

REGENTS OF THE UNIVERSITY OF OKLAHOMA
Regular Meeting
Wednesday, May 25, 1949
10:00 a.m.

The Regents of the University met in regular session in the Office of the President of the University, Norman, on Wednesday, May 25, 1949, at 10:00 a.m. Present were: Don Emery, President, presiding; Regents McBride, Benedum, White, Noble. Absent: Regents Shepler and Deacon.

The minutes of the meeting on April 13, 1949, were approved.

Bids on the construction of the Geology Building were received from the following:

1. Tankersley Construction Company
2. D. C. Bass & Sons Construction Company
3. Builders Construction Company
4. Charles M. Dunning Construction Company
5. Harmon Construction Company
6. Industrial Construction Company

Mr. Vahlberg, Architect on the Geology Building, and Mr. Kuhlman, University Architect, reported to the Regents that it was found in the conference with bidders, that all bids would be in excess of funds available for the project, and that all bidders had requested that their bids be returned unopened.

On the showing that all bids were in excess of available funds, the Regents voted to return all bids to the respective construction companies, unopened, by registered mail.

Bids on the machinery for the Refrigeration Plant were received from the following:

	Base Bid
Carrier Corporation, Oklahoma City	\$88,966.00
Worthington Pump and Machinery Company, Tulsa	94,463.00
York Refrigeration Company, Oklahoma City	94,423.00

Several alternates were listed and the bids were referred to Mr. Kraft for tabulation and recommendation.

BIDS ON REPAIRS TO RUNWAYS, MAX WESTHEIMER FIELD

President Cross reported that the following companies were given an opportunity to bid on the "Repairs to Runways, Max Westheimer Flying Field:"

1. Ryan Construction Company, Jones, Oklahoma
2. Steelman Construction Co., 2800 Northeast 4th St., Okla. City
3. General Construction Corp., 5 NE 28th St., Oklahoma City
4. Metropolitan Paving Co., 16 West Reno, Oklahoma City
5. Rex Bentley, Asphalt Contractor, Ada, Oklahoma
6. Flemming & Blakeney Const. Co., 4009 North Santa Fe, Okla. City

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The only bid received on the project was from the Metropolitan Paving Company at a total of \$15,680.75, which is \$319.25 under the engineering estimate.

President Cross recommended that the bid of the Metropolitan Paving Company, be accepted, and that the President of the Regents be authorized to sign a contract on behalf of the Regents.

President Cross made a report concerning the legislative program stating that appropriations for the following had been passed:

Supplemental Appropriations for the University for operating expenses, Norman campus, fiscal year ending June 30, 1949	\$185,135.00
Repairs and replacements of buildings and equipment, tornado damage	\$240,000.00
University Hospitals, Oklahoma City, operating expenses, fiscal year ending June 30, 1949	\$200,000.00
Biological Station at Lake Texoma	\$110,000.00

President Cross read a letter from Chancellor Nash in which he stated the Presidents of all institutions "and anyone whom they care to invite" were being invited to meet with the State Regents on Tuesday, May 31, at 10:00 a.m. He requested that representatives of the Board, or preferably the whole Board attend the meeting. Recalling the discussion at the previous conference with the State Regents at the luncheon at the University Hospital, it is understood that the State Regents, before making the allocations that the University Board of Regents will be given a hearing. President Cross was asked to talk to Chancellor Nash concerning this matter and report after luncheon.

(The conference was later arranged with Chancellor Nash for 1:00 p.m. on Wednesday, June 1 and all Regents were notified by wire to meet at Dean Everett's office and luncheon at the University Hospital at 12:00 noon for a preliminary discussion.)

President Cross reported with reference to the deanships in the College of Business Administration and the School of Pharmacy, the investigations on many prospective appointees, and interviews with those invited to visit the campus.

For the deanship in the School of Pharmacy he recommended Dr. Ralph W. Clark, now at the University of Kansas, at a salary of \$8,500.00 on a twelve months basis, the appointment to become effective September 1, 1949. He gave a biographical report on Dr. Clark as follows:

Born January 3, 1901, in Illinois; married, two children. BS; MS; Ph.D.; University of Wisconsin. Membership: Rho Chi (honorary Phar. Frat.); Sigma Xi; Phi Sigma; Kappa Psi. Teaching: University

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of Wisconsin and University of North Carolina. Presently, Professor of Pharmacy, University of Kansas. Employment other than teaching: R. H. Macy & Company, New York; Merck & Company, Inc., Rahway, New Jersey; Editor: Wisconsin Druggist, 1930-34; Carolina Journal of Pharmacy, 1937. Numerous publications as shown in personnel file, along with letters of recommendations.

Regent Noble moved, and it was unanimously voted to approve the appointment of Dr. Clark for the deanship of the School of Pharmacy as recommended.

For the deanship in the College of Business Administration President Cross recommended Dr. Horace B. Brown, Jr., now dean of the School of Commerce and Business Administration at the University of Mississippi, at a salary of \$10,000.00 on a twelve months basis, the appointment to become effective September 1, 1949. He gave a biographical report on Dr. Brown as follows:

Born August 19, 1908, Holly Springs, Mississippi; married, one son. B.S., University of Mississippi, 1931; M.B.A., Northwestern University, 1932; Ph.D., Northwestern, 1941. Membership: American Marketing Association, American Economic Association; Southern Economic Association; Secretary-Treasurer, American Association of Collegiate Schools of Business, since 1947; Secretary-Treasurer, National Conference of State University Schools of Business since 1946. Teaching: University of Mississippi, 1932 to 1937 (Instructor); 1937-38, Assistant Professor; 1938-40, Associate Professor; Acting Dean, 1941-42; Dean since 1942. Numerous articles and book reviews.

Regent White moved, and it was unanimously voted to approve the appointment of Dr. Brown for the deanship of the College of Business Administration as recommended.

Recess for lunch with President and Mrs. Cross in the President's home. Following the lunch a tour of inspection was made of the house, President and Mrs. Cross calling attention to repairs that should be made.

The Regents met again in the President's office at 1:30 p.m.

Regent Benedum moved that "President Cross be authorized to proceed in procuring plans for the necessary repairs and alterations of the President's home, and that such information be brought to the Board at the earliest possible date, together with information as to the probable life of the house in the event such repairs should be made.

The motion was unanimously carried.

President Cross recommended that Carl Daniel Riggs, Instructor in Zoological Sciences, be named for a one-year appointment as Acting Director of the Oklahoma Biological Survey, and that he be promoted to

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the rank of Assistant Professor of Zoological Sciences. Mr. Riggs is in the process of completing his Ph.D. thesis at the University of Michigan. Recommended that his salary be fixed at the annual rate (12 months basis) at \$4,600.00, one-half of his salary to be paid from the department of Zoological Sciences and one-half from the Oklahoma Biological Survey.

Regent Noble moved, and it was unanimously voted to approve the appointment of Mr. Riggs as recommended.

President Cross read a letter from Chancellor Nash under date of May 17 concerning the possibility of offering "one or more years of instruction in medicine on the Norman campus."

Following a discussion, Regent Benedum moved, and it was voted that "the President be authorized and directed to transmit immediately to Chancellor Nash the Board's conclusion that the proposal to have two years of the Medical School on the Norman campus is not feasible for the following reasons:

"There are absolutely no facilities on the Norman campus which might be used for medical education. The building program on the Norman campus is already so far behind and classroom facilities are so congested, that there seems little likelihood that the building needs there will be met within the next several years. The construction of new facilities on the Norman campus could not conceivably be more economical than the construction of the same facilities on the campus of the Medical School. Similarly, there would be no saving with respect to faculty salaries.

There then could be no reason for giving instruction on the Norman campus unless building space were not available on the campus of the Medical School. This, the Regents believe, is not the case, and they recommend that instruction in medicine be concentrated on the Medical School campus."

President Cross reported the grant of \$130,000.00 from the W. K. Kellogg Foundation for a Regional Postgraduate Medical Educational program in the School of Medicine and affiliated hospitals, and that the initial check for \$30,000.00 for the first year of the program has been received. He recommended that the Regents formally accept this grant and that an appropriate letter of acceptance and appreciation be sent to Dr. Charles F. Wilkinson, Jr., Associate Director of the W. K. Kellogg Foundation, Battle Creek, Michigan by President Cross on behalf of the Regents.

On motion by Regent White the recommendation was approved.

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There was a discussion of the resolution submitted some time ago requesting the establishment of a branch of the University of Oklahoma Law School in Oklahoma City, and the subsequent correspondence with the President of the Regents. Following a full discussion of the matter the Regents voted that "consideration of the proposal to establish a branch of the University of Oklahoma Law School in Oklahoma City be deferred until the inadequate classroom space, library facilities, and consequent additions to the teaching staff on the Norman campus are eliminated. That in the interim steps be taken to determine the number of students meeting the requirements for admission to the law school, and that Dean Keeton be requested to make an investigation and secure such information."

President Cross was directed to transmit this action to Mr. William S. Hamilton, President of the Oklahoma Bar Association, Pawhuska, Oklahoma.

President Cross reported that Harrison Kerr, whom he recommended for the deanship of the College of Fine Arts at the meeting on April 13 had accepted the appointment and that Mr. Kerr will report for service on September 1.

President Cross called attention to the letter from Dr. Lemmon, Director of the Guidance Service, concerning the change in the designation of the Service to Psychological Service Center as recommended at the meeting on March 9.

It was voted to authorize the change to Psychological Service Center so far as national recognition or certification by the American Psychological Association is concerned but that the signs and posters locally not be changed.

Attention was called to the action of the Regents on April 13 establishing the Institute of Human Studies. Dean Snyder has submitted the following to implement the Institute and President Cross recommended approval:

- (1) That the objective of the Institute to be the integrated study of anthropology, psychology, and human biology.
- (2) That especial attention be given by the Institute to integrated summer research in the field, but that such integrated studies be encouraged and facilitated at all times when feasible.
- (3) That beginning September 1, 1949, Dr. Paul David be made the Director of the University of Oklahoma Institute of Human Studies on a twelve months service basis, serving half time with the Institute during the school year, while devoting half time to the Department of Zoological

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Sciences, but serving full time with the Institute during the summer. Dr. Self has agreed to release Dr. David for half time service to the Institute.

(4) That Dr. David's 12-months salary rate be \$5,700.00 effective September 1, 1949.

(5) That the duties of the Director include the carrying out of personal research, as well as the integration of the research of others.

(6) That the director of the Institute present an annual report to the Dean of the Graduate College and the President of the University.

(7) That the Institute of Human Studies be given a salary budget for persons appointed for summer field research, and a maintenance budget for travel and other general expense.

(8) That Dr. Karl Schmitt of the Department of Anthropology be appointed on the budget of the Institute of Human Studies at the summer faculty salary rate for three months of field research in June, July, and August, 1949. Monthly rate would be \$360.00.

(9) That Dr. D. H. Dietrich be appointed on the budget of the Institute of Human Studies for two months of field research on an integrated study of the Wichitas in Oklahoma, at the summer faculty rate. Monthly rate would be \$560.00.

Approved.

Recommended approval of the purchase of 3,000 pounds of roofing pitch, 650 squares of roofing felt, 1,950 squares asbestos roofing felt, perforated, and 22,000 pounds of plastic roofing cement, asbestos fibered, at a total cost of \$7,294.88.

Approved.

President Cross discussed the question of the various certificates that are issued from time to time and recommended adoption of the following policy as submitted by the Committee on Certificates:

1. Certificates bearing the name and/or the seal of the University may henceforth be issued only by the University of Oklahoma, pursuant to the applicable legislation in each instance as created by the President and Board of Regents and/or the State as represented by the State Regents for Higher Education or the Governor and Legislature. Colleges, schools, departments, and other subdivisions of the University do not have such authority.

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2. For the purposes of administering this program, a University standing committee shall be appointed by the President.

3. The diploma of the University, for all degrees, may not be changed as regards its wording save on recommendation of the President of the University to the State Regents for Higher Education.

4. No certificate intended as an extension or elaboration of the curricular requirements for a degree shall be issued by the University or any subdivision thereof, but nothing in this provision shall be construed to prevent the issuance by the University of a certificate or certificates, if such be found desirable, or extracurricular proficiency (as, for example, in the practice of journalism subsequent to graduation), in a form to be prescribed by the University Committee on Certificates.

5. Curricular programs based upon adequate University and/or State legislation, for which college credit is allowed but for which degrees are not granted (for examples, the programs in secretarial science and social work, a copy of the secretarial science certificate enclosed) may be recognized by certificates, in a form prescribed by the University Committee on Certificates.

6. "Honors" certificates shall conform to the fundamental requirements that they be consequent of appropriate and specific legislation, that there shall be no ambiguity in the statement they contain of the conditions upon which they are granted, and that they shall bear no resemblance either in wording or in format to the degree diploma, unless such a certificate is, in fact, a diploma granted for a degree with honors. The form of certificates in this class shall be prescribed by the Committee on Certificates.

7. Programs of such an order as those given by the University for fellows, residents, interns, and for other forms of technical training in the School of Medicine and affiliated hospitals may be recognized by certificate in a form prescribed by the Committee on Certificates.

8. Contest awards in certificate form, as for example, for the Oklahoma Interscholastic Meet, may be issued by the University pursuant to appropriate legislation and in a form prescribed by the Committee on Certificates.

9. Certificates awarded for attendance at and/or participation in short courses, workshops, institutes, and similar activities supervised by the University may be issued by the University pursuant to appropriate legislation and in a form prescribed by the Committee on Certificates.

10. Certificates of academic or professional proficiency may not be printed "in blank" for distribution to subdivisions of the University which will subsequently "strike in" the names of those who are

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found qualified to receive them, but each shall be imprinted for the person so qualified.

11. Nothing in the foregoing provision shall preclude the issuance "in blank" of certificates to responsible University officials for the purposes set forth in paragraphs eight and nine.

It is a further recommendation of the Committee that the above recommendations should be authorized to become effective with the new fiscal year July 1, 1949, and that the proper committee be designated to administer the above legislation.

Approved.

President Cross submitted a form of agreement between the Board of Trustees representing Kingfisher College, and the Regents of the University of Oklahoma in connection with the establishment of a chair of "The Philosophy of Religion and Ethics" in the University of Oklahoma. He recommended approval of this "Agreement" which is as follows:

AGREEMENT

This agreement entered into this _____ day of _____, 19__ between the Board of Trustees representing Kingfisher College, a corporation organized under the laws of Oklahoma, party of the first part, and Regents of the University of Oklahoma, party of the second part.

WITNESSETH that:

WHEREAS, it is the desire of both parties to further implement a plan whereby the University of Oklahoma undertook by a resolution of Regents of the University of Oklahoma adopted on the 9th day of March, 1927, to take over and administer the records of Kingfisher College in the same manner in which University records are handled, and to issue a certificate under seal of the University to each graduate of Kingfisher College, recognizing the degree held by each, and inviting the holder to become associated with the alumni of the University of Oklahoma and,

WHEREAS, such action has been taken by the University of Oklahoma in accordance with the above resolution and,

WHEREAS, it is the desire of Trustees of Kingfisher College, party of the first part herein, to devote an annual payment of \$1500 from the income on its endowment fund toward the establishment of a chair in the University of Oklahoma to be denominated a chair of The Philosophy of Religion and Ethics in an appropriate department of the University and perpetuating the name of Kingfisher College;

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IT IS THEREFORE AGREED:

First, that the Trustees of Kingfisher College will make available to the University of Oklahoma income currently received by said Trustees in an amount not exceeding \$1500.00 per year from the income of the endowment and other funds of Kingfisher College to be used by Regents of the University of Oklahoma and applied on the salary of the incumbent of the proposed Chair of Philosophy of Religion and Ethics, subject to the approval of the Oklahoma State Regents for Higher Education.

Second, It is further agreed that said chair will be maintained as a part of the Department of Philosophy and having for its purpose a broad program based upon the philosophy of religion and ethics related to citizenship and the promotion of international good will and that the incumbent of said chair may bear the designation of Kingfisher College Professor of the Philosophy of Religion and Ethics.

Provided that no instruction either sectarian in religion or partizan in politics shall be offered therein; and, provided further that no sectarian or partizan test shall ever be allowed or exercised by the Regents in the selection of the incumbent of said chair.

Third, That, consistently with their obligations and their duties under Section 1247-4 of 70 O.S. Supplement 1947, the Regents will maintain said Chair and select its incumbent in such manner as will carry out the intent and spirit of this agreement. To that end it is agreed that before final decisions are made by the Regents of the University of Oklahoma or by the administrative officers thereof affecting the choice of an incumbent of the proposed chair or any matter affecting the policy of the University in this undertaking, that the Board of Trustees of the College shall have the right and privilege of consultation and recommendation in matters pertaining thereto and that such recommendations shall be considered by such Regents and officers in arriving at such decisions.

Fourth, This agreement may be terminated upon written notice by either party of its intention to abrogate the within agreement, delivered to the other party at least one year in advance of the date of such proposed termination.

On motion by Regent White the recommendation was approved.

Reported that J. B. Milam, of Claremore, a member of the Board of Control of the Will Rogers Memorial Scholarship Fund died on May 8, 1949, leaving a vacancy on the Board. He recommended that T. R. McSpadden of Nowata, be appointed in place of Mr. Milam, the term to run until June, 1952.

On motion by Regent White the appointment of Mr. McSpadden was approved.

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Recommended that Errett R. Newby, whose term as a member of the Board of Control of the Will Rogers Memorial Fund expires in June, 1949 be reappointed for a five year term.

On motion by Regent White the reappointment of Mr. Newby was approved.

Reported with reference to chairmanships of various departments for the term indicated in each case, effective September 1, 1949 unless otherwise specified:

REAPPOINTMENTS:

H. Lloyd Stow	Classical Languages	4 years
H. O. Eaton	Philosophy	1 year
Hugh V. McDermott	Physical Education, Men	4 years
Katherine Culbert	Physical Education, Women	4 years
William Schriever	Physics	1 year
Howard W. Larsh	Plant Sciences	4 years
J. Teague Self	Zoological Sciences	4 years
A. L. Cosgrove	Business Communication	4 years
Ronald B. Shuman	Business Management	4 years
I. J. Sollenberger	Finance	4 years
John E. Mertes	Marketing	4 years
Bruce A. Goff	Architecture	1 year
Clyde L. Farrar	Electrical Engineering	4 years
Eugene F. Dawson	Mechanical Engineering	4 years
William H. Smith	Art	2 years

The following have been appointed chairman effective September 1 unless otherwise shown and the terms are for the number of years indicated in each case:

Leonard B. Beach, replacement for J. P. Pritchard, English, 4 years
 Lawrence Poston, Jr., replacement for L. E. Winfrey, Modern Languages, 4 years, effective June 1, 1949
 Joe W. Keeley, replacement for J. Ray Matlock, Civil Engineering, 1 year
 Floyd L. Jackson, replacement for Robert A. Hardin, Industrial Education, 4 years
 Carl A. Moore, replacement for Elmer L. Lucas, Geological Engineering, 4 years
 V. E. Willoughby, replacement for R. V. James, Mechanics, 4 years
 Paul V. Keen, replacement for Ben G. Owen, Intramural Athletics, 4 years, effective July 1, 1949.

Due to the illness of Professor Winston O. Smith, Chairman of the School of General Engineering, Professor R. V. James has been appointed Chairman pending the return of Professor Smith.

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Recommended that Mary Warren, Assistant Professor of Home Economics be named Chairman of the School of Home Economics effective June 1, 1949, and that her salary be fixed at the annual rate of \$5500.00 for 12 months service, for a two-year term.

Approved,

Reported that Dr. John R. Rackley, recently appointed Dean of the College of Education had spent several weeks in Norman and in visitations throughout the state during the month of April. Recommended that Dr. Rackley be placed on the payroll effective April 1 to May 1, and that he be granted a leave of absence from May 1 to June 15 when he expects to report for permanent service.

Approved on motion by Regent McBride.

President Cross reported the death of James G. Billingsley, teaching assistant in English on April 29, 1949.

Reported the following faculty resignations:

John O. Allen, half-time Instructor in Geology, resignation effective June 1, 1949.

Mrs. Nagel S. Barnhill, Instructor in Modern Languages, effective June 1, 1949.

Gwendolyn Raye Burton, Teaching Assistant, Department of Chemistry, appointment cancelled.

J. M. Coopersmith, Professor, Librarian, School of Music, June 1, 1949.

Henrietta Greenberg, Assistant Professor of Physical Education for Women, June 1, 1949.

Miss Mary Kellogg, Instructor in English Department, June 1, 1949

Genevieve Kern, Assistant Professor of Music, June 1, 1949

Keith M. Hussey, Associate Professor of Geology, September 1, 1949.

June Miller, Assistant Professor of Speech in the Speech and Hearing Clinic, Oklahoma City Branch, September 1, 1949.

Elizabeth S. Olsen, Teaching Assistant in Chemistry, appointment cancelled.

Jack A. Taylor, Instructor in Geology, June 1, 1949.

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Minnie H. Waddy, Special Instructor in Social Work, June 1, 1949

Resignations accepted.

Recommended approval of the following title changes:

George C. Hale, change in title from Graduate Assistant to Teaching Assistant in Petroleum Engineering, effective March 19, 1949. No change in salary.

William B. Lemmon, be granted the additional title of Director of Clinical Training in Psychology, effective May 1, 1949.

Dean L. H. Snyder, be given the additional title of Director of Organized Research, effective July 1, 1949.

Approved.

Recommended approval of items for the Summer School of 1949 as follows:

Escar W. Armstrong, Field Assistant in Geology, \$175 per month for 2 months service, effective June 1 to August 1, 1949. In SS Budget.

Mrs. Dorothy Lyne Cass, Graduate Assistant in Speech, \$90 per month for June and July, 1949. Position in Summer School Budget.

Eugene F. Culp, Graduate Assistant in Geology, \$90 per month for June and July, 1949. Position in Summer School Budget.

Harold Dundee, Assistant, Biological Survey, \$90 per month for June, July, and August, 1949.

Frank C. Fowler, Professor of Chemical Engineering, \$107.50 for 1/4 time during the month of August, 1949.

R. L. Huntington, Professor of Chemical Engineering, \$125 for 1/4 time during August, 1949.

Paul W. Hull, Field Assistant in Geology, \$175 per month for June and July, 1949. Position in Summer School Budget.

Robert Campbell Lang, Field Assistant in Geology, \$175 per month for the months of June and July, 1949. Position in Summer School Budget.

Allen Gerald Marr, Graduate Assistant in Plant Sciences, \$90 per month for the period June 8 to August 10, 1949.

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James McNeely, Graduate Assistant in University School, \$90 per month for June and July, 1949. Position in Summer School Budget.

Jim E. Reese, Associate Professor of Economics, \$440 per month for June and July, 1949

Chao-nien Sun, Graduate Assistant in Plant Sciences, \$90 per month for the period June 8 to August 10, 1949

Francis Mark Townsend, Graduate Assistant in Chemical Engineering, \$90 per month for June and July, 1949. Position in Summer School Budget.

Melvin Robert White, Special Instructor in Speech-Radio, \$440 for the month of July, 1949. Replacement for Robert Enoch and Perry Ward.

The Summer School Budget as previously approved provides for two instructors at \$200 per month for June and July. These positions are to be eliminated and the three field assistant (Geology) named above are to serve during June and July.

RESIGNATIONS:

Elwyn O. Hughes, Assistant Professor of Plant Sciences, appointment cancelled.
Robert D. Enoch, Special Instructor in Speech-Radio, appointment cancelled.
Perry Ward, Special Instructor in Speech-Radio, appointment cancelled.

Approved.

Recommended leaves of absence as follows:

Glenn C. Couch, Dean of the University College, has an opportunity to teach at the Ohio State Franz Theodore Stone Laboratory at Put-in-Bay, Ohio this summer from June 19 to July 27. Recommended that he be permitted to take his one month vacation with pay and a leave of absence without pay from June 16 to July 1 in order to accept this appointment. Dean Couch feels that the opportunity for research and the stimulation of teaching graduate students are well worthwhile the time he will spend away from the University.

Mrs. Vera Dickson, Assistant Professor in the School of Library Science, extension of leave of absence without pay from July 1, 1949 to January 1, 1950.

Paul MacMinn, Dean of Students will leave on June 24 and the time from June 24 to July 24 will be taken as vacation. Leave of absence without pay from July 24 through August 8, 1949 in order to continue graduate work at Northwestern University.

L. L. Schendel, Assistant Professor of Speech, Speech and Hearing Clinic, leave of absence without pay July 1, 1949 to September 1, 1950.

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Everett P. Truex, Assistant Professor of Business Statistics, leave of absence without pay September 1, 1949 to June 1, 1950, to accept an appointment as Teaching Fellow in Economics and Commerce at the University of North Carolina and complete his residence requirements for the Ph.D. degree.

Raymond R. White, Associate Professor of Secretarial Science, Sabbatical leave of absence (1/2 salary) from September 1, 1949 to September 1, 1950.

Approved.

Recommended salary changes:

John A. Haney, teaching assistant, Department of English, increase salary \$100 in May as compensation for handling some of the course work of James G. Billingsley during his illness and after his death. (Mr. Haney's salary for May will be \$300).

Jo Ann W. Bennett, Graduate Assistant, Department of English, salary increased \$160 in May as compensation for handling some of the course work of James G. Billingsley during his illness and after his death. (Mrs. Bennett's salary for May is to be \$250).

Approved.

Recommended faculty appointments as follows:

Jim Paine Artman, Instructor in Spanish, Department of Modern Languages, \$2600.00 for 9 months service, effective September 1, 1949.

William Jackson Bell, Assistant Professor in Journalism, \$4200 for 9 months service, effective September 1, 1949 to June 1, 1950.

Richard A. Bodge, Instructor, Department of English, \$2600 for 9 months service, effective September 1, 1949 to June 1, 1950.

Peter M. Buitenhuis, Instructor in English, \$2800 for 9 months service, effective September 1, 1949 to June 1, 1950.

Howard Huebert Claassen, Assistant Professor in Physics, \$3800 for 9 months service, effective September 1, 1949

Clay Lee Cochran, Assistant Professor in Economics, \$4,000 for 9 months service, effective September 1, 1949

Charles Gosse deVries, Assistant Professor in Chemistry, \$3600 for 9 months service, effective September 1, 1949.

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Mrs. Clara Mae Stong Dumas, Special Instructor in Art, \$2400 for 9 months service, effective September 1, 1949 to June 1, 1950. Mrs. Dumas was previously appointed as Instructor at \$1200 for 1/2 time.

Michael Angelo Famiglietti, Teaching Assistant in the Department of Mathematics, \$1100 for 9 months service, 1/2 time, effective September 1, 1949.

Russell Winston Hall, Jr., Teaching Assistant (half time) in Physics, \$1100 for 9 months service, effective September 1, 1949.

Miss Julia Louise Herrmann, Instructor in Piano and Harp, School of Music, \$2800 for 9 months service, effective September 1, 1949.

Stanley O. Hess, Special Instructor in Art, \$2400 for 9 months service, effective September 1, 1949.

Jasper Andrew Jackson, Jr., Teaching Assistant (half time) in Physics, \$1100 for 9 months service, effective September 1, 1949.

Peter William Meredith John, Instructor in Mathematics, \$2800 for 9 months service, effective September 1, 1949.

Vincent E. Kurtz, half-time Instructor in Geology, \$1500 for 9 months service, effective September 1, 1949.

Miss Virginia McIntire, Special Instructor in Social Work, \$50 per month (1/4 time) for 9 months service, effective September 1, 1949.

Kirk Thornton Mosley, Professor of Epidemiology, Department of Public Health, \$9,000 for 12 months service, effective September 1, 1949.

Malcolm B. Parsons, Instructor in Government, \$3,000 for 9 months service, effective September 1, 1949.

Leon A. Snyder, Assistant Professor in Plant Sciences, \$4,000 for 9 months service, effective September 1, 1949.

Mrs. Elizabeth H. Suffill, Instructor in Mathematics, \$2700 for 9 months service, effective September 1, 1949. Reappointment.

Leon Tisdale, Special Instructor in Physics, \$1600 for 9 months service (1/2 time) effective September 1, 1949.

Fred R. Wagner, Instructor in Department of English, \$2600 for 9 months service, effective September 1, 1949.

Hubert O. Waldby, Instructor in Government, \$3,000 for 9 months service, effective September 1, 1949.

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David D. Wood, Instructor in English, \$2600 for 9 months service, effective September 1, 1949.

Edmund O. Belsheim, Professor, School of Law, \$6700.00 for 9 months service, effective September 1, 1949.

Appointments approved on motion by Regent White.

Recommended approval of appointments of graduate assistantships as follows:

Dorcey Gwynne Abshier, Graduate Assistant (half time) in Physics, \$90 per month for 9 months service, September 1, 1949. Reappointment.

Melvin W. Askew, Graduate Assistant in English, \$90 per month for 9 months service, effective September 1, 1949.

Bernard Watson Atkinson, Graduate Assistant in Chemistry, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

William Robert Atkinson, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949.

Mrs. Mary F. Beary, Graduate Assistant in German, Department of Modern Languages, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

Earle Anderson Beasley, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949.

Miss Marie Yvonne Benedetto, Graduate Assistant in Spanish, Department of Modern Languages, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

John Louis Bouchard, Graduate Assistant in Zoological Sciences, \$120 per month for 9 months service, effective September 1, 1949.

Miss Mary Ellen Bridges, Graduate Assistant in English, \$90 per month for 9 months service, effective September 1, 1949.

Mrs. Gladys Bright, Graduate Assistant in Spanish, Department of Modern Languages, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

Glenn Oliver Bright, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949.

Vada LeeRoy Brown, Jr., Graduate Assistant in Chemistry, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

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Mrs. Dorothy Lyne Cass, Graduate Assistant in Speech, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

Miss Betty Lou Chaffin, Graduate Assistant, Department of Modern Languages, \$90 per month for 9 months service, effective September 1, 1949.

Charles Henry Chervenka, Frederick Gardner Cottrell Fellowship in Chemistry, \$100 per month for 12 months service, effective June 1, 1949.

Robert E. Collier, Graduate Assistant in Plant Sciences, \$90 per month for 9 months service, effective September 1, 1949.

Russell Lewis Collins, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

Walter Dale Compton, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949.

Miss Genevieve Dale, Graduate Assistant in Plant Sciences, \$90 per month for 9 months service, effective September 1, 1949.

Harvey L. Davis, Graduate Assistant in Psychology, \$120 per month for 9 months service, effective September 1, 1949. Reappointment.

Mrs. Maria Davis, Graduate Assistant in German, Department of Modern Languages, \$90 per month for 9 months service, effective September 1, 1949.

Miss Moita D. Davis, Graduate Assistant in English, \$120 per month for 9 months service, effective September 1, 1949.

Wendell Eugene Detty, Graduate Assistant in Chemistry, \$120 per month for 9 months service, effective September 1, 1949.

Leonard Norton Devonshire, Graduate Assistant in Chemistry, \$90 per month for 9 months service, effective September 1, 1949.

Harold A. Dundee, Graduate Assistant in University Museum, Division of Zoology, \$90 per month for 9 months service, effective September 1, 1949.

Ira Dean Elkins, Graduate Assistant in Chemistry, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

Leslie Lee Ellis, Jr., Graduate Assistant in Entomology, Zoological Sciences, \$120 per month for 9 months service, effective September 1, 1949.

Lloyd A. Elrod, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

Miss Martilla Ewing, Graduate Assistant in Spanish, Department of Modern Languages, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

May 25, 1949

Kenneth Keith Faulkner, Graduate Assistant in Zoological Sciences, \$90 per month for 9 months service, effective September 1, 1949.

Eldon Earl Ferguson, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949.

Laddie B. Fields, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

James C. Fowler, Graduate Assistant in English, \$120 per month for 9 months service, effective September 1, 1949.

Howard Gene Furlow, Graduate Assistant in Psychology, \$90 per month for 9 months service, effective September 1, 1949.

Harold Wells Gandy, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949.

George M. Gentry, Graduate Assistant in Psychology, \$90 per month for 9 months service, effective September 1, 1949.

Sidney F. Glassman, Graduate Assistant in Plant Sciences, \$120 per month for 9 months service, effective September 1, 1949.

Albert Joe Harrington, Graduate Assistant in Psychology, \$90 per month for 9 months service, September 1, 1949. Reappointment

LeRoy Heaton, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949.

Jo Estes House, Graduate Assistant in Chemistry, \$90 per month for 9 months service, effective September 1, 1949.

Lloyd Theodore Jenkins, Graduate Assistant in Chemistry, \$90 per month for 9 months service, effective September 1, 1949.

George Merritt Jenks, Graduate Assistant, Department of Modern Languages, \$90 per month for 9 months service, effective September 1, 1949.

Mrs. Ruth Mary Jordan, Graduate Assistant in Psychology, \$90 per month for 9 months service, effective September 1, 1949.

Ralph W. Kelting, Graduate Assistant in Plant Sciences, \$120 per month for 9 months service, effective September 1, 1949.

Nil Harrison Kenan, Graduate Assistant in Speech, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

Miss Melba Jeanne Loveall, Graduate Assistant in Chemistry, \$90 per month for 9 months service, effective September 1, 1949.

May 25, 1949

George Luke, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949.

Fred Alvin Lunn, Graduate Assistant, Department of Modern Languages, \$90 per month for 9 months service, effective September 1, 1949.

Luther Whitfield Marks, III, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949.

Quentin L. Morris, Graduate Assistant in Chemistry, \$120 per month for 9 months service, effective September 1, 1949.

William Wallace Owens, Stanolind Fellowship, \$156.25 for June and July, 1949. (Extension of his own appointment.)

Hershel B. Prindle, Graduate Assistant in Chemistry, \$120 per month for 9 months service, effective September 1, 1949. Reappointment.

William Robert Reed, Graduate Assistant in Chemistry, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

Joseph Young Ruth, Graduate Assistant, Psychology, \$90 per month for 9 months service, effective September 1, 1949.

Jack Carl Schwegmann, Graduate Assistant in Plant Sciences, \$90 per month for 9 months service, effective September 1, 1949.

Wilfred A. Skinner, Graduate Assistant in Chemistry, \$90 per month for 9 months service, effective September 1, 1949.

Claud G. Sparks, Graduate Assistant, English, \$120 per month for 9 months service, effective September 1, 1949.

Bill Joe Simmons, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

Miss Eulalia Ann Steedman, Graduate Assistant, Department of Modern Languages, \$90 per month for 9 months service, effective September 1, 1949.

William Glenn Stokes, Graduate Assistant in Mathematics, \$120 per month for 9 months service, effective September 1, 1949.

Stanley Sterling Strong, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949.

Glenn Fillmore Powers, Graduate Assistant in Physics, \$90 per month for 9 months service, effective September 1, 1949.

Chao-nien Sun, Graduate Assistant in Plant Sciences, \$90 per month for 9 months service, effective September 1, 1949.

May 25, 1949

Albert Lee Wheeler, Jr., Graduate Assistant in Chemistry, \$90 per month for 9 months service, effective September 1, 1949. Reappointment.

Charles William Young, Graduate Assistant in Chemistry, \$90 per month for 9 months service, effective September 1, 1949.

Appointments approved on motion by Regent McBride.

Resignations of graduate assistants previously approved:

Miles W. Edenburn, Graduate Assistant, Mathematics and Astronomy, declined to accept.

Paul L. Lehrer, Graduate Assistant in Chemistry, declined to accept appointment.

Resignations accepted.

Recommended items - non-academic appointments, non-academic title and salary changes, non-academic resignations:

APPOINTMENTS:

Clee Fitzgerald, Business Manager of Athletics and Director of Ticket Sales, \$165 per month, effective June 1 to September 1, 1949.

Keith W. Lutz, Flight Instructor, Department of Aviation, \$187.50 per month for 12 months, 3/4 time (Base Rate of \$2500), effective May 1, 1949.

Robert K. Overstreet, Architectural Draftsman, University Architect's Office, \$250 per month, effective April 18 to June 1, 1949.

TITLE AND SALARY CHANGES:

Mrs. Caroline M. Bosworth, revision in title from Employment Supervisor to Supervisor of Local Employment, University Employment Service, effective April 1, 1949.

Miss Dorothy Amelia Roberts, revision in title from Assistant Director in charge of Teacher Placement to Supervisor of Teacher Placement, University Employment Service, effective April 1, 1949.

Herbert Winters Truett, change in title from General Office Clerk to Recorder, Office of Admissions and Records, and change in salary rate from \$100 per month for 2/3 time to \$250 per month for full time, effective June 1, 1949.

May 25, 1949

RESIGNATIONS:

Mrs. Ferne H. Oliver, Director of Reading Clinic of the University Guidance Center, resignation effective June 12, 1949.

Al V. White, Flight Instructor, Department of Aviation, May 1, 1949.

Recommendation approved.

Recommended approval of items in the Physical Plant:

APPOINTMENT:

Dale Alger Hoopes, Boiler Room Operator in the Power and Water Plant, \$200 per month for 12 months service, effective April 1, 1949.

TITLE CHANGES:

Elvis D. Corbin, transfer from Power and Water Plant to Utility Service Unit; change in title from Turbine Operator to Utility Plant Foreman, no change in salary, effective April 1, 1949.

T. Earl Taber, Jr., change in title from Boiler Room Operator to Turbine Operator with no change in salary, effective April 1, 1949.

RESIGNATION:

Frank P. Leslie, Plumbing and Heating Foreman, Physical Plant Service Unit, position terminated July 1, 1949.

Approved.

President Cross called attention to the letter from Coach C. B. Wilkinson concerning WKY's broadcast over television, and the agreement that was signed a copy of which is as follows:

AGREEMENT

IN CONSIDERATION of the sum of Ten Dollars (\$10.00) and other valuable consideration paid this day to the ATHLETIC COUNCIL OF THE UNIVERSITY OF OKLAHOMA, INC. (hereinafter called the ATHLETIC COUNCIL) by the OKLAHOMA PUBLISHING COMPANY, a corporation of Oklahoma City, Oklahoma, the ATHLETIC COUNCIL hereby grants to THE OKLAHOMA PUBLISHING COMPANY and its affiliated corporations having to do with radio and television, the sole and exclusive right, license and privilege to televise all University of Oklahoma athletic events at Norman, Oklahoma, for a term of three (3) years from the date of this option, and thereafter until ninety (90) days written notice to terminate said option shall be given by the one party to the other party.

May 25, 1949

A certain percentage of the net profits accruing to THE OKLAHOMA PUBLISHING COMPANY and its affiliated corporations from the televising of said contests shall be mutually agreed to prior to the televising of said contests, and paid to the ATHLETIC COUNCIL as a further consideration for said option; PROVIDED, HOWEVER, that if prior to the televising of each said contest the said Company and the ATHLETIC COUNCIL cannot reach a mutually satisfactory agreement as to the said percentage of net profits to be paid to the ATHLETIC COUNCIL by the OKLAHOMA PUBLISHING COMPANY, or as to any other terms and conditions of televising said contest, and after an effort in good faith by the parties hereto reach such satisfactory agreement for each said contest, then the obligations of both parties under this option agreement for said contest shall be void and of no effect.

EXECUTED at Norman, Oklahoma, this 17 day of August, 1948.

Witness: THE ATHLETIC COUNCIL OF THE UNIVERSITY OF OKLAHOMA, INC.

/s/ Eugene T. White

By /s/ Walter W. Kraft, President

Witness:

Accepted this 17 day of August, 1948

/s/ Marjorie Oates

THE OKLAHOMA PUBLISHING COMPANY

By /s/ Hoyt Andres

Following a discussion of this matter Regent Benedum made the following motion:

"I move that Dr. Cross take steps to work out an agreement with the Oklahoma Publishing Company for an equitable division of the net proceeds under the purported contract dated August 17, 1948, entered into by and between the Athletic Council of the University of Oklahoma, Inc., and the Oklahoma Publishing Company, without in any manner recognizing the responsibility of the University of Oklahoma Board of Regents under the terms of said contract."

The motion was unanimously adopted.

President Cross recommended the salaries as listed beginning with July 1, 1949, for those shown below:

<u>Name</u>	<u>Title</u>	<u>Present Salary Rate</u>	<u>Mos.</u>	<u>Recommendation for 1949-50</u>
John Jacobs	Track Coach and Assoc. Prof. of Phys. Ed.	\$4,400	12	\$4,400
Bruce Drake	Basketball Coach; Assoc. Prof. of Phys. Ed.	6,100	12	6,600

May 25, 1949

<u>Name</u>	<u>Title</u>	<u>Present Salary Rate</u>	<u>Mos.</u>	<u>Recommendation for 1949-50</u>
Jack Baer	Baseball Coach; Asst. Football Coach; Asst. Prof. of Phys. Ed.	\$3,200	9	\$3,500
Jerome Needy	Asst. Basketball Coach; Asst. Prof. of Phys. Ed.	3,750	10	4,000
Port Robertson	Wrestling Coach	3,300	10	3,500

Recommended that the title of William J. Cross be changed from Auditor to Treasurer, Department of Intercollegiate Athletics, effective July 1, 1949.

Approved on motion by Regent McBride.

President Cross submitted the list of doctors of the State who will participate in the preceptorship program of the School of Medicine and recommended approval of those named for the first group of graduates of the Medical School effective June 1, 1949:

- | | |
|--------------------------|-----------------------|
| Joe L. Duer, M.D. | V. W. Pryor, M.D. |
| J. William Finch, M.D. | John R. Taylor, M.D. |
| Ray H. Lindsey, M.D. | C. A. Traverse, M.D. |
| A. C. Little, M.D. | Roscoe Walker, M.D. |
| Herbert A. Masters, M.D. | A. J. Weedn, M.D. |
| E. A. McGrew, M.D. | L. R. Wilhite, M.D. |
| J. M. McMillan, M.D. | Henry D. Wolfe, M.D. |
| James F. McMurry, M.D. | Earl M. Woodson, M.D. |
| James S. Petty, M.D. | J. F. York, M.D. |
| W. C. McCurdy, Jr., M.D. | |

On motion by Regent White the appointment of preceptors was approved.

Items for the School of Medicine and University Hospitals as shown below were submitted for approval:

LEAVE OF ABSENCE:

Mrs. Mary R. Caron, Director of the School of Nursing, leave of absence with pay from June 1 to July 6, 1949, in order to participate in the European Studytour for Nurses.

APPOINTMENTS:

E. Harold Hinman, Professor (Visiting Staff) in the Department of Preventive Medicine and Public Health, effective May 1, 1949 (no salary).

May 25, 1949

Dr. Robert W. Kahn, Clinical Assistant, Department of Medicine,
Clinical Rates, effective May 1, 1949.

George E. Merkley, Medical Technologist, \$200 per month, June 1, 1949.

Dr. Herman Hull Stone, Clinical Assistant, Department of Medicine,
Clinical Rates, effective May 1, 1949.

TITLE AND SALARY CHANGES:

Betty G. Brown, General Staff Nurse, increase from \$190 to \$200 per
month, effective May 1, 1949.

Bennett S. Canady, General Staff Nurse, increase from \$190 to \$200 per
month, effective May 1, 1949.

Billie Langley, General Staff Nurse, increase salary from \$190 to \$200
per month, effective May 1, 1949.

Rosemary McIntire, General Staff Nurse (Night Duty), increase from
\$170 to \$200 per month, effective April 1, 1949.

Margaret Moad, General Staff Nurse, increase from \$190 to \$200 per
month, effective May 1, 1949.

Guinn Owen, General Staff Nurse (Night Duty), increase from \$200 to
\$210 per month, effective May 1, 1949.

Bobbye Phillips, General Staff Nurse, increase from \$190 to \$200 per
month, effective May 1, 1949.

Ellen Shillington, General Staff Nurse, increase from \$190 to \$200
per month, effective May 1, 1949.

Dr. Harlan Keith Sowell, change from Fellow in Anesthesiology to
Instructor (full-time for May and June, 1949; part-time, Visiting
Staff thereafter), \$420 per month for May and June, 1949, thereafter
on part-time basis at clinical rates.

Lottie R. Vint, General Staff Nurse, increase from \$190 to \$200 per
month, effective May 1, 1949.

Mary W. Walker, General Staff Nurse, increase from \$190 to \$200 per
month, effective May 1, 1949.

RESIGNATIONS:

Mrs. Margrete M. Brown, Medical Technologist, leave of absence,
effective May 7, 1949.

May 25, 1949

- Charles S. Graybill, Fellow, Orthopedic Surgery, April 30, 1949.
- Freda Kelso, Medical Technologist, April 11, 1949.
- Rosemary McIntire, General Staff Nurse, April 15, 1949.
- Gertrude Mensch, Physio-Therapist, April 3, 1949.
- Merilee J. Patrick, Head Nurse, April 12, 1949.
- Lavada Marie Smith, Head Bookkeeper, April 30, 1949.
- Mary Lee Witt, General Staff Nurse, April 30, 1949.

Approved on motion by Regent White.

President Cross presented the "Proposed Salaries for Academic Staff" for the school year of 1949-50. He explained the plan for salary adjustments in the various ranks provided for general increases of \$500 for professors, \$400 for associate professors, \$300 for assistant professors, and \$200 for instructors; there were merit increases in exceptional cases. He asked that J. L. Rader, Librarian and Professor of Library Science be given an increase of \$800.00 instead of \$600 as shown in the schedule, placing his salary at \$6,200.00 on a twelve month basis.

On motion by Regent Benedum the salaries for the academic staff were approved with the change for Mr. Rader as recommended. The motion was approved.

President Cross called attention to the appointment of Mr. Riggs as Acting Director of the Oklahoma Biological Survey approved earlier during the meeting. Under this action Dr. Aute Richards will no longer serve as Director.

President Cross presented the "Proposed Salaries for Non-Academic Staff" for the fiscal year of 1949-50 and recommended approval.

On motion by Regent McBride this budget was approved.

There being no further business the meeting was adjourned at 5:15 p.m.

Emil R. Kraettli

Emil R. Kraettli, Secretary

May 25, 1949

PERSONNEL CHANGES NOT SUBMITTED TO REGENTS (See Resolution adopted October 1, 1948):

Non-Academic Appointments:

Mrs. Barbara Hayden Chaney, Clerical Stenographer in Employment Service, \$130 per month for 12 months service, effective May 2, 1949.

Mrs. Fae Vannatta Cutter, Librarian I in University Library, \$150 per month, effective June 8 to July 31, 1949.

Mrs. Florence M. DiCastrì, reappointment as secretary in the Museum of Art, \$30 per month (1/4 time) for June and July, 1949; \$65 per month for 1/2 time, effective September 1, 1949 to June 1, 1950.

Mrs. Doris Nagel Freels, Office Machine Operator, Printing Division, University Press, \$130 per month for 12 months service, April 22, 1949.

Mrs. Jo Rene Garrison, Chief Clerk, Athletic Ticket Office, \$150 per month, effective April 1, 1949.

Jack Hobbs, Typewriter Repairman, \$150 per month for 12 months service, effective May 1, 1949.

Mrs. Tempa M. Hutchison, Clerical Stenographer, Short Courses and Conferences, \$130 per month for 12 months service, effective April 13, 1949.

Louis Kerner, Architectural Draftsman, Office of the University Architect, \$87.50 per month (1/2 time), effective April 25 to June 1, 1949.

Miss Eleanor Ann Lockett, Librarian I, University Library, \$150 per month for 12 months service, effective June 1, 1949.

Mrs. Franchelle Lopez, Clerical Secretary, School of Architecture, \$135 per month for 12 months service, effective May 16, 1949.

Mrs. Mary Ella McAlister, Clerk-typist, Veterans Liaison Office, \$120 per month for 12 months service, effective April 12, 1949.

Mrs. Elizabeth C. McElroy, Information Clerk, Employment Service, \$130 per month, effective May 9, 1949.

Mrs. Ethel Miley, Postal Clerk, North Campus, \$120 per month, June 1, 1949.

Mrs. Jeanne D. Osgood, Clerk-typist, Veterans Liaison Office, \$120 per month, effective April 16, 1949.

Mrs. Hilda M. Raffalovich, Clerical Stenographer, Sales Division, University Press, \$65 per month (1/2 time), April 12, 1949.

May 25, 1949

John J. Schultz, Architectural Draftsman, Office of the University Architect, \$58.33 per month (1/3 time), April 18 to June 1, 1949.

Mrs. Nina S. Shull, Registration Clerk, Office of Admissions and Records, \$130 per month for 12 months service, June 1, 1949.

Mrs. Barbara Jane Murphey Smith, Nursery Assistant, Home Economics Kindergarten, \$120 per month, effective June 1 to June 30, 1949.

Mrs. Betty Blex Spurgeon, Postal Clerk, Faculty Exchange, \$110 per month, effective April 1, 1949.

Mrs. Wanda H. Szafranski, Library Assistant, Library, \$120 per month, June 1, 1949.

Mrs. Betty Thompson Teeter, Clerical Secretary, Physics Department, \$140 per month, effective June 1 through August 8, 1949.

Maurice K. Temerlin, Junior Psychometrist (1/2 time), University Guidance Service, \$66.66 per month, April 6 to May 31, 1949.

Mrs. Margaret Ann Yowell, Library Assistant, Library, \$120 per month, effective June 1, 1949.

Non-Academic Title and Salary Changes:

Mrs. Juanita Cobb Burks, change in title from Postal Clerk, General Service to Clerical Stenographer in the Art Department and change in monthly salary rate from \$65 for 3/4 time to \$130 per month for full time, effective April 1 to June 1, 1949.

Leonard W. Cox, transfer from Sooner City Housing as Head Counselor to University Guidance Service as Vocational Appraiser, increase monthly salary rate from \$75 to \$110 for 1/2 time, March 22 through May 31, 1949

Billie F. Gaither, change title from General Office Clerk to Clerical Stenographer, Veterans Liaison Office, and increase monthly salary rate from \$125 to \$135, effective April 1, 1949.

Virgil T. Hill, change in title from Assistant Psychometrist to Vocational Appraiser, University Guidance Service, increase salary from \$66.66 per month for 1/2 time to \$75 per month for 1/2 time, April 1, 1949.

Mrs. Mary Frances Mann, transfer from Evaluation and Testing Service, Extension Division to Veterans Liaison Office, title change from Clerical Secretary to Clerical Stenographer, no change in salary, effective April 1, 1949.

Jo Anne Mullen, change in title from Academic Record Clerk to Transcript Clerk, Admissions and Records Office without change in salary, June 1, 1949.

May 25, 1949

Thelma Louola Myers, change in title from Clerical Secretary to Administrative Secretary and increase salary rate from \$150 to \$160 per month, effective June 1, 1949, Office of the Secretary

Jeanne Rosetta Ray, change in title from Librarian I (Library Assistant in Browsing Room) to Librarian I (Loan Department, in charge of petty cash), effective June 1, 1949.

Geneva Valine Rogers, change in title from Postal Clerk to Postal Clerk-in-charge of the North Campus Post Office and increase in monthly salary rate from \$115 to \$135, effective June 1, 1949.

Berdine F. Sharp, Clerical Secretary, Short Course Department of the Extension Division, increase monthly salary rate from \$150 to \$160, effective May 1, 1949.

Mrs. Vera P. Stephenson, Clerical Secretary, Athletic Department, increase salary from \$150 to \$160 per month, April 1, 1949.

Opal Thomas, change in title from Registration Clerk to Registration Assistant and increase in monthly salary rate from \$130 to \$150, effective June 1, 1949.

Paul O. Waggoner, appointment as Property Distribution Assistant, Purchasing Office, at \$67.50 per month to be continued to August 1, 1949

Myrtle M. Worrell, change in title from Account Clerk to Payroll Clerk, Comptroller's Office, and increase in monthly salary rate from \$130 to \$150, effective May 1, 1949.

Non-Academic Resignations:

Edna Faye Allen, Personnel Clerk, University Employment Service, May 17, 1949.

Irma Sue Allen, Account Clerk, Office of the Comptroller, June 10, 1949.

Jean Andres, Librarian I, University Library, June 1, 1949.

Norma Carlisle, Postal Clerk in Charge, North Campus Post Office, June 15, 1949.

Katherine Brothers Chandler, Librarian I, University Library, June 1, 1949.

Betty June DeVilliers, Postal Clerk, Wilson Center Post Office, July 1, 1949.

May 25, 1949

Wave Elliott, Clerical Secretary, Office of the Dean, College of Arts and Sciences, June 9, 1949.

Carol F. Eubanks, Clerical Secretary, Veterans Liaison Office, April 26, 1949.

Mary June Ferguson, Clerk, Statistical Service Laboratory, May 1, 1949.

Norma Geddes, Registration Assistant, Office of Admissions and Records, June 1, 1949.

Ellen Hall, Administrative Secretary, Office of the Secretary, May 20, 1949.

Geraldine E. Hamilton, Clerical Secretary, Mechanical Engineering, June 29, 1949.

Gwendolyne Harris, Clerical Stenographer, History Department, noon, June 11, 1949.

Ann Hester, Postal Clerk, Wilson Center Post Office, July 1, 1949.

Ann C. Holcomb, Clerical Stenographer, Mechanical Engineering, June 1, 1949.

Zeta Jeter, Clerical Secretary, Office of Admissions and Records, June 1, 1949

Betty Smiley Jones, Clerk-typist, Office of the Dean, Graduate College, June 1, 1949.

Neysa Dean Koger, Payroll Clerk, Office of the Comptroller, noon, May 8, 1949.

J. Wesley Kurshildgen, General Office Clerk, Office of Admissions and Records, October 1, 1949.

Theodore J. Ledeen, YMCA Secretary, Assistant to the Counselor of Men, Dean of Students Office, July 1, 1949.

Dorothy Lee, Admissions Assistant, Admissions and Records, June 16, 1949.

Pat H. Lunn, Clerical Stenographer, Mechanical Engineering, June 1, 1949.

Betty J. Lusk, Clerical Secretary, Veterans Liaison Office, April 19, 1949.

Sue Maloch, Library Assistant, University Library, June 1, 1949.

Vera McCloud, Account Clerk, Office of the Comptroller, June 1, 1949.

Patricia Mondy, Secretary to the School of Architecture, June 16, 1949.

Barbara Harrison Mosby, Office Machine Operator, Printing Division, University Press, April 28, 1949

May 25, 1949

Jane Oxford, Postal Clerk, Wilson Center Post Office, July 1, 1949.

Myrtle O. Parsons, Postal Clerk in Charge, Wilson Center post office, July 15, 1949.

Martha Ann Robertson, Library Assistant, University Library, June 1, 1949.

Esther Pierce Ryan, Clerical Stenographer, University Employment Service, May 1, 1949.

LaVerna Shaw, Clerk-typist, Speech-Radio Department, June 1, 1949.

Ruth L. Spring, Clerical Stenographer, Sales Division, University Press, April 7, 1949.

Gloria Thomas, Nursery Assistant, Sooner City Nursery, May 13, 1949.

Minnie Townsend, Assistant in Home Economics Kindergarten, May 28, 1949.

PHYSICAL PLANT DEPARTMENT

Appointments:

Charles E. Hobough, Policeman, Campus Police Department, \$160 per month for 12 months service, effective May 1, 1949.

Robert Emmanuel Morris, Jr., Building Custodian, Janitor Department, \$135 per month, effective May 1, 1949.

John Thomas White, Landscape Assistant, Landscape and Grounds, \$140 per month, effective April 1, 1949.

Changes:

W. F. Haxel, change in title from Property Inventory Foreman to Inventory and Hauling Foreman, Receiving and Inventory Department, effective April 1, 1949.

Floyd Koonce, change in title from Truck and Bus Foreman to Assistant Hauling Foreman, Receiving and Inventory Department, April 1, 1949.

Sue R. Sharpe, change in title from Account Clerk to Clerical Secretary and increase salary from \$130 to \$140 per month, May 1, 1949.

May 25, 1949

Resignations:

Terry W. Addington, Policeman, termination effective May 1, 1949.

Charles R. Brown, Carpenter, Utility Service Unit, April 26, 1949.

Hollis Jarboe, Janitor, Janitor Department, April 16, 1949.

Lewis Reed, Roofing Foreman, Carpenter, Physical Plant Service Unit, May 25, 1949.

Marguerite D. Shiner, Secretary, Landscape and Grounds, May 22, 1949.

STUDENT HEALTH SERVICE:

Appointment:

Mrs. Lucretia L. Garton, Administrative Secretary, Student Health Service, \$180 per month for 12 months service, May 1, 1949.

Resignations:

Beatrice R. Cohen, Medical Records Librarian, Student Health Service, May 16, 1949.

Alita Marie Stephens, Nurse Aide, Student Health Service, June 1, 1949.

HOUSING

Appointments:

Joan Catherine Brown, Clerk (prefab office), \$100 per month for 12 months service, effective April 1, 1949.

Mrs. Jean B. Hornbaker, Clerical Stenographer, Housing, \$135 per month for 12 months service, effective May 16, 1949.

Billy West, Assistant Counselor, Whitehand Hall, \$50 per month for May, 1949.

Mrs. Dorothy H. Tadlock, Bookkeeper, University Village "V", \$135 per month, effective May 9, 1949.

Title and Salary Changes:

Warren G. Morris, transfer from South Campus Housing to Whitehand Hall, change in title from Head Counselor to Assistant Counselor and change in salary rate from \$75 to \$50 per month, effective April 1, 1949. Transfer from Whitehand Hall to FPFA South Campus Housing, change title from Assistant Counselor to Head Counselor and increase monthly salary rate from \$50 to \$75 plus room, effective May 1 through May 31, 1949.

May 25, 1949

Resignations:

Roger K. Allen, Assistant Counselor, Whitehand Hall, April 1, 1949.

Joan P. Bert, Housing Assistant, Housing Office, May 29, 1949

Virginia Dikeman, Clerk, Sooner City Housing, May 1, 1949.

Marcella Fent, Graduate Counselor, South Campus Housing, terminated May 14, 1949.

Mary Lou Hopkins, Graduate Counselor, South Campus Housing, terminated May 14, 1949.

Donald Eugene Knecht, Head Counselor, FPFA South Campus Housing, May 1, 1949.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

Appointments:

Mrs. Betty Jo Boggs, Dietitian's Aide-Clerk Typist, \$70 per month with meals and laundry of uniforms, May 12, 1949.

Joe C. Carpenter, Dairyman, \$80 per month, effective May 1, 1949.

Lillie C. Carpenter, Waitress, \$50 per month, May 1, 1949.

John C. Carroll, Assistant Laundryman, \$130 per month, May 3, 1949.

Arlie L. Coots, Laundress, \$90 per month, April 18, 1949.

Johnnie Al Covington, Clerk, \$125 per month, April 22, 1949.

Sophia Cox, Nurse Aide, \$90 per month, May 10, 1949.

J. B. Crossland, Supply Man, Crippled Children's Hospital, April 1, 1949, \$70 per month.

Maurine Davis, Nurse Aide, \$90 per month, May 6, 1949.

Maureen Garruba, Tray Girl, 2nd, \$70 per month with meals and laundry of uniforms, April 1, 1949.

Ruth R. Gauntt, PBX Operator, \$135 per month, April 25, 1949.

Billye Jeanne Grammer, Student Medical Technologist, \$25 per month, April 1, 1949.

W. E. Green, Janitor, \$130 per month, April 13, 1949.

Rushie Griffith, Nurse Aide, \$90 per month, May 16, 1949.

May 25, 1949

Dolly Harrington, Secretary to Department of Internal Medicine, \$175 per month, May 2, 1949.

Gillie Henry, Maid, \$90 per month, April 14, 1949.

Versie Y. Hollenbeck, Information Clerk, \$130 per month, April 18, 1949.

Dewey A. Horton, Pay Cafeteria Porter, \$70 per month with meals and laundry of work clothes, effective May 11, 1949.

Arthelia Hunt, Tray Girl, Crippled Children's Hospital, \$70 per month with meals and laundry of uniforms, May 6, 1949.

Mrs. Betty Peg Hurst, Laboratory Technician (Cytology), \$175 per month, May 1, 1949.

Ellen Jane Huston, Library Assistant (part time), \$38 per month, May 2, 1949.

Felmer Lee Jackson, Maid, \$90 per month, May 12, 1949.

Alice Marie Jones, Secretary, Ob-Gyn Department, \$150 per month, April 5, 1949.

Funston King, Assistant Laundryman, \$145 per month, March 28, 1949.

Charles E. Lannon, Pay Cafeteria Porter, \$70 per month with meals and laundry of uniforms, effective April 8, 1949.

Jessie Latimer, Nurse Aide, \$90 per month, May 2, 1949.

Lewis L. Lipè, Dishmachine Operator, \$70 per month with meals and laundry of uniforms, May 18, 1949.

Mary B. Lott, Nurse Aide, \$90 per month effective April 1; \$100 per month, May; \$110 per month, October, 1949.

Sibyl W. Lupton, Medical Social Worker, \$175 per month with Social Service Department, effective May 18, 1949.

Ethel L. McCaslin, Nurse Aide, \$90 per month effective April 18; \$100 per month, May; \$110 per month, October, 1949.

Della Mae Moore, Aide, \$90 per month, May 1, 1949.

Boynes E. Morgan, Janitor, \$130 per month, May 23, 1949.

Ruth Jane Morgan, Nurse Aide, \$90 per month, effective May 14; \$100, June; \$110 per month, November, 1949.

Katherine Murray, Nurse Aide, \$90 per month, May 2, 1949; \$100, June; \$110, November, 1949.

May 25, 1949

Ferrell M. Norris, Night Watchman, \$130 per month, April 13, 1949.

Lela M. O'Hagan, Laundress, \$90 per month, May 23, 1949.

Beatrice M. Quinton, Nurse Aide, \$90 per month, May 6, 1949; \$100, June; \$110, November.

Ethel B. Quinton, Nurse Aide, \$90 per month, April 28, 1949; \$100, June; \$110, November, 1949.

Truevinua Ransom, Maid, \$90 per month, April 28, 1949.

Hazel D. Roberson, Laundress, \$90 per month, May 2, 1949

Charles F. Robinson, Medical Technologist, \$90 per month (half time), May 16, 1949.

Jane Smith, Administrative Assistant (1/2 time), Office of the Dean, \$100 per month, effective April 13, 1949.

Irma Strong, Nurse Aide, \$90 per month, April 26, 1949; \$100, May; \$110, October.

Dorothy Tayri, General Staff Nurse, \$190 per month with laundry, May 16, 1949.

Juanita Thiem, Clerk, Storeroom, \$140 per month, May 2, 1949.

Mildred Fern Walker, Aide, \$90 per month, May 11, 1949.

Susie J. Young, Maid, \$90 per month, May 13, 1949.

Rosemary H. Younge, Waitress, \$70 per month with meals and laundry of uniforms, effective May 4, 1949.

Title and Salary Changes:

Charlene Bitting, General Staff Nurse at \$180, change to Head Nurse at \$190 per month, effective April 1, 1949.

Rosalea Borden, General Staff Nurse, decrease salary from \$210 for permanent night duty to \$185 per month with part-time night duty, 5 nights a week, effective April 1, 1949.

J. B. Eskridge, III, increase salary from \$90 per month to \$100 per month, effective April 19, 1949.

June Dee Harris, Admitting Clerk, increase salary from \$135 to \$140 per month, effective May 1, 1949.

May 25, 1949

Mollie Howard, change from Relief Waitress to Diet Kitchen Cook, Crippled Children's Hospital, effective April 1, 1949. Increase salary from \$70 to \$75 per month, effective May 1, 1949.

J. H. Hughey, Assistant Laundryman, increase salary from \$130 to \$135 per month, May 1, 1949.

Marie McLain, Admitting Clerk, increase salary from \$140 to \$145 per month, May 1, 1949.

Rita Melugin, change from Accounts Payable Bookkeeper at \$175 to Head Bookkeeper at \$190 per month, May 1, 1949.

J. B. Mills, Assistant Laundryman, increase salary from \$135 to \$145 per month, effective June 1, 1949.

Cinda Belle Noble, General Staff Nurse, decrease from \$190 to \$160 per month, May 6, 1949.

Katherine Officer, General Staff Nurse, increase from \$150 to \$160 per month, effective May 1, 1949.

Gloria Rogers, Secretary, increase from \$140 to \$150 per month, April 1, 1949.

Mrs. Raymodeen Wilkins, change from Secretary to Laboratory Assistant, no change in salary, effective May 1, 1949.

Lee Ola Zaagsma, Laundress, increase from \$90 to \$100 per month, April 1, 1949.

Resignations:

- Ruth Ahtone, PBX Operator, May 31, 1949.
- Helen Maxine Brown, General Staff Nurse, April 30, 1949
- Cora Burleigh, Maid, April 25, 1949
- Ora Capell, Laundress, April 15, 1949
- Earl D. Chew, Assistant Laundryman, March 26, 1949
- Felicity Churchman, Waitress, April 28, 1949
- Margie Clemmer, Nurse Aide, April 30, 1949.
- Bertha Daly, Laundress, May 12, 1949
- Kenneth L. Davis, Clerk, April 20, 1949
- Minnie Ola Davis, Nurse Aide, April 14, 1949
- Dimple Dawson, Maid, April 30, 1949
- Hermine Edelman, Secretary, Ob-Gyn Department, May 5, 1949
- Chloe Edwards, Tray Girl, May 17, 1949
- Virgil Forbis, Supply Man, Crippled Children's Hospital, March 26, 1949
- Louise Hardman, Nurse Aide, April 24, 1949
- Rose Marie Harmon, Nurse Aide, May 12, 1949.
- Melvin C. Hicks, Jr., Assistant, February 28, 1949.

May 25, 1949

Ollie Mae Hill, Aide, May 15, 1949.
 Geraldine Jackson, Aide, April 6, 1949
 A. Johnson, Orderly, April 30, 1949
 A. M. Josephson, Research Assistant, February 28, 1949
 Grace Kelly, Tray Girl, March 28, 1949
 Imojean Kelly, Maid, April 30, 1949
 Raymond Kelly, Porter, Pay Cafeteria, May 12, 1949
 Billie June Langley, General Staff Nurse, May 16, 1949.
 Elaine Lyvere, General Staff Nurse, May 25, 1949
 Ernest W. McGehee, Dairyman, April 30, 1949
 Lucille L. McGehee, Waitress, April 30, 1949
 Pearl Minger, Nurse Aide, April 17, 1949
 Thelma Norman, Information Clerk, May 5, 1949
 Donald L. Oesterraicher, Student Assistant, Anesthesia, May 31, 1949
 Grace E. Parrish, Secretary, Department of Medicine, May 24, 1949
 Barbara Reed, Dietitian's Aide, April 20, 1949
 Audrey Robertson, Tray Girl, May 4, 1949
 Bonnie Selfridge, Diet Kitchen Cook, Crippled Children's Hospital,
 March 31, 1949
 Rose Ann Stanford, Nurse Aide, March 28, 1949
 B. Pauline Stansbury, Stenographer, Office of the Dean, April 3, 1949
 Daniel L. Tappen, Resident, April 25, 1949
 J. D. Walton, Orderly, May 31, 1949
 Martha L. Walton, Nurse Aide, April 30, 1949
 C. E. Ward, Janitor, May 31, 1949
 Thad Williams, Assistant Laundryman, March 31, 1949
 LuLynn Wilson, Medical Technologist, April 18, 1949

Leaves of Absence:

Mary Elizabeth Byrd, Library Assistant (part time), leave of absence without pay effective April 12, 1949.

Pauline Murie, Medical Social Worker, leave of absence without pay from May 19 to August 31, 1949.