

Regents of the University of Oklahoma  
Minutes of the Regular Meeting  
October 1, 1948; 4:00 p.m.

The Regents of the University met in regular session on the first day of October, 1948, in the office of the president of the University at 4:00 p.m. The date of the meeting was changed from October 13 because President Cross will attend the inaugural ceremonies for President Eisenhower of Columbia University on October 11, 1948.

The following were present: Regent Deacon, President, presiding; Emery; McBride; Benedum; Dr. White. Absent: Shepler, Noble.

The minutes of the meeting held on September 8, 1948, were approved.

The general plans for the geology building, with perspective drawings, were shown by Mr. Vahlberg, Architect, and Mr. Kuhlman, University Architect. In discussing the plans some changes were suggested by President Cross.

Regent McBride moved, and it was unanimously voted to approve the plans and that President Cross and the University Architect make the revisions as discussed.

President Cross reported that Dr. Fellows, Dean of Admissions and Records, who was recently named acting dean of the College of Education following the resignation of Dean Joyal, had requested he be relieved of the acting deanship. The increase in the duties as Dean of Admissions, due to the illness of Mr. Wadsack, prompted the request of Dean Fellows.

President Cross recommended that Dr. Fellows be relieved of his duties as Acting Dean of the College of Education October 1, and that an interim committee be appointed to administer the College of Education pending the appointment of a dean. He asked that Professors H. E. Wrinkle, Ragan, and Balyeat be named as the committee, with Professor Wrinkle as Chairman.

On motion by Regent McBride the recommendation was approved.

President Cross reported the enrolment for the first semester as of this date to be as follows:

Norman Campus	11,662
Oklahoma City Campus	<u>374</u>
Total	12,036

The total enrolment for the first semester of last year was 12,351.

President Cross reported that Dr. Laurence H. Snyder, Dean of the Graduate College, has been invited to speak in London in the third week of July, 1950, by the International Ophthalmological Congress. He has been given the honor of opening this Congress "As the greatest genecist in the world." Because of exchange restrictions, it is impossible for the International Congress to pay Dean Snyder's traveling expenses.

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President Cross recommended that plane fare be paid to London and return for Dean Snyder to attend the International Congress in 1950.

On motion by Regent Benedum it was voted to approve the recommendation.

President Cross asked permission to present his recommendation for the appointment of Dr. Donald Hughes Dietrich as Professor of Psychology, although it is not in the agenda. He presented the credentials of Dr. Dietrich, stating that he had been interviewed by the members of the department, and others on the faculty, and that he would be released from his position at the City College of New York where he has been on the staff since 1946. He recommended a salary of \$5600 on a nine-months basis, the appointment to become effective when Dr. Dietrich reports for service.

On motion by Regent Benedum, it was unanimously voted to approve the appointment of Dr. Dietrich as recommended by President Cross.

President Cross discussed a proposal by the Coin Machine Company of Chicago for a post-season football game in the Chicago Health Bowl. The proceeds of the game, over and above expenses would go for cancer research. The University would be paid 7% of the gross receipts and 8% of gross receipts would go to the Medical School Cancer Research fund. President Cross stated he had discussed the matter with Coach Wilkinson.

Regent McBride moved, and it was voted, that the decision with reference to the post-season football game be left with the President of the University, the President of the Board of Regents, and the Director of Athletics.

Discussion concerning Tucker Tower, at Lake Murray, was deferred until the November meeting; this item was on the agenda at the request of Regent Noble.

Attention was called to the tabled motion of Regent Emery that administrative officers be retired at the age of 60 (See minutes Page 2768 July, 1948). The matter was discussed following which President Cross recommended that the retirement age be set at 65. The recommendation was approved on motion by Regent Emery.

President Cross read a letter from Dean Everett in explanation of the appointments of Dr. William H. Reiff as Clinical Assistant in the Department of Medicine (at clinical rates) and also as Associate Coordinator of Clerkships at a salary of \$1575 for nine months, September 1, 1948, to June 1, 1949, on a part-time service basis; also the appointment of Dr. Cleve Beller, as Associate Coordinator of Clerkships at \$1400 for nine months, September 1, 1948 to June 1, 1949, on a part-time service basis, and as Research Fellow in Endocrinology at \$240 per month (paid from the

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"Schering Endocrine Research Trust Fund," this appointment for the period from September 1, 1948, to June 30, 1949.

Regent White, at the meeting on September 8, had raised a question concerning dual appointments and had asked that President Cross investigate the matter. Regent White expressed his satisfaction with Dean Everett's explanation, and the appointments were approved.

The appointment of Dr. Hugh M. Galbraith, as Special Lecturer in Psychology, \$50 per month on a part-time basis, was recommended by President Cross. He stated both Dean Meacham and Dr. M. O. Wilson, Chairman of the Department of Psychology, had recommended approval. Dr. Galbraith will teach one course, Psychology 460, Dynamics of Human Behavior, 3 hours credit. The clientele will be graduate students and the number will probably be 12 or 15.

President Cross recommended that Dr. Galbraith be appointed for one semester, September 1, 1948 to January 15, 1949, at a salary of \$50 per month.

The recommendation was approved.

President Cross reported with reference to the taxi stand which has been operating on the campus on the east side of Ast Avenue. He stated it is a hazard to have the taxi stand on this location, but that Boyd Street is too narrow, and that a proposal has been made to construct a taxi stand on the campus south of Boyd Street and north of the present Geology Building; the taxi owners to bear the expense of surfacing the ground. Some objections were raised to this location. It was the sense of the Board that the matter be left for a decision by President Cross.

President Cross reported with reference to the G. W. McLaurin case, and copies of the ruling of the court were distributed. The matter was discussed. Regent Emery proposed the following resolution and moved its adoption:

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RESOLUTION

RESOLVED, That the President of the University be authorized and directed to grant without restriction the application of G. W. McLaurin, Plaintiff in Cause No. 4039, Civil, in the United States District Court for the Western District of Oklahoma, for admission to the Graduate College of the University of Oklahoma when and if such application is presented or renewed by the said G. W. McLaurin, provided that prior to the time that action is taken in conformity to this resolution the Attorney General of the State of Oklahoma has not rendered a written opinion to the President of the University of Oklahoma or to the Board of Regents thereof advising that action in conformity to this resolution violates a law or laws of the State of Oklahoma valid as to the said G. W. McLaurin.

RESOLVED FURTHER That if such an opinion is rendered within such time that the President of the University be authorized and directed to reject such application.

Following a discussion of the resolution, Regent Benedum moved, "To defer consideration on the resolution until later in this meeting or until an adjourned meeting in the morning." (Saturday, October 2) The Benedum motion carried.

Regent Emery voted, "NO" with the following statement: "Were I certain that my resolution would receive consideration tomorrow I would vote to defer a consideration thereof tonight, but being uncertain and knowing that it is necessary that the President receive authorization from this board by next Monday morning (October 4), which is the time it is expected that Mr. McLaurin will present his application, I do not think this board should risk action on the part of the President receiving the authority requisite to lawful action."

Recess for dinner at 6:15 to 7:00 p.m.

President Cross called attention to the memorandum from Vice President Franklin concerning service awards to long-time faculty and administrative personnel. Action on this matter was postponed until the November meeting.

President Cross reported the Oklahoma Gas and Electric Company has requested an easement for the installation of downguys at two locations on the east side of the North Campus property. Mr. Kraft reports he has investigated the location for these downguys and has found that excepting for the interference with the mowing of the grass it would not be objectionable.

It was voted to approve granting the easement, providing the contract contains a provision "to indemnify us against all damage."

Recommended that the President of the University be authorized to execute an agreement with Hudgins-Thompson-Ball and Associates, Oklahoma City, for services in preparation of plans for construction of fire escapes, fire walls, fire stairs, and other enclosures in six University buildings (Law, Education, Ellison Infirmary, Pharmacy, Fine Arts, and Chemistry) for a total of \$800 fee.

Approved.

President Cross reported that Joe Coulter, Manager of Westheimer Field, has developed definite recommendations for major repairs to the Westheimer Field runways. In accordance with his proposals, as outlined in his letter of September 23, 1948, President Cross recommended the following items:

1. Request for authorization to expend approximately \$10,000 through the Physical Plant Department for repairs to the runway base.
2. Consideration of bids for furnishing and laying approximately 10,000 square yards of asphaltic cement paving where needed at a total cost of approximately \$10,000.
3. Request for authorization to contract for services of asphalt engineer to supervise and inspect workmanship and materials in repair of airport runways, for a fee amounting to 10% of cost of work.

He reported that money sufficient to cover these expenditures is available from the National Guard Air Base maintenance account and the Westheimer Field maintenance account.

Bids, with specifications for the asphalt concrete for the airport were considered, the bids being as follows:

Metropolitan Paving Co., Inc., Okla. City	\$11,175.00
Ryan-Richard Co., Oklahoma City	13,375.00
W. E. Steelman, Oklahoma City	11,479.00

President Cross recommended acceptance of the bid of the Metropolitan Paving Co., Inc. be accepted, and that the President of the Board be authorized to sign a contract, on behalf of the Regents; also that the Physical Plant Department be authorized to make repairs to the runway base at a cost of approximately \$10,000; and the employment of an asphalt engineer to supervise and inspect workmanship and materials in repair of airport runways, for a fee amounting to 10% of cost of work.

On motion by Regent Benedum, the recommendations were approved.

President Cross recommended that Dr. Reaves, who taught in the Department of Mathematics, be given the additional title of Professor Emeritus of Mathematics, effective September 1, 1948, and that his salary be fixed at the annual rate of \$1,800 in accordance with the resolution providing for payments to those who hold the title of Dean Emeritus. Dean Reaves was given the title of Dean Emeritus of the College of Arts and Sciences in 1940.

Regent White moved, and it was unanimously voted to approve the recommendation.

FACULTY RESIGNATIONS REPORTED:

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Margaret Beck, Instructor, School of Music, September 1, 1948  
 Roy Edward Heffner, Teaching Assistant in Physics, September 1, 1948  
 Genevieve Janssen, Assistant Professor of Social Work, September 1, 1948  
 Wayburn Stewart Jeter, Special Instructor of Plant Sciences, September 1, 1948  
 Everett Short, Teaching Assistant, School of Music, September 1, 1948  
 Noel Ross Strader, Special Instructor in Journalism, September 1, 1948  
 Paul Tasch, Part-time Instructor in Geology, September 1, 1948  
 Ernest Paul Willenberg, Special Instructor in Education, September 1, 1948

Resignations accepted.

President Cross called attention to a situation with reference to Dr. Gustav Mueller, who was on leave of absence under the regulations governing sabbatical leaves, during the school year of 1947-48, and received one-half of his regular salary. When the cost-of-living increase was authorized for members of the resident faculty at the meeting on January 14, 1948, Dr. Mueller did not receive the proportionate amount of the \$400 increase, or \$200.

Recommended that Dr. Mueller be paid \$200 as a special payment to cover the amount he would have received had the increase been applied in his case the same as for members of the faculty who were on a full-time basis last year. Dr. Mueller's present salary is \$4,500 on a nine-months basis, and it is not contemplated to make a change at this time.

On motion by Regent Benedum it was voted to grant Dr. Mueller a \$200 special payment for a cost-of-living raise for last year.

FACULTY APPOINTMENTS RECOMMENDED:

Dick D. Bednar, Teaching Assistant, Department of Mechanics, \$45 per month for 9 months service, September 1, 1948 to June 1, 1949

Hazlitt B. Caldwell, Jr., Teaching Assistant, Engineering Drawing, \$90 per month for 9 months service, September 1, 1948 to June 1, 1949

Charles E. Harp, Assistant Professor of Electrical Engineering, \$3800 for 9 months service, September 1, 1948

William V. Gasser, Teaching Assistant in Engineering Drawing, \$90 per month for 9 months service, 1/2 time, September 1, 1948 to June 1, 1949

William D. Hallett, Part-time Instructor in Geology, \$1200 for 9 months service, September 1, 1948 to June 1, 1949

John A. Haney, Teaching Assistant in English, \$1800 for 9 months service, September 1, 1948 to June 1, 1949 (reappointment) 3/4 time

Reginald W. Harris, Professor of Geology, \$4700 for 9 months service, September 1, 1948

Richard Ward Hillyer, Special Instructor, Mechanical Engineering, \$185 per month, 3/4 time for 9 months service, September 1, 1948

Ernest Madison Jameson, Teaching Assistant in Engineering Drawing, \$180 per month 3/4 time, September 1, 1948 to June 1, 1949

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James E. Johnston, Teaching Assistant in Engineering Drawing, \$45 per month 1/4 time, September 1, 1948 to June 1, 1949

Charles L. McNulty, Part time Instructor in Geology, \$1200 for 9 months service, 1/2 time, September 1, 1948 to June 1, 1949

James Z. Millian, Assistant Professor in Mechanical Engineering, \$3600 for 9 months service, September 1, 1948

Approved.

FACULTY TITLE AND SALARY CHANGES RECOMMENDED:

Rufus G. Hall, Instructor of Government, \$3300 to \$3500 for 9 months service, September 1, 1948

Guy H. Brown, Instructor in Speech and Director of Interschool Activities in Extension Division, \$3000 to \$3400 for 9 months service, Sept 1, 1948

Raymond George Watson, Teaching Assistant, Engineering Drawing, \$90 to \$120 per month for one-half time, effective September 1, 1948

Edith Roberta Steanson, Teacher, Laboratory School, reduction in salary to be paid by University from \$2800 to \$600 for 9 months, effective September 1, 1948 (\$2,200 to be paid by Norman School District).

Dr. Ralph Bienfang, Professor of Pharmacy, be named Assistant to the Dean of the School of Pharmacy, September 1, 1948

Joe Coulter, Instructor to Assistant Professor of Aeronautics, no change in salary, October 1, 1948

Approved.

Recommended that Guy Waid, Assistant Professor of Education, be paid \$360 for the month of August, 1948.

Approved.

RESEARCH ASSISTANTS AND GRADUATE ASSISTANTS RECOMMENDED:

Resignations Reported:

Mona Green Anderson, Grad. Asst., University Laboratory School, effective September 1, 1948

Selma G. Baron, Graduate Assistant, Speech, declined to accept

Charles E. Beck, Graduate Assistant, Chemistry, September 1, 1948

Elaine Culioli, Graduate Assistant, Modern Languages, appointment cancelled

Stephen J. Eich, part time Research Assistant in Physiology, September 1, 1948

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Edwin D. Gupton, Graduate Assistant, Physics, declined to accept.

Dorothy Henderson, Graduate Assistant, Geology, resigned September 1, 1948

Lou Ellen May, Graduate Assistant, Journalism, resigned September 1, 1948

James Marvin Moore, Graduate Assistant, Plant Sciences, September 1, 1948

Arthur Park, Graduate Assistant in Chemistry, resigned September 1, 1948

Edward G. Scott, Graduate Assistant, Mechanics and Engineering Metallurgy, appointment cancelled.

Archie D. Wood, Graduate Assistant, Plant Sciences, declined to accept.

James R. Young, Graduate Assistant, Speech Radio, resigned September 1, 1948

Appointments:

Cecillie Mary Blanche Blockley, Graduate Assistant, Zoological Sciences, \$405 for 4½ months service, September 1, 1948 to January 16, 1949

Clarren Alfred Brandenburgh, Jr., Graduate Assistant, Mechanics and Engineering Metallurgy, \$810 for 9 months, September 1, 1948 to June 1, 1949

Mrs. Dorothy Lynn Cass, Graduate Assistant, Speech, \$810 for 9 months service, September 1, 1948 to May 31, 1949

Ralph Horten Childs, Graduate Assistant in Radio Speech, \$90 per month for 9 months, September 1, 1948 to May 31, 1949.

Frank W. Cole, Graduate Assistant, Petroleum Engineering, \$90 per month for 9 months, September 1, 1948 to June 1, 1949

Stratton B. Cralle, Graduate Assistant, Mechanics, \$810 for 9 months service, September 1, 1948 to June 1, 1949

John P. Everett, Graduate Assistant, Petroleum Engineering, \$90 per month for 9 months service, September 1, 1948 to June 1, 1949

Jimmie Dell Harrington, Humble Fellow, \$1250 for 9 months, September 1, 1948 to June 1, 1949

Stanley O. Hess, Graduate Assistant, School of Art, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Jackson Fitzhugh Hill, Graduate Assistant, Biological Survey, \$1080 for 9 months service, September 1, 1948 to June 1, 1949

Ruth Jamison, Graduate Assistant, English, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Robert Eaton Johnston, Graduate Assistant, Chemistry, \$810 for 9 months services, September 1, 1948 to June 1, 1949



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Joe M. Montgomery, Research Fellow in History, Graduate College  
\$500 for 9 months, September 1, 1948 to June 1, 1949

William Wallace Owens, Stanolind Fellow, \$1250 for 9 months  
service, September 1, 1948 to June 1, 1949

Virginia Katherine Rader, Graduate Assistant in English, \$1080  
for 9 months service, September 1, 1948 to June 1, 1949

Judith Gann Simmons, Graduate Assistant in English, \$810 for 9 months  
service, September 1, 1948 to June 1, 1949

Wilfred A. Skinner, Graduate Assistant in Chemistry, \$810 for 9  
months service, September 1, 1948 to June 1, 1949

Virgil E. Spradlin, Graduate Assistant, Geology, \$90 per month  
for 9 months service, September 1, 1948 to June 1, 1949

Samuel Robert Steele, Graduate Assistant, Chemistry, \$810 for 9  
months service, September 1, 1948 to June 1, 1949

Marsh S. Watson, Jr., Shell Fellow, \$1200 for 9 months service,  
September 1, 1948 to June 1, 1949

Billy O. Watt, Graduate Assistant, Journalism, \$90 per month for  
9 months, September 1, 1948 to June 1, 1949

Robert S. Whitmire, Graduate Assistant, Plant Sciences, \$1080  
for 9 months service, September 1, 1948 to June 1, 1949

Mildred Glass Wilson, Graduate Assistant, University Laboratory  
School Library, \$810 for 9 months service, September 1, 1948 to  
June 1, 1949

Approved.

Recommended that Mrs. Mary Bell Smith, Librarian IV, be  
granted a leave of absence without pay from September 1, 1948 to  
February 1, 1949, because of ill health.

Approved.

President Cross proposed the following resolution:

#### RESOLUTION

WHEREAS, an amendment to the Constitution of the State of  
Oklahoma (Article XIII, Section 8) provides that "The Government of  
the University of Oklahoma shall be vested in a Board of Regents con-  
sisting of seven members to be appointed by the Governor by and with  
the advice and consent of the Senate," and

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WHEREAS, Senate Bill 35 enacted by the 1947 Legislature (Laws 1947 Page 546 (Title 70, Section 1247, O. S. Suppl 1947) to vitalize the constitutional amendment provides in part as follows:

Section 5. "The Board of Regents shall enact rules for the Government of the University and all its branches, elect a President and the requisite number of professors, instructors, officers and employees, and fix the salary and term of office of each x x x

Section 8. "Said Board of Regents, in its discretion may by general rules, authorize officers of the University to act in its behalf in the making of contracts for the purchase of supplies and equipment, or in carrying out the powers herein conferred."

and,

WHEREAS, the number of faculty members and employees on the staff of the University has become so large, and includes so many part-time and temporary employees, that it is no longer either desirable or feasible for all staff appointments to be submitted to the Board of Regents for individual approval,

NOW, ~~THEREFORE~~, Be It Resolved by the Board of Regents of the University of Oklahoma:

(1) That the President of the University be authorized to make appointments and fix salary or wage rates and terms of office in the following categories of non-academic appointments without submitting such appointments for individual approval by the Board of Regents:

- a) Appointments on an hourly rate.
- b) Appointments to part-time positions.
- c) Temporary full-time appointments expected to continue not more than three months.
- d) Appointments of skilled, semi-skilled and common laborers employed on a daily or semi-monthly basis for construction, repair and grounds work.
- e) Appointments of salaried positions in which the salary rate is less than \$200 per month.

(2) That the President shall submit to the Board of Regents for individual approval all appointments of teaching staff members, including graduate assistants and part-time instructors; provided, however, that the President is authorized to approve, without Board action, temporary appointments of teaching assistants, graduate assistants or part-time instructors for terms of less than one semester during the regular academic year or less than two months during a summer term.

(3) That all appointments to Administrative and Junior Administrative positions, and all appointments to other full-time, monthly salaried non-academic positions in which the salary rate is \$200 per month or more shall be submitted to the Board of Regents for approval.

(4) All appointment authority delegated to the President of the University by this Resolution is subject to the limitation that no appointments may be so approved unless unencumbered funds sufficient to cover each salary or wages obligation so incurred are available within the respective annual budgets (including reserve for contingencies) approved by the Board of Regents for the Norman campus of the University and the School of Medicine and the University Hospitals.

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Approved.

RESIGNATIONS OF NON-ACADEMIC PERSONNEL REPORTED:

Jean Armstrong, Librarian I, resigned September 1, 1948  
Mildred Jane Barnes, Secretary, University Press, September 12, 1948  
William G. Bennett, Sales Clerk, Book Exchange, September 1, 1948  
Gertrude Burchard, Librarian III, September 16, 1948  
Mary Jane Curtis, one-half time Secretary, September 1, 1948  
Lula G. Emory, Clerk-typist, Correspondence Study, September 1, 1948  
Mary Gillespie, Clerical Secretary, Athletics, July 31, 1948  
Harriet Hardeman, Library Assistant, Catalog Department, Sept 1, 1948  
Alice Hill, Secretary, School of Geology, August 23, 1948  
Marilyn D. Ingler, Junior Assistant in Public Relations, September 16, 1948  
Margaret M. Jeter, Clerical Stenographer, Biological Survey, September 1, 1948  
Betty Lou Johnson, General Office Clerk, Veterans Liaison Office,  
September 1, 1948  
Doris O. Jones, Bookkeeper, Machine Operator, Office of Comptroller,  
August 29, 1948  
Elmer G. Locke, Tool Room Attendant, Industrial Education, September 19, 1948  
Doris McLaury, Assistant, Home Economics Nursery School, July 1, 1948  
Elizabeth M. Mock, Clerical Secretary, Visual Education, September 19, 1948  
Mary L. Norman, General Office Clerk, Photographic Service, September 10, 1948  
Evelyn M. Northcutt, Clerk-typist, Short Courses and Conferences,  
September 1, 1948  
Grace Fileen Porter, Clerk-typist, Correspondence Study, September 1, 1948  
Paul S. Rogers, Laboratory Maintenance Man, Petroleum Engineering,  
September 19, 1948  
Sally Ann Russell, Senior General Office Clerk, Veterans Liaison Office,  
September 11, 1948  
Esther Ryan, Mimeographer, University Press, September 1, 1948  
Frances Sands, Proofreader, University Press, September 14, 1948  
Florence I. Stone, Junior Accountant, Comptroller's Office, Sept 17, 1948  
George A. Waddy, Airport Attendant, September 1, 1948  
Robert Seth Wilson, Clinician, University Guidance Service, September 1, 1948

Resignations Accepted.

TITLE AND SALARY CHANGES OF NON-ACADEMIC PERSONNEL RECOMMENDED:

Thurman White, Acting Director of Extension Division, increase salary rate from \$4700 to \$5400 upon his return from leave of absence, 9-1-48

Floy Jane Alfrey, change from Clerical Stenographer to Administrative Secretary, School of Law, \$140 to \$160 per month, August 16, 1948, when she returned from LA without pay.

Mrs. Margaret T. Bannister, transfer from Radio Station WNAD to Bureau of Public Relations without change in title or salary

Mrs. Mary Josephine Nicholson Bond, Clerical Secretary, Phillips Collection, change from \$100 per month part time to \$135 per month full time, effective September 16, 1948

Mrs. Ida Maude Brett, transfer from Information Clerk, Admissions and Records, to Medical Record Librarian, Infirmary, no change in salary effective October 1, 1948

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Leonard E. Dodson, Vocational Appraiser, Veterans Guidance Center, change from part time at \$166.66 per month to full time at \$250 per month, September 1, 1948

Mrs. Marcheta G. Ernst, Clerical Secretary, Drama, salary be increased from \$125 to \$135 per month, September 1, 1948

Philip Farish, Librarian I, extend appointment from September 1, 1948 to January 15, 1949, \$120 per month

George M. Gentry, Psychometrist, Veterans Guidance Center, salary be increased from \$66.66 per month to \$75 per month for 1/2 time, September 1, 1948

Sue Gray, Clerical Stenographer, transfer from Office of Admissions and Records to History Department with no change in salary, September 1, 1948

Albert Harrington, Librarian I, appointment be extended through September 15, 1948, at \$75 per month

Juanita Jane Jackson, Clerk-typist, change to General Office Clerk, Veterans Liaison Office, \$120 to \$130 per month, September 1, 1948

Jerry R. James, Library employee, change from full time at \$120 to 3/4 time at \$90 per month, October 1, 1948

Mrs. June McCall, Key Punch Operator, Statistical Service Laboratory, full time at \$135 to 1/2 time at \$67.50 per month, September 20, 1948

Mrs. Dorothy S. McDaniel, General Office Clerk to Personnel Clerk, Employment Service, \$125 to \$130 per month, October 1, 1948

Mrs. Barbara Harrison Mosby, Office Machine Operator, Printing Division, University Press, \$120 to \$130 per month, September 1, 1948

Mrs. Maud Oakes, Locker Room Attendant, Physical Education for Women, increase salary from \$1080 to \$1200 for 12 months service, September 1, 1948

Joseph B. Ray, Psychometrist in Veterans Guidance Center at \$66.66 per month for part time to Clinician in University Guidance Service, \$110 per month for 1/2 time, September 1, 1948

Mrs. Franke M. Rayburn, General Office Clerk, Veterans Liaison Office, increase in salary rate from \$135 to \$140 per month, September 1, 1948

Clarence W. Skinner, Tabulating Machine Operator, \$175 per month for full time to \$85 per month for half time, September 19, 1948

Mrs. Eleanor M. Smith, General Office Clerk to Information Clerk, Admissions and Records, \$125 to \$130 per month, September 1, 1948

Mrs. Cora B. Thomas, Clerk-typist, Office of the President, \$130 to \$135 per month, September 1, 1948

Mrs. Julia Turnbull, Bookkeeper, Visual Education Department, Extension Division, \$125 to \$130 per month, September 1, 1948

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Albert J. Yanda, Architectural Draftsman, Office of the University Architect, change from full time to half time at \$87.50, effective September 16, 1948

Mrs. Sue Foreman Harrington, transfer from Loan Department to Reference Department, University Library, no change in title or salary, September 1, 1948

Mrs. Patricia Payte Smith, Clerical Stenographer in Naval Science Department, increase from \$1680 to \$1740 for 12 months, October 1, 1948

Mary Ann Zoeller, Librarian III to Librarian II, no change in salary, September 1, 1948

Approved.

NON-ACADEMIC PERSONNEL APPOINTMENTS RECOMMENDED:

Betty Allen, Teacher, Sooner City Nursery, \$120 per month for 11 months service, September 14, 1948

Dan L. Anderegg, Jr., Part time Assistant Football Coach, Intercollegiate Athletics, \$125 per month, September 1 to November 30, 1948

Carl Anderson, part time Assistant Football Coach, Intercollegiate Athletics, \$125 per month, September 1 to November 30, 1948

Ross Baker, Cylinder Pressman, Printing Division, University Press, \$4264 for 12 months service, September 27, 1948

Mrs. Helen Jeanne Blanchard, Clerk-typist, Office of the President, \$125 per month, September 20, 1948

Mrs. Ann Hardy Braddock, Clerical Secretary, English, \$135 per month, August 23, 1948

Mrs. Betty Zumwalt Brown, General Office Clerk, Photographic Service, \$125 per month, effective September 1, 1948, 1948 to January 31, 1949

Henry Alton Burditt, Laboratory Assistant, University Laboratory School, \$90 per month for 4½ months, September 1, 1948 to January 16, 1949

Donald M. Butler, Airport Attendant, \$1800 for 12 months service, September 16, 1948

Mrs. Katherine Brothers Chandler, Librarian III, University Library, \$1800 for 12 months service, September 1, 1948

Theoletta Cobble, Bookbinder, Bindery, \$1440 for 12 months service, September 15, 1948

Mrs. Marjorie Coker, Clerical Secretary, Office of the Dean of Arts and Sciences, \$135 per month, September 13, 1948

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Wanda C. Cole, General Office Clerk, Athletic Department, \$125 per month, July 10, 1948

Mrs. Margaret Brown Cook, Clerical Secretary, Laboratory School, \$1620 for 12 months, September 13, 1948

Everette Lynn Cunningham, Mail Carrier, WWC Post Office, \$65 per month, September 15, 1948

Mrs. Marguerite Daulton, Filing Clerk, Dean of Students Office, \$120 per month, September 16, 1948

Janice Day, Teacher, Sooner City Nursery, \$120 per month, September 13, 1948

Mrs. Marjorie Delano, Clerical Stenographer, Admissions and Records, \$130 per month, September 8, 1948

Barbara Ann Dodd, Clerical Secretary in Economics, \$45 per month, 1/3 time, September 1, 1948

Emma Rose Dupree, Public Relations Assistant, Jr., Correspondence Study, \$900 for 12 months service, September 17, 1948, 1/2 time.

Mrs. Betty Burns Duren, Librarian I, University Library, \$1440 for 12 months service, September 17, 1948

Jessie Margaret Earls, Office Machine Operator, University Press, \$1560 for 12 months service, September 13, 1948

Mrs. Tommy Lou Flynn, Clerical Secretary, University Guidance Center, \$135 per month, September 6, 1948

Mrs. Roberta B. Fugate, part time Teacher, Sooner City Nursery, \$60 per month, September 13, 1948

Mrs. Wanda Sue Gray, Clerical Secretary, History Department, \$135 per month, September 12, 1948

Mrs. Freida Mullen Graziano, Clerical Stenographer, Biological Survey, \$85 per month, 2/3 time, September 1, 1948

Mrs. Jo Marie Holmes, Account Clerk, Office of the Comptroller, \$130 per month, September 1, 1948

Paul W. Lane, Tool Room Attendant, Industrial Education, \$150 per month, September 20, 1948

Mary June Lawson, Mail Clerk, Admissions Office, \$115 per month, September 1 to September 18, 1948

Mrs. Nadine C. McKee, General Office Clerk, Veterans Liaison Office, \$1500 for 12 months service September 1, 1948

Mrs. Donna Jean Mabry, Clerical Stenographer, Athletic Department, \$130 per month, August 23, 1948

Mrs. Dorothea Webb Maguire, Clerical Secretary, Publishing Division, University Press, \$135 per month, September 6, 1948

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Mrs. Elwina Allred Marlow, Registration Clerk, \$130 per month,  
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Genevieve Massad, Clerical Stenographer, Admissions and Records, \$65  
per month part time, September 7, 1948

Mrs. Rebecca Mead, Housekeeper and Cook, Sooner City Nursery, \$110  
per month, September 13, 1948

Mrs. Ophelia Mercer, General Office Clerk, Admissions and Records,  
\$125 per month, September 1, 1948

Louis R. Miller, Photographer-Technician, Photo Service, \$60 per  
month, September 6, 1948

Russell Clifford Mosby, Office Machine Operator, University Press,  
\$120 per month, September 1, 1948

Audrey J. Mounger, Clerical Secretary, Office of the Dean of the  
College of Education, \$67.50 per month 1/2 time, September 16, 1948

Florence Howell Peckham, Clerical Secretary, English, \$67.50 per month  
1/2 time, August 31, 1948

Genevieve Gresham Phillips, Teaching, part time, Sooner City Nursery,  
\$60 per month, September 20, 1948

Charles W. Platt, Chief Radio Announcer, \$2700 for 12 months,  
September 1, 1948

Mrs. Betty Jeanne Preston, Clerk-typist, Petroleum Engineering  
Department, \$1440 for 12 months service, September 6, 1948

Mrs. Gladys Laverne Patterson, Account Clerk, Office of Comptroller,  
\$130 per month, September 13, 1948

Beatrice Ricks, Clerical Secretary, English, \$67.50 per month, 1/2  
time, August 31 to September 11, 1948

Mrs. Johnnye Roberts, Clerical Secretary, Speech and Hearing Clinic,  
1/2 time, \$60 per month, September 13, 1948

Mrs. Martha Ann McKinney Robertson, Librarian I, Library, \$1440 for  
12 months, September 15, 1948

Mrs. Martha R. Short, Clerk-typist, Correspondence Study, \$120  
per month, September 1, 1948

Mrs. Dama Edith Russell, General Office Clerk, Veterans Liaison Office,  
\$1500 for 12 months service, September 1, 1948

Mrs. Jeane Keating Shuman, Clerk-typist, Veterans Liaison Office,  
\$1440 for 12 months, September 1, 1948

Mrs. Mima MaGoffin Smethers, Public Relations Assistant, Jr., WNAD,  
\$1920 for 12 months, September 17, 1948

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Mrs. Martha Grace Greer Tassin, Clerical Stenographer, Manuscripts Division, \$130 per month, September 11, 1948

Mrs. Gloria Thomas, Teacher, Sooner City Nursery, \$120 per month, September 13, 1948

Vernon D. Thompson, Control Tower Operator, Sr., Max Westheimer Field, \$250 per month, September 1 to September 30, 1948

Mrs. Rosemarie Tipps, Clerk-typist, Veterans Liaison Office, \$1440 for 12 months service, September 1, 1948

Mrs. Mary Carolyn Toma, Clerical Stenographer, Interscholastic Activities, \$130 per month, September 1, 1948

Mrs. Frances H. Tooman, Librarian I, Law Library, \$100 per month, 3/4 time effective September 16, 1948

Mrs. Zana Pettit Willey, Clerical Stenographer, Visual Education, \$130 per month, September 10, 1948

Mrs. Frances P. Wozencraft, Assistant, Home Economics Nursery School, \$130 per month, September 16, 1948 to June 1, 1949

Approved.

RECOMMENDATIONS ON ITEMS FOR "HOUSING DEPARTMENT":

Resignations:

Nancy L. Rhodes, Assistant Dietitian, services discontinued, Sept 15, 1948

William Fletcher Ward, Assistant Counselor, Whitehand Hall, September 1, 1948

Changes:

Joan Bert, Clerical Stenographer to Housing Assistant, \$135 per month to \$150 per month, September 1, 1948

Phyllis Boyter, Clerical Stenographer to Housing Assistant, \$135 to \$150 per month, September 1, 1948

Addie Duty, transfer from Jefferson House to Residential Halls, same title of Housekeeper, salary of \$110 per month, September 3, 1948

Virginia Bassett Fritch, Clerical Secretary to Clerical Stenographer, no change in salary, September 1, 1948

Appointments:

Roger K. Allen, Assistant Counselor, Whitehand Hall, \$50 per month, September 1, 1948 to January 16, 1949

Charles Monroe Angelly, Assistant Counselor, Whitehand Hall, \$50 per month, September 1, 1948 to January 15, 1949



October 1, 1948

Ann Angerman, Graduate Counselor, Whitehand Hall, \$50 per month, September 1, 1948 to January 15, 1949

William W. Bailey, Assistant Counselor, Sequoyah House, \$50 per month, September 1, 1948 to January 16, 1949

Helen Besley, Graduate Counselor, \$50 per month, September 1, 1948 to January 15, 1949

Marjorie Binner, Graduate Counselor, \$50 per month, September 1, 1949 to January 15, 1949

Gretel Bloesch, Graduate Counselor, \$50 per month, September 1, 1948 to January 15, 1949

Charles E. Casteel, Head Counselor, International House, \$75 per month plus room, September 1, 1948 to January 16, 1949

Bradley Collins, Head Counselor, Building 161, South Campus, \$75 per months plus room, September 1, 1948 to January 16, 1949

George A. Cotton, Head Counselor, Building 159, South Campus, \$75 per month plus room, September 1, 1948 to January 16, 1949

Leonard W. Cox, Head Counselor, Lincoln House, \$75 per month plus room, September 1, 1948 to January 16, 1949

Virginia Dikeman, Clerk, Prefab Office, \$100 per month, August 16, 1948

Marcella Fent, Graduate Counselor, \$50 per month, September 1, 1948 to January 15, 1949

Rena Garrett, Graduate Counselor, \$50 per month, September 1, 1948 to January 15, 1949

Joann Godown, Graduate Counselor, \$50 per month, September 1, 1948 to Jan. 15, 1949

Talford W. Graham, Assistant Counselor in Kingfisher House, \$50 per month September 1, 1948 to January 16, 1949

Vernon A. Green, Head Counselor, Building 163, South Campus, \$75 per month plus room, September 1, 1948 to January 16, 1949

Almus T. Hays, Head Counselor, Building 52, South Campus, \$75 per month plus room, September 1, 1948 to January 16, 1949

Ross E. Hicks, Assistant Counselor, Cleveland House, \$50 per month, September 1, 1948 to January 16, 1949

Peggy L. Hilton, Bookkeeper, \$130 per month, September 1, 1948

Mary Lou Hopkins, Graduate Counselor, \$50 per month, September 1, 1948 to January 15, 1949

October 1, 1948

Hattie Houp, Graduate Counselor, \$50 per month, September 1, 1948 to January 15, 1949

Julia Humphreys, Graduate Counselor, \$50 per month, September 1, 1948 to January 15, 1949

Clyde Ives, Building Custodian, Worcester House, \$130 per month, September 13, 1948

Lucille Kennedy, Graduate Counselor, \$50 per month, September 1, 1948 to January 15, 1949

Leo Koltz, Head Counselor, Cleveland House, \$75 per month, plus room, September 1, 1948 to January 16, 1949

Terry L. Laughlin, Assistant Counselor, Lincoln House, \$50 per month, September 1, 1948 to January 16, 1949

Sue Sullivan Milner, Clerical Stenographer, \$130 per month, September 6, 1948

Lois Moore, Housekeeper, Girls Dormitory, \$110 per month, August 17, 1948

Gloria Morgan, Graduate Counselor, \$50 per month, September 1, 1948 to January 15, 1949

Warren G. Morris, Head Counselor, Building 160, South Campus, \$75 per month plus room, September 1, 1948 to January 16, 1949

Ann Novotny, Graduate Counselor, \$65 per month, September 1, 1948 to January 15, 1949

Harold N. Olive, Head Counselor, \$75 per month plus room, September 1, 1948 to January 16, 1949

Robert W. Parks, Assistant Counselor, International House, \$50 per month, September 1, 1948 to January 16, 1949

Francis C. Pearce, Head Counselor, Worcester House, \$75 per month, September 1, 1948 to January 16, 1949

Frank Peterson, Assistant Counselor, Worcester House, \$50 per month, September 1, 1948 to January 16, 1949

Beulah M. Smith, Head Counselor, Whitehand Hall, \$75 per month, September 1, 1948 to January 15, 1949

Billie Johnson Smith, Clerical Secretary, \$135 per month, August 16, 1948

Thomas S. Ray, Head Counselor, Kingfisher House, \$75 per month, September 1, 1948 to January 16, 1949

Weeta Shearer, Head Resident Counselor, \$75 per month plus room, September 1, 1948 to January 15, 1949

Nora Smalley, Supervisor of BOq Kitchen, \$150 per month, September 1, 1948

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October 1, 1948

Frank E. Turner, Head Counselor, Building 51, SC, \$75 per month plus room, September 1, 1948 to January 16, 1949

William Fletcher Ward, Assistant Counselor, Whitehand Hall, \$50 per month, September 1, 1948 to January 16, 1949

Landon N. Westbrook, Head Counselor, Sequoyah House, \$75 per month plus room, September 1, 1948 to January 16, 1949

Approved.

RECOMMENDATIONS ON ITEMS FOR "STUDENT HEALTH SERVICE":

Appointments:

William A. Alexander, Building Custodian, \$130 per month, September 13, 1948  
Mrs. Betty Lou Anderson, Clerk-typist, \$120 per month, September 7, 1948  
Bonnie M. Delaney, Nurse Aide, \$95 per month, September 16, 1948  
Mrs. Alita Marie Stephens, Nurse Aide, \$95 per month, September 13, 1948

Changes:

Mrs. Ruth E. Chastain, General Duty Nurse, returned from LA Sept 1, 1948

Jane Howe, Medical Records Librarian, from full time at \$150 to 1/2 time at \$75 per month, October 1, 1948

Approved.

RECOMMENDATIONS ON ITEMS FOR PHYSICAL PLANT DEPARTMENT:

Resignations:

Delbert D. Brannon, Assistant Storekeeper, North Campus, August 30, 1948  
Alton Brown, Janitor, August 31, 1948  
Ray Howell, Policeman, September 1, 1948  
Roy Marlow, Fireman, North Campus, September 16, 1948  
Charlie B. Myers, Janitor, September 4, 1948  
C. B. Vaught, Landscape Department, September 1, 1948

Changes:

C. C. Gass, transfer from South Campus Janitor Service to North Campus Janitor Service, no change in salary, September 1, 1948 (\$1800)

C. E. Henderson, South Campus, Janitor Service to North Campus Janitor Service, no change in salary (\$1800) effective September 1, 1948

Appointments:

Julian Champeau, Policeman, \$150 per month, September 1, 1948  
J. T. Curren, Assistant Truck Driver, \$140 per month, September 1, 1948  
Earl Lee Gillis, Policeman, \$160 per month, September 1, 1948  
Betty L. Dunlap, Clerical Stenographer, \$130 per month, September 1, 1948

October 1, 1948

T. M. Gilmore, Assistant Truck Driver, \$140 per month, September 1, 1948  
Francis Leon Green, Fireman, \$75 per month, September 16, 1948  
Hartzell Houston Rhynes, Building Custodian, \$135 per month, September 1, 1948

Approved.

MEDICAL SCHOOL AND UNIVERSITY HOSPITALS:

President Cross reported that the will of William Noble, deceased, admitted to probate on March 15, 1944, provides as follows:

"....I direct my Executor to expend the other one-half of the residue of my estate in such manner as it may determine for the use and benefit of the patients of the Crippled Children's Hospital at Oklahoma City, Oklahoma...."

The attached resolution, which was proposed by the trustee, the First National Bank and Trust Company of Oklahoma City, and approved by the office of the Attorney General, and the Dean of the School of Medicine, was submitted for approval by the Regents;

RESOLUTION

BE IT RESOLVED by the Board of Regents of the University of Oklahoma that it accepts the offer from The First National Bank and Trust Company of Oklahoma City, Trustee Under the Will of William Noble, deceased, to deliver to it the trust estate of the approximate value of \$22,500.00, created by the Will of William Noble, to be used to acquire and equip a clinical investigation laboratory, to be known as the William Noble Laboratory, in the Crippled Children's Hospital, for the use and benefit of the patients of said hospital, provided that \$4,500.00 of said trust estate may be used for the operation of said laboratory; that the Dean of the University of Oklahoma School of Medicine is hereby authorized to select and acquire the equipment for said laboratory and to supervise its establishment and operation for and on behalf of the Board of Regents.

On motion by Regent Emery the resolution was approved.

President Cross reported the death of Dr. Ben P. Bell, Instructor in the Department of Psychiatry and Neurology of the School of Medicine. Dr. Bell was killed in an airplane accident on Sunday, September 5, 1948

President Cross was asked to express on behalf of the Regents, sincere sympathy to members of his family.

President Cross recommended the appointment of Dr. Samuel Newton Stone as Associate Coordinator of Clerkships, part time, the appointment to be retroactive to September 1, 1948, and terminating May 31, 1949, at a monthly salary of \$175. Dr. Stone has been on the clinical staff with the rank of Instructor in the Department of Surgery.

Action on this appointment was deferred until the adjourned meeting Saturday morning, pending a report from Dean Everett on the need for such an appointment in view of the fact that there are at the present time four other coordinators of clinical clerkships.

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The resignation of Dr. John F. Hackler, Professor, and Chairman of the Department of Preventive Medicine and Public Health, effective September 15, 1948, was reported by President Cross. Dr. Hackler has accepted appointment as Director of the Muskogee City-County Health Department.

Resignation accepted.

ROUTINE CHANGES RECOMMENDED:

Wheeler M. Hudson, Property Clerk, resigned September 12, 1948  
Merrell Reiss, Student Assistant, August 21, 1948 (resigned)  
Fowler B. Cross, Assistant Librarian, salary be increased from \$250 to \$266.66 per month, September 1, 1948  
Jack R. Hubbard, Supply Clerk, appointed at \$150 per month, August 23, 1948

Approved.

TRUST FUND PERSONNEL RESIGNATIONS AND APPOINTMENTS (Polio Fund)

Resignations:

Hattie Hasson, Polio Packer, resigned August 12, 1948  
Robert Earl Power, Technical Assistant, September 1, 1948  
Pebble Upchurch, Polio Packer, August 19, 1948

Appointments:

Goldie Durham, Nurse Aide, Polio Packer, \$90 per month, August 20, 1948; \$100 per month September 1948; \$110 per month February, 1949  
Bell Hensley, Nurse Aide, Polio Packer, \$90 per month August 18, 1948; \$100 per month September 1948; \$110 per month February, 1949  
Mary Odom, Polio Packer, Nurse Aide, \$90 per month August 25, 1948; \$100 per month, October 1948; \$110 per month February, 1949  
Flora Welker, Nurse Aide, Polio Packer, \$90 per month August 21, 1948; \$100 per month September, 1948; \$110 per month February, 1949

Approved.

UNIVERSITY HOSPITALS ROUTINE TITLE AND SALARY CHANGES:

Marie McLain, Admitting Clerk, \$135 to \$140 per month, August 1, 1948  
Grant Raigans, Assistant Laundryman, \$125 to \$135 per month, September 1, 1948

Routine Resignations:

Lillie Carpenter, Waitress, July 31, 1948  
J. C. Carpenter, Dairyman, July 31, 1948  
Dorothy Mae Craig, General Staff Nurse, August 31, 1948  
Charles A. Gordon, Orderly, August 22, 1948  
G. W. Harris, Engineer, April 30, 1948  
Rose Lowery, Nurse Aide, August 31, 1948  
Effie Myers, Nurse Aide, August 31, 1948  
Thelma Norman, Information Clerk, leave of absence without pay, effective September 15, 1948  
Mary Ellen Roop, General Staff Nurse, September 11, 1948  
Raymond Stephenson, Assistant Laundryman, August 21, 1948

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A. R. Sumner, Assistant Laundryman, August 24, 1948  
Kathryn Travis, Nurse Aide, August 31, 1948

Approved.

Routine Appointments:

Blanche Baker, Nurse Aide, \$90 per month August 24, 1948; \$100 per month October, 1948; \$110 per month February, 1949

Neda E. Boroughs, Nurse Aide, \$90 per month, August 21, 1948; \$100 per month October, 1948; \$110 per month February, 1949

Betsy E. Brown, Nurse Aide, \$90 per month, August 20, 1948; \$100 per month October, 1948; \$110 per month February, 1949

Clarence Luther Coddington, Yardman, \$125 per month, August 23, 1948

Medora Stark Holt, General Staff Nurse, \$190 per month with laundry, August 20, 1948

Robert E. Mahaffey, Jr., Clerk, \$125 per month, August 19, 1948

Mary Frances McMillion, Nurse Aide, \$90 per month, August 20, 1948  
\$100 per month October, 1948; \$110 per month, February, 1949.

Gerald E. Moak, Clerk, \$125 per month, August 26, 1948

Delbert L. Osborn, Assistant Laundryman, \$125 per month, August 26, 1948

Cecile N. Pike, Information Clerk, \$135 per month, August 20, 1948

Herman A. Schwochow, Stationary Engineer, \$160 per month, August 26, 1948

Jefferson D. Wilkins, Orderly, \$110 per month, August 21, 1948; \$120 per month December, 1948

Virginia M. Young, Nurse Aide, \$90 per month, August 21, 1948; \$100 per month October, 1948; \$110 per month, February, 1949.

SOUTHERN OKLAHOMA HOSPITAL:

John Waldon Smith, Dairyman, \$80 per month with full maintenance, Aug 1, 1948

Lillie E. Smith, Waitress, \$50 per month, August 1, 1948

Lucile Louise Webb, Vacation Relief Nurse, \$50 per month with full maintenance, August, 1948, only

Marshall Wilson, Engineer, \$100 per month with full maintenance, August 1, 1948

Approved.

On motion by Regent Benedum it was voted to adjourn this meeting until 10:00 a.m. Saturday, October 2, 1948.

  
Secretary