

Regents of the University of Oklahoma
Regular Meeting
December 8, 1948
10:00 a.m.

The Regents of the University of Oklahoma met in regular session on December 8, 1948, in the office of the President of the University, Norman, at 10:30 a.m.

There were present Regent Deacon, President, presiding; Regents Shepler, Emery, Benedum, and White. Regents Noble and McBride arrived at noon.

The Regents appointed without objection Mrs. Marvel Powers as acting secretary in the absence of Mr. Emil R. Kraettli, Secretary.

Before proceeding with the business of the meeting, the President of the Board stated that he wished the minutes to reflect, as a small measure of the Board's appreciation of the continuing service of its secretary, Mr. Emil R. Kraettli, that this meeting, missed due to circumstances beyond his control, is the first meeting that the Board's Secretary has missed over a period exceeding 29 years.

The minutes of the meeting of November 10, 1948, were approved.

Discussion of the following items on the agenda was postponed until the afternoon session when all members would be present:

- Discussion of Tucker Tower
- Discussion of Recognition Dinner for Long-time Employees
- Discussion of Liability of Clinical Staff of Medical School in Malpractice Suits

Also postponed until the afternoon session were the sections of the President's Report concerning the progress of stadium enlargement and the resolution on consolidated budget request approved by the State Regents.

President Cross recommended that wage rates of journeymen printers at the University Press be increased to \$2.25 per hour on January 1, 1949. President Cross explained that the printers at the University Press have asked for another salary increase to meet rates paid in Oklahoma City which were recently raised to \$2.33 per hour. The printers at the University Press have agreed to accept \$2.25 per hour and would agree to sign 6 months contracts.

Regent Emery moved adoption of the above recommendation and it was unanimously approved.

President Cross asked Mr. Roscoe Cate, Financial Vice President of the University, to present material concerning bids for furniture for the Women's Dormitory Project.

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Bid Analysis Sheet
Furnishings for Women's Dormitory Project

Bidder	Group I Dormitory Rooms	Group II 4 Modern Lounges	Group III 4 Colonial Lounges
1. Robt. Keith	111,655.84	11,923.16	13,567.64
2. Joske's of Houston	109,375.00	11,245.00	12,995.00
3. L.B. Herbert Corp		11,841.52	13,152.08
4. Marshall Field	109,254.88	11,430.09	12,950.91
5. Cullimore's			
6. Suniland Furn.	111,080.32	11,103.00	12,928.11
7. Mandel Bros.		11,645.04	13,088.45
8. A. F. Williams Furn. Co.	110,081.20	11,289.40	12,636.60
9. Famous-Barr Co.	121,278.08	11,858.38	13,603.68
10. John A. Borwn	112,000.00	11,480.73	13,085.00
11. J. L. Hudson	159,482.59	11,607.86	13,567.62
12. Jones EquipCo.			
13. Richard LeRay			
14. Chicago Seating Co.	113,124.09		
15. N. Snellenburg & Co.			
16. Cook Co.			
Low Bids:	109,254.88	11,103.00	12,636.60
Freight Estimate:	4,900.00	450.00	400.00

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	Group IV 4 Fr. Provin- cial Lounges	Group V 4 Southwestern Lounges	Group VI Main Modern Lounge	Group VII Counselor's Apartment	Group VIII Pvr. Room & Men's Lounge
1.	12,712.92	8,298.96	5,298.17	1,374.81	388.86
2.	12,370.00	7,995.00	5,765.00	1,585.00	
3.	12,392.16			1,427.19	361.10
4.	12,119.31		5,030.66		
5.					
6.	12,090.86	7,879.72	5,091.76	1,321.32	342.13
7.	12,220.19	8,023.90	5,257.38	1,415.04	404.80
8.	12,026.20		5,000.00	1,400.00	
9.	12,664.26	8,188.40	5,016.40	1,672.73	478.50
10.	12,000.00				
11.	12,705.22	9,772.09	5,168.98	1,340.21	333.08
12.					
13.					
14.					
15.					
16.					
	12,000.00	7,879.72	5,000.00	1,321.32	333.08
	350.00	260.00	230.00	75.00	35.00

	Group IX Draperies Installed	Group X Venetian Blinds Installed	Group XI Rugs & Carpeting	Group XII Dining Rm. Furniture
1.	8,516.21	9,205.00	13,236.70	9,631.33
2.		8,750.00	12,647.00	9,250.00
3.	12,049.40	8,013.60	14,429.85	9,561.77
4.	12,825.73	9,542.31	13,509.14	9,296.16
5.				
6.	10,446.11	9,224.82	15,095.06	9,050.75
7.	10,494.00	8,549.00		9,387.59
8.	8,989.22	8,692.00	11,744.78	8,893.00
9.	9,800.00	9,700.00	14,200.00	10,109.03
10.	7,586.95	8,368.20	13,895.07	9,300.00
11.	10,700.00	9,205.02	14,671.23	9,632.14
12.				9,939.00
13.				9,295.00
14.	11,732.58	8,870.29		9,974.58
15.				9,707.10
16.		6,775.00 (bid not considered)		
	7,586.95	8,013.60	11,744.78	8,893.99 570.00

There was considerable discussion during which Mr. Cate explained that original specifications call for wood frame beds to match the other wood furniture and for standard box springs and mattresses. Mr. Cate said it may be possible to effect a savings by providing another type of bed and he was asked by the Regents to investigate the matter further. Therefore, he suggested that the award be made in such a way that the right would be reserved to hold out individual items after making a study of the bed question.

President Cross submitted the letter of recommendations from Sorey, Hill, and Sorey, Architects, as follows:

"December 8, 1948

"Dr. George L. Cross, President
University of Oklahoma
Norman, Oklahoma

Re: Recommendation for Purchase
Women's Dormitory Furniture

Dear Sir:

We have tabulated and carefully considered the bids for the furniture for the Women's Dormitory Project, as publicly opened and read in your office at 10:00 A.M., Friday, December 3, 1948. We attach hereto a copy of our tabulation of bids.

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At 1:00 P.M., Tuesday, December 7, 1948, we, the Architects, met with your committee and carefully considered all bids, and are making the following recommendations:

1. That the contract for Groups No. 1, 2, 3, 4, 6, 7, 9, 10, 11 and 12, be let to the A. F. Williams Furniture Co., 308 N.W. First Street, Oklahoma City, Oklahoma, for an amount of One Hundred and Eighty-nine Thousand, Seven Hundred and Fifty-two and 40/100 Dollars (\$189,752.40). Included in Group 1 are the following items of furniture and the sum included in the contract for each. The Williams Company agrees to allow deduction from their contract at these unit prices, any items you may want to, pending your further study:

848 Desks	\$25,422.30
864 Chairs	9,488.80
432 Easy Chairs	15,325.41
848 Box Springs	16,656.86
848 Mattresses	16,480.73
848 Box Spring Frames	25,820.05
16 Chests and Mirrors	887.05

2. That the contract for Group No. 5 be let to Suniland Furniture Company, 2817 S. Main Blvd. at Tuam, Houston, Texas, for an amount of Seven Thousand, Eight Hundred and Seventy-nine and 72/100 Dollars (\$7,879.72), if they wish to enter into this single contract. If they do not, then we recommend that you let it to the above A. F. Williams Co. at the same price, which they have agreed to accept.

3. That the contract for Group No. 8 be let to The J. L. Hudson Company, Detroit, 26, Michigan, for an amount of Three Hundred and Thirty-three and 08/100 Dollars (\$333.08), if they wish to enter into this single contract. If they do not, then we recommend that you let it to the above A. F. Williams Co. at the same price, which they have agreed to accept.

4. The total amount of the above contracts for all twelve groups is One Hundred and Ninety-seven Thousand, Nine Hundred and Sixty-five and 20/100 Dollars (\$197,965.20).

5. All the above contract amounts are F.O.B. Factories, except Group No. 9 (Draperies), and Group No. 10 (Venetian Blinds), which are both quoted installed.

6. We estimate that the total freight charges will be Seven Thousand, Two Hundred and Seventy Dollars (\$7,270.00), based upon a reasonable average of the estimates submitted by bidders. This is not to be included in the contract but is given for your information. This would give a total cost to the University, including freight, of Two Hundred and Five Thousand, Two Hundred and Thirty-five and 20/100 Dollars (\$205,235.20).

Respectfully submitted,
SOREY, HILL & SOREY

By: .s. Thomas L. Sorey
.s. Lee Sorey "

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For the Committee:

Dorothy Truex
 Paul MacMinn
 Garner G. Collums
 A. E. Aynesworth
 Walter W. Kraft
 Roscoe Cate"

President Cross recommended that the recommendations of the architects and the committee be approved incorporating the suggestion of Mr. Cate.

Regent Benedum moved the recommendations be approved. Regent Emery seconded the motion and it was unanimously approved.

President Cross recommended that the Board of Regents adopt the following resolution instructing the State Treasurer to invest the cash reserve now available in the sinking fund reserve of the Dormitory Bonds of 1946:

RESOLUTION

WHEREAS, the resolution authorizing the issuance of the Regents of the University of Oklahoma \$1,500,000 Dormitory Bonds of 1946, adopted by the Board of Regents at a meeting held August 2, 1946, provides in Section 9 that a reserve be established in the Bond Fund to insure payment of interest and principal when due, and

WHEREAS, said resolution further provides, in Section 9 thereof;

"The money in the Reserve in the Bond Fund may be by direction of the Board of Regents invested in obligations of the United States of America. If need for the money so invested shall arise for the payment of principal or interest, the obligations so purchased shall be sold to the extent necessary to make such payments and the proceeds of sale applied to such payments."

and

WHEREAS, there is now available in the said Reserve the sum of \$50,000 in cash, which is not needed for payments to interest and principal of the bonds,

NOW THEREFORE, Be it resolved by the Board of Regents of the University of Oklahoma that the State Treasurer of Oklahoma is hereby requested and directed by the Board of Regents to invest the said sum of \$50,000 in cash, now on deposit in the Bond Fund Reserve in the State Treasury, in obligations of the United States of America, provided that the kind of government obligations to be purchased shall be approved in writing by the President and Financial Vice-President of the University prior to actual purchase and provided further that a condition of said approval be that the investment be made in obligations of the United States that can never be sold for less than par and accrued interest.

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Regent Emery moved the adoption of the resolution. The motion carried.

Mr. Cate left the meeting.

There was a discussion of the liability of the clinical staff of the Medical School in malpractice suits. The Regents' attention was called to the letter of December 26, 1939, from Attorney General Fred Hansen which was recorded in the minutes of the meeting of the Regents on February 12, 1940 (Pp. 902-03).

Dr. White moved that President Cross investigate as to whether or not it is legally possible for the State or the University to pay the cost of liability insurance which doctors must carry and to make a recommendation as to what he considers should be done. He also asked that President Cross express his opinion as to whether or not he feels doctors would be entitled to such protection.

The motion was seconded and all Regents present voted in favor of the motion. Motion carried.

President Cross called attention to a letter to President Cross from Mr. Walter Kraft, Director of the Physical Plant, concerning a protest by the Oklahoma City Trades Council of any construction work done by the University. The letter follows:

"November 23, 1948

"President George L. Cross
Faculty Exchange

Dear Dr. Cross:

Mr. Oval Woolbright and two other men representing the Oklahoma City Trades Council called at my office yesterday morning. This group protested the University's operation in the construction of the utility tunnels in the Women's Dormitories area. In general, they were protesting any construction work which is done by the University. I informed this committee that, with the exception of men who are employed on a monthly basis, we have been using Union mechanics. I have also advised him that in the past we have used a great many students and will probably continue to do so. These students are usually not affiliated with any labor organization. I asked Mr. Woolbright whether or not the various Union organizations would furnish men for us when called for. He stated that they could not do that, and they insist that we employ our men through contractors. If we employed them through contractors, we would have to pay the contractors about twenty-five or thirty per cent for the use of their employees. Mr. Woolbright stated that the reason for this is that the State Law prohibits State institutions from carrying compensation insurance, and under such circumstances employees do not have proper protection in case of an accident.

I informed the committee that it would cost the University from fifty to one hundred per cent more to contract the type of work that we have been doing than it would to do it ourselves. I advised him that we would be glad to use competent and industrious Union labor, but that I personally opposed paying a twenty-five or thirty per cent bonus in order to obtain this help.

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Mr. Woolbright asked that I discuss this matter with you and inform him by Next Friday what we are going to do. The inference was that they would take some type of action against the University if we did not agree to their demand, the demand being that we discontinue constructing the tunnels and let the job to contractors. I informed Mr. Woolbright that I was employed by the University and that I was working under the direction of the President and the Board of Regents of the University, and that I assume that our method of operation has been satisfactory to the University administration. I indicated that we would continue to prosecute our work as we have in the past unless ordered differently by the University administration. I also advised him that if he had any criticism or objection to our operation, that he would have to take the matter up with you or the Board of Regents.

This question is of considerable importance to the welfare of the University. If we are to contract the type of work which we are doing now, it would certainly cost us a great deal more than it is costing now. If we acceded to their present demands, they could later on demand that we contract all kinds of operations at the University, including such things as the construction of sidewalks, sewer lines, and even some maintenance and repair. If we are to carry out our program of non-structural improvements under the demands of these labor representatives, it would be necessary for the State to provide us with a great deal more money than has heretofore been provided. I believe therefore that this matter should be given the most careful consideration.

Very truly yours,

/s/ Walter W. Kraft
Director
Physical Plant"

There was considerable discussion on this problem and it was finally agreed that the President of the University should gather together all the necessary information and draft a letter explaining the position of the University. The Regents would consider the letter at the meeting on January 12, 1949. It was also agreed that an investigation of the matter of workmen's compensation should be made.

President Cross recommended adoption of the following resolution to cancel certain interest coupons of the Power and Heating Plant Bonds of 1948 held by the State Treasurer:

RESOLUTION

WHEREAS, on August 10, 1948, the date of delivery of the Regents of the University of Oklahoma \$1,800,000.00 Power and Heating Plant Bonds of 1948 to the purchasers at the Office of the State Treasurer, Emil R. Kraettli, representing the Board of Regents, and George J. Fagin, representing the purchasers, removed from the detached one and three-fourths per cent interest coupon sheets the interest coupons bearing the following serial numbers, maturities and face values: Coupons No. 4 from Bonds No. 236 to 1,800 inclusive, payable July 1, 1950, face value \$8.75 each; and

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WHEREAS, the removal of said interest coupons adjusted the total face value of detached one and three-fourths per cent interest coupons to \$53,669.25, of which \$8,662.50 constituted accrued interest on the one and three-fourths per cent coupons from May 1, 1948, to August 10, 1948, and \$45,000.00 constituted the interest cost to the Regents in excess of three and one-fourth per cent which was agreed upon in the bond sale contract between the Regents of the University of Oklahoma and Lee Higginson, R. J. Edwards, and Associates; and

WHEREAS, the said interest coupons removed by Emil R. Kraettli and George J. Fagin were delivered to the State Treasurer of Oklahoma for cancellation; and

WHEREAS, John D. Conner, State Treasurer, on the said 10th day of August, 1948, signed a receipt for the said interest coupons delivered to him for cancellation;

NOW THEREFORE, the Board of Regents of the University of Oklahoma hereby authorizes and directs Mr. John D. Conner, State Treasurer, to cancel the said one and three-fourths per cent interest coupons No. 236 to 1,800 inclusive, payable July 1, 1950, face value \$8.75 each, which were removed from the detached one and three-fourths per cent interest coupon sheets of the Regents of the University of Oklahoma \$1,800,000.00 Power and Heating Plant Bonds of 1948 and delivered to the said State Treasurer on August 10, 1948, for cancellation in accordance with terms of sale of the bonds by the Regents of the University of Oklahoma to the Lee Higginson Corporation, R. J. Edwards, Inc., and Associates.

On motion by Regent Emery the resolution was adopted.

President Cross recommended to the Regents the appointment of Dr. John R. Rackley, Dean of Connecticut Teachers College, as Professor of Education and Dean of the College of Education, at a salary of \$8,500.00 for 12 months, effective on or before July 1, 1949.

After discussion, Regent Benedum moved to approve the recommendation of President Cross to appoint Dr. Rackley as Dean of the College of Education and Professor of Education. There being no objections, the motion carried.

President Cross recommended that sufficient funds be released from the Union Fee Fund to pay the cost of re-routing the utility tunnel which must be moved from the present location just north of the Union Building in order to permit the construction of the addition to the north. It is imperative that the tunnel be moved before construction starts, and the construction of the new tunnel and the installation of utility service lines probably will take a considerable period of time. It is therefore advisable that construction be started as soon as possible in order to avoid any delay in the starting of the addition to the Union as soon as the contract is let. President Cross reported that the cost of re-routing the tunnel would be about \$35,000. This information was not known at the time the resolution was submitted in the agenda.

Regent Shepler moved approval of the President's recommendation and the motion carried.

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President Cross recommended that the change order in the contract with the Harmon Construction Company covering construction of the new Power Plant Building to provide for constructing a steam tunnel from a point ten feet from the building to a point six feet west of the northwest corner of the building line, as provided for in the original plans and specifications covering this item which was deleted by alternate under the base bid; this change to be made by an increase of \$6,469.87 in the amount of the contract. The change should cover construction of the tunnel only and does not include painting, plumbing, wiring and steam fitting.

President Cross stated Mr. Kraft reports that it has now been found that this part of the tunnel should have been included in the original contract because the construction of the entrance ramp to the north door cannot be completed until this section of the tunnel is constructed.

Regent Benedum moved the adoption of the recommendation concerning the change order in the Power Plant Building Contract and the motion was approved by all members present.

President Cross recommended that the Department of Psychology upon the recommendations of the Graduate Council and the Graduate Faculty of the University, be granted permission to offer a program leading to the Degree Doctor of Philosophy, and that the Oklahoma State Regents for Higher Education be requested by the Regents of the University to approve the degree.

Regent Emery moved adoption of the recommendation and it was unanimously approved.

President Cross recommended that Professor Clyde L. Farrar be appointed Chairman of the School of Electrical Engineering, to succeed Professor C. T. Almquist, who has been granted a leave of absence, effective December 1, 1948 to June 1, 1949.

On motion by Regent Shepler the recommendation was approved.

Recommended faculty appointments:

Mrs. Mari G. Scott, Teacher, half time, Sooner City Nursery, \$60 per month for 11 months service, November 2, 1948

Approved.

Recommended Faculty Title and Salary Changes:

Dennis M. Crites, Teaching Assistant in Marketing, change from 1/2 time at \$100 per month to \$150 per month for 3/4 time, January 16, 1949

John Gordon King, Special Instructor in Accounting, increase salary rate from \$900 to \$1350 for 9 months for 1/2 time, September 1, 1948

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Edward H. Landreth, Instructor in Business Statistics, increase salary rate from \$2400 to \$2800 for 9 months, November 1, 1948

John Hart Lane, Jr., change from Graduate Assistant at \$810 for 9 months to Instructor (half time) in Sociology at \$1200 for 9 months, effective January 16, 1949 to June 1, 1949

Jack A. Taylor, Instructor in Geology, change from 1/2 time at \$1200 for 9 months to full time at \$2400 for 9 months, effective January 16, 1949 to June 1, 1949

Approved.

Recommended Non-Academic Appointments:

Richard Lester Disney, Jr., Public Relations Assistant, Sr. and editor of University of Oklahoma News of the Month, Public Relations Department, \$3400 for 12 months service, November 16, 1948

George William Wagner, Studio Engineer, WNAD, \$200 per month for 12 months service, November 22, 1948

Approved.

Recommended Non-Academic Title and Salary Change:

Dorothy Amelia Roberts, transfer from Admissions and Records to University Employment Service, title change from Clerical Stenographer to Assistant Director in charge of Teacher Placement, increase salary from \$135 to \$200 per month, December 1, 1948.

Approved.

Reported the following non-academic resignations:

- Donald B. Daniel, Studio Engineer, WNAD, resigned November 7, 1948
- Freida Mullen Graziano, Clerical Stenographer, Biological Survey, December 1, 1948
- Mary V. Hinkle, Postal Clerk in Charge, North Campus Post Office, November 16, 1948
- Richard M. Lee, Sales Clerk, Book Exchange, November 1, 1948
- Elwina Allred Marlow, Registration Clerk, Admissions, November 21, 1948
- John W. McGee, Office Machine Operator, Alumni Records Office, December 1, 1948
- Mary Eloise May, Clerical Secretary, Employment Service, December 7, 1948
- Mada Rayburn, Senior General Office Clerk, Veterans Liaison Office, Nov 5, 1948
- Elizabeth Oakes, Clerical Secretary, Books Abroad, December 19, 1948
- Dorothy Neal Snead, Assistant Music Director, WNAD, November 16, 1948
- Sarah June Teegardin, Sales Clerk, Book Exchange, December 1, 1948
- Aileen W. Turnbull, Clerical Secretary, Statistical Service Laboratory, December 1, 1948

Resignations accepted.

Reported Housing Resignations:

Z. R. Pennington, Janitor, Whitehand Hall, resigned November 16, 1948

Accepted.

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Reported Physical Plant Resignations:

George D. Bassett, Assistant Fire Chief at North Campus Fire Department, resignation effective November 1, 1948

U. S. Rudy, Utilities Plant Operator, Power and Water Plant, services terminated November 1, 1948

Coleman Snow, Janitor (Student Union Building) resignation effective November 7, 1948

E. E. Stipe, Fireman, resignation effective November 18, 1948

Ralph Whitworth, Janitor, resignation effective November 1, 1948

Resignations accepted.

Recommended Graduate and Research Assistants:

Appointments:

Mr. Ira Dean Elkins, Graduate Assistant, Department of Chemistry, \$90 per month, November 18, 1948, to June 1, 1949

Eugene L. McCarthy, Black, Sivals and Bryson Research Fellow, School of Chemical Engineering, \$100 per month for 12 months, effective September 1, 1948.

Joe A. Porter, American Gas Association Fellowship, Chemical Engineering, \$50 per month for 10 months, September 1, 1948

Kenneth M. Shouse, Graduate Assistant in Electrical Engineering, \$810 for 9 months service, January 16, 1949

Salary Change:

Ernst H. Zoellig, Graduate Assistant in Chemistry, increase in salary rate from \$810 to \$1080 for 9 months, retroactive to September 1, 1948

Resignations:

Roy Browning Hudson, Graduate Assistant, School of Geology, Nov. 14, 1948

John M. Weaver, Graduate Assistant, Department of Chemistry, Nov. 10, 1948

Approved.

President Cross recommended that the following statement of policy be established with respect to the part-time clinical staff of the School of Medicine, to be effective July 1, 1949:

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1. That minimal standards for appointment to the part-time clinical faculty be established as follows:
 - a. Graduate from a Grade "A" medical school
 - b. One year of internship
 - c. One year of residency, or its equivalent, i.e. five years of practice in the field of the department to which appointment is to be made.

2. That the rank of Clinical Professor be established between that of Associate Professor and Professor, effective July 1, 1948.

3. That the following lengths of Service in the various ranks be recommended before a faculty member is eligible for consideration for promotion:
 - a. Five years as Instructor
 - b. Five years as Assistant Professor
 - c. Five years as Associate Professor
 - d. Five years as Clinical Professor

Recommendations for promotions shall be made in accord with Item No. 4 of the resolutions for departmental organization as adopted by the faculty of the School of Medicine on January 6, 1948, which reads as follows:

"Each Department shall select a Committee on Promotion to advise its chairman in regard to recommendations for promotions for its members. The Chairman shall in turn make recommendations for promotion to the Administration at least once a year. In making these recommendations the Committee and Chairman shall consider service, ability, accomplishment, interest and tenure."

Exceptions to this policy may be made on the basis of exceptional merit. In this event, however, the individual's promotion must be approved by vote of his department in addition to the recommendation of the department's committee on Promotion and its Chairman.

Regent Emery moved adoption of the recommendation of President Cross concerning the part-time clinical staff at the School of Medicine. The motion carried. Regent White did not vote.

President Cross recommended that the University Regents, subject to approval of the State Regents for Higher Education, authorize revision of the School of Nursing fee announcement of February 2, 1948, to include "Student Activities" among the items covered by the stated fee for each of the three years. President Cross reported that this is in accordance with a request from the Director of the School of Nursing and the Dean of the School of Medicine.

On motion by Regent White, the recommendation was approved.

Recommended that Dr. Robert C. Lawson, Clinical Assistant in the Department of Medicine be granted leave of absence from September 1, 1948, to September 1, 1949. Dr. Lawson is doing graduate work in Boston and will return to the practice of medicine in Oklahoma City on September 1, 1949.

Approved.

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President Cross submitted resignations from the School of
Medicine and University Hospitals:

Iva L. Aubrey, October 31, 1948, Laundress
Minnie M. Austin, Laundress, October 31, 1948
Blanche Baker, Nurse Aide, October 26, 1948
Geraldine Brimmer, Nurse Aide, November 6, 1948
James Chastain, Yard Man, November 10, 1948
Jimmie D. DeLoss, Clerk, November 16, 1948
J. C. Hampson, Assistant Laundryman, November 18, 1948
Jimmie Lee Hess, Clerk, November 18, 1948
Elizabeth V. Lindeman, Admitting Clerk, November 6, 1948
Mary Martin, Manager of Stenographic Pool, November 13, 1948
H. M. McLemore, Assistant Laundryman, October 31, 1948
Curtis D. McMillion, Clerk, November 18, 1948
Mary Frances McMillion, Nurse Aide, November 3, 1948
M. E. McNiece, Assistant Laundryman, October 31, 1948
Doyle Moorhead, Orderly, November 14, 1948
Rhoda Mortenson, Nurse Aide, November 10, 1948
Mary Kincaid Murray, Head Nurse, October 31, 1948
Altha Oliver, Head Nurse, October 6, 1948
Alta Petty, Laundress, November 10, 1948
Ozzie Pierce, Nurse Aide, resigned October 31, 1948
Alice Rollo, General staff nurse, November 6, 1948
C. L. Sterling, Plumber, resigned October 31, 1948
Arvin E. Vaughn, Clerk, resigned November 18, 1948
Mina Washmon, Student Nurse, November 17, 1948
Mary Lee Witt, General Staff Nurse, October 31, 1948

Resignations accepted.

Recommended appointment:

Don James, Secretary-Librarian-Artist, \$200 per month, November 1, 1948

Appointment approved.

Recommended Title and Salary Changes:

Emmileen Adwan, General Staff Nurse, increase salary from \$200 to \$210 per month, effective November 1, 1948

Marie Andrews, Supervisor, increase salary from \$230 to \$240 per month effective November 1, 1948

Anna Bieberlie, Head Nurse, \$210 to \$220 per month, November 1, 1948

Blanche Bigelow, Supervisor, \$230 to \$240 per month, November 1, 1948

Charlene Bitting, Staff Nurse, \$190 to \$200, November 1, 1948

Marie Blakely, Supervisor, \$230 to \$240 per month, November 1, 1948

Bernice Brown, General Staff Nurse, \$190 to \$200 per month, November 1, 1948.

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Electra Brown, General Staff Nurse, \$190 to \$200 per month, November 1, 1948

Margrete Brown, Technician, \$235 to \$240 per month, November 1, 1948

Nina Burrus, Head Nurse, increase from \$210 to \$220 per month, November 1, 1948

LaVerne Chapman, Supervisor, increase from \$240 to \$250 per month, November 1, 1948

Virginia Dees, General Staff Nurse, \$190 to \$200 per month, November 1, 1948

Helen Derrickson, General Staff Nurse, \$190 to \$200 per month, November 1, 1948

Nina Downen, Head Nurse, increase from \$210 to \$220 per month, November 1, 1948

Nellie Drye, General Staff Nurse, increase from \$190 to \$200 per month, November 1, 1948

Nadine Epperson, General Staff Nurse, \$190 to \$200 per month, November 1, 1948

Opal Filson, Head Nurse, \$190 to \$200 per month, November 1, 1948

Ethel Garrett, Supervisor, \$230 to \$240 per month, November 1, 1948

Mildred Hamlin, Head Nurse, \$210 to \$220 per month, November 1, 1948

Grace Hamil, Head Nurse, \$210 to \$220 per month, November 1, 1948

Nellie Harrison, General Staff Nurse, \$190 to \$200 per month, November 1, 1948

Rosemarie Hudson, General Staff Nurse, \$190 to \$200 per month, November 1, 1948

Lizzie Jackson, Supervisor, increase from \$230 to \$240 per month, November 1, 1948

Shirley Jaffray, Head Nurse, \$210 to \$220 per month, November 1, 1948

Vivian Boyd Johnson, Head Nurse, \$210 to \$220 per month, November 1, 1948

Edith Jones, General Staff Nurse, \$190 to \$200 per month, November 1, 1948

Jacqueline Landers, General Staff Nurse, increase from \$190 to \$200 per month, November 1, 1948

Stephanie McComas, Ward Teaching Supervisor, increase from \$225 to \$240 per month with an increase of \$10 in 6 months, November 1, 1948

Arlene McGill, General Staff Nurse, \$190 to \$200 per month, November 1, 1948

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~~Adeline McGill, General Staff Nurse, \$190 to \$200 per month,
November 1, 1948~~

Adeline McKnight, General Staff Nurse, \$200 to \$210 per month,
November 1, 1948

Mary Menefee, Head Nurse, \$210 to \$220 per month, November 1, 1948

Lucritia Miller, General Staff Nurse, \$200 to \$210 per month,
November 1, 1948

Martha Myers, Head Nurse, \$210 to \$220 per month, November 1, 1948

Agnes Neff, General Staff Nurse, \$190 to \$200 per month, November 1,
1948

Doris Patton, General Staff Nurse, \$190 to \$200 per month, November 1,
1948

Iris D. Pierson, Head Nurse, \$210 to \$220 per month, November 1, 1948

Thirza Powell, Supervisor, \$230 to \$240 per month, November 1, 1948

Jean Priebe, Head Nurse, \$210 to \$200 per month, November 1, 1948

Pauline Hargrove Quinn, General Staff Nurse, \$190 to \$200 per
month, November 1, 1948

Bessie Dean Richardson, General Staff Nurse, \$190 to \$200 per month,
November 1, 1948

Iva Shipley, Head Nurse, \$210 to \$220 per month, November 1, 1948

Mary Jo Slama, Head Nurse, \$210 to \$220 per month, November 1, 1948

Helen Smith, Head Nurse, \$210 to \$220 per month, November 1, 1948

Juanita Stucker, Head Nurse, increase from \$210 to \$220 per month
November 1, 1948

Anna Thompson, General Staff Nurse, \$190 to \$200 per month, November 1,
1948

Bonnie Trinke, Supervisor, \$210 to \$220 per month, November 1, 1948

Alta Vammen, General Staff Nurse, \$190 to \$200 per month, November 1,
1948

Ardis Vammen, General Staff Nurse, \$190 to \$200 per month, November 1,
1948

Opaline D. Wadkins, Supervisor, \$230 to \$240 per month, November 1, 1948

Anna Lester Warren, General Staff Nurse, \$190 to \$200 per month,
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Mabel Osborne Waits, General Staff Nurse, \$200 to \$210 per month, November 1, 1948

Anna Walker, Supervisor, \$230 to \$240 per month, November 1, 1948

Bonnie Weatherly, Supervisor, \$230 to \$240 per month, November 1, 1948

Helen L. Whitby, General Staff Nurse, \$190 to \$200 per month, November 1, 1948

Kathleen Wilkins, Head Nurse, \$210 to \$220 per month, November 1, 1948

Loveda Wisniewski, Head Nurse, \$210 to \$220 per month, November 1, 1948

Kathleen Wyrick, General Staff Nurse, \$190 to \$200 per month, November 1, 1948

Martha Zaleski, Supervisor, \$230 to \$240 per month, November 1, 1948

Ella Mae Yeadon, General Staff Nurse, \$190 to \$200 per month, November 1, 1948

Approved.

The meeting was recessed for luncheon in the Oklahoma Memorial Union.

The meeting reconvened in the President's Office at 1:30 p.m.

President Cross submitted to the Regents the following letter from Mr. James K. Wright of Wright and Selby, Architects, listing estimated costs of enlarging the seating capacity of Owen Field, President Cross recommended that Projects 1, 3, and 4 as described in the letter be approved by the Regents:

December 7, 1948

Mr. Walter W. Kraft
Director, Physical Plant
The University of Oklahoma
Norman, Oklahoma

Dear Mr. Kraft:

The following are our estimated costs of enlarging the seating capacity of Owen Field Stadium based on three separate schemes.

Project No. 1

Close North end (17,150 seats)	\$466,000.00
Structural framing for future classroom or dormitory space	75,000.00
Masonry wall back of north addition	98,000.00

Project No. 2

Double Deck on west side (7250 seats) _ _ _ _ 591,000.00

Project No. 3

Excavate playing field and provide additional
seats around perimeter of field. (7000 seats) 184,000.00

Project No. 4

If Press Box is built above second deck _ _ _ 90,000.00
If Press Box is built above present stadium _ 115,000.00

Projects one and two provide for additional toilet facilities.
Project three must be served by existing toilet facilities.

Sincerely,

/s/ James K. Wright "

Before the Regents voted on the recommendation of President Cross, Mr. Wright and Mr. Cate joined the meeting and there was a full discussion of the plans for the enlargement of the stadium. At the end of the discussion, Mr. Cate and Mr. Wright left the meeting.

Regent Benedum moved that President Cross' recommendation concerning the enlargement of the stadium by enclosing the north end, including dormitories and brick work, by excavating the field and by including the press box be approved and that President Cross be authorized to enter into a contract with the architects, Wright and Selby of Oklahoma City.

Regent White seconded the motion and it passed unanimously.

Regent Emery moved that the salary of the President of the University of Oklahoma, effective January 1, 1949, be set at \$16,000 per annum plus \$5,000 per year for expenses, described as "Maintenance of the President's Home."

The Regents unanimously voted in favor of the above motion.

President Cross was authorized to employ an Assistant to the Athletic Director in Charge of Finance at a salary not in excess of \$6,000. The motion was approved by all members of the Regents.

At 4:00 p.m., the Regents met in a joint session with an Alumni Committee of seven called by the Chairman, Mr. Grady Harris, to consider a future meeting with the State Regents for Higher Education with respect to the consolidated budget request approved by the State Regents. This matter was fully discussed.

There being no further business, the meeting was adjourned at 6:10 p.m.

Marvel Powers
Acting Secretary

APPOINTMENTS OF NON-ACADEMIC EMPLOYEES NOT SUBMITTED TO THE REGENTS FOR APPROVAL IN ACCORDANCE WITH A RESOLUTION ADOPTED ON OCTOBER 1, 1948:

- (a) Appointments on an hourly rate.
- (b) Appointments to part-time positions.
- (c) Temporary full time appointments expected to continue not more than 3 months.
- (d) Appointments of skilled, semi-skilled and common laborers employed on a daily or semi-monthly basis for construction, repair and grounds work.
- (e) Appointments to salaried positions in which the salary rate is less than \$200 per month.

NON-ACADEMIC APPOINTMENTS:

Lucile L. Hudson, Assistant Music Director, WNAD, \$150 per month effective December 1, 1948. From November 15 to December 1 Mrs. Hudson will be on a half time basis at \$75 per month.

Madeleine Izsak, Clerical Secretary, Books Abroad, \$150 per month effective January 1, 1949

Myrtle B. Kellerhals, Special Lecturer in Home Economics, September 1, 1948. No additional salary as she is Supervisor of Food Service at the University.

Charlotte F. Morford, Clerical Secretary in Physics, \$77 per month 1/2 time September 20, 1948

Jane Oxford, Postal Clerk, Woodrow Wilson Center, \$110 per month November 15, 1948

Vera Iva Parman, Special Lecturer in Home Economics, January 1, 1949. No additional salary as she is employed at the Medical School

Geneva Valine Rogers, Postal Clerk, North Campus, \$115 per month effective November 15, 1948

Billie L. Thomas, General Office Clerk, Statistical Service Laboratory \$1500 for 12 months service, November 15, 1948

NON-ACADEMIC TITLE AND SALARY CHANGES:

Elizabeth M. Burk, transfer from Woodrow Wilson Dining Hall to Athletic Department and change in title from Assistant Kitchen Manager to Supervisor of Jefferson House

Norma Geanne Carlisle, change from Postal Clerk to Postal Clerk in Charge, North Campus Post Office and increase from \$115 to \$135 per month, November 16 1948

Ophelia Mercer, change title from General Office Clerk to Clerical Stenographer and increase salary from \$125 to \$130 per month December 1, 1948

Audrey R. Richardson, change from General Office Clerk to Senior General Office Clerk, \$135 to \$140 per month, November 1, 1948

Jeane Keating Shuman, Clerk-typist to General Office Clerk with no change in salary, November 1, 1948

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Dorothy Veroda, change from Clerical Stenographer to Clerical Secretary and increase salary from \$130 to \$140 per month, December 1, 1948

INFIRMARY:

Beatrice R. Cohen, Medical Records Librarian, Student Health Service, \$130 per month December 1, 1948

PHYSICAL PLANT:

Appointments:

Ollen Dewey Flud, Building Custodian, Janitor Department, \$135 per month effective November 16, 1948

Thomas Houston Gambrell, Assistant Truck Driver, Landscape and Grounds Department, \$140 per month November 1, 1948

William Enos Kint, Fireman, \$170 per month November 1, 1948, South Campus

Paul E. Morton, Fireman, \$75 per month November 18, 1948

TITLE AND SALARY CHANGES:

Charles H. Brown, First Lieutenant, Police Department, increase in salary previously approved effective November 1, 1948 made retroactive to September 1, 1948

Alfred Lyle Gamel, Supervisor of Streets and Roofing, Utility Service Unit, increase salary from \$125 to \$150 per month December 1, 1948

J. B. Johnson, Second Lieutenant, Campus Police, increase in salary previously approved November 1, 1948, made retroactive to September 1, 1948

I. D. Newton, change from Fireman at South Campus to Assistant Fire Chief at North Campus and increase salary from \$170 to \$190 per month, November 1, 1948

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS:

APPOINTMENTS:

Cecilia Barsmith, Diet Kitchen Cook, \$70 per month with meals and laundry of uniforms, November 1, 1948

Marie H. Beaver, Nurse Aide, \$90 per month, November 17, 1948; \$100 per month December; \$110 per month June, 1949.

Lou Ceil Camp, Nurse Aide, \$100 per month, November 13, 1948; \$110 per month January, 1949

Ora E. Capell, Laundress, \$85 per month, November 1, 1948

Amelia Capshaw, Admitting Clerk, \$150 per month, November 16, 1948

December 8, 1948

Marion Cheatwood, Tray Girl, Private Patients, \$70 per month with meals and laundry of uniforms, November 1, 1948

Charlie Comstock, Orderly, \$110 per month with laundry, November 8, 1948; ~~November 8~~, \$110 per month, March, 1949, \$120 per month

Noah W. Cooper, Storekeeper, Property Office, \$150 per month, November 1, 1948

Bonnell Davis, Nurse Aide, \$90 per month effective November 10, 1948; \$100 per month December, 1948; \$110 per month May, 1949

Donald S. Davis, Orderly, Surgery, \$130 per month with laundry, November 16, 1948; \$135 per month March, 1949

N. D. Davis, Yard Man, \$135 per month, November 8, 1949

Louise Stone Dinwiddie, General Staff Nurse, \$190 per month with laundry November 8, 1948;

Vernon W. Ellingsworth, Assistant Laundryman, \$125 per month November 8, 1948

Richard W. Foster, Clerk, \$125 per month November 20, 1948

John W. Gardner, Porter, \$70 per month with meals and laundry of uniforms, November 1, 1948

Henry W. Grusendorf, Assistant Laundryman, \$125 per month, November 22, 1948

Rosa Mary Harmon, Nurse Aide, \$100 per month, November 1, 1948; January 1, 1949, \$110 per month

Thomas W. Harrison, Orderly, \$110 per month with laundry, November 18, 1948; February 1949, \$120 per month

Belle Hensley, nurse Aide, \$100 per month November 1, 1948; February 1, 1949 \$110 per month

Letha Hester, Nurse Aide, \$100 per month November 1, 1948; March 1, 1949 \$110 per month

Melvin Hicks, Research Assistant, \$50 per month October 1, 1948

Thelma Humphers, Nurse Aide, \$90 per month November 15, 1948; \$100 per month December, 1948, \$110 per month May, 1949

Arthelia Hunt, Tray Girl, \$70 per month with meals and laundry of uniforms, November 1, 1948

Aaron M. Josephson, Research Assistant, \$50 per month October 1, 1948

Ellis James Keith, Clerk, \$125 per month, November 17, 1948

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Marie Hedrick Kinder, Nurse Aide, \$90 per month, November 17, 1948; \$100 per month December; \$110 per month June, 1949

Mabel P. Lee, Nurse Aide \$90 per month November 9, 1948; \$100 per month December, 1948; \$110 per month May, 1949

Glenn D. Magill, Clerk, \$125 per month November 22, 1948

Sam C. Miller, Clerk, \$125 per month November 20, 1948

Rhoda K. Mortenson, Nurse Aide, \$90 per month November 4, 1948; \$100 per month December, 1948; \$110 per month, May, 1949

William H. Newberry, Assistant Laundryman, \$125 per month November 1, 1948

Thelma V. Norman, Information Clerk, \$135 per month November 15, 1948

Mary Odom, Nurse Aide, \$100 per month November 1, 1948; \$110 per month March 1, 1949

Alta B. Petty, Laundress, \$85 per month, November 1, 1948

Dee Roche, Tray Girl, \$70 per month with meals and laundry of uniforms, November 1, 1948

Mary Romaine, General Staff Nurse, \$190 per month with laundry, November 15, 1948

Daisy Ryerson, Nurse Aide, \$90 per month November 6, 1948; \$100 per month December, 1948; \$110 per month May, 1949

Ruby Lee Smith, Nurse Aide, \$90 per month November 15, 1948; \$100 per month December, 1948; \$110 per month May, 1949

Billie A. Slaughter, Laundress, \$85 per month November 11, 1948

Zona A. Stahr, Nurse Aide, \$100 per month November 1, 1948; \$110 per month January 1, 1949

Annabel Stallings, Tray Girl, \$70 per month with meals and laundry of uniforms, November 1, 1948

Fannie L. Tramel, Laundress, \$85 per month November 11, 1948

Opal Trivitt, Tray Girl, \$70 per month with meals and laundry of uniforms, November 1, 1948

Lorine Wilson, Nurse Aide, \$90 per month November 1, 1948; \$100 per month December 1, 1948; \$110 per month May 1, 1948

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Title and Salary Changes:

Hal Burnett, Resident, increase salary from \$70 per month with meals and laundry of uniforms to \$80 per month with meals and laundry
October 15, 1948

Dimple Dawson, Maid, increase from \$85 to \$95 per month, November 1, 1948

Donna Dodd, General Staff Nurse, \$160 to \$170 per month, November 1, 1948

Loree Douglas, General Staff Nurse, \$160 to \$170 per month, November 1, 1948

Gustana Duley, Maid, increase from \$90 to \$95 per month, November 1, 1948

Juanita Glover, Maid, increase from \$90 to \$95 per month, November 1, 1948

Cartherine S. Hall, change from assistant at \$100 per month to Assistant Technician at \$125 per month, November 1, 1948

Toye Lee Hall, Maid, \$85 to \$95 per month, November 1, 1948

Hazel Hamilton, General Staff Nurse, \$170 to \$180 per month, November 1, 1948

Jacquelyn Jean Heady, Technician, increase from \$180 to \$190 per month, November 1, 1948

Wilma Winfield Hollier, General Staff Nurse, \$150 to \$190 per month
November 1, 1948

Georgia Jones, General Staff Nurse, increase from \$100 to \$105 per month part time, November 1, 1948

Freda Kelso, Technician, \$180 to \$190 per month, November 1, 1948

Mary Kirk, Maid, \$85 to \$90 per month, November 1, 1948

Violet Minnis, Maid, \$85 to \$95 per month, November 1, 1948

Reginia Mukes, General Staff Nurse, \$150 to \$190 per month, November 1, 1948

Frances Rawlings, General Staff Nurse, \$170 to \$180 per month, November 1, 1948

Suvie Rodgers, General Staff Nurse, increase from \$160 to \$170 per month, November 1, 1948

Florine Rowland, Maid, \$90 to \$95 per month, November 1, 1948

Connie M. Walls, Maid, \$90 to \$95 per month, November 1, 1948

At the meeting on January 12, 1949, the Regents asked that the following resolution be included in the minutes of the December 8, 1948, meeting. This resolution was adopted while the acting secretary was absent from the meeting:

RESOLUTION

WHEREAS, the Board of Regents of the University of Oklahoma has received and examined a copy of the consolidated budget request for 1949-51 which the Oklahoma State Regents for Higher Education will submit to the State Legislature; and

WHEREAS, records show that the University's percentage share of allocations of State funds to instructional units in the State system, as compared to enrolments, has become progressively unfavorable since 1941, as shown by the following record:

<u>Biennium</u>	<u>University % Of Enrolments</u>	<u>University % Of Allocations</u>
1941-43	28.5	32.7
1943-45	28.2	34.8
1945-47	31.7	30.7
1947-49	34.5	33.2
1949-51	35.2	31.8

and

WHEREAS, the State Regents propose in their request to the Legislature that the allocation of State funds for the Norman Campus for the first year of the next biennium be increased 51.6% over 1948-49, and at the same time the State Regents propose increases averaging 63.3% for all other budget units, thus further increasing the discrepancy between allotments and enrolments for the University;

BE IT RESOLVED by the Board of Regents of the University of Oklahoma:

- (1) That this Board believes the State University is the major institution in a co-ordinated State system of higher education, and that the University of Oklahoma is fulfilling its special responsibility for graduate, professional and specialized instruction, as is proved by the fact that 41.2 per cent of all degrees conferred in the State system of higher education in 1947-48 were conferred by the University at Norman.
- (2) That allocations of State funds within such a system should provide more rather than less State funds per student for the University than the average rate for other types of institutions within the system because of the greater expense of graduate, professional and specialized degree programs.
- (3) That the University Regents, realizing that the State Regents have acted in good faith and according to their best judgment in preparing the 1949-51 consolidated budget, would appreciate a statement from the State Regents outlining the basis and reasons for the proposed allocations in the request to the Legislature, since the information now available to the University Regents does not give them adequate justification for supporting the allocation basis in the consolidated budget request to be presented to the Legislature.