

REGENTS OF THE UNIVERSITY OF OKLAHOMA
REGULAR MEETING
Wednesday, June 8, 1949
10:00 a.m.

The Regents of the University of Oklahoma met in regular session on Wednesday, June 8, 1949, at 11:00 a.m. in the Office of the President of the University.

Present: Joe McBride, Vice-President, presiding in the absence of President Emery; Shepler, Benedum, White. Absent: Emery, Noble, Deacon.

The minutes of the meeting held on May 25, 1949, were approved.

President Cross reported that Dr. E. O. Belsheim, who was appointed Professor of Law at the May 25th meeting has been appointed Dean of Law at the University of Nebraska, and submitted his resignation. He will fulfill his summer school contract here.

Resignation accepted.

Bids on the machinery for the Refrigeration Plant were considered, the tabulation of bids and recommendation being as follows:

EVALUATION OF PROPOSALS ON CENTRIFUGAL WATER CHILLING MACHINE FOR
CENTRAL AIR CONDITIONING

UNIVERSITY OF OKLAHOMA
Norman, Oklahoma
June 2, 1949

<u>LIST OF BIDDERS</u>	<u>BASE BID</u>	<u>ALT. #1</u>	<u>ALT. #2</u>	<u>ALT. #3</u>
Carrier Corporation	\$88,966.00	+\$105.00	No addition or deduction to base bid	+\$529.00
York Corporation	\$94,423.00	+\$106.00	+\$3335.00	+\$786.00
Worthington Pump & Machinery Co.	\$94,463.00	No change	+\$2480.00	+\$697.00
		<u>ALT. #4</u> (More Eff. Turbines)	<u>ALT. #5</u>	<u>PROPOSED DEDUCTIONS</u>
Carrier Corporation	+\$1545.00	+\$4245.00	Deduction for substitution of quick closing butterfly valve for trip and throttle valve on steam inlet to turbine - \$250.00.	

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<u>LIST OF BIDDERS</u>	<u>ALT. #4</u>	<u>ALT. #5</u>	<u>PROPOSED DEDUCTIONS</u>
York Corporation	‡\$172.00	‡\$4245.00	Deduction for substitution of Ross Condenser for Condenser Service and Engineering Co. Condenser - \$1608.00.
Worthington Pump & Machinery Co.	No bid	‡\$2915.00	

RECOMMENDATION:

The acceptance of the Carrier Corporation proposal is recommended.

- (a) Low bidder complying with specifications.
- (b) It is recommended that the following alternates be accepted.
- | | | |
|---------|---|--------------------|
| Alt. #1 | Additional Turbine hand valves for partial load operation | \$ 105.00 |
| Alt. #2 | 4 pass water chiller for 39° chilled water | No change in price |
| Alt. #3 | More efficient steam turbine drive with a 10.2# B.Hp.Hr. in lieu of turbine in base bid with a water rate of 12.7# per B.Hp.Hr. | \$ 4,245.00 |
| | Recommended Alternates: | \$ 4,350.00 |
| | Base Bid: | 88,966.00 |
| | Recommended total installed cost to be accepted: | <u>\$93,316.00</u> |

Basis of Recommendation:

- (a) Others eliminated on higher price

APPROVED:

UNIVERSITY OF OKLAHOMA
PHYSICAL PLANT DEPARTMENT

/s/ Walter W. Kraft
Walter W. Kraft

/s/ Bennie Shultz
Bennie Shultz

COSTON AND FRANKFURT

By /s/ W. Wally Frankfurt
W. Wally Frankfurt, Engineer

President Cross recommended that the bid of Carrier Corporation, 710 North Harwood, Dallas, Texas, be accepted.

On motion by Regent Benedum, the recommendation was approved.

President Cross recommended that Boyd Gunning, Acting Executive Secretary of the University of Oklahoma Foundation at the present time, and Director of the Extension Division, be named Executive Secretary of

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the University of Oklahoma Foundation, and that his resignation from the position of Director of the Extension Division be accepted.

Approved, on motion by Regent Benedum.

President Cross recommended that Thurman White, acting director of the Extension Division for the past two years be named Director of the Extension Division, and that his salary be fixed at the annual rate of \$5,800.00 on a 12-months basis, effective July 1, 1949.

Approved on motion by Regent Benedum.

President Cross recommended that Gus Lease, Instructor in Voice in the College of Fine Arts be promoted to the rank of Assistant Professor effective September 1, 1949, without change in salary.

Approved on motion by Regent Benedum.

President Cross read a letter from Dean Everett in which he recommended that the number of students in the entering class of the School of Medicine in the fall of 1949 be increased from 64 to 80. Dean Everett has discussed this question with certain officials of the Council on Medical Education of the American Medical Association and they have stated such an increase would be satisfactory provided the institution fulfills the commitments for which the present allocations were requested, and provided the number of hospital beds is not reduced in the future.

President Cross recommended approval of the increase in the number of students in the entering class.

Regent White moved, and it was unanimously voted to approve the recommendation.

President Cross reported on the allocations by the State Regents for Higher Education for the fiscal year beginning July 1, 1949; also on allocations for emergency items. The amounts of allocations are as follows:

Oklahoma State Regents Resolution No. 160 - From Emergency
Appro. Fund for 1948

Personal Services and operating expenses	\$185,135.00
Repairs and replacements of buildings and equipment destroyed by tornado	240,000.00
University Hospitals, personal services and operating expenses	200,000.00

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Oklahoma State Regents Resolution No. 161
Fiscal year ending June 30, 1950

School of Medicine, Cancer Research \$15,000.00

Oklahoma State Regents Resolution No. 170
From Emergency Appro. Fund for 1948

University Biological Survey 110,000.00

Oklahoma State Regents Resolution No. 175
Fiscal year ending June 30, 1950

Capital improvements, emergency repairs and equipment,
School of Medicine 650,000.00

Oklahoma State Regents Resolution No. 176
From Emergency Appro. Funds, 1949

Capital improvements, emergency repairs and equipment,
University Hospitals 500,000.00

Oklahoma State Regents Resolution No. 178
From Emergency Appro. Fund, 1948

Water Well, University Hospitals 15,000.00

Operations Budgets - Personal Services, other expenses and equipment

University of Oklahoma	\$3,266,812.00
School of Medicine	425,700.00
University Hospitals	782,471.00
Geological Survey	98,102.00

President Cross reported that these allocations will amount to a cut of approximately \$100,000.00 below the revenues for the current year. Figuring the per capita for institutions the averages for institutions are as follows:

Oklahoma A. & M. College	\$570.00 per student
AVERAGE FOR ALL	511.00 per student
University of Oklahoma	506.00 per student
Junior Colleges	466.00 per student
Four-year Colleges	458.00 per student

The above does not include the allocations to the School of Medicine.

He stated the State Regents did not give a plausible explanation of the disparity in per capita allocations as between the A. & M. College and the University.

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President Cross called attention to the questions that had been asked by the Association of Norman Housing Operators, a copy of which was included in the agenda sent to the Regents. He stated the answers to the questions as shown had been supplied during his absence and that there were some that he would like to modify.

It was the sense of the Regents that the President be authorized to provide the answers to these questions by the housing operators, on behalf of the Regents together with an explanatory statement of the situation.

The Chair asked that Regent Benedum represent the Board with the President in an advisory capacity.

President Cross called attention to the following letter from Mr. Kraft concerning the repairs and alterations to the President's home, this matter having been discussed at the May 25 meeting following an inspection by the Regents:

Department of
Physical Plant

Office of the
Director

THE UNIVERSITY OF OKLAHOMA
Norman, Oklahoma

May 30, 1949

President G. L. Cross
University of Oklahoma
Norman, Oklahoma

Dear Dr. Cross:

In compliance with your request we have made an examination of the president's home for the purpose of making an estimate of the cost of repairs and remodeling of the building. In the absence of detailed drawings of the work it is obviously impossible to make an accurate estimate of the cost. The figures given below are approximate and are based upon our cost experience in doing similar work in the past.

The work to be done is as follows:

1. To waterproof and strengthen the brick foundations by "Guniting" the foundation walls, from the footings to six inches above the grade line.
2. To enlarge the north wing or library making it approximately five feet wider. To construct a new north entrance east of the present entrance.

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- 3. To repair the main east area of the house as follows:
 - a. Replace a section of the brick foundation wall.
 - b. Install steel columns and beams to support the first and second floors, thereby correcting excessive floor sagging.
 - c. To remove and rebuild the east bathroom. This is necessary in order to do the work outlined in (b) above.
- 4. To replace the present east porch with a basement and first floor addition. This addition will be approximately 16' x 32'. The foundation, basement walls and first floor slab will be of concrete. The exterior will conform to the general appearance of the house.
- 5. To install equipment for air conditioning in the following space:

Living room	S. East Bed Room
Dining room	N. East Bed Room
Music room	S. Center Bed room
Library	S. West Bed Room
Hallway, 1st and 2nd floors	

If the repair and remodeling work outlined above is authorized the air conditioning should be done. Under any circumstances the air ducts and piping for air conditioning should be installed while the walls and ceilings are being repaired and remodeled.

The work outlined in 1, 2, 3 and 4 is estimated to cost	\$20,104.00
The work outlined in 5 is estimated to cost	7,500.00
TOTAL	\$27,604.00

The above estimate does not include items of furniture, rugs, draperies or refinishing or reupholstering furniture.

Sincerely yours,

/s/ Walter W. Kraft
 Walter W. Kraft, Director
 Physical Plant

Dr. Cross stated this was a matter for the Board to determine.

Regent Benedum moved, and it was voted that the proposal of Mr. Kraft for the repairs of the President's home be approved, and the work be done as set forth in this proposal.

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President Cross discussed the desirability of purchasing another Beechcraft airplane. He stated the one now on hand had been flown approximately 600 hours without overhauling, and that it was contemplated to install a new motor. The present plane is constantly in use for official business, and with the plan to offer advanced flight instruction another one was needed. The cost of a new plane would be \$10,975.00 less a discount of \$975.00. He had hoped that all members of the Regents would be present to consider the matter.

** The Chair suggested that full information be sent to all Regents and that President Cross request a mail vote on the proposal to purchase the additional plane.

The Regents recessed for lunch with Boys' State in Building 139 on the South Campus at 12:00 and met again in the President's office at 1:30 p.m.

The proposed agreement for the basketball game with City College of New York in Madison Square Garden on Monday night, December 19, 1949, was included in the agenda and it is as follows:

AGREEMENT made this Twenty-Fifth day of April, 1949 between City College of New York, hereinafter known as the party of the first part, and the University of Oklahoma, hereinafter known as the party of the second part.

The party of the second part does hereby agree to play its scheduled basketball game with City College of New York in Madison Square Garden on Monday night, December 19th, 1949.

The party of the second part further agrees that it will schedule no other games during the 1949-50 basketball season within a radius of 100 miles of the site of this game without the written consent of the party of the first part.

In consideration of its participation in this contest the party of the second part shall be paid the sum of \$1,500.00, as an allowance for travel and hotel expenses, plus ten per cent (10%) of the net gate receipts. The net gate receipts shall be calculated as follows:

1. Deduction of Federal, State and City taxes.
2. Expenses of conducting the games in Madison Square Garden, not to exceed \$1,500.
3. Travel expenses of the University of Oklahoma not to exceed \$1,500.
Travel Expenses of the State College of Washington not to exceed \$1,500.

Radio, motion picture, and television rights are retained by Madison Square Garden Corporation.

** All members voted "Approved" on the mail vote and these minutes were to show accordingly by action at the Special meeting held on June 29, 1949.

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Agreed upon between the parties of the first and second parts this Twenty-fifth day of April, 1949.

/s/ Sam Winograd
City College of New York

University of Oklahoma

President Cross recommended approval of this agreement.

Approved on motion by Regent White.

Recommendations for purchases over \$5,000.00 as follows:

966 $\frac{1}{2}$ reams of various grades of paper as stock for the University Press, Printing Division, approximately \$6,302.54

Lightproof shade equipment for various laboratories in the Research Institute, approximately \$7,550.00.

Approved on motion by Regent Shepler.

Recommended approval of fees in flight training courses as shown below, and that a recommendation for approval be sent to the State Regents for Higher Education:

Aviation 92, Secondary Flight Training. 50 flight hours with a minimum of 5 hours dual instruction and 40 hours solo practice, the remaining 5 hours to be used as needed, Fee \$250.00 per semester.

Aviation 93, Advanced Flight Training. 44 flight hours with a minimum of 10 hours of dual instruction and 10 hours of training in aircraft of more than 145 horsepower, Fee \$275.00 per semester.

Approved on motion by Regent White.

LEAVES OF ABSENCES RECOMMENDED:

James C. Barker, Assistant Liaison Officer, Veterans Liaison Office, military leave of absence without pay June 1 through August 31, 1949.

Daniel Cardenas, Instructor in Spanish, leave of absence without pay September 1, 1949 to January 16, 1950.

Frederick D. Eddy, Assistant Professor of Modern Languages, extension of leave of absence without pay to September 1, 1950.

Elwood A. Kretsinger, Instructor in Speech, leave of absence without pay September 1, 1949 to September 1, 1950.

Approved.

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SUMMER SCHOOL, 1949, APPOINTMENTS:

Bill Ball, Field Assistant in Geology, \$175 for August, 1949.

Paul Ramey Cutter, Graduate Assistant in Chemistry, \$120 per month for June and July, 1949.

Clarence Lang Dulaney, Graduate Assistant in Chemistry, \$90 per month for June and July, 1949.

Wanda Joyce Hammer, Graduate Assistant in Radio-Speech, \$90 per month for June and July, 1949.

Elwood Kretsinger, Instructor in Speech, \$170 per month (1/2 time) for June and July, 1949.

Richard A. Popham, Assistant Professor in Plant Sciences, \$450 per month for June and July, 1949.

Glenn F. Powers, Graduate Assistant in Physics, \$90 per month for the period June 1 to August 8, 1949.

Bill J. Simmons, Graduate Assistant in Physics, \$90 per month for the period June 1 to August 8, 1949.

Wilfred A. Skinner, Graduate Assistant in Chemistry, \$90 per month for the period June and July, 1949.

Ray M. Smith, Teaching Assistant in Physics, \$120 per month for the period June 1 to August 8, 1949.

Miss Mary C. Wood, Graduate Assistant in Geology, \$90 per month for June and July, 1949.

Hermann Ernst Zoellig, Graduate Assistant in Chemistry, \$120 per month for June and July, 1949.

Approved on motion by Regent White.

FACULTY RESIGNATIONS REPORTED:

Dr. Carl W. Beck, Associate Professor in Geology, declined to accept.

Raymond G. Loper, Assistant Professor in Petroleum Engineering, resignation effective August 1, 1949.

C. L. McNulty, part-time Instructor in Geology, resignation effective June 1, 1949.

John Wesley Reed, Associate Professor of Law, resignation effective September 1, 1949.

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Truett S. Ross, Teaching Assistant in Mathematics and Astronomy, resignation effective June 1, 1949.

Clark E. Snell, Visiting Professor of Music, resignation effective June 1, 1949.

Nico Van Wingen, Professor in Petroleum Engineering, resignation effective September 1, 1949 (on leave of absence without pay June 1 to August 1, 1949).

Resignations accepted on motion by Regent White.

FACULTY TITLE AND SALARY CHANGES:

Richard Goff, promotion from Instructor to Assistant Professor of Zoological Sciences, effective September 1, 1949.

Lowell D. Gregory, Instructor, Department of Mathematics and Astronomy, change from $3/4$ time at \$1800 to full time at \$2400, effective September 1, 1949.

R. L. Huntington, Supervisor for the Research Institute's ALCOA project, increase salary for the month of May \$50 for special services.

Leo M. Hurley, Teaching Assistant, Mathematics and Astronomy, change from \$1467 for $2/3$ time to \$1100 for $1/2$ time, September 1, 1949.

Mrs. Marina A. Lee, change from Teaching Assistant at \$1350 for 9 months to Instructor in Spanish at \$2400 for 9 months (full time), effective September 1, 1949.

Mrs. Edna Earle Webb, change from Graduate Assistant to Special Instructor in Education at \$1400 for 9 months service, $1/2$ time, effective September 1, 1949.

Mrs. Mildred Glass Wilson, change from Graduate Assistant to Special Instructor in Education and Librarian at \$2,000 for 9 months service, full time, effective September 1, 1949.

Approved.

FACULTY APPOINTMENTS:

Howard Paul Clemens, Instructor in Zoological Sciences, \$3800 for 9 months service, effective September 1, 1949.

Harold Maurice Gay, Instructor in Electrical Engineering, \$3200 for 9 months service, effective September 1, 1949.

Harold Fletcher Mathis, Associate Professor in Electrical Engineering, \$4500 for 9 months service, effective September 1, 1949.

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Edwin H. Matthaides, Instructor, Department of Modern Languages, \$2600 for 9 months service, effective September 1, 1949.

Miss Martha F. Ratcliffe, Instructor in Art, \$2800 for 9 months service, effective September 1, 1949.

Donald Elvin Savage, Assistant Professor in the School of Geology, \$4500 for 9 months service, effective September 1, 1949.

James W. H. Smith, Assistant Professor in Zoological Sciences, \$4800 for 9 months service, effective September 1, 1949.

Percy T. Teska, Professor of Special Education and Professor of Psychology in the College of Education, \$5200.00 for 9 months service, effective September 1, 1949.

Richard Jack Teweles, Assistant Professor in Marketing, \$4,000 for 9 months service, effective September 1, 1949.

Cornelis Hendrik van Schooneveld, Instructor, Department of Modern Languages, \$3200 for 9 months service, effective September 1, 1949.

Franklin Springer Williams, Assistant Professor in Marketing, \$4200 for 9 months service, effective September 1, 1949.

Approved.

The Recommendation for appointment of Boyd Professors (Dr. Leek and Dr. Marshburn) was withdrawn by President Cross until a later date when all members of the Regents are present.

GRADUATE ASSISTANTS - Appointments, Changes, and Resignations:

Forrest F. Betzer, Graduate Assistant, Department of Mathematics, \$120 per month for 9 months service, September 1, 1949. Reappointment.

Walter Clarke Brown, Graduate Assistant, Department of Mathematics, \$120 per month, for 9 months service, September 1, 1949. Reappointment.

Miss Janis Dillaha, Graduate Assistant in Chemistry, \$90 per month for 9 months service, effective September 1, 1949.

Forrest David Grogan, Graduate Assistant, Department of Mathematics, \$120 per month for 9 months service, September 1, 1949.

Don Alan Gorsline, Graduate Assistant, Department of Mathematics, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

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Miss Jacqueline Jackman, Graduate Assistant in Geography, \$90 per month for 9 months service, effective September 1, 1949.

Paul B. McCay, Research Assistant, Federal Security Grant, \$250 per month for June, 1949.

Gladys Dart Berenda, appointment as Research Assistant in Physiology continued through June, 1949, at \$150.

CHANGES:

Miss Jane Ann Bullock, Federal Security Agency Research Grant, salary for May increased from \$90 to \$220 and appointment continued through June at \$220.00.

RESIGNATION:

Ross L. Wright, Laboratory Assistant in Chemistry, declined to accept appointment.

Approved.

Recommended that Ben E. Males be appointed Assistant Director of the Reading Clinic, University Guidance Service, \$3,000.00 for 12 months service, effective June 1, 1949.

Approved.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

APPOINTMENTS:

Dr. Cleve Beller, Director of Postgraduate Medical Instruction, \$8,000 for 12 months service, effective June 1, 1949. Paid from W. K. Kellogg Foundation Trust Fund.

Miss Estelle J. Belknap, Recreational Director, \$240 per month with noon meal of each working day and laundry of uniforms, effective May 1, 1949.

I. B. Patton, Plasterer, \$200 per month, effective April 12, 1949.

Mrs. Myrna S. Valentine, Head Nurse, \$210 per month with laundry, effective May 16, 1949.

SALARY CHANGE:

Gale R. Kimball, Animal Caretaker, increase salary from \$37.50 per month (part time) to \$200 per month (full time), May 26, 1949.

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RESIGNATIONS:

Frances Ellen Brown, Physio-Therapist, resignation effective April 30, 1949.
Ruth I. Lehman, Technician, resignation effective May 15, 1949.
Freda K. Young, Secretary, resignation effective June 30, 1949.

Approved.

President Cross reported that bids had been called for on the construction of an incinerator at the University Hospitals from the following companies and bids were received as follows:

Sargent Building Specialties, Inc.	\$5,124.00
Morse Boulger Destructor Co.	5,720.00
Joseph Goder, Inc.	5,650.00
Donley Brothers Co.	(Did not submit bid)

These bids have been considered carefully in conference with Mr. Kraft and Mr. O'Neil. President Cross concurred in the recommendation that the bid of Joseph Goder, Inc. be accepted. Although their bid is not the lowest submitted it was felt that their incinerator is superior in operation to the other two. The letter in explanation from Mr. O'Neil, Superintendent of Building and Grounds, University Hospital was attached to the recommendation in the agenda.

On motion by Regent Shepler it was voted to accept the bid of Joseph Goder, Inc.

A communication from Joe Peters, a student in the University, to the Regents was read by each member. Mr. Peters had appeared before the University Student Conduct Committee for illegal possession of a master key to the Business Administration Building, and the committee recommended suspension from the University for one year.

The Regents considered the matter and after a discussion it was the sense of the Regents that it be referred to President Cross for disposition after further investigation.

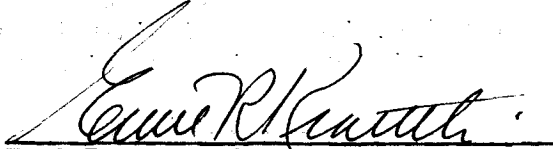
President Cross discussed matters in connection with the University of Oklahoma Research Institute. He recommended that efforts be made to improve and expand the Institute by employing a very competent Director and subsidizing the operations for a year or more until a self-supporting status could be achieved. He suggested the employment of Dr. Verne H. Schnee, Assistant Director of the Battelle Institute, at a salary of \$12,000 yearly. Mr. Schnee's ability and qualifications are such that he would soon make the Institute self supporting.

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Regent Benedum moved and it was unanimously voted to approve the appointment of Dr. Schnee as Director of the University of Oklahoma Research Institute at an annual salary of \$12,000.

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There being no further business the meeting was adjourned at 2:40 p.m.


Emil R. Kraettli, Secretary

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PERSONNEL CHANGES NOT SUBMITTED TO REGENTS (See Resolution adopted October 1, 1948):

LEAVES OF ABSENCE:

Mrs. Dorothy Allmon, Secretary, Office of the Director of Field Relations, leave of absence without pay from June 20 to September 12, 1949.

Rosalie R. Renfro, Student Health Service, leave of absence without pay May 16 through May 29, 1949.

APPOINTMENTS:

Roy C. Alletag, Junior Accountant, Office of the Comptroller, \$75 per month for 1/2 time, effective June 1, 1949.

Mrs. Muriel C. Baker, General office clerk, Physical Education for Men, \$62.50 for 1/2 time, effective June 1, 1949, to July 31, 1949.

Robert W. Barr, Announcer, WNAD and WNAD-FM, \$110 per month for June, 1949.

Miss Ora Blanche Burright, Proofreader, Printing Division, University Press, \$140 per month, effective June 1, 1949.

Dan B. Buzzard, Library Assistant, Law Library, \$40 per month, 1/3 time, effective June 1, 1949 to July 1, 1950 (off payroll September 1 to September 16, 1949).

Ross N. Buzzard, Library Assistant, Law Library, \$40 per month, 1/3 time, effective June 1, 1949 to January 31, 1950.

Miss Theola Cross, Clerical Secretary, Office of the Dean, College of Arts and Sciences, \$135 per month, effective June 1, 1949.

Jerry Fearnow, Junior Accountant, Office of the Comptroller, \$100 per month, 2/3 time, effective June 1, 1949.

Miss Juanita Fletcher, Clerical Stenographer, Speech and Hearing Clinic, \$65 per month, 1/2 time, effective June 1, 1949.

George M. Gentry, Junior Psychometrist, University Guidance Service, \$66.66 per month, 1/2 time, effective June 1 to September 1, 1949.

Miss Patricia Hait, Clerical Secretary in Speech Department, \$135 per month, effective June 1, 1949.

Mrs. Vera Mae Hall, Librarian I, University Library, \$150 per month, effective June 1, 1949.

Miss Mary Ellen Hassell, Clerical Secretary, Oklahoma Biological Survey, \$85 per month, 2/3 time, effective June 1 to June 30, 1949.

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Mrs. Dorothy Marie Holder, Clerical Stenographer, Office of the President, \$130 per month, effective May 23, 1949.

Mrs. Lillie F. Hornbarger, General Office Clerk, Short Course Department, \$125 per month, effective June 1, 1949.

Mrs. Dorothy Hurst, Clerk-typist, Speech-Radio Department, \$120 per month, effective June 1, 1949.

Arthur Blaine Imel, Jr., Architectural Draftsman, Office of the University Architect, \$87.50 per month, 1/2 time, June 1 to September 15, 1949.

Jerry R. James, Library Assistant, Library, Periodical Department, \$120 per month, June 1 through September 15, 1949.

Mrs. L. Janene Jones, Clerical Stenographer, Veterans Liaison Office, \$130 per month, effective June 1, 1949.

Miss Polly Jean Kimmons, Clerical Stenographer, Visual Education Department, \$130 per month, effective June 1, 1949.

Mrs. Jeanne Kornhaus, Junior Accountant, Office of the Comptroller, \$150 per month, effective June 15, 1949.

Mrs. Cleota S. Lackey, Clerical Secretary-Librarian, Physics Department, \$140 per month effective September 1, 1949; \$70 per month beginning June 1, 1950 to July 31, 1950, 1/2 time.

Charles S. Lovell, Clerk-typist, 1/2 time, University Guidance Service, \$60 per month, effective June 1, 1949.

Miss L. Kathleen Mahaffey, Editorial Assistant, Publishing Division, University Press, \$125 per month, effective June 1, 1949 to May 31, 1950.

Vernon C. Moyers, Library Assistant, Law Library, \$40 per month, 1/3 time, effective June 1, 1949 to January 31, 1950.

Miss Evelyn Northcutt, Clerk-typist, Short Courses and Conferences Department, \$120 per month, June 1 to August 31, 1949.

Mrs. Grace J. Penney, Public Relations Assistant, Jr., Correspondence Study Department, \$75 per month, 1/2 time, June 15, 1949.

Mrs. Virginia L. Richmond, Clerical Secretary-Librarian, Mechanical Engineering, \$65 per month, 1/2 time, effective September 13, 1949 to January 31, 1950.

Miss Donna J. Russell, Clerical Secretary, Max Westheimer Field, \$135 per month, effective June 1, 1949.

Mrs. Elizabeth Sandlin, Clerical Stenographer, Military Science Department, \$130 per month, effective June 6, 1949.

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Mrs. Patsy Ruth Shelton, Librarian I, Library, Catalog Department, \$150 per month, effective June 1 to July 31, 1949.

Mrs. Sue Alice Sholer, General Office Clerk, Ticket Office, Athletic Department, \$150 per month, effective June 1, 1949.

Miss Roberta A. Short, Clerical Secretary-Librarian, Mechanical Engineering, \$65 per month, 1/2 time, June 1 to July 31, 1949.

Miss Ernestine E. Sumrall, Clerical Stenographer, Law School, \$130 per month, effective June 1, 1949.

Robert M. Walker, Assistant to the Counselor of Men (YMCA Secretary), Office of Student Affairs, \$125 per month, effective August 1, 1949.

William R. V. Williams, Assistant Liaison Officer, Veterans Liaison Office, \$80 per month, 1/2 time, effective May 17 through September 15, 1949.

John R. Willingham, Assistant Archivist, Division of Manuscripts, \$120 per month, effective June 1 to September 15, 1949.

Mrs. Eleanor Wilson, extend appointment in the Office of the Dean, College of Education at \$65 per month for 1/2 time to July 1, 1949.

Mrs. Marvene C. Wright, Clerk-typist, Veterans Liaison Office, \$120 per month, effective June 1, 1949.

TITLE AND SALARY CHANGES:

Mrs. Ruth Brightwell, Administrative Secretary, School of Geology, increase salary from \$160 to \$175 per month, effective July 1, 1949.

Raymond Chester Dragoo, Jr., Architectural Draftsman, Office of the University Architect, change from 1/2 time at \$87.50 per month to full time at \$175 per month, effective June 1 to September 15, 1949.

Louise Gladden, Clerk-typist, University Guidance Service, change from full time at \$120 per month to 1/2 time at \$60 per month, June 1, 1949.

Virgil T. Hill, change in title from Vocational Appraiser to Psychometrist and change monthly salary rate from \$75, 1/3 time to \$66.66 for 1/2 time, effective June 1 to September 1, 1949. (Continues as Vocational Appraiser beginning September 1, 1949 at \$75 per month for 9 months.)

Earleen S. Mills, Clerk-typist, Publishing Division, University Press, increase in monthly salary rate from \$120 to \$130, July 1, 1949.

Dee Renshaw, Architectural Draftsman, Office of University Architect, change from 1/3 time at \$58.33 to 1/2 time at \$87.50 per month from June 1 to September 15, 1949.

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John Schultz, Architectural Draftsman, Office of University Architect, continue at 1/3 time at \$58.33 per month from June 1 to August 1, 1949.

Rene Shults, change in title from Academic Record Clerk to Admissions Assistant and increase from \$130 to \$150 per month, June 1, 1949.

Mrs. Bee Ann Wise, Veterans Liaison Office, change in title from Clerk-typist to General Office Clerk and increase in monthly salary rate from \$120 to \$125, effective June 1, 1949.

RESIGNATIONS:

Myrle T. Adamson, Junior Accountant, Office of the Comptroller, June 1, 1949.

Mrs. Evelyn Arnt, Clerical Stenographer, Military Science Department, June 5, 1949.

Robert H. Balfour, Library Assistant, Law Library, June 1, 1949.

Barbara L. Barker, Clerical Secretary, School of Law, June 18, 1949.

Mrs. Louise Maureen Brigham, Clerical Secretary, Public Relations Department, June 1, 1949.

James D. Collums, Junior Accountant, Office of the Comptroller, June 1, 1949.

Keith Cooper, Library Assistant, Law Library, June 1, 1949.

Wanda June Cullers, Stenographer, Short Course Department, June 1, 1949.

Barbara J. Dean, Clerical Secretary, Max Westheimer Field, June 1, 1949.

Thelma E. Dennis, Junior Accountant, Office of the Comptroller, July 24, 1949.

Emma Rose Dupree, Public Relations Assistant, Jr., Correspondence Study Department, June 1, 1949.

Betty Jo Endicott, General Office Clerk, Veterans Liaison Office, June 1, 1949.

Mrs. Patsy F. Harper, Clerical Stenographer, Veterans Liaison Office, June 9, 1949.

Jorene S. Keith, General Office Clerk, Physical Education for Men, June 1, 1949.

David Martin, Announcer and Sports caster, WNAD and WNAD-FM, June 1, 1949.

Lois Crandall Morefield, Proofreader, Printing Division, University Press, June 1, 1949.

Mrs. Pauline B. Payne, Secretary, Civil Engineering, June 1, 1949.

Betty Pflug, Clerk-typist, University Guidance Service, June 16, 1949.

Virginia L. Richmond, Clerical Stenographer, Aeronautical Engineering, June 1, 1949.

Johnnye O. Roberts, Secretary, Speech and Hearing Clinic, June 1, 1949.

Mari Scott, Nursery Assistant, Sooner City Nursery, May 24, 1949.

Rubye Lois Scull, Clerical Secretary, Speech Department, June 16, 1949.

Berdine F. Sharp, Clerical Secretary, Short Courses and Conferences Department, June 12, 1949.

Mrs. Laverna Shaw, Clerk-typist, Radio-Speech Department, June 12, 1949.

Peggy Cantrell Simmon, Stenographer, Oklahoma Biological Survey, June 1, 1949.

June 8, 1949

- Judith G. Simmons, Editorial Assistant, Publishing Division, University Press, June 1, 1949.
- Ronnie Singerman, Vocational Appraiser, University Guidance Service, June 1, 1949.
- Marie Louise Sisko, Clerical Secretary, Bureau of Business Research, June 8, 1949.
- Maurice Temerlin, Psychometrist, University Guidance Service, June 1, 1949.
- Foster C. Yerrington, Junior Psychometrist, University Guidance Service, June 1, 1949.
- Iva Delle Threlkeld, Clerical Stenographer, Visual Education Department, June 1, 1949.

Physical Plant Department

APPOINTMENTS:

- Waymon S. O'Neal, Policeman, Police Department, \$160 per month, effective June 1, 1949.
- Charles Samuel Burks, Policeman, Police Department, \$160 per month, effective June 1, 1949.

RESIGNATIONS:

- Betty Jo Everett, Architectural Draftsman, Office of the Director, Physical Plant, June 16, 1949.
- J. W. Smart, Policeman, Police Department, June 1, 1949.
- Tony Summers, Policeman, Police Department, June 1, 1949.

Housing

APPOINTMENTS:

- Talford W. Graham, Assistant Counselor, Cleveland House, \$50 per month, effective June 1 to August 31, 1949. Temporary.
- Harvey R. Lewis, Assistant Counselor, International House, \$50 per month, effective June 1 to August 31, 1949. Temporary.
- Francis C. Pearce, Head Counselor, International House, \$75 per month, effective June 1 to August 31, 1949. Temporary.
- Thomas S. Ray, Head Counselor, Cleveland House, \$75 per month, effective June 1 to August 31, 1949. Temporary.

June 8, 1949

RESIGNATIONS:

Helen I. Beck, Bookkeeper, Housing Office, June 12, 1949.
 Pauline Coffey, Housekeeper, Housing, BOQ House, April 16, 1949
 Minnie McCracken, Housekeeper, Franklin House, April 16, 1949.
 Ann J. Mosley, Bookkeeper, Housing Office, June 12, 1949.

School of Medicine and University Hospitals

APPOINTMENTS:

Karl K. Boatman, Relief Pharmacist, \$165 per month, effective June 1, 1949.

Berton E. Braly, Student Assistant, \$57.30 per month, effective May 16,
 for one month.

Addie M. Carlton, Laundress, \$90 per month, effective May 27, 1949.

Dosha E. Damron, Laundress, \$90 per month, effective May 26, 1949.

Chesley P. Erwin, Student Assistant, \$125 per month for June, July,
 August, 1949; change to part-time basis September 1 at \$22.40 per month.

Mark Everett, Record Photographer, \$125 per month, May 26, 1949

Dorothy Gathers, Clerk, Brace Shop, \$150 per month, June 6 through
 June 19, 1949.

Bill N. Gray, Student Assistant, \$45 per month, effective June 15, 1949.

Frank M. Hirose, Student Assistant, \$42.63 per month (paid from Maltine
 Company Research Grant), effective May 16, for one month.

Nancy Marquardt, Record Clerk (Registration Clerk), \$130 per month,
 effective May 23, 1949.

Curtis D. McMillion, Storeroom Clerk, \$125 per month, May 20, 1949.

Virginia Leota Richmond, Research Assistant, \$200 per year, effective
 July 1, 1949 (ASC Project CPB 12).

Mary Lee Tubbs, Nurse Aide, \$100 per month, effective May 27, 1949.

TITLE AND SALARY CHANGES:

Maudie Foreman, Laundress, increase from \$90 to \$100 per month,
 effective June 1, 1949.

Miss Wanda Clydine Hughes, Secretary, increase from \$145 to \$150
 per month, June 1, 1949.

June 8, 1949

Mrs. Ruby Kitchell, Technician, increase from \$170 to \$180 per month, effective June 1, 1949.

Miss Betholene Love, Technician, change from \$172.50 for 3/4 time to \$180 per month, 3/4 time, effective June 1, 1949.

Miss Louine F. Murray, Recorder, increase from \$110 to \$115 per month, effective June 1, 1949.

RESIGNATIONS:

- Barbara Louise Bales, Secretary, June 12, 1949
- Vincent C. Bash, Animal Caretaker, Operative Surgery Department, June 1, 1949.
- Richard S. Bryan, Student Assistant, May 31, 1949.
- Alberta Colbert, Nurse Aide, May 24, 1949
- Johnnie Covington, Storeroom Clerk, May 20, 1949
- Randell E. Davis, Animal Caretaker, Operative Surgery Department, June 1, 1949
- Loree Smith Douglas, General Staff Nurse, June 2, 1949
- Betty Jo Ferguson, Laundress, May 21, 1949
- Janeal Villet Foster, Research Assistant, June 30, 1949
- Max A. Glaze, Student Assistant, May 31, 1949
- Lillian Hoke, Medical Technologist, May 31, 1949
- Grace Kelly, Laundress, May 25, 1949
- Nancy Kersten, Medical Social Worker, June 9, 1949
- David C. Valder, Animal Caretaker, part time, Operative Surgery Department, June 1, 1949.
- Mary Romaine, General Staff Nurse, May 31, 1949
- Mrs. Jessie Lee Snoddy, Medical Technologist, May 31, 1949
- Mary Lou Whitten, General Staff Nurse, May 31, 1949

LEAVE OF ABSENCE:

Mr. Eugene Flock, Medical Technologist, leave of absence without pay for July and August, 1949.