

REGENTS OF THE UNIVERSITY OF OKLAHOMA
WEDNESDAY, DECEMBER 17, 1947
10:00 a.m.

The Regents of the University met in the office of the President of the University in Norman, Oklahoma, on Wednesday, December 17, 1947, at 10:00 a.m. There were present: Erl Deacon, Vice President, presiding in the absence of President Noble; and the following members: Ned Shepler, Joe McBride, Dr. Oscar White, Don Emery.

Absent: Lloyd Noble, T. R. Benedum.

The minutes of the regular meeting held on November 24, 1947, and the special meeting held on December 12, 1947, were approved.

President Cross reported that there is now in the Reserve account of the University of Oklahoma \$1,500,000.00 Dormitory Bonds of 1946, the sum of \$50,000.00; that Section 9 of the bond resolution provides that money in the Reserve may be invested in obligations of the United States of America. He recommended that the \$50,000.00 be invested in obligations of the United States of America, and offered the following resolution:

RESOLUTION

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WHEREAS, the resolution authorizing the issuance of the Regents of the University of Oklahoma \$1,500,000 Dormitory Bonds of 1946, adopted by the Board of Regents at a meeting held August 2, 1946, provides in Section 9 that a reserve be established in the Bond Fund to insure payment of interest and principal when due, and

WHEREAS, said resolution further provides, in Section 9 thereof;

"The money in the Reserve in the Bond Fund may be by direction of the Board of Regents invested in obligations of the United States of America. If need for the money so invested shall arise for the payment of principal or interest, the obligations so purchased shall be sold to the extent necessary to make such payments and the proceeds of sale applied to such payments."

and

WHEREAS, there is now available in the said Reserve the sum of \$50,000, which is not needed for payments to interest and principal of the bonds,

NOW THEREFORE, Be it resolved by the Board of Regents of the University of Oklahoma that the State Treasurer of Oklahoma is hereby requested and directed by the Board of Regents to invest the said sum of \$50,000, now on deposit in the Bond Fund Reserve in the State Treasury, in obligations of the United States of America, provided that the kind of government obligations to be purchased shall be approved in writing by the President and Financial Vice-President of the University prior to actual purchase.

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On motion by Regent Emery it was unanimously voted to adopt the resolution.

President Cross reported on a problem in the Physical Plant Department. He stated Tinker Field had already employed a number of key men at salaries and other conditions (paid vacations and sick leave) more favorable than ours, and that others were thinking of leaving. Mr. Kraft has submitted a recommendation providing salary increases and that such increases should be made immediately, because if we wait another month more men will leave. President Cross stated there is a balance in the budget of approximately \$400,000.00 which has not been allocated and that it is possible to make these salary adjustments.

President Cross recommended that he be authorized to work out with Mr. Kraft a schedule of increases where necessary. The details of such adjustments will be submitted to the Regents at the January meeting.

On motion by Regent Shepler, it was unanimously voted to authorize President Cross to make the salary adjustments as recommended.

President Cross reported that a tract of land, approximately 151 acres, in the southwest corner of the North Campus, has been designated as available for an agricultural lease since it is not needed for airport purposes. He stated an advertisement for such a lease had been run and three bids were received as follows:

William S. Ebey,	\$755.00	<i>did not sign contract. See meeting 12/11/48</i>
Ed Hill,	250.00	
R. G. Stewart,	200.00	

President Cross recommended that the bid of William S. Ebey be accepted, and that Mr. Cate be authorized to enter into a contract for such a lease.

On motion by Regent White the Recommendation was unanimously approved.

President Cross submitted the following proposal from Sorey, Hill and Sorey, Architects on the Women's Dormitory Project to prepare designs and specifications for all furniture for these buildings, and supervise the purchase thereof. The University purchasing agent, the housing director, and the University advisory committee would work closely with the architect in making decisions. President Cross recommended that such a contract be made with Sorey, Hill, and Sorey.

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Mr. Roscoe Cate,
Room 102, Administration Building
University of Oklahoma
Norman, Oklahoma

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Re: Furniture for Women's
Dormitory

Dear Mr. Cate:

Following our discussion of the design and purchase of furniture, draperies and other furnishings for the Women's Dormitory Project, we have considered the possibility of our handling this work and on what basis we could operate.

We have felt that by preparing designs and specifications for all furniture, we could submit these to manufacturers thruout the country and save you considerable money, as well as get a better product. The same would be true of fabrics, venetian blinds, carpets, etc.

Before we agreed to accept such work we wanted to be sure that we could make satisfactory arrangements to handle it properly for you and profitably for us. We also wanted to know that the professional Decorators would not feel we were encroaching on their field.

We found that the usual fee for professional services of a Decorator are 10% for the usual large home or other individual project where they provide advisory services. However, all Decorators here either sell their materials with their fee included therein or they are connected with furniture stores, and they are limited to furnishing items from the lines which they handle.

As we see it, neither group is just what you need on a project like the Women's Dormitory. Furthermore, the first group of Decorators are swamped with their regular private practice, and the second group would be limited in the Companies they could get bids from.

We have experienced personnel in this work and due to our interest in the final outcome of the project as a whole, we think we could provide just the service you need.

Due to the repetition in the project we can handle the work under our amended contract as 4% of the cost of the furnishings.

We propose to design the basic units of furniture, and provide different fabric coverings to give the necessary variation. We believe each unit Lounge should have a different decorative scheme, and that there should be interesting variations in the Girls rooms.

In short, we feel confident that we can give you the results you want on these Dormitories and the Dining Hall, and yet save you a considerable sum of money. It is of such size that there would not be any value in trying to stay with the stock designs of some factory. To take advantage of this fact we should know as soon as possible if you want us to do this work.

Cordially yours,

SOREY, HILL & SOREY
/s/ Tom Sorey
THOMAS L. SOREY

TLS/arr

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Regent Shepler moved, and it was unanimously voted, that a contract be entered into with Sorey, Hill, and Sorey, on the basis of their proposal.

President Cross submitted the recommendation of Dean Mark Everett that the contract for the furniture, furnishings, etc., for the School of Nursing, according to specifications prepared by Albert S. Ross, Ada, Oklahoma, be awarded to James A. Cullimore and Company, Oklahoma City, on their total bid of \$8,197.10. Invitations to bid were sent to eleven suppliers and bids were received from two: James A. Cullimore & Co., Oklahoma City, and John A. Brown Company, the bid from the latter being incomplete.

President Cross recommended that the bid of James A. Cullimore & Company, in the amount of \$8,197.10 be accepted and that the contract be entered into.

Regent White moved, and it was unanimously voted to approve the recommendation.

The following recommendations and reports by President Cross were submitted and the action in each case was as indicated:

Refunds of Fees upon Withdrawal from University

Recommended approval of the following refunds to students withdrawing from the University within a semester, effective as of this date. This has the approval of the Veterans' Administration and the Oklahoma State Regents for Higher Education:

Regular Session

Withdrawals during the first two weeks	80% of fees paid
Withdrawals during the third and fourth weeks	50% of fees paid
Withdrawals during the fifth and sixth weeks	25% of fees paid
Withdrawals after the sixth week	no refund of fees paid

Summer Session, 6 or 8 weeks

Withdrawals during the first week	60% of fees paid
Withdrawals during the second week	20% of fees paid
No refund after the first two weeks.	

Summer Session, 4 weeks

Withdrawals during the first week	50% of fees paid
No refund after the first week	

Approved on motion by Dr. White.

College of Education - Laboratory School

Last summer arrangements were completed for a cooperative program between the College of Education Laboratory School and the

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Norman Public Schools whereby Supervisors and Practice Teachers work part time in the Norman Public Schools and a part of the salaries of the University staff members are paid by the Board of Education of the City of Norman. The following staff members are affected under this program, and the salary for each, from the University and the City of Norman, is shown:

Name	Total Salary	From OU	From Norman City Schools
Ruth Elder	\$3600.00	\$1840.00	\$1760.00
Guy Newton Waid	3200.00	1440.00	1760.00
Charles L. Caldwell	3200.00	1440.00	1760.00
Benjamin A. Cartwright	3400.00	1640.00	1760.00
Lonnie D. Huddleston	2900.00	1140.00	1760.00
Mrs. Ruth D. Fell	2400.00	640.00	1760.00
Mrs. Lowell Dunham	2400.00	1520.00	880.00

The division of salaries as above shown became effective November 1, 1947.

Approved on motion by Regent Shepler.

Summer Session

Recommended approval of the Summer Session budget for 1948 as submitted in mimeograph form. The salaries for regular staff members have been fixed at ninety per cent of the salaries for the regular school year.

The School of Law will have a twelve-weeks session, otherwise there will be an eight-weeks term except a few special courses during the month of August.

While the names of the present incumbents of the different positions are shown in this budget, it is desired to obtain approval of the position and salary, with the full understanding that it may become necessary to make changes in salaries and personnel, as a result of resignations, or other conditions not known at this time.

Approved on motion by Regent White.

Deaths

Reported the following deaths:

Miss Grace Smith, Assistant Professor in the School for Crippled Children in Oklahoma City, November 20, 1947

Athur E. Thomas, Bursar, Comptroller's Office, November 28, 1947

The report was received and President Cross was directed to write to the families of the deceased expressing sympathy.

Leaves of Absence

Recommended that the following be granted leave of absence under the conditions governing sabbatical leaves (one-half pay during leave).

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Frank Hughes, Assistant Professor of Music, Department of Applied Music and Theory, from September 1, 1948 to September 1, 1949. Mr. Hughes expects to do graduate study at the Eastman School of Music, University of Rochester.

Dr. Joseph H. Marshburn, Professor of English, from September 1, 1948 to June 1, 1949. Dr. Marshburn expects to do research in the British Museum.

Approved on motion by Regent Emery.

Director, School of Journalism

Recommended that Dr. Fayette Copeland be appointed Director of the School of Journalism, effective December 1, 1947, and for a four-year term; that his salary be fixed at the rate of \$6,400.00 on a twelve-months basis.

Approved on motion by Regent Shepler.

Resignations:

Mrs. Wilma Woods, Mimeograph Operator, University Press, December 20, 1947

Langdon H. Berryman, Graduate Assistant in Physics, January 23, 1948

Joe M. Snelson, Assistant Airport Manager, December 1, 1947

Joe Rodmon, Film Room Assistant, Department of Visual Education, November 1, 1947

Peggy Askew, Invoice clerk, University Book Exchange, November 1, 1947

Genevieve B. Gresham, Junior Psychometrist, part-time, November 15, 1947

Beulah E. Brown, Clerical Secretary, Department of Plant Sciences, November 30, 1947.

Resignations accepted on motion by Regent White.

Salary Changes

Recommended salary changes for the following:

Charles E. Hughes, Cashier, Comptroller's Office, be appointed Bursar, effective December 1, 1947, and that his salary rate be changed from \$2400 to \$2600 on a 12 months basis.

John Van Dyck, Student Cashier, Comptroller's Office, now a law student, expects to remain with the University following graduation. He has a degree from the College of Business Administration with a major in accounting. Recommended he be placed on a 2/3 time basis at \$100 per month, effective December 1, 1947 and that he be given title of Cashier.

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Dudgeon Giezentanner, Assistant Auditor, is rendering an unusually splendid service in guiding the auxiliary enterprises and organized activities. Recommended that his salary be increased from the annual rate of \$3600 to \$4000, effective December 1, 1947

William Alfred Jones, Post MS Graduate Assistant in Chemistry, appointed at the November 24 meeting at \$120 per month (October 15, 1947 to June 1, 1948) is on the GI Bill at \$90 per month and therefore is eligible to draw pay from the University at \$110 per month. Recommended that his salary be fixed at that amount.

Mrs. Josephine Nicholson Bond, part-time secretary in the Phillips Collection, salary increase from \$75 to \$90 per month, effective December 1, 1947

Mrs. Helen Weeks, Clerk-typist, Purchasing Office, salary increase from \$115 to \$125 per month, effective November 7, 1947

Mrs. Maxie Hopkins, Clerk-typist, Purchasing Office, salary increase from \$115 to \$125 per month, effective November 20, 1947

Mrs. Viola Haxel, Restaurant Manager, Max Westheimer Field, salary increase from \$135 to \$145 per month, November 1, 1947

Approved on motion by Regent White.

Faculty Appointments

Mrs. Ruth Jacobson Tasch, Instructor in Education, January 15 to June 1, 1948, salary of \$325 a month for four and one-half months.

Richard John Prasch, Instructor in Art, January 15, 1948, salary at the rate of \$2400 on a nine-months basis.

Barbara Barstow, Teaching Assistant in Music, November 15, 1947 to January 15, 1948, salary of \$50 per month.

Edward Harvey Landreth, Instructor in Statistics, Department of Economics, January 15 to June 1, 1948, salary at the rate of \$2400 on a nine months basis.

James Franklin Holcomb, Instructor in Flight Training, Department of Aeronautics, December 1, 1947 to June 1, 1948, \$250 per month.

Edward Walter Waugh, Special Assistant Professor of Architecture, January 15 to June 1, 1948, salary \$444.44 per month.

Dr. Kasper Arbenz, Assistant Professor of Geology, effective February 1, 1948, salary at the rate of \$3,400.00 on a nine months basis.

Approved on motion by Regent White.

Graduate Assistants, Fellows, and Teaching Assistants, Laboratory Assistants

Resignation:

Ben F. Freasier, Laboratory Assistant in Chemistry, January 15, 1947

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Appointments:

Don Alan Gorsline, Graduate Assistant in Mathematics, September 1, 1948 to June 1, 1949, \$810 for nine months service. (This appointment recommended subject to unconditional admission to Graduate College)

Charles Samuel Highsmith, Fellow, American Gas Association, September 1, 1947, to July 1, 1948, salary \$50 per month for 10 months.

Thomas Whitman Fentem, Graduate Assistant, Radio-Speech, January 15 to June 1, 1948, \$90 per month for four and one-half months.

Roy E. Heffner, Teaching Assistant, second semester of current school year, \$675 for second semester.

Approved on motion by Regent White.

General Appointments

Recommended approval of the following appointments:

Gaston Litton, Archivist, Manuscripts Division and Professor of History, January 1 to June 1, 1948, \$350 per month.

George Nelson Snow, Assistant to Military Property Custodian, December 8, 1947, \$150 per month

Constance Jean Payne, Clerk, Admissions and Records, November 10, 1947 \$62.50 per month, one-half time.

Mrs. Vera Pauline Stephenson, Clerical Stenographer, Recorder; Admissions and Records, November 1, \$125 per month

Frank Wilcox Boles, appointed at \$18 per month, Industrial Education, to continue through the second semester. Mr. Boles is also employed in the Department of Mathematics (Astronomy) effective November 1, 1947 at \$40 per month

James Register, Film Room Assistant, Visual Aids Department, November 14, 1947, \$130 per month

Joseph B. Ray, Junior Psychometrist part-time, November 1, 1947, \$66.66 per month

Mrs. Christine A. Virgin, Assistant, Correspondence Study Department, January 10, 1948, \$166.66 per month.

Mrs. Dorothy Green Hancock, Clerical Secretary, Plant Sciences, December 1, 1947, \$1650 for 12 months service.

Mrs. Katherine Brumbaugh, Assistant, Sooner City Nursery School, November 3, to November 10, 1947, \$2400 for 7 days.

Mrs. Juanita L. Lynn, Teacher, Sooner City Nursery School, November 1, 1947 \$90 per month.

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Mrs. Venita Edwards, Housekeeper, Sooner City Nursery, November 1, 1947
\$90 per month

Mrs. Eileen D. Haley, Manager and Supervisor, Sooner City Nursery,
November 1, 1947, \$140 per month

Approved on motion by Regent White.

Recess for luncheon, Oklahoma Memorial Building at 12:00 m.
Reconvened at 1:40 p.m.

Oklahoma Geological Survey

Recommended adjustments in salaries and titles in the Oklahoma
Geological Survey:

Leon V. Davis was appointed Assistant Geologist in the Oklahoma Geological
Survey effective July 1, 1947, and his salary was approved at the annual
rate of \$3,000.00 on the assumption he would satisfy certain course
requirements. Since he had not met these requirements by July 1, 1947, he
was paid \$225.00 a month to November 1, and from that date at the rate of
\$250.00 a month. Consequently, his total salary for the fiscal year will
be \$2900 instead of \$3000 as previously approved.

Gerald W. Chase was appointed Assistant Geologist in the Oklahoma
Geological Survey, effective July 1, 1947 and his salary was approved at
\$625.00 for the period from September 1, 1947 to February 1, 1948. Mr. Chase
is drawing G. I. benefits and will continue until February 1, and I recommend
that his salary to that date be at the rate of \$110 a month. His salary
for the five months beginning February 1 will be at the rate of \$125 a month
as originally approved.

Recommended that John Warren be appointed Field Assistant, on a
part-time basis from September 1, 1947 to May 31, 1948, salary at the rate
of \$100 per month, and at the rate of \$175 for the month of June for full-
time service.

Recommended that the title of A. L. Burwell be changed from Chemical
Engineer to Industrial Chemist, without change in salary, this change to become
effective December 1, 1947

Approved on motion by Regent White.

Infirmary

Recommended the following appointments in the University Infirmary:

Dr. Robert O. Ryan, Staff Physician, change status from full-time at \$600 per
month to half-time at \$300 per month, December 1, 1947

Dr. J. Raymond Hinshaw, Staff Physician, appointed on a hourly basis of \$5.00
per hour, change to full-time service at \$550 per month.

Mrs. Elaine Rickerson Dotson, General Duty Nurse, January 2, 1948, \$160 per month.

Approved on motion by Regent Shepler.

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Physical Plant, Laundry, and Housing

Resignations:

- Jess Green, Truck Driver, University Laundry, November 4, 1947
- Bill Jicha, Relief Fireman, December 1, 1947
- O. B. Cornelious Langley, Janitor, December 15, 1947
- Emmett Jacob Feuerborn, Janitor, November 2, 1947
- John Abshier, Watchman, November 1, 1947
- Ida Perkins, Graduate Counselor, South Campus BOQ, November 7, 1947
- Wayne Stanford, Counselor, Building 55, South Campus, November 1, 1947

Appointments:

- Clarence Pierce Dulaney, Watchman, November 1, 1947, \$140 per month
- William Kenneth Bergstresser, Fireman, December 1, 1947, \$75 per month
- Mary Lou Blood, Accounting Clerk, part-time Laundry, November 15, 1947, \$50 per month
- George Thomas Atkerson, Truck Driver, Laundry, November 17, 1947, \$110 per month.
- Harold M. Wynn, Janitor, Housing, October 29, 1947 to November 8, 1947, \$135 per month
- Z. R. Pennington, Janitor, Housing, November 10, 1947 to June 1, 1948, \$135 per month
- Dorothy Jean Lobsitz, Graduate Counselor, South Campus, BOQ December 1, 1947 to June 1, 1948, \$50 per month

Approved on motion by Regent Shepler.

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

School of Medicine:

Recommended that the position known as "Head of Department" in the School of Medicine be discontinued, and that the position "Chairman of Department" be created.

Recommended further that those now holding titles of Head of Department in the School of Medicine be appointed the Chairmen of the Departments for the remainder of the fiscal year ending June 30, 1948.

University Hospitals:

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A. Administrative reorganization.

Under our present policy, the dean of the School of Medicine is also superintendent of the University Hospitals; and the dean-superintendent has authority and responsibility in regard to all matters pertaining to the institutions.

To aid the dean-superintendent with respect to the details of administration, I recommend that the following positions be created:

1. Medical Director

The Medical Director would have full charge of all professional services having to do with the care of patients, including interns, residents, and members of the staff, exclusive of members of the visiting staff, nurses, laboratories, dietetics, drug supplies, admitting office, record room, and out-patient department.

He would need to be a medical man who could command the respect of the medical profession, and who would possess administrative abilities too.

2. Business Administrator

The Business Administrator would have full charge of all financial matters (subject to the supervision of the dean-superintendent) and the operation of the hospital with respect to all activities not under the Medical Director.

Included would be the Accounting Department, Purchasing, store room, building and grounds, linens, laundry, and all other non-professional personnel.

B. Revenue for the Hospitals.

It is recommended that representatives of the Regents of the University meet with representatives from the State Regents for Higher Education to discuss ways and means of initiating changes in our laws which would require each county to pay some specified amount per week for each patient admitted from that county.

It is recommended also that the Regents of the University join with the State Regents for Higher Education in developing a Resolution or recommendation concerning this matter to be referred to the legislative council for consideration.

C. Admissions to the Hospitals.

It is recommended that admissions to the University Hospitals, with exception the crippled children's hospital, be limited to the medical indigent of the state, for the following reasons;

(a) So that more and better services can be made available to the indigents of the state

(b) To maintain the Hospital as a state institution, rather than an institution of special advantage to the local staff.

(c) To prevent competition with private hospitals.

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It is realized that exceptions to the above would need to be made with respect to admissions to the Veterans Wards, admissions in times of state catastrophes, admissions of full-time employees of the Hospitals and Medical School and medical students, admissions on a basis of existing contracts such as for negro patients, and possibly, admissions of patients for research study.

Approved on motion by Regent Shepler.

Resignations:

Alvin A. Allen, Dietary Helper, Dish Machine Man, October 31, 1947

Ellen Baker, Nurse Aide, December 5, 1947

Mollie V. Boswell, General Staff Nurse, November 20, 1947

Christena Brown, Laundress, October 31, 1947

Rosa Corrie, General Staff Nurse, November 30, 1947

Eva D. Dick, Head Nurse, November 30, 1947

Dorothy Hemphill, Medical Technologist, November 15, 1947

Florence C. Hester, Rel. Admitting Clerk, October 31, 1947

Claud T. Hinds, Head Janitor, November 4, 1947

Ann M. Hufty, PBX Operator, October 31, 1947

George Hutson, Orderly, November 16, 1947

Virgil A. Jackson, Janitor, October 31, 1947

J. Jones, Nurse Aide, November 12, 1947

Freda Irene Kelso, ^MMedical Technologist, appointment cancelled.

Bessie Lee, Nurse Aide, November 26, 1947

Dudley J. McCollum, Assistant Laundryman, November 6, 1947

Gladys McDade, Janitress, December 8, 1947

Kavanaugh L. Moreland, Assistant Laundryman, November 7, 1947

Thelma G. Muir, General Staff Nurse, December 31, 1947

Michael Murphy, Orderly, November 6, 1947

Hettie Nokes, Dietary Helper, November 15, 1947

Elsie Saulsbury, General Staff Nurse, November 14, 1947

J. O. Shields, Storeroom Clerk, November 6, 1947

Ova Steer, Orderly, October 31, 1947.

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Oscie M. Stubbs, Laundress, November 15, 1947

M. Mae Swanson, Laundress, November 17, 1947

Fannie M. Walker, Maid, October 6, 1947

Rita Williams, Medical Technologist, November 28, 1947

Surriller R. Wilson, Maid, October 20, 1947

Norma Portillo Yeagley, General Staff Nurse, November 9, 1947

Title and Salary Changes:

L. P. Cameron, \$120 to \$150 per month (five day week), December 1, 1947

Joe C Carpenter, Dairyman, Southern Oklahoma Hospital, \$60 to \$80 per month, November 1, 1947

LaVerne Chapman, Acting Supervisor to Supervisor, \$210 to \$230 per month, December 1, 1947.

Mrs. Edith Griffin Closson, \$200 to \$167 per month, five day week, November 1, 1947. Resigned December 12, 1947

Mrs. Norean Anderson Flaig, \$170 to \$200 per month, November 17, 1947

Alice Fryer, \$190 to \$200 per month, December 1, 1947

John W. Gardner, \$110 to \$100 per month, November 1, 1947

Mrs. Nellie Harrison, \$150 to \$190 per month, December 1, 1947

Sherman Keller, Driver, \$125 to \$140 per month, December 1, 1947

Montean Kirkland, \$100 to \$110 per month, November 1, 1947

Ernest Lachman, Assistant Professor to Professor of Anatomy and Consultant Professor of Radiology, \$7000 for 12 months service, January 1, 1947

Cecelia Laufersweiler, \$150 to \$175 per month, November 1, 1947

Juanita Niles, \$190 to \$180 per month, December 1, 1947

Yale Parkhurst, Photographer, \$62.50 to \$80 per month, November 23, 1947.

Jewell Phillips, Housekeeper, Southern Oklahoma Hospital, \$50 to \$75 per month, November 1, 1947

L. Rachal, \$170 to \$142 per month, December 1, 1947. Resigned December 16, 1947

Ewilla Ramsey, \$90 to \$100 per month, November 1, 1947

Patsy Maxine Reid, \$150 to \$175 per month, November 15, 1947

Bertha Mae Roberts, Laundress, temporary to permanent position, November 1, 1947

Jack L. Rushing, Messenger, \$125 to \$110 per month, November 1, 1947

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Sid F. Rutherford, Assistant Laundryman, \$95 to \$110 per month, November 1, 1947

Iva L. Shipley, Staff Nurse to Headnurse, salary increased from \$190 to \$210 per month, effective December 1, 1947

Mrs. Margaret B. Steele, \$135 to \$150 per month, November 1, 1947

Phoebe Jane Whaley, \$140 to \$150 per month, December 1, 1947

Appointments:

Mary J. Arnold, Nurse Aide, \$90 per month, November 5, 1947. Resigned November 10, 1947

Anna Bierberle, Plastic Headnurse, \$210 per month with laundry, December 1, 1947

Pete Hamilton Bivens, Storeroom Clerk, \$125 per month, December 4, 1947

Archie L. Brougham, Orderly, \$110 per month with laundry, November 10, 1947

Ivan E. Burns, Relief Engineer, \$170 per month, November 2, 1947

Nina D. Burrus, General Staff Nurse, \$190 per month with laundry, November 10, 1947

Coyne Herbert Campbell, M.D., Associate Professor of Psychiatry and Neurology, November 12, 1947, Clinical Staff.

Don Carrington, Filing Clerk, part-time, \$50 per month, November 11, 1947

Mrs. Ada Crocker, Acting Director of the School of Nursing, December 11, 1947 to March 31, 1948, \$400 per month plus maintenance.

Mrs. Bill Cummins, Nurse Aide, \$90 per month, November 24, 1947, \$100 per month second through the sixth month, \$110 per month thereafter.

Doctor Robert E. Dean, Intern, \$25 plus \$25 per month in lieu of living quarters with meals and laundry of uniforms, November 1, 1947 to June 30, 1948

Dorothy Jim Dorsett, General Staff Nurse, \$190 per month with laundry, November 3, 1947

Charles W. Ferguson, Assistant Laundryman, \$95 per month, November 12, 1947

Dr. Safety R. First, Research Fellow, \$291.66 per month, November 13, 1947

Caldeen D. Gunter, Extern, Anesthesiology, \$30 per month, October 1, 1947

Mrs. Essie Herron, Nurse Aide, \$100 per month for the first three to six months and \$110 per month thereafter, November 14, 1947

R. E. Horn, Janitor, \$120 per month, November 18, 1947

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Theodore T. Horton, Orderly, \$120 per month with laundry, November 24, 1947.
Resigned November 29, 1947

Mrs. Lora N. Hughes, PBX Operator, \$125 per month, November 1, 1947

Levi W. Kimbrell, Assistant Laundryman, \$110 per month, November 6, 1947
Resigned November 30, 1947

Alta L. Kirkham, Nurse Aide, \$110 per month, November 24, 1947

Charles Edwards Leonard, M.D., Assistant Professor Psychiatry and Neurology,
November 12, 1947, Clinical Staff

Leland C. Lowe, Laundryman, \$80 per month, November 21, 1947

J. T. Palmer, Janitor, \$120 per month, November 1, 1947

James R. Porter, Orderly, \$110 per month with laundry, November 7, 1947
Resigned November 15, 1947

Myrna M. Shields, Head Nurse, \$210 per month with laundry, November 20, 1947

Mrs. Lena M. Skelton, Laundress, \$75 per month, November 17, 1947

Charles A. Snyder, Assistant Laundryman, \$110 per month, December 1, 1947

Mrs. June S. Sullivan, General Staff Nurse, \$190 per month with laundry,
November 13, 1947. Resigned November 15, 1947

Kathryn Louise Thompson, General Staff Nurse, \$190 per month with laundry,
November 24, 1947

Dr. J. R. Walker, Instructor, Anesthesiology, \$30 per diem, November 1, 1947

Mrs. Lu Lynn Wilson, Recorder, \$35 per month, November 18, 1947

Mrs. Mary Sommer Wilson, General Staff Nurse, \$170 per month with laundry,
November 10, 1947

Elisabeth M. Zielsdorf, General Staff Nurse, \$190 per month with laundry,
November 24, 1947.

Approved on motion by Regent Shepler.

Oklahoma Memorial Union

The copy of the proposed lease to the Oklahoma Memorial Union, as amended in accordance with the letter from Chapman and Cutler to J. H. Edwards, President, R. J. Edwards, Inc., Terminal Building, Oklahoma City, under date of November 4, 1947, was distributed, this matter having come before the Regents at the special meeting on December 12.

Following a discussion, Regent Emery made the following motion:

"Moved to amend the lease to conform to the suggestions of Chapman and Cutler in their letter of November 4, 1947, to J. H. Edwards, President, R. J. Edwards, Inc., Terminal Building, Oklahoma City 2, Oklahoma, and in addition to make the following amendments to the lease:

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1. Insert the word "so" in the third to the last line of Section 1, Article 5, between the words "to" and "provide" on Page 9.
2. At the end of Section 1, Article 5, add the following: "; provided that said bonds shall not be an indebtedness of the state of Oklahoma, or of the University of Oklahoma, or of the Board of Regents thereof, but shall be special obligations payable solely from such fees and charges;"

and, the Regents declare their irrevocable intention to approve the lease as modified."

The motion was duly seconded by Regent Shepler, and on the vote on the motion all members voted AYE, and it was declared carried.

The Secretary was instructed to notify the Board of Governors of this action, and upon approval by that Board, to forward copies of the lease as amended to Chapman and Cutler, together with such resolution as may be agreed upon by Mr. Cate and Mr. J. H. Edwards that may be required to notify the said Chapman and Cutler of the action of the Regents.

There being no further business the meeting was adjourned at 2:50 p.m.

Emil R. Kraettli
Emil R. Kraettli,
Secretary