

MINUTES OF THE MEETING
OF THE REGENTS OF THE UNIVERSITY
Wednesday, March 10, 1948
1:00 p.m.

The Regents met in regular session on Wednesday, March 10, 1948. Present were Regents Noble, presiding; Deacon, Emery, Benedum; Absent: Shepler, McBride, White.

President Cross called attention to the ceremonies on April 27, at which time the Distinguished Service Citation awards will be made, at a banquet which will be held in the evening. He urged that the Regents attend this banquet, and asked that a member of the Board be designated as presiding officer.

Motion by Regent Deacon, and unanimously voted, that Lloyd Noble be designated master of ceremonies at the dinner.

President Cross reported the following were selected to receive the Distinguished Service Citation Awards by the committee on selection:

Alumni:

Everett L. DeGolyer, 1000 Continental Building, Dallas, of the class of 1911, petroleum geologist and one of America's most distinguished pure scientists.

The Honorable A. S. "Mike" Monroney, congressman from the Fifth District of Oklahoma, an alumnus of the University, class of 1924, whose record in the field of statesmanship has been recognized through the \$10,000 Collier's Award.

Mr. Lynn Riggs, poet and playwright, alumnus of the University, ex-23, who is perhaps best known for Green Grow the Lilacs and Oklahoma!, the musical play, which was based upon that production.

Non-Alumni:

Lt. General Raymond S. McLain, Oklahoma City, who achieved higher rank than any Oklahoman before him has done, and whose record of service in World War II is one of the most remarkable of any that we know.

Major General William S. Key, Oklahoma City, who is also a distinguished soldier and was one of Oklahoma's highest ranking officers during World War II.

President Cross stated the Committee on Selection had suggested some changes in the charter, after holding several meetings, more particularly with reference to the term of service on the committee; and, the distribution of awards as between alumni and non-alumni.

Following a discussion, and on recommendation by President Cross, Regent Benedum moved, and it was unanimously voted, that the following amendments to the charter be submitted to the Alumni Board for consideration.

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1. The awards shall be made to distinguished Oklahomans, or to alumni of the University of Oklahoma wherever located. The number of alumni to be selected to be left to the discretion of the committee.

2. That the number of recipients for the Distinguished Service Citation in any one year be limited to a maximum of three.

President Cross recommended that the salary of Dr. Royden Dangerfield, Executive Vice-President, be fixed at the annual rate of \$8,400 effective July 1, 1948.

President Cross recommended that he be authorized to adjust the salary of Dr. Arnold Joyal, Dean of the College of Education, to \$8500 effective July 1, 1948, if necessary.

Regent Emery moved, and it was unanimously voted, that the salary recommendations of Dr. Dangerfield and Dean Joyal, as made by President Cross, be approved.

President Cross recommended that Dr. Dangerfield be granted a leave of absence, without pay, from September 1 to December 31, 1948, in order that he may accept the invitation of Vice Admiral Harry Hill, Commandant of the National War College, to join the staff of the National War College as civilian instructor for the first semester of 1948-49.

Regent Benedum moved, and it was unanimously voted, to approve the President's recommendation that Dr. Dangerfield be granted a leave of absence from September 1 to December 31, 1948, to participate in the War College.

President Cross reported that he and the Financial Vice-President, Mr. Cate, had negotiated for an offer for the proposed Power and Heating Plant bonds as authorized by the Regents at the meeting held January 14, 1948.

He reported further that the University had been notified by Lee Higginson Corporation, R. J. Edwards, Inc., and associates that a firm order had been received from the Mutual Life Insurance Company of New York for \$1,800,000 Regents of the University of Oklahoma Power and Heating Plant Bonds, to be dated approximately April 1, 1948, and to mature serially in 24 installments from July 1, 1949, to July 1, 1972, and to bear interest at the rate of three and one-quarter per centum (3 $\frac{1}{4}$ %) per annum, payable semi-annually on and after January 1, 1949, subject to the following terms and conditions:

1. That the maturity schedule shall be such as will produce relatively level annual debt service requirements.

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2. That the Board of Regents will continue to levy upon and collect, beginning the summer term of 1948, from all students in attendance at the University of Oklahoma at Norman, both in regular and summer sessions, a general student fee in an amount (A) necessary to produce and to deposit into the bond fund 133 1/3% of the average annual debt service requirements of the loan in each year and (B) an amount sufficient when taken in conjunction with the operating revenues of the power and heating plant to provide for and to pay all expenses of operation and maintenance, insurance, replacements, renewals and necessary improvements.

3. That a reserve fund of \$200,000 will be established.

4. That all bonds called with the proceeds of surplus revenues in the bond fund shall be callable at par in inverse order or maturity and by lot within the maturity on any interest payment date on or after July 1, 1950.

5. That a capital improvement fund would be created with whatever surplus revenues may accrue either from the operation of the system or from other sources, which funds shall have the privilege at the direction of the Board of Regents of calling bonds prior to maturity in inverse order of maturity and by lot within the maturity on any interest payment date on or after July 1, 1950, at 100 plus a premium of 3%, the call premium to be reduced 1/4 of 1% in each succeeding two-year period so that the call premium in 1971 shall be only 1/4 of 1%.

6. That the terms and conditions of the bond resolution shall be mutually agreeable and satisfactory and shall contain the usual restrictive provisions for the benefit of both the bondholders and the Board of Regents.

7. That the bonds will be issued subject to the unqualified approving opinion as to legality of issuance by the Attorney General of the State of Oklahoma and by Messrs. Chapman and Cutler, Attorneys of Chicago.

8. That we are to absorb the expenses incurred in connection with the preparation of the resolution, the printing of the bonds and the legal opinion of Messrs. Chapman and Cutler, of Chicago, but that you are to absorb any expenses incurred in having the bonds validated by the Supreme Court of the State of Oklahoma.

9. That in return for our services we are to receive a fee equal to 2 1/2% of the par value of the bonds, which fee is to be paid to us either in cash at the time of delivery or by extra coupons to be retained by us in like amount at the time of delivery of the bonds.

10. That a mutually acceptable trustee will be appointed to have and to hold in a special trust account for the benefit of the bondholders all funds required for the debt service under the terms of the bond resolution.

President Cross recommended that the offer for the bonds be accepted in accordance with the general terms agreed upon in the

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negotiations, as stated above, but subject to later approval by the Regents of a resolution stating in full detail all the terms of the bond issue.

After discussion, Regent Deacon moved that, contingent upon inability to make better arrangements, the offer for the \$1,800,000 Power and Heating Plant bonds made by the Mutual Life Insurance Company of New York, on the general terms reported by President Cross, be accepted by the Board of Regents subject to later approval by the Board of a resolution stating in full detail all terms of the bond issue.

The motion was seconded by Regent Emery and was passed by the following vote: Aye: Deacon, Emery, Benedum, Noble. No: None.

PROPOSED USE OF PROCEEDS

Equipment, including allowance for 20% escalator clause	\$900,000
Piping	200,000
Building, including turbine foundations and cooling tower grillage	345,000
10% for contingencies	144,500
5% for engineer fees	72,250
Initial payment to bond fund reserve	138,250
	<u>\$ 1,800,000</u>

President Cross recommended that the Regents authorize the release to the Board of Governors of \$15,000 of impounded funds collected through the Union fee for the purpose of working on plans for the Union Building expansion program.

Moved by Regent Emery and unanimously voted, to approve the recommendation.

Dean Everett reported on bids received covering X-ray equipment for the University Hospital Addition, listing the items and bids on individual items, the total from various companies being as indicated:

- Merkel X-Ray Company, Oklahoma City, \$20,000.00
- Pengelly X-Ray Company, Minneapolis, \$30,700.00
- Midwest X-Ray Supply Company, Tulsa, Oklahoma, \$35,028.00
- R. P. Kincheloe Company, Oklahoma City, \$30,651.26
- General Electric X-Ray Corporation, Milwaukee, Wisconsin, \$24,575.00

The low bid is from the Merkel X-Ray Company, Oklahoma City, in the amount of \$20,000.00 complete as specified, covering installation and guarantee.

President Cross recommended that the low bid of Merkel X-Ray Company be accepted.

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Moved by Benedum and unanimously voted that the President's recommendation be approved.

President Cross reported on his conferences with Dean Arthur B. Adams, concerning his retirement as Dean of the College of Business Administration. He stated Dean Adams had expressed a preference for a Regents Professorship upon retirement as Dean, and recommended that he be given that title when he retires. (Title of Dean Emeritus approved by Regents in the January 14, 1948 meeting)

Moved by Regent Emery and seconded by Regent Benedum, and unanimously voted, that the recommendation be approved.

President Cross called attention to his recommendation at the meeting on February 14, that Walter Driskill be appointed Assistant Football Coach, but that he had withdrawn the recommendation at that time. He again made the recommendation that Walter Driskill be appointed Assistant Football Coach, Associate Professor of Physical Education, and Coordinator of Intramural and Intercollegiate Athletics, at an annual salary of \$7,500.00 effective March 1, 1948.

On motion by Regent Benedum, it was unanimously voted to approve the appointment of Walter Driskill as recommended.

Recommended also, that Major Louis Hemerda be appointed as part-time football coach for the six-weeks spring practice period at a salary of \$30 a week.

Unanimously approved on motion by Regent Benedum.

President Cross recommended that the Board of Regents authorize the officers of the Board to execute a contract with Hudgins-Thompson-Ball and Associates, Architect-Engineers, Oklahoma City, providing for architect-engineer services in preparation of plans and specifications for construction of a radio transmitter house and associated construction work, on the terms suggested in the following memorandum from Mr. Kraft and Mr. Cate:

After making a study of the needs of WNAD in the construction of a new transmitter house Northwest of Norman, the installation of underground and overhead wires, construction of a sewage plant, the drilling of a water well, and the construction of roads, drives and landscaping, we recommend that the Board of Regents be requested to authorize employment of a firm of architect-engineers to prepare detailed plans and specifications for this work.

If the Board of Regents desires a suggestion as to a choice of architect-engineers, we recommend that the firm Hudgins-Thompson-Ball and Associates, be employed for this project. This particular firm has recently worked on plans and specifications for construction of two radio stations in Oklahoma City and has employed temporarily on its staff a radio-engineer specialist. The firm also has recently employed as a permanent member of its staff, an electrical engineer with considerable experience in connection with transmission lines. Most of the problems involved in this particular project will be engineering rather than architectural in nature.

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We suggest that a contract be authorized providing for fees as follows: (1) a flat fee of \$550 for engineering services in connection with furnishing of boundary survey, setting corner monuments, preparation of topographic map with contour interval and scale as directed, staking of site for grading and terracing, and cross sectioning of site after work is completed to determine pay quantities; and (2) eight per cent (8%) of the construction cost for preparation of plans and specifications covering grading and terracing site, access road and drainage structure, water well, pump and complete water system, power lines from OGE or REA to transmitter building, and construction of transmitter building.

Because of the large proportion of engineering work as compared to architectural work in this project, plus the fact that it is a small job, it is believed that an 8% fee would be reasonable. The standard scale of engineering fees for each item under \$10,000 is 10%, according to the published schedule of the Oklahoma Society of Professional Engineers.

/s/ Walter W. Kraft
Director of Physical Plant

/s/ Roscoe Cate
Financial Vice-President

Moved by Regent Emery, and unanimously voted, to authorize the contract with Hudgins-Thompson-Ball and Associates, for services in connection with the radio transmitter house as recommended by President Cross.

President Cross recommended approval of the following items:

That Robert H. Rucker be employed as Consulting Landscape Architect on a part-time basis at \$225.00 a month, effective February 1, 1948. Mr. Rucker has been working much more than one-half time since submitting his resignation, and will continue to do so. The appointment will be effective until July 1, 1948.

Approved.

That James A. Graves be named as recipient of the scholarship sponsored by the Oklahoma City Women's Aeronautical Association. This scholarship is for two academic semesters, beginning with the second semester of 1947-48 and is in the sum of \$250. This recommendation is based upon the scholarship record of Mr. Graves and the recommendation of Dean Carson.

That Herbert C. Oakes be named the recipient of a scholarship awarded by the Pumice Aggregate Sales Corporation. This scholarship is for an undergraduate student in the College of Engineering and the recipient thereof is to receive \$40 per month

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for an academic year. The appointment will be effective February 1 and will run for the second semester of 1947-48 and the first semester of 1948-49.

Approved.

That authorization be granted to purchase a Miehle No. 29 Automatic Cylinder Press for installation in the new Press Building, at a cost of \$12,750. Authorization to purchase this press was approved at the November, 1947 meeting but the manufacturers would not accept an order except on the basis of "price prevailing at the time of shipment." The manufacturer has now promised delivery in April, but in the meantime the price has advanced.

Recommendation approved on motion by Regent Benedum.

President Cross recommended approval of a reallocation of plant funds as shown in the fourth column of the following statement. At the beginning of the 1947-49 biennium, the State Regents for Higher Education allocated \$800,235.00 in plant funds to the University. The revised allotment provides for \$425,000.00 for one unit of a Geology or Mineral Resources Center.

He recommended that a request be made to the Oklahoma State Regents for Higher Education for the revised reallocation of funds.

PROPOSED REVISION OF PLANT FUNDS ALLOCATION OF \$800,235 for 1947-49
February 6, 1948

	Previous Allocations	Spent or Encumbered 2-6-48	Free Balances	Proposed Revision of Allocations	Revised Free Balances
Research Building Supplement	\$150,000.00	\$95,056.26	\$54,943.74	\$110,000.00	\$14,943.74
Press Building Supplement	100,000.00	83,407.72	16,592.28	95,000.00	11,592.28
Classroom Building Supplement	75,000.00	45,686.23	29,313.77	60,000.00	14,313.77
Petroleum Engineering Addition Supplement	75,000.00	38,362.37	36,637.63	55,000.00	16,637.63
Geology Building	-	-	-	425,000.00	425,000.00
Remodel Service Building for Museum	-	-	-	12,000.00	12,000.00
WNAD Transmitter House and Tower Erection	-	-	-	28,000.00	28,000.00
Non-Structural Improvements	125,000.00	-	125,000.00	15,235.00	15,235.00
Building Alterations & Improvements	<u>275,235.00</u>	<u>-</u>	<u>275,235.00</u>	<u>-</u>	<u>-</u>
Total	\$800,325.00	\$ 262,512.58	\$537,722.42	\$800,235.00	\$537,722.42

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On motion by Regent Benedum it was unanimously voted to approve the recommendations.

Attention was called to the previous action designating Walter T. Vahlberg, Oklahoma City, as architect for the new Geology Building, but a contract for such services has not been executed for the reason that funds have not been specifically allocated for this purpose.

President Cross recommended that the officers of the Board be authorized to execute a standard architectural contract with Mr. Vahlberg upon receipt of notification from State Regents that the allocation for the Geology Building has been approved.

On motion by Regent Deacon, it was unanimously voted to approve the recommendation.

Recommended that the Regents authorize a change order increasing the amount of the construction contract on the Petroleum Engineering Building in the amount of \$13,865.00 to cover installation of a concrete slab, trenches and machine bases for the Plant Area of the Petroleum Engineering Building as explained in the following letter from the contractor to Walter W. Kraft. Funds for this purpose are available in the supplemental appropriation for construction of this project.

J. J. BOLLINGER CONSTRUCTION CO.

Oklahoma City, 1, Okla.

February 19, 1948

RE: Plant Area
Petroleum Engineering Building
University of Oklahoma
Norman, Oklahoma
Our Job No. 56

Mr. Walter W. Kraft
Director of Physical Plant
University of Oklahoma
Norman, Oklahoma

Dear Mr. Kraft:

We have completed our estimate in connection with the concrete slab, trenches and machine bases for the Plant Area of the Petroleum Engineering Building.

Our price for this work, based on performing the work in accordance with the plans as prepared by Bailey and Bozalis, Architects, would be \$13,865.00.

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The above price, of course, is based upon the condition that we could start to work immediately while our supervising employees etc. are working on our original contract.

For your further information, the actual grating is not included in the above price, however, the angle guards to receive the same are included. The steel people advise us that this grating would cost approximately \$2,500.00.

Should this work be done after our original contract is completed we estimate that you should allow, over and above the prices given you above, approximately \$2,500.00 to cover supervision, general overhead, etc.

Very truly yours,

J. J. BOLLINGER CONSTRUCTION CO.
By /s/ J. J. Bollinger

JJ.B:ri
cc: Mr. Leonard H. Bailey

Approved on motion by Regent Emery.

The following changes in the summer school teaching staff were recommended:

COLLEGE OF EDUCATION:

Mrs. Ruth Tasch, Instructor, Education, change from \$292.50 to \$325 per month for June and July

SPEECH-RADIO:

Sheman Lawton, appointment for June only, \$440
Mrs. Ruth Ferris, appointment for July only, \$400.

HISTORY:

Alfred B. Sears, remove for August, 1/2 time
M. L. Wardell, declined to accept

SCHOOL OF LAW:

Sheldon Tefft, Visiting Professor, June 7 to July 16, \$900 for the period
Charles H. King, Visiting Professor, July 20 to August 31, \$800 for the period
Frederick W. Whiteside, Visiting Professor, June 7 to July 16, \$675 for the period.

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ART:

Duncan Stuart, declined to accept.
Richard Prasch, Instructor \$240 per month for June and July.

CHEMISTRY:

Sam C. Smith, 3/4 time, declined to accept.

ZOOLOGICAL SCIENCES:

Dr. A. I. Ortenburger, declined to accept.
Dr. Richard Blanc, Assistant Professor, \$330 per month for June and July.

CIVIL ENGINEERING:

E. P. Sellner, Associate Professor, \$380 per month for June and July

PLANT SCIENCES:

E. Staten Wynne, Assistant Professor, \$380 per month for June and July

JOURNALISM:

Leslie H. Rice, declined to accept.
Charles T. Ladwig, Special Instructor, \$340 per month for June and July.

Approved on motion by Regent Banedum.

Recommended that Henrietta Greenberg, Assistant Professor of Physical Education for Women, be granted a leave of absence without pay, effective September 1, 1948 to September 1, 1949. Her physician has advised her to take the year off for rest.

Approved on motion by Regent Deacon.

RESIGNATIONS

FACULTY:

W. P. Fehring, Assistant Football Coach, Athletic Department, effective February 29, 1948

Joseph Q. Snyder, Instructor in Chemistry, resignation effective February 17, 1948.

Victor L. Sponenberg, Teaching Assistant, Engineering Drawing, January 15, 1948

Fisher Lee Van Arsdale, Teaching Assistant, Engineering Drawing, January 15, 1948

GRADUATE ASSISTANTS:

Thomas Finney, Research Assistant, Law, November 1, 1947

Edwin H. Matthei, Graduate Assistant in Department of Modern Languages, January 15, 1948

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Billie E. McManigal, Graduate Assistant in Spanish, resignation effective February 14, 1948

ADMINISTRATIVE AND CLERICAL:

Phyllis Peterson, Clerk-typist, Veterans Liaison Office, February 29, 1948

Emily Reid, Clerical Stenographer, Office of the President, February 24, 1948

Gay S. Hadley, Clerical Stenographer, School of Law, February 18, 1948

Louise A. DeWeerd, Librarian, College of Engineering, March 1, 1948

Edith Dennard, Library Assistant, Browsing Room, February 7, 1948

Billie Kennedy, Assistant Recorder in the Office of Admissions and Records, resignation effective February 14, 1948.

Helen C. Weeks, Clerk-typist in the Purchasing Office, February 29, 1948

Martha Lee Brazil, Administrative Secretary, College of Arts and Sciences, March 7, 1948

Mildred S. Morris, Clerical Secretary, Extension Division, Office of the Director, February 15, 1948

Jane I. Seemans, Clinician in the University Guidance Service, January 31, 1948

Ferrell Rogers, Assistant Manager, University Laundry, January 31, 1948

Mary Lou Blood, Accounting Clerk, University Laundry, January 31, 1948

Betty Jane Hammond, Clerk, Book Exchange, March 1, 1948

A. F. Thompson, Counselor, Building 53, South Campus Housing, February 1, 1948.

Resignations accepted.

FACULTY APPOINTMENTS

Donald Davis Smith, three-fourths time Instructor in Chemistry at \$1800 annually for 3 months, 12 days, effective February 18 to June 1, 1948

John Gordon King, Special Instructor of Accounting at \$100 per month for 4½ months service, one-half time, January 16 to June 1, 1948

Katharine Sponenberg, Special Instructor in Accounting at \$100 per month for 4½ months service (1/3 time), effective January 16 to June 1, 1948. Reappointment.

Mrs. Geraldine B. Highsmith, Nursery School Teacher, Sooner City Nursery School, \$90 per month for 4 months and 26 days, February 4, 1948.

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Al White, Flight Instructor in Aeronautics at \$275 per month, effective February 1 to July 1, 1948.

Earl Vincent Greer, Instructor in Mathematics (3/4 time) at an annual salary of \$2025 for nine months service, September 1, 1948 to June 1, 1949.

Wendell A. Biggers, Instructor (half-time) at \$1100 for nine months service, effective September 1, 1948 to June 1, 1949.

Miss Lucile Carroll LaSalle, Instructor of Physical Education for Women at an annual salary of \$2800 for 9 months service, effective September 1, 1948 and June 1, 1949

Percy W. Buchanan, Professor of History at \$4200 for nine months service, effective September 1, 1948

William C. Culp, Half-time Instructor in Geography at \$800 for 4 1/2 months service, effective January 15 to June 1, 1948

TITLE AND SALARY CHANGES:

Albert K. Tillotson, Be changed from Special Instructor to Instructor and a cost-of-living raise of \$400 instead of \$200 as previously approved, effective January 1 to June 1, 1948

Amos R. Stovall, Special Instructor in Engineering from \$150 part time to \$225 per month, February 1 through May 31, 1948.

Approved on motion by Regent Benedum.

RESEARCH ASSISTANTS:

Margret Carolyn Booth Andersen be appointed as Samuel Roberts Noble Research Fellow in Chemistry at a monthly salary of \$100 for 12 months service, effective February 1, 1948 to February 1, 1949.

Lloyd R. Short, Research Assistant in Law at \$30 per month for 4 months service, effective February 1, 1948 to June 1, 1948. Reappointment.

Miss Mary Alice Stephenson, Research Assistant in Law at \$30 per month for 4 months service, effective February 1, 1948 to June 1, 1948. Reappointment.

Clarence D. Owens, Jr., Research Assistant in Law at \$30 per month for 4 months, effective February 1 to June 1, 1948. Reappointment.

Paul John Harkey, Jr., Research Assistant in Law at \$30 per month for 4 months, February 1 to June 1, 1948. Reappointment.

Dudley C. Phillips, Research Assistant in Law at \$30 per month for 4 months, February 1 to June 1, 1948.

James McGowan, Research Assistant in Law, \$30 per month for 4 months, February 1, 1948 to June 1, 1948.

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Joe A. Moore, Research Assistant in Law at \$30 per month for 4 months service, February 1 to June 1, 1948

Robert J. Emery, Research Assistant in Law at \$30 per month for four months, February 1, 1948 to June 1, 1948. Reappointment.

Ivan L. Ophel, Research Assistant, Department of Plant Sciences previously appointed to begin at an indefinite date began services January 27, 1948

Owen M. Panner, Research Assistant in Law at \$30 per month for 4 months, February 1, 1948 to June 1, 1948. Reappointment.

Regent Emery asked that the minutes show his disqualification to vote on the above appointments.

Appointments approved.

Appointments of Teaching Assistants:

Mrs. Irene Elsa Chandler, Teaching Assistant 2/3 time in Modern Languages at \$150 per month for 4½ months service, January 15 to June 1, 1948

Milton Robert Hahn, Teaching Assistant, 2/3 time in Modern Languages at \$150 per month for 4½ months, January 15 to June 1, 1948. (Reappointment from Graduate Assistant)

Mrs. Edna Earle Webb, Teaching Assistant in University High School and Clerical Secretary to the Director at \$1600 for 12 months service, effective February 1 to July 1, 1948

Russell Lee Long, Teaching Assistant in Engineering Drawing at \$45 per month (1/4 time) for 4½ months service, January 15 to May 31, 1948.

Betty Johnson (Mrs.), Teaching Assistant in School of Music at \$150 for the second semester, February 1 to June 1, 1948.

Glen C. Law, Teaching Assistant in School of Music, \$250 for the second semester, February 1 to June 1, 1948. Reappointment.

Everett Short, Teaching Assistant in School of Music at \$700 for the second semester, February 1 to June 1, 1948. Reappointment.

Miss Barbara Barstow, Teaching Assistant in School of Music at \$100 for the second semester, February 1 to June 1, 1948. Reappointment.

Raymond Toubman, Teaching Assistant in School of Music at \$500 for the second semester, February 1 to June 1, 1948. Reappointment.

Nat White, Teaching Assistant, School of Music, \$200 for the second semester, February 1 to June 1, 1948. Reappointment.

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George Yaeger, Teaching Assistant, School of Music, \$250 for the second semester, February 1 to June 1, 1948. Reappointment.

James Carl Fowler, Teaching Assistant, one-fourth time in English at \$202.50 for 4½ months, January 15 to June 1, 1948.

Approved.

Salary Increase:

Frank W. Boles, be increased from \$40 per month to \$55 per month for February, March, April, and May, as assistant in the Observatory. His salary in the Ind. Ed. Department will remain at the same rate, \$18 per month.

Approved.

Graduate Assistants:

Edith Eloise Crowell, Graduate Assistant in Modern Languages at \$540 for 4½ months January 15 to June 1, 1948

Marie Benedetto, Teaching Assistant in Modern Languages at \$90 per months for 3½ months service, February 15 to June 1, 1948.

Paul Tesch, Graduate Assistant in Geology, \$405 for 4½ months, effective January 15 to June 1, 1948

Dorothy Henderson, Graduate Assistant in Geology, \$405 for 4½ months service, January 15 to June 1, 1948

Walter Clarke Brown, Graduate Assistant in Mathematics at \$810 for nine months service, September 1, 1948 to June 1, 1949.

Homer Cecil Carney, Graduate Assistant in Mathematics at \$810 for nine months service, effective September 1, 1948 to June 1, 1949.

Moody Lee Coffman, Graduate Assistant in Mathematics at \$810 for nine months service, effective September 1, 1948 to June 1, 1949.

Approved.

Non-Teaching Title and Salary Changes:

Tony D. Vaughan, Vocational Appraiser, University Guidance Service, change from full time to part time, \$250 to \$110 per month, February 1, 1948.

Herman Sorkovitz, change title from Counselor in Veterans Guidance Center to Clinician in University Guidance Service, no salary change, February 1, 1948.

William J. Saunders, Junior Psychometrist to Vocational Counselor, Veterans Guidance Center, \$110 per month, February 1 to June 30, 1948.

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Leonard E. Dodson, Vocational Counselor, Veterans Guidance Center, salary be increased from \$110 to \$166.66 per month for 2/3 time service, February 16, 1948

Mrs. Wynona U. Morrow, transfer from Clerical Stenographer in Correspondence Study (quit there February 14, 1948) to Librarian, School of Engineering, March 1, 1948, \$130 per month.

W. R. Fulton, Acting Director and Consultant in Visual Education, \$3600 to \$4000 for 12 months basis, March 1, 1948

Mrs. Geraldine McCrory, transfer from Clerical Secretary, Lecture and Entertainment Service to Clerical Secretary, University of Oklahoma Foundation, February 15, 1948

Mrs. Thelma E. Dennis, Clerk-typist, Comptroller's Office, salary be increased from \$110 to \$120 per month, February 1, 1948.

Mrs. Patti Webb Leach, Field Auditor, Comptroller's Office, change from \$2100 to \$2400, February 1, 1948

Mrs. Rachel I. Graham, Clerk-typist, Purchasing Office, change from half-time at \$62.50 to full time at \$125 per month, March 1, 1948

Mrs. Lois G. Walter, change title from Librarian for School of Pharmacy and Department of Physics to Librarian for School of Pharmacy at no change in salary, February 15, 1948

Mrs. Blanche Reynolds, Assistant Rolls Clerk to Admissions Assistant, Office of Admissions and Records, \$135 per month to \$150, February 1, 1948.

Betty Douglas, Clerical Stenographer, Office of Admissions and Records, \$750 for 12 months part-time service, to \$125 per month for full time February 1, 1948.

Eva Delle Hughes, transfer from Clerical Stenographer to Assistant Recorder, no increase in salary, Office of Admissions and Records, February 1, 1948.

Virginia Leslie, Assistant Rolls Clerk, to Registration Clerk, Office of Admissions and Records, no change in salary, February 1, 1948.

Mrs. Aileen Turnbull, Clerical Secretary, \$150 to \$75 per month for one-half time service, February 1, 1948.

Charles E. Foree, Laboratory Maintenance Man, Drama, \$2000 to \$2225 for nine months service, March 1, 1948

Mrs. Vera L. Esser, Clerical Stenographer, Department of History, \$65 per month for half-time to \$125 per month for full time March 1 through May 31, 1948.

Bill Garrett, Clay Processor and Assistant to Mr. Corsaw to Clay Professor and Classroom Assistant, \$45 to \$65 per month, February 1, 1948

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Ouida Corbin, Administrative Secretary, Office of the Dean of College of Education, \$2160 to \$2280 for 12 months service, February 1, 1948

Winefred Brooks, Senior General Office Clerk, Veterans Liaison Office, \$1740 to \$1800 for 12 months service, February 1, 1948.

Martha Sharkey, General Office Clerk-Receptionist, Veterans Liaison Office, \$1620 to \$1680 for 12 months service, February 1, 1948

Mrs. Virgil Shipley, Librarian, School of Architecture, \$1260 to \$1305 for nine months, February 1, 1948

Betty Burkhalter, Billing Clerk, Sales Division, University Press, \$1500 to \$1560 for 12 months service, February 1, 1948.

Adola Gladney, Posting Clerk, Sales Division, University Press, \$1380 to \$1440 for 12 months service, February 1, 1948

Betty Woolever, Office of the President, \$1620 to \$1740, 12 months service, February 1, 1948

Betty Robertson, President's Office, \$1620 to \$1740, 12 months service, February 1, 1948.

Nancy Peterson, Postal Clerk, Woodrow Wilson Center, \$100 to \$115 per month, February 1, 1948

Frances Jones Maurer, Postal Clerk, Woodrow Wilson Center, \$100 to \$115 per month, February 1, 1948

Jeanne V. Irion, Clerk, Book Exchange, \$90 to \$110 per month, February 1, 1948

Elaine L. Shepherd, Clerk, Book Exchange, \$90 to \$110 per month, February 1, 1948

Anna Mae Wilmoth, Clerk, Book Exchange, \$90 to \$110 per month, February 1, 1948.

Approved.

Appointments of Non-Teaching Personnel:

George M. Gentry, Junior Psychometrist, University Guidance Service, \$66.66 per month, February 1 to June 30, 1948

Mrs. Julia Turnbull, Bookkeeper and Assistant Film Booker, Visual Education, \$125 per month, February 4 to May 31, 1948.

Betty Jean Yarger, Clerical Secretary, Interscholastic Activities, \$140 per month, February 1 to June 30, 1948

Mrs. Lola Belle Stonis, Clerical Secretary, Extension Division, Office of the Director, \$1680 for 12 months service, February 1 to July 1, 1948.

March 10, 1948

Mrs. Marcheta Ledbetter Gardner, Clerical Secretary, Correspondence Study, \$115 per month, February 16 to June 1, 1948

Mrs. Barbara Barker, Clerical Secretary, Law School, \$1500 for 12 months, February 19, 1948

Robert H. Balfour, Library Assistant, Law Library, \$40 per month February 1 to June 1, 1948

Robert L. Shepherd, Library Assistant, Law Library, \$40 per month, February 1 to June 1, 1948

Mrs. Jim Evelyn Lipe, Assistant Law Librarian, part-time \$75 per month, January 23 to June 1, 1948 (no paid vacation)

Mrs. Theda Mills Staedelin, Clerical Secretary, Librarian, Physics, \$130 per month, February 15, to May 31, 1948

Mrs. Cora Belle Thomas, Clerk-typist, Office of the President, \$1500 for 12 months, February 25 to June 30, 1948

Mrs. Katherine Wyatt Stine, Receptionist, Clerical Secretary, Alumni Records Office, \$1500 for 12 months, February 2 to July 1, 1948

Oscar Howe, Artist-technician, Museum of Art, \$1250 for 4 months service, February 10 to June 10, 1948

Mrs. Z. Aileen Berry, General Clerk, Veterans Liaison Office, \$1560 for 12 months, February 1, 1948

Mrs. Betty Jean Durrin, Clerk-typist, Veterans Liaison Office, \$1560 for 12 months, March 1, 1948

Eileen Caminetti, Part-time Clerical Secretary, Geology, \$50 per month, January 26, through June 5, 1948

Herbert Winters Truett, Academic Record Clerk, Admissions and Records, \$65 per month, half-time, March 1 to June 30, 1948.

Ralph L. Baston, Sales Clerk, Book Exchange, \$60 per month, February 1 to June 30, 1948

Robert H. George, Sales Clerk, Book Exchange, \$60 per month, February 1 to June 30, 1948

Mrs. Gene Carol Paine, Stock Control Supervisor, Book Exchange, \$125 per month, February 9 to June 30, 1948

Mrs. Helen P. Skinner, Sales Clerk, Book Exchange, \$110 per month, February 14 to June 30, 1948.

Mrs. Billie Marion Wright, Charge Ticket Clerk, Book Exchange, \$125 per month, February 13, 1948 (temporary)

Mrs. Gwynne Rogers, Charge Ticket Clerk, Book Exchange, \$125 per month, February 15, 1948 (temporary)

March 10, 1948

Mrs. Katherine Carmichael, Charge Ticket Clerk, Book Exchange, \$62.50 per month, February 15, 1948 (temporary)

Approved.

Physical Plant:

President Cross reported the death of T. B. Ferguson, Retirement-Storerroom, on January 9, 1948

Resignations:

E. V. Akins, Student Fireman, North Campus, resigned February 1, 1948
John C. Jicka, Fireman, North Campus, resigned February 14, 1948

Appointments:

Eugene B. Hopkins, Records Assistant, Physical Plant, Inventory Section, \$180 per month, February 1, 1948

Charles Jennings Power, Property Assistant, Physical Plant, Inventory Section, \$180 per month, February 11, 1948

Gayle William Artz, Fireman (student) Physical Plant, \$75 per month, February 1, 1948.

Charles Madison Tuell, Jr., Fireman, Physical Plant, \$160 per month, February 15, 1948

Leo C. Marquis, Painter, Physical Plant, \$225 per month, March 1, 1948

Jessie Leonard Wilson, Painter, Physical Plant, \$225 per month, February 9, 1948

Dewey Dodson, Janitor, Physical Plant, \$130 per month, February 16, 1948

Transfers:

Phillip Andrew Sawyer be transferred from Aeronautics Department as Line Crewman at \$150 per month to Assistant Electrician, Utility Service Unit, Physical Plant at \$150 per month, effective February 1, 1948

David L. Rodke, from Labor Foreman at \$145 per month to Janitor Foreman \$160 per month, February 1, 1948

William F. Haxel from Janitor Foreman at \$175 per month to Inventory Section Head at \$200 per month, February 1, 1948

Salary Increase:

W. H. Davoult, Plumber, Physical Plant, be granted an increase in salary from \$230 to \$240 per month, February 1, 1948.

Approved.

June 10, 1948

HOUSING APPOINTMENTS

Cecil C. Harland, Counselor, Building 53, South Campus, Housing Department at \$30 per month for 4 months, February 1 to May 31, 1948.

Frances Greer Cook, Bookkeeper, University Laundry, South Campus \$50 per month, February 4, 1948.

J. L. Martin be transferred from Manager of Sooner City Prefab Office to Inventory Clerk, Housing Office at \$225 per month for 5 months service, February 1 to June 30, 1948.

Earl Jackson Cherry, Assistant Manager, University Laundry, \$90 per month, February 1, 1948

Coy Oliphant, Janitor, Housing Department, \$120 per month for 4 months service, February 1 to May 31, 1948

Approved.

INFIRMARY

Appointment:

Mrs. Mabel Rose Gamino, General Duty Nurse (part-time) at \$43.68 per month, February 1, 1948.

Leave of Absence:

Ida Mae Keeter, General Duty Nurse, indefinite leave of absence without pay, effective March 1, 1948.

Approved.

UNIVERSITY PRESS

Appointments:

Frances Arlene Sands, Proofreader, Printing Division, University Press at \$125 per month for 5 months service, effective February 1 to June 30, 1948.

Salary Increases:

President Cross recommended the following salary increases for employees in the Printing Division of the University Press, effective February 1, 1948:

Name	Position	Present Salary	Salary Approved 2-1-48
Van Endicott	Superintendent	\$4,100.00	\$4,800.00
Frank Horning	Linotype Opr.	3,764.80	4,264.00
Lawrence W. Snow	Linotype Opr.	3,764.80	4,264.00
M. E. Reynolds	Linotype Opr.	3,764.80	4,264.00

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William T. Lester	Floorman	3,764.80	4,264.00
Kenneth E. Benson	Floorman	3,764.80	4,264.00
E. L. Danley	Pressman	3,764.80	4,264.00
R. Paul Webb	Pressman	3,764.80	4,264.00
Clark Long	Job Pressman	3,764.80	4,264.00
Bernard O'Rourke	Appr. Pressman	1,248.00	1,560.00
Melvin Frantz	Binderyman	3,764.80	4,264.00
John R. Anderhub	Asst. Binderyman	2,400.00	2,712.00

Approved.

A communication, together with a resolution providing for a consolidation of the School of Medicine and University Hospitals with other schools and colleges of the University, were discussed.

Regent Emery suggested several changes both in the letter and the resolution which were acceptable to the other Regents and President Cross.

Regent Emery moved, and it was unanimously voted, to approve the resolution as modified, and that the letter be changed to correspond to the resolution.

The letter and resolution as modified follow:

March 3, 1948

To the Board of Regents:

The School of Medicine of the University of Oklahoma and the University Hospitals now operate with allotments of funds made separately from allotments made for the Norman campus of the University.

Dr. John B. Cheadle reports that it is clear that the State Regents for Higher Education, if they so desire, may consolidate the allotments.

During the last session of the Legislature, the State Regents for Higher Education made it very clear that the Board desires to deal with the President of the University rather than with the Dean of the School of Medicine in considering the problems of the School of Medicine and Hospitals. Some of the members of the University Board of Regents also have made it clear that they believe the affairs of the School of Medicine and Hospitals should be administered in much the same way as other Schools and Colleges of the University.

The Dean of the School of Medicine and the President of the University have agreed that, in order to administer the affairs of the School of Medicine and Hospitals in approximately the same way as other Schools and Colleges of the University, it is essential that the School of Medicine and Hospitals be made an integral part of the University for all purposes.

The President of the University has been handicapped in administering the affairs of the School of Medicine and Hospitals by reason of the fact that the Oklahoma City campus has operated as an independent financial unit.

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Records of budget detail, contracts, purchases of supplies and equipment, accounting, auditing and other basic functions have been kept at Oklahoma City except for annual or especially requested reports. So long as funds are allotted directly to the Oklahoma City campus, and are disbursed there, this is the only way the financial operations can be handled.

It therefore has been difficult for the President to utilize the services of his administrative staff at Norman in policy determination for the School of Medicine and Hospitals. Because of the separate handling of funds, the financial operations of the Oklahoma City campus have not been subject to the policy controls that operate on the Norman campus through the offices of the Comptroller, the Chief Accountant, the Auditor, the Purchasing Office, the Physical Plant Office, the Financial Vice-President and the Executive Vice-President.

Deans of Schools and Colleges on the Norman campus devote very little time to business affairs and therefore have most of their time free to devote to academic affairs. Under the present form of administration of the School of Medicine and Hospitals, all business detail goes across the desk of the Dean. It has been demonstrated by experience that under such circumstances the Dean's desk becomes a bottleneck for business affairs, leaving him little time to devote to academic problems. The members of the administrative staff at Norman have no regular channels for assisting the Dean, because all of the official contacts of the two separate institutions are between the Dean and the President.

It is my opinion that, regardless of the ability and good intentions of whoever is serving as Dean of the School of Medicine and regardless of the ability of the business administrator of the Hospitals, the financial affairs of the School of Medicine and Hospitals will continue to be in a confused state until the administrative procedures are integrated with administrative procedures of the Norman campus, to the end that the President will have available at all times a clear and comprehensive picture of the financial operations as a basis for policy decisions.

The consolidation of the two institutions would help to lessen the unfortunate appearance of competition between the Norman campus and the Oklahoma City campus for funds from the State Regents. Moreover, a single allotment of funds for both the Norman campus and the Oklahoma City campus would create a much more flexible budget situation from the viewpoint of the School of Medicine and Hospitals. The University Board of Regents would be in a position to make adjustments in the budget of the School of Medicine and Hospitals after the beginning of a biennium instead of having to make the best of a rigid budget allotment to the Oklahoma City campus which cannot be adjusted regardless of circumstances that arise during a biennium.

It is therefore recommended that the University Board of Regents adopt the attached resolution requesting the State Regents

March 10, 1948

for Higher Education to consolidate, for all purposes, the School of Medicine and Hospitals and the Norman campus of the University.

RESOLUTION

WHEREAS, by virtue of Title 70, section 1981, Oklahoma Statutes 1941, the University of Oklahoma is one institution and the School of Medicine of the University of Oklahoma together with the University Hospital and the Crippled Children's Hospital may constitute a separate institution, (for the purpose of,) allotment of funds from legislative appropriations made in consolidated form by the State Legislature of the State of Oklahoma to the Oklahoma State Regents for Higher Education; and

WHEREAS, the School of Medicine of the University of Oklahoma, the University Hospital, the Crippled Children's Hospital, and other teaching hospitals thereof and the University of Oklahoma are under the control of the Regents of the University of Oklahoma, and it is desirable and necessary for the efficient administration of each of said institutions and for the purchasing of supplies and the control and expenditure of their funds that they be operated, for all purposes, as a unit; and

WHEREAS, the Oklahoma State Regents are authorized by law to designate educational units which shall receive allotments as separate institutions and to change such designations under the provisions of Paragraph 8 of said Section 1981 of Title 70, Oklahoma Statutes of 1941,

BE IT THEREFORE RESOLVED:

That the Oklahoma State Regents for Higher Education be and it is hereby requested to consolidate, for all purposes, the School of Medicine and Hospitals with other schools and colleges of the University of Oklahoma as divisions of the University of Oklahoma, and to designate the University of Oklahoma as the institution entitled to receive allotments for said University and all its schools and departments including the School of Medicine of the University of Oklahoma, the University Hospital, the Crippled Children's Hospital and other teaching hospitals of said School of Medicine out of appropriations made to said Board for educational purposes by the Legislature of Oklahoma.

Moved by Emery and unanimously voted that the resolution as modified be approved.

President Cross recommended approval of a revision of use of plant funds allocated to the School of Medicine and Hospitals for the biennium of 1947-49. Dean Everett reports these changes are necessary to make the program conform to the contract prices of the various projects. The proposed revisions are shown on the following statement:

UNIVERSITY OF OKLAHOMA SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

FUND: FOR CAPITAL IMPROVEMENTS 1947-49

	Account Number	Original Allocation	Transfer Requested	Balance
<u>THE UNIVERSITY HOSPITALS</u>				
Furniture and Equipment for Nurses' Home and New Wing of Hospitals		90,000.00		90,000.00
Remodeling Administration Building to tie in the New Hospital Wing		50,000.00		50,000.00
Incinerator for Hospitals		15,000.00		15,000.00
Remodeling University Hospital Facilities		50,000.00	39,154.45cr	10,845.55
New Boiler Plant			39,154.45	39,154.45
Power Plant, Utility Lines, Tunnels and Remodeling present Boiler Plant & Laundry		100,000.00	3,956.00cr	96,044.00
Total	547-2-770-0054	303,000.00	3,956.00cr	301044.00
<u>UNIVERSITY OF OKLAHOMA SCHOOL OF MEDICINE</u>				
Remodeling School of Medicine Animal House		<u>20,000.00</u>	<u>3,956.00*</u>	<u>23,956.00</u>
Total	547-1-455-0051	20,000.00	3,956.00	23,956.00
GRAND TOTAL		325,000.00		325,000.00

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President Cross reported the Oklahoma State Regents for Higher Education have taken action concerning the fees in the School of Medicine (meeting on February 11, 1948) and have directed that the following fees become effective September 1, 1948:

- For Resident Students \$175.00 per semester
- For nonresident students 350.00 per semester
- Charges for special services on an optional basis, i.e., use of a microscope, graduate fee, etc., to be determined by the University.

President Cross reported the Oklahoma State Regents for Higher Education have approved a fee of \$270 a semester for the new course in Aeronautics 101 - Flight Instructor. The fee is to be listed as a semester fee, but in billing the Veterans Administration it will be necessary to bill for the actual number of flight hours, effective the beginning of the second semester of the current school year.

Recommended that the above fees be collected from students as directed by the Oklahoma State Regents for Higher Education.

On motion by Regent Emery, it was unanimously voted to approve the recommendation.

UNIVERSITY HOSPITALS AND SCHOOL OF MEDICINE

Resignations:

- LaVerne Adams, Dietary Helper-Head Counter Girl, February 17, 1948
- Mrs. Margaret Allen, General Staff Nurse, February 9, 1948
- Anne Comfort, Student Assistant, February 29, 1948
- Katherine Ruth Archer, General Staff Nurse, February 24, 1948
- Velma Lou Davis, Medical Technologist, January 31, 1948
- C. W. Ferguson, Assistant Laundryman, February 29, 1948
- Betty Lou Fiolle, General Staff Nurse, declined to accept
- Norean A. Flaig, General Staff Nurse, February 10, 1948
- R. E. Horn, Janitor, January 31, 1948
- Lora N Hughes, PEX Operator, February 6, 1948
- L. W. Jones, Assistant Laundryman, February 29, 1948
- Betty Jo Jones, General Staff Nurse, February 26, 1948
- Thelma Jane Kamstra, General Staff Nurse, March 8, 1948
- Mary S. Kemp, Relief Supervisor, February 14, 1948
- Emmett C. Lawson, Janitor, January 31, 1948
- Lenna Leonard, Dietary Helper-Tray Girl, February 26, 1948
- Bertha Loveless, Laundress, February 13, 1948
- Elizabeth Lowe, General Staff Nurse, February 28, 1948
- Dorotha Martinsky, Stenographer, February 12, 1948
- Dorothy McCord, General Staff Nurse, February 9, 1948
- Doris O. Proctor, General Staff Nurse, March 8, 1948
- Arthur V. Riegel, Orderly, February 6, 1948
- Mary Ellen Roop, General Staff Nurse, January 24, 1948.
- James C. Sayers, Apprentice Maintenance Man, January 22, 1948

March 10, 1948

Faye Snider, Lanudress, February 12, 1948
Georgie R. Tanner, Laundress, January 31, 1948
Eula Lee Taylor, Ward Aide, March 10, 1948
Mary Jane Thompson, General Staff Nurse, February 8, 1948
Florence A. Wilson, General Staff Nurse, February 24, 1948
Floy Wofford, Ward Aide, January 22, 1948

Resignations accepted.

Title and Salary Changes:

Emmilian D. Adwan, \$190 per month to \$200, General Staff Nurse 2W to General Staff Nurse in Main Operating Room, February 1, 1948

Margarete Brown, Technician, \$220 to \$225 per month, February 1, 1948 Effective March 1, \$235 per month

Alice Fryer, Technician, \$200 to \$215 per month, March 1, 1948

Dorothy E. Gathers, \$140 to \$150 per month, February 1, 1948

Mary E. Hall, Technician, \$100 to \$110 per month, March 1, 1948

Margaret Sue Hamburger, Pediatric Ward Teaching Supervisor at \$280 to Supervisor of Clinical Instruction, Children's Hospital at \$255 February 1, 1948

Lillian Hoke, Technician, part-time, \$50 to \$55 per month, March 1, 1948

Selma E. Hunt, General Staff Nurse, \$170 to \$180 per month, February 1, 1948

Shirley Jaffray, \$190 to \$210 per month, General Staff to Relief Supervisor, Children's Hospital, February 14, 1948

Ruby Kitchell, Laboratory Assistant, \$120 to \$130 per month, March 1, 1948

Jessie Lee Morris, Technician, part-time, \$50 to \$55 per month, March 1, 1948

Virgil Outhier, Technician, \$208.33 to \$215 per month, February 1, 1948. Effective March 1, 1948, \$225 per month.

Annabelle Porter, Technician, \$200 to \$208.33 per month, February 1, 1948. Effective March 1, \$225 per month

Mrs. Barbara Reiter, \$150 to \$175 per month, March 1, 1948

Betty Russman, \$140 to \$150 per month, February 1, 1948

Lena M. Skelton, Laundress, \$75 to \$80 per month, February 1, 1948

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Barbara Smith, Secretary, \$135 to \$150 per month, February 1, 1948

Bessie Souders, \$280 to \$230 per month, February 1, 1948 (reduced duties)

Hyacinth M. Wells, Laundress, \$80 to \$85 per month, February 1, 1948

Erma Jean White, Ward Aide, \$90 to \$100 per month, February 1, 1948

Edna Marie Williams, Ward Aide, \$90 to \$100 per month, February 1, 1948

Approved.

Appointments and Changes in Rank:

Mrs. Mary Rosch Caron, Director, School of Nursing, salary \$4500 on a 12 months basis, effective February 17, 1948. Replacement for Mrs. Crocker, resigned.

Helen Evelyn Patterson, Director of Nursing Service, salary \$295 per month, March 1, 1948

Herbert C. O'Neil, Superintendent of Buildings and Grounds, School of Medicine and University Hospitals, \$350 per month, February 1, 1948

Edward M. Farris, M.D., Clinical Assistant in Department of Surgery, February 15, 1948

Charles W. Freeman, M.D., Instructor in Department of Pediatrics, February 15, 1948

Ralph H. Heering, Ph.D., M.D., Assistant Professor in Department of Preventive Medicine and Public Health, February 15, 1948

Jack Van Doren Hough, M.D., Clinical Assistant, Department of Otorhinolaryngology, March 1, 1948

Ellen Corinne Keaty, Ph.D. as a Research Associate in Department of Pharmacology, March 1, 1948

Leo Lowbeer, M.D., Visiting Lecturer, Department of Pathology, February 15, 1948

Lewis J. Moorman, M.D., Professor Emeritus, Department of Medicine and Lecturer in History of Medicine and Medical Ethics, March 1, 1948

Charles Frederick Obermann, M.D., Assistant Professor in Psychiatry and Neurology, February 15, 1948

James Newton Owens, Jr., M.D., Visiting Lecturer in Department of Pathology, February 15, 1948

Emil E. Palik, M.D., Visiting Lecturer, Department of Pathology, February 15, 1948.

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Margaret F. Shackelford, M.S., Instructor in Department of Preventive Medicine and Public Health, February 15, 1948

Mack Irvin Shanholtz, M.D., Assistant Professor, Department of Preventive Medicine, Public Health, February 15, 1948

Robert F. Loughmiller, M.D., Clinical Assistant to Instructor, Department of Otorhinolaryngology, February 15, 1948

S. R. Shaver, M.D. from Instructor to Assistant Professor in Department of Otorhinolaryngology, February 15, 1948

H. W. Hackler, M.D. Clinical Assistant to Instructor in Department of Psychiatry and Neurology, February 15, 1948

George W. Winkelman, M.D. from Clinical Assistant to Instructor in Department of Psychiatry and Neurology, February 15, 1948

George Kimball, M.D. from Assistant Professor to Associate Professor, Department of Surgery, February 15, 1948

A. M. Young, III, M.D. Clinical Assistant to Instructor, Department of Urology, February 15, 1948.

Approved.

Routine Appointments and Changes:

John DeVore, M.D., Graduate Fellow in Anatomy (no salary or maintenance) for five and one-half months, retroactive to January 15, 1948

Charles L. Freede, M.D., Resident in Pediatrics, \$60 per month with meals and laundry of uniforms, effective February 9, 1948

Richard G. Hobgood, M.D., Resident in Urology, \$35 per month with complete maintenance, February 16, 1948

Dick M. Lowry, M.D., Resident in EEN & T, \$60 per month with meals and laundry of uniforms, February 16, 1948

Alice A. Ball, General Staff Nurse, \$190 per month with Laundry, February 25, 1948

Mrs. Florine Bettis, Dietetic Intern, \$50 per month with meals and laundry of uniforms, February 1, 1948

M. Kathryn Comer, Dietary Helper, \$70 per month with meals and laundry of uniforms, February 1, 1948

Jeanne Crider, Student in Medical Technology, \$25 per month, February 1, 1948.

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Mrs. Fannee Pearl Crocker, Laundress, \$75 per month, February 18, 1948

Francis Fern Davis, Student in Medical Technology, \$50 per month, February 1, 1948

Lillie Elder, General Staff Nurse, \$190 per month with laundry, February 5, 1948

Crystal Nadine Epperson, General Staff Nurse, \$190 per month with laundry, January 26, 1948

Louise R. Fullwood, Secretary, \$150 per month, February 6 to February 21, 1948

Margaret Rose Hansard, General Staff Nurse, \$190 per month with laundry, January 25 to February 26, 1948

Noland H. Howard, Assistant Laundryman, \$100 per month, February 22, 1948

Georgia Ann Jones, General Staff Nurse, \$100 per month with laundry, 24 hours a week, February 21, 1948

Mary K. Klunk, General Staff Nurse, \$190 per month with laundry, February 5, 1948

K. McCart, Assistant Laundryman, \$115 per month, February 25, 1948

Mrs. Lois McGee, PBX Operator, \$125 per month, February 8, 1948

Eunice Darlene Menees, Nurse Aide, \$90 per month, January 27, 1948; \$100 per month March through July, \$110 per month effective August 1, 1948

Mrs. Mable R. Miller, General Staff Nurse, \$190 per month with laundry, February 23, 1948

Marion E. Nicholls, General Staff Nurse, \$190 per month with laundry, February 2, 1948

Mrs. Jewell E. Nichols, Laundress, \$75 per month, February 4, 1948

Helen P. Nunnery, General Staff Nurse, \$190 per month with laundry, February 2 to February 21, 1948

Mrs. Claire Packard, Tissue Technician, \$90 per month, February 20, 1948

Floyd William Palmer, Jr., Orderly, Children's Hospital, \$110 per month with laundry, February 5, 1948

Myrtle C. Perkins, Laundress, \$80 per month, February 9, 1948

Gilbert F. Pyle, Orderly, \$110 per month with laundry, January 30, 1948

Jo Anne Louise Smalley, General Staff Nurse, \$190 per month with laundry, February 13, 1948

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Mrs. Nora Sutte, Dietary Helper (Dishwasher) \$75 per month with meals and laundry of uniforms, February 1, 1948

Howard M. Turner, Janitor, \$120 per month, February 10, 1948

Nellie M. West, Ward Aide, \$90 per month, January 28, 1948

Ruth Elizabeth Williams, Aide, \$90 per month, January 21, 1948

C. E. Ward, Janitor, \$130 per month, February 1, 1948

Walter Gene Watts, Orderly, \$110 per month with laundry, February 16, 1948

Charles E. Wilbanks, Student Assistant, \$45 per month, February 1, 1948

Mrs. Lu Lynn Wilson, Student in Medical Technology, \$25 per month, March 1, 1948.

Approved.

There was a discussion concerning the recent incident on the campus when a campus policeman shot a dog and about which the Oklahoma Daily printed a number of letters from students. President Cross stated he had had conferences regarding this matter and that he himself had questioned the necessity of campus police carrying firearms. He stated further that he would have another conference with Mr. Kraft "tomorrow."

Regent Noble stated he is personally opposed to any employee of the University of Oklahoma carrying a gun in the so-called discharge of his duties.

No further action was taken.

President Cross presented the preliminary drawings of the proposed press box for the Stadium which were examined. No action was taken.

Regent Noble announced as the next order of business to be the election of officers of the Board for the ensuing year.

Regent Emery nominated Erl Deacon for President of the Board.

Regent Benedum moved that nominations be closed, and that Mr. Deacon be elected by acclamation. Mr. Deacon was declared elected president.

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Regent Benedum nominated Don Emery for Vice-President of the Board.

Regent Deacon moved that nominations be closed, and that Mr. Emery be elected by acclamation. Mr. Emery was declared elected Vice-President.

Emil R. Kraettli was reelected secretary of the Board.

There being no further business, the meeting was adjourned on motion by Regent Benedum. 5:00 p.m.

Emil Kraettli

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