

June 9, 1948

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REGENTS OF THE UNIVERSITY OF OKLAHOMA  
WEDNESDAY, JUNE 9, 1948  
10:00 a.m.

The Regents of the University met in regular session in the office of the President of the University in Norman, on Wednesday, June 9, 1948, at 10:00 a.m. There were present: Erl Deacon, President, presiding; Regents Emery, Shepler, Benedum, White. Absent: Regents McBride, Noble.

The minutes for the meeting on May 25 had not been written and will be presented at the July meeting.

The Chair read a letter from Moss Patterson, Vice-Chairman, State Board of Public Affairs, under date of May 26, 1948, concerning a request from City officials of Norman for payment by the University for handling of sewage for the Central State Hospital and the University. Mr. Patterson called attention, "to a contract made in 1943 with the City of Norman, signed by all parties, which states that there is to be no charge made, either to the University or the Central State Hospital for the use of these facilities as long as they are available." ...."The contract was entered into at the time the State donated \$25,000 toward the building of the sewage disposal building near the north bank of the Canadian River."

A copy of the contract above referred to is contained in the minutes of the Regents under date of June 9, 1943. No subsequent agreement has been made with the City of Norman.

No action was taken on the matter.

President Cross reported bids were received on June 7 for the construction of the WNAD Transmitter Station Building, the wiring and conduit for the transmitter station septic tank and field tile, sidewalks and paving. The following bids were received:

	<u>Base Bid</u>	<u>Alternate No. 1</u>	<u>Alternate No. 2</u>
Industrial Construction Company	\$35,670.00	\$ 450.00	\$ 290.00
Builders Construction Company	27,954.00	500.00	100.00
Bailey Construction Company	32,000.00	342.00	300.00

Mr. Kraft and Mr. Cate recommended acceptance of the low bid by the Builders Construction Company, in the amount of \$27,954.00, less Alternate No. 1, which is the omission of acoustical ceiling in the emergency studio in the amount of \$500.00, making the contract price \$27,454.00. President Cross recommended acceptance of this bid, and that the officers of the board be authorized to enter into a contract with Builders Construction Company.

On motion by Regent Shepler, it was unanimously voted to approve the recommendation

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President Cross reported the enrolment in the Summer School as 4742, as of the date June 9, this being 7 less than the total enrolment for 1947. He estimated that the enrolment will increase by 100 to 150 by the end of the enrolment period.

President Cross stated D. X. Bible, the Athletic Director, Texas University, had called Mr. Wilkinson regarding our new Texas contract which was to start on a home and home basis beginning in 1951. Mr. Bible has an opportunity to play Purdue, a Big Nine opponent, on a home and home basis in 1950-51. Mr. Bible has asked that we release the date of September 29, 1951 when the Texas team was to play in Norman so that the University of Texas may meet Purdue at Austin on that date, and that we continue our series in the Cotton Bowl for the year 1951 on the regularly scheduled date in October, the Texas team to play in Norman in 1952 and continue our home and home contract from that time on. Mr. Wilkinson recommended approval of this arrangement, President Cross concurring.

Moved by Regent Benedum, and unanimously voted, to approve the recommendation, subject to Texas' conclusion of the contract with Purdue.

President Cross reported that he had been informed through the office of the Secretary of the American Medical Association that as a result of the recent inspection of the Medical School a recommendation will be made to the Council on Medical Education and Hospitals that the University of Oklahoma School of Medicine be removed from confidential probation at its meeting on June 18, with the understanding that the school will be surveyed before June, 1950.

President Cross distributed a memorandum concerning the establishment of a commissary for residents in the south campus area. He asked for more time to make further investigation. The request was granted.

Recommended that Professor Richard N. Kuhlman, of the School of Architecture, be given the title of Associate Director of the Institute of Community Development, without any change in faculty or salary status. The recommendation was presented at the request of Dr. Logan, Director.

Approved.

President Cross reported a vacancy on the Board of Control, Will Rogers Memorial Scholarship Fund, due to the death of Dr. V. C. Tisdal, of Elk City. He was asked to bring a recommendation for a successor at the next meeting.

President Cross reported the Counselor of Men, with a group studying the problems of foreign students in the University, recommends that Washington Irving House, Woodrow Wilson Center, be designated as International House, and become a center for foreign students, the residents in the house to be divided equally between foreign born and Oklahoma men. He outlined the plans for orientation, counseling, educational programs, social functions, and participation in sports programs. He recommended approval of the plan.

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Moved by Regent Benedum, it was unanimously voted to approve the President's recommendation

President Cross asked that the Regents elect an assistant secretary to perform the duties of the secretary during his absence.

Regent Emery nominated Q. M. Spradling, Assistant Comptroller, as Assistant Secretary of the Regents, and that he be given full authority to act in the absence of the Secretary.

Regent Shepler moved that nominations cease, and that Mr. Spradling be elected by acclamation. Mr. Spradling was unanimously elected Assistant Secretary.

Newspapers have carried a story regarding a move to induce the University to acquire the holdings of the Dwight Indian Training School at Sallisaw. President Cross stated he did not have full information concerning this school, but suggested he be authorized to make an investigation as to its possibilities.

Regent Shepler moved, and it was voted to ask President Cross to visit the School and report at a later date.

President Cross reported receipt of a grant of \$35,000 from the Rockefeller Foundation for the purpose of development of archival resources on the history and contemporary life of Oklahoma.

12:00 M. recess for lunch as guests of Boys State, Building 139, South Campus.

At 1:30 the meeting reconvened in the President's Office.

Copies of a letter from Joseph B. Whittington, Attorney at Law, 210 Petroleum Building, Oklahoma City, under date of May 25, 1948, concerning H. H. Foster, Jr., were distributed by President Cross. The letter was addressed to "Members of the Board of Regents and President Cross."

Following a discussion, Regent Emery moved, and it was unanimously voted that: "The President of the University be authorized and instructed to respond on his own behalf and on behalf of the Regents to Mr. Joseph B. Whittington's letter of May 25, 1948, by answering the inquiries concerning Professor H. H. Foster, Jr. contained in that communication using the applicable data supplied by Dean Keeton's letter to the President of the University under date of June 2, 1948."

Attention was called to the communication from Ray F. Groves, Norman Manager, Oklahoma Natural Gas Company, under date of June 1, 1948, which is as follows:

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Oklahoma Natural Gas Company  
Norman, Oklahoma  
June 1, 1948

The Board of Regents  
University of Oklahoma  
Norman, Oklahoma

Gentlemen:

The Oklahoma Natural Gas Company requests permission to install a 6" low pressure Main on the West side of Elm Street and at the South side of Boyd Street and running East on the South side of Boyd Street a distance of 2163 feet to tie in our present 6" low pressure Main in the alley East of Jenkins Avenue.

Also, beginning at this proposed 6" low pressure Main on the South side of Boyd Street at the West side of University Boulevard, install a 4" coated and wrapped low pressure line North a distance of 175 feet to tie in with our present 4" low pressure line.

A continued building program in the business district between University Boulevard and DeBarr Avenue on Boyd, Asp and Buchanan Streets has created a low pressure condition in this area and this proposed tie in is necessary to give an adequate supply of gas to our customers in this section of town.

We are requesting the installation of this main in the South parking of Boyd Street to eliminate paving cuts and to stay away from telephone and electric underground cables and water mains.

We trust, the Board will grant this request, as we plan to do the work this month.

Very truly yours,

/s/ Ray F. Groves  
Norman Manager

Following a discussion President Cross recommended that the request be granted subject to working out satisfactory arrangements with Mr. Kraft so that the University may be protected in its plans for utility extensions and its present facilities, and without causing additional expense to the University.

Regent Benedum moved, and it was unanimously voted to approve the recommendation provided it can be worked out without expense to the University, that Mr. Kraft be consulted with reference to the installations and progress of the work.

President Cross reported the action of the Alumni Board at the annual meeting on the Regents' recommended revisions in the Statutes for the Distinguished Service Citation System. The Regents' recommendation provided for the selection of Three (3). The Alumni Board considered this recommendation, as well as other phases of the Citation System, and submitted the following recommendation:

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1. There shall be selected each year, as hereinafter provided, not more than five honorees to receive the "Distinguished Service Citation." The award shall be made to distinguished Oklahomans and/or to alumni of the University of Oklahoma wherever located.

2. Nominations for the "Distinguished Service Citations" may be made by any person; provided, however, that the "Distinguished Service Citations Selection Committee" is not limited to nominations submitted to it, but has full authority to consider nominations obtained through its own initiative. Nominations should be submitted to the President of the University of Oklahoma, the President of the University of Oklahoma Association, or direct to the "Distinguished Service Citations Selection Committee."

3. Designations each year of not more than five persons to receive the Distinguished Service Citation shall be made by a "Distinguished Service Citations Selection Committee" composed of seven members to be appointed as follows: (a) The President of the University of Oklahoma shall appoint three members; (b) The President of the University of Oklahoma Association shall appoint three members; (c) The President of the University of Oklahoma Dads' Association, or a member of the OU Dads' Association appointed by him, shall be a member. The President of the University and the President of the Association each shall appoint one member to serve one year, one member to serve two years, and one member to serve three years. Their successors shall be appointed for a term of three years. Vacancies shall be filled by the respective presidents.

Following a discussion Regent Benedum moved that, "The suggested compromise be accepted, and that the Alumni Board be informed that the Regents feel Five (5) is too many, and it is hoped in the future they will award Three (3) or less."

Motion adopted.

President Cross recommended adoption of the following resolution:

RESOLUTION

BE IT RESOLVED by the Board of Regents of the University of Oklahoma, that the general policy for administration of the non-academic personnel program of the University of Oklahoma shall be as follows:

1. The President of the University is authorized to put into effect July 1, 1948, the detailed statement of terms of employment of non-academic personnel recommended by the President.

2. The President of the University is authorized to make minor changes in the terms of employment as may become necessary from time to time for efficient and equitable administration.

3. The Director of Non-Academic Personnel and Graduate Placement is hereby designated as the administrative officer of the University responsible to the President for administering the policies governing employment and welfare of non-academic personnel, including student assistants.

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4. The President of the University may, in his discretion, delegate to the Director of Non-Academic Personnel the responsibility for approval of salary rates and job titles for certain classifications of non-academic personnel.

President Cross recommended adoption of the resolution, it was moved by Regent Shepler, and unanimously approved.

President Cross reported the death of W. C. Moberly, who held the position of nightwatchman, on the Retirement payroll, passed away on May 19, 1948. Mr. Moberley had been in the employ of the University in various capacities since 1919.

The President was instructed to express sympathy on behalf of the Regents to the surviving members of the family.

Reported faculty resignations:

Emil J. Hellund, Associate Professor of Physics, June 1, 1948  
 Elaine Nantkes, Instructor, Mathematics, declined to accept  
 Gilbert R. Waller, Associate Professor of Music Education, June 1, 1948  
 Earl Walker, Instructor, Civil Engineering, declined to accept  
 Allen Dorris, Special Instructor, Engineering, declined to accept

Resignations accepted.

Recommended leaves of absence for the following:

Fred Grover Fulkerson, leave of absence without pay for the period from September 1, 1948 to September 1, 1949 for the purpose of doing graduate work and to secure additional experience in social work.

Mrs. D. Gene Snodgrass, Clerical Secretary, Correspondence Study Department, leave of absence without pay June 1 to August 31, 1948

Mrs. Jo Ann Ireton, Librarian and Editorial Assistant, School of Journalism, leave of absence without pay June 1 to September 1, 1948

Dick Underwood, Assistant Art Editor, Publishing Division, University Press, leave of absence without pay June 29, to September 7, 1948.

Approved.

Recommended Faculty Appointments:

Harley Proctor Brown, Assistant Professor, Zoological Sciences, \$3600 for 9 months service, September 1, 1948.

Daniel Negrete Cardenas, Instructor of Spanish, Modern Language Department, \$3200 for 9 months service, September 1, 1948

William Albert Catenaro, Instructor in Mathematics, \$3000 for 9 months service, September 1, 1948

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Victor Herman Cohen, Half-time Instructor of History, \$1200 for 9 months service, September 1, 1948

Mrs. Mildred T. Faris, Assistant Professor in Social Work, \$3700 for 9 months service, September 1, 1948. (Previously approved on a 12 months basis at \$4000)

William Shorey Harmon, half-time Instructor of History, \$1200 for 9 months service, September 1, 1948

Dr. Ruben Landa, Assistant Professor of Spanish, Department of Modern Languages, \$3600 for 9 months service, September 1, 1948

James O. Melton, Special Instructor, Mechanics and Engineering Metallurgy, \$2600 for 9 months service, September 1, 1948

Mrs. Elaine M. Mjoset, Instructor in Physical Education for Women, \$2800 for 9 months service, September 1, 1948.

Charles Delmer Newton, Instructor, Civil Engineering, \$2700 for 9 months service, September 1, 1948

Albert Raymond Parker, half-time Instructor in History, \$1200 for 9 months service, effective September 1, 1948

William Richard Tongue, Associate Professor of Classical Languages, \$4000 for 9 months service, September 1, 1948

Carl Daniel Riggs, Instructor in Zoological Sciences, \$3600 for 9 months service, September 1, 1948

Robert Jaques, Assistant Professor of Music, \$3400 for 9 months service, September 1, 1948

Approved.

Recommended acceptance of resignations and approval of appointments of Graduate Assistants:

Resignations:

Thomas W. Fentem, Graduate Assistant in Radio Speech, May 20, 1948  
James M. Clymer, Graduate Assistant in Chemistry, declined to accept  
Arthur Edward Greaves, Jr., Graduate Assistant in Physics, declined to accept.

Appointments:

Glenn Fillmore Powers, Graduate Assistant in Physics, \$810 for 9 months service, September 1, 1948

Frank Jackson Baker, Graduate Assistant in Radio Speech, \$90 per month for 9 months, September 1, 1948

Mrs. Gladys Bright, Graduate Assistant in Spanish, \$810 for 9 months, September 1, 1948

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Earl Franklyn Engles, Jr., Graduate Assistant in Chemistry, \$120 per month for 9 months service, September 1, 1948

Warren Joseph King, Graduate Assistant in English, \$810 for 9 months service, September 1, 1948

James Oscar Haynes, Graduate Assistant in Civil Engineering, \$810 for 9 months service, September 1, 1948

William Cook Hutchison, Jr., Graduate Assistant 1/2 time, Modern Languages, \$810 for 9 months service, Sept 1, 1948

Mrs. Mary Virginia Lang, reappointed Graduate Assistant 1/2 time, Modern Languages, \$810 for 9 months service, September 1, 1948

David H. MacIntyre, reappointed Graduate Assistant 1/2 time, Modern Languages, \$810 for 9 months service, September 1, 1948.

Stanley Sterling Strong, Graduate Assistant in Physics, \$810 for 9 months service, September 1, 1948

Daniel James Vaughan, Graduate Assistant in Chemistry, \$120 per month for 9 months service, September 1, 1948 (reappointment)

Ruth Caroline Whitford, Graduate Assistant 1/2 time, Modern Languages, \$810 for 9 months service, September 1, 1948

Virgil K. Wilmeth, Graduate Assistant in Physics, \$810 for 9 months service, September 1, 1948

Approved.

President Cross recommended approval of Fellowships and Scholarships:

#### Research Fellowships

Ora Lee Bowles, History, \$600 for 9 months

J. C. Ewing, History, \$500 for 9 months

Ann H. Fairley, Physics, \$500 for 9 months (Nonresident)

#### Research Scholarships

Dan Selakovich, History, \$400 for 9 months (Nonresident)

#### University Scholarships

Hai-Chuan Teng, Geology, no stipend (Nonresident)

Pei-Yang Ting, Chemical Engineering, no stipend (Nonresident)

Ching Yu Liang, Physics, no stipend (Nonresident)

In each case the student is excused from the payment of one-half the general fees. Out-of-State students are excused from the payment of nonresident tuition fees also.



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Approved.

Recommended acceptance of non-academic personnel resignations:

Ima Allen, Library Assistant, Loan Department, June 1, 1948

Charlotte Circle, Clerical Secretary, Adult Education, June 1, 1948

Nadine Clark, typist, Catalog Department, Library, June 1, 1948

Mrs. Jean Coogan, Consultant and Editor, Correspondence Study Department,  
June 15, 1948

Ronald E. Housley, Photographic Assistant, Photographic Service, June 1,  
1948

Mary Ann Ice, Clerical Stenographer, Department of Short Courses and  
Conferences, July 1, 1948

Mrs. Jean Jackman, Clerical Secretary, Psychology Department, June 1,  
1948

Geraldine McCrory, Clerical Secretary, University of Oklahoma Foundation,  
July 1, 1948

Arthur L. McElmurry, Junior Accountant, Office of the Comptroller, June 1,  
1948.

Dorothy Matthews, Clerical Secretary, Office of the President, June 15, 1948

Betty Raisig, Clerical Secretary, Office of the Dean of Engineering,  
June 15, 1948

Mrs. Johnnye Roberts, Secretary, Speech-Hearing Clinic, June 1, 1948

Mrs. Betty Rae Robertson, Administrative Secretary, Office of the Financial  
Vice President, June 15, 1948

Mrs. Elizabeth B. Sandlin, Clerical Secretary, School of Music, June 1, 1948

Joanne P. Scott, Clerical Stenographer, Interschool Speech, May 31, 1948

Mari Scott, Library Assistant, Browsing Room, June 1, 1948

Betty Sue Stanley, Clerical Secretary, Institute of Community Development,  
May 31, 1948

Peggy Stapp, Supervisor of Student Assistants in Library, June 1, 1948

Mrs. Elizabeth H. Temple, Clerical Stenographer, Military Department, June 1,  
1948.

Margaret Ann Yeakley, Clerical Secretary, Department of Speech, June 15, 1948.

Approved.

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Recommended approval of Non-Academic Appointments:

Mrs. Jean Andres, Library Assistant, Browsing Room (Librarian III)  
\$1800 for 12 months service, June 1, 1948

Mrs. Arazell R. Barnes, Clerk-typist, Correspondence Study Department,  
\$120 per month, May 17, 1948

Mrs. Lois Gates Brown, Clerical Secretary, Office of the President,  
\$1740 for 12 months service, May 22, 1948

Mrs. Wanda Granot Cole, Assistant Librarian, School of Art, \$120 a  
month for 2 months service, June 1 to August 1, 1948

Catherine Conis, Administrative Secretary, Speech and Hearing Clinic,  
\$1800 for 12 months service, June 1, 1948

Philip Farish, Librarian I, Periodical Department, University Library,  
\$75 per month for 3 months service, June 1, 1948

Irving Yale Fishman, Assistant Supervisor of Laboratory Supplies,  
Zoological Sciences, \$200 for the month of June, 1948.

Charles E. Foree, Carpenter, University Museum, \$250 for one month,  
June, 1948

Robert L. Gregg, Typewriter Repairman, General Service, \$135 per  
month for 12 months service, May 3, 1948

Edith Nadene Hahn, General Office Clerk, Department of Journalism,  
\$125 per month for 3 months, June 1 to September 1, 1948

Albert Harrington, Librarian I, Library, \$75 per month for 3 months,  
June 1 to September 1, 1948

Janis Mann Huitt, Clerical Secretary in Psychology, \$135 per month  
for 12 months, June 1, 1948

Mrs. Elizabeth Cowan Ledeen, YWCA Secretary and Assistant to the Coun-  
selor of Women, \$125 per month for 2 months service, June 1 to July 31,  
1948

Elmer G. Locke, Tool Room Attendant, Industrial Education, \$150 per  
month for 12 months service, May 13, 1948

Eleanor Ann Lockett, Librarian I, University Library, \$120 per month  
for 3 1/2 months, June 1 to September 15, 1948

Mrs. Martha Ann Maddux, Clerical-Secretary, Office of the Comptroller,  
\$135 per month for 12 months service, June 1, 1948

Mrs. Sue Maloch, Librarian I, University Library, \$1260 for 12 months  
service, June 1, 1948

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Mrs. June R. McCall, IBM Key Punch Operator, Statistical Service Laboratory, \$130 for May 17 to May 31, 1948, increase to \$135 per month, June 1, 1948

Mrs. Doris McLaury, Assistant in Home Economics Nursery School and Kindergarten, continue for the month of June at the same salary, \$130 per month.

Mrs. Carolyn Cocke Michie, Clerical Stenographer, Interschool Speech Activities, \$130 per month on a 12 months basis, June 1, 1948

Mrs. Gwendolyn Ermaleen Mlcak, Librarian I, Inter-Library Loan Department of the University Library, \$75 per month for 2 months, June 1 to July 31, 1948

Mrs. Elizabeth M. Mock, Clerical Stenographer, Visual Education, \$130 per month for June, 1948

Mrs. June Moyers, Clerical Secretary, School of Music, \$1620 for 12 months service, June 1, 1948

Evelyn Northcutt, Clerk-typist, Short Courses and Conferences, \$115 per month for 3 months, June 1 to August 31, 1948

Mrs. Peggy Roysden, Clerical Secretary, Department of Adult Education, \$1620 for 12 months, May 17, 1948

Mrs. Grace Eileen Porter, Clerk-typist, Correspondence Study, \$115 per month for 3 months, June 1 to August 31, 1948

Phillip A. Sawyer, Airport Maintenance Foreman, Max Westheimer Field, \$2100 for 12 months service, May 20, 1948.

Mrs. Rubye Lois Scull, Clerical Secretary, Speech Department, \$1620 for 12 months basis, June 1, 1948

Dorothy Shoup, Clerical Secretary, Mathematics Department, \$70 per month for 2 months, June 1 to July 31, 1948

Mrs. Dorthy Veroda, Clerical Stenographer, \$1560 for 12 months service, June 1, 1948

Mrs. Edna Earle Webb, Clerical Secretary, University Laboratory School, rate of \$1620 for 12 months service, July 1 to September 1, 1948

Mrs. Bonny Bell Holman, Office Machine Operator, temporary appointment for 25 days or less, salary at the monthly rate of \$120, May 21, 1948

Approved.

Recommended approval of non-academic title and salary changes:

Mrs. Dorothy Clay, title be changed from Clerical Stenographer to Administrative Secretary with no change in salary, Office of the Dean, College of Engineering.

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Mrs. Martha Sue Fleming, change in title from Clerical Stenographer to Clerical Secretary, Military Science Department and increase salary from \$1560 to \$1740 per annum.

Mrs. Norma Geddes, Registration Assistant, Office of Admissions and Records, change from full time to half time at \$75 per month, June 1, 1948.

Miss Virginia Kotte, change from administrative secretary to clerical secretary, Office of the Dean of the College of Engineering, no change in salary.

Mrs. Dorothy Allen Nichols, transfer from Manuscripts Division, University Library at \$125 per month to General Office Clerk, Order Department, Library, no change in salary, June 1, 1948

Mrs. Betty Wey, Clerical Stenographer, Office of Admissions and Records, change from full time to half time at \$65 per month, June 1, 1948

Mrs. Carol Burk, Clerk-typist, University College, extend appointment to June 30, 1948, \$100.

Mrs. Wave Elliott, Clerical Secretary, Office of the Dean of the College of Arts and Sciences, \$150 per month, June 1, 1948. Transfer from the Department of Mathematics.

Approved.

President Cross stated Mr. Cate had received information from Kenneth Wallace, Business Administrator of the School of Medicine and University Hospitals, that federal aid for equipment for the new hospital in the amount of \$35,087.00 is available only as "reimbursement" for funds spent. This amount represents one-third of the total cost of the project amounting to \$105,261.00. The application to the State Regents for authorization to use this amount from the Hospital Revolving Fund, which would be repaid when the federal grant is received, has been prepared, and President Cross recommended that the Regents approve this application.

Regent Benedum moved, and it was unanimously voted, that the application to the State Regents for Higher Education for authorization to use \$35,087.00 from the University Hospitals Revolving Fund under the conditions as outlined by President Cross, be approved, and that the President of the Board be authorized to sign such application on behalf of the Regents.

President Cross recommended, in accordance with the original plan to create four key administrative positions (executive vice-president, financial vice-president, dean of students, and director of public relations) that Stewart Harral's title be changed from Director of Press Relations to Director of Public Relations. He stated it is his intention to establish a Public Relations office in the Administration Building and to assemble there, on a coordinated basis, the functions of (1) public relations, (2) publicity, (3) fund raising, (4) official publications, (5) special events.

Moved by Regent Benedum, and unanimously voted, to approve the recommendation.

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President Cross reported Summer School resignations:

- Carl T. Almquist, Electrical Engineering, for the summer session.
- Peggy Kantrell, Graduate Assistant, School of Geology
- R. D. Dorsett, Assistant Professor in Mathematics
- Fritz Frauchiger, Modern Languages
- Don Garrison, College of Education
- Charles A. Renfro, Instructor in Geology
- William M. Sattler, Speech Department
- John H. Speer, Instructor in Geology
- Ruth Tasch, College of Education

The resignations were accepted.

Recommended summer school appointments:

Jeannette M. Allesandri, Assistant Professor of Modern Languages at \$320 per month for June and July, 1948

Kasper Arbenz, Assistant Professor of Geology, \$680 for two months service, June 1 to July 31, 1948

Mrs. Marilyn Chancey Case, Lifeguard, University Laboratory School, \$75 per month for two months service, June 1, 1948

Mrs. Betty Jo Crites, Assistant in University Laboratory School at \$90 per month for June and July, 1948

Carl Dean Douglass, Graduate Assistant in Chemistry at \$90 per month for June and July, 1948.

Clarence Lang Dulaney, Graduate Assistant in Chemistry, \$90 per month for June and July, 1948

Mrs. Marguerite Ebel, Accompanist for the University Laboratory School, \$50 per month for June and July, 1948.

Ruth Elder, Assistant Professor at \$360 per month for June and July, 1948

Thomas Barton Gage, Instructor, Chemistry at \$250 for June and July, 1948

Clara Elizabeth Gallemore, Graduate Assistant in Chemistry at \$90 per month for June and July, 1948

Associate

Erasmus Orion Garrett, Visiting/Professor of Law at \$645 for 6 weeks, July 19 to August 31, 1948

John Roscoe Gayle, Jr., Graduate Assistant in Chemistry, \$90 per month for 2 months, June 1, 1948

Mrs. Alice H. Harris, Graduate Assistant, University Laboratory School, \$90 per month for June and July, 1948

James Lee Huitt, Graduate Assistant in Chemical Engineering at \$180 for 2 months service, June 1, 1948

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Roy T. House, Editor of Books Abroad at \$500 per month for June and July, 1948

William Ingler, Graduate Assistant in Government at \$90 per month for June and July, 1948

Lynn Jacobsen, Instructor in Geology at \$240 per month for June and July, 1948

Wayne M. Jeans, Special Instructor in Education part-time, \$300 per month for June and July, 1948

William Alfred Jones, Graduate Assistant in Chemistry, \$120 per month for June and July, 1948

Franklin H. Knowler, Visiting Professor of Speech, \$800 for 2 months service, June 7, to August 4, 1948

Eunice M. Lewis, Assistant Professor in the Laboratory School at \$300 per month for June and July, 1948

Mrs. Ruth W. Peattie, Teaching Assistant in Chemistry, \$90 per month for 2 months, June 1, 1948

William Robert Reed, Graduate Assistant in Chemistry at \$90 per month, 2 months effective June 1, 1948

Floyd Schoonover, Graduate Assistant in Geology, \$90 per month for 2 months service, June 1, 1948

Jack Strain, Graduate Assistant in Government at \$120 per month for June and July, 1948

Harry Strauss, Special Instructor in Audio-Visual Education at \$400 per month for two months, June 7, 1948

Stella Summers, Nursery School and Kindergarten staff, \$77.77 per month for June, 1948

Daniel James Vaughan, Graduate Assistant in Chemistry, \$120 per month for 2 months service, June 1, 1948

Jack Louis Walper, Graduate Assistant in Geology, \$180 for 2 months service, June 1, 1948

John Martin Weaver, Graduate Assistant in Chemistry, \$180 for 2 months June 1, 1948

J. Bruce Wiley, Assistant Professor in Electrical Engineering, \$390 for June and July, 1948

Dorothy Dale Williamson, Graduate Assistant in Chemistry, \$90 per month for 2 months, June 1, 1948

Rayford Warwick Winters, Graduate Assistant in Geology, \$90 per month for 2 months, June 1, 1948

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Approved.

Recommended approval of personnel changes in the Physical Plant:

Appointments:

Abe Theadford Johnston, Painter, Physical Plant, \$225 per month on a 12 months basis, June 1, 1948

William Bryan Lee, Painter, \$225 per month on a 12 months basis, June 1, 1948

James Robert Owens, Fireman, Physical Plant, \$160 per month on a 12 months basis, May 16, 1948

J. C. Stipe, Fireman, Physical Plant, \$75 per month for 12 months service, June 16, 1948

Eugene Suchy, Painter, Physical Plant at \$215 per month, 12 months basis, June 1, 1948

Resignations:

Norman G. Honea, Night Fireman; resigned June 15, 1948

Gene Moore, Fireman, May 15, 1948

Charles Willis Richardson, General Assistant, Landscape and Grounds, June 1, 1948

Approved.

Recommended approval of personnel changes in the Housing Department:

Appointments:

Charles E. Casteel, Head Counselor in Irving House, reappointment effective June 1 through August 31, 1948 unless housing conditions necessitate termination at the end of the 8 weeks, \$75 per month.

Clarence E. Mann, Head Counselor in Cleveland House, reappointment effective June 1, 1948, \$75 per month for 3 months unless housing conditions necessitate termination at the end of 8 weeks.

James S. McNeely, Jr., Head Counselor in Sequoyah House, reappointment effective June 1, 1948, \$75 per month for 3 months, unless housing conditions necessitate termination at the end of 8 weeks.

George Arthur Burgham, Assistant Counselor in Sequoyah House, reappointment to become effective June 1, 1948, \$50 per month for 3 months unless housing conditions necessitate termination at the end of 8 weeks.

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Jodie C. Smith, Head Counselor in Whitehand Hall, reappointment effective June 1 through August 31, 1948, unless housing conditions necessitate termination at the end of 8 weeks, \$75 per month.

Vernon A. Green, Assistant Counselor, Whitehand Hall, June 1 to August 31, 1948, unless housing conditions necessitate termination at the end of 8 weeks, August 4, \$50 per month

Transfers:

Roy Donald Denney, transfer from FPHA South Campus to Assistant Counselor in Cleveland House, June 1 through August 31, 1948, unless housing conditions necessitate termination at the end of 8 weeks, August 4, \$50 per month

Almus T. Hays, transfer from South Campus Housing to Assistant Counselor in Whitehand Hall, \$50 per month June 1 through August 31, 1948, unless housing conditions necessitate termination at the end of 8 weeks, August 4, 1948

Resignations:

Mrs. Betty Elsloo, Housing Assistant, May 20, 1948.

Approved.

Recommended approval of personnel changes in the

Infirmary:

Resignations:

- Hanche C. Reed, Record Librarian, June 15, 1948
- Joyce Johnson, Medical Record Librarian, May 31, 1948
- Joyce F. Manning, General Duty Nurse, May 31, 1948
- Gloria L. Morgan, General Duty Nurse, May 31, 1948
- Mabel Gamino, General Duty Nurse, May 31, 1948
- Wilma Zoff Taylor, General Duty Nurse, May 15, 1948

Change:

Jane Howe, Medical Record Librarian, part-time, \$60 per month to full-time at \$130 per month, June 1, 1948

Leaves of Absence:

Ruth E. Chastain, General Duty Nurse, June 1 through September 30, 1948. Without pay.

Lavina West, General Duty Nurse, indefinite leave without pay, May 1, 1948.

Appointments:

Mrs. Sarah Berneice Armstrong, Senior General Duty Nurse, \$185 per month for 12 months service, July 1, 1948



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Mary Ellen Cunningham, General Duty Nurse, \$6.72 per day, worked a total of 31 days from April 20 through May 31 when she resigned.

Edna Theodora McMillan, General Duty Nurse, part-time, \$80 per month for 12 months, June 1, 1948. Reappointment

Approved.

Recommended approval of appointments without salary on the staff of the Museum of Art:

Wendell Tomberlin, Curator of Traveling Exhibitions  
William Harold Smith, Advisor to Museum of Art

Approved.

Recommended that Joe McCall Anderson Jr., be appointed Assistant for the Oklahoma Biological Survey for the month of June, 1948, at a salary of \$80. This appointment will fill the vacancy created by the resignation of George H. Ware.

Approved.

President Cross submitted the proposed salary budget for the Oklahoma Geological Survey for the fiscal year of 1948-49, and recommended approval. The budget contains the names, titles, salary, and months of service of personnel of the Survey.

Moved by Regent White and unanimously voted that the budget be approved as submitted.

President Cross presented the budget of the School of Medicine and the University Hospitals, for the fiscal year of 1948-49. He called attention to the salary of Walter Kraft, page 4, Medical School, for 1 month (May) as Consulting Engineer, and under "Buildings and Grounds", University Hospitals for one month (June), which is shown to be \$613.33 for each month. The amount should be \$566.66 a month, 1/12 of \$6,800.00 the total salary of Mr. Kraft as approved at the May 25 meeting.

President Cross recommended that Dr. Mark R. Everett be reappointed Dean of the School of Medicine, Superintendent of Hospitals, for one year (until June 30, 1949).

Motion by Regent White and unanimously voted that the recommendation be approved.

President Cross called attention to the salary as shown for Dean Everett in the amount \$9,000 from the School of Medicine and \$2,000 from the University Hospitals, making a total of \$11,000. He recommended that the salary of Dean Everett be fixed at \$10,000.

Attention was called to the amount listed for Kenneth Wallace, Business Administrator of University Hospitals, \$7,500. He recommended that the salary of Mr. Wallace be fixed at \$7,000.

President Cross recommended approval of the budget for the School of Medicine and University Hospitals with the changes recommended.

Regent White moved, and it was unanimously voted that the budget, with changes as recommended by President Cross be approved.

Recommended acceptance of resignations, School of Medicine and University Hospitals:

Mildred A. Arrington, Stenographer, May 18, 1948  
 Barbara Bogard, Assistant Administrative Dietitian, June 12, 1948  
 Howard L. Branson, Clerk, May 22, 1948  
 Dorothy Isgrigg Case, Ward Aide, May 4, 1948  
 O. J. Davenport, Maintenance Man, April 19, 1948  
 Margaret Eastwood, Secretary, May 31, 1948  
 Gloria P. Featherstone, Stenographer, May 9, 1948  
 Leola Foster, Ward Aide, May 8, 1948  
 Joy Marie Ganoung, General Staff Nurse, May 31, 1948  
 Ola Mae Gearhart, Ward Aide, June 10, 1948  
 Lillie Hammitt, Dietary Helper, Tray Girl, May 3, 1948  
 Gertrude Henderson, General Staff Nurse, May 31, 1948  
 Thelma Jo Kirby, Registration Clerk, May 31, 1948  
 Bernice Magby, Registration Clerk, June 6, 1948  
 J. Joe McClelland, Dietary Helper, Dish Washer, May 4, 1948  
 Ella June Eddy Megee, Secretary, School of Nursing, June 10, 1948  
 Ralph Payne, Student Assistant, June 1, 1948  
 Beatrice Quinton, Laundress, May 19, 1948  
 J. W. Roach, Assistant Laundryman, May 22, 1948  
 Lena M. Skelton, Laundress, May 17, 1948  
 Jo Ann Louise Smalley, General Staff Nurse, May 31, 1948  
 Lillie Myrtle Vaughan, Laundress, May 10, 1948

Resignations accepted.

Recommended that the department of Orthopedic Surgery be designated in the future as Department of Orthopedic and Fracture Surgery.

Approved.

Recommended approval of the following appointments:

Daniel G. Costigan, M.D., Instructor (full-time) in the Department of Orthopedic and Fracture Surgery, July 1, 1948, at an annual salary of \$4,200 for 12 months service, replacing Dr. Amspacher whose temporary appointment expires June 30, 1948

Paul H. Fesler, Consultant to the Dean and Superintendent on a half-time basis, effective June 1, 1948 at an annual salary of \$4,000 on a 12 months basis, July 1, 1948. This will terminate Mr. Fesler's appointment as Administrator of Hospitals.

Dr. Cleve Beller, Assistant Director of the Outpatient Department salary of \$85 per month in addition to \$80 now received as a "resident". (temporary arrangement)

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Dr. A. M. Brixe, Jr., Director of Health Service, \$85 per month in addition to \$80 now received as a "resident." (temporary arrangement)

Ann Aaron, Ward Aide, \$90 per month, May 18, 1948. \$100 for second through the fifth months, \$110 per month thereafter.

Madeline K. Bemo, Ward Aide, \$90 per month, May 21, 1948: \$90 for the first month, \$100 for the next 5 months, \$110 per month thereafter.

Orvell L. Berg, Orderly, \$110 per month with laundry, May 21, 1948

William Alton Bowen, Jr., Clerk, Storeroom, \$125 per month, May 27, 1948

Madeline M. Deerdoff, Laundress, \$75 per month, May 20, 1948

Gustana Duley, Maid, \$90 per month, May 10, 1948

Ola Jane Fountain, Kardex Clerk, \$125 per month, May 18, 1948

Mrs. Pauline Eloise Hill, Ward Aide, \$90 per month, May 17, 1948

Mrs. Jessie F. Hurt, Ward Aide, \$90 per month, May 18, 1948: \$90 for the first month, \$100 for next 5 months, \$110 per month thereafter.

Lilly June King, Typist, Clerk, 40¢ per hour, May 22, 1948

Georgia M. Lawson, Laundress, \$75 per month, May 14, 1948; \$85 per month effective June 1, 1948

Mrs. Beulah Roper Mack, R.N. Head Nurse, Colored Ward, \$210 per month with laundry, May 10, 1948

Woodrow W. Massad, Research Technician, \$150 per month, June 1, 1948

James McDonald, Orderly, \$120 per month with laundry, May 18, 1948. Resigned May 20, 1948

Marion E. McNiece, Assistant Laundryman, \$100 per month, May 27, 1948

Maxine Myers, Ward Aide, \$90 per month, May 15, 1948: \$90 for May, \$100 effective in June, \$110 per month effective in November.

Cora V. Neal, Laundress, \$80 per month, May 20, 1948

June E. Overturf, Stenographer, X-Ray, \$130 per month, May 26, 1948

Barbara J. Palmer, Secretary, School of Nursing, \$125 per month, May 28, 1948

Mrs. Suvie Louise Rogers, General Staff Nurse, \$160 per month with laundry, May 17, 1948

Lola Lee Sherry, Typist, 40¢ per hour, May 15, 1948

Jack C. Simmons, Orderly, \$110 per month with laundry, May 14, 1948; \$110 for 3 months and \$120 per month thereafter.

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Norma Delores Simmons, Ward Aide, \$90 per month, May 15, 1948; \$90 per month for May, \$100 per month beginning June, \$110 per month effective November.

Wm. Sutte, Orderly, \$110 per month with laundry, May 22, 1948

Kathryn Louise Travis, Ward Aide, \$90 per month, May 22, 1948

Mary Lowetta Wilson, Ward Aide, \$90 per month, May 24, 1948; \$90 for May and June, \$100 for July and August.

Approved.

Recommended approval of title and salary changes in the Medical School and University Hospitals:

Mrs. Ellen Darleen Harvey, Dictaphone Operator, \$160 per month to \$175 per month, June 1, 1948

Borothy M. Roberts, Stenographer, Storeroom, \$125 per month to \$140 per month, May 1, 1948

Barbara L. Smith, Secretary, Laboratory, \$150 per month to Stenographer, X-Ray, \$150 per month, May 17, 1948

Approved.

Recommended approval of personnel paid from outside funds:

Appointments:

Richard S. Bryan, Research Assistant, \$125 per month, paid from Hatchett Memorial Fund, June 1 to August 31, 1948

Gordon W. Buffington, Research Technician, \$100 per month, paid from U. S. Public Health Research Project #393, June 21, 1948, part-time

Charles Foster, Dishwasher, \$.60 per hour, paid from American Cancer Society, Research Project No. 2, effective June 1 to September 15, 1948

Changes in Salary:

Kenneth Lane, from \$50 per month part time to \$150 per month full time, paid from U. S. Public Health Research Project #393, effective June 1, 1948

Wesley T. Manning, \$50 per mo part time to \$150 full time, June 1, 1948

Arthur W. Reiter, from \$50 per month part time to \$150 per month full time, paid from U. S. Public Health Research Project #393, June 21, 1948

Resignations:

LeRoy Engles, Research Technician, \$50 per month from U. S. Public Health Research Project #393, June 15, 1948

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Max A. Glaze, Dishwasher, 75¢ per hour from American Cancer Society  
Cancer Research Project No. 2, June 1, 1948


Keith H. Kelly, Research Assistant, \$40 per month from Hatchett Memorial  
Fund, June 1, 1948

Mrs. Claire Packard, Tissue Technician, \$90 per month from U. S. Public  
Health Research Project #393, April 24, 1948

Clarence Robison, Research Assistant, \$50 per month from American Cancer  
Society Cancer Research Project #3, June 1, 1948

Approved.

There being no further business, the meeting was adjourned at  
3:00 p.m.

  
Emil R. Kraettli  
Secretary

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