

MINUTES OF THE REGENTS OF THE UNIVERSITY OF OKLAHOMA
Wednesday, January 14, 1948 10:00 A.M.

The Regents met in regular session on Wednesday, January 14, 1948. Present were Regent Noble, presiding; Regents Deacon, Emery, Shepler, White, Banedum, McBride. Absent: None.

The minutes of the meeting held on December 17, 1947, were approved.

President Cross reported bids were received on January 13, 1948, at the office of the Dean of the Medical School for the construction of the Animal Quarters for the Medical School, Oklahoma City. The following bids were received:

Builders Construction Company, Oklahoma City	\$24,971.00
J. W. Skaggs Construction Co., Oklahoma City	22,600.00
Bollinger Construction Co, Oklahoma City	28,800.00
Industrial Construction Co., Oklahoma City	26,300.00

President Cross recommended that the bid of J. W. Skaggs Construction Company, in the amount of \$22,600.00 be accepted, in accordance with the recommendation by Dean Mark R. Everett, approved by Walter Kraft and Roscoe Cate.

On motion by Regent Deacon the recommendation was unanimously approved.

President Cross reported bids were received on January 13, 1948, at the office of the Dean of the Medical School for the remodeling of the administrative annex to the University Hospitals, Oklahoma City. The following bids were received:

Builders Construction Co., Oklahoma City	\$61,975.00
Bollinger Construction Co, Oklahoma City	63,700.00

President Cross recommended, since both bids exceed the amount allocated for this purpose, the bids be rejected. This recommendation is in accordance with the recommendation of Dean Mark R. Everett, concurred by Walter W. Kraft, Roscoe Cate, and Paul Fesler. President Cross recommended further that the architect be instructed to revise the plans so as to bring the cost of construction within the amount allocated.

On motion by Regent Shepler, the President's recommendations were approved.

President Cross reported that a group of faculty members organized a committee for the purpose of setting up a memorial to Professor Kenneth Kaufman. The committee decided that the Browsing Room of the University Library offers the most fitting opportunity for a memorial to Professor Kaufman, and proposes that a bronze portrait-plaque of Professor Kaufman be placed in this room, the room itself to be refurnished as comfortably and attractively as funds will permit. To secure the funds the committee plans to appeal by letter to the general faculty, to Professor Kaufman's former students, and to his friends for contributions.

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President Cross expressed himself as heartily in favor of this proposal and recommended approval by the Regents.

On motion by Regent Benedum, the recommendation was unanimously approved.

President Cross reported that the contract with the Veterans' Administration had been signed and that it provides for payment to the University on the basis of \$120.00 a semester, the amount of the non-resident fee, plus \$48.00, the amount of the general fees. He stated there are 7080 veterans enrolled under GI Bill 346 and GI Bill 16, of which approximately 100 are women. He stated the estimated unallocated balance in the budget at the present time is \$870,045.00. Under the contract with the VA it is necessary to show justification for the payment as above stated. Also that this money can be spent only for instructional purposes. He stated additional teachers are needed, and that appointments will be presented to the Board as qualified teachers become available. He stated he would submit later in the meeting a cost-of-living raise of \$400.00 for the current year for members of the teaching staff.

The matter was discussed, but no action was taken pending the President's recommendation which he stated would come before the Regents later.

President Cross called attention to the Regents Scholarships for foreign students which were previously established. At the meeting on September 10, 1947, the Regents approved a recommendation that these scholarships provide for a waiver of the nonresident fee and one-half of the general fee. He stated several scholarships were awarded before the announcement of this change in policy (formerly all fees were waived) and that it was working a hardship on these students.

In view of the fact that in the past all fees were waived, and the students holding such scholarships did not have advance notice of the new policy, President Cross recommended that for this year all fees be waived, and that in the future, beginning with the school year 1948-49, one-half of the general fees be excused. He explained that the scholarships are awarded each year, and by adopting the above the students would have full information at the time the scholarships are awarded.

On motion by Regent Benedum it was unanimously voted to approve the recommendation.

President Cross reported that Dean Arnold Joyal has been approached with reference to an exchange professorship with an English university, such an exchange to be subject to the approval of the University. We would pay Dean Joyal's salary and the English University would pay the salary of the exchange professor sent here. Each would pay his own expenses.

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Recommended that the plan as outlined be approved, and that the President of the University be authorized to work out the details.

On motion by Regent Deacon the recommendation was approved.

It was announced that Fred Hanson, Assistant Attorney General, had arrived for a discussion of the recent hearing before the United States Supreme Court. Mr. Hanson was invited to the meeting. He distributed copies of the brief filed and copies of the Supreme Court decision. A copy of the decision follows:

"PER CURIAM:

On January 14, 1946, the petitioner, a negro, concededly qualified to receive the professional legal education offered by the state, applied for admission to the School of Law of the University of Oklahoma, the only institution for legal education supported and maintained by the taxpayers of the State of Oklahoma. Petitioner's application for admission was denied solely because of her color.

Petitioner then made application for a writ of mandamus to the District Court of Cleveland County, Oklahoma. The writ of mandamus was refused and the Supreme Court of the State of Oklahoma affirmed the judgment of the District Court. Okla., 180 Pac. (2d) 135. We brought the case here for review.

The petitioner is entitled to secure legal education afforded by a state institution. To this time it has been denied her, although during the same period many white applicants have been afforded legal education by the state. The state must provide it for her in conformity with the equal protection clause of the Fourteenth Amendment, and provide it as soon as it does for applicants of any other group. *Missouri ex rel. Gaines v. Canada*, 305 U.S. 337 (1938).

The judgment of the Supreme Court of Oklahoma is reversed and the cause is remanded to that court for proceedings not inconsistent with this opinion.

The mandate shall issue forthwith."

Mr. Hanson stated the matter is now in the hands of the Oklahoma Supreme Court, and that their decision will be binding. He explained fully with reference to the hearing in Washington, the University being represented also by Professor Maurice H. Merrill. He stated there is nothing for the Regents to do until the Oklahoma Supreme Court takes action.

Following a discussion, the Regents recessed for luncheon, with Mr. Hanson, Miss Williams, secretary to Mr. Hanson, and Professor Merrill as guests.

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The meeting was resumed in the President's office at 1:35, with Professor Merrill present. He reviewed the matter discussed by Mr. Hanson, and there was a general discussion. In a letter to President Cross, under date of January 14, Professor Merrill made a report on the hearing before the U. S. Supreme Court, and his interpretations of the decision rendered.

Regent Emery moved, and it was voted, that the Regents meet Saturday afternoon at 3:00 unless the Secretary advises the members directly and orally that the decision by the Oklahoma Supreme Court has not been handed down by that time; and in that case the meeting will be held at 3:00 p.m. on Saturday, January 24.

Professor Merrill left the meeting.

President Cross reported that the Trustees of the University of Oklahoma Foundation met last week and discussed the appointment of an Executive Secretary. He called attention to the Regents' action authorizing the appointment of an Executive Secretary, the University to pay the salary until such time as the Foundation is in a position to assume the expense. He stated much time had been given to seeking a man for this position, and that he had discussed the matter with fund raising organizations without any results. He stated further he knew of only one man, Boyd Gunning, Director of the Extension Division, and that the Trustees were favorable to his appointment; that he had talked with Boyd Gunning about taking a leave of absence from his present work and taking over as Executive Secretary on a temporary basis. In discussing the matter with Mr. Gunning, he asked that he be given a little time to think it over.

President Cross recommended that he be authorized to give Mr. Gunning a leave of absence from his present position, and assign him as Executive Secretary of the University of Oklahoma Foundation on a temporary basis.

Following a discussion, and on motion by Regent McBride, it was unanimously voted to approve the recommendation.

President Cross reported that Dean Adams had suggested in a letter written in August, 1947, that he retire from the duties as dean of the College of Business Administration, that he be relieved from part of his duties during the current school year and next year be given an appointment as Dean Emeritus and a Research Professorship or a Boyd Professorship, at an increase in salary over what he is now being paid--\$6000.00 on a twelve months basis.

Following a discussion, President Cross recommended that the proposal contained in Dean Adams' letter of August, 1947, be accepted, and that he be authorized to work out an arrangement with Dean Adams.

On motion by Regent McBride, it was unanimously voted to approve the recommendation.

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President Cross proposed the following resolution concerning engineering services by Professor E. F. Dawson on the Research Institute Building, and recommended adoption:

RESOLUTION

WHEREAS, the architectural firm of Layton, Forsyth, and Smith, Oklahoma City, was employed by the State Board of Public Affairs in 1941 to prepare plans and specifications for a Research Institute Building for the University of Oklahoma, and

WHEREAS, the architects employed Professor E. F. Dawson of the School of Mechanical Engineering of the University of Oklahoma to prepare the mechanical engineering designs for the building and Professor Dawson completed this work for the architects during summer months while he was not employed by the University of Oklahoma, and

WHEREAS, Professor Dawson's contract with the architect provided that he was to be paid three per cent of the cost of mechanical engineering work, which included the plumbing, heating, and electrical work, and in reliance thereon Professor Dawson expended considerable of his own money for materials, travel, and the payment for services rendered by other persons in order to prepare the engineering plans as rapidly as possible, and

WHEREAS, when the architectural plans were completed in 1942, it was impossible to begin the construction of the building because of the war, and

WHEREAS, following the death of Mr. Layton the architectural firm was dissolved in 1943 and the contract between the architectural firm and the State was terminated and a fee of three per cent on \$325,000.00 was paid the architects, of which Professor Dawson received \$1,500.00 which was believed at the time to be only a partial payment, the final payment to be based on the amount of the construction contract, and

WHEREAS, Professor Dawson was entitled under terms of his agreement with the architect to receive as final payment a sum amounting to three per cent of the cost of mechanical engineering work, which he had estimated would cost not less than \$70,000.00 and he anticipated that he would receive for his services not less than \$2,100.00, and

WHEREAS, if the architectural firm of Layton, Forsyth and Smith had not dissolved, the state would have paid the architectural firm five per cent of the total actual cost of the building (\$559,850.00) or \$27,992.50 out of which Professor Dawson would have been paid approximately \$3,300.00;

NOW THEREFORE, be it resolved by the Board of Regents of the University of Oklahoma that Professor Dawson be paid \$600.00 from the unencumbered balance in the allotment of funds for the construction of the Research Institute Building in final settlement of his claim for compensation for services rendered in the preparation of the mechanical engineering plans for the Research Institute Building.

The resolution was approved on motion by Regent Benedum.

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The following resolution was presented by President Cross. He recommended its adoption, the purpose being to facilitate the handling of numerous maintenance and utility service agreements with state and federal agencies using physical facilities of the University, such as the Oklahoma National Guard, Naval Reserve, Veterans Administration, and War Assets Administration:

RESOLUTION

BE IT RESOLVED, by the Board of Regents of the University of Oklahoma that the President of the University is hereby authorized to execute on behalf of the Regents of the University of Oklahoma contracts for the supplying of maintenance and utility services to State, Federal and other public service agencies using physical facilities on any of the campuses of the University of Oklahoma, including the former Naval Air Station and the former Naval Air Technical Training Center.

The resolution was approved on motion by Regent McBride.

Recommended authorization to issue a purchase order to the Dorn Furniture Company of Oklahoma City for the installation of approximately 10,760 square yards of Armstrong ACCO floor covering at the rate of 1.18 3/4 dollars per square yard, total cost not to exceed \$12,775.50, for Sooner City Housing project. Funds are available from the unencumbered balance in the original bond fund \$4,078.19 and from current capital improvements account of the project.

Approved on motion by Regent McBride.

President Cross reported the death of Dr. Charles Arthur Brake, Assistant Professor of Psychiatry and Neurology on October 7, 1947.

Recommended that Spencer Norton's title be that of Director of the School of Music for a one-year term, effective September 1, 1947 to September 1, 1948, instead of Chairman as previously approved.

Approved on motion by Regent McBride.

Recommended that Gladys Bellamy, Special Instructor in English, be granted a leave of absence without pay, for the second semester of the current school year, on order that she may complete her study of Mark Twain on Rockefeller Grant. Since Dr. Bellamy is not on permanent tenure it will not be possible to guarantee reappointment, but there is likely to be a need for her services. Dr. Bellamy is a very fine teacher.

Approved on motion by Regent McBride.

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Garel Grunder was appointed Assistant Professor of History effective September 1, 1946. In accordance with the rules of the Regents an assistant professor who is not granted tenure at the end of his period of probation may retain his position on the faculty until the end of the following year. Committee A of the Department of History, supported by the considered judgment of every member of the History Staff, recommends that the appointment of Dr. Grunder end at the close of the first semester of the school year 1948-49. President Cross stated that he concurred in this recommendation and asked for action by the Regents.

The recommendation was approved on motion by Regent McBride.

RESIGNATIONS:

Mrs. Marcheta Ledbetter Gardner, Clerical Secretary, Correspondence Study Department, appointed on a temporary basis, will be employed to January 31, 1948.

Mrs. Martha Artman, Clerical Secretary, Office of Counselor of Women, January 1, 1948

L. J. Carrel, Sales Manager, Publishing Division, University Press, January 31, 1948.

Mrs. Letha Metchicas, Traffic Manager, WNAD, January 1, 1948.

Janine Courtilon, Teaching Assistant in French, January 15, 1948

Robert H. George, Payroll Clerk, University Book Exchange, December 1, 1948

Mrs. Frances Franks, Secretary to W. S. Campbell, January 31, 1948.

Barre Hill, Professor of Music, January 15, 1948.

Nancy J. Jones, Clerical Secretary, Evaluation and Testing Service, January 15, 1948

Marjorie C. Manson, Clerical Secretary, Purchasing Office, December 21, 1947

Robert Bohacek, Assistant Property Man, Athletic Department, January 1, 1948

Resignations accepted on motion by Regent McBride.

NON-TEACHING APPOINTMENTS AND SALARY CHANGES:

Ansley E. Aynesworth, Office Manager, Purchasing Office, increase in salary from \$2,100.00 annual rate to \$2,400.00 annual rate, effective January 1, 1948

Clee Fitzgerald, part-time assistant in Lecture and Entertainment, Extension Division, salary \$50 per month, December 22, 1947 to June 30, 1948.

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Glenn Phillip Bradley, Sales Manager, Publishing Division, University Press, salary at the annual rate of \$3,000.00 effective January 5, 1948 to June 30, 1948. (Replacement for L. J. Carrel, resigned)

Louis F. Leistner, Instrument Maker (Assistant to Mr. Fearnow) salary at \$250.00 per month, effective January 1 to June 30, 1948

Frank J. Baker, Chief Announcer, WNAD, January 1 to June 30, 1948 salary at the annual rate of \$2600.00.

Mrs. J. D. (Sue) Mullen, Traffic Manager and Production Assistant, WNAD-KOKU, January 1 to June 30, 1948, salary at \$150.00 per month. January 1 through January 15 Mrs. Mullen will work on a half-time basis.

Elizabeth Halbert, Librarian, School of Drama, February 1, 1948, salary at the annual rate of \$2400 for 12 months service. Transfer from General Library at \$2,000.00.

George Wise, Assistant to Property Man, Athletic Department, January 1, 1948, salary \$125 per month. (Replacing Robert Bohacek, resigned)

Esther Witcher, Head of Periodical Department, University Library, February 1, 1948, salary \$200.00 per month. (Replacement for Elizabeth Halbert, transferred to Drama)

Gerald W. Chase, Assistant Geologist, Oklahoma Geological Survey, salary \$250.00 per month beginning February 1, 1948. This is in accordance with the original appointment approved in June, 1947, but later changed on account of GI restrictions which no longer apply.

Approved on motion by Regent McBride.

Recommended that E. Harold Hinman, M.D., presently Chief of Malaria Control Division, Tennessee Valley Authority, Wilson Dam, Alabama, be appointed Director of Public Health on a twelve-months basis at an annual salary of \$9,000.00, the appointment to become effective at such time as Dr. Hinman is available.

Approved on motion by Regent McBride.

FACULTY APPOINTMENTS:

James Gindling Harlow, Instructor in Physics, and Director of High School Science Service, effective January 15 to May 31, 1948, salary at the annual rate of \$3200 on a nine months basis.

George Wesley Randle, Instructor in Mechanics, January 15 to June 1, 1948, salary of \$1400 for the second semester (four and one-half months.)

E. Staten Wynne, Assistant Professor of Plant Sciences, January 15 to June 1, 1948, salary at the annual rate of \$3800 on a nine-months basis.

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Harry Harvey Hill, Jr., Instructor (temporary) In Mechanics, January 15 to June 1, 1948, salary at the annual rate of \$2600 on a nine-months basis. Mr. Hill is now teaching assistant in Mechanics on a part-time basis.

Earl Eugene Walker, Instructor in Civil Engineering, January 15 to May 31, 1948, salary \$1200 for the second semester, four and one-half months.

Max Courtillon, Teaching Assistant in Modern Languages, January 15 to May 31, 1948, salary \$1000 for the second semester, four and one-half months.

James Glazebrook Billingsley, teaching assistant three-fourths time in English, January 15 to May 31, 1948, salary \$900 for four and one-half months of the second semester.

Wayburn Stewart Jeter, Graduate Assistant in Plant Sciences, January 15 to June 1, 1948 salary \$405.00 for the second semester, four and one-half months.

Raymond Melbourne Smith, Graduate Assistant in Physics, January 15 to June 1, 1948, salary \$405.00 for the second semester, four and one-half months.

Warren W. Walkley, Graduate Assistant in Electrical Engineering, January 15 to June 1, 1948, salary \$90 per month for the second semester, four and one-half months.

Paul Steven Hudson, Graduate Assistant in Chemistry, January 15 to June 1, 1948 \$90 per month for four and one-half months.

Approved on motion by Regent McBride.

SUMMER SCHOOL:

At the meeting on December 17 the budget for the summer school was submitted and approved, with the understanding that some changes will be made as conditions warrant. The following changes have been reported and President Cross recommended approval:

Otis S. Spears, Instructor 3/4 time in Mathematics, \$172.50 for June and for July

John T. Krattiger, Instructor 3/8 time in Mathematics, \$101.25 per month for June and July

Charles J. Pipes, Instructor 3/8 time in Mathematics, \$97.50 per month, June and July

Mrs. Maxine P. Willis, Graduate Assistant in Mathematics, \$90 per month for June and July.

Approved on motion by Regent McBride.

HOUSING:

The appointment of Louis Gould, Manager of Sooner Court, terminated on December 11, 1947. He has accepted another position.

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Appointments:

Wynnogene Gould, Manager of Sooner Court, December 12, 1947 to June 1, 1948, salary \$30 per month.

George Howell, Cook's Helper, Woodrow Wilson Kitchen, September 1, 1947 to June 1, 1948, salary \$100 per month.

Approved on motion by Regent McBride.

PHYSICAL PLANT:

President Cross submitted the detailed report on salary adjustments in the Physical Plant as authorized at the meeting on December 17. The schedule gave the present monthly salary and the recommended salary; also the monthly increase and the total increase for the balance of the year, the salary adjustments to become effective December 1, 1947. He recommended confirmation of this schedule.

Approved on motion by Regent McBride.

Mr. C. M. Mitchell, who came to the University as Janitor Foreman in 1930, suffered a stroke on August 1, 1947. He recovered partially and resumed his duties as Building Custodian for a short time. He submitted his resignation, effective December 1, 1947, to Mr. Kraft when he was taken to the hospital. He died on January 6, 1948.

Roy S. Smith, Assistant, Landscape and Grounds, services terminated, December 31, 1947, on account of health.

Resignations:

Frank D. Bernard, Assistant Foreman, Safety Division, January 1, 1948. Resigned upon the advice of his physician.

Roy Don Day, Plumber, North Campus, December 8, 1947, to accept a position with a higher salary.

Appointments:

Tom Hamilton, Foreman, South Campus, salary \$175 per month, January 1 1948.

Herman Marvin Keller, Janitor, salary \$135 per month, December 15, 1947

T. E. Taber, Jr., Boiler Room Operator, January 1, 1948, \$2400 on a 12-months basis.

J. C. Smith, Janitor, January 1, 1948, salary \$135 per month.

Leo Alvin Newsome, Electrical Repairman, January 1 to June 30, 1948, salary at the annual rate of \$2580.00 for 12 months service.

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Ralph Crawford Cox, Assistant Mechanic, January 1 to June 30, 1948, salary at the annual rate of \$2,100 for 12 months service.

Thomas F. Harding, Assistant Electrician, January 1 to June 30, 1948, salary at the annual rate of \$2,100.00 for 12 months service.

Espie Deryle Rowe, Assistant Electrician, January 1 to June 30, 1948, salary at the annual rate of \$2,100.00 for 12 months service.

Charles Foster Rutherford, Master Mechanic, January 1 to June 30, 1948, salary at the annual rate of \$2,940.00 for 12 months service.

James Pearce Brann, Assistant Electrician, January 1 to June 30, 1948, salary at the annual rate of \$2,100.00 for 12 months service.

Clyde Hamilton Frady, Janitor, South Campus, January 1, 1948, \$130.00 per month.

Mrs. Joanne M. Sandlin, Accounting Clerk, January 1, 1948, \$150 per month.

Approved on motion by Regent McBride.

INFIRMARY - STUDENT HEALTH SERVICE:

President Cross recommended changes in salaries for the following employees:

Mary Virginia Shadwell, Supervisor of Nurses, increase in salary from \$250.00 to \$275.00 per month, effective January 1, 1948

Miss Ruby Brouillette, Public Health Nurse Supervisor, increase in salary from \$250.00 to \$275.00 per month, effective January 1, 1948.

Glenna Doering, Supervising Nurse of Out Patient Department, increase in salary from \$250.00 to \$275.00 per month, effective January 1, 1948.

Winona Flaherty, Operating Room Nurse, increase in salary from \$175 to \$190 per month, effective January 1, 1948.

Jimmie Rae Combs, General Duty Nurse, increase in salary from \$175 to \$185 per month, effective January 1, 1948.

Mrs. Ruth E. Chastain, General Duty Nurse, increase in salary from \$160.00 to \$175.00 per month, effective January 1, 1948

Mrs. Anna Powell, General Duty Nurse, increase in salary from \$160 per month to \$175 per month, effective January 1, 1948.

Miss Edith Ruth Hixson, General Duty Nurse, change from full time at \$160 per month to part-time at \$43.84 a month, effective December 1, 1948.

H. S. Miller, Medical X-Ray Technician, increase in salary from \$275 to \$300 per month, effective January 1, 1948.

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Mrs. Maurine Yandell, Secretary to the Director, increase in salary from \$135 to \$150 per month, effective January 1, 1948.

Leaves of Absence without Pay - temporary

Ida Mae Keeter, General Duty Nurse, December 7-13 inclusive

Mary Jo Franklin, General Duty Nurse, December 21, 1947 to January 3, 1948 inclusive

Edna Theodore McMillan, General Duty Nurse, December 21, 1947 to January 3, 1948, inclusive.

Marguerite Dickerson, General Duty Nurse, December 21, 1947 to January 3, inclusive

Approved on motion by Regent White.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

Resignations:

Ether L. Brown, Maid, December 16, 1947

Margarete Brown, Technician, December 2, 1947. (Leave of absence for an indefinite time due to illness)

Olive Estes, Nurse Aide, resigned effective December 20, 1947

Rose Mary Floyd, Staff Nurse, resigned effective December 16, 1947 (terminal leave).

Elizabeth Fogg, Staff Nurse, resigned effective January 15, 1948.

Mabel Fountz, Staff Nurse, resigned effective December 3, 1947.

John W. Gardner, Assistant Laundryman, resigned January 2, 1948

Fannie Groves, Technician, resigned effective December 1, 1947

Mrs. Juanita Niles Hawk, General Staff Nurse, resigned effective December 26, 1947

Minnie Lee, Maid, resigned December 31, 1947.

Bertha M. Roberts, Laundress, resigned December 6, 1947

Jack D. Roebuck, Storeroom Clerk, resigned December 4, 1947

Charles A. Snyder Assistant Laundryman, resigned December 15, 1947

Zona A. Stahr, Technician, Bacteriology, resigned effective November 25, 1947.

Ruby Taylor, Ward Aide, resigned effective December 10, 1947.

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Mary K. Thompson, Accounts Payable Bookkeeper resigned effective December 15, 1947

Oliver B. West Chief Nightwatchman, resigned effective October 31, 1947

John W. Wilson, Assistant Laundryman, resigned effective December 31, 1947

Lu Lynn Wilson, Recorder, resigned effective December 4, 1947

Title and Salary Changes:

Nova M. Atkins be granted an increase in salary from \$150 to \$190 per month and that his title be changed from Accounts Payable Bookkeeper to Bookkeeper, December 1, 1947.

Alta E. Campbell, Accounts Payable Bookkeeper be granted an increase in salary from \$150 to \$170 per month, effective December 1, 1947

James C. Hampson, Assistant Laundryman, increase in salary from \$130 to \$135 per month effective January 1, 1948.

Warren O. Havelly, Machine Bookkeeper, be granted an increase in salary from \$200 to \$205 per month, effective December 1, 1947

Rosemarie Hudson be granted a decrease in salary from \$210 to \$190 per month and title be changed from Head Nurse to General Staff Nurse, effective November 1, 1947.

Mary Kincaid, from Acting Head Nurse to Head Nurse on 3E Children's and salary increase from \$200 to \$210 per month, effective January 1, 1948.

Billie King, General Staff Nurse to Head Nurse and increase salary from \$200 to \$210 per month, effective January 1, 1948.

Ruby Kitchell, Technician, salary increase from \$110 to \$120 per month, January 1, 1948.

Harriet M. Lehrling, Personnel Clerk be granted an increase in salary from \$160 to \$170 per month, effective December 1, 1947.

Leland C. Lowe, Assistant Laundryman, increase salary from \$80 to \$100 per month, effective January 1, 1948

Clara Marie Lyles be transferred from Secretary to the Dean to Secretary to the Associate Dean of Students, retroactive to November 10, 1947

Rita M. Melugin, Clerk and Stenographer, Storeroom, be transferred to Accounts Payable Bookkeeper, effective December 16, 1947.

Betty Lou Morris, be promoted from filing clerk at \$135 per month to Clerk Typist at \$150 per month, January 1, 1948

Ruth Ellen Paul be transferred from Secretary to the Assistant Dean to Secretary to the Dean, retroactive to November 10, 1947.

Gearlean E. Shipman, Cashier, be granted an increase in salary from \$150 to \$155 per month, effective December 1, 1947.

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Lavada M. Smith, Head Bookkeeper, be granted an increase in salary from \$200 to \$210 per month, effective December 1, 1947

A. R. Sumner, Assistant Laundryman, change salary from \$115 to \$120 per month, effective January 1, 1948.

Francis N. Taylor, Assistant Cashier be granted an increase in salary from \$150 to \$155 per month, effective December 1, 1947

Freda K. Young, title be changed from Secretary to Post Graduate Education to Secretary to Associate Dean of the Graduate College, retroactive to November 10, 1947.

Appointments;

Myrtle Behrends, Diet Kitchen Maid and Cook, \$80 per month with meals and professional laundry, effective December 1, 1947

Lou Ceil Camp, Ward Aide, December 29, 1947, salary \$90 per month for the first month, \$100 per month for the next five months, and \$110 per month thereafter.

Ada Condren, Relief Waitress, \$70 per month with meals and professional laundry, December 1, 1947

Mrs. Doris L. Ewy, Statistical Secretary, Record Office, December 18, 1947, \$150 per month.

Keith Scott Dungan, Storeroom Clerk at \$125 per month, December 6, 1947

Jesse Fortune, Janitor at \$100 per month, effective December 19, 1947

Mrs. Evelyn J. Helms, Nurse Aide, \$90 per month, December 13, 1947. Effective second through the sixth month \$100 per month, and \$110 per month thereafter.

M. Earl Higgins, orderly, \$110 per month with laundry, December 12, 1947

Lovell W. Jones, Assistant Laundryman, January 1, 1948, \$115 per month.

Joe McClelland, Dishwasher, \$75 per month with meals and professional laundry, December 1, 1947.

Dortha McCord, General Staff Nurse, January 1, 1948, \$190 per month with laundry

Regenia Mae Mukes, Staff Nurse, \$190 per month with laundry, December 12, 1947

Mrs. Barbara Payne, General Staff Nurse, January 1, 1948, \$170 per month with laundry.

John S. Rash, Assistant Laundryman, \$110 per month, December 16, 1947. Resigned December 27, 1947.

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Betty Jean Robinson, Departmental Clerk and Technician, Histology and Embryology, \$150 per month, January 1, 1948.

Virgil H. Robinson, Maintenance Man, \$170 per month, December 17, 1947

Missouri Faye Snider, Laundress at \$80 per month, December 8, 1947

William M. Sutte, Assistant Laundryman, \$110 per month, January 5, 1948

Edward Taylor, Janitor, \$100 per month, December 8, 1947. Resigned Dec. 14.

Charles Young, Orderly, December 31, 1947, \$110 per month with laundry.

C. H. Watson, Porter for the Pay Cafeteria, \$70 per month with meals and laundry, December 1, 1947

Verlin Williams, Maid, December 27, 1947, \$100 per month

Recommended the establishment of a Tumor Clinic of the School of Medicine and the University Hospitals.

Recommended also the appointment of Dr. Henry G. Bennett, Jr., as Director of the Tumor Clinic of the School of Medicine and University Hospitals on a half-time basis, to become effective December 15, 1947, at the annual salary of \$4,200 plus an additional \$900 for consultation services in excess of half-time during the first six months. The entire remuneration with the possible exception of approximately \$500 will be paid through grants for which arrangements have been made.

This proposal has been submitted through Dean Everett by the School of Medicine Tumor Clinic Committee, and President Cross concurred in the recommendation.

Approved on motion by Regent White.

Recommended temporary appointment of Harlan Keith Sowell, M.D. in the Department of Anesthesiology, effective November 26, 1947, salary \$30.00 per half day, one day each week.

Recommended the appointment of Dr. James C. Amspacher as Assistant Professor of Orthopedic Surgery, effective March 1 to July 1, 1948, at an annual salary of \$4,200.00.

Approved on motion by Regent White.

The recommendation for the appointment of Dr. Howard Allen Bennett as Professor of Anesthesiology, effective February 15, 1948, was temporarily held up pending further investigation by Regent White.

President Cross called attention to his letter in the agenda dated January 10 concerning the Power Plant. Also the report of Coston and Frankfurt, Consulting Engineers to Walter Kraft.

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Following a discussion of this matter, President Cross recommended, in concurrence with the advice of the financial vice president that in order to keep intact the capital funds needed for the first unit of a Mineral Resources Building, the State Regents for Higher Education be requested to authorize the use of \$5,000 from current funds of the University to pay Coston and Frankfurt for preliminary surveys for the power plant project, the remainder of the architectural and engineering fee to be paid from the proceeds of the sale of bonds to finance the project.

Approved on motion by Regent Benedum.

President Cross recommended the adoption of the following resolution:

RESOLUTION

BE IT RESOLVED by the Board of Regents of the University of Oklahoma that the President and the Financial Vice-President of the University are authorized to negotiate with Lee Higginson Corporation, Chicago, Illinois, and the R. J. Edwards, Inc., and Associates for a firm offer for purchase of a Power Plant Bond Issue in the amount of approximately \$1,500,000, and be it further resolved that the Regents agree not to offer the bonds elsewhere for a period of 45 days from this date.

The resolution was adopted on motion by Regent Benedum.

Mr. Cate was called for the purpose of considering the Women's Dormitory Bond Resolution, a copy of which was sent to each Regent with the agenda. Mr. Cate stated the draft represents negotiated agreement on details by the Lee Higginson Corporation, head of the account purchasing the bonds; Chapman and Cutler, attorneys for the bond purchasers; Mutual Benefit Life Insurance Company, which has a contract to buy the bonds from the bond brokers; and the University by its financial vice president and the president's legal advisor.

Mr. Cate explained various features of the document and recommended approval by the Regents. President Cross concurred in the recommendation.

On motion by Regent Shepler, seconded by Regent McBride, the resolution was unanimously adopted, and it is as follows:

RESOLUTION

A RESOLUTION setting aside portions of the campus of the University of Oklahoma for the construction of dormitories and additions to existing dormitories, authorizing the issuance of revenue bonds for paying the cost of constructing, adding to, equipping, and furnishing such dormitories, confirming the sale of such bonds, providing for the payment of principal thereof and interest thereon, and entering into certain covenants and agreements in that connection.

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WHEREAS it has been determined to be necessary for the benefit of the students attending the University of Oklahoma to construct, furnish and equip four dormitories (and related facilities), and to construct improvements and additions to the dormitories now known as Residence Halls, the Wilson Center and Sooner City Dormitory System, and the issuance of the bonds hereinafter authorized is authorized by the Provisions of Senate Bill Number 41 of the Acts of 1945, Oklahoma Legislature (Chapter 1a, Title 70, Session Laws of 1945), as amended by Senate Bill Number 143 of the Acts of 1947:

NOW, THEREFORE, Be It Resolved by the Board of Regents of the University of Oklahoma, as follows:

Section 1. That the following described portion of the campus of the University of Oklahoma is hereby set aside for the construction thereon of the new dormitories and related facilities to be so constructed:

Parts of lots 1 and 2 and the South Half of the Northeast Quarter of Section 6 in Township 8 North of Range 2 West of the Indian Meridian described as follows:

Beginning at a point 880 feet West of the Northeast Corner of Lot 1, thence South 218 feet, thence West 338 feet, thence South 176 feet, thence East 338 feet, thence South 131 feet, thence West 245 feet, thence South 99 feet, thence West 635 feet, thence North 624 feet, thence East 880 feet to point of beginning, all in Cleveland County, Oklahoma, and containing 10.68 acres more or less;

and the following described portion of the campus of the University of Oklahoma, on which the existing Residential Halls are now located, is hereby set aside for the purpose of becoming a part of this dormitory system to be constructed and added to with the proceeds of this bond issue:

A portion of Section 31 of Township 9 North Range 2 West of the Indian Meridian described as follows: Beginning at the Northwest Corner of the Northeast Quarter of the Southwest Quarter of the Southeast Quarter of the said section 31, thence South 600 feet, thence East 230 feet, thence North 600 feet, thence West 230 feet to point of beginning, all in Cleveland County, Oklahoma, and containing 3.17 acres more or less;

and the following described portion of the campus of the University of Oklahoma, on which the existing Wilson Center and Sooner City Dormitory System is now located, is hereby set aside for the purpose of becoming a part of this dormitory system to be constructed and added to with the proceeds of this bond issue:

Beginning at a point 33 feet West and 33 feet South of the Northeast Corner of the Northeast Quarter of Section 6, Township 8 North, Range 2 West of the Indian Meridian, Cleveland County, Oklahoma; thence South 200 feet, thence West 275 feet, thence South 80 feet, thence East 275 feet, thence South 716 feet, thence West 578 feet, thence South 889 feet, thence

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West 1,149 feet, thence North 1,339 feet, thence
East 1,240 feet, thence North 346 feet, thence
West 310 feet, thence North 200 feet, thence East
797 feet to the point of beginning, containing 48.31
acres more or less.

Section 2. That for the purpose of paying the cost of constructing, furnishing and equipping the dormitories, hereinafter sometimes referred to as the "dormitories", and for the construction of improvements and additions to the dormitories now known as the Residence Halls, and the Wilson Center and Sooner City Dormitory System, there shall be borrowed on the credit of the income and revenue to be derived from the operation thereof, the sum of \$2,400,000 and that to evidence the sum so borrowed and in anticipation of the collection of such income and revenues, there be issued the negotiable bonds of the Board of Regents of the University of Oklahoma in the total principal sum of \$2,400,000.

Section 3. That said bonds shall be known as "Dormitory Bonds of 1948," shall be dated January 1, 1948, shall be in the denomination of \$1,000 each, shall be numbered 1 to 2,400 inclusive, and shall be payable as to both principal and interest at the Liberty National Bank of Oklahoma City, Oklahoma or, at the option of the holder thereof, at the Central Hanover Bank & Trust Company, New York, New York. The bonds shall bear interest at the rate of five per cent (5%) per annum to July 1, 1950, and at the rate of three and one-half per cent (3 1/2%) per annum thereafter until paid (except that bonds maturing January 1, 1950 shall bear interest at the rate of five per cent (5%) per annum to maturity, and at the rate of three and one-half per cent (3 1/2%) per annum thereafter if not paid at maturity), all of which interest is to be payable on July 1, 1948 and semi-annually thereafter on January 1 and July 1 of each year. Interest falling due on each bond on each semi-annual interest payment date on which interest is payable at the rate of five per cent (5%) per annum, shall be represented by two interest coupons, one for interest computed at the rate of three and one-half per cent (3 1/2%) per annum and the other for interest computed at the rate of one and one-half per cent (1 1/2%) per annum, either of which may be presented and will be paid apart from the other. Such bonds shall mature as to principal serially in numerical order on January 1 of each year, as follows:

<u>Bond Numbers</u>	<u>Amount</u>	<u>Year</u>
1 to 20	\$ 20,000	1950
21 to 40	20,000	1951
41 to 60	20,000	1952
61 to 80	20,000	1953
81 to 160	80,000	1954
161 to 245	85,000	1955
246 to 330	85,000	1956
331 to 425	95,000	1957
426 to 525	100,000	1958
526 to 630	105,000	1959
631 to 735	105,000	1960

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736 to 845	110,000	1961
846 to 960	115,000	1962
961 to 1080	120,000	1963
1081 to 1205	125,000	1964
1206 to 1330	125,000	1965
1331 to 1460	130,000	1966
1461 to 1595	135,000	1967
1596 to 1735	140,000	1968
1736 to 1885	150,000	1969
1886 to 2040	155,000	1970
2041 to 2200	160,000	1971
2201 to 2400	200,000	1972

Bonds numbered 21 to 2400, inclusive, shall be callable for redemption at the option of the Board of Regents at the principal amount thereof and accrued interest to the date fixed for redemption, on July 1, 1950, and on any interest payment date thereafter at the principal amount thereof plus accrued interest to the date fixed for redemption and a premium, as to each bond so redeemed prior to maturity in each of the years as follows:

<u>Call Premium</u>	<u>Year</u>
\$30.00	1950
27.50	1951
27.50	1952
25.00	1953
25.00	1954
22.50	1955
22.50	1956
20.00	1957
20.00	1958
17.50	1959
17.50	1960
15.00	1961
15.00	1962
12.50	1963
12.50	1964
10.00	1965
10.00	1966
7.50	1967
7.50	1968
5.00	1969
5.00	1970
2.50	1971

If less than all of the bonds redeemable at any one time are so redeemed, the bonds shall be redeemed in inverse order of maturities, with bonds within any maturity to be selected by lot. Notice of redemption shall be given not less than thirty days prior to the date fixed for redemption by notice sent by registered mail to the holder or holders of the bonds to be redeemed, directed to the address shown on the Registrar's registration books. If any bond to be so redeemed is not registered as to principal, at least thirty days' notice shall be given through publication of an appropriate notice in a financial newspaper or journal published in the City of New York, New York and sent by registered mail to the banks at which the bonds are payable.

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Section 4. That the bonds shall be signed by the President of the Board of Regents of the University of Oklahoma, shall be attested by the Secretary thereof, and shall have impressed thereon the corporate seal of the board. Interest on the bonds falling due on and prior to maturity shall be represented by appropriate interest coupons to be attached thereto, which coupons shall be executed with the facsimile signatures of said President and Secretary and said officers by the execution of the bonds shall be considered to have adopted as and for their own proper signatures their respective facsimile signatures appearing on said coupons.

Section 5. That the bonds shall be registerable as to principal only on books to be kept for such purpose by the Comptroller of the University as Registrar, in the manner and with the effect here specifically provided in the form of bond set out in the following section hereof.

Section 6. That said bonds and the coupons to be thereto attached, and the endorsements to appear on the back thereof, shall be in substantially the following form:

(Form of Bond)
 UNITED STATES OF AMERICA
 STATE OF OKLAHOMA
 REGENTS OF THE UNIVERSITY OF OKLAHOMA
 DORMITORY BOND OF 1948

Number _____

\$1,000

KNOW ALL MEN BY THESE PRESENTS, that the Board of Regents of the University of Oklahoma, a body corporate under the name of Regents of the University of Oklahoma, for value received promises to pay to bearer, or if this bond is registered as to principal then to the registered owner hereof, solely from the revenues hereinafter recited, the sum of One Thousand Dollars (\$1,000) on the first day of January, 19___, and to pay interest thereon from the date hereof until paid, solely from said revenues, at the rate of five per cent (5%) per annum, to and including July 1, 1950, and at the rate of three and one-half per cent (3 1/2%) per annum thereafter until paid (except that if this bond matures January 1, 1950, interest hereon shall be payable at the rate of five per cent (5%) per annum to maturity, and at the rate of three and one-half per cent (3 1/2%) per annum thereafter if principal is not paid at maturity). Such interest is payable on July 1, 1948 and semi-annually thereafter on January 1 and July 1 of each year and, as to interest falling due on and prior to maturity only upon surrender of the interest coupons hereto attached as they severally become due. Each semi-annual installment of interest due hereon on each interest payment date on which interest is payable at the rate of five per cent (5%) per annum is represented by two interest coupons, either of which will be paid apart from the other. Both principal of and interest on this bond are payable in lawful money of the United States of America at the Liberty National Bank of Oklahoma City, Oklahoma or, at the option of the holder, at the Central Hanover Bank and Trust Company, New York City, New York

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Bonds numbered 21 to 2,400, inclusive, of the issue of which this bond is one are callable for redemption at the option of the Board of Regents in inverse order of maturities with the bonds within any maturity to be selected by lot on July 1, 1950 and on any interest payment date thereafter at the principal amount thereof plus accrued interest to the date fixed for redemption and a premium, as to each bond so redeemed prior to maturity in 1950 of three per cent (3%) of the principal amount thereof, which premium shall be reduced by one-quarter of one per cent in each succeeding two year period so that the bonds will be redeemable with a premium of only 1/4 of 1% in the year 1971. Notice of redemption is to be given not less than 30 days prior to the date fixed for redemption by notice sent by registered mail to the holder or holders of the bonds to be redeemed, directed to the address shown on the Registrar's registration books. If any bond to be so redeemed is not registered as to principal, at least thirty days' notice is to be given through publication of an appropriate notice in a financial newspaper or journal published in the City of New York, New York, and sent by registered mail to the banks at which the bonds are payable.

This bond is registerable as to principal in the manner and with the effect recited on the back hereof.

This bond is one of an issue of \$2,400,000 bonds of like date and tenor, except as to number, maturity, and option of redemption, issued for the purpose of constructing, equipping and furnishing a system of dormitories and related facilities and for constructing improvements and additions to the dormitories known as the Residence Halls and the Wilson Center and Sooner City Dormitory System, all of which are located on the campus of the University of Oklahoma, under and pursuant to the Constitution and Statutes of Oklahoma, and particularly Chapter 1a of Title 70, Session Laws of 1945, as amended, and pursuant to a resolution duly adopted by the Board of Regents of the University of Oklahoma on _____, 1948, to which resolution reference is hereby made for a statement of the funds and revenues from which said issue of bonds is payable.

This bond and the issue of which it is one are payable from the net revenues, as net revenues are defined in the aforesaid resolution authorizing the bonds, to be derived from the operation of the above described dormitories except that, until all of the Dormitory Bonds of 1946 of the Regents of the University of Oklahoma which are now outstanding shall have been retired, no part of the revenues to be derived from the operation of the Wilson Center and Sooner City Dormitory System shall be considered to be pledged or applicable to the payment of this bond. This bond is not an indebtedness of the State of Oklahoma or the University of Oklahoma, ~~or the Board of Regents of the University of Oklahoma,~~ but it is a special obligation payable solely from the aforesaid revenues.

This bond is fully negotiable and is not subject to taxation by the State of Oklahoma or by any county, municipality or political subdivision therein.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuance of this bond have been properly done, happened and performed in regular and due form as required by law, and that the Board of Regents of the University of Oklahoma has agreed and does hereby agree to fix rents, charges and fees for the use of the aforesaid dormitories and the facilities afforded thereby, fully sufficient to assure the prompt payment of principal of and interest on this bond and the other bonds of the issue of which it is one, promptly as such principal and interest become due, and to create and maintain a reserve for such payment.

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IN WITNESS WHEREOF, the Board of Regents of the University of Oklahoma has caused this bond to be signed by its President and attested by its Secretary and its corporate seal to be hereunto affixed, and the interest coupons hereto attached to be signed by the facsimile signatures of said officials, all as of this _____ day of _____, 1948.

President

Attest:

Secretary

(Form of Coupon)

Number _____

\$ _____

On the first day of _____, 19__, the Board of Regents of the University of Oklahoma, unless the hereinafter mentioned bond is then callable for redemption and has been called and provision for the payment thereof duly made, will pay to bearer the sum of _____ Dollars (\$ _____) at the Liberty National Bank of Oklahoma City, Oklahoma or, at the option of the holder, at the Central Hanover Bank & Trust Company, New York, New York, solely from the revenues mentioned in and for interest to that amount then due on its Dormitory Bond of 1948 dated January 1, 1948, and numbered _____.

President

Attest:

Secretary

(Endorsement for Back of Bond)

UNITED STATES OF AMERICA)

) SS

STATE OF OKLAHOMA)

We, the undersigned Attorney General of Oklahoma and State Auditor of the State of Oklahoma, do hereby certify that the within bond is issued pursuant to law and is within the debt limit provided by law.

Dated this _____ day of _____, 1948.

Attorney General

State Auditor

January 14, 1948

UNITED STATES OF AMERICA)
) SS
STATE OF OKLAHOMA)

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I, the undersigned State Treasurer, hereby certify that I have registered the within bond in my office this _____ day of _____, 1948.

State Treasurer

STATE OF OKLAHOMA
OFFICE OF THE ATTORNEY GENERAL
BOND DEPARTMENT

_____, 1948

I hereby certify that I have examined a certified copy of the record of the proceedings taken preliminary to and in the issuance of the within bond; that such proceedings and such bond show lawful authority for the issuance and are in accordance with the provisions of Senate Bill Number 41 of the 20th Oklahoma Legislature, as amended, and said bond is a valid and binding obligation according to its tenor, and under the provisions of said Senate Bill Number 41 of the 20th Oklahoma Legislature requiring the approval of the Attorney General, this bond is incontestable in any court in the State of Oklahoma unless suit thereon shall be brought in a court having jurisdiction of the same within thirty (30) days from the date of the approval of this bond appearing in the caption hereof.

Attorney General

(Provision for Registration)

The within bond may be registered as to principal on books to be kept for such purpose by the Comptroller of the University of Oklahoma, as Registrar, upon presentation hereof to such Registrar, who shall make notation of such registration on his books and in the registration blank below, and this bond may thereafter be transferred only upon written assignment of the registered owner or his attorney thereunto duly authorized, duly acknowledged or proved, which transfer shall be made on such books and endorsed hereon by the Registrar. If so registered this bond may thereafter be transferred to bearer and thereby transferability by delivery shall be restored, but this bond shall again be subject to successive registrations and transfers as before. The principal of this bond, if registered, unless registered to bearer, shall be payable only to the registered owner or his legal representative. Notwithstanding the registration of this bond as to principal, the coupons shall remain payable to bearer and shall continue to be transferable by delivery.

Date of Registration	Name of Registered Owner	Signature of Registrar
:	:	:
:	:	:
:	:	:
:	:	:
:	:	:
:	:	:

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Section 7. That for the purposes of the remainder of this resolution the dormitories to be constructed, improved, added to, equipped and furnished with the proceeds of the bonds herein authorized, together with all improvements, repairs and additions thereto which may be made while any of the bonds herein authorized remain outstanding, and all related facilities are referred to as "the system". The bonds herein authorized are hereinafter sometimes referred to as "the bonds".

Section 8. That subject only to the payment of the cost of operating and maintaining the system as hereinafter provided, and except that until the bonds which are now outstanding of an issue of \$1,500,000 Dormitory Bonds dated July 1, 1946, and payable from the revenues of the aforesaid Wilson Center and Sooner City Dormitory System shall have been retired, no part of the revenues of said Wilson Center and Sooner City Dormitory System shall be considered to be pledged or applicable to the payment of the bonds herein authorized, the gross revenues to be derived from the operation of the system are hereby irrevocably pledged to the payment of principal of and interest on the bonds of the aforesaid issue of \$1,500,000 Dormitory Bonds dated July 1, 1946 are outstanding, all surplus revenues derived from the operation of said Wilson Center and Sooner City Dormitory System will be used solely for the retirement of said outstanding bonds. Said outstanding Dormitory Bonds dated July 1, 1946 shall be considered to have been retired for the purposes of this section either when they have been paid or when after the final maturity thereof there shall be on deposit in the sinking fund for the bonds money fully sufficient to pay all principal and interest due thereon, whichever may be earlier, and thereafter the revenues to be derived from the operation of Wilson Center and Sooner City Dormitory System shall be considered pledged to the payment of the bonds herein authorized in like manner and with like effect as are the revenues to be derived from the operation of other portions of the system. Nothing contained in this resolution shall be so construed as to impair any of the contract rights vested in the holders of said outstanding bonds and if any provision or provisions of this resolution shall ever be so construed by a court of competent jurisdiction such provision or provisions shall become effective to the extent of such conflict and until such outstanding bonds shall have been retired. None of the bonds shall be entitled to priority one over the other in the application of the revenues of the system, regardless of the fact that some of the bonds may be delivered prior to the delivery of other bonds of the issue. So long as any of the bonds herein authorized remain outstanding the Board of Regents of the University of Oklahoma agrees that it will not issue any additional bonds or obligations payable from the revenues of the system, and that in no event while any of the bonds remain outstanding will the Board of Regents of the University of Oklahoma mortgage or encumber the system or any part thereof or otherwise encumber or dispose of the system or any part thereof, except that the furnishings and equipment thereof may be disposed of if they are replaced with furnishings and equipment of not less than equal value, and except that units of the Sooner City portion of the dormitory system may be disposed of as hereinafter provided.

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Section 9. That it is hereby recited and certified that of the University Dormitory Public Building Bonds of the State of Oklahoma dated October 1, 1924, issued to construct and equip the Residential Halls, the aggregate principal amount unpaid on January 1, 1948, was \$41,000, of which \$20,000 will become payable October 1, 1948 and \$21,000 will become payable October 1, 1949, and that the aggregate amount of interest coupons unpaid on January 1, 1948 was \$3,100, of which \$1,025 will become payable April 1, 1948; \$1,025 on October 1, 1948; \$525 on April 1, 1949, and \$525 on October 1, 1949. It is further recited and certified that the Board of Regents has deposited in escrow in the State Treasury the sum of \$44,100 derived from the operation of the Residential Halls, which fund was and is irrevocably pledged to payment when due of the principal and interest of the outstanding bonds of the said University Dormitory Public Building Bonds of the State of Oklahoma dated October 1, 1924. Revenues to be derived from the operation of the Residence Halls shall hereafter be applied to the payment of principal of and interest on said bonds if necessary to replace any part of said escrowed funds which may be dissipated in any manner.

Section 10. That from and after the issuance of any of the bonds, the gross revenues derived from the operation of the system shall be utilized as follows:

(a) There shall first be paid from the gross revenues the reasonably necessary cost of supplies used in the current operation of the system (other than supplies used in the carrying out of the obligation assumed in the last sentence of this paragraph), insurance, laundry and cleaning, telephone service, and salaries paid for supervisory, dining hall, and janitorial services. Until such time as the revenues of the new dormitories become available for the payment of the bonds herein authorized, there shall next be paid from the revenues of the Residence Halls to the Comptroller of the University the sum of \$300 per month for the payment of the cost of maintaining the Residence Halls. Upon completion and occupancy of the new dormitories and until such time as the revenues of the Wilson Center and the Sooner City Dormitory System become available for the payment of the bonds herein authorized, such monthly payment to be made to the Comptroller of the University shall be increased to \$925 for the payment of the cost of maintaining this system except the part thereof which is comprised of the Wilson Center and Sooner City dormitory system, the maintenance of which is presently to continue to be paid from the revenues derived from the operation of that part of the system. When the revenues of said Wilson Center and Sooner City Dormitory System shall have become available for the payment of the bonds herein authorized, such monthly payment so to be made to the Comptroller shall be increased to \$4,500. In consideration of such monthly payment of \$300, the Board of Regents agrees to maintain the Residence Halls, and in consideration of such monthly payment of \$925 the Board of Regents agrees to maintain all of the system except the Wilson Center and Sooner City Dormitory System, and in consideration of such monthly payment of \$4,500 (except that if any part of the Sooner City portion of the system is disposed of as provided in Section 8 hereinabove, the said monthly payment to the Comptroller shall be proportionately lower), the Board of Regents agrees to maintain the entire system, in good repair and to supply without additional charge water, electricity, heat, and, to the extent that gas is available for other buildings of the University, gas for the domestic purposes of the occupants of the system. The obligation of the Board of Regents so to maintain the system for said monthly payments

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shall include the obligation to make all necessary repairs, do such interior and exterior painting and decorating as would normally be done by the private owner of similar living facilities, and generally to keep the system, including furniture and equipment, in first class condition and repair.

(b) All gross revenues of the system applicable to the payment of the bonds and not required to be used for maintenance and operation of the system, as above provided, shall be paid into the Bond Fund.

(c) There is hereby created for the purpose of paying principal of and interest on the bonds a fund to be known as the "Dormitory Bonds of 1948 Principal and Interest Fund", which fund is hereinafter sometimes referred to as the "Bond Fund". There shall be paid into the Bond Fund from the revenues of the System available therefor under the foregoing provisions of this section in each twelve months' period ending on December 31 of each year while any of the bonds remain outstanding all gross revenues of the system remaining after the making of the above prescribed payments for maintenance and operation.

There is also hereby created for the purpose of establishing a reserve for payment of principal of and interest on the bonds a fund to be known as the "Dormitory Bonds of 1948 Reserve Fund," which fund is hereinafter sometimes referred to as the "Reserve Fund," until the amount in such reserve shall be equal to \$300,000, and thereafter whenever such payment shall be necessary to restore money paid out of the reserve for the purpose for which it is created, there shall be paid from the next remaining money in the Bond Fund in such twelve months' period into the Reserve Fund the sum of \$30,000 in each of the fiscal years ending December 31, 1948 and December 31, 1949 and \$60,000 in each succeeding fiscal year. The money in the Reserve Fund shall be used solely for the payment of principal of and interest on the bonds as to which there would be a default if the money were not so used.

The money in the Bond Fund shall be used first in each such twelve months period for the payment of principal of and interest on the bonds falling due in such period. The money remaining in the Bond Fund in each twelve months' period after current principal and interest requirements have been so met and after any required payments into the Reserve shall have been made, shall be used to retire bonds prior to maturity, either through the purchase thereof on the open market at not more than the price at which bonds are currently redeemable, or, as to such bonds as may then be redeemable under the option hereinabove reserved, through the calling of bonds for redemption, except that if the Board of Regents shall at any time consider it advisable to use part or all of such surplus then existing for the construction of additions or improvements to any part of the system, it may provide that the surplus then existing be placed in a Capital Improvement Fund to be used for such purpose rather than the retirement of bonds in advance of maturity. It is the intention hereof that the Bond Fund shall be so handled that on January 2 of each year there shall remain in the Bond Fund such amount not greater than \$2,000 as it shall have been impossible to use in the purchase or redemption of bonds as herein provided.

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So far as is practicable the payments to be made into the Bond Fund in each twelve months' period shall be made in approximately equal monthly installments on the fifteenth day of each month, except than when the fifteenth day of the month shall be a Sunday or a holiday, then payments shall be made on the next preceding secular day. If in any month the revenues of the system applicable thereto are insufficient to make the payment required to be made into the Bond Fund, such deficiency shall be made up and paid into the Bond Fund from the first gross revenues thereafter received and available for such purpose.

The Board of Regents expressly covenants and agrees that it will impose and collect rentals, fees and charges for the use of all facilities afforded by the system which shall be fully adequate and sufficient to make possible the prompt payment of all payments hereinabove required to be made.

For the purpose of assuring the prompt payment of the first interest to fall due on the bonds, there shall be paid into the Bond Fund at the time the bonds are delivered to the purchasers thereof all money received from such purchasers as accrued interest and in addition thereto the sum of \$240,000 from the proceeds of the sale of the bonds, which sum is estimated and hereby found and declared to be the amount which will be required to pay interest on the bonds which will accrue during the period covered by the construction of the dormitories, the improvements and additions. The making of such payments shall not diminish the amounts hereinabove otherwise required to be paid into the Bond Fund.

The money in the Reserve Fund may be by direction of the Board of Regents of the University of Oklahoma invested in obligations of the United States of America. If need for the money so invested shall arise for the payment of principal or interest, the obligations so purchased shall be sold to the extent necessary to make such payments and the proceeds of sale applied to such payments.

The Bond Fund and the Reserve Fund shall be kept in separate funds in the Liberty National Bank of Oklahoma City, as Trustee, and shall be held as special trust accounts for the benefit of the holders of the Bonds. The Liberty National Bank of Oklahoma City, as Trustee, shall in due season prior to the dates on which principal and interest fall due, make proper arrangements with the bank which is serving as the additional paying agent for the bonds, pursuant to which all bonds and coupons will be paid promptly upon presentation at either place of payment.

Section 11. That the Liberty National Bank of Oklahoma City, Oklahoma, is hereby designated as Trustee to retain in special accounts, secured by an equivalent amount of United States Government bonds, the Bond Fund and the Reserve Fund, to retain in its custody satisfactory evidences of the insurance hereinafter provided for, and to perform such duties as are hereinafter recited.

Section 12. That the sale of the bonds to Lee Higginson Corporation, R. J. Edwards, Inc., and associates, at par and accrued interest to the date of delivery is hereby confirmed. So much of the proceeds of the sale of the bonds as is not hereinabove required to be paid into the Bond Fund and to pay expenses incident to the issuance of the bonds which are payable at the time of the delivery of the bonds, shall be paid into a separate

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fund to be used solely for the payment of the cost of constructing, improving, adding to, equipping and furnishing the dormitories, as hereinabove provided. Said fund shall be held in the State Treasury to the credit of the Board of Regents and shall be paid out from time to time, solely in payment of the cost of constructing, adding to, equipping and furnishing the system, pursuant to warrants issued by the State Auditor for such amounts as he may from time to time ~~solely in payment of the cost of constructing, adding to, equipping and furnishing the system, pursuant to warrants issued by the State Auditor for such amounts as he may from time to time~~ find to be due upon audited, itemized estimates and claims which bear the approval of the President of the University of Oklahoma. Any money remaining in said fund after the completion of the payment of the cost of constructing, improving, adding to, equipping and furnishing the system, shall be transferred to the Bond Fund, but shall not decrease the amounts otherwise required to be paid into that fund.

Section 13. That it is hereby covenanted and agreed by the Board of Regents that notwithstanding other facilities which may at any future time be available for the housing of students in attendance at the University of Oklahoma, the Board will require a sufficient number of students to occupy the dormitories of the system so that said dormitories shall at all times during the regular and summer scholastic terms be occupied as nearly as possible to 100% of their capacity. So far as may be done without violating any contract rights vested in the holders of the outstanding Dormitory Bonds of 1946, it is further covenanted and agreed that, until such time as the revenues of the Wilson Center and Sooner City Dormitory System become available for the payment of the bonds herein authorized, the Board of Regents will, to the extent necessary, require occupancy of the remainder of the system in preference to said Wilson Center and Sooner City Dormitory System. It is further covenanted and agreed that the rates and charges imposed for the use of similar facilities available for occupancy by students at the University and owned or controlled by the Board of Regents will be not less, ~~or more favorable~~ to the occupants thereof, than the rates and charges imposed for the use of the facilities which comprise the system.

It is further covenanted that if at any time it shall appear that there are not sufficient married couples in attendance at the University to occupy to one hundred per cent capacity the pre-fabricated housing portion of the system designed for such use, the Board will either encourage the occupancy thereof by a sufficient number of members of the faculty to bring the occupancy up to substantially one hundred per cent, or will convert such unoccupied facilities of the system into rooms suitable for occupancy by unmarried students to occupy the facilities in preference to other living quarters available, to assure as nearly as possible one hundred per cent occupancy of the system.

When, in the opinion of the Board of Regents, concurred in by the Trustee, it appears that the operation of any portion of the Sooner City Dormitory System is no longer economically feasible, then said portion of the Sooner City Dormitory System including furnishings and equipment shall be sold at fair market value and the proceeds derived from such sales shall be deposited with Trustee to be used exclusively for the redemption of bonds prior to maturity thereof.

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Section 14. That the Board of Regents agrees to keep the system, including its furnishings and equipment, continuously insured against fire, wind-storm, and other hazards, in an amount at least equal to the face value of all bonds outstanding payable from the revenues of the system, provided however, that in case the amount of such bonds shall be greater than the insurable value of the system, then the Board shall insure to its insurable value. In case of loss, the proceeds of insurance shall be applied to the repair or restoration of the structure and contents thereof to their former condition, or in such manner as will make the structure again usable for its intended purposes. If the funds received from said insurance policies or otherwise on account of any loss, shall be insufficient to make the structure again usable for its intended purposes, then and in that event, the funds received by reason of such loss shall be deposited with the Trustee for the benefit of the holders of the outstanding bonds payable from the revenues of the system, as their respective interests may appear. The board agrees also to carry on the system use and occupancy insurance in an aggregate amount equal at all times to the highest annual amount due for principal of and interest on all of the outstanding bonds payable from the revenues thereof in any year covered by the term of such policies. All proceeds derived from such use and occupancy policies shall be treated as revenues derived from the system, and shall be applied as other revenues of the system are required to be applied under the provisions of this resolution, except that none of such proceeds shall be used in the operation or maintenance of the system.

Section 15. That the Board of Regents further covenants and agrees to keep proper books of record and account (separate and apart from all other records and accounts) in which complete and correct entries shall be made of all transactions relating to the operation and maintenance of the system and the allocation and application of the revenues thereof, and that such books shall be available for inspection by the holder of any of the bonds at reasonable hours and under reasonable conditions. At the close of each calendar month, the Comptroller of the University of Oklahoma shall furnish the Board of Regents, the Trustee, Lee Higginson Corporation, R. J. Edwards, Inc., and any other person holding not less than forty per cent of the bonds then outstanding an interim statement of all transactions relating to the operation and maintenance of the system and the application and allocation of the revenues thereof. Not more than six months after the close of each fiscal year the Board of Regents agrees to furnish to each holder of any of the bonds who may so request a complete operating and income statement covering the operation of the system for such fiscal year, certified by reputable independent auditors to be employed by the Board of Regents, or, if so requested in writing by the holders of not less than forty per cent of the bonds then outstanding, certified by other independent auditors of their selection.

Section 16. That all charges made by the Trustee and paying agent banks for services rendered and for payment of principal of and interest on the bonds will be paid by the Board of Regents of the University of Oklahoma and will not be required to be paid by the holders of the bonds or coupons.

Section 17. That all resolutions or parts thereof in conflict herewith be and the same are hereby repealed and that this resolution shall become effective immediately after its adoption.

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Adopted and approved this 14th day of January, 1948.

President

Attest:

Secretary

(Other business not pertinent to these bonds appears in the minutes of the meeting.)

* * * *

President Cross called attention to the schedule of cost-of-living increases as shown in the material included in the agenda, also the recommendation for merit raises in "pressing cases." His letters to the Regents on the cost-of-living increases and merit raises follow:

"To the Board of Regents:

Approval by the Veterans Administration of an instruction contract with the University for the present school year, which occurred during the Christmas holidays, has insured enough income to raise faculty salaries.

I recommend that a cost of living raise be granted to the faculty effective during the period January 1 to June 1, 1948. I recommend that the raise be \$400.00 for each faculty member with the following exceptions:

- (a) Special Instructors, Special Professors, etc. receive a \$200.00 raise. They enter on a more or less negotiated basis and are temporary employees.
- (b) Where faculty members were employed at an unusually high salary last fall no raise be given, or in some cases a \$200.00 raise, depending upon the salary basis at which they were hired.
- (c) That visiting professors be not included, or that part-time employees be not affected.

It is recommended that the cost of living raise not constitute an addition to the base pay of the faculty members concerned, but that it be made a raise for this year alone.

It is recommended that the letter notifying the faculty member that he has been granted a cost of living raise clearly state his base pay and indicate clearly that the raise is a temporary raise, good for this year alone. The letter should also indicate that it is hoped that the raise may be continued next year, but that there is no commitment that this will be true.

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The total cost of the cost of living raise for the period from January 1 to June 1 would be \$156,600.00.

In addition to this recommendation I am making separately a recommendation regarding merit raises to go into effect January 1.

G. L. Cross
President"

"January 10, 1948

TO THE BOARD OF REGENTS:

I have studied the question of merit raises for the faculty, and I consider the following are pressing cases. I recommend merit raises as follows, to be effective as of January 1, 1948:

- (a) Professor Keith M. Hussey, School of Geology
a merit raise of \$200.00, increasing Professor Hussey's base pay from \$3,800.00 to \$4,000.00, effective January 1, 1948.
- (b) Professor Carl A. Moore, School of Geology
a merit raise of \$300.00, increasing Professor Moore's base pay from \$3,600.00 to \$3,900.00, effective January 1, 1948.
- (c) Professor S. H. Wender, Department of Chemistry
a merit raise of \$300.00, increasing Professor Wender's base pay from \$3,600.00 to \$3,900.00, effective January 1, 1948.
- (d) Professor Porter L. Pickard, Department of Chemistry
a merit raise of \$300.00, increasing Professor Pickard's base pay from \$3,200.00 to \$3,500.00, effective January 1, 1948.
- (e) Professor George J. Goodman, Plant Sciences
a merit raise of \$300.00, increasing Professor Goodman's base pay from \$4,300.00 to \$4,600.00, effective January 1, 1948.
- (f) Professor Norman H. Boke, Department of Plant Sciences
a merit raise of \$300.00, increasing his base pay from \$3,700.00 to \$4,000.00, with a promotion to Associate Professor, effective January 1, 1948.
- (g) Professor E. O. Hughes, Department of Plant Sciences
a merit raise of \$200.00, increasing Professor Hughes' base pay from \$3,500.00 to \$3,700.00, effective January 1, 1948
- (h) Professor John C. Calhoun, Jr., School of Petroleum Engineering
a merit raise of \$300.00, increasing Professor Calhoun's base pay from \$4,300.00 to \$4,600.00, effective January 1, 1948. Also I recommend promotion from Associate Professor to Professor, effective January 1, 1948.
- (i) Professor E. A. Frederickson, Department of Geology
a merit raise of \$300.00, increasing Professor Frederickson's base pay from \$4,100.00 to \$4,400.00, effective January 1, 1948.

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All of the above would also receive temporary cost of living raises if the separate recommendation for cost of living raises for the faculty is approved.

G. L. Cross
President"

On motion by Regent Benedum, it was unanimously voted to approve the president's recommendations for merit increases and for cost-of-living increases.

President Cross and Mr. Cate asked that the Regents go to the site of the Women's Dormitory project for a picture of the Board where construction is being started, and it was agreed to do this.

There being no further business the meeting was adjourned at 4:30 p.m.

Emil R. Keattli