice Instrument Maker-Supervisor of Laboratory Supplies, Physics Department, \$190 per month effective June 1, 1950.

June 14, 1950

Doris Jeanne Radford, Clerical Stenographer, Speech and Hearing Clinic, \$65 per month, 1/2 time, effective June 2 to August 2, 1950.

Ida C. Rath, Clerical Stenographer, Department of History, \$140 per month effective May 4 to July 4, 1950.

Norma Stanford Schuette, General Duty Nurse, Student Health Service, \$170 per month effective June 1, 1950.

Eugenia Trapp, Clerical Stenographer, Alumni Records Office, \$130 per month, effective June 1, 1950.

William R. V. Williams, Claims Assistant, Veterans Liaison Office, \$80 per month, 1/2 time, effective June 1, 1950.

Hannah Wilson Worley, Clerical Secretary, Department of Anthropology, \$70 per month, 1/2 time, effective May 15, 1950.

Glenn A. Butler, Assistant in Journalism, \$100 per month, 1/2 time, effective June 1, 1950.

Title and Salary Changes:

Rosemary M. Acree, Clerk-Typist, Veterans Liaison Office, increase salary from \$120 to \$125 per month; change title to General Office Clerk, June 1, 1950.

Nelda Webb Gardner, change from Clerical Stenographer at \$130 per month, Architecture and Architectural Engineering to General Office Clerk, Housing Office at \$125 per month, effective May 15, 1950.

Mary F. Groh, change from Registration Clerk at \$65 per month, 1/2 time to Academic Record Clerk, Admissions and Records at \$130 per month, full time, effective June 1, 1950.

Katheryne H. Hamilton, transfer from Clerical Secretary, Office of the Director, Physical Plant at \$140 per month to Clerical Secretary, Athletic Department at \$150 per month, effective May 8, 1950.

Lillie Octavia Hornbarger, transfer from Interscholastic Activities to Campus Police Department with no change in title or salary, June 1, 1950.

Patricia Johnson, change from Registration Clerk at \$65 per month, 1/2 time to Information Clerk, Admissions and Records at \$135 per month, full-time, effective May 15, 1950.

Rachel Keely, change from Admissions Assistant to Registration Assistant, Admissions and Records, no change in salary, effective June 1, 1950.

Dama E. Russell, change from Senior General Office Clerk at \$135 per month to Clerical Secretary, Veterans Liaison Office at \$140 per month, June 1, 1950.

June 14, 1950

Mary L. Ward, change from General Office Clerk at \$125 per month to Senior General Office Clerk, Veterans Liaison Office at \$135 per month, June 1, 1950.

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Resignations:

Marilyn Meyer Adams, Clerical Stenographer, Division of Manuscripts, resignation effective June 1, 1950.

Floy J. Alfrey, Administrative Secretary, School of Law, resigned June 21, 1950.

Betty Jean Austin, Library Assistant, University Library, resigned June 24, 1950.

Betty Evelyn Baxter, Clerical Stenographer, School of Art, resigned June 1, 1950.

Marie B. Brigance, Baker, Commissary, resigned June 1, 1950.

Jessie Mae Briggs, Nurse Aide, Student Health Service, resigned May 19, 1950.

Ernestine G. Brighton, General Duty Nurse, Student Health Service, resigned June 16, 1950.

Jean Clare Burg, Administrative Secretary, Adult Study Center, resigned June 2, 1950.

Allie Frances Burnoldi, Housekeeper, Women's Dormitory System, resigned June 15, 1950.

Gordon G. Cavnar, Claims Assistant, Veterans Liaison Office, resigned June 1, 1950.

Juanita Lou Cleveland, Secretary-Librarian, Mechanical Engineering, resigned June 1, 1950.

Rachel L. Cotton, Administrative Secretary, Athletic Department, resigned July 1, 1950.

Lena Merle Covington, Nursery Assistant, Sooner City Nursery, resignation date changed to May 20, 1950.

Eleanor J. Cox, Clerk-Typist, Veterans Liaison Office, resigned June 1, 1950.

Florence M. DiCastrì, Clerical Secretary, Art Museum, resigned June 1, 1950.

William E. Dickerson, Fireman, Fire Protection Department, resigned June 12, 1950.

Virginia Anne Dikeman, Clerk, Athletic Department, resigned June 1, 1950.

Margaret Ann Disch, Clerical Secretary, College of Education, resignation date changed to May 10, 1950.

Martha Edna Duboise, Clerical Secretary, Campus Police Department, resigned June 1, 1950.

June 14, 1950

Dwain Jones Dunn, Sales Clerk, part-time, Book Exchange, resigned June 10, 1950.

Addie Rebecca Duty, Housekeeper, Women's Dormitory System, resigned June 18, 1950.

Venita Edwards, Nursery Assistant, Sooner City Nursery, resigned June 1, 1950.

John R. Elliott, Psychometrist, Evaluation and Testing Service, resigned June 1, 1950.

Alice Y. Evers, Senior General Office Clerk, Veterans Liaison Office, resigned June 10, 1950.

John C. Freeman, Movie Photographer, Photography Service, resigned June 11, 1950.

Nancy B. Freeman, Nursery Assistant, Sooner City Nursery, resigned June 6, 1950.

Mary L. Glasgow, General Office Clerk, Statistical Service Laboratory, resigned June 1, 1950.

Wynnogene C. Gould, Housing Group Manager, Sooner Courts, resigned June 6, 1950.

Imogene H. Grant, Clerical Secretary, Student Health Service, resigned June 1, 1950.

Marion Hall, Assistant Dining Unit Manager, Women's Dormitory System, resigned June 1, 1950.

Vera Mae Hall, Librarian I, University Library, resigned July 1, 1950.

Vivian O. Hall, Stenographer-Clerk, Short Courses and Conferences, resigned May 31, 1950.

Shirley E. Hamann, Clerk-Typist, Receiving and Inventory, resigned June 11, 1950.

Arline Hargrove, Clerk, Athletic Department, resigned June 1, 1950.

Ella May Harris, Assistant Dining Unit Manager, Franklin House and Dining Hall, resigned June 21, 1950.

Doris L. Hembree, Clerical Stenographer, Psychological Service Center, resigned June 1, 1950.

Glory A. Hoke, Secretary, Athletic Department, resigned May 7, 1950.

Ruth G. Holderness, Information Clerk, Employment Service, resigned June 1, 1950.



June 14, 1950

Dorothy C. Hurst, Clerk-Typist, Speech-Radio Department, resigned July 1, 1950.

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Jo Ann Ireton, Clerical Stenographer, Department of History, resigned June 10, 1950.

Clyde R. Ives, Building Custodian, Sooner City Housing, resigned June 17, 1950.

Jimmie Paul Jennings, Sales Clerk, part-time, Book Exchange, resigned June 1, 1950.

Bryna B. Katz, Clerical Secretary, Office of the Dean, College of Arts and Sciences, resignation effective May 26, 1950.

Jorene S. Keith, General Office Clerk, Physical Education for Men, resignation effective June 1, 1950.

Georgiana Kellerhals, Medical Record Librarian, Student Health Service, resigned June 1, 1950.

Jeanette A. Kelley, Clerk-Typist, Veterans Liaison Office, resigned June 1, 1950.

Polly Jean Kimmons, Clerical Stenographer, Visual Education, resigned June 15, 1950.

J. Wesley Kirshildgen, Postmaster, Wilson Center, resigned May 27, 1950.

Patricia S. Lampkin, Personnel Clerk, Employment Service, resigned June 1, 1950.

Charles E. Lanham, Junior Accountant, Office of the Comptroller, resigned May 20, 1950.

Harvey R. Lewis, Assistant Resident Counselor, resigned May 1, 1950.

Evelyn Louise Literal, General Duty Nurse, Student Health Service, resigned June 1, 1950.

Charles S. Lovell, Clinician, Psychological Service Center, resigned July 1, 1950.

Joyce F. Manning, General Duty Nurse, Student Health Service, resigned June 1, 1950.

Carolyn D. Margerum, Library Assistant, University Library, resigned June 30, 1950.

Havel Martin, Admissions and Records, resignation date changed to July 1, 1950.

Genevieve Massad, Admissions and Records, resigned July 1, 1950.

June 14, 1950

Mary R. Mayeran, Clerical Stenographer, Alumni Records Office, resigned June 1, 1950.

Mary Ella McAlister, Clerk-Typist, Veterans Liaison Office, resigned June 1, 1950.

Katherine S. McKissack, Clerk-Typist, College of Education, resigned June 1, 1950.

William R. McNutt, Building Custodian, Sooner City Housing, resigned June 17, 1950.

Elizabeth L. Meason, Clerical Stenographer, Department of History, resigned April 29, 1950.

Sue S. Milner, Housing Assistant, Housing Office, resigned June 8, 1950.

Catherine S. Moore, Clerical Secretary, Veterans Liaison Office, resigned June 1, 1950.

Lois Moore, Housekeeper, Women's Dormitory System, resigned June 18, 1950.

Z. June Moore, Account Clerk, University Press, resigned July 1, 1950.

Roberta N. Morton, Nursery Assistant, Sooner City Nursery, resigned June 1, 1950.

Joanne Mullen, Transcript Clerk, Admissions and Records, resigned July 1, 1950.

Granville C. Northern, Nurse Aide, Student Health Service, resigned June 16, 1950.

James Walter O'Gwin, Building Custodian, Wilson Dining Hall, resigned June 8, 1950.

Mildred June Parrick, Clerical Secretary, Office of the Dean, College of Arts and Sciences, resigned June 4, 1950.

Betty N. Pflug, Clerk-Typist, Psychological Service Center, resigned June 6, 1950.

Gwendolyn Pierce, Psychometrist, Evaluation and Testing Service, resigned June 1, 1950.

Marian Post, Registration Clerk, Admissions and Records, resigned July 1, 1950.

Virgil James Powell, Laborer, Collection of Garbage and Waste, resigned May 7, 1950.

Josephine Riling, Assistant Dining Unit Manager, half-time, Women's Dormitory System, resigned June 1, 1950.

June 14, 1950

Mary Beth Rock, Clerical Stenographer, Office of the Dean, College of Education, resigned June 1, 1950.

George C. Root, Vocational Appraiser, Psychological Service Center, resigned June 1, 1950.

LaWanda A. Rushing, Clerk-Typist, Petroleum Engineering, resigned July 15, 1950.

Alpha Dell Senter, Clerical Secretary, School of Journalism, resigned June 11, 1950.

Zazary A. Shockley, Building Custodian, Sooner City Housing, resigned June 17, 1950.

Bobbie C. Smith, General Office Clerk, Housing Office, resigned June 21, 1950.

Jane S. Speice, Clerical Secretary, Department of English, resigned June 16, 1950.

Ann B. Spence, Nursery Assistant, Sooner City Nursery, resigned June 1, 1950.

Jabelle (Janie) Stong, Admissions and Records, resigned July 1, 1950.

Martha Lee Sugg, Accompanist, Physical Education for Women, resigned June 1, 1950.

Antoinette M. Tatem, Account Clerk, Office of the Comptroller, resigned June 20, 1950.

Billie L. Thomas, Clerical Secretary, Statistical Service Laboratory, resigned June 16, 1950.

Margaret D. Tonemah, X-Ray Technician, Student Health Service, resigned July 11, 1950.

Frances H. Tocman, Librarian I, Law Library, resigned June 1, 1950.

Pearl R. Trachtenberg, Stenographer, School of Law, resigned June 13, 1950.

Alcarla B. Turley, Clerk-in-Charge, Book Exchange, leave of absence without pay May 1 to June 1, 1950. Resigned June 1, 1950.

Virginia Lee Underwood, Clerk-Typist, Office of the Dean of Students, resigned June 18, 1950.

Mary Frances Wahlgren, General Office Clerk, Purchasing Office, resigned June 24, 1950.

Yvonne B. Willingham, Clerical Secretary, 1/2 time, Department of English, resigned June 1, 1950.

Joanne B. Young, Clerical Stenographer, Military Science, resigned May 30, 1950.

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June 14, 1950

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS:

Appointments:

Charles L. Allen, Orderly, University Hospitals, \$110 per month with laundry, May 15, 1950; \$120 per month August, 1950.

Golda Allen, Information Clerk, University Hospitals, \$135 per month effective June 12, 1950.

Joan Allen, Medical Stenographer, University Hospitals, \$135 per month effective May 25, 1950.

Mildred Allen, Waitress-Pay Cafeteria, University Hospitals, \$70 per month with meals and laundry of uniforms effective June 1, 1950.

Dorothy Austell, Clerical Stenographer, University Hospitals, \$150 per month effective May 24, 1950.

Marjorie Baird, General Staff Nurse, University Hospitals, \$190 per month with laundry, effective May 1, 1950.

Lucille Barkett, Admitting Clerk, University Hospitals, \$135 per month, effective May 15, 1950.

Vivian H. Bell, Housekeeper, University Hospitals, \$90 per month, effective June 7, 1950.

Adeline S. Berg, Ward Clerk, University Hospitals, \$125 per month effective June 12, 1950.

Cyrus E. Blankenship, Laundryman, University Hospitals, \$130 per month, effective May 1, 1950.

J. W. Brumley, Laundryman, University Hospitals, \$140 per month effective May 1, 1950.

Leslie B. Bryan, Building Custodian, University Hospitals, \$130 per month effective June 9, 1950.

Donna Mae Buchanan, Laundress, University Hospitals, \$100 per month effective June 12, 1950.

Philip O. Carey, Research Technician, School of Medicine, \$150 per month June 1, 1950.

Rosemary Clevenger, BX Operator, University Hospitals, \$140 per month effective April 26, 1950.

Irene H. Coley, Nurse Aide, University Hospitals, \$90 per month May 1, 1950; \$100, June; \$110, November, 1950.

Mary E. Copher, Laundress, University Hospitals, \$90 per month June 12, 1950.

June 14, 1950

Barbara Curry, Technician, University Hospitals, \$150 per month effective June 5, 1950.

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Nancy Dandridge, Cook, University Hospitals, \$125 per month with meals and laundry of uniforms, effective June 1, 1950.

Charles D. Davenport, Assistant Caretaker, University Hospitals, \$50 per month effective June 1, 1950. Temporary.

William F. Denny, Record Photographer, University Hospitals, \$125 per month effective June 5, 1950.

Gerald S. Dowdy, Jr., Technician, University Hospitals, \$100 per month effective June 1, 1950.

Irma Jean Eatman, Housekeeper, University Hospitals, \$90 per month effective May 19, 1950.

Raymond L. Engles, Technical Assistant, University Hospitals, \$165 per month effective June 19, 1950.

Bonnie Rae Feldshaw, Record Clerk, University Hospitals, \$125 per month effective June 5, 1950.

Charles S. Ford, Orderly, University Hospitals, \$110 per month with laundry, effective May 11, 1950; \$120 per month August, 1950.

Patricia Forman, Secretary to Director, School of Nursing, \$125 per month effective May 25, 1950. Increase to \$130 per month after six months.

Joy Ganoung, General Staff Nurse, University Hospitals, \$140 per month with laundry effective June 2, 1950.

Joe Paul Garrett, Record Photographer, University Hospitals, \$125 per month effective June 1, 1950.

Pearl Griffin, Housekeeper, University Hospitals, \$90 per month effective May 10, 1950.

Melba E. Hardie, Nurse Aide, University Hospitals, \$90 per month May 22, 1950; \$100, July; \$110, January, 1951.

Darleen Harvey, Supervisor, Stenographic Pool, \$175 per month effective May 1, 1950.

Angeline Hazer, Communicable Disease Tray Girl, University Hospitals, \$70 per month with meals and laundry of uniforms, May 1, 1950.

Addie Lee Hightower, Housekeeper, University Hospitals, \$90 per month effective June 7, 1950.

Thomas O. Hodges, Student Assistant, University Hospitals, \$35 per month June 1 to June 30, 1950.

June 14, 1950

Ted Holt, Laundryman, University Hospitals, \$130 per month effective June 12, 1950.

D. A. Homer, Porter, University Hospitals, \$75 per month with meals and laundry of work clothes effective May 1, 1950.

Joe C. Horton, Technical Assistant, University Hospitals, \$165 per month effective August 3, 1950.

George T. Husk, Building Custodian, University Hospitals, \$130 per month effective June 1, 1950.

Kenneth Kitchens, Relief Porter, University Hospitals, \$70 per month with meals and laundry of work clothes effective June 1, 1950.

William H. Knoblock, Jr., \$75 per month for June, 1950 as Student Assistant in the School of Medicine. \$150 per month for the periods June 1 to June 15 and August 1 to 15, 1950 from the John Archer Hatchett Fund.

Lenora E. Lambert, Laundress, University Hospitals, \$90 per month effective June 1, 1950.

Donald D. Layton, Technician, University Hospitals, \$165 per month effective June 19, 1950.

Pauline Lowe, Housekeeper, University Hospitals, \$90 per month effective June 1, 1950.

Thelma W. Mason, Library Assistant, University Hospitals, \$135 per month effective June 1, 1950.

Lloyd G. McArthur, Research Assistant, University Hospitals, \$100 per month effective June 1 to September 15, 1950.

Emma McCarver, Housekeeper, \$90 per month effective June 1, 1950.

Bertha McGee, Clerical Stenographer, University Hospitals, \$75 per month, 1/2 time effective May 9, 1950.

Goldie M. McKelvy, Ward Clerk, University Hospitals, \$125 per month effective May 24, 1950.

William C. McKelvy, Orderly, University Hospitals, \$120 per month with laundry effective May 12, 1950; \$130 August; \$135 per month December, 1950.

Della Mitchell, Tray Girl, Crippled Children's Hospital, \$75 per month with meals and laundry of uniforms effective June 1, 1950.

Lloyd John Moak, Receiving Clerk, University Hospitals, \$125 per month effective May 11, 1950.

Arthur W. Nunnery, Research Technician, University Hospitals, \$175 per month June 1 to June 30, 1950.

June 14, 1950

Elizabeth O'Neal, Tray Girl, Communicable Disease Center, \$70 per month with meals and laundry of uniforms effective June 1, 1950.

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Herbert L. Owen, Research Assistant, \$75 per month effective May 1, 1950.

George W. Owens, Night Watchman, University Hospitals, \$135 per month effective April 28, 1950.

Maria A. Peters, X-Ray Technician, University Hospitals, \$175 per month effective May 1, 1950.

Guy C. Platt, Apprentice Bracemaker, University Hospitals, \$135 per month effective June 15, 1950; \$151.25 per month November 15; \$167.50 per month June 15, 1951; \$183.75 per month November 15, 1951; \$200 per month June 15, 1952.

Mrs. Marjorie Roberts, Medical Social Worker, \$165 per month June 1, 1950.

Terrell R. Roulston, Storeroom Clerk, University Hospitals, \$125 per month effective June 7, 1950.

Edna W. Shepard, Nurse Aide, University Hospitals, \$90 per month May 1, 1950; \$100, June; \$110, November, 1950.

Sybel Sims, Nurse Aide, University Hospitals, \$90 per month May 1, 1950; \$100 June; \$110 November, 1950.

Newel Smith, Building Custodian, University Hospitals, \$130 per month effective May 1, 1950.

Louise Sparks, Nurse Aide, University Hospitals, \$90 per month May 20, 1950; \$100 June; \$110 December, 1950.

Geneva R. Staley, Ward Clerk, University Hospitals, \$125 per month June 1, 1950.

Nellie C. Stokes, Nurse Aide, University Hospitals, \$90 per month June 13, 1950; \$100 July; \$110, December, 1950.

Mike P. Sucharyk, Orderly, University Hospitals, \$120 per month with laundry effective May 19, 1950; \$130, August; \$135, December, 1950.

Lillie B. Sullivan, Nurse Aide, University Hospitals, \$90 per month June 2, 1950; \$100 July; \$110, December, 1950.

Edna Tatum, Tray Girl, University Hospitals, \$70 per month with meals and laundry of uniforms effective May 1, 1950.

Gladys Terry, Nurse Aide, University Hospitals, \$90 per month May 15, 1950; \$100, June; \$110, November, 1950.

Lawrence E. Thompson, Jr., Technical Assistant, University Hospitals, \$185 per month effective August 3, 1950. Temporary.

June 14, 1950

Eldon K. Thomson, Orderly, University Hospitals, \$120 per month with laundry effective June 12, 1950; \$130 per month October, 1950.

Martha M. Thornton, Secretary, Department of Medicine, School of Medicine, \$165 per month effective June 9, 1950; \$175 per month September 1, 1950.

Naomi Tiger, Tray Girl, University Hospitals, \$70 per month with meals and laundry of uniforms effective June 1, 1950.

Itillious Todd, Housekeeper, University Hospitals, \$90 per month effective May 26, 1950.

Ermelindo Torres, Relief Porter, University Hospitals, \$70 per month with meals and laundry of work clothes effective May 1, 1950.

Magnolia Turner, Aide, University Hospitals, \$90 per month effective April 28, 1950. Temporary.

George E. Merkley, part-time Assistant on research grant from USPHS, \$100 per month effective June 1, 1950. \$150 for June, 1950 as Laboratory Technician. Title and Salary Changes: Position of part-time Technician ended June 2, 1950.

Alton B. Abshier, Clerk, University Hospitals, increase salary from \$125 to \$135 per month effective June 1, 1950.

Ocia M. Brown, Laundress, University Hospitals, \$90 per month, increase to \$95 per month June 1, 1950.

Don Carrington, File Clerk, change from \$50 to \$125 per month, full-time June 1, 1950.

Marion D. Christensen, increase to \$150 per month June 1 to June 30, 1950; decrease to \$100 per month July 1 to September 15, 1950.

Rube C. Daniel, change from Bracemaker to Truck Driver at \$170 per month effective May 1, 1950.

Mary E. Doolen, increase salary from \$110 to \$125 per month May 1, 1950.

Dr. James B. Eskridge, III, Resident, increase from \$80 to \$90 per month effective April 19, 1950.

Jim Harmon, change from Mechanic to Utility Service Man, May 1, 1950.

Robert Ihle, change from Orderly, Nursing Service at \$120 per month to Receiving Clerk, Central Receiving Department at \$125 per month, June 1, 1950.

Gale R. Kimball, Animal Caretaker, change from \$75 per month, part-time to \$125 per month, full-time, effective May 15, 1950.

Marie Leehan, increase salary from \$110 to \$125 per month May 1, 1950.



June 14, 1950

Thomas M. Loescher, Intern, increase salary from \$25 to \$50 per month effective April 14, 1950.

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John C. McGee, change from Truck Driver at \$150 per month to Mechanic at \$175 per month effective May 1, 1950.

John J. McWilliams, change from Storeroom Clerk to Bracemaker, June 9, 1950.

Dr. Carl C. Morgan, Resident, University Hospitals, increase salary from \$35 to \$60 per month effective April 16, 1950.

Robert W. Quinn, Orderly, increase salary from \$120 to \$130 per month effective June 1, 1950.

Barbara Rotter, Stenographer, increase salary from \$150 to \$165 per month effective June 1, 1950.

Alma Stroud, change from Tray Girl to Diet Kitchen Cook effective May 1, 1950.

Juanita C. Walker, Kardex Clerk, increase salary from \$125 to \$135 per month effective June 1, 1950.

Kitty Lou White, change from Stenographer, Stenographic Pool at \$145 per month to Clerical Stenographer, Postgraduate Instruction at \$150 per month effective May 1, 1950.

Ruby Wilson, Laundress, increase salary from \$95 to \$100 per month June 1, 1950.

Ruth Williams, Medical Stenographer, increase salary from \$140 to \$150 per month effective June 1, 1950.

Resignations:

George N. Austin, Assistant Caretaker, resigned May 31, 1950.

Karl K. Boatman, Research Assistant, resigned May 31, 1950.

Richard S. Bryan, Student Assistant, resigned May 31, 1950.

Gordon W. Buffington, Student Assistant, resigned June 1, 1950.

Ida Mae Carpenter, Laundress, resigned June 1, 1950.

Mary Cook, Housekeeper, resigned June 21, 1950.

C. L. Courtright, Student Assistant, resigned March 31, 1950.

Howard Deweese, Orderly, resigned May 13, 1950.

June 14, 1950

Steve L. Dunlap, Building Custodian, resigned May 28, 1950.

Eva Dunn, Tray Girl, resigned May 31, 1950.

Chesley P. Erwin, Student Assistant, resigned May 31, 1950.

Carl Fletcher, Dishwasher, resigned April 30, 1950.

Norman Ford, Porter, resigned April 30, 1950.

Richard W. Foster, Receiving Clerk, resigned May 18, 1950.

Ruperto Fraticelli, Building Custodian, resigned June 1, 1950.

Joy Garrison, Medical Stenographer, resigned June 21, 1950.

Kathryn Graham, Nurse Aide, resigned May 31, 1950.

Odessa Hodges, Aide, resigned May 19, 1950.

Arthur D. Huff, Building Custodian, resigned June 1, 1950.

Maxine Hunter, Housekeeper, resigned May 18, 1950.

Ruby James, Nurse Aide, resigned July 11, 1950.

Mary Jones, Nurse Aide, resigned June 22, 1950.

Ellis J. Keith, Receiving Clerk, resigned June 8, 1950.

Louise Kitch, Tray Girl, resigned April 23, 1950.

E. P. Klein, Student Assistant, resigned April 30, 1950.

Joseph Lester, Laboratory Technician, resigned June 20, 1950.

Laura Logan, Housekeeper, resigned May 23, 1950.

Paul Loudermilk, Laundryman, resigned April 30, 1950.

Ruby Lowry, Laundress, resigned June 10, 1950.

Violet Lyons, Laundress, resigned May 31, 1950.

J. F. McCullough, Jr., Apprentice Bracemaker, resigned May 31, 1950.

Gladys McDade, Housekeeper, resigned May 21, 1950.

Frank H. McGregor, Student Assistant, resigned May 31, 1950.

Wesley T. Manning, Technician, resigned May 31, 1950.

June 14, 1950

Martha H. Martin, Secretary, resigned June 22, 1950.

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Velma Martin, Nurse Aide, resigned April 30, 1950.

W. W. Massad, Technician, part-time, resigned June 30, 1950.

William O. Mauldin, Technician, resigned May 21, 1950.

Christine Mitchell, Housekeeper, resigned June 5, 1950.

Charlotte Moline, General Staff Nurse, resigned April 29, 1950.

Della Mooney, Tray Girl, resigned April 20, 1950.

Guy Neel, Laundryman, resigned April 30, 1950.

Ardie Nickel, Orderly, resigned May 11, 1950.

Vernon Nickel, Orderly, resigned May 12, 1950.

Mervin Scalf, Orderly, resigned May 9, 1950.

Carolyn Stafford, Library Assistant, resigned June 30, 1950.

Christene Streety, Waitress - Pay Cafeteria, resigned May 24, 1950.

Toya Tillman, Clerical Stenographer, resigned May 9, 1950.

David C. Valder, Animal Caretaker, resigned May 16, 1950.

Nellie West, Nurse Aide, resigned June 10, 1950.