

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A meeting of the Board of Regents of the University of Oklahoma was held on Saturday, June 2, 1934, in the office of the President of the University at 10:00 a. m.

Regent Bowman, president of the Board, presided; others present: Regents Hatchett, Kerr, Ledbetter and Rosser.

The minutes of the meeting held on Friday, March 30, 1934, were approved, copies having been previously furnished members of the Board, by the Secretary.

At the meeting of the Board, March 30, 1934, President Bizzell was instructed to investigate the following items and report at the next meeting:

1. Funds for P. W. A.
2. Special lecturers in the School of Medicine and in the School of Law
3. Separate accounting for School of Medicine
4. Full-time Dean for School of Medicine
5. Status of Ben G. Owen

President Bizzell reported that he had made an investigation with reference to the possibility of securing funds from the Public Works Administration for the purpose of constructing buildings and making improvements on the campus. He stated that no funds are available for this purpose at the present time, but that he would keep in touch with the situation and report to the Board any developments.

President Bizzell reported also, that he had conferred with the Dean of the Medical School and the Dean of the Law School, concerning special lecturers in the respective schools, and that in both cases arrangements would be made to comply with the instructions of the Board.

President Bizzell reported with reference to the question of a separate accounting system in the Medical School and read a statement from Dr. L. J. Moorman, Dean of the Medical School, and Superintendent of the Hospitals.

He pointed out, although there might be some advantage in keeping separate accounts, that it would add additional expense for bookkeeping and lead to complications, owing to the fact that utilities are supplied from the central plant located at the hospital. Following a discussion of the matter, it was the sense of the Board that no change be made at this time.

President Bizzell reported that he had communicated with universities and colleges throughout the country, maintaining Medical Schools, making inquiry as to whether deans of medical schools were employed on a full time basis, the amount of salary paid, and the amount of the budget for maintenance of the medical school. It was the sense of the Board that the present plan of part time dean be continued until such time as additional appropriations may be available for the School of Medicine.

President Bizzell reported, that in compliance with the request at the last meeting of the Board, Friday March 20, he had had several conferences with the Athletic Council and the Executive Committee of the Athletic Council, concerning the status of Mr. Ben G. Owen, and some of the policies of the athletic program, and submitted the following recommendations of the Athletic Council, and recommended their approval:

"First, that physical education and intramural athletics be separated entirely from inter-collegiate athletics.

Second, that Ben G. Owen be appointed Professor of Physical Education, and director over intramural athletics.

Third, that the Executive Committee of the Athletic Council, be the exclusive directing agency of inter-collegiate athletics for the year of 1934-35.

Fourth, that W. J. Cross be appointed Business Manager for the year 1934-35. He will serve under bond and be responsible for the handling of finances, accounts and tickets.

Fifth, purchase of equipment and supplies on requisition, selection of officials, and the making of schedules, will be the duty of the coaches, under the immediate direction of the Executive Committee of the Athletic Council."

It was voted to approve the recommendations.

The question of salary for Mr. Owen was discussed and on motion, duly seconded and carried, his salary was fixed at the rate of \$4,200.00 per annum; \$3,800.00 as Professor of Physical Education, and \$400.00 as Director of Intramural athletics.

President Bizzell reported that some complications had arisen in connection with the proposed University Credit Union, which was approved at the last meeting of the Board. After a brief discussion, it was voted to rescind the previous action approving the proposition, and President Bizzell was instructed to work out some plan of a student depository, through the trust fund of the University, if, in the judgment of University officials, this seemed advisable.

President Bizzell submitted blue prints on a piece of land described as follows:

" A part of the Southwest Quarter (SW $\frac{1}{4}$) of Section Thirty-two, Township nine (9) North, Range Two (2) West of the I. M., Cleveland County, Oklahoma; beginning at a point 713.6 feet East of the Southwest Corner of said Quarter Section, thence North 1318.4 feet, thence East 1036.2 feet to the right-of-way of the A. T. & S. F. RR; thence Southeasterly along the right-of-way of the A. T. & S. F. RR., to the South line of said Quarter Section, thence West along the South line of said Quarter Section, a distance of 1676.05 feet, to the place of beginning, comprising 41.6 acres more or less".

This tract lies east of the University campus and is available at this time at approximately \$16,000.00, under foreclosure. He reported that the University

had considered purchasing this land several years ago and that the price at that time was more than \$80,000.00. It was the sense of the Board that every effort should be made to acquire this land, but that before doing so, the President should make an effort to secure options from owners of a piece of land lying between the campus and the above mentioned forty-one and six tenths acres.

President Bizzell reported the following resignations, which were accepted and ordered filed:

- Adriance S. Foster, Assistant Professor of Botany, September 1, 1934
- Eva E. Dungan, Professor of Piano, September 1, 1934
- Ralph D. Bird, Assistant Professor of Zoology, September 1, 1934
- Onas G. Hazel, Assistant in Bacteriology, Medical School, September 1, 1934.
- Rose Leske, Instructor in Secretarial Work, June and July, 1934.
- John B. Ewing, Assistant Professor of Economics, June and July, 1934.
- Margaret J. Moore, Instructor in Modern Languages, June and July, 1934.

President Bizzell recommended that leaves of absence without pay be granted the following, for the time specified in each case.

- C. W. Thornthwaite, Assistant Professor of Geography, from September 1, 1934 to September 1, 1935
- P. L. Gettys, Assistant Professor of Government, from September 1, 1934 to September 1, 1935
- Edna Bessent, Assistant in French, April 1, 1934 to September 1, 1934
- Georgia Byron, Secretary, College of Business Administration, June 15 to September 1, 1934
- Paul Eldridge, Assistant Professor of English, from September 1, 1934 to September 1, 1935
- John B. Ewing, Assistant Professor of Economics, from September 1, 1934 to February 1, 1935.

Approved

President Bizzell recommended that the School of Architectural Engineering be designated as the School of Architecture, to date from September 1, 1934, unless otherwise specified.

Approved

President Bizzell reported the following appointments to the positions and at the salaries specified in each case, to date from September 1, 1934, unless otherwise specified:

- Wilda Griffin, Instructor in Voice, \$1,600.00
- Arthur N. Bragg, Instructor in Zoology, half time, \$900.00
- Spencer Norton, Assistant Professor of Piano, \$2,160.00
- Lyman Stanley, Associate Professor of Piano, \$2,664.00
- Leslie Hewes, Instructor in Geography, \$1,710.00
- Clement B. Waterfield, Assistant in English, \$1,200.00
- Ernest Lachmann, Assistant Professor of Anatomy, School of Medicine, \$2,100.00

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Mathille Elizabeth Bjerregaard, Laboratory Assistant in Bacteriology
School of Medicine, \$810.00
Powell Boyd, temporary Assistant in French, April 1, to July 1,
1934, \$100.00 per month
James G. True, substitute Instructor in Secretarial Work, June and
July 1934, \$150.00 per month
Elgin Groseclose, Assistant Professor of Business Administration,
June and July 1934, \$175.00 per month
Marvin E. Butterfield, Special Instructor in Romance Languages,
half time, June and July 1934, \$70.00 per month
Vera L. Kennedy, Secretary, College of Business Administration,
June 1 to September 1, 1934, \$100.00 per month
E. M. Clark, Assistant in English, \$1,200.00
Elizabeth Whitney, Assistant in English, \$1,200.00
Virgle G. Wilhite, Acting Assistant Professor of Economics,
September 1, 1934, to February 1, 1935, \$1,165.50

Approved

President Bizzell recommended that the previous action terminating
the services of L. A. Haydon, Instructor in Dramatic Art, as of June 1, 1934,
be rescinded and that his services be continued to June 1, 1935.

Approved

President Bizzell recommended adjustments in salaries for the follow-
ing teachers, to date from September 1, 1934, and until otherwise ordered:

Dorothy Kirk, Instructor in Art, present salary \$1,899.00,
changed to \$2,065.00
Mercedes Hoshall, Instructor in Art, present salary \$1,710.00,
changed to \$1,899.00
Leonard Good, Instructor in Art, present salary \$1,710.00,
changed to \$1,899.00
Harriet W. Kritzer, Instructor in Art, present salary \$1,710.00
changed to \$1,899.00
Joseph R. Taylor, Instructor in Art, present salary \$1,710.00
changed to \$1,899.00
George L. Goodman, Instructor in Botany, present salary \$1,602.00,
changed to \$1,899.00.

Approved

President Bizzell reported appointments in the Residence Halls
for Women, the University Infirmary and the University Book Exchange as follows,
and recommended approval.

Mrs. Ray Fankhauser, Director and Hostess, 12 months, \$95.00 per month
Mrs. E. F. Graham, Hostess, 9 months, \$65.00 per month
Mrs. May Thomas, Supervisor of Kitchen and Dining Hall, 11 months,
\$75.00 per month
Mrs. R. J. Bachelor, Cook, 9 months, \$50.00 per month
Mrs. A. J. Justice, Cook, 9 months, \$50.00 per month
Mrs. Hazel DeVore, Cook, 9 months, \$50.00 per month
W. F. Hazel, Janitor, 12 months, \$75.00 per month
Mrs. C. C. Hines, Housekeeper, 12 months, \$65.00 per month

Infirmary:

Dr. C. S. Bobo, Director of Student Health Service and Infirmary,
12 months, \$250.00 per month

Dr. W. H. Atkins, Assistant Physician Student Health Service and
Infirmary, 10 months, \$227.00 per month

Dr. Eleonora L. Schmidt, Resident Physician for Women, 12 months, \$262.00
per month

Willie Fanning, Supervisor of the Infirmary, 12 months, \$142.00 per month

Bernice Crocker, Nurse, 12 months, \$95.00 per month

Thelma Biddler, Nurse, 11 months, \$95.00 per month

Marie Kuhlman, Nurse, 11 months, \$95.00 per month

Elsie Fisher, Cook, 11 months, \$75.00 per month

Freida Kuhlman, Housekeeper, 11 months, \$40.00 per month

Fannie Hair, Housekeeper, 11 months, \$40.00 per month

J. M. Campbell, Janitor, 12 months, \$75.00 per month

Book Exchange:

Charles Miles, Manager, 12 months, \$232.50 per month

S. B. Hackett, Clerk, 12 months, \$142.50 per month

Maude Davis, Bookkeeper, 12 months, \$127.00 per month

Approved

President Bizzell submitted the appointments in the University Hospital the Crippled Children's Hospital, and the Crippled Children's Annex, and recommended that these appointments be approved, effective July 1, 1934 to June 30, 1935, or for such portion of that time as the services of the respective individuals may be necessary and satisfactory.

Approved

President Bizzell reported that Governor Murray had issued a deficiency certificate in the amount of \$6,000.00, for the purpose of paying clinical teachers in the Medical School, in accordance with the schedule established for lecture and laboratory teaching.

President Bizzell was instructed to write to Governor Murray expressing appreciation for this assistance.

President Bizzell presented a petition from the hostesses in fraternity and sorority houses requesting privileges in the University Infirmary, upon payment of the regular Infirmary fee. It was voted not to grant the privilege on account of the fact that the Infirmary is primarily a student institution and that the facilities of the Infirmary would not permit acceptance of other individuals.

President Bizzell presented the following resolution which was passed unanimously by the faculty of the College of Arts and Sciences, on May 31, 1934, and recommended that the Liberal Arts Building be named Buchanan Hall in honor of James Shannon Buchanan:

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"Whereas, James Shannon Buchanan served the University of Oklahoma for more than thirty years as Professor of History, Dean of the College of Arts and Sciences, President and Vice-President of the University, and his connection with the university was marked by rare devotion and conspicuous ability; and,

Whereas, no memorial or monument in brick or stone on the campus has been erected to his memory; and

Whereas, while he was President of the University he directed the construction of the building now known as the Liberal Arts Building; and,

Whereas, this building, being devoted to Liberal Arts, typifies the phase of university work with which he was most intimately associated,

Therefore, be it resolved that the Faculty of the College of Arts and Sciences respectfully request the President and the Board of Regents to change the name of the Liberal Arts Building to Buchanan Hall."

A motion was made, seconded and unanimously carried, that the Liberal Arts Building be named Buchanan Hall.

President Bizzell reported that the War Department had proposed the establishment of an Ordnance Unit at the University of Oklahoma, and that application had been made for such a unit, through the Eighth Corps Area, Fort Sam Houston, Texas. The Board expressed itself as being in favor of the establishment of such a unit and instructed President Bizzell to take such steps as may be necessary.

President Bizzell reported that Mrs. Nancy Bronson Glaize, formerly of El Reno, Oklahoma, had placed with the University, as a loan, the Indian Collection which formerly belonged to Edgar S. Bronson, brother of Mrs. Glaize, and for many years a newspaper man in Oklahoma. He stated also, that the collection would no doubt be left with the University permanently.

President Bizzell was instructed to write a letter of appreciation to Mrs. Glaize.

President Bizzell submitted a report from P. B. Bostic, Business Manager of the University Hospital, concerning old accounts, which, by action of the Board of Regents at a previous meeting, were placed in an inactive ledger. Mr. Bostic recommended that all personal accounts and notes that are barred by the statute of limitations, be charged off with the understanding that every effort would be made to collect these accounts in the future. Upon recommendation of President Bizzell that the accounts be charged off, it was voted that Mr. Bostic be given authority to do so.

President Bizzell made the following report with reference to the Jewell Hicks account:

Due - May 1, 1934	\$4,557.40
Notes executed October 1933 (Some of these notes being past due)	3,160.05
Open account not represented by notes	1,597.55
Assignment given to Board of Public Affairs for amount due Layton, Hicks and Forsyth, architects, for services to the Sub-Peniten- tiary at Atoka	2,000.00

President Bizzell reported that an effort is being made to get the entire account in a more satisfactory condition and that the matter would be taken up with Governor Murray personally.

Regent Kerr reported that in some cases, private nurses in the hospital had been furnished meals. It was voted that all private nurses would be required to pay board, the rates to be established by the hospital administration.

On the recommendation of Dr. L. J. Moorman, Superintendent of the Hospitals, and Dr. C. R. Rountree, Acting Head of the Department of Physical Therapy, the following fees for therapy patients who are referred to the hospital by physicians, as pay cases, were approved by the Board:

Physiotherapy Charges

Single treatments (less than 3 visits a week)	\$2.00 per treatment
Single treatments (more than 3 visits a week)	1.50 per treatment

Above treatment consisting of baking, massage, passive and active exercise, and apparatus.

Corrective exercises for postural curvature; and exercises for affections of extremities or trunk, requiring individual attention by physical therapist.	\$.50 to \$1.00 per treatment
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Diathermy	\$.75 to \$1.00 per treatment
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Ultra-Violet Rays application:

Not exceeding 15 minutes	.50 each
15 to 30 minutes	1.00 each
30 to 45 minutes	1.50 each

The above prices are to be charged to all patients treated in the Physical Therapy Department referred by the staff physicians and surgeons, except those on clinical services of the University Hospital.

Hospital employees will be given a 20% discount.

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Regent Bowman, President of the Board, inquired of President Bizzell concerning the amount of his salary and the amount carried in the budget for next year. President Bizzell stated that although all salaries in the University were replaced following the conference with the Governor, except in the Department of Physical Education for Men, he had preferred not to take the initiative with reference to his own salary, and that he had received \$1,500.00 less for the current year than had been approved by the Board of Regents, at the annual meeting in 1933. President Bizzell was authorized to file a claim for the \$1,500 covering back salary for the fiscal year beginning July 1, 1933 and ending June 30, 1934.

The motion was made, seconded, and carried, that the President's salary be fixed at \$9,000.00 for the fiscal year beginning July 1, 1934.

President Bizzell stated that he had made tentative plans to be away for six weeks during the summer, on vacation, subject to the approval by the Board. A motion was made, seconded and carried that President Bizzell be given a sixty day vacation during this summer, or as much additional time as he desired in order to carry out his vacation plans.

President Bizzell expressed appreciation for the action of the Board with reference to the salary and also on the question of vacation.

Complying with the request of the Board at the last meeting, President Bizzell reported that he had made some investigation concerning the question of eliminating the first two years of college work at the University, or separate the curriculum into junior college and senior college programs. He stated that he was not yet ready to make a recommendation and requested additional time to make further investigation. It was the sense of the Board that action on this matter be deferred until the spring meeting of the Board and that Dr. Bizzell report again at that time.

On motion adjourned.


Emil R. Kreattli, Secretary.