

THE REGENTS OF THE
UNIVERSITY OF OKLAHOMA
WEDNESDAY, JULY 14, 1948
10:00 a.m.

The Regents of the University of Oklahoma met in regular session on Wednesday, July 14, 1948, in the Office of the President of the University, Norman; all members were present.

The minutes of the meeting on May 28, 1948, were approved.

The minutes of the meeting on June 9, 1948, were approved.

KINGFISHER COLLEGE

President Cross reported concerning recent conferences on Kingfisher College funds. He stated that the Trustees are considering the establishment of the Chair of Philosophy of Religion at the University. He said there was no record on file, nor a copy of the original agreement with the Trustees of the Kingfisher Fund when the University took over the academic records and awarded certificates to the graduates of Kingfisher College in 1927. He stated further that the present Trustees may want to suggest or to participate in the nomination of the appointment to the Chair of Philosophy of Religion.

It was the sense of the Board that the University should have full responsibility of making all appointments on the University staff and that, "We cannot accept grants that have conditions of operation attached." It was suggested that President Cross write letters to the Trustees concerning the original agreement and get from them their opinion of the agreements made and to stress that the University has lived up to the provisions of that agreement.

AUGUST MEETING OF THE REGENTS:

President Cross made inquiry as to whether it would be possible to change the date of the August meeting to August 4. Bids for the construction of the Power and Heating Plant are to be received on July 28. Also, August 4 is the date for the summer session commencement. On motion by Regent Emery it was unanimously voted to have the meeting August 4.

SCHOOL OF MEDICINE - REMOVED FROM "CONFIDENTIAL PROBATION"

President Cross read a letter from Donald G. Anderson, M.D., Secretary, American Medical Association, Council on Medical Education and Hospitals, 535 North Dearborn Street, Chicago 10, Illinois, addressed to Dr. Mark R. Everett, Dean, under date of July 7, 1948, informing him, "that at its recent meeting the Council on Medical Education and Hospitals voted to remove the University of Oklahoma School of Medicine from confidential probation."

President Cross recommended that Professor L. S. Salter, who resigned from the deanship of the College of Fine Arts September 1, 1947, after 11 years of service, be given the title of Dean Emeritus, and on motion by Regent Benedum it was unanimously voted to approve this recommendation.

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Attention was called to the policy with reference to retirement age for members of the faculty. President Cross was under the impression that retirement age for administrative officers had been established, but since there is no record of such action by the Regents, this matter was discussed.

Regent Emery moved that it be declared to be the policy of the University that administrative officers be retired at the age of 60 (so far as administrative duties are concerned). Following a discussion, Regent Benedum moved to table the Emery motion. The motion by Regent Benedum carried.

President Cross reported that he had hoped to have recommendations for appointments to deanships in the College of Education and the College of Business Administration. He stated that a number of individuals had been interviewed and their credentials studied, and that others have been scheduled for visits to the campus. He stated that such appointments will have to be made before August 1, and asked authority from the Board to find and name a Dean for each of these two positions.

Regent Emery moved, and it was unanimously voted that the President be delegated authority to select on his own volition and discretion, a dean for the College of Education and a Dean for the College of Business Administration.

A letter from Dean Johnson of the School of Pharmacy suggesting that the University of Oklahoma School of Pharmacy make application to be designated as eligible to train pharmacists for the Army and Navy was presented. If the University is so designated, the ROTC would allow our boys to go directly into the Pharmacy Corps in case of war or in a military emergency. President Cross recommended that such an application be made, and it was unanimously voted that application be made through proper channels that the University of Oklahoma School of Pharmacy be designated as a school for training pharmacists for the Navy and Army.

President Cross reported further with reference to establishing a commissary or a cooperative grocery in the Sooner City area. He stated that if the University did establish such a project it would not be possible to sell groceries cheaper than in the present store without subsidy from the University, and that the University does not have funds to do that. One of the chief complaints has been that of the space in the present store and the operators have now increased the space by about 25%. The suggestion has been made that they set up a board to hear complaints, with students on the board, and that this board attempt to meet the need. President Cross expressed the opinion that a joint committee could solve most of the problems; that it is essential the facilities be increased.

The suggestion was made that President Cross talk to Mr. D. O. Belcher of the Oklahoma Chain Store Association.

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President Cross called attention to the vacancy on the Board of Control of the Will Rogers Memorial Scholarship Fund due to the death of Dr. V. C. Tisdal. He suggested Dr. Claude Chambers to fill the vacancy and that he be appointed for a five year term beginning June, 1948, since Dr. Tisdal's term would have expired at that time. Dr. Chambers was unanimously appointed on motion by Regent Emery.

President Cross reported concerning the mandamus suit of three negroes applying for admission to the Graduate College of the University and that this suit had been set for a hearing in the District Court of Cleveland County on July 19. The matter was discussed.

ADMISSIONS TO ATHLETIC EVENTS

President Cross recommended that the Regents authorize the admission of students to all intercollegiate athletic contests without the payment of additional fees above the general fee of \$48. The students have asked the privilege of having seats reserved and are willing to pay the expense of making reservations in the amount of \$.15 each.

Moved by Regent McBride, and unanimously voted, that the University administration be authorized to grant free admission to intercollegiate athletic events during the school year of 1948-49 to those students who have paid the \$48 general fee, and that the proposal to pay a service charge of \$.15 reserved seat reservations be made.

SCHOOL OF ARCHITECTURE

President Cross reported with reference to the newspaper and radio reports on purported action by the State Regents for Higher Education declaring the Oklahoma A & M College School of Architecture to be the major school in the State. He explained that this matter had been discussed with the State Regents some time ago, and in this discussion he had expressed the opinion work at the graduate level should be coordinated. No action was taken by the State Regents at that meeting, and it was understood this matter would be considered in the comprehensive study of coordination at the two institutions to be made by the combined representatives of the University and A. & M. staffs. He reported also, that in a conversation with Chancellor Nash subsequent to the Publicity, Chancellor Nash had stated he did not make such an announcement and that before any action is taken on matters of this kind, institutions would be given a full hearing according to law.

After considerable discussion, Regent Emery moved, and it was unanimously voted: "That the President of the University be authorized and directed to deliver the request of the Regents of the University of Oklahoma to the State Regents for Higher Education, that they correct immediately and publicly the erroneous impression conveyed to the public in the news item distributed by press and radio in Oklahoma to the effect that the Regents for Higher Education decided 'to designate Oklahoma A. & M. College as the major school of Architecture in the State.'" President Cross was directed to send a copy of his letter to each member of the State Regents.

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BUDGET SUMMARY - 1948-49

Copies of the budget summary were distributed with the agenda and President Cross called attention to statements of "Estimated Income," "Proposed Expenditures," "Plant Additions," "Organized Activities Relating to Instruction," and "Auxiliary Enterprises."

The report was discussed in detail, and on motion by Regent Benedum, was approved.

PAUL FESLER

President Cross reported that Paul Fesler, recently appointed Consultant to the Dean on a half-time basis, had expressed concern over the announcements that he had been relieved of his position as "Administrator of Hospitals." He stated he was not concerned about the loss of his job, and inquired if the action was based upon a previous auditor's report. President Cross stated he had made an extensive investigation and that he had been unable to find anything against Mr. Fesler's integrity, honesty, or loyalty.

Regent Emery moved, and it was unanimously voted that President Cross be authorized and directed to write a letter to Mr. Fesler expressing the Regent's feeling in addition to the President's own personal observations of the situation.

RECESS FOR LUNCHEON 12:30 to 1:30

The recent publicity concerning the meeting of the conference representative in the "Big 7" and the action concerning eligibility of athletes was discussed at length. No action was taken.

POWER AND HEATING PLANT BOND ISSUE

The AGREEMENT designating The Liberty National Bank, of Oklahoma City as trustee on the "Power and Heating Plant Bonds of 1948" was presented. Following a discussion, Regent Emery moved, and it was unanimously voted to approve the agreement, and a copy of the document follows:

AGREEMENT

THIS CONTRACT AND AGREEMENT made and entered into by Regents of the University of Oklahoma, Party of the First Part, and The Liberty National Bank of Oklahoma City, Oklahoma, a corporation organized and operating under the laws of Oklahoma, Party of the Second Part.

WITNESSETH:

THAT WHEREAS, the Regents of the University of Oklahoma did on the 25th day of May, 1948, by resolution authorize the issuance of bonds in the sum of \$1,800,000 for the purpose of constructing, furnishing, and equipping a Power and Heating Plant on the campus of the University of Oklahoma as set forth in the above resolution of said Regents, a copy of which resolution is hereto attached and made a part of this contract; and

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WHEREAS, said Regents of the University of Oklahoma did by said resolution designate the Liberty National Bank of Oklahoma City, Party of the Second Part herein, as trustee of certain funds hereinafter more fully described for the benefit and protection of the holders of the Bonds above described; and

WHEREAS, the Second Party has consented to act as such trustee for the purposes aforesaid:

NOW THEREFORE, THIS AGREEMENT WITNESSETH:

A. The First Party hereto accepts and undertakes the performance of the following duties in the manner more fully prescribed in the said Resolution:

(1) To impose and collect general student fees and charges fully sufficient to retire the indebtedness when due.

(2) To keep the system covered by fire and use and occupancy insurance, and deliver evidence thereof to the Trustee.

(3) To operate and maintain the system in good condition.

(4) To deposit with the Trustees:

a) All revenues derived from the collection of the student fees provided for in the Bond Resolution, which shall be placed in the "Power and Heating Plant Bonds of 1948 Principal and Interest Fund," sometimes referred to in the Bond Resolution as the "Bond Fund."

b) Net revenues from operation of the System, as net revenues are defined in the Resolution, which shall be placed in the "Capital Improvements Fund."

(5) To keep separate accounts of all financial transactions affecting the bond issue or the operation of the Power and Heating Plant and furnish operating statements monthly to those entitled to receive them.

(6) To pay all reasonable charges made by the Trustee and Paying Agent banks for services rendered under this agreement. Payments to the Trustee, the Second Party herein, shall be made in accordance with the following scale:

Annual Fee - $1/20$ th of 1% of the authorized and outstanding bonds.

Receiving and Disbursing Fee - $1/10$ of 1% of the principal amounts disbursed, and $1/8$ th of 1% of the amount disbursed in payment of interest coupons.

Closing and cancellation fee at termination of trust - $1/40$ th of 1% of the amount of the authorized bond issue.

In case of extraordinary services performed, the trustee, the Second Party herein, shall receive just and reasonable compensation for such services.

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B. The Second Party hereto accepts and undertakes the performance of the following duties in the manner more fully prescribed in the said Resolution:

- (1) To hold in trust the money paid to the Trustee by First Party, to be used solely for the following purposes:
 - a) To pay promptly the principal of and interest on the bonds when due, whether the bonds and coupons are presented to the Trustee or to the co-paying agent, the Manufacturers Trust Company, New York City, New York.
 - b) To pay the principal of bonds prior to maturity when so directed upon proper notice by First Party;
 - c) To maintain separately a "Power and Heating Plant Bonds of 1948 Principal and Interest Fund," and a "Capital Improvements Fund," in accordance with terms of the Resolution.
 - d) To secure the amount of money deposited in the "Power and Heating Plant Bonds of 1948 Principal and Interest Fund" and in the "Capital Improvements Fund" by an equivalent amount of United States Government bonds deposited in trust with the State Treasurer of Oklahoma acting in his statutory capacity as treasurer of the University of Oklahoma, or in a Federal Reserve Bank.
 - e) To invest the amount in the Reserve Fund of the "Power and Heating Plant Bonds of 1948 Principal and Interest Fund" in United States Government bonds as directed by First Party; and if need for the money so invested shall arise for payment of principal or interest, to sell such obligations to the extent necessary to make such payments.
 - f) In the event of failure by First Party to deposit in the Principal and Interest Fund, at the times stated in the bond resolution, the amounts of money necessary to meet interest and principal payments when due and the amounts of money necessary to create and maintain the Reserve Fund in accordance with provisions of the bond resolution, then and in that event the Second Party shall, upon request of the holders of forty (40) per cent of the bonds, take appropriate action to enforce compliance with the terms of the said bond resolution insofar as they apply to such payments. Second Party shall not be obligated to take action to enforce such compliance unless properly indemnified to its satisfaction in reasonable amounts. The obligation of Second Party to enforce compliance with terms of the bond resolution shall not extend beyond those requirements of the bond resolution that relate to deposits of money by First Party in the Principal and Interest Fund in the custody of the Trustee, the Second Party herein; provided, however, that Second Party agrees to perform other and additional services in connection with enforcing terms of the bond resolution if so requested in writing by holders of 40 per cent of the bonds. Second Party shall be properly indemnified to its satisfaction in reasonable amounts in connection with such other and additional services.

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C. It is mutually agreed by the parties hereto that the said Bond Resolution, certified copy of which is attached herewith, is hereby adopted as a part of this Trust Agreement, and all provisions of said Bond Resolution that relate to operation of the trusteeship shall be binding on both parties hereto in the same manner as though set forth fully herein; and the failure to specify in this agreement particular duties expressed or implied in the Resolution shall not be deemed a waiver of such duties by either party to this Agreement.

D. The First Party to this agreement reserves the right to appoint a new trustee under any of the following conditions:

- (1) If the Second Party gives notice that it wishes to terminate its trusteeship;
- (2) If the First Party becomes dissatisfied for good cause reasonably demonstrated with the conduct of the Second Party in its handling of trust funds or trust affairs;
- (3) Or upon request of 60% of the holders of the bonds authorized by the Bond Resolution herein referred to.

In case the First Party wishes to terminate the trust agreement with the Second Party under Paragraphs 2 or 3 above it shall give the Second Party 30 days notice of such intention and upon the appointment of a new trustee after the above period of notice it shall be the duty of Second Party to transfer to such new trustee all funds and things of value received by said Second Party under the terms of this agreement and to account fully to said First Party for its administration of the trust herein undertaken.

The provisions of this section shall not be construed as applying to any application to a court of record made by either party to enforce the provisions of the trust or to remove a trustee or to appoint a new trustee, but this section shall give remedies in addition to the legal remedies last mentioned.

E. The Second Party to this agreement reserves the right to resign as trustee following reasonable notice of such intention. In no case shall such notice be less than 30 days.

In Witness Whereof, the parties hereto have affixed their hands and seals on this the 14th day of July, 1948.

Attest:

 /s/ / Emil R. Kraettli
 Secretary

REGENTS OF THE UNIVERSITY OF OKLAHOMA
 By /s/ Erl E. Deacon
 President
 (Party of the First Part)

Attest:

 Secretary

LIBERTY NATIONAL BANK OF OKLAHOMA CITY
 By _____
 President
 Party of the Second Part

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A Resolution pledging the collection of fees for the payment of principal and interest on the "Power and Heating Plant Bonds of 1948" was presented.

On motion by Regent Emery, it was unanimously voted to approve the resolution, and it is as follows:

RESOLUTION

WHEREAS, the Board of Regents of the University of Oklahoma enacted a resolution May 25, 1948 authorizing the issuance of One Million, Eight Hundred Thousand (\$1,800,000.00) Dollars, Regents of the University of Oklahoma Power and Heating Plant Bonds, dated May 1 1948, and

WHEREAS, the Board of Regents pledged in said resolution that it would impose and collect general student fees and charges for the benefits and availability of power and heat in such amount per student in each bond year as will produce for such bond year (July 1 to June 30) not less than the sum of One Hundred and Forty-Five Thousand, Five Hundred and Fifteen (\$145,515.00) Dollars in order to insure prompt payment of all payments due to interest, principal, and reserve fund of the bond issue, and

WHEREAS, the said resolution provides that such fees shall be imposed and collected from and after the adoption of the said resolution until the bonds have been paid in full, without regard to the time of the actual completion of the facilities for which the bonds were authorized;

NOW, THEREFORE, be it resolved by the Board of Regents of the University of Oklahoma:

(1) That, beginning with the summer session of 1948, and continuing for every summer session or regular semester thereafter until the principal and interest of said bonds are paid in full, a power and heating plant fee be imposed and collected from each student enrolling on the Norman Campus of the University in the following amounts:

- a) Summer term of four (4) weeks \$1.50
- b) Summer term of six (6) weeks 2.25
- c) Summer term of eight (8) weeks 3.00
- d) Regular semester 6.00

Provided, however, that the amount of the fee may be adjusted from time to time in proportion to changes in the total enrollment of the University.

(2) That all of the proceeds from collection of the power and heating plant fee be paid promptly by the Comptroller of the University to the Liberty National Bank of Oklahoma City, Trustee, for deposit in a special trust account known as the "Power and Heating Plant Bonds of 1948, Principal and Interest Fund", to be used solely for payment of principal and interest of the bond and to establish and maintain a reserve fund as provided in the bond resolution.

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Adopted and approved this 14th day of July, 1948.

Recommended that the President of the Regents be authorized to send a letter to the State Treasurer, as follows:

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Mr. John Conner, State Treasurer
State Capitol Building
Oklahoma City, Oklahoma

Dear Sir:

You are hereby directed to deliver to R. J. Edwards, Inc., of Oklahoma City, Oklahoma, \$1,800,000 Power and Heating Plant Bonds of the Regents of the University of Oklahoma, dated May 1, 1948, numbered from 1 to 1800, inclusive, of the denomination of \$1,000 each, upon receipt by you of par and accrued interest to date of payment.

You are further directed to transmit to the Liberty National Bank, of Oklahoma City, Oklahoma, as Trustee, the accrued interest collected on said bonds.

Very truly yours,

President of the Board of
Regents of the University of Oklahoma

Moved by Regent Emery, and unanimously voted that the letter be sent to the State Treasurer.

The plans and specifications for the Power and Heating Plant, as prepared by the Architect-Engineer, and approved by W. W. Kraft were presented.

EMERY (sec min. Aug. 4)

Moved by Regent ~~Noble~~, and Unanimously voted to approve the plans and specifications as recommended by President Cross, and that the President of the Board be authorized to sign same on behalf of the Regents.

ALUMNI DEVELOPMENT FUND:

President Cross reported that the Executive Board of the University of Oklahoma Association, at a meeting on May 31, had approved the proposed "Constitution" as submitted to the Regents on May 25, with minor amendments. The revised document was presented and President Cross recommended approval.

Regent Emery moved, and it was unanimously voted to approve the Constitution of the Alumni Development Fund, as amended, and it is as follows:

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CONSTITUTION of the
ALUMNI DEVELOPMENT FUND
FOR THE UNIVERSITY OF OKLAHOMA

ARTICLE I NAME AND PURPOSE

Section 1. The name of this organization shall be the Alumni Development Fund for the University of Oklahoma, hereinafter referred to in this Constitution and in the By-Laws as "The Alumni Development Fund".

Section 2. The Alumni Development Fund was authorized by the Board of Regents of the University of Oklahoma, and shall be used solely for the educational, literary, scientific and religious advancement of the students of the University of Oklahoma.

Section 3. The purpose of the Alumni Development Fund shall be to develop and enrich the University of Oklahoma program through the solicitation of gifts, bequests and other contributions from alumni and former students of the University.

ARTICLE II APPOINTMENT OF BOARD OF DIRECTORS

Section 1. The governing board of the Alumni Development Fund shall be a Board of Directors, hereinafter referred to as the Board, consisting of the Executive Secretary of the University of Oklahoma Association, and four members of the association appointed by the Association Executive Board; the President of the University of Oklahoma, and four members of the University administrative staff or faculty appointed by the President. The four members of the board appointed to represent the Association shall serve four-year terms with one member retiring on June 30 of each year, except that members appointed initially shall serve as follows: one shall be appointed to serve one year, one two years, one three years, and one four years. The four members of the Board appointed to represent the University shall be appointed to serve like terms.

Section 2. The members of the Board chosen in 1948 may be appointed and may assume their duties on or at any time prior to July 1, 1948 but their terms of service shall be counted as though they began July 1, 1948. Thereafter, new Board members shall be appointed on or before, and shall assume their duties on July 1 of each year. However, each member shall serve until his successor is duly selected.

Section 3. In the event of a vacancy on the Board, it shall be filled by a new appointee of the original appointing authority for the unexpired term.

ARTICLE III DUTIES OF THE BOARD OF DIRECTORS

The Board shall establish the general policies for operation of the Alumni Development Fund program; keep alumni informed as to the needs, growth and development of the University; determine the methods of solicitation and publicity; define objectives for the Fund campaign each year; prepare the operating budget; invite contributions annually from the alumni and former students of the University; and perform other such duties as are deemed necessary to the operation of this organization.

ARTICLE IV SELECTION OF OFFICERS

Section 1. The Board shall elect officers at the June meeting each year, who shall be a Chairman, a Vice Chairman, and a Secretary. The comptroller of the University of Oklahoma shall serve as Treasurer of the fund, but not necessarily as a member of the board. Elected officers shall serve one year, or until their successors are chosen, and they shall discharge all duties that ordinarily pertain to such offices and such other duties as may be prescribed by the Board. The Secretary need not necessarily be a member of the Board.

Section 2. The Board shall select a Director of the Alumni Development Fund who shall serve for one year, or such period as may be designated by the Board. The Director shall be the administrative officer of the Fund.

Section 3. Officers elected in 1948 may be duly elected and may serve before July 1, 1948 but the term of each officer shall be counted as though it began after July 1, 1948. Officers of the Board shall serve until their successors are duly selected.

ARTICLE V MEETINGS

Meetings of the Board shall be held in July, October, January, April of each fiscal year, and at such other times as may be designated by the Chairman. Due notice of each meeting shall be given in writing to members of the Board by the Secretary. A majority of the members of Board shall constitute a quorum at any meeting, and a meeting may be adjourned from time to time until a quorum is present.

ARTICLE VI ALLOCATION OF RECEIPTS

Section 1. The Board shall deposit all gifts as received in a special fund with the Comptroller of the University to be applied to the purposes prescribed by the donors, or, where no special purpose is indicated, to purposes determined by the Board for the benefit of the University; provided, that any money to be invested for endowment purposes or to be held in a capital fund may be by direction of the Board transferred to the Trustees of the University of Oklahoma Foundation for investment and administration in accordance with the wishes of the donor or, if unrestricted, in accordance with the instructions of the Board.

Section 2. The fund year shall run concurrently with the fiscal year of the University.

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Section 3. The Board shall require an annual audit of the Fund by a Certified Public Accountant.

ARTICLE VII COORDINATION OF ACTION

Section 1. The purpose of the creation of the Board herein provided for shall be to implement the provisions of Title 70 sections 1221 and 1961 of the Oklahoma Statutes 1941, providing that the Regents of the University may receive gifts, grants, additions, and bequests of money or other property for the use and benefit of the University; and to authorize the said Board to receive gifts on behalf of said Regents for restricted or unrestricted purposes as prescribed by the respective donors.

Section 2. Budget allotments shall be provided by said Regents to pay the necessary expense of activities of the Board in relation to the obtaining of such gifts and for no other purposes.

Section 3. Inasmuch as the success of this undertaking is dependent upon full cooperation among all parties concerned, and it is important that all fund-raising activities by the University or on behalf of the University be coordinated, all actions of the Board shall be reported by the Director of the Fund to the Trustees of the University of Oklahoma Foundation, Executive Board of the University of Oklahoma Association, and the Board of Regents of the University of Oklahoma through the President of the University.

ARTICLE VIII AMENDMENTS AND BY-LAWS

Section 1. This Constitution may be amended by joint action of the Executive Board of the University of Oklahoma Association and the Board of Regents of the University of Oklahoma.

Section 2. By-Laws not in conflict with this Constitution may be adopted, amended or repealed by a majority vote of the Board of Directors.

ARTICLE IX RATIFICATION

This Constitution shall take effect upon its acceptance by the Board of Regents of the University of Oklahoma, and the Executive Board of the University of Oklahoma Association.

Under the terms of HR 5710 of the 80th Congress it is provided that a transfer of title to emergency housing may be made to educational institutions. President Cross recommended that the President of the University be authorized to make application for transfer of title to emergency housing at the University.

Approved.

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The Campus Planning Committee recommends that the new Classroom Building be named Kaufman Hall as a memorial to Professor Kenneth Kaufman who died on April 29, 1945. President Cross recommended approval of this proposal.

Approved.

PURCHASES OVER \$5,000.00:

President Cross requested authorization to make the following purchases:

One automatic Cleveland Folder for the University Press at \$6,902.00

Accept bids on items for remodeling of Residential Halls as recommended by Dunning Construction Company (See letter of July 6, containing all bids submitted) confirmed by W. W. Kraft, and authorize purchases accordingly:

Residential Halls Additions and Alterations

- Accept bid of Fisher Engineering Co. for plumbing \$ 6,264.00
- Accept bid of Oklahoma Tile Co for asphalt tile 6,662.28
- Accept bid of Midwest Marble and Tile Co. for marble and tile \$17,411.00
- Accept bid of Goodner Van Engineering Co. for Kitchen Equipment 14,004.30

Studio Couches

Recommended approval of the purchase of 300 studio couches from Bruce Wiley at a total cost of \$10,000.00. This would be \$50 each for the 50 unused couches (\$2,500) and \$30 each for the 250 used couches (\$7,500). A copy of Mr. Collins' letter recommending this purchase is in the files.

Approved.

UNIVERSITY ARCHITECT:

President Cross stated that it is important that the office of University Architect be established and recommended that Richard N. Kuhlman, Associate Professor of Architecture be appointed to that position on a part-time basis, continuing his teaching in the School of Architecture on a part-time basis. He recommended further that Mr. Kuhlman's salary be fixed at the annual rate of \$6500 (12 months basis), effective July 1, 1948.

Approved.

President Cross recommended authorization to employ an Architectural Draftsman and a full-time clerical secretary to serve as secretary for the Campus Planning Committee and as secretary for the University Architect.

The office of University Architect will be responsible for originating or approving all plans for buildings, structures or appurtenances to be erected on the campus.

Approved.

ELLISON INFIRMARY:

President Cross reported that the cash operating account of the Student Health Service showed a balance of \$91,094.52 as of June 30, 1948. With the concurrence of Dr. Hood, Director of the Student Health Service, he recommended that the Board of Regents authorize the placing of \$28,111.20 of this cash surplus in escrow in the State Treasury as a fund to be used solely for the purpose of paying the remaining principal and interest payments and fiscal agent fee on the outstanding bonds of the Infirmary bond issue of 1927. The last bond will mature October 1, 1951.

Approved.

RESIGNATIONS:

Ruth Doak, Assistant Professor of Piano in School of Music, July 31, 1948
Frank F. Finney, Jr., Instructor in English, declined to accept
Howard M. Hawks, Special Instructor, Engineering Drawing, appointment cancelled.

Ernest Jameson, Teaching Assistant, Engineering Drawing, appointment cancelled.

Russell L. Long, Teaching Assistant, Engineering Drawing, appointment cancelled.

Frank R. Palmer, Visiting Instructor of Geography, June 14, 1948
Thomas Pyles, Professor of English, Assistant Dean of Graduate College, September 1, 1948

William M. Sattler, Associate Professor of Speech, June 1, 1948
Edwin M. Skinner, Teaching Assistant, Engineering Drawing, appointment cancelled

Truman Wester, Instructor, Department of Mathematics, July 31, 1948

John T. Krattiger, Instructor in Mathematics, July 31, 1948

John Clifton Lewis, part-time teaching assistant, Marketing, declined to accept.

VeRee Lee, General Office Clerk, Art, declined June 1, 1948

Carl B. Short, Manager, Laundry, appointment cancelled May 31, 1948

Earl J. Cherry, Assistant Manager, Laundry, appointment cancelled 5-31-48

George F. Cassidy, Engineer, Laundry, appointment cancelled May 31, 1948

Lenzy W. Mayberry, Washman, Laundry, appointment cancelled May 31, 1948

J. L. Franklin, Assistant Washman, Laundry, appointment cancelled 5-31-48

George T. Atkerson, Truck Driver, Laundry, appointment cancelled 5-31-48

Ruth G. Harper, Office Clerk, Laundry, appointment cancelled May 31, 1948

Mary R. Brown, Clerical Secretary, Visual Education, June 17, 1948

Virginia Elise Chionsini, Clerical Stenographer, Correspondence Study, June 4, 1948

Elizabeth Rice, Clerical Secretary, Office of the President, July 3, 1948

Pamela Ann Haug, General Office Clerk, University Guidance Service, June 15, 1948

Catherine Conis, Secretary, Speech and Hearing Clinic, declined to accept

Jenny R. Miller, General Office Clerk, University Publications, June 19, 1948

Patricia Payte Smith, Clerical Stenographer, Naval Science, June 12, 1948

This resign. cancelled as of same date.

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Geraldine B. Highsmith, Teacher, Home Economics Nursery School and Kindergarten, May 31, 1948
Vinita Edwards, Teacher, Home Economics Nursery School and Kindergarten, May 31, 1948
James F. Musser, Vocational Appraiser, Veterans Guidance Center, June 19, 1948
Clee Fitzgerald, Assistant, Lecture and Entertainment, June 1, 1948
Rex Boone, Maintenance Man, Petroleum Engineering, June 1, 1948
Juanita Williams, Clerical Stenographer, Veterans Liaison Office, June 24, 1948
Bonny Bell Holman, Office Machine Operator, University Press, June 12, 1948
Robert H. George, Sales Clerk, Book Exchange, May 31, 1948
Mary Etta Eaves, Clerical Secretary, WNAD, June 30, 1948
Helen Ruth Byrd, Claim Clerk, Comptroller's Office, August 19, 1948
Therese C. Ryan, Clerical Secretary, Comptroller's Office, June 30, 1948
Wanda M. Goodwin, Veterans Liaison Office, General Office Clerk, June 30, 1948

Resignations accepted.

LEAVES OF ABSENCES:

President Cross recommended approval of requests for the following leaves of absence:

Royden Dangerfield, previously scheduled to return to his position on July 16 to September 1 has requested an extension of his leave to September 1, the date of his resignation. He has a further assignment in Washington, D. C. Recommended approval of this extension without pay.

Thurman White, Head of the Department of Visual Education, who has been on leave of absence during the past year, has requested an extension of his leave to September 1, 1948. I recommend approval, without pay.

Frederick D. Eddy, Assistant Professor of Modern Languages, has requested an extension of his leave for the school year, 1948-49.

Wave S. Elliott, Clerical Secretary, Office of the Dean, College of Arts and Sciences, requests a leave of absence without pay from July 1 to September 1, 1948.

Paul MacMinn, Dean of Students, change dates for leave of absence to July 14, 1948 through July 31, 1948 without pay.

Vera Dixon, Assistant Professor, Library Science, leave of absence without pay to September 1, 1948

Betty Woolever, Clerical Secretary, President's Office, leave of absence without pay, June 9 through August 31, 1948

Mrs. Floy Jane Alfrey, Clerical Stenographer, School of Law, leave of absence without pay June 16 to September 1, 1948

Mrs. Sue F. Miller, Senior General Office Clerk, Veterans Liaison Office, leave of absence without pay July 1 through August 31, 1948

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July 14, 1948

Mrs. Virginia Garrison, Clerical Stenographer, Veterans Liaison Office, leave of absence without pay, August 1 through August 31, 1948

Mrs. Evelyn K. Fox, Senior General Office Clerk, Veterans Liaison Office, leave of absence without pay, August 1 through August 31, 1948

Mrs. Betty L. Fox, Statistical Clerk, Veterans Liaison Office, leave of absence without pay August 1 through August 31, 1948

Mrs. Winefred L. Brooks, Clerical Secretary, Veterans Liaison Office, leave of absence without pay, August 1 through August 31, 1948

Mrs. Catherine Moore, General Office Clerk, Veterans Liaison Office, leave of absence without pay, July 1 through August 15, 1948

Mrs. Betty Lou Johnson, General Office Clerk, Veterans Liaison Office, leave of absence without pay, June 16 through August 31, 1948

Neysa Dean Koger, Payroll Clerk, Comptroller's Office, leave of absence without pay during the month of July, 1948

Mrs. Rachel I. Graham, Clerk-typist, Purchasing Office, returned to her position following a leave without pay, June 15, 1948

Approved.

FACULTY APPOINTMENTS:

President Cross recommended approval of the following faculty appointments:

George N. Bennett, Teaching Assistant 3/4 time, English, \$1800 for 9 months service, September 1, 1948 to June 1, 1949.

Vivia Jean Brown, Assistant Professor of Pharmacy, \$3300 for 9 months service, September 1, 1948

Allen Rodgers, Assistant Professor of Geography, \$3500 for 9 months service, September 1, 1948

Charles Marsh Bull, Special Instructor, Business Management 3/4 time, \$200 per month, September 1, 1948 to June 1, 1949.

Floyd Clifford Larson, Associate Professor of Civil Engineering, \$4200 for 9 months service, September 1, 1948

Israel Chodos, Special part-time Instructor, Modern Languages, \$1.00 for 9 months service, September, 1948 to June, 1949.

Jacob Maurice Coopersmith, Professor of Music and Librarian of the School of Music, \$4200 for 9 months service, September 1, 1948

Dennis M. Crites, Teaching Assistant, half time, Marketing, \$900 for 9 months service, September 1, 1948 to May 31, 1949

July 14, 1948

Mrs. Clara Stong Dumas, Instructor in Art part-time, \$1200 for 9 months service, September 1 to June 1, 1949

Paul Lucian Garvin, Assistant Professor of Anthropology, September 1, 1948 \$3400 for 9 months service

Albert A. Grau, Associate Professor of Mathematics, \$4200 for 9 months service, effective September 1, 1948

Bruce B. Palmer, Special Instructor, Journalism, \$2000 for 9 months service, September 1, 1948

Helen Walcher, Instructor in Speech, \$3300 for 12 months, September 1, 1948

Approved.

FACULTY TITLE AND SALARY CHANGES:

Recommended approval:

Dr. Alice Brues, Assistant Professor of Anatomy, be increased from \$600 to \$650 for two months part-time service, July and August, 1948

Carl R. Crites, Instructor of Marketing, increase from \$2700 to \$3000 for 9 months service, September 1, 1948

Jack Douglas, Assistant Professor of Speech, increase from \$3400 to \$3800 for nine months service, effective September 1, 1948

Earl F. Engles, Jr., change from Graduate Assistant at \$1080 to Instructor in the Department of Chemistry at \$1200 for nine months service, September 1, 1948, Half-time.

O. F. Evans, Professor in the School of Geology, change from \$4400 for full time to \$2200 for half time for nine months service effective September 1, 1948

Frank C. Fowler, change from Associate Professor to Professor of Chemical Engineering, \$4100 to \$4300 for nine months, effective September 1, 1948

Melvin E. Griffith, Associate Professor of Zoological Sciences, increase in salary from \$4600 to \$4800, effective September 1, 1948

John W. Keys, change from Assistant Professor at \$3900 for nine months to Associate Professor of Speech and Director of Speech and Hearing Clinic (Oklahoma City branch) at \$5200 for 12 months, July 1, 1948

John E. Leibenderfer, Assistant Professor of Finance, from \$3800 to \$4000 for nine months service, September 1, 1948

William B. Lemmon, Director of University Guidance Service and Associate Professor of Psychology, increase salary from \$5400 to \$5500 for 12 months service, July 1, 1948

Raymond G. Loper, change from Special Instructor at \$3200 to Assistant Professor of Petroleum Engineering at \$3800 for 9 months service, September 1, 1948

July 14, 1948

L. N. Morgan, change from Assistant Dean of the College of Arts and Sciences, Director of University Publications, and Professor of English, to Editor of University Publications and Professor of English, discontinue title of Assistant Dean, College of Arts and Sciences. Increase salary from \$5800 to \$6000 for 12 months service, July 1, 1948.

John O'Neil, change from Assistant Professor to Associate Professor with an increase in salary from \$3500 to \$4000 for 9 months service, effective September 1, 1948

Richard Prash, Instructor in School of Art, change from \$2400 to \$2800 for nine months service, September 1, 1948

James T. Overbey, Instructor in Aeronautical Engineering, increase salary from \$2800 to \$3200 for 9 months service, September 1, 1948

John H. Rohrer, change from Associate Professor to Professor of Psychology and an increase in salary from \$4500 to \$4700 for 9 months service, September 1, 1948

Earl Sneed, Jr., change from Associate Professor to Professor of Law, \$5200 for 9 months service, September 1, 1948

M. O. Wilson, Professor of Psychology, increase salary from \$4700 to \$4800 for 9 months service, September 1, 1948

Approved.

GRADUATE AND RESEARCH ASSISTANTS:

Recommended approval:

William L. Howard, Research Fellow, Public Health Service Grant Project, appointment to be extended to include June, 1948, at \$120 per month

John M. Campbell, Fellow, Gulf Oil Company Fellowship, \$111.11 per month for June, July, and August, 1948. (reappointment)

Ann H. Fairley, Research Fellowship in Physics, declined to accept.

Resignations:

Jeanet Dale, Graduate Assistant in Chemistry, appointment cancelled

Homer C. Carney, Graduate Assistant in Mathematics, declined to accept

Gwendolyn Burton, Graduate Assistant in Chemistry, appointment cancelled.

Olen G. Morris, Graduate Assistant, Mechanics and Engineering Metallurgy, appointment cancelled.

Mabel M. Burgess, Graduate Assistant in Speech, declined to accept

Clarren Brandenburgh, Graduate Assistant, Mechanics and Engr Metallurgy, appointment cancelled.

Dan Selakovich, Research Scholar in History, declined to accept

July 14, 1948

William Kimmel, Graduate Assistant, Mechanics and Engr Metallurgy, appointment cancelled

Robert Schlitt, Graduate Assistant in English, declined to accept

Charlie Lou Rouse, Graduate Assistant in Education, appointment cancelled.

Appointments:

Bernard W. Atkinson, Graduate Assistant in Chemistry, \$90 per month for 9 months service, September 1, 1948 to June 1, 1949.

Mrs. Selma Baron, Graduate Assistant in Speech, \$810 for 9 months service, September 1, 1948 to May 31, 1949

Jo Ann W. Bennett, Graduate Assistant in English, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Forest F. Betzer, Graduate Assistant in Mathematics, \$810 for 9 months, September 1, 1948 to May 31, 1949

William LeRoy Boyd, Graduate Assistant, Mathematics, \$810 for 9 months September 1, 1948 to May 31, 1948

Jean Carter, Graduate Assistant, Speech, \$810 for 9 months service, September 1, 1948 to May 31, 1949

Philip Prescott Chandler, Graduate Assistant, Geology, \$810 for 9 months service, September 1, 1948 to May 31, 1949

Homer Charles English, Graduate Assistant, Petroleum Engineering, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Martilla Ewing, Graduate Assistant in Spanish, \$810 for 9 months September 1, 1948 to June 1, 1949

William Knox Harrell, Graduate Assistant in Plant Sciences, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Paul Todd Landes, Jr., Graduate Assistant, Geology, \$810 for 9 months service, September 1, 1948 to May 31, 1949

Clyde Richard King, Graduate Assistant, Journalism, \$810 for 9 months service September 1, 1948 to June 1, 1949

John Hart Lane, Jr., Graduate Assistant, Sociology, \$810 for 9 months service, September 1, 1948 to May 31, 1949

T. W. McCown, Graduate Assistant, Speech, \$810 for 9 months service, September 1, 1948 to May 31, 1949

Ben E. Males, Graduate Assistant, University Guidance Service, (Reading Clinic) \$810 for 9 months service, September 1, 1948 to June 1, 1949

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July 14, 1948

Lou Ellen May, Graduate Assistant, Journalism, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Milton E. May, Graduate Assistant, Geology, \$810 for 9 months service, September 1, 1948 to May 31, 1949

Moya Jeanne Moody, Graduate Assistant, Journalism, \$810 for 9 months September 1, 1948 to June 1, 1949

Peter Muto, Graduate Assistant, Chemistry, \$90 per month for 9 months September 1, 1948 to June 1, 1949

Lou Ann Feistel, Graduate Assistant, Social Work, \$810 for 9 months service September 1, 1948 to May 31, 1948

Arthur Park, Graduate Assistant, Chemistry, \$90 per month for 9 months September 1, 1948 to June 1, 1949

Hershel B. Prindle, Graduate Assistant, Chemistry, \$120 per month for 9 months service, September 1, 1948 to June 1, 1949

Jean Truman Richardson, Graduate Assistant, Journalism, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Edwin W. Sanford, Graduate Assistant, Mechanics and Engineering Metallurgy, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Edward Gardner Scott, Graduate Assistant, Mechanics and Engineering Metallurgy, \$810 for 9 months service, September 1, 1948 to June 1, 1949

Archie D. Wood, Graduate Assistant, Plant Sciences, \$810 for 9 month September 1, 1948 to June 1, 1949

Approved.

NON-ACADEMIC PERSONNEL APPOINTMENTS:

Recommended approval:

Mrs. Gloria Aboud, Housekeeper, Sooner City Nursery School, \$90 per month June 1, 1948. To work 11 months each year.

Joe McCall Anderson, Jr., Assistant, Biological Survey, \$80 per month for 2 months service, July 1 to August 31, 1948 (Reappointment)

Florence Emogene Appleby, Administrative Secretary, Office of the Dean of the College of Arts and Sciences, \$1920 for 12 months service, June 21, 1948

Edith B. Aycock, Clerical Secretary, Office of the University Architect, \$135 per month for 12 months service, June 21, 1948

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July 14, 1948

Mrs. Margery Henry Bailey, Clerical Secretary, Institute of Community Development, \$1680 for 12 months service, June 10, 1948

Robert H. Balfour, Library Assistant, Law Library, \$40 per month, June 1 to August 31, 1948

Jeanne Blanchard, extend appointment June 2 through July 31, 1948. Clerk-typist, Office of the President

Ella Jean Bogan, Military Property Clerk, \$130 per month, June 8, 1948

William Snyder Bonner, Research Assistant, Institute of Community Development, \$3000 for 12 months service, July 1, 1948

Mrs. Jean Campbell, Clerical Stenographer, Military Science, \$130 per month, June 9, 1948

Eugene Keith Cooper, Law Library, Assistant, \$40 per month, June 1 to August 31, 1948

Harold Dundee, Assistant in Biological Survey, \$80 per month, July 1 to August 31, 1948

Hillas T. Eskridge, Library Assistant, Law Library, \$40 per month, June 1 to August 31, 1948

Mrs. Mary Lou Falkenstein, Clerk-typist, University Guidance Service, \$1440 for 12 months service, June 1, 1948

Mrs. Mary Jane Woodward Ferguson, Clerical Stenographer, Housing Department, \$1560 for 12 months service, June 1, 1948

Charles E. Foree, Carpenter, University Museum, July and August, \$260 per month

John C. Freeman, Jr., Photographer-Technician, Photographic Service, Extension Division, \$75 per month for 12 months service, June 7, 1948

Mrs. Roberta B. Fugate, Nursery Assistant, Sooner City Nursery School, \$90 per month June 7 to August 4, 1948

Mrs. Patricia Manley Fuller, Clerk-typist, Correspondence Study, \$1440 for 12 months service, June 9, 1948

Mrs. Mary L. Glasgow, General Office Clerk, Statistical Service Laboratory, \$1550 for 12 months service, June 1, 1948

Mrs. Mary Huffman Goldsmith, General Office Clerk, Art Department, \$1125 for 9 months service, September 1, 1948

Mrs. Sue Gray, Clerical Stenographer, Admissions and Records, \$1560 for 12 months service, June 1, 1948

Dorothy Maxine Grissom, Parent-Teacher Field Representative, Extension Division, \$1375 for 12 months service, half-time, July 1, 1948

July 14, 1948

Gwendolyn Jo Harris, Clerical Stenographer for C. C. Rister,
\$1620 for 12 months service, September 1, 1948

Mrs. Corrine Harwood, Clerical Secretary, Pharmacy, \$1620 for 12 months
service, July 1, 1948

William Moore Hess, Archaeological Assistant, Anthropology Department,
\$80 per month June 4 to July 30, 1948

Mrs. Martha Hodges, Clerical Stenographer, School of Law, \$1560 for 12
months service, June 14, 1948

R. Nowlin Holcombe, Jr., Archaeological Assistant, Anthropology, \$80 per
month, June 5 to July 30, 1948

William Morgan Hunt, Anthropology Assistant, June 4 to July 30, \$80
per month

Mrs. Juanita Jane Jackson, Clerk-typist, Veterans Liaison Office, \$1440
for 12 months service, July 1, 1948

Mrs. Sylvia Kalman, Clerical Secretary, Office of the President, \$1620
for 12 months service, June 7, 1948

E. Marilyn Kassel, Archaeological Assistant, Anthropology, \$80 per
month, June 4 to July 30, 1948

Mrs. Louise Keith, General Office Clerk, Physical Plant, Receiving
Section, \$125 per month for 12 months, July 1, 1948

Geneva B. Kretsinger, Clerical Secretary, Speech and Hearing Clinic,
Oklahoma City, appointment be extended through June at \$175 per month.

Lesta Lee Lemmons, Clerical Stenographer, Accounting Department, \$65 per
month, June 1 to July 31, 1948

Mrs. Helga Lieber, Librarian I (temporary), School of Music, June 14, 1948
to July 31, 1948, \$125 per month

Mrs. Jim Evelyn Lipe, Assistant part time, Law Librarian, \$75 per month
June 1 to August 31, 1948

Marcia McCay, Herbarium Assistant, Plant Sciences, \$100 per month, June 1
to July 31, 1948

George William McClure, Jr., Archaeological Assistant, \$80 per month, June 4
to July 30, 1948

Mrs. Dorothy S. McDaniel, General Office Clerk, Employment Service, \$1500 for
12 months service, July 1, 1948

Susan Frances Messinger, Archaeological Assistant, Anthropology, \$80
per month, June 15 to July 31, 1948

Mrs. Ann M. Mock, Clerical Secretary, Office of the President, \$1620
for 12 months, June 7, 1948

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Joe A. Moore, Research Assistant in Law, \$30 per month, June 1 to August 31, 1948

Emma Katherine Musick, Administrative Secretary, Speech and Hearing Clinic, \$2100 for 12 months, July 6, 1948

Clarence D. Owens, Jr., Research Assistant in Law, \$30 per month, June 1 to August 31, 1948

Mrs. Theresa A. Pitman, Clerk-typist, Catalog Department, Library, \$1440 for 12 months June 1 to July 1, 1949

Mrs. Marvel A. Powers, Clerical Secretary, President's Office, \$1800 for 12 months service, June 7, 1948

Mrs. Ava Jeanne Hollingsworth Prater, Clerical Stenographer, Graduate College, \$130 per month for 12 months service, June 7, 1948

Norma Records, Bookbinder, Bindery, \$130 per month, June 1 to July 1, 1948. Effective July 1, \$140 per month to September 1, 1948.

Neta Fern Reeder, Clerk-typist, University College, \$1440 for 12 months service, June 9, 1948

Gwynne I. Rogers, Account Clerk, Office of the Comptroller, \$1560 for 12 months, July 1, 1948

Paul Rogers, Laboratory Maintenance Man, Petroleum Engineering, \$1800 for 12 months service, June 1, 1948

David la Grove Scruton, Archaeological Assistant, Anthropology, \$80 per month June 4 to July 30, 1948

Robert L. Shepherd, Library Assistant, Law Library, \$40 per month, June 1 to August 31, 1948

Mrs. Beulah Mae Smith, Nursery Assistant, Sooner City Nursery School, \$90 per month June 10 to July 31, 1948

Delmer L. Stagner, Research Assistant, Law, \$30 per month for 3 months, June 1 to August 31, 1948

Marcheta R. Steward, Clerical Stenographer, Visual Education, \$130 per month for 12 months service, July 1, 1948

Mrs. Joyce Ritter Summers, Clerical Secretary, part-time, Norman Speech and Hearing Clinic, \$60 per month, June 7 to July 31, 1948

Ben R. Tankersley, Coordinator of Student Activities, Department of Student Affairs, \$3400 for 12 months, August 16, 1948

Gerald Tuma, \$300 for August, 1948 to install equipment for radio broadcasting instruction in the Classroom Building.

Charles H. Welch, Transmitter Engineer, Radio Station WNAD-WNAD-FM, \$200 per month for 12 months service, July 1, 1948

July 14, 1948

Mrs. Lucille Westbrook, Clerical Secretary, WNAD, WNAD-FM, \$135 per month, July 1, 1948

Albert J. Yanda, Architectural Draftsman, Office of the University Architect, June 21, 1948 to September 15, 1948, inclusive, \$175 per month.

Dewey Lebow, Locker Room Attendant, Department of Physical Education for Men, \$1740 for 12 months service, July 1, 1948. Through an oversight the salary for Mr. Lebow was omitted from the budget approved May 25.

Approved.

TITLE AND SALARY CHANGES, NON-ACADEMIC PERSONNEL:

Recommended approval:

Carol Burk, Clerk-typist, University College, \$1200 to \$1500 for 12 months, July 1, 1948

Avahlene J. Bristol, General Office Clerk, University College, \$1320 to \$1620 for 12 months service, July 1, 1948

LeRoy H. Rook, Vocational Counselor to Clinician, Guidance Service, no change in salary

Mrs. Zannie May Shipley, Librarian, appointment be extended through June at \$145 per month. Effective July 1 change salary from \$1395 to \$1860 (from 9 months to 12 months basis)

Margie Massey, Clerk-typist to Clerical Secretary, University Guidance Service, \$1440 to \$1620 for 12 months, June 1, 1948

Jane A. Steinhorst, declined to accept Clerk-typist, University College. Now Clerical Secretary, University Publications, \$1620 for 12 months, June 7, 1948

Loyce Burton, to resume full time work in Library July 1, 1948, \$1260 per year.

Mrs. Thellys Hess, Clerical Stenographer to Clerical Secretary, \$1680 to \$1740 for 12 months service, July 1, 1948

Katherine W. Stine, Receptionist-Clerical Secretary to Clerical Stenographer no change in salary.

Mrs. Josephine Bond, Secretary, Phillips Collection, appointment be extended to July 1, 1948 at \$90 per month

Nell M. Long, transfer from Clerical Stenographer at \$130 per month to Housing Assistant, \$150 per month June 1, 1948. (Housing)

Mrs. Anna H. Curnutt, Supervisor, Reserve Room at \$1680 to Librarian III at \$1920, July 1, 1948

July 14, 1948

Blanche E. Reynolds, Admissions Assistant, \$1800 to \$1920, July 1, 1948

Mrs. Eileen D. Haley, \$140 per month for 11 months, Manager, Sooner City Nursery. To be off the payroll during August.

Juanita Lynn, Assistant, Sooner City Nursery, \$90 per month for 11 months. To be off the payroll during August.

Mrs. Betty Durrin, Clerk-typist to Book Clerk, Veterans Liaison Office, \$1560 to \$1620 for 12 months service, July 1, 1948

Dorothy Allmon, Clerical Stenographer to Clerical Secretary, Office of the Dean of the College of Education, July 1, 1948, \$1620 for 12 months service.

Louise I. Brown, Clerical Stenographer to Clerical Secretary, Education, \$1620 for 12 months service, July 1, 1948

Jo Ann Ireton, transfer from Librarian and Editorial Assistant in Journalism to Clerical Stenographer in History, \$1560 for 12 months service, September 1, 1948.

Don M. Frensley, Budget Clerk to Junior Accountant, Office of the Comptroller, \$1320 for 2/3 time to \$2100 for 12 months full time, June 1, 1948

Elizabeth M. Mock, Clerical Stenographer to Clerical Secretary, Visual Education, \$1560 to \$1620 June 18, 1948

Douglass M. Hurt, Book Exchange, \$60 to \$125 per month, June 1 through August 31, 1948

Jean Williamson, Sales Clerk, Book Exchange, \$125 per month, June 1 through August 31, 1948 plus 45 hours at 45¢ per hour for work done in May.

Wanda M. Goodwin, Veterans Guidance Center, General Office Clerk, \$810 for half time service for 12 months service, June 1, 1948

William J. Cross, Auditor of Intercollegiate Athletics, Office of the Comptroller, \$3900 to \$4000 for 12 months service, July 1, 1948

Irene Elliott, Budget and Payroll Assistant to Office Manager, Office of the President, \$2700 to \$2820 for 12 months service, July 1, 1948

Betty L. Smiley, continue through June as Clerk-typist in Graduate College, \$50 per month

Sarah June Teegardin, Charge Ticket Clerk, \$125 per month for June, 1948.

Approved.

REPORTED CHANGES IN THE SUMMER SESSION:

Recommended approval:

Home Economics Nursery School:

Garnette Fittro, Assistant Professor, Home Economics Nursery School, \$290 for June.

July 14, 1948

Architecture:

William Hix Wilson, Graduate Assistant, \$90 per month, June 15 to August 4, 1948

Journalism:

Noel Ross Strader, Special Instructor in Journalism, \$340 per month, June, July, and August, 1948.

Zoological Sciences:

Cecil Raymond Williams, Graduate Assistant, \$120 per month, June 1 to August 1, 1948

Cecillie Mary Blanche Blockely, Graduate Assistant, \$90 per month June 1 to August 1, 1948

Geology:

Roy Browning Hudson, Graduate Assistant, \$90 per month, June 1 to July 31, 1948

Ralph Disney, Graduate Assistant, \$90 per month, June 1 to July 31, 1948

Glenn Ernest McKinley, Graduate Assistant, \$90 per month, June 1 to August 1, 1948

Rayford Warwick Winters, Graduate Assistant, declined to accept.

Floyd Schoonover, Graduate Assistant, resigned June 1, 1948

Virginia Mae Rutledge, Graduate Assistant, \$90 per month, July 1 to August 1, 1948

Mathemtaics:

Otis S. Spears, Instructor 3/4 time at \$172.50 per month to Instructor 3/8 time at \$101.25 per month

Education:

William B. Ragan, appointment be continued through August, \$410.00

Betty Louise Kiesow, General Office Clerk, Guidance Laboratory, \$125 per month, June 17 to July 31, 1948

Charlie Lou Rouse, General Office Clerk, Education, resigned June 9, 1948

Divil Engineering:

Charles Delmer Newton, Instructor, \$270 per month, June and July, 1948

July 14, 1948

Pharmacy:

A. Harvey Cunha, unable to accept summer appointment

Vivia Jean Brown, Assistant Professor, \$330 per month, June and July, 1948

Short Courses and Conferences:

Elwood A. Kretsinger, Instructor in Speech, \$280 for June and \$280 for July for half time service (salary to be shared by Speech and Short Courses).

Mechanics and Engineering Metallurgy:

James O. Melton, Graduate Assistant, \$90 per month, June 1 to August 1, 1948

Music:

George Yaeger, Teaching Assistant in Horn, \$100 per month, June 1 to July 31, 1948

Nat Foster White, Teaching Assistant in Flute, \$25 per month, June 1 to July 31, 1948

Petroleum Engineering:

John C. Calhoun, Jr., Professor of Petroleum Engineering, remove from Summer School budget because he is on 12 months salary basis, effective July 1, 1948

Approved.

President Cross submitted the budget for the Athletic Department for the fiscal year of 1948-49, and recommended salaries for employees as shown below:

The personnel listed below are being retained at the present salary rate.

Gomer Jones	\$5,700.00
Walter Hargesheimer	5,500.00
Frank Ivy	5,000.00
Jerome Needy	3,750.00
George Wise	1,500.00
Rachel Cotton	1,680.00
Dorothy Vaughan	1,500.00
Carol Simmons	1,500.00
Mary Gillespie	1,500.00

Recommended increases for the following people:

	<u>1947-48</u>	<u>1948-49</u>
William Jennings	\$4,300.00	\$4,650.00
Ted Owens	3,000.00	3,200.00
J. J. Dempsey	1,900.00	2,200.00
Joe Glander	3,800.00	4,000.00

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Porter Robertson	\$1,800.00	\$3,300.00
Walter Mead	600.00	720.00
Pat Simpson	1,395.00	1,485.00
(\$140 for 9 months - \$75 for 3 months)		

Approved.

Recommended also that Jack Baer be employed for the school year of 1948-49 (September 1, 1948 to June 1, 1949) at a salary of \$3200. His duties will be full time as assistant football coach, teaching classes, and assuming other departmental duties in addition to coaching baseball.

Approved.

The budget for the Athletic Department was discussed, and upon motion by Regent McBride, it was unanimously voted to approve the budget as submitted.

Reported that the following whose names appear on the budget approved May 25 had declined to accept positions as shown and that the appointments be cancelled.

Marcus Anderson, Typewriter Repairman, \$1800

Fae Cutter, Librarian, Oklahoma City Graduate Study Center, \$600 for 8 months

Edward B. Holmes, Graduate Assistant in Zoological Sciences, \$810 for 9 months.

Approved.

INFIRMARY:

Resignations:

Edna Theodora McMillan, General Duty Nurse, part-time, July 1, 1948
Mary Jo Franklin, General Duty Nurse, July 31, 1948

Appointments:

Nell Jane Guthrie, Student Health Specialist, \$4000 for 12 months service, June 17, 1948

Mrs. Nadean Reynolds, General Duty Nurse, \$160 per month, August 1, 1948

Louise W. Johnson, General Duty Nurse, \$160 per month, June 7, 1948 (12 mos)

Virginia E. Prater, General Duty Nurse, \$160 per month for 12 months, June 14, 1948

Mrs. Wilda Stratton Kemp, General Duty Nurse part time, \$85 per month for 12 months service, June 1, 1948

Virginia Louise Bradshal, General Duty Nurse, \$160 per mo for 12 mos, June 1, 1948

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Arbena Williams, Cook, appointment continued through July and August, 1948, \$100 per month. Resigned September 1, 1948

Mrs. Rose Phillips, Nurse Aide, \$95 per month for 12 months, June 1, 1948. Leave of Absence without pay June 3 to July 1, 1948.

SALARY CHANGES:

Jane Howe, Medical Record Librarian, change from \$1560 to \$1800 for 12 months service, July 1, 1948

W. J. Sharp, Building Custodian, change from \$1500 to \$1740 for 12 months, July 1, 1948

Nellie Engle, Housekeeper-Assistant Cook, \$1380 to \$1500 for 12 months, July 1, 1948

Leaves of Absence:

Jimmie Rae Combs, General Duty Nurse, indefinite leave of absence without pay, June 13, 1948

Ann Hubbard, General Duty Nurse, leave of absence without pay July 1 to July 31, 1948

Ruth Chenoweth, Assistant Cook, leave of absence without pay June 1 through August 31, 1948

Approved.

PHYSICAL PLANT

Resignations:

Charlotte Brown, PBX Operator, June 30, 1948

Mrs. Neta Mae Hemphill, Clerk-typist, Receiving Section, June 9, 1948

W. P. Jicha, Fireman, June 30, 1948

Eleanor K. Bittner, Clerical Secretary, Landscape and Grounds, June 14, 1948

C. M. Tuel, Fireman, Fire Protection, July 1, 1948

Mrs. Joanne M. Sandlin, Accounting Clerk, May 31, 1948

A. S. Wilson, Carpenter, May 31, 1948

SALARY CHANGE

Albert Lyle Gamel, salary \$350 per month for June, July, and August and one-half of September. Mr. Gamel is the Supervisor of the Street and Roof Division of the Physical Plant Department

Appointments:

John Earle Circle, Office Engineer, June 1, 1948 to January 1, 1949, \$325 per month for 7 months

Leonard Frank Simeroth, General Assistant, June 1, 1948, \$135 per month

O. B. Langley, Sheet Metal Man, \$200 per month, July 1, 1948

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July 14, 1948

- Jack Wayne Sherbon, Accounting Clerk, \$140 per month, June 1, 1948
- Clara Viola Nistetter, PBX Operator, \$130 per month, July 1, 1948
- Elbert Vanschuyver, semi-skill laborer, \$160 per month, July 1, 1948
- Lander T. Hagar, Foreman, Roads Maintenance, \$250 per month, July 1, 1948
- W. E. Feller, change from Janitor Service, South Campus to Main Campus. Change salary from \$1680 to \$1800 per year, July 1, 1948
- A. U. Lairson, semi-skill laborer, \$160 per month, July 1, 1948
- Cecil Thurman Lairson, Building Custodian, \$135 per month, July 1, 1948
- Thomas Jerome Clark, Fireman, \$2040 for 12 months service, July 1, 1948
- Verl Gene Kendrick, Fireman, \$75 per month, July 1, 1948
- Otha Glenn Poe, Semi-skill laborer, \$160 per month, July 1, 1948
- Howard C. Lewis, Semi-skill laborer, \$160 per month, July 1, 1948
- Lester V. Coleman, Semi-skill laborer, \$160 per month, July 1, 1948

Approved.

President Cross called attention to a situation in the Physical Plant Department. He stated it seems necessary to adjust salaries in order to retain employees who have been tempted to go to Tinker Field, or accept other positions at higher salaries. He submitted a list of employees for whom salary adjustments should be made, and recommended approval, such increases to become effective July 1, 1948.

Moved by Regent McBride, and unanimously voted, to approve salary increases as shown in the list included in the agenda.

FEE - FLIGHT INSTRUCTION

Reported that the seven-month period, October, 1947 through April, 1948, the average cost per hour of flight training was \$6.37. Recommended that the fee be fixed at the lowest possible figure to cover cost, and that the Regents request the State Regents for Higher Education to approve fees for the two courses effective at the beginning of the fall semester, September 1, 1948.

Present fee, Aeronautics 91 -	\$288.00	Recommend	\$234.00
Present fee, Aeronautics 101-	\$270.00	Recommend	240.00

July 14, 1948

Approved.

HOUSING

Gussie Bernad, Housekeeper, Robertson Hall, not in service June 1, 1948 to September 1, 1948

Lois Moore, Housekeeper, Hester Hall, not in service June 1, 1948 to September 1, 1948

Betty Burke, Assistant Kitchen Manager, Woodrow Wilson, June 1 at \$150 per month

Robert Winfield Parks, Assistant Resident Counselor, Irving House, \$50 per month June, July, and August. May be terminated at the end of July if necessary.

Weeta Maye Shearer, Resident Counselor, Jefferson House, \$50 per month June and July.

Lena Clara Adams, Resident Counselor, Franklin House, \$50 per month plus room for two, June and July, 1948

Approved.

After approval of the Budget at the May 25 meeting, it was found that many changes in the Housing Department, for the fiscal year beginning July 1, should be made. Consequently contracts were withheld until the matter was definitely worked out. I am re-submitting the revised budget for the Housing Department and recommend approval; also that the previous action approving the budget be rescinded.

Approved.

SCHOOL OF MEDICINE AND HOSPITALS:

President Cross called attention to the communications from Dean Everett and Kenneth Wallace, included in the agenda, concerning the financial situation in the hospital for the fiscal year, 1948-49. It has been found that the budget submitted for the hospitals is inadequate and that approximately \$90,000.00 of additional funds will be required in order to allow the opening of three wards (approximately 100 beds) and to make it possible to provide for the admittance of as many as 64 students in the freshman class of the Medical School.

The matter was fully discussed and the President was authorized, with the Dean of the School of Medicine and the Business Manager, to confer with the State Regents for Higher Education.

Resignations Reported:

Ellen Benningfield, Nurse Aide, June 15, 1948

Lorraine Besse, Ward Aide, May 31, 1948

Dora F. Cowan, Laundress, \$75 per month, May 31, 1948

Madeline Deerdoff, Laundress, May 31, 1948

July 14, 1948

Roma M. Doshier, Nurse Aide, June 15, 1948
 Malinda Gust, Maid, May 31, 1948
 Margaret S. Hamburger, Supervisor, Clinical Instruction, June 30, 1948
 Roy C. Hopper, Engineer, June 14, 1948
 N. H. Howard, Assistant Laundryman, May 31, 1948
 Robert L. Jones, Chief Clerk, July 31, 1948
 Georgia Mae Lawson, Laundress, May 31, 1948
 Gale Lewis, Storeroom Clerk, \$125 per month, June 9, 1948
 Paul C. Logan, Orderly, May 31, 1948
 Rosa S. Mills, Laundress, June 5, 1948
 Yale Parkhurst, File Clerk, May 31, 1948
 Vernita Patzkowsky, Secretary, Social Service, June 16, 1948
 Frances H. Powell, Educational Director, July 30, 1948
 Jack C. Simmons, Orderly, May 29, 1948
 Norma Simmons, Ward Aide, \$90 per month, May 31, 1948
 Bessie Sonderup, Ward Aide, June 14, 1948
 Dan Stewart, Surgery Orderly, June 12, 1948
 Jimmie C. Strawn, Storeroom Clerk, June 1, 1948
 Mary Weisenburg, Head Nurse, June 12, 1948
 Helen Wheelus, Stenographer, Nursing School, May 31, 1948
 Charles E. Wilbanks, Laboratory Assistant (Life Insurance Grant), June 1, 1948
 Rachel Wiley, Dental Hygienist, July 13, 1948
 Elizabeth M. Zielsdorf.

Resignations Accepted.

MEMBERS OF THE FACULTY TO BE DROPPED FROM ROLLS

Some members of the staff have become inactive and others have moved away, and it was recommended that the following be removed from the rolls, effective on the date shown in each case:

William H. Atkins, Clinical Assistant, Department of Medicine, Jan 19, 1948
 Byron W. Aycock, Instructor, Department of Otorhinolaryngology, June 30, 1948
 William H. Bailey, Professor of Medical Jurisprudence, Dept of Medicine, June 30, 1948
 Jack Paul Birge, Instructor, Department of Surgery, June 30, 1948
 Rex G. Bolend, Professor, Department of Urology, June 30, 1948
 George L. Borecky, Instructor, Department of Urology, June 30, 1948
 Joe Henry Coley, Clinical Assistant, Department of Medicine, June 30, 1948
 Ardell B. Colyar, Instructor, Department of Preventive Medicine, and Public Health, January 5, 1948.
 Ralph H. Heeren, Assistant Professor, Preventive Medicine and Public Health, June 30, 1948
 William Carl Lindstrom, Instructor, Obstetrics, June 30, 1948
 Elias Margo, Clinical Assistant, Orthopedic and fracture Surgery, June 30, 1948
 Richard C. Mills, Instructor, Department of Obstetrics, June 30, 1948
 Roy L. Neel, Clinical Assistant, Department of Otorhinolaryngology, June 30, 1948
 Charles R. Rayburn, Professor, Department of Psychiatry and Neurology, effective June 30, 1948
 Dan R. Sewell, Instructor, Surgery, June 30, 1948
 Wendell L. Smith, Clinical Assistant, Department of Surgery, June 30, 1948
 Maxine Turner, M.S.P.H. Nutrition, Instructor in Preventive Medicine and Public Health, January 1, 1948
 Stanley F. Wildman, Assistant Professor, Urology, June 30, 1948

Approved.

July 20, 1948

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Under the policy of the School of Medicine, members of the teaching staff are retired at the age of 65. The following have reached that age:

Dr. Edward P. Allen, Professor of Obstetrics, on July 14, 1948. Dr. Allen received his M.D. degree at the University of Texas in 1911 and became affiliated with the School of Medicine, first in the Department of Medicine, and later, in 1927, in the Department of Obstetrics where he has held professorial rank since that time. Dr. Allen resigned from the faculty in 1935, but was recalled for service during the war years when he took over the chairmanship of his department, a position he resigned in 1946.

Dr. C. J. Fishman, Professor of Medicine, June, 1947. Dr. Fishman received his M. D. degree at Rush Medical College in 1908. He first became affiliated with this institution in 1911 as Lecturer in Clinical Microscopy and Director of the Clinical Laboratories. He has been a member of the Department of Medicine with professorial rank since 1916. Since 1930 and until 1946, he served as head of the Department of Neurology.

Dr. Wann L. Langston, Professor of Medicine, December, 1947. Dr. Langston is a graduate of this school in 1916. He has held professorial rank and numerous administrative positions, both in the school and hospitals since 1917. He was appointed temporary Dean following the death of Dean Tom Lowry and served in that capacity from December, 1945 until September, 1946. Dr. Langston was Chairman of his department from 1944 to 1946.

Dr. Joseph T. Martin, Professor of Medicine, December, 1947. Dr. Martin has been active in the School of Medicine since 1911, first in the fields of Obstetrics and pediatrics, and later, in 1915, in the Department of Medicine where he has held professorial rank since that time.

President Cross stated, "The above have been loyal and faithful, and their services have been invaluable to the institution for many years." He recommended that each be given the title of Professor Emeritus in his respective department, and that the President of the University be authorized to write an appropriate letter of appreciation to each.

Approved.

CHAIRMANSHIPS:

Recommended appointment of chairmanships in the School of Medicine as listed below:

Dr. A. N. Taylor, Acting Chairman, Department of Physiology, July 1, 1948 to June 30, 1949

Dr. C. P. Bondurant, Chairman, Department of Drmatology and Syphilology, July 1, 1948 to June 30, 1950.

Dr. J. B. Eskridge, Jr., Chairman, Department of Obstetrics, July 1, 1948 to June 30, 1950

Dr. Clark H. Hall, Chairman, Department of Pediatrics, July 1, 1948 to June 30, 1950.

Dr. Basil A. Hayes, Chairman, Department of Urology, July 1, 1948 to June 30, 1950

Dr. James P. McGee, Chairman, Department of Ophthalmology, July 1, 1948 to June 30, 1950

Dr. Grider Penick, Chairman, Department of Gynecology, July 1, 1948 to June 30, 1950

Dr. Howard A. Bennett, Chairman, Department of Anesthesiology, this appointment is to be retroactive to March 15, 1948 and to continue to June 30, 1950

Dr. H. E. Doudna was appointed Acting Chairman of the Department of Anesthesiology in July, 1947, and has asked that he be relieved of this responsibility. Recommended that Dr. Doudna be appointed Vice-Chairman of the Department effective March 15, 1948, and to serve in that capacity to June 30, 1950.

Approved.

FACULTY PROMOTIONS, EFFECTIVE July 1, 1948:

Recommended promotions as shown below:

- Harold J. Binder, from Instructor to Assistant Professor,
Department of Pediatrics
- Johnny A. Blue, from Clinical Assistant to Instructor, Department of Medicine
- ✓ Coyne H. Campbell, from Associate Professor to Professor, Department of
Psychiatry and Neurology
- Zola K. Cooper, from Assistant Professor to Associate Professor of
Histology and Embryology
- Marion Flesher, from Clinical Assistant to Instructor, Division of
Dental Surgery, Department of Surgery
- George H. Garrison, from Assistant Professor to Associate Professor,
department of Pediatrics
- Grace C. Hassler, from Instructor to Assistant Professor, Department
of Anesthesiology
- Florene C. Kelly, from Assistant Professor to Associate Professor of
Bacteriology.
- Bertha M. Levy, from Instructor to Assistant Professor, Department of
Pediatrics
- William C. McClure, from Clinical Assistant to Instructor, Department of
Medicine
- Homer F. Marsh, from Associate Professor to Professor of Bacteriology
- Maude M. Masterson, from Clinical Assistant to Instructor, Department of
Medicine
- Sanford Matthews, from Clinical Assistant to Instructor, Department of
Medicine
- George S. Mechling, from Instructor to Assistant Professor, Department of
Anesthesiology
- John W. Records, from Instructor to Assistant Professor, Department of
Obstetrics
- John M. Robertson, from Clinical Assistant to Instructor, Division of
Dental Surgery, Department of Surgery

July 20, 1948

- Ward L. Shaffer, from Instructor to Assistant Professor, Division of Dental Surgery, Department of Surgery
- Edward E. Shircliff, from Clinical Assistant to Instructor, Department of Medicine
- James B. Snow, from Associate Professor to Professor, Department of Pediatrics
- Henry B. Strenge, from Assistant Professor to Associate Professor, Department of Pediatrics
- A. N. Taylor, from Assistant Professor to Associate Professor of Physiology
- Lois L. Wells, from Instructor to Assistant Professor, Department of Anesthesiology
- H. B. Witten, from Clinical Assistant to Instructor, Department of Psychiatry and Neurology

Approved.

FACULTY APPOINTMENTS

Recommended appointments as shown below, effective July 1, 1948:

- Homer V. Archer, Clinical Assistant, Department of Obstetrics
- Vance A. Bradford, Clinical Assistant, Department of Surgery
- Mary R. Caron, Director of School of Nursing, be given the academic title of Professor of Nursing, retroactive to February 19, the date of her original appointment
- Joe H. Coley, Clinical Assistant, Obstetrics (transfer from Medicine)
- Clarence B. Dawson, Clinical Assistant, Urology
- A. L. Frew, Clinical Assistant, Division of Dental Surgery
- James J. Gable, Jr., Clinical Assistant, Department of Medicine
- Richard W. Harris, Clinical Assistant, Department of Obstetrics
- Elmer Ridgeway, Jr., Clinical Assistant, Department of Obstetrics (transfer from Department of Medicine.)
- Robert A. Rix, Jr., Clinical Assistant, Department of Surgery
- Marvin R. Shetlar, Instructor in Department of Biochemistry
- Byron Fremont Smith, Director, Health Service and Assistant Director of the Outpatient Department; Clinical Assistant, Department of Medicine; salary \$5,000 on a 12 months basis, July 1, 1948.
- Hugh A. Stout, Clinical Assistant, Department of Medicine and Instructor in Department of Pathology
- William F. Strecker, Clinical Assistant, Department of Surgery
- Leroy D. Wright, Clinical Assistant, Division of Dental Surgery

Approved.

ROUTINE APPOINTMENTS IN THE HOSPITALS:

- Myrtle Nadine Adams, Secretary, Admitting, \$130 per month, May 26, 1948
- Laura Lucille Baker, Ward Aide, \$90 per month, May 31, 1948 (resigned 6-15-48)
- Opal E. Black, Laundress, \$75 per month, June 7, 1948
- Agnes C. Boecker, General Staff Nurse, \$190 per month with laundry, June 21, 1948
- Harriett Bookstore, General Staff Nurse, \$190 per mo with laundry, June 1, 1948
- Orpha Leona Brock, General Staff Nurse, \$190 per month with laundry, June 12, 1948
- Delphene Baker Brown, General Staff Nurse, \$200 per mo with laundry, June 4, 1948
- Dora Ella Conder, Supervisor of Orderlies and Aides, \$230 per mo with laundry effective June 1, 1948

July 14, 1948

Dimple N. Dawson, Maid, \$85 per month, June 16, 1948
 Helen P. France, Nurse Aide, \$90 per month, June 16, 1948. \$100 per month effective July, \$110 per month December and thereafter.
 Sylvia P. Fryman, Laundress, \$85 per month, June 1, 1948
 Betty Marie Gage, Admitting Clerk, \$140 per month, May 27, 1948
 Joyce Elaine Geisler, Secretary, Stenographic Pool, \$130 per month, June 4, 1948
 Juanita A. Glover, Maid, \$85 per month, June 10, 1948
 Charles Alan Gordon, Orderly, \$110 per month with laundry, June 21, 1948
 John Alan Hair, Orderly, \$110 per month with laundry, June 7, 1948
 Clara Marguerite Haywood, Laundress, \$75 per month, June 7, 1948
 Noland Howard, Orderly, \$110 per month with laundry, June 14, 1948
 \$110 per month first month, \$120 per month thereafter if work is satisfactory
 Jennell Dykstra Hubbard, Supervisor, Office Vacation Relief, \$210 per month with laundry, June 1 to August 15, 1948
 Wanda Clydine Hughes, Stenographer, \$130 per month, May 26, 1948
 Lois Kint, Nurse Aide, \$90 per month, June 18, 1948
 James Douglas Kitchens, Clerk, \$125 per month, June 10, 1948
 Ruth M. Little, General Staff Nurse, \$190 per month with laundry, June 14, 1948
 Lloyd Mack, Orderly, \$130 per month with laundry, May 29, 1948
 Elnora Jo Maker, General Staff Nurse, \$190 per month with laundry, 6-1-48
 Kathryn Mitchell, Ward Aide, \$90 per month, June 8, 1948. June, \$90 per month, July, \$100 per month, December \$110 per month and thereafter
 Jimmie A. Nance, Assistant Laundryman, \$110 per month, June 1, 1948
 Delores A. Newport, Laundress, \$85 per month, June 1, 1948.
 Resigned June 14, 1948
 Martha M. Nightengale, Supervisor Office Relief, \$210 per month with laundry, June 1, 1948
 Geneva White-Oakley, Nurse Aide, \$110 per month, June 1, 1948
 Lawrence W. Patzkowsky, Relief Pharmacist, \$165 per month, June 1, 1948
 Frankie D. Porter, Staff Nurse, \$190 per month with laundry, June 3, 1948
 Grant Taigans, Assistant Laundryman, \$110 per month, June 7, 1948
 Margaret Ellen Riley, Ward Aide, \$90 per month, June 1, 1948. \$110 second through fifth month, \$110 per month thereafter.
 Jeanne Ritter, General Staff Nurse, \$190 per month with laundry, 6-5-48
 Jessie Lee Robinson, General Staff Nurse, \$190 per month with laundry effective June 3, 1948
 Ronald Snowden, Orderly, \$110 per month with laundry, June 8, 1948.
 \$120 per month beginning with October.
 Wilma Beatrice Stark, Secretary, \$140 per month with laundry, June 8, 1948.
 Harold Eugene Stone, Clerk, Storeroom, \$125 per month, June 2, 1948
 Earl M. White, Jr., Janitor, \$120 per month, May 31, 1948
 J. F. Williamson, Engineer, \$170 per month, June 1, 1948
 Annie B. Wilson, Laundress, \$85 per month, June 16, 1948
 Lorine R. Wilson, Nurse Aide, \$90 per month, June 18, 1948, \$100 for August through December, \$110 beginning in January
 Lela Mae Wolff, Registration Clerk, \$125 per month, June 1, 1948

Approved.

July 14, 1948

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Action on the reappointment of associate deans in the Medical School was deferred until the next meeting at the suggestion of the Regents.

TITLE AND SALARY CHANGES:

Don Carrington, File Clerk, from \$50 for part time to \$125 per month for full time, June 1, 1948

Nancy Craig, technician, change from \$30 per month for part time to \$150 per month full time, June 1, 1948 to August 31, 1948

Eileen Darnell, Student Technician, \$25 to \$50 per month, July 1, 1948

Loree Smith Douglas, General Staff Nurse, decrease from \$200 per month with laundry to \$160 per month with laundry, May 11, 1948

Hermine B. Edelman, Secretary, Admitting Department, \$150 per month, change to Secretary, Ob and Gyn, \$150 per month, June 1, 1948

M. Carmen Grandin, Relief Supervisor, ch., \$210 to Supervisor, Clinical Instruction, \$230 per month, June 1, 1948

Myrgie Guinn, Admitting Clerk, change from \$125 per month to Secretary, Nursing School no change in salary, June 1, 1948

Grace E. Parrish, Secretary, \$175 per month to \$190 per month, July 1, 1948

Marie W. Porter, change from \$210 to \$225 per month, July 1, 1948

Lola Lee Sherry, Stenographer, change from 40¢ per hour for part time to \$100 per month full time, June 1, 1948

Jean Tucker, Technician, \$200 to \$225 per month, July 1, 1948

Erma Jean White, Ward Aide, \$100 to \$110 per month, June 1, 1948

Edna Marie Williams, Ward Aide, \$100 to \$110 per month, June 1, 1948

Lu Lynn Wilson, Student Technician, \$25 to \$50 per month, June 1, 1948

Approved.

Regent McBride requested the Board to consider the question of admission of Edwin Campbell, an applicant for admission to the School of Medicine in the freshman class in September.

Following a discussion, Regent Emery moved, "That the application made by Regent McBride on behalf of Edwin C. Campbell for admission to the September, 1948, freshman class in the Medical School be denied, because under the established system of administration for considering admissions the Board is without authority to act in the premises for considering applications for admission to the Medical School.

Motion carried.

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July 14, 1948

President Cross reported that members of the Faculty Club were considering a proposal to acquire facilities in the enlarged Union Building program, and that there is a general feeling members of the faculty should be required to pay the same fees required of students since they do have access to the facilities on the same basis as students. The suggestion has been made that a Union Fee be made compulsory for members of the faculty.

President Cross was asked to discuss the matter with the faculty and get a recommendation on how they think the problem should be solved.

There being no further business the meeting was adjourned at 3:30 p.m.

Emil R. Kivall
Secretary

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