

Regents of the University of Oklahoma  
Minutes of the Regular Meeting  
September 8, 1948; 10:00 a.m.

X

The Regents of the University met in regular session on the eighth day of September, 1948, in the Office of the President of the University at 10:00 a.m.

There were present Regent Deacon, president, presiding; Emery, McBride, Shepler, White, Benedum. Absent: Noble.

The minutes of the meeting held on August 4, 1948, were approved.

Regent Deacon reported that he had been invited to attend a meeting in the Blue Room at which the Governor, the Attorney General, representatives of the State Regents, the Oklahoma A. & M. Board, and others were present. The question of the admission of negroes, more particularly the G. W. McLaurin case, Civil No. 4039, District Court of the United States for the Western District of Oklahoma, was discussed. Various proposals for a solution of the situation were made at the meeting, such as: (1) Admit negroes to classes on the same basis as white students, (2) Deny admission of anyone to classes in which negroes are seeking admission, (3) segregate negroes in classes to be conducted on the North Campus so far as the University is concerned. No definite conclusions were reached.

President Cross called attention to a communication from the Attorney General to the Secretary of the Board of Regents, requesting the Regents to adopt a resolution on behalf of the Regents. The following resolution was proposed, and it was unanimously adopted:

RESOLUTION

RESOLVED, that the Board of Regents of the University of Oklahoma, having had actual notice of the institution of the case hereinafter referred to, and actual notice of hearings held therein, hereby ratifies, approves and confirms the action of the Attorney General of The State of Oklahoma in entering the appearance of this Board, in filing an answer and in entering into an agreed statement of facts therefor, in the case of McLaurin v. Oklahoma State Regents for Higher Education, et al., Civil No. 4039, in the District Court of the United States for the Western District of Oklahoma.

Regent Deacon reported the decision in the case will be handed down on September 24, 1948. No further action was taken in the matter.

President Cross requested that the October meeting date be changed in order that he might attend the inaugural ceremonies for President Eisenhower of Columbia University on October 11, 1948.

The meeting was scheduled to be held at 4:00 p.m. on Friday, October 1, 1948.



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President Cross presented the annual audit of the Athletic Association for the fiscal year ending June 30, 1948.

The audit was approved, and President Cross was authorized and directed to express the Regents' appreciation to Bud Wilkinson for the competent work he has done as Athletic Director.

President Cross called attention to the memoranda concerning the cooperative grocery store situation (for the accommodation of veterans in the Sooner City Area). He stated the matter had been carefully considered from all angles, and that in his opinion it would not be advisable to undertake the establishment of a grocery store at this time. He said improvements have been made in the present facilities. He recommended "that we do not establish a grocery store at this time."

The President's recommendation was unanimously approved.

The statement of operations of the University's auxiliary enterprises for the year ending June 30, 1948, which has just been completed by the Comptroller's Office was presented. The statement includes a report on all university housing units, Laboratory School Federal Lunch, University Reserve, Book Exchange, Infirmary, Veteran Book Handling, University Laundry, Sooner City Laundry, Max Westheimer Field, University Press Sales, and Sooner City Nursery.

The statement was received and ordered filed in the Secretary's Office.

President Cross read from a letter, dated August 31, 1948, from Joe A. Smalley, lawyer, of Norman, representing William Fay of Tampa, Florida, who is in the business of extracting lead deposits in gunnery ranges formerly used by the armed forces. Mr. Fay is desirous of extracting the lead from the gunnery ranges at both the South and North Bases of Norman.

The matter was discussed, there being some question as to the authority of the University to enter into a contract since the South Base is now occupied by the University on a "permit" basis.

President Cross called attention also to inquiries that had been made concerning leases for oil on the North Campus.

Regent McBride moved, and it was unanimously voted, that President Cross request an opinion from the Attorney General on the matters discussed.

President Cross was asked to confer with Dr. Cheadle and ask him to draft a comprehensive inquiry to the Attorney General, i.e. "Who has authority to lease,"; "Where does the income go,"; etc. etc.



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President Cross read a letter from Professor Victor H. Kulp, stating he had been invited to become associated with the firm of Kulp (son of Professor Kulp), Pinson, Lupardus, and Kothe, of Tulsa, to be associated with them as "Counsel" only, and not as a partner, in oil and gas and real property matters.

President Cross explained that the Regents do not at the present time have a policy with reference to outside employment by members of the University staff, and that he would recommend approval of Professor Kulp's request. Professor Kulp stated in his letter as follows: "You may rest assured that I will not permit myself to be diverted to the extent that my teaching will be adversely affected."

Regent Emery moved, "That the President recommend to the Board for its adoption a declaration of policy on the privilege of members of the faculty of the University to accept private employment."

The motion was adopted.

Regent Emery moved, and it was voted, that Dr. Kulp's request be referred to the President for his decision according to his own discretion.

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President Cross reminded the Regents of Dean Adams' request at the August 4 meeting for a hearing at this meeting, and called attention to the communication from Dean Adams which was sent to the members of the Board with the agenda. He made a brief statement in which he explained that the point in question was that Dean Adams felt he should have been given the "cost-of-living" increase of \$400 when he was given the title of Regents Professor and Dean Emeritus, at which time his salary was fixed at the rate of \$6,000 on a nine-months basis, with additional salary while serving during the summer school, which, according to the present schedule would add \$1,200 to his annual salary, whereas as Dean his salary had been \$6,000 on a 12-months basis.

Dean Adams was invited to appear before the Board at 11:15 a.m.

The Chair, in addressing Dean Adams, stated: "We have your request to appear before the Board with regard to the salary matter. Each member has received your communication which explains the matter in detail. The Board would like to have any additional thought you might want to present."

Dean Adams stated he had attempted to present the facts in his communication, including his relationships between the Board and the President. He reviewed some of the conferences with President Cross prior to the submission of his resignation as Dean of the College of Business Administration and his appointment as Dean Emeritus and Regents Professor.



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Regent Emery asked President Cross concerning the various classes of distinguished professorships: David Ross Boyd professorship, Research Professorship, and the Regents Professorship, and the salary bracket for each. President Cross gave the information requested.

Dean Adams was asked for a clarification on one point in his communication which mentioned a "permanent" salary.

Dean Adams stated he understood fully if a decrease in general salaries was made he would have the same reduction as others, but likewise he would expect an increase if others received increases.

Dr. Cross reviewed his relationships with Dean Adams during his administration as President; that he was cognizant of Dean Adams' contribution to the University and the services he has rendered.

Regent Deacon stated further: "During my tenure of office, at no time has Dr. Cross shown any animosity toward you as an individual, and he has the highest regard for your ability and I feel every member of the Board feels the same way. Personally, I consider you an individualist. We appreciate the manner in which you have presented your problem. We will give it consideration."

Dean Adams expressed his appreciation for the opportunity to appear before the Regents, whereupon he retired from the meeting.

There was a full discussion of the above matter following which Regent Emery proposed the following resolution:

RESOLUTION

BE IT RESOLVED:

- A) That the appeal of Dean Arthur B. Adams be rejected;
- B) That the services of Dr. Adams as Dean of the College of Business Administration be terminated as of this date, September 8, 1948;
- C) That the Regents approve the recommendation of the President of the University that a committee, consisting of Professors Daily, Shuman, and Newton be appointed to administer the College of Business Administration until a permanent dean is hereafter selected."

The resolution was unanimously adopted.

Recessed for luncheon in the Oklahoma Memorial Union with the Board of Governors of the Oklahoma Memorial Union, and various committees working on the expansion program.

Following the luncheon, Mr. Tom Sorey, Architect, showed preliminary plans for the Union Building additions, and explained



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in detail with reference to the use of rooms, the cafeteria, book exchange, offices, faculty club quarters, etc., and a perspective of the completed building.

The meeting was resumed in the President's Office at 2:00 p.m.

President Cross recommended that the preliminary plans for the Union Building additions be approved as explained during the luncheon hour.

Regent McBride moved, and it was unanimously voted to approve the preliminary plans for the Union Building additions, the lease to the Board of Governors, and release of impounded union fee funds to the extent necessary from time to time to make payments to the architect in accordance with the contract.

President Cross called attention to the material sent with the agenda which has to do with the preparation of payrolls at the Medical School, and stated Dean Everett had asked that he be permitted to appear at the Regent's meeting to discuss the matter. President Cross had suggested that payrolls be prepared in the business office on the Norman campus the same as payrolls for the University at Norman. Dean Everett and Kenneth Wallace, Business Administrator of the School of Medicine and University Hospitals, were invited to the meeting.

President Cross explained the procedure in preparing payrolls on the Norman campus and stated in the past the payrolls submitted from the School of Medicine could not always be reconciled with approvals by the Regents, and if he were to be held responsible he would want control through the University business office over the preparation of the payroll the same as for the Norman campus.

Dean Everett and Mr. Wallace gave an explanation of their procedure in making the payroll, and the difficulties they would encounter as a result of resignations during the last days of the month, or layoffs by employees, or other loss of time, after the payroll has been prepared.

The matter was discussed at length. It was the sense of the Regents that President Cross and Dean Everett work out a solution, but that President Cross should be held responsible and the plan be devised accordingly.

Mr. Wallace retired from the meeting.

President Cross asked Dr. White if he would like to discuss the Associate Deanships in the School of Medicine with Dean Everett, and the matter was discussed. Dean Everett explained the creation of the positions at the time he was appointed Dean, not having had previous administrative experience, and that he was interested in having representation in the administration of the School by both the clinical and pre-clinical divisions. Following the discussion, President Cross recommended that action on the reappointments be postponed until the next meeting of the Board. On motion by Regent White the recommendation was approved.



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Dean Everett retired from the meeting.

President Cross recommended, and it was unanimously voted on motion by Regent Benedum, that Executive Vice President Carl Mason Franklin, be given the title of Associate Professor of Law. Dr. Cross stated Mr. Franklin would teach a course in International Law.

President Cross recommended, and it was unanimously voted, that Dr. W. B. Swinford, Professor of Law, who has reached the retirement age of 70, be given the rank of Professor Emeritus of Law, and that he receive a stipend of \$1,200 on a nine-months basis in accordance with the policy for emeritus professors.

President Cross called attention to the summaries of the proposed biennial budget requests which had been sent to the Regents with the agenda. Copies of the detailed budget, with explanatory notes on the 1949-51 biennial budget requests were distributed. The details included the following:

- I. University of Oklahoma, Norman
- II. University of Oklahoma School of Medicine, Oklahoma City
- III. University of Oklahoma Hospitals, Oklahoma City and Ardmore
- IV. Oklahoma Geological Survey

The budget, which includes capital items, was discussed, and on motion by Regent Benedum seconded by Regent White, approved. President Cross was authorized and directed to submit the budget to the State Regents for Higher Education.

President Cross proposed the following resolution authorizing the Liberty National Bank, Trustee on the University of Oklahoma Dormitory Bonds of 1948, to pay to the Central Hanover Bank and Trust Company of New York for services rendered from time to time in payment of interest and principal on the bonds:

#### RESOLUTION

BE IT RESOLVED by the Board of Regents of the University of Oklahoma that the Liberty National Bank of Oklahoma City, Trustee, be authorized and directed to pay the Central Hanover Bank and Trust Company of New York for services rendered from time to time in payment of interest and principal on the \$2,400,000 Regents of the University of Oklahoma Dormitory Bonds of 1948 in accordance with the following rates: for the payment of interest coupons, 5¢ each; for the payment of principal of the bonds, \$1 per bond for the first \$100,000 par value, 50¢ per bond for the next \$900,000 par value, and 33 1/3¢ per bond for the next \$1,400,000 par value; the payments for such paying agent's services to be made from the "Dormitory Bonds of 1948 Principal and Interest Fund" held by the trustee for the purpose of making principal and interest payments.



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Moved by Regent Emery, and unanimously voted, to adopt the resolution.

The following items were recommended by President Cross:

FEEES FOR USE OF MUSIC PRACTICE ROOMS:

That the students in the School of Music (those who are not enrolled for private lessons) be permitted to make limited use of rooms in the Music Practice Building for a semester fee of \$5.00 providing applied music students be given priority in assignments of rooms, other students to be assigned hours only when rooms are not needed by students regularly enrolled in applied music.

Approved.

PURCHASES IN EXCESS OF \$5,000:

Requested authorization to trade old typewriters for new ones, 100 at \$75 each at a total cost of approximately \$7,500.00. Approved on motion by Regent Shepler.

When bonds covering the pre-fabs and Woodrow Wilson Center were issued \$100,000 was set aside for improvements on Woodrow Wilson Center. The two main items of improvements were the waterproof coating and painting, and tiletex on the floors. Bids were received for the waterproof coating and painting as follows:

Stewart Construction Co, Oklahoma City	\$48,864.80
Gunitite Concrete and Construction Co, Kansas City	86,600.00
Johnson Western Gunitite Co, San Pedro, California	(returned its bid with the statement that it was too busy on the west coast to undertake the job)

President Cross recommended acceptance of the bid of the Stewart Construction Co., Oklahoma City, in the amount of \$48,864.80, that the Regents enter into a contract with this firm, and that the President of the Board be authorized to sign the contract on behalf of the Regents.

On motion by Regent Shepler the recommendation was approved.

Requested authorization to contract for asbestos pipe covering for insulating the pipe to be placed in the steam tunnel to the Women's Dormitories. The following bids were received:

Kelley Asbestos Products Co., Tulsa	\$6,889.59
Stevens Asbestos Products Co., Tulsa	7,040.84
Standard Roofing & Material Co., Okla City	6,983.64
Johns-Manville Co., Oklahoma City	8,876.80
Crane Company, Oklahoma City	8,895.80

Recommended acceptance of the bid of Kelley Asbestos Products Company, Tulsa, in the amount of \$6,889.59, and that the President of the Board be authorized to sign the contract on behalf of the Regents.

Approved on motion by Regent Shepler.

DEAN SNYDER:

Recommended that the entire salary of Dean Laurence H. Snyder, \$10,000, be paid from the University Budget, effective August 1, 1948. When



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Dean Snyder was appointed last year it was contemplated that \$2,500 of his salary would be paid from the School of Medicine Budget and the balance, \$7,500 from the University Budget.

Approved on motion by Regent McBride.

#### ASSOCIATE DEAN OF THE GRADUATE COLLEGE:

Recommended the appointment of Joseph Crim Pray as Associate Dean of the Graduate College in addition to his position as Professor of Government. His services as Associate Dean will be on a part-time basis since he will continue to teach in the Department of Government. Dr. Pray will replace Dr. Thomas Pyles as Associate Dean, who resigned. Recommended also that Dr. Pray be paid an annual salary of \$5,400 for 12 months service.

Approved on motion by Regent Benedum.

#### RESIGNATIONS:

Reported the following faculty resignations:

Garel A. Grunder, Assistant Professor of History, resigned August 4, 1948

William J. Winder, Instructor in Mechanics and Metallurgy, September 1, 1948

Resignations Accepted.

#### FACULTY APPOINTMENTS:

Marta C. Rendon de Alvarez, Teaching Assistant in Modern Languages, \$810 for 9 months service, September 1, 1948

Harriet Beverly Breckinridge, Instructor in Home Economics, \$2800 for 9 months service, September 1, 1948

Richard Brightwell, Assistant Professor of Music Education, \$3200 for 9 months service, September 1, 1948

Mrs. Jean Gillespie Bushner, Teaching Assistant in Latin, \$1350 for 9 months service, 2/3 time, September 1, 1948 to June 1, 1949

Leon Stanley Ciereszko, Assistant Professor of Chemistry, \$3800 for 9 months service, September 1, 1948

Oscar W. Davison, Special Instructor in the College of Education, Assistant Director of Adult Education, Extension Division, \$5000 for 12 months service, September 1, 1948

William A. Dumas, Instructor in Engineering Drawing, \$2800 for 9 months service, September 1, 1948

J. Erdelyi Fazekas, Assistant Professor of Geology, \$3400 for 9 months service, September 1, 1948

Dorothy Friend, Instructor in Speech, \$3200 for 9 months service, September 1, 1948



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Patrick Lypscomb Halley, Half-time Instructor of History, \$1200 for 9 months service, September 1, 1948

Anatol Helman, Associate Professor of Architecture, \$4500 for 9 months service, September 1, 1948 to June 1, 1949

John Edward Hardy, Instructor in English, \$3200 for 9 months service, September 1, 1948 to June 1, 1949

John William Keltner, Assistant Professor of Speech, \$4300 for 9 months service, September 1, 1948

Robert Josh Lee, Teaching Assistant in Physics, \$1100 for 9 months service, September 1, 1948 to May 31, 1949

William Albert Lutker, Part-time Instructor in Education, \$60 per month for 9 months service, September 1, 1948 to June 1, 1949

James D. Morrison, Half time Instructor in History, \$1200 for 9 months service, September 1, 1948 to May 31, 1949

Clyde Lester Murray, Jr., Teaching Assistant in Civil Engineering, \$50 per month for  $4\frac{1}{2}$  months service, September 1, 1948 to January 26, 1949

Mrs. Elizabeth S. Olson, Teaching Assistant in Chemistry, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Mrs. Katy S. Poythress, Teaching Assistant in Pharmacy, \$108 for each month for nine months service

Mrs. Elizabeth Trent Rogers, Special Instructor in Zoological Sciences, \$1400 for  $4\frac{1}{2}$  months service, September 1, 1948 to January 26, 1949

Mrs. Ruth G. Snoddy, Assistant Professor of Home Economics, \$3000 for 9 months service, September 1, 1948 to June 1, 1949

Edith Roberta Steanson, Instructor in Elementary Education, University Laboratory School, \$2800 for 9 months service, September 1, 1948

Hoy Nelson Stone, Instructor in University Laboratory School, \$2800 for 9 months service, September 1, 1948

Harrison Wilson Straley III, Associate Professor in Geology, \$4400 for 9 months service, September 1, 1948

Mrs. LaVerne Szabo, Teaching Assistant in Chemistry, \$810 for 9 months service, September 1, 1948

Elaine Claire Zimmerman, Teaching Assistant in Modern Languages, \$405 for  $4\frac{1}{2}$  months service, September 1, 1948 to January 15, 1949

Howard Edgar Irby, Instructor in Civil Engineering, \$3000 for 9 months service, September 1, 1948 to June 1, 1949

Appointments approved.



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## FACULTY TITLE AND SALARY CHANGES:

George Neil Bennett, promotion from Teaching Assistant at \$1800 for 9 months service 3/4 time to Instructor of English at \$2400 for 9 months full time, September 1, 1948

Elwood Arthur Kretsinger, Instructor of Speech, \$3000 to \$3400 for 9 months service, September 1, 1948

Milton Eugene May, change from Graduate Assistant at \$810 for 9 months to Instructor at \$1200 for 9 months service, 1/2 time, September 1, 1948

Leroy Shelton, Teaching Assistant in Modern Languages, \$1350 to \$1440 for 9 months service, September 1, 1948

Approved.

## LEAVE OF ABSENCE:

That leave of absence without pay be granted Dudgeon Giezentanner, Internal Auditor in the Office of the Comptroller, effective September 1, 1948 to September 1, 1949.

Approved.

## GRADUATE ASSISTANTS AND RESEARCH SCHOLARS:

Stanley F. Cornish, Jr., appointed Research Assistant in Physiology on Federal Security Agency Research Grant, \$2000 for 12 months, September 1, 1948 to August 31, 1949

William Lowry Howard, U. S. Public Health Fellowship, \$120 per month for July, 1948

Stephen J. Eich, half time Research Assistant in Physiology, Federal Security Agency Research Grant, \$90 per month for 9 months service, September 1, 1948 to May 31, 1949

Thomas Barton Gage, U. S. Public Health Fellowship, \$135 per month for 10 months service, August 1, 1948 to June 1, 1949 on Federal Security Agency Research Grant.

Carl Dean Douglass, U. S. Public Health Fellowship, \$120 per month for 10 months service, August 1, 1948 to June 1, 1949 on Federal Security Agency Research Grant.

Paul Ramey Cutter, William Earl Schlueter Research Fellowship in Chemistry, \$100 per month for 10 months service, August 1, 1948 to June 1, 1949

Jane Ann Bullock, half-time Research Assistant in Physiology, \$45 per month for July and August, 1948, \$90 per month, September 1, 1948 to May 31, 1949

June Rawley, half time Research Assistant in Physiology, \$45 per month for July and August, 1948, ~~\$90 per month, September 1, 1948 to May 31, 1949~~



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Robert Bain Bailey, Graduate Assistant in Speech, \$810 for 9 months service, September 1, 1948 to May 31, 1949

Jarrell L. Barnhill, Graduate Assistant in Mechanics and Engineering Metallurgy, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Richard B. Brite, Graduate Assistant, University College, \$90 per month for 9 months service, September 1, 1948 to June 30, 1949

Realto Paul Clinton, Graduate Assistant in Geology, \$810 for 9 months service, September 1, 1948 to May 31, 1949

Harold A. Dundee, Graduate Assistant, University Museum, \$810 for 9 months service, September 1, 1948 to June 1, 1949

John R. Eldridge, Jr., Graduate Assistant in Government, \$810 for 9 months service, September 1, 1948 to May 31, 1949

Russell Conklin Faulkner, Graduate Assistant in Zoological Sciences, \$810 for 9 months services, September 1, 1948 to May 31, 1949

James C. Fowler, Graduate Assistant in English, \$810 for 9 months service, September 1, 1948 to June 1, 1949

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Murrel Louese Goetz, Graduate Assistant in English, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Albert J. Harrington, Graduate Assistant in Psychology, \$90 per month for 9 months service, September 1, 1948 to June 1, 1949

Glen Ellis Jones, Graduate Assistant in Zoological Sciences, \$810 for 9 months services, September 1, 1948

**Lawson**

Betty Louise Kiesow, Graduate Assistant in Education, \$810 for 9 months September 1, 1948 to June 1, 1949

Paul Baker McCay, Graduate Assistant in Zoological Sciences, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Roy M. McClintock, Jr., Graduate Assistant in Government, \$810 for 9 months service, September 1, 1948 to May 31, 1949

Frank S. Mock, Graduate Assistant in Plant Sciences, \$90 per month for 9 months, September 1, 1948 to June 1, 1949

Mary Suggs Norman, Graduate Assistant in Government, \$810 for 9 months service, September 1, 1948 to May 31, 1949

Barbara Schock Overhuls, Graduate Assistant in English, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Herman Lee Parrish, Graduate Assistant in Chemistry, \$810 for 9 months, September 1, 1948 to June 1, 1949

Robert C. Roberts, Jr., Graduate Assistant in Chemistry, \$810 for 9 months September 1, 1948 to June 1, 1949



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David G. Smith, graduate Assistant in Government, \$810 for 9 months  
September 1, 1948 to May 31, 1949

Joy Whaley, Graduate Assistant in Modern Languages, \$810 for 9  
months service, September 1, 1948 to June 1, 1949

Hermann Ernst Zolig, Graduate Assistant in Chemistry, \$810 for 9  
months service, September 1, 1948 to June 1, 1949

#### Resignations:

Vergil A. Shipley, Graduate Assistant in Government, appointment cancelled  
Charles W. Brandenburg, Graduate Assistant in Government, appointment  
cancelled

Charles William Ingler, Graduate Assistant in Government, appointment  
cancelled

Moita Davis, Graduate Assistant in English, declined to accept

Jean Bushner, Graduate Assistant in English, declined to accept

Pei-Yung Ting, University Scholar in Chemical Engineering, declined  
to accept

Virginia Mae Rutledge, Graduate Assistant in Geology, declined  
to accept

Carl Dean Douglass, Graduate Assistant in Chemistry, declined in order  
to accept a Public Health Fellowship

Paul R. Cutter, Graduate Assistant in Chemistry, declined in order to  
accept a Research Fellowship

Jim Paine Artman, Graduate Assistant in Modern Languages, declined to  
accept

#### Changes:

~~Eugene F. Culp, transfer from Graduate Assistant in Geology to Graduate  
Assistant in Geography, September 1, 1948, \$810 for 9 months service~~

Beatrice Ricks, to be raised from half time to full time Graduate  
Assistant in English, \$810 for 9 months service, September 1, 1948.

Approved.

#### NON-ACADEMIC RESIGNATIONS REPORTED:

Frank J. Baker, Chief Announcer, WNAD, August 31, 1948

William G. Bennett, Sales Clerk, Book Exchange, September 1, 1948

Melva Lou Blancett, Account Clerk, Comptroller's Office, August 31, 1948

Alvin Boyd, Mail Carrier, WWC, June 1, 1948

Twila J. Brown, General Office Clerk, Veterans Liaison Office, August 27,  
1948

Carol Burk, Clerk-typist, University College, August 31, 1948

Mary Cash, General Office Clerk, Admissions and Records, August 31, 1948

Robert L. Cashman, Research Reader, Public Information, August 31, 1948

Howard DeMere, Junior Announcer, WNAD, August 31, 1948

Doris Higginbotham, Clerical Stenographer, Admissions and Records,  
August 17, 1948

Nina Claire Jackson, Payroll Clerk, Office of the Comptroller,  
September 15, 1948

Pauline L. Johnson, Clerical Secretary, English, August 31, 1948

Helga Lieber, Librarian I, School of Music, July 31, 1948



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Margie Massey, Clerical Secretary, University Guidance Service,  
August 15, 1948

Carolyn C. Michie Clerical Stenographer, Interscholastic Activities,  
August 31, 1948

Wanda C. Miler, Librarian of Frank Phillips Collection, declined to accept  
1948-49

Gwendolyn Ermaleen Mlcak, Library Assistant, Loan Department, August 1, 1948  
Jack Payne, Senior Announcer and Sportscaster, WNAD, August 31, 1948  
Jerry Gaye Quinn, General Office Clerk-Receptionist, Veterans Liaison Office,  
September 1, 1948

Marcelle B. Richardson, Clerical Secretary, History, September 7, 1948  
Zannie May Shipley, Departmental Librarian, Architecture, August 31, 1948  
Carol J. Simmons, Secretary, Athletic Council, July 10, 1948  
Margaret M. Sneed, Administrative Secretary, School of Law, July 31, 1948  
Charles H. Southerland, Assistant in Movie Production Department, Photographic  
Service, August 20, 1948

Marcheta Steward, Stenographer, Audio-Visual Education, September 4, 1948  
Vernon Dean Thompson, Control Tower Operator, Westheimer Field, July 31, 1948  
Betty Wey, Clerical Stenographer, Admissions and Records, August 15, 1948

Resignations accepted.

#### NON-ACADEMIC APPOINTMENTS:

Oscar L. Alagood, Radio Announcer, WNAD, \$110 per month, September 1, 1948  
to June 30, 1949

Neal Austin, Librarian II in Journalism, \$1620 for 12 months, August 15,  
1948 to June 30, 1949

Mrs. Margaret Trimble Bannister, Public Relations Assistant, Jr., \$1920 for  
12 months, Effective September 16, 1948 to June 30, 1949

Mrs. Martha Lou Beam, Clerical Stenographer in Journalism, \$135 per month,  
effective September 1, 1948 to June 30, 1949

Mrs. Mary Lockett Bush, Assistant Counselor of Women, YWCA Secretary, Dean  
of Students Office, \$125 per month, August 1 to September 30, 1948

James C. Byrnes, Radio Announcer, WNAD, \$110 per month for part time,  
September 1, 1948 to June 30, 1949

James D. Collums, Junior Accountant, Office of the Comptroller, \$75  
per month August 1, 1948 to June 30, 1949

Mrs. Dolly E. Davis, Clerical Secretary, Physical Plant Director's Office,  
\$135 per month for 12 months, August 1, 1948

Mrs. Mary Lou Humphreys Emery, General Office Clerk, University Guidance  
Service, \$125 per month, August 1, 1948

Lula G. Emory, Clerk-typist, Correspondence Study, \$120 per month,  
August 1 to August 31, 1948



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Mrs. Billie F. Gaither, General Office Clerk, Veterans Liaison Office, \$1500 for 12 months, August 25, 1948

Louise Gladden, Clerk-typist, University Guidance Service, \$120 per month for 12 months, August 1, 1948

Robert Keller, Stenographer in Geology, \$130 per month, August 4 to September 10, 1948

Mrs. Lavergne Maschoff Koltz, Telephone Operator, University Press, \$125 per month August 23 to September 11, 1948

Mrs. Ruth R. Lemming, Assistant to the Director, Family Life Institute, \$2400 for 12 months service, September 1, 1948

Mrs. Eunice Lollar, Clerical Secretary, Journalism, \$135 per month, August 10 to August 31, 1948

Mrs. Vera McCloud, Account Clerk, Office of the Comptroller, \$130 per month, September 1, 1948 to June 30, 1949

David Martin, Announcer-Sportscaster, WNAD, \$110 per month part time September 10, 1948 to June 30, 1949

John Thomas Neson, Photographer-Technician, Photographic Service Department, \$70 per month August 18, 1948 to July 1, 1949

Mrs. Carolyn Martha Oliver, Clerical Stenographer, Dean's Office, College of Engineering, \$135 per month, August 15, 1948 to June 30, 1949

Mrs. Pauline Boone Payne, Clerical Secretary, Civil Engineering, \$135 per month for 12 months service, September 1, 1948

Charles W. Platt, Chief Radio Announcer, WNAD, \$2700 for 12 months service, September 1, 1948

Dorothy A. Roberts, Clerical Stenographer, Admissions and Records, \$1620 for 12 months, August 23, 1948

Donna Jean Russell, Clerical Secretary, Max Westheimer Field, \$125 per month, August 23 to September 4, 1948

Mrs. Elizabeth Howe Shipton, Research Reader, Department of Public Information, \$135 per month, 12 months service, September 1, 1948

Mrs. Louise M. Sizemore, appointment be extended to June 30, 1949 as Librarian II in College of Engineering Library, \$1620 for 12 months services, August 1, 1948

Mrs. Florence Stone, on-the-job trainee in Office of the Comptroller, adjust salary rate as follows: \$1800 April 1, 1948 to October 1, 1948; \$1950 October 1, 1948 to April 1, 1949; \$2100 April 1, 1949 to October 1, 1949 (figures given represent annual rate)

Mrs. Patsy Ruth Barker Taylor, Librarian, Frank Phillips Collection, \$80 per month, September 15, 1948 to May 31, 1949



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Mary M. Wells, Clerical Stenographer, University Press, Sales Division, \$130 per month August 1 to September 13, 1948

Mrs. Billy Jean Yancey, Stenographer, Radio Speech, \$130 per month for 12 months service, July 28, 1948.

Approved.

NON-ACADEMIC TITLE AND SALARY CHANGES:

Irma Sue Allen, Account Clerk, Comptroller's Office, \$1560 to \$1680 for 12 months service, September 1, 1948

Ada Rose Arnold, change title from Scholarship Assistant to Administrative Secretary-Scholarship Assistant, \$2220 to \$2280 for 12 months service, August 1, 1948

Mrs. Juanita Art, Administrative Secretary, Veterans Liaison Office, be placed on half-pay during August (\$85) She will resume full time duty September 1, 1948

David E. Clements, Aircraft Maintenance Foreman, \$3420 to \$3540 for 12 months service, September 1, 1948

Mrs. Sybil Jackson Cole, Account Clerk at \$1320 for 2/3 time to Junior Accountant at \$2100 for full time, August 22, 1948 through May 31, 1949

Philip Farish, Library Assistant, University Library, salary to be \$120 for August, 1948

Geraldine E. Hamilton, Clerical Secretary, School of Mechanical Engineering, \$1500 to \$1620 for 12 months service, August 1, 1948

Charles E. Hughes, on-the-job trainee, effective July 1, 1948. Salary rate to be \$2100 July 1, 1948 to January 1, 1949; annual rate to be increased to \$2400 January 1, 1949 to July 1, 1949.

Jerry R. James, Librarian I, \$120 per month for August, 1948

Mrs. Zetta Jeter, change from Clerical Stenographer to Clerical Secretary, \$1560 to \$1620 for 12 months service, September 1, 1948

Doris O. Jones, Bookkeeping Machine Operator, Office of the Comptroller, \$1560 to \$1680 for 12 months service, September 1, 1948

Theodore Ledeen, YMCA Secretary to Assistant Counselor with no change in salary, August 1, 1948

Mrs. Eloise Rogers, Clerical Secretary, School of Music, \$1620 to \$1740 for 12 months, September 1, 1948

Mrs. Berdine Sharp, Clerical Secretary, Short Courses and Conferences, \$1740 to \$1800 for 12 months, September 1, 1948

Clarence Skinner, Assistant IBM Tabulating Machine Operator, full time during August, \$175 per month, September 1, Mr. Skinner will revert back to half time at \$85 per month.



September 8, 1948

Mrs. Eleanor M. Smith, General Office Clerk, Admissions and Records, part time at \$750 to full time at \$1500 for 12 months service, August 1, 1948

Guy M. Steele, P. T. Draftsman, Oklahoma Geological Survey, \$125 to \$140 per month, September 1, 1948

Mary E. Stith, Assistant Editor, University Press, \$2940 to \$3000 for 12 months service, August 1, 1948

Herbert Winters Truett, General Office Clerk, Admissions and Records, \$780 for 1/2 time to \$1200 for 2/3 time, September 1, 1948

Aileen W. Turnbull, Clerical Secretary, half time to full time, \$1800 for 12 months, August 1, 1948

J. L. Lindsey, Comptroller, increase from \$5200 to \$5400, September 1, 1948

Q. M. Spradling, Assistant Comptroller, Increase from \$4800 to \$5000 for 12 months, September 1, 1948

Raymond D. Crews, Chief Accountant, \$4200 to \$4800 for 12 months service, September 1, 1948

Rachel Cotton, Clerical Secretary, Athletic Department, \$1680 to \$1740 for 12 months, August 1, 1948

Dorothy Vaughan, Typist, to Clerk-typist, Athletic Department, \$1500 to \$1620, August 1, 1948

Mrs. Martha Ann Maddux, Clerical Secretary, Comptroller's Office, \$1620 to \$1740 for 12 months, September 1, 1948

Mrs. Betty Engles, Clerical Secretary, Comptroller's Office, \$1620 for full time to \$1200 for 3/4 time for 12 months, September 1, 1948

Approved.

#### SUMMER APPOINTMENTS:

Eugene F. Dawson, Professor of Mechanical Engineering, \$470 for August, 1948. Designing, planning, supervising the installation of the steam, ventilating, air conditioning, and refrigeration laboratories.

Ruth Elder, Assistant Professor of Elementary Education, \$300 for the three week period August 12 to September 2, 1948

Audrey J. Mounger, General Office Clerk, College of Education, \$125 per month for August 2 through 31, 1948

Approved.



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#### STUDENT HEALTH SERVICE:

##### Resignations:

Mary Alice Coogan, General Duty Nurse, resigned August 31, 1948  
Lester Jeffers, Assistant Janitor, August 31, 1948

##### Appointments:

Mrs. Juliette Crane, General Duty Nurse, \$160 per month for 12 months service, September 1, 1948

Mrs. Phyllis Ione Cooksey, General Duty Nurse, \$160 per month for 12 months service, September 1, 1948

##### Changes:

Wilda Stratton Kemp, General Duty Nurse part time, \$85 to full time at \$160 per month, September 1, 1948

Ruby Mae Harrod, General Duty Nurse, leave of absence without pay August 1 through August 31, 1948

Approved.

#### PHYSICAL PLANT:

##### Resignations:

Samuel W. Bunch, Carpenter Helper, resigned July 31, 1948  
T. J. Clark, Fireman, resigned July 31, 1948  
Tom Hamilton, 1st Lt., Police Department, August 31, 1948  
Verl Gene Kendrick, Night Fireman, North Campus, resigned August 15, 1948  
J. R. Owens, Fireman, resigned July 31, 1948  
Otho Glenn Poe, Laborer, semi-skilled, resigned August 5, 1948  
Espie D. Rowe, Assistant Electrician, August 31, 1948  
Elbert Vanschuyver, Laborer, semi-skilled, resigned July 31, 1948

##### Changes:

Mrs. Betty Jo Everett, Architectural Draftsman, increase salary rate from \$2700 to \$3000 for 12 months service, September 1, 1948

Major Webster Mowdy, Truck paint and body man, change from hourly rate to full time, \$2220 for 12 months service, September 1, 1948 to June 30, 1949

Robert Lee Price, Truck Serviceman, change from hourly rate to full time at \$2160 for 12 months service, September 1, 1948 to June 30, 1949

Buford Johnson, Truck Driver in Receiving and Inventory Department, increase from \$1800 to \$1920 for 12 months service, August 1, 1948

Leslie Phelps, Truck Driver in Receiving and Inventory Department, increase from \$1800 to \$1920 for 12 months service, August 1, 1948



September 8, 1948

## Appointments:

Forrest Elden Sloan, Fireman, \$170 per month, August 1, 1948

Gene Moore, Fireman, \$170 per month, August 1, 1948

William Harvey Houston, Lineman Electrician, \$2220 for 12 months  
September 1, 1948

Charles E. Hobough, Policeman, \$150 per month, September 1, 1948

Donald John Huntington, Junior Accountant, Veterans on-the-job  
trainee, \$1800 for 12 months service, August 1, 1948; rate of \$2100  
beginning February 1, 1949.

Hoyt Doyle Duckett, Fireman, \$75 per month for 12 months service,  
August 16, 1948

Jack Wayne Sherbon, Junior Accountant, Veterans on-the-job trainee,  
effective August 1, 1948. Will receive a salary rate increase from  
\$1800 to \$2100 February 2, 1949 to August 1, 1949

Approved.

## HOUSING DEPARTMENT:

## Resignations:

George Arthur Burgham, Assistant Counselor, Sequoyah House, August 4, 1948

Dorothy E. Deffenbaugh, Supervisor of Food Service, September 1, 1948

Roy O. Denny, Assistant Counselor, Cleveland House, August 4, 1948

Melvin Ives, Truckdriver, transferred to Physical Plant, August 16, 1948

Mary Jane Ferguson, Clerical Stenographer, resigned August 19, 1948

Nell M. Long, Housing Assistant, resigned August 22, 1948

James McNeeley, Head Counselor, Sequoyah House, August 4, 1948

Clarence Mann, Head Counselor, Cleveland House, August 4, 1948

Charles E. Casteel, Head Counselor, Irving House, August 4, 1948

Francis L. Owen, Housing Equipment Foreman, September 1, 1948

Robert W. Parks, Assistant Counselor, Irving House, August 4, 1948

## Changes:

Myrtle B. Kellerhals, promotion from Assistant Supervisor to Supervisor  
of Food Service, \$2820 to \$3000 for 12 months service, September 1, 1948

Emily Goodman Vance, changed from hourly rate to \$100 per month for  
full time, Clerk, Sooner City Office, August 1, 1948. Resigned August 15.

Lola B. Lomax, Resident Counselor, \$200 plus maintenance for  $4\frac{1}{2}$  months  
service, September 1, 1948

## Appointments:

A. B. Balch, Janitor, \$120 per month, August 17, 1948



September 8, 1948

Gussie Barnard, Housekeeper, Girls Dormitories, \$110 per month, August 17, 1948

Betty L. Elsluo, \$150 per month for August 9 to September 18, 1948

J. H. Johnson, Truckdriver, Commissary, \$150 per month, August 16, 1948

Lois Moore, Housekeeper, Girls Dormitories, \$110 per month, August 17, 1948

Virginia Dikeman, Office Clerk, Prefab Office, \$100 per month, August 16, 1948

Approved.

#### MEDICAL SCHOOL AND UNIVERSITY HOSPITALS:

A copy of ARTICLES OF AFFILIATION with hospitals in Oklahoma City, for the purpose of unifying the standards of graduate training in the University of Oklahoma School of Medicine, was submitted. President Cross recommended approval of the plan, and that the President of the Regents be authorized to sign the document on behalf of the Regents. The ARTICLES OF AFFILIATION are as follows:

"For the purpose of unifying the standards of graduate training in Oklahoma City and increasing the clinical material of the University of Oklahoma School of Medicine, the teaching facilities of hospitals in Oklahoma City and vicinity approved for internships or residencies by the Council on Medical Education of the AMA are now combined and affiliated for clinical teaching purposes, and are to be known as "The Affiliated Hospitals of the University of Oklahoma School of Medicine."

"The parent organization is the University of Oklahoma School of Medicine and University Hospitals. The Affiliated Hospitals are those hospital organizations which will undertake a supervised teaching program for graduate and undergraduate students. The parent organization through its individual departments will determine an educational program at the graduate and undergraduate level in the Affiliated Hospitals. The Affiliated Hospitals agree to effect this program to the best of their ability and to furnish adequate service beds for the teaching of graduate and undergraduate students, and the laboratory facilities pertinent thereto.

"The following is stipulated:

#### I. GRADUATE STUDENTS

A. A supervisory Committee shall be appointed by the Dean of the School of Medicine in consultation with the Medical Directors, or Superintendents, of the Affiliated Hospitals. This Committee is to consist of the Chairmen of the House Staff Committees from each of the affiliating hospitals, a representative from the University Hospitals, and one representative from the School of Medicine. The Dean is to be an ex officio member of this committee. The duties of this Committee will be:

1. To act in a supervisory capacity over appointment of externs, interns, and residents in all of the Affiliated Hospitals.



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2. To serve in a supervisory capacity over the education and training of interns and residents in the Affiliated Hospitals.

## II. APPOINTMENTS AND ASSIGNMENTS

- A. After being reviewed by the House Staff Committees in the individual hospitals, all applications for internships and residencies in affiliating hospitals will again be reviewed by the Supervisory Committee. Should one hospital member have unfilled assignments and another excess applications, this situation will be resolved equitably by the Supervisory Committee.
- B. Assignments to hospitals which have not received an application from the applicant will be made only on consent of the member hospital and of the individual so assigned.
- C. Residents and Interns will be sent to the hospital of their original choice providing a vacancy exists.
- D. The term of service will be one year for rotating internships, and one to three years for residencies. The Supervisory Committee has no authority to make changes in living quarters or in compensation already set up in the member hospitals.

## III. EDUCATION AND TRAINING

- A. It will be the duty of the above-named committee to serve in a supervisory capacity over the education and training of interns and residents; and this committee shall make regulations concerning the use of the facilities and personnel of the affiliated organizations to consummate such a program.
- B. Residents in all hospitals who desire to receive instruction in the Basic Sciences will be offered such instruction in the Basic Science Departments, subject to approval by this Committee.
- C. Physicians in charge of the training programs in the Affiliated Hospitals must qualify to become members of the faculty of the School of Medicine.
- D. At the end of the term of internship or residency, a certificate of completion of work will be issued stating that such work has the approval of the School of Medicine of the University of Oklahoma and the Affiliated Hospitals; and an appropriate seal shall be affixed to the certificate awarded by the Affiliated Hospitals.

## IV. UNDERGRADUATE STUDENTS



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- A. The Curriculum Committee of the School of Medicine shall have charge of the educational supervision of the available teaching beds of the Affiliated Hospitals.
- B. Students may be assigned to the Affiliated Hospitals in the same manner as in the University Hospitals.
- C. The teaching program in the Affiliated Hospitals will be under the supervision of a member of the faculty of the University of Oklahoma School of Medicine, who will be responsible to the Chairman of his respective department for discharging his teaching duties.

"Any participating hospitals failing to comply with the educational program approved by the Supervisory Committee may be removed from affiliation by this Committee. This agreement is made for one year. At the end of that time, member hospitals and the School of Medicine and University Hospitals shall decide whether or not to continue this plan.

"Nothing in these articles shall contradict the authority of the Dean's Committee or the regulations of the Veterans Administration concerning affiliated Veterans Administration hospitals.

"Amendments to these rules may be made upon recommendation by a majority of the Committee and approval by the Board of Regents of the University of Oklahoma.

"This agreement made between the following institutions, August 11, 1948, as witnessed by the following signatures:

\_\_\_\_\_  
MERCY HOSPITAL

\_\_\_\_\_  
ST ANTHONY HOSPITAL

APPROVED:

\_\_\_\_\_  
WESLEY HOSPITAL

\_\_\_\_\_  
President, The University of Oklahoma

\_\_\_\_\_  
VETERANS ADMINISTRATION HOSPITAL  
Oklahoma City, Oklahoma

\_\_\_\_\_  
President, The University of Oklahoma  
Board of Regents

\_\_\_\_\_  
UNIVERSITY OF OKLAHOMA SCHOOL OF MEDICINE  
AND UNIVERSITY HOSPITALS

Date \_\_\_\_\_"

On motion by Regent White, the recommendation was approved.



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## VENDING STAND UNDER OKLAHOMA VOCATIONAL REHABILITATION DIVISION:

President Cross reported that the Oklahoma Vocational Rehabilitation Division has requested authority to place a vending stand, to be operated by a blind individual on the Medical School campus, the location to be on the corner of 13th and Phillips. Dean Everett writes: "From the standpoint of the school and hospitals, the placing of this vending stand on the campus would not be a physical detraction and would serve a need of the institution."

He recommended that the Regents authorize the placing of the vending stand on the Oklahoma City campus in accordance with the proposal by Dean Everett.

The recommendation was approved on motion by Regent White.

## APPOINTMENTS:

Doctor Richard A. Clay be appointed Clinical Assistant, Department of Ophthalmology, Clinical Rates, September 1, 1948

Doctor William H. Reiff, Clinical Assistant, Department of Medicine, Clinical Rates, September 1, 1948

Loyal Lee Conrad, M.D., Clinical Assistant, \$165 per month, leave of absence basis, effective September 1, 1948 to August 31, 1949. The reason for this appointment is that the School has found it necessary to encourage one of its local staff to become trained for a joint faculty appointment in the Departments of Pathology and Medicine.

Cleve Beller, M.D., Associate Coordinator of Clerkships, \$14.00 for the nine month period September 1, 1948 to June 1, 1949, part time appointment.

William H. Reiff, M.D., Associate Coordinator of Clerkships, \$15.75 for 9 month period, September 1, 1948 to June 1, 1949 (part time appointment)

Jess Donald Cone, Jr., Graduate Fellow in Anatomy, \$50 per month, July 1 to December 31, 1948

Cleve Beller, M.D. Research Fellow in Endocrinology, \$24.00 per month (paid from the "Schering Endocrine Research Trust Fund", effective September 1, 1948 to June 30, 1949

Tom Sid Gafford, Jr., M.D., Fellow in Pathology at \$11.00 per month (plus an additional \$9.00 per month from U. S. Public Health Funds) effective July 1, 1948 to June 30, 1949

Jess E. Miller, M.D., Graduate Fellow in Pathology, \$50 per month, August 1, 1948 to June 30, 1949. (Appointment effective as of July 1, 1948, but salary not stated until August 1, 1948)

William Arthur Miller, M.D., Graduate Fellow in Anatomy, \$50 per month effective July 1, 1948 to December 31, 1948



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Robert F. Redmond, M.D., Graduate Fellow in Pharmacology, \$100 per month, August 1, 1948 to July 31, 1949

Willard V. Thompson, M.D., Teaching Fellow in Oncology, \$250 per month to be paid from U. S. Public Health Funds for Cancer Teaching.

Inquiry was made concerning the dual appointments of Dr. Reiff and Dr. Beller, and President Cross was asked to secure from Dean Everett an explanation for such appointments.

The appointments were approved subject to a satisfactory explanation on the appointments of Dr. Reiff and Dr. Beller.

#### ROUTINE RECOMMENDATIONS:

##### Appointments:

Mrs. Grace L. Bynum, Library Assistant, \$140 per month, August 23, 1948

Woodrow W. Massad, Technician, \$150 per month, June 1, 1948 (summer appt)

William Clyde McGeary, Jr., Student Assistant in Department of Anesthesiology, \$50 per month part time, June 1, 1948 (temporary during summer)

Donald L. Oesterreicher, Student Assistant, Department of Anesthesiology, \$50 per month, June 1, 1948 (part time, temporary during summer)

Merrill Reiss, Student Assistant in Pathology, \$50 per month, June 7, 1948 (temporary, part time position for summer)

##### Changes:

Ray H. Brame, title changed from VA Clerk to Assistant to Business Administrator with salary increase from \$212.50 to \$275 per month, September 1, 1948

Robert B. Jones, Technician, part time at \$75 per month to full time at \$150 per month, June 1, 1948. Subsequent resignation effective September 12, 1948

Illa Mae Robertson, Secretary, \$135 to \$140 per month, July 1, 1948

##### Resignations:

James A. Brewer, Yardman, August 14, 1948

Mary Dillon, Technician-Secretary, August 31, 1948

##### Employees paid from Outside Funds:

Arthur Brown, Photographer, \$250 per month, July 1, 1948 U.S.P.H.

William Robert Bynum, Technician, \$150 per month, July 1, 1948. U.S.P.H.

Ruby Kitchell, Tissue Technologist, \$150 per month, July 1, 1948 U.S.P.H.



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Robert Earl Power, Research Assistant, \$150 per month, August 1, 1948. American Cancer Society.

Mrs. Margaret Rose, Secretary, Tumor Clinic, \$166.66 per month, July 15, 1948. State Department of Public Health and American Cancer Society

Josephine S. Stackpole, Secretary-Librarian, \$200 per month, July 1, 1948. U.S.P.H.

Gladys Mae White, Nurse Aide, \$90 per month, July 3, 1948. Crippled Children's Commission

E. Corinne Keaty, \$60 to \$75 per month, July 1, 1948. U.S.P.H. Project No. 394.

Billy N. Gray, Student Assistant, resigned July 1, 1948. Life Insurance Medical Research Grant

Joe A. Stewart, Student Assistant, resigned August 1, 1948. Life Insurance Medical Research Grant.

Approved.

#### RESIGNATIONS - UNIVERSITY HOSPITALS:

Ann Aaron Nurse Aide, July 4, 1948  
 Elizabeth B. Archer, Staff Nurse, September 20, 1948  
 Bettie R. Atchley, General Staff Nurse, August 31, 1948  
 Mary Atteberry, Head Nurse, August 31, 1948  
 Bernice Birkel, Nurse Aide, July 31, 1948  
 Agnes C. Boecker, General Staff Nurse, July 31, 1948  
 Harriet Bookstore, General Staff Nurse, August 22, 1948  
 Bill Bowen, Jr. Clerk, August 14, 1948  
 Joella Brady, Secretary, \$140 per month, August 31, 1948  
 Bessie Sue Brown, Junior Intern (Dietetics), July 31, 1948  
 Lou Ceil Camp, Nurse Aide, August 26, 1948  
 Amelia Capshaw, Admitting Clerk, September 7, 1948  
 Charlotte Cooley, General Staff Nurse, August 9, 1948  
 Fanny P. Crocker, Laundress, July 19, 1948  
 Bill Cummins, Nurse Aide, August 31, 1948  
 Nellie Dodson, Nurse Aide, August 3, 1948  
 Sylvia M. Hancock, General Staff Nurse, August 28, 1948  
 Billie Jo Harris, General Staff Nurse, August 6, 1948  
 Jessie Hurt, Nurse Aide, July 31, 1948  
 Jarusha Hawthorne, Staff Nurse, September 1, 1948  
 Mary Annie Haywood, Maid, July 31, 1948  
 Mary Hightower, General Staff Nurse, August 31, 1948  
 Noland Howard, Orderly, August 14, 1948  
 Jenell Dykstra Hubbard, Relief Supervisor, August 15, 1948  
 Jeanne Judson, Diet Kitchen Maid, July 31, 1948  
 Georgia M. Lawson, Laundress, August 4, 1948  
 Thetus Deanne Matthews, General Staff Nurse, August 15, 1948



September 8, 1948

Lorena McPeck, Chief Physiotherapist, July 7, 1948  
 Elizabeth A. Mervine, General Staff Nurse, August 25, 1948  
 Harryette Mitchell, Registration Clerk, August 22, 1948  
 Cora V. Neal, Laundress, July 19, 1948  
 Madison F. Nelson, Orderly, August 31, 1948  
 Marion E. Nicholas, General Staff Nurse, July 31, 1948  
 Avis Shackelford Parsons, General Staff Nurse, August 31, 1948  
 Audrey Paulk, Pay Cafeteria Waitress, July 11, 1948  
 Barbara Payne, General Staff Nurse, July 18, 1948  
 V. Inez Pegram, PBX Operator, August 7, 1948  
 Frankie Porter, Staff Nurse, July 31, 1948  
 Velma M. Potter, Secretary, \$140 per month, August 15, 1948  
 Jessie Lee Robinson, General Staff Nurse, July 31, 1948  
 Bessie Souders, Clinical Instructor in Surgical Nursing, August 31, 1948  
 Harold E. Stone, Clerk, August 6, 1948  
 Shirley Strobels, Student Dietitian, August 31, 1948  
 Clyde Tidwell, Janitor, July 16, 1948  
 Matilda E. Tilly, Laundress, August 2, 1948  
 Myrna Shields Valentine, Head Nurse, August 31, 1948  
 Martha Ann Wallace, Clerk-typist, August 31, 1948  
 Fred Weber, Orderly, July 17, 1948  
 Hyacinth M. Wells, Laundress, July 31, 1948  
 Mary Lou Whitten, General Staff Nurse, August 28, 1948  
 Lulu Williams, Cook, August 6, 1948  
 Verlin Williams, Maid, August 2, 1948  
 J. F. Williamson, Engineer, August 2, 1948  
 Emma Wilson, Nurse Aide, July 27, 1948  
 Lorene Wilson, Nurse Aide, August 31, 1948  
 Mary L. Wilson, Nurse Aide, August 23, 1948

Resignations accepted.

#### ROUTINE HOSPITAL APPOINTMENTS:

Ivy Conae, Educational Director in the School of Nursing at \$295 per month with laundry of three uniforms a week, January 1, 1949

June Bateman, Chief Physiotherapist, \$250 per month with noon meal and laundry of uniforms, August 6, 1948

Ellen Benningfield, Nurse Aide, \$110 per month, August 11, 1948

Johnnie Bowen, Dish Machine Operator, \$70 per month with meals and laundry of uniforms, August 1, 1948

Myrtle A. Brogdon, Laundress at \$85 per month, July 21, 1948. Resigned August 17

Bettie Guest Brown, Staff Nurse, \$190 per month with laundry, August 4, 1948

Frances Brown, Physical Therapist, \$260 per month plus full maintenance, August 11, 1948

Davis Kathryn Caldwell, Nurse Aide, \$90 per month effective July 7, 1948. \$100 per month effective August 1; \$110 per month January 1, 1949



September 8, 1948

Barnetta Sparks Canday, Staff Nurse, \$190 per month, July 19, 1948

Evelyn Crowell, Clinical Instructor in Medical Nursing at \$250 per month, September 1, 1948

Maggie Davis, Nurse Aide, \$90 per month, August 1, 1948. \$100 per month September 1, 1948, \$110 per month February 1, 1949

Mrs. Jo Ann Denny, Stenographer, \$140 per month, August 14, 1948

Fern Dietrich, Cook, \$125 per month with meals and laundry of uniforms, August 1, 1948

Lenora Douglas, Nurse Aide, \$90 per month, August 16, 1948. \$100 per month September 1, 1948; \$110 per month February 1, 1949

Onan D. Gayer, Clerk at \$125 per month August 6, 1948. Resigned August 17 1948

Robert Gripman, Orderly at \$110 per month with laundry, July 19, 1948 \$120 effective November 1, 1948

Rose Harmon, Nurse Aide, \$90 per month, July 20, 1948

Frances R. Harpke, Laundress, \$90 per month, August 2, 1948

Ida Marie Harington, Laundress, \$85 per month, July 26, 1948

Hattie A. Hasson, Nurse Aide at \$90 per month July 28, 1948. Effective September 1, 1948, \$100 per month, February 1, 1949, \$110 per month

Joyce Hembree, Tray Girl at \$70 per month with meals and laundry of uniforms, July 1, 1948. Effective August 1 transfer from Tray Girl to Porter, Pay Cafeteria at \$70 per month

Ima Jean Kelly, Maid, \$90 per month, August 3, 1948

Eva G. Kennedy, Laundress, \$85 per month, July 22, 1948

Minnie Lee, Nurse Aide, \$90 per month effective August 5, 1948. Effective September 1, 1948, \$100 per month; \$110 per month February 1, 1949

Elizabeth V.V. Lindeman, Admitting Clerk, \$135 per month, August 17, 1948

Rose E. Lowery, Nurse Aide, \$90 per month, August 5, 1948. Effective September 1, 1948, \$100 per month, \$110 per month February 1, 1949

Gertrude McGaughey, Nurse Aide at \$90 per month, August 7, 1948. Effective September 1, 1948 \$100 per month, February 1, 1949 \$110 per month

Barbara Moore, Clerk-typist, \$130 per month, August 16, 1948

Darlene Melton, Nurse Aide at \$90 per month, July 14, 1948

Effie Myers, Nurse Aide, \$90 per month effective September 1, 1948; \$100 per month effective September 1, 1948; \$110 per month February 1, 1949



September 8, 1948

Dorothy T. Parker, Maid, \$90 per month, August 5, 1948

J. C. Permenter, Clerk, \$125 per month, August 13, 1948. Resigned August 17, 1948

Margaret L. Phillips, Ward Teaching Supervisor in Pediatrics, \$230 per month with laundry of three uniforms weekly, July 19, 1948

Ozzie Pierce, Nurse Aide, \$90 per month August 9, 1948. \$100 per month effective September 1, 1948; \$110 per month effective February 1, 1949

Helen Rhind, Nurse Aide, \$90 per month August 5, 1948. Resigned August 7, 1948

Wilma Richards, Nurse Aide, \$90 per month July 21, 1948. August 1, 1948 \$100 per month, \$110 per month January 1, 1948

Mary Ellen Roop, General Staff Nurse, \$190 per month with laundry, August 2, 1948

Viola Rounds, Nurse Aide at \$90 per month July 20, 1948. \$100 per month effective August 1, 1948; \$110 per month January 1, 1948

Muriel Roberts Scott, General Staff Nurse, \$190 per month with laundry, July 21, 1948

Gladys Settle, Nurse Aide, \$90 per month, July 25, 1948. \$100 per month September 1, 1948; \$110 per month February 1, 1949

Cora L. Simpson, Laundress, \$85 per month, August 9, 1948

Lillie M. Simpkins, Nurse Aide at \$90 per month, July 27, 1948. \$100 per month September 1, 1948 and \$110 per month February 1, 1949

Mary E. Sisco, General Staff Nurse, \$190 per month, August 2, 1948

Bessie E. Smith, Nurse Aide, \$90 per month, August 2, 1948. \$100 per month September 1, 1948, \$110 per month February 1, 1949

Zona Stahr, Nurse Aide, \$90 per month, July 23, 1948. \$100 per month September 1, 1948 and \$110 per month February 1, 1949.

Raymond Stephenson, Assistant Laundryman, \$125 per month August 4, 1948

Nora J. Sutte, Dish Machine Operator, \$75 to \$80 per month July 1, 1948. Transfer to Nurse Aide at \$90 per month August 16, 1948. \$100 per month September 1, 1948; \$110 per month February 1, 1949

Lula Lee Taylor, Nurse Aide, \$90 per month July 27, 1948. Effective September 1, \$100 per month, \$110 per month effective February 1, 1949

James Carroll Tramel, Carpenter, \$160 per month, August 16, 1948

Pebble Upchurch, Nurse Aide, \$90 per month, August 3, 1948

Alma R. Walker, Laundress, \$90 per month, August 11, 1948



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Mary Werner, Physical Therapist, \$260 per month plus full maintenance, August 10, 1948

Jennie L. Wooley, Laundress, \$85 per month, August 4, 1948

Approved.

ROUTINE CHANGES:

Walter Afinow, Housekeeper, \$200 to \$235 per month, August 1, 1948

Thelma Brogdon, Laundress, \$85 to \$95 per month August 1, 1948

Francis Burrow, Laundress, \$90 to \$95 per month, August 1, 1948

Laverne B. Gerbig, \$190 per month to Head Nurse at \$210 per month with laundry, August 1, 1948

Buena Grady, \$80 to \$85 per month, July 1, 1948

Vinnie Mae Hannah, PBX Operator from Position No. 24 to No. 21, no change in salary, August 1, 1948

John Howard, \$80 to \$90 per month, August 1, 1948

Edna Ruth Hunter, \$75 to \$80 per month, July 1, 1948

Jeannie Judson, \$70 to \$75 per month, July 1, 1948. Resigned July 31, 1948

Paul Manek, Carpenter, \$105 to \$150 per month, August 1, 1948

Thelma Montgomery, Laundress, \$85 to \$95 per month, August 1, 1948

Alma Norman, Registration Clerk, \$125 to \$135 per month, September 1, 1948

Barbara Palmer, Secretary, \$130 to \$140 per month, September 1, 1948

Lola Lee Sherry, \$100 per month to \$125 per month, August 1, 1948

Ruby Walters, \$80 to \$85 per month, July 1, 1948

C. H. Watson, from Porter, Pay Cafeteria to Relief Man, salary to remain at \$70 per month, August 1, 1948

Lu Lynn Wilson, Student Technician, \$50 per month to Technician at \$180 per month, August 16, 1948.

Approved.

Regent McBride called attention to the fact that portraits of all former presidents of the University are in the outer office, except Joseph A. Brandt. He made a motion that President Cross get in touch with Mr. Brandt and secure a portrait to be hung in the office with other former presidents; also that Dr. Cross have a portrait of himself made and that it be hung in the President's office.

The motion was unanimously adopted.



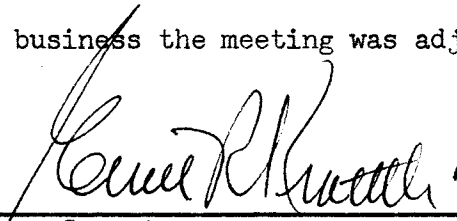
September 8, 1948

The question of holding political meetings on the campus in the forthcoming campaign was discussed.

It was voted to amend the previous action (May 5, 1944, Pp 1598-99) by inserting the words "legally recognized in Oklahoma" between the words "parties" and "in", of the fourth line of the first paragraph of the resolution, the amended paragraph to read as follows:

"RESOLVED: That the President of the University be authorized to designate a member of the faculty to supervise the holding of political meetings on the University campus and to cooperate with the heads of the various political parties legally recognized in Oklahoma in permitting the use of any auditorium of the University upon proper authentication and upon the following conditions:"

There being no further business the meeting was adjourned at 4:30 p.m.

  
Secretary