

MINUTES OF THE MEETING OF
THE REGENTS OF THE UNIVERSITY OF OKLAHOMA
WEDNESDAY, SEPTEMBER 10, 1947
10:00 a.m.

The Regents met in regular session at 10:00 a.m. on Wednesday, September 10, 1947, in the office of the president of the University.

The following were present: Erl Deacon, Vice President, presiding in the absence of Regent Noble; Shepler, White, Benedum, Emery. Absent: Noble, McBride.

The minutes of the regular meeting on July 9 were approved.

The minutes of the special meeting on August 29 were approved.

The announcement for the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions, to be held at Ann Arbor, Michigan (University of Michigan) on October 2, 3, and 4 was presented. According to the policy of the Regents it was voted that Regent Noble, President, and Regent Benedum, attend this meeting as the representatives of the Regents of the University of Oklahoma.

The proposed Constitutional Amendment which would provide for an increase in institutional membership fees, which, according to the schedule, would increase the amount from \$60.00 to \$120.00 for the University of Oklahoma on a student enrolment basis, was discussed. It was the sense of the members that the representatives use their own judgment in their votes on the amendment.

J. B. Milam, Claremore, was reappointed a member of the Board of Control of the Will Rogers Memorial Fund for a five-year term, the expiration date of this appointment to be June, 1952.

President Cross distributed copies of the fee schedule in its final form. He recommended that students who pay the maximum fee of \$48.00 be admitted to all football games, and those who enrol for a part schedule will have the privilege of purchasing tickets. The following resolution was proposed:

RESOLUTION

Be it resolved by the Board of Regents of the University of Oklahoma that each resident student enrolling on the Norman Campus of the University and paying the full amount of the \$48.00 general fee for a regular semester be given a ticket book which will admit him to all intercollegiate athletic events held on the Norman Campus during the semester for which the general fee is paid; provided that, because of limited seating capacity for basketball games, each student athletic ticket will admit the bearer to alternate basketball games instead of all basketball games, the particular games

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for which a given ticket is good being determined by chance and not by choice of the student; and provided further that a resident student on the Norman Campus who does not pay the full \$48.00 general fee, either because of part-time enrolment or because of full or partial fee waivers, may purchase one athletic ticket for a regular semester by paying \$4.00 for it, plus federal tax if any.

On motion by Regent Emery, it was voted to approve the resolution.

There was a discussion concerning the fees in the Medical School, this matter having been discussed at the previous meeting but action deferred. President Cross reported that the State Regents for Higher Education had directed the establishment of a general fee in the Medical School in the amount of \$150.00 a semester (\$300.00 for the school year) for resident students and \$300.00 a semester (\$600.00 for the school year) for non-resident students. He recommended that the University collect the fees as prescribed by the State Regents, whereupon Regent Emery moved, and it was unanimously voted, "That the President of the University be authorized to collect Medical School fees as prescribed by the State Regents for Higher Education."

President Cross reported that W. K. Newton, CPA, is making an audit of the Athletic Department for the year ending June 30, 1947. This matter will be brought up at a later meeting.

President Cross discussed the Women's Dormitory Project which has been before the Regents previously. He asked that the Regents consider

- A Buildings for 832 girls instead of 416 as previously discussed
- B If "A" is approved, revision of contract with architect
- C Authorizing President and Financial Assistant to negotiate with bond houses for proposals on bond issue to cover new dormitory plant and remodeling and refurnishing of Residential Halls at a total cost of approximately \$2,500,000.00.

Regent Benedum moved, and it was voted, that the President be authorized to negotiate for the issuance of bonds for the enlarged dormitory project.

President Cross reported that the University had received a quit claim deed to the Noble Airfield from the U. S. Government. He stated the University would not require the entire tract for its flying program and that bids had been received for an agricultural lease on approximately 206 acres, the highest bid being by Mr. V. L. Lamirand in the amount of \$1011.00. He recommended acceptance of this bid for a lease from September 10, 1947, to September 10, 1948.

It was unanimously voted to accept the bid of Mr. Lamirand and that the lease be drawn.

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President Cross reported that an invitation had been received to send a representative to the International Geological Congress in London in August, 1948, by Robert H. Dott, Director of the Oklahoma Geological Survey. He requested an expression from the Regents on travel at State Expense outside the Continental United States. Following a discussion President Cross recommended that any such cases come before the Regents for approval. The Regents expressed themselves as being favorable to participation in important conferences, such as above, and the President was instructed to bring to the Regents specific cases for approval.

The following recommendations and reports by President Cross were presented:

A resolution with reference to housing, proposing regulations to insure as nearly as possible 100 per cent occupancy in University operated houses under bond issues. Following a discussion the resolution was amended, and in its final form/is as follows:

was unanimously adopted and it

RESOLUTION

WHEREAS, it is the belief of the administration of the University of Oklahoma that students derive maximum benefit from their University education when they live in University-supervised housing, and

WHEREAS, the Board of Regents of the University of Oklahoma has pledged itself to establish rules and regulations to insure as nearly as possible 100 per cent occupancy of certain housing units constructed or acquired by the University and the University Housing Authority with the proceeds of bond issues, namely the Residential Halls, Niemann Apartments, Whitehand House, Wilson Center Dormitories, and the Sooner City family dwelling units,

*See Am. P. 2613
See Am. P. 4190*

NOW THEREFORE, BE IT RESOLVED by the Board of Regents of the University of Oklahoma:

- (1) That all undergraduate, unmarried students be required to live in University-operated dormitories to the extent that such dormitory rooms are available on the Main Campus of the University; provided that such requirement shall not apply to undergraduate, unmarried students who a) live with parents or other relatives in Norman b) commute from a place of residence outside Norman c) work for room in lieu of paying rent, or d) live in a fraternity, sorority or approved student cooperative house.
- (2) That all undergraduate, married students living in Norman with husband or wife be required to live in University-operated family dwelling units in Sooner City, Boyd House, and Niemann Apartments to the extent that such family dwelling units are available, provided that such requirements shall not apply to undergraduate, married students who

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- a) live with parents or other relatives in Norman
- b) work for living quarters in lieu of paying rent
- or c) own and occupy their homes in Norman.

(3) That whenever vacancies exist in any of the above-mentioned bond issue housing projects on the Main Campus and there are also vacancies in housing units serving the same classifications of students on either the North Campus or the South Campus, the vacancies in the said bond issue housing projects shall be filled before any student assignments are made to the vacant units on the North Campus or South Campus.

(4) That the President of the University is authorized to establish procedures to administer the above-stated policies.

Recommended the appointment of the following on the staff of the Museum of the University of Oklahoma:

- Robert E. Bell, Curator of Anthropology
- Dr. Alfred B. Sears, Curator of History
- Karl Schmitt, Research Associate to the Museum

Approved on motion by Regent White.

Recommended that Paul S. Carpenter, Professor of Music, be named Dean of the College of Fine Arts, effective September 1, 1947, to succeed Lewis Salter who submitted his resignation, to become effective at that time, to return to his position as Professor of Music.

Approved on motion by Regent Shepler.

Recommended that Professor Spencer H. Norton, now Chairman of the Department of Applied Music and Theory, be named Chairman of the School of Music, effective September 1, 1947, succeeding Professor Carpenter;

That Lytle Powell be named Chairman of the Department of Applied Music and Theory, effective September 1, 1947, for one year;

That M. O. Wilson, Professor of Psychology be named Chairman of the Department of Psychology for a four-year term, effective September 1, 1947.

Approved on motion by Regent Shepler.

Recommended approval of revision of University Senate charter as follows: (1) Substitute for paragraph one (1) of the general faculty: The general faculty of the University of Oklahoma is composed

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of the president, the deans and directors of schools, the director of student affairs, the counselors of men and women, professors, associate professors, assistant professors, and instructors. Other employees of the University concerned with policy making may be admitted to membership by election of the faculty upon nomination by the president and approval by the senate. (2) Change the reading in the second paragraph under "Election of Senators" to read: The faculty of each college and degree granting school of the university shall be entitled to representation in the senate proportionately on the basis of a quota to be determined by the general faculty every third year, beginning in 1947.

President Cross explained these changes are desirable because ^{of} changes in administrative titles since approval of the original charter, and the increase in the teaching staffs.

Approved on motion by Regent Shepler.

Recommended that the office presently known as the University Placement Service be changed to the University Employment Office; that Frank A. Ives, presently Director of the Placement Service, be designated Director of Employment Office. The University administration including the Employment Director was authorized to establish policies, rules, & regulations governing employment of non-academic personnel on the campus, job placement of alumni and former students. Approved on motion by Regent White.

There was a discussion concerning scholarships and fellowships established, and fee waivers, during the last twenty years, in order to bring policies up to date and to conform to the new fee schedule. President Cross recommended approval of the following resolution:

RESOLUTION

WHEREAS, the Board of Regents of the University of Oklahoma from time to time during the last twenty years has passed resolutions establishing various scholarships and fellowships in the form of fee waivers, and

WHEREAS, the Oklahoma State Regents for Higher Education on June 27, 1947, established a general fee for students attending the University of Oklahoma which replaces and consolidates numerous separate laboratory and incidental fees, thereby requiring a new statement as to the nature and extent of fee waivers to be granted as scholarships or fellowships;

NOW THEREFORE, BE IT RESOLVED by the Board of Regents of the University that:

- (1) All previous resolutions regarding fee waiver scholarships, fellowships, and graduate assistantships are rescinded.
- (2) Fee waiver scholarships and fellowships are authorized as follows:

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- a) EXCHANGE SCHOLARSHIPS, not to exceed six per year. Non-resident fee and general fee waived for a student from a foreign university which is, at the same time providing a corresponding waiver of fees for a student from the University of Oklahoma
- b) PROFESSIONAL WRITING SCHOLARSHIP, not to exceed one per semester. Fee of \$25.00 for English 167 to be waived on recommendation of W. S. Campbell and the Dean of the College of Arts and Sciences.
- c) INTERNATIONAL RELATIONS SCHOLARSHIP. Waiver of non-resident fee and one-half the general fee for two semesters, for one student selected by the International Relations Department of the Oklahoma State Federation of Women's Clubs, and approved by the Dean of the College of Arts and Sciences.
- d) LATIN AMERICAN SCHOLARSHIPS, not to exceed 10 in one year. Waiver of non-resident fee and one-half the general fee on approval of Committee on Scholarships for Students from Other Countries, and dean of the college.
- e) CANADIAN SCHOLARSHIPS, not to exceed 10 in one year. Waiver of non-resident fee and one-half the general fee, on approval of Committee on Scholarships for Students from Other Countries, and the dean of the college.
- f) EUROPEAN AND ASIATIC SCHOLARSHIPS, not to exceed 10 in one year. Waiver of non-resident fee and one-half the general fee on approval of Committee on Scholarships from Other Countries, and the dean of the college.
- g) A.A.U.W. ART SCHOLARSHIP. Waiver of one-half the general fee for two semesters, for winner of the annual art contest conducted by Oklahoma Chapter of the A.A.U.W., on approval of Dean of College of Fine Arts.
- h) CARNEGIE ART SCHOLARSHIP. Waiver of non-resident fee and one-half general fee for one student per year designated by National Scholastic Art Awards Scholarship Jury of the Carnegie Museum of Fine Arts, Pittsburgh, Pa., on approval of Dean of the College of Fine Arts.
- i) FRESHMAN MUSIC SCHOLARSHIPS, total of 16 in voice, piano, organ, violin, viola, violoncello, contrabass, flute, oboe, clarinet, bassoon, horn, trumpet, trombone, tuba, and percussion. Waiver of \$30.00 of the \$50.00 applied music fee for two semesters, on approval of the Dean of the College of Fine Arts.
- j) MUSIC SCHOLARSHIPS, not to exceed three. Waiver of \$30.00 of the \$50.00 applied music fee for two semesters for major students of exceptional talent, on approval of the Dean of the College of Fine Arts.

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(3) GRADUATE ASSISTANTSHIPS, GRADUATE FELLOWSHIPS, RESEARCH FELLOWSHIPS, GRADUATE SCHOLARSHIPS, AND RESIDENT COUNSELOR SCHOLARSHIPS. Waiver of the non-resident fee and one-half the general fee, on approval of Dean of the Graduate College. The fee waiver scholarship for Resident Counselors shall apply only to those who are graduate students majoring in personnel work.

(4) Fees, or portions of fees, shall be waived by the Comptroller's Office only upon presentation of a fee waiver certificate properly executed by the official or committee authorized by the Board of Regents to approve such waivers. In the absence or disability of the official or committee designated to approve such waivers, the President of the University is authorized to act for them.

(5) Faculty and full-time staff members, their wives and children who enroll in the University of Oklahoma for full or part-time courses of study are exempt from the payment of the non-resident fee. Such persons, however, are expected to pay the general fee in accord with the regular schedule approved by the Regents of the University of Oklahoma.

Approved on motion by Regent Emery.

Recommended confirmation of items in the 1947 Summer School:

EDUCATION

Ernest Paul Willenberg, Visiting Instructor in Education, \$300 for August 1 to August 31, 1947

Jennie L. Fitzgerald, Reviser, \$133.33 per month, June 1 to July 31, 1947

Doris Portwood McLaurry, Assistant in Nursery School and Kindergarten, \$100 per month, June 1 to June 30, 1947

CHEMISTRY

Dr. Bernard Heston, Chemistry, change from half-time to full-time, therefore his monthly salary should be \$400.00.

Drop William L. Howard, Graduate Assistant, July 31, 1947

Drop Elmer P. Klein, Graduate Assistant, July 31, 1947

GEOLOGY AND GEOGRAPHY

Drop Professor A. J. Williams, July 31, 1947

Berton J. Scull, Graduate Assistant, \$120 per month for June and July, 1947

William Donald Rogers, Instructor, \$200 for one month, August 1 to August 31, 1947.

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INDUSTRIAL EDUCATION

Charles Moore, substitute for Robert Hardin, August 4 to August 9, 1947. \$30.00.

Approved on motion by Regent Shepler.

There was a discussion with reference to development of radio station WNAD, and installation of a short wave station. President Cross called attention to the action of the Regents in approving the application for a short wave station and making improvements on WNAD. The application for a short wave station has been approved by the Federal Communications Commission, and the application for increased power from 1000 to 5000 watts is before the Commission at this time. Following are the projects which will be involved in this program:

Purchase of land for transmitter site, cost \$5,000. A county map showing the location of the site was attached to the material submitted by Mr. Dunn.

Construction of transmitter house, est. cost \$10,000.00
Prepare land for radio tower and ground sites, \$1,000.00
Tearing down present tower and making installation of new tower and ground system, and installing FM antenna, est. \$8,000.00

Purchase of AM transmitter system and ground wire system for WNAD, \$27,845.00

Installation of necessary telephone loops connecting new transmitter with control of WNAD and KOKU, est. \$2,500.00

Drill water well to approximate depth of 400 feet, install electric motor, pump, and sanitary facilities, est. \$2,250.00

AM ground system, coaxial cable for FM and insulation installation for FM coaxial cable from transmitter house to FM antenna, and purchase of new condenser for tuning house system, est. \$10,000.00

Total estimated cost \$66,595.00

President Cross stated funds are available for the above and recommended approval and authorization to issue purchase orders.

Approved on motion by Regent Benedum.

Recommended purchases be authorized for the following:

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Nineteen hundred and three reams of various kinds of printing paper at a total estimated cost of \$12,286.10. This was submitted to the Regents by letter August 8 and a majority indicated approval.

One hundred and fifty Emerson 12" oscillating desk fans and 50 Emerson 16" desk fans at a cost of \$5,047.50. These fans are needed to take care of the great increase in faculty and staff and it is desirable to place the order at this time to secure delivery before next summer.

Purchase of two heavy duty dump trucks, Physical Plant, cost est. \$5,771.16.

Approved on motion by Regent Shepler.

Recommended leaves of absence:

Carl Coke Rister, Research Professor of History, leave of absence without pay September 1, 1947, to September 1, 1948, to complete research and writing on "Southwestern Oil" under the two grants made by the Standard Oil of New Jersey to the University of Oklahoma Foundation.

Don L. Bowen, Instructor in Government, leave of absence for the purpose of completing his doctoral dissertation at Syracuse University, September 1, 1947 to September 1, 1948.

Thurman J. White, leave of absence for the purpose of graduate study at the University of Chicago, effective September 15, 1947 to July 1, 1948.

Frederick D. Eddy, Editorial Assistant in Books Abroad, leave be made effective September 1, 1947, to September 1, 1948, instead of the dates previously approved.

Jack Payne, Sportscaster and Announcer, WNAD, leave of absence without pay for the month of August.

Approved on motion by Regent White.

Reported the following declined to accept appointments:

M. Herbert Lloyd Keener, Instructor in Engineering Drawing (transferred to School of Geology)

Ruth F. Walton, Instructor in Journalism

Lorraine Ross, Instructor in Speech and Assistant Coordinator of Radio Instruction

Ordered filed.

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Reported the following resignations:

Dixie Young, Associate Professor of Zoological Sciences, June 30, 1947
Pierre Delattre, Professor of Modern Languages, September 1, 1947
Donald Wayne Peters, Instructor of Modern Languages, September 1, 1947
Nels M. Bailkey, Associate Professor of History, September 1, 1947
John H. Krenkel, Assistant Professor of History, September 1, 1947
Ralph W. Marsden, Associate Professor of Geology, June 30, 1947
Richards C. Osborn, Professor of Economics, September 1, 1947
Mary Blazek, Assistant Professor of Home Economics, July 7, 1947
Ruth Collier McSpadden, Teaching Assistant in Classical Languages,
July 9, 1947
Jean Brown, Instructor of Pharmacy, September 1, 1947
Gene Levy, Instructor of Mathematics, September 1, 1947
Maurine Timmerman, Assistant Professor of Music Education, August 1, 1947
E. Thayer Curry, Associate Professor of Speech, September 1, 1947
Mrs. Ruth Pafford, Instructor in Speech, May 30, 1947
Ellen Reid, Instructor in Laboratory School, September 1, 1947
Betty Coe Armstrong, Supervising Teacher, University Laboratory School,
August 5, 1947
Elbert V. Silver, Assistant Professor of Accounting, September 1, 1947
Mrs. Doris R. Caldwell, Assistant in Kindergarten, July 30, 1947
Odeal Locke, Instructor of English, September 1, 1947

Resignations accepted.

Recommended faculty promotions and salary increases:

M. L. Lawson, Instructor in Mathematics, salary be increased from \$2300 to \$2600, effective September 1, 1947

Dr. G. Raymond Stone, Assistant Professor of Psychology, salary be increased from \$3400 to \$3600 for nine months service, effective September 1, 1947.

Dorothy Mitchell, transfer from Guidance Service to Practicum Supervisor and Teaching Assistant in Psychology Department at \$2400 for twelve months service, effective September 1, 1947

Jack Baer, Supervisor, Physical Education and Athletics, University Laboratory School (one-third time) in addition to Baseball Coach, Department of Athletics (two-thirds time); \$1000 from University and \$2000 from Athletic Association, effective September 1, 1947 to June 1, 1948.

J. E. Mertes, Associate Professor of Marketing, salary be increased from \$3900 to \$4200, effective September 1, 1947.

Clifford M. Baumback, Assistant Professor of Business Management salary be increased from \$3200 to \$3800 for nine months service.

Francis R. Cella, Associate Professor of Economics and Director of Bureau of Business Research, salary be increased from \$4800 to \$5600 for twelve months service, effective September 1, 1947

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R. C. Bambas, Assistant Professor of English, salary be increased from \$2800 to \$3000 effective September 1, 1947

T. C. Ruggiers, Assistant Professor of English, salary be increased from \$2800 to \$3000 effective September 1, 1947

A. M. Saunders, Assistant Professor of English, salary be increased from \$2600 to \$3000 effective September 1, 1947

Garnette Fittro from Instructor in Home Economics Nursery School to Assistant Professor in Home Economics at no increase in salary.

F. G. Fulkerson, Instructor in Social Work, salary be increased from \$2250 to \$2500 per year, effective September 1, 1947

Clifford Matthews, assistant Football Coach, appointment begin August 1 rather than August 30 as previously approved, rate of \$97.50 per month

Approved on motion by Regent Emery.

Recommended faculty appointments:

Charles E. McKinney, Instructor, Business Communication, \$2700 for nine months service, September 1, 1947

Mrs. Roberta Deam Ortenburger, Special Assistant Professor 3/4 time Zoological Sciences, \$2100 for nine months service, September 1, 1947. (reappointment)

David J. Wenner, Jr., Field Assistant, Anthropology, \$75 for 3 weeks, August 18 to September 3, 1947

Dolly Smith Connally, Assistant Professor of Music Education, \$2900 for nine months service, September 1, 1947

Arthur Wilmurt, Associate Professor of Drama, \$4000 for nine months September 1, 1947

Noel Ross Strader, part-time Instructor in Journalism, \$675 for nine months, September 1, 1947 to May 31, 1948

Charles Thomas Ladwig, Special Instructor in Journalism, \$3400 for nine months, September 1, 1947 to May 31, 1948

Mrs. Lucile Davis Garnett, Special Instructor of English, \$1100 for four and one-half months, September 1, 1947

John E. Leibenderfer, Assistant Professor of Finance, \$3600 for nine months service, September 1, 1947

Donald Barton Turkington, Assistant Professor of Mechanical Engineering, \$3000 for nine months service, September 1, 1947

Harry Huffman, Associate Professor of Education, \$4000 for nine months service, September 1, 1947

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Ruben Landa, Visiting Professor of Spanish, \$4000 for nine months service, September 1, 1947

Fred Eikel, Jr., Instructor in German, \$2400 for nine months service, September 1, 1947

Waldemar Doering, Instructor in Modern Languages, \$2700 for nine months service, September 1, 1947

Mrs. Hazel Margaret Mahan Keller, Teaching Assistant in Modern Languages, \$1600 for nine months service, September 1, 1947

Glory Ann Crisp, Teaching Assistant in Classical Languages, \$1600 for nine months service, September 1, 1947

Lewis William Wetzler, Assistant Professor of History, \$3000 for nine months, September 1, 1947

Leslie Francis Smith, Associate Professor of History, \$3600 for nine months service, September 1, 1947

Mrs. Frances Ransom Dunham, Instructor in Laboratory School, \$2400 for nine months service, September 1, 1947

William Albert Lutker, Instructor in Education, \$2400 for nine months service, September 1, 1947

Dr. Paul R. David, Associate Professor of Zoological Sciences, \$4000 for nine months, September 1, 1947

Richard A. Goff, Instructor in Zoological Sciences, \$3000 for nine months, September 1, 1947

Norma Jean Painton, Assistant Professor of Public Health, Department of Zoological Sciences, September 1, 1947. \$3600 for nine months, September 1, 1947

Samuel Mermin, Professor of Law, \$4500 for nine months service, September 1, 1947

Truett Scott Ross, half-time Teaching Assistant in Mathematics, \$506.25 for four and one-half months, September 1, 1947 to January 23, 1948

Mrs. Maxine Pierce Willis, half-time Teaching Assistant in Mathematics, \$506.25 for four and one-half months, September 1, 1947, to January 23, 1948.

Ernest Clifford Hall, Instructor in Mathematics, \$2400 for nine months, September 1, 1947

Mrs. Wilma H. Grimes, Instructor in Speech, \$3200 for nine months service, September 1, 1947, to June 1, 1948.

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Margaret Ruth Wise, Instructor in Speech, \$3400 for 12 months service, September 1, 1947

Elwood Arthur Kretsinger, Instructor in Speech, \$2800 for nine months service, September 1, 1947

Mrs. Mamie Dickerson Reilly, Instructor in Speech, \$3400 for twelve months service, September 1, 1947

William Calvin Gresham, Assistant Professor of Speech, \$4000 for twelve months service, August 1, 1947

William H. Wilson, Teaching Assistant in Architecture (construction) \$50 per month for nine months service, September 1, 1947

Dura A. Smith, Jr., Teaching Assistant in Freehand Drawing, School of Architecture, \$50 per month for nine months service, September 1, 1947

Cecil E. Hill, Aeronautical Engineering Assistant, Mechanical Engineering, \$3000 for twelve months service, September 1, 1947

Charles B. Titus, Jr., Special Instructor in Economics, \$650 for one semester, September 1, 1947

Bernard Immerdauer, Assistant Professor of Economics, \$3400 for nine months, September 1, 1947

Dr. Paul A. Brinker, Assistant Professor of Economics, \$3600 for nine months, September 1, 1947

Earl Franklin Engles, Jr., one-half time Instructor of Chemistry, \$1000 for nine months service, September 1, 1947

Clifford Eugene Smith, Special Instructor of Chemistry, \$2200 for nine months, September 1, 1947

Mrs. Charlyce Ross King, Teaching Assistant in Home Economics, \$1000 for nine months service, September 1, 1947

M. Herbert L. Keener, one-half time Instructor in Geology, \$1200 for nine months service, September 1, 1947

R. D. Hughes, one-half time Instructor of Geology, \$1200 for nine months, September 1, 1947

William C. McGrew, Instructor in Accounting, \$2700 for nine months service, September 1, 1947

B. Claude Shinn, Assistant Professor of Accounting, \$3200 for nine months service, September 1, 1947

Carl Raymond Crites, half-time Instructor in Marketing, \$110 per month, September 1, 1947 to January 15, 1948

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Howard William Benischek, Assistant Professor of Petroleum Engineering, \$3800 for nine months service, September 1, 1947

George Matsumoto, Special Instructor in Architecture, \$3200 for nine months service, effective September 1, 1947

Approved on motion by Regent Emery.

Recommended acceptance of resignations of graduate assistants, appointments of research scholars and graduate assistants:

Resignations:

Earl F. Engles, Graduate Assistant in Chemistry, has been appointed one-half time Instructor in Chemistry

Brady Gilleland, Graduate Assistant in English, September 1, 1947

June Rawley, Zoological Sciences, September 1, 1947. Graduate Assistant

William Lowrey Howard, Graduate Assistant in Chemistry, declined to accept

William S. Chaney, Graduate Assistant in Chemistry, declined to accept

Ann Hardy, Graduate Assistant in English, September 1, 1947

Robert H. Pry, Graduate Assistant in Physics, September 1, 1947

Robert E. Anderson, Graduate Assistant in Physics, September 1, 1947

Roland Leroy Clifton, Jr., Graduate Assistant in Physics, declined to accept

Research Scholars:

Tsung Chen Huang, Research Scholar in Botany, \$200 for nine months service, effective September 1, 1947

Charles Gordon Peattie, Research Fellow in Physics, \$500 for nine months service, September 1, 1947

Jack Herring Vestal, Research Scholarship in Geological Engineering, \$200 for nine months, September 1, 1947

Edith Eloise Crowell, Research Fellow in Anthropology, \$300 for nine months, September 1, 1947

Edward Frederick Sywulka, Research Fellow in Linguistics (Anthropology) \$500 for nine months service, September 1, 1947

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Graduate Assistants:

Edith Nadene Hahn, Graduate Assistant in Journalism, \$810 for nine months September 1, 1947

Jean Truman Richardson, Graduate Assistant in Journalism, \$810 for nine months service, effective September 1, 1947

Moya Jeanne Moody, Graduate Assistant in Journalism, \$810 for nine months service, effective September 1, 1947

Lou Ellen May, Graduate Assistant in Journalism, \$810 for nine months, September 1, 1947.

George Elmer Merkley, Jr., Graduate Assistant in Plant Sciences, \$810 for nine months service, September 1, 1947.

Edwin H. Matthaides, Graduate Assistant in Modern Languages, \$810 for nine months service, September 1, 1947

Jessie Ann Sheldon, Graduate Assistant in Mathematics, \$810 for nine months service, September 1, 1947

John Norman Dew, Graduate Assistant in Chemical Engineering, \$810 for nine months service, effective September 1, 1947

James K. Dodson, Economics Graduate Assistant, \$810 for nine months service, effective September 1, 1947

Robert Monroe Caywood, Graduate Assistant in Petroleum Engineering, \$810 for nine months service, effective September 1, 1947

James Franklin Adair, Jr., Graduate Assistant in Zoological Sciences, \$810 for nine months service, September 1, 1947

Elmer Leroy Brooks, Graduate Assistant in English, \$810 for nine months, September 1, 1947

William Grimwood Tarbox, Graduate Assistant in English, \$810 for nine months service, September 1, 1947

Mrs. Jo Ann W. Bennett, Graduate Assistant in English, \$810 for nine months service, effective September 1, 1947

Mrs. Helen Hawn Austin, Graduate Assistant in Speech, \$810 for nine months, September 1, 1947

George Chapman Moore, Graduate Assistant in Speech, \$810 for nine months, September 1, 1947

James Franklin Summers, Graduate Assistant in Speech, \$810 for nine months service, September 1, 1947

Lowell Horton Shannon, Graduate Assistant in Physics, \$810 for nine months, September 1, 1947

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Norman Dupy Ohler, Graduate Assistant in Physics, \$675 for nine months service, September 1, 1947

Daniel James Vaughan, Graduate Assistant in Chemistry, \$990 for nine months service, September 1, 1947

George P. Condon, Graduate Assistant in Chemistry, \$810 for nine months service, September 1, 1947

Warren Harding Teichner, Graduate Assistant in Psychology, \$810 for nine months service, effective September 1, 1947

Richard Frank Lemon, Graduate Assistant in Mechanics and Engineering Metallurgy, \$810 for nine months service, September 1, 1947

James Otho Melton, Graduate Assistant in Mechanics and Metallurgy, \$810 for nine months service, effective September 1, 1947

Owen Glenn Morris, Graduate Assistant in Mechanics and Engineering Metallurgy, \$810 for nine months service, effective September 1, 1947

Milton H. Kuhleman, Graduate Assistant in Geology, \$810 for nine months, effective September 1, 1947

Peggy Frances Parthenia Cantrell, Graduate Assistant in Geology, \$810 for nine months service, effective September 1, 1947

Wallace W. Hanson, Graduate Assistant in Geology, \$810 for nine months, September 1, 1947

Harold T. Weichbrodt, Graduate Assistant in Geology, \$810 for nine months service, effective September 1, 1947

Thomas R. Polk, Graduate Assistant in Geology, \$810 for nine months service, effective September 1, 1947

Amos D. Whitten, Jr., Graduate Assistant in Geology, \$810 for nine months service, effective September 1, 1947

Frederick G. Fox, Graduate Assistant in Geology, \$1080 for nine months service, September 1, 1947

James E. Pearson, Graduate Assistant in Geology, \$810 for nine months service, September 1, 1947

John Holbrook Chalmers, Graduate Assistant in Geology, \$810 for nine months service, September 1, 1947

Virginia Mae Rutledge, Graduate Assistant in Geology, \$810 for nine months, September 1, 1947

Lorraine Elizabeth Hoyle, Graduate Assistant in Geology, \$810 for nine months, effective September 1, 1947

J. P. Meadors, Graduate Assistant in Piano, \$810 for nine months service, effective September 1, 1947

September 10, 1947

Approved on motion by Regent Benedum.

Recommended approval of clerical resignations:

Mrs. Virginia Schubert, Clerical Secretary, Comptroller's Office, September 1, 1947

Mrs. Mary Lois Weber, Music Assistant, WNAD, August 31, 1947

Mrs. Marjorie Janssen, Supervisor of Public Relations, WNAD, September 30, 1947

Mrs. Elizabeth A. Oaks, one-half time Secretary, Speech and Hearing Clinic, June 30, 1947

Mrs. Marion Glatstein, part-time Psychometrist, Veterans Guidance Center, August 31, 1947

Nadine I. Bergman, Clerical Secretary, History, declined to accept.

Mrs. Zonnelle Cox, Clerical Stenographer, Veterans Liaison Office, July 22, 1947

Mrs. Margaret Townley, Clerical Stenographer, Veterans Liaison Office, September 15, 1947

Mrs. Edith J. Fisher, Clerical Stenographer, Veterans Liaison Office, July 18, 1947

Clay Webber, Linotype Operator, University Press, June 30, 1947

Pauline Boone, Post Clerk, Sales Division, University Press, September 4, 1947

Opal Wilson, Assistant in Correspondence Study Department, September 1, 1947

Marjorie Allen, Assistant in Correspondence Study, August 23, 1947

Mrs. Betty Lattimore, Clerical Secretary, Lecture and Entertainment Service, September 15, 1947

Verla Jean Baker, Clerical Stenographer in Chemistry, September 7, 1947

Joan R. Stone, Clerical Secretary in Chemistry, August 23, 1947

Mrs. Mildred Baker, Secretary, School of Art, September 15, 1947

Vera M. Gatch, Clinician University Guidance Service, August 31, 1947

Maria W. Sawyer, Clerical Secretary, Evaluation and Testing Service, August 31, 1947

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- Mrs. Agnes Busby, Clerical Secretary, Education, July 21, 1947
- Mrs. Patricia G. Heumann, Clerical Secretary, Placement Service, August 1, 1947
- Mrs. Ann G. Brown, Clerical Secretary, Department of Student affairs, July 3, 1947
- Mrs. Ann Byington, Assistant Postal Clerk, Woodrow Wilson Center, August 1, 1947
- Noel Vaughn, Assistant Director of the Family Life Institute, July 1, 1947
- Mrs. Barbara J. Smith, Administrative Assistant to Director of Veterans Affairs in Veterans Liaison Office, effective October 1, 1947.
- Mrs. Fae C. Cutter, Librarian, School of Architecture, declined to accept
- Mrs. Lou Ann Tuggle, Assistant Rolls Clerk, Office of Admissions and Records, August 31, 1947
- Zazel Sloniger, Admissions Assistant, Office of Admissions and Records, August 16, 1947
- Mrs. Billie Jean Vadakin, Clerk-typist, Purchasing Office, August 31, 1947
- Gus King Babb, Senior Announcer, WNAD, July 31, 1947
- Mrs. Wynoha Smith, Head of Loan Department, University Library, September 1, 1947
- Victor E. Ricks, Acting Counselor of Men, September 5, 1947

Resignations accepted on motion by Regent Benedum.

Recommended approval of clerical changes:

- John Chaney, Director of Statistical Service Laboratory, salary be increased from \$3800 to \$4000 for 12 months service, effective September 1, 1947
- Mrs. Aileen Turnbull, Departmental Clerical Secretary, Statistical Service Laboratory, salary be increased from \$1500 to \$1800 for 12 months service, August 1, 1947
- Mrs. Jenny R. Miller, Clerical Stenographer in Office of the President, transfer to Clerical Secretary, University Publications, August 1, 1947, \$125 per month for 12 months service.

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Harold G. Gee, Mailing and Shipping Clerk, Sales Division, University Press, salary be increased from \$125 to \$137.50 per month, July 1, 1947

John Anderhub, Assistant Binderyman, Printing Division, University Press, salary be increased from \$2199.96 to \$2400 for twelve months service, July 1, 1947

Mrs. Adola Marie Gladney, Posting Clerk, Sales Division, University Press, salary be increased from \$125 to \$137.50 per month, July 1, 1947

Mrs. Loretta Rita Naughton, Mimeograph Operator, Printing Division, University Press, \$125 per month September 1 to September 8, 1947

Mrs. Margaret Ann Yeakley, Clerical Secretary, Speech, salary be increased from \$125 to \$130 per month, July 1, 1947

Leroy Hubert Rook, Vocational Counselor, Guidance Service, full time for \$250, July and August, 1947

D. K. Allen, Counselor, Guidance Service, salary be increased from \$3000 to \$3400 for 12 months service, September 1, 1947

J. B. Russell, Counselor, Guidance Service, salary be increased from \$3000 to \$3400 for twelve months service, September 1, 1947

Mrs. Charlotte Jean Wilde, transfer from Secretary in Laboratory School to Clerical Secretary in Chemistry, \$1620 for 12 months service, August 25 1947. Services in Laboratory School terminated August 16, 1947

Mrs. Mary Watson, Assistant Recorder, appointment be extended to February 1, 1948, and her salary be increased from \$1560 to \$1620 on a twelve months basis, effective August 1, 1947

Mrs. Betty R. January, Admissions Assistant, salary be increased from \$1800 to \$1920 for twelve months service, August 1, 1947

Harriet B. Hardeman, Assistant Cataloger, University Library, salary be increased from \$1620 to \$1880 for twelve months service, August 1, 1947

Mrs. Louise Gibson, Cataloger, University Library, salary be increased from \$1800 to \$1940, July 1, 1940, July 1, 1947

Gertrude Burchard, Cataloger, University Library, salary be increased from \$1800 to \$1940, July 1, 1947

Mrs. Lois Walter, Librarian for joint Physics and Pharmacy Library, be changed from nine to twelve months basis at \$150 per month, effective July 1, 1947

Mrs. Hazel Jean Adams, Clerical Stenographer to Clerical Secretary, Institute of Community Development, salary increase from \$1500 to \$1620, August 1, 1947

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Mrs. Marian Mowry Ford, Secretary, School of Architecture, salary increase from \$1500 to \$1620 for 12 months service, September 1, 1947

Mary Evelyn West, Clerical Secretary, Office of the School of Music, transferred to Administrative Secretary to the Dean of the College of Fine Arts, September 1, 1947

Mrs. LaVerna McMenamy be transferred from Secretary to the Dean of the College of Fine Arts to Secretary to the Chairman of the School of Art, no change in salary, September 1, 1947

Mrs. Geraldine McCrory, Clerical Stenographer in Visual Education at \$1560 to Clerical Secretary in Lecture and Entertainment Service, \$1620 for 12 months service, September 1, 1947

Mrs. Wave Elliott, Secretary in Department of Mathematics, salary increased from \$1500 to \$1680, October 1, 1947

Violet Widlake, Clerical Secretary in the Office of the Dean of the College of Business Administration, \$1800 for 12 months service, September 1, 1947

Mrs. Eileen Douglass, Veterans Liaison Office, Clerical Stenographer, \$1620, July 19, 1947

Mrs. Martha P. Sharkey, return from leave of absence, Clerical Stenographer, Veterans Liaison Office, September 1, 1947

Approved on motion by Regent Benedum.

Recommended approval of clerical and other appointments:

Mrs. Audrey R. Richardson, Clerical Stenographer, Veterans Liaison Office, \$1560 for twelve months service, effective July 22, 1947

Mrs. Juanita Williams, Clerical Stenographer, Veterans Liaison Office, \$1560 for twelve months service, July 19, 1947

Mrs. Leola A. Hanbury, Clerical Secretary, University Museum, \$125 per month for twelve months service, July 10, 1947

William Henry Thompson, Limnologist one-half time, \$2000 for twelve months service, August 1, 1947 to June 30, 1948. Permission from Game and Fish Commission which will pay other half of salary

Mrs. Betty Engles, Clerical Secretary, Office of the Comptroller, \$100 per month on a three-fourths time basis, September 16, 1947, to June 30, 1948

Dorothy F. Eaves, Secretary-Accountant, Office of the Comptroller, \$100 per month on a three-fourths time basis, September 8, 1947 to June 30, 1948.

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Mrs. Nancy Jones, Clerical Secretary, Evaluation and Testing Service, Extension Division, \$125 per month, September 1, 1947, to June 30, 1948

Mrs. Carol Burk, Assistant, University College, \$135 per month for July 15 to September 1, 1947

Mrs. Mary Adell Richards, Clerical Secretary, University Laboratory School, \$1440 for twelve months service, August 15, 1947

Mrs. Dorothy Smith Clay, Clerical-Secretary, Student Service Office, College of Engineering, \$135 per month for twelve months service, July 1, 1947

Ima Allen, Library Assistant in the Browsing Room, \$100 per month, July 16, through August 31, 1947

Mrs. Hazel Tobler Henry, Clerical Secretary in the Library, \$1500 for twelve months service, September 1, 1947

Mrs. Nadine Clark, Typist, Catalogue Department, Library, \$120 per month for eleven months service, (not to work during August) July 1, 1947

Stanley Leigh Moore, Sr., Laboratory Technician, Mechanics and Engineering Metallurgy at an annual salary rate of \$1800 from August 1, 1947 to July 1, 1948

Mrs. Nancy Houk Peterson, Postoffice Clerk, Woodrow Wilson Center, \$100 per month for twelve months service, August 1, 1947

Kenneth A. Clem, Clerk, University Book Exchange, \$60 per month for twelve months service, July 1, 1947

Mrs. Mary Louise Hodnett Walters, Clerical Stenographer, Chemistry Department, \$1500 for 12 months service, September 8, 1947

Joan Read Stone, Clerical Secretary, Chemistry, \$1620 for twelve months service, July 21, 1947

Mrs. Rosalie W. Neff, Film Booker, Visual Education, \$125 per month for nine months service, August 16, 1947, to May 15, 1948

Mrs. Margaret Trimble Bannister, Supervisor, Public Relations, WNAD, \$150 per month, September 16, 1947, twelve months service

Walter Evans, Transmitter Operator, WNAD, previously appointed on full-time basis at \$2400 effective July 1 will be employed on half-time basis at \$1200.

Frank J. Baker, Senior Announcer, WNAD, \$200 per month for twelve months service, September 1, 1947

Mr. Carol Gene Cunningham, Transmitter Engineer, WNAD, \$200 per month, August 5, to September 1, 1947

Robert Stephen Nelson, Senior Announcer, WNAD, \$175 per month August 1 to September 1, 1947

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William Howard Demere, Sportscaster and Announcer, WNAD, \$110 per month part-time, August 1 to September 1, 1947

Guss King Babb, Senior Announcer, WNAD, \$175 per month for July, 1947

Charles Lewis Unger, Jr., Senior Announcer, WNAD, \$150 per month, July 1 to September 1, 1947

Albert H. Brewster, Transmitter Operator part-time, WNAD, \$100 per month, July 1 to August 1, 1947

Elizabeth Ann Barclay, Assistant Photo Service, \$75 per month, September 1, 1947 to June 30, 1948

Kermit Butler, Assistant, Photo Service, \$75 per month, September 1, 1947, to June 30, 1948

Charles N. Hockman, Assistant Photo Service, \$75 per month, September 1, 1947 to June 30, 1948

Ronald E. Housley, Assistant, Photo Service, \$75 per month, September 1, 1947 to June 30, 1948

Mary K. Seaboch, Clerical Secretary, Dean's Office College of Education, \$125 per month, August 1-31, 1947

Mrs. Sylvia Marie Wilson, Clerical Secretary, College of Education, \$125 per month, July 22 to July 31, 1947

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Jo Ann Whitcomb, Librarian and Editorial Assistant, Journalism, \$1500 for twelve months service, September 1, 1947

Mrs. Doris Springer, Secretary and Assitant to Chairman, School of Journalism, \$1800 for twelve months service, September 1, 1947

Mrs. Jabell Stong, Assistant Rolls Clerk, Admissions and Records Office at \$1500 for twelve months service, effective September 1, 1947 to June 30, 1948

Mary R. Brown, Clerical Secretary, Visual Education Department at \$130 per month, effective September 8, 1947 to June 30, 1948

Mrs. Mary Bell Smith, Head of the Loan Department, Library, \$2400 for 12 months service, effective September 1, 1947

Harry R. Stong, Dispensing Clerk, \$1800 for twelve months service, July 2, 1947

Mrs. Lena Ruth Ulrich, Clerical Stenographer, Office of the President, \$130 per month, August 1 to September 1, 1947

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Mrs. Betty Lou Woolever, Clerical Stenographer, Office of the President, \$1500 for twelve months service, effective August 1, 1947

Mrs. Mignon Du Wayne Dobyns, Clerical Secretary, Petroleum Engineering, \$1620 for twelve months service, effective August 1, 1947

Eleanor S. Moorman, Clerical Secretary, Psychology, change from one-half time to three-fourths time, August 1, 1947. September 1, 1947 to June 1, 1948, full time. From June 1, 1948 to July 1, 1948 she will work one-half time. \$125 per month rate.

Mrs. Madeleine Rogers Lawson, Clerical Secretary in Placement Service , \$125 per month for twelve months service, August 1, 1947

Charles Frank Horning, Linotype Operator, Printing Division, University Press, \$3764.80 for twelve months service, July 7, 1947

Peggy Jo Collier, Clerical Secretary, Speech and Hearing Clinic, \$60 per month, July 1, 1947 to August 1, 1947

Mrs. Gay Sharp Hadley, Clerical Stenographer, Office of Admissions and Records, \$1500 for twelve months service, July 1, 1947 (reappointment, no changes.)

Mrs. Dorothy M. Lee, Admissions Assistant, Office of Admissions and Records, \$140 per month, August 15, 1947

Mrs. Eileen Knost, Bindery Assistant, Bookbindery, \$110 per month, August 1, 1947

Mrs. Zannie May Manning Shipley, Librarian, Architecture, \$135 per month nine months, September 1, 1947 to June 1, 1948

Mrs. Maxie Faye Hopkins, Clerk-typist, Purchasing Office, \$115 per month, August 19, 1947

Mrs. Helen Weeks, Clerk-typist, Purchasing Office, \$115 per month, August 5, 1947

Mrs. Myra Owens, Clerk-typist, Purchasing Office, \$115 per month, July 16, 1947

Mr. Jesse Elvin Burkett, Director, Oklahoma School of the Air, Radio Station WNAD-KOKU, \$300 per month for twelve months service, September 1, 1947

Orval D. Carden, Transmitter Engineer, WNAD, \$200 per month for twelve months service, September 1, 1947

Mrs. Dorothy Neal Sneed, Assistant Music Director, WNAD, \$150 per month for twelve months service, effective September 1, 1947

Approved on motion by Regent Benedum.

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Recommended approval of items, University Infirmary:

Resignations:

Dr. Frances Blackert Crane, August 8, 1947
Florence Duffy, Assistant Cook, August 24, 1947
Mary Margaret Cook, Physiotherapist, July 31, 1947
Marguerite C. O'Neill Boatman, General Duty Nurse, July 11, 1947
Emily V. Burke, General Duty Nurse, August 1, 1947

Appointments:

Joyce Kathryn Johnson, Medical Records Librarian, \$60 per month, one-half time, September 1, 1947, twelve months.

Mrs. Sarah Berneice Armstrong, General Duty Nurse, \$160 per month, August 1, 1947, to August 31, 1947

Jane Howe, Medical Records Librarian, \$60 per month, one-half time, twelve months, September 1, 1947

Mrs. Betty Rapiet Mahaffey, General Duty Nurse, \$160 per month plus professional laundry, meals while on duty, effective July 11, 1947

Dr. Delbert G. Willard, Athletic Physician, \$200 part-time for three months, effective September 1, 1947

Salary Changes:

Glory L. Pralle, General Duty Nurse, change salary from \$160 to \$175 per month with meals while on duty and professional laundry, effective September 1, 1947. She will be on leave without pay from August 1, 1947, to August 15, 1947

Lavine West, General Duty Nurse, salary be increased from \$160 to \$175 per month with meals while on duty and professional laundry, effective September 1, 1947

Ellene Welton, General Duty Nurse, salary be increased from \$160 to \$175 per month with meals while on duty and professional laundry, effective September 1, 1947

Ruby Mae Harrod, General Duty Nurse, salary be increased from \$160 to \$175 per month with meals while on duty and professional laundry, effective September 1, 1947. On leave without pay from August 1, 1947 to August 15, 1947

Jimmie Rae Murray Combs, General Duty Nurse, Out-Patient Department, salary be increased from \$160 to \$175 per month, effective September 1, 1947. On leave without pay from August 26, 1947 to August 31, 1947

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Joyce F. McCurdy, General Duty Nurse, salary be changed from \$110 to \$87.36 per month for the next ten months, effective September 1, 1947. She will be on leave without pay August 9 to August 31, 1947

Ruth E. Chastain, General Duty Nurse, change from two meals and professional laundry to meals while on duty and professional laundry.

Ann Hubbard, General Duty Nurse, Out-Patient Department, salary be increased from \$160 to \$175 per month, September 1, 1947

Gloria L. Morgan, General Duty Nurse, salary be increased from \$80 to \$116.48 per month effective September 1, 1947. On leave without pay August 16 to August 31, 1947

LEAVE WITHOUT PAY:

Mary Fair Gosnell, Physical Therapy Technician, leave without pay August 1 to August 31, 1947

Emma A. Smith, Clerk, leave without pay August 1 to August 9, 1947

Blanche C. Reed, Record Librarian, leave without pay, August 24 to August 31, 1947

Margaret Doris Tonemah, X-Ray and Laboratory Technician, leave without pay, August 1 to August 15, 1947

Approved on motion by Regent Shepler

Reported changes in the Physical Plant Department:

Resignations:

John J. Martin, Inspector on the Research Institute Building, effective August 1, 1947

Raymond Hudson, Watchman, South Campus, effective July 1, 1947

J. Tom Kennedy, Watchman, effective July 1, 1947

P. H. Farrell, Janitor, effective June 30, 1947

Mary Goldsmith, Clerical Secretary, effective July 1, 1947

Herman Butler, Nightwatchman in Safety Department, July 31, 1947

S. E. Adkisson, Assistant Truck Driver, Landscape and Grounds, effective August 19, 1947

Louis Andrew Finch, Janitor, South Campus, effective August 15, 1947

C. W. Ives, Assistant, Landscape and Grounds, discharged July 1, 1947

Donald Brannon, Janitor, North Campus, July 23, 1947

Moody A. Bowman, Storekeeper, deceased June 5. Removed from payroll July 1, 1947

Salary increases:

Earl Rayburn, from Machine Operator at \$2460 per year to Sub-Foreman of Street and Road Maintenance and Repair at \$2700, effective August 1, 1947

Homer O'Haver, from Machine Operator at \$2400 per year to Sub-Foreman of Heavy Machinery Operation at \$2520 per year, effective August 1, 1947

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Jesse Bolin from Garage Foreman to Motor Mechanic, effective July 1, 1947

Franklin W. Harris from Electrical Foreman to Garage Foreman, North Campus

Delbert Brannon, Relief Janitor at \$115 per month to Regular Janitor at \$130 per month, effective July 1, 1947

S. E. Adkins, General Assistant in Utilities Department from \$1620 to \$1560 per month, effective July 1, 1947

Ollie Jones, Landscape, South Campus, from \$1560 to \$1620 per month, effective July 1, 1947

K. C. Smith, Cement Finisher from \$2,160 to \$2220 per year, effective July 1, 1947

L. E. Jennings, Mason's Helper from \$2,160 to \$2220 per year, effective July 1, 1947

Jim Houston, Athletic Grounds Foreman from \$1800 to \$1860 per year, effective July 1, 1947

Appointments:

Eleanor K. Bittner, Clerical Secretary at \$125 per month, effective September 1, 1947

Frank Morris, Superintendent of Physical Plant at \$380 per month for June, July, and August.

Arthur B. Tucker, Janitor at \$125 per month for twelve months service, effective July 1, 1947

Clarence R. Keisling, South Campus Landscape and Grounds Department at \$125 per month for twelve months service, effective July 1, 1947

H. T. Cobble, Steam Heating Boiler Operator and Repairman at \$185 per month effective July 1, 1947

M. W. Hill, Steam Heating Boiler Operator and Repairman at \$185 per month, effective July 1, 1947

John Mackey, Steam Heating Boiler Operator and Repairman at \$185 per month, effective July 1, 1947

Sam Houston Blalock, Nightwatchman at \$140 per month, effective August 1, 1947

Charlotte Helen Brown, PBX Operator at \$120 per month, effective August 1, 1947

Charlie Burton Myers, Relief Janitor at \$130 per month, effective August 1, 1947

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J. B. Johnson, Nightwatchman at \$1680 for twelve months service, effective July 10, 1947

Ruth Ines Arnold, Clerk-typist at \$130 per month, effective July 1, 1947

David Douglas Wood, Watchman at \$140 per month, effective July 1, 1947

Lewis Reed, Roofing Foreman at the annual salary of \$2820, effective July 7, 1947

Wanda Skinner Robertson, Clerical Secretary at the annual salary of \$1800 for twelve months service, effective July 1, 1947

Morris Owen Kern, General Assistant in Landscape and Grounds Department at \$125 per month for twelve months service, effective July 1, 1947

Mrs. Graham S. Campbell, Telephone Operator at \$120 per month, effective July 10, 1947

Ivon Hubert Lowsley, Locksmith and repairman at \$2820 for twelve months service, effective August 16, 1947

Guy Anderson Oliphant, Janitor at a monthly salary of \$125 effective September 1, 1947

Ermnett Jacob Feuerborn, Janitor at a monthly salary of \$125 per month for twelve months service, effective August 16, 1947

Leaves of Absence:

Lee Jones, Landscape Department, leave of absence for three months without pay, effective August 1, 1947

May McNatt, PBX Operator with University Switchboard requests a leave of absence for an indefinite period, effective August 1, 1947. (Due to illness)

Approved on motion by Regent White.

Recommended personnel changes in the Housing Department:

Resignations:

Mrs. Elveta M. Hughes, Administrative Secretary, August 15, 1947

Mrs. Jeanne Smith, Clerical Secretary, July 31, 1947

Mrs. Betty Ruth Becker, Clerk-typist, August 31, 1947

Appointments:

Mrs. Phyllis Boyter, Clerical Stenographer, \$1500 for 12 months service, September 1, 1947

Mrs. Mary Lou Roark, Hostess, Terry House, \$50 per month, June 1, 1947 to July 31, 1947

Mrs. Virginia Bassett, Clerk-Stenographer, \$125 per month for 12 months, August 18, 1947

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Nell M. Long, Clerk-Stenographer, \$125 per month, 12 months service, July 21, 1947

Carl B. Short, Manager, South Campus Laundry, \$3600 for 12 months service, September 1, 1947. Plus use of living facilities in the laundry plant building if desired.

Ferrill Rogers, Assistant Manager South Campus Laundry, \$900 for 12 months service, September 1, 1947, one-half time service.

Mrs. Edna Elizabeth Barnes, Manager, North Campus Snack Bar, \$175 per month, effective September 1, 1947

Salary reduction:

Mary K. Seaboch, Hostess, Franklin House, \$50 per month for the month of August, 1947

Approved on motion by Regent Emery.

Recommended personnel changes, Medical School and University Hospitals:

Resignations:

William M. Prier, Fellow in Pathology, July 30, 1947
Margaret L. Dewar, Surgical Supervisor, September 15, 1947
Lois Keith, Medical Technologist, July 31, 1947
Frances Hyde Rawlings, Headnurse, July 6, 1947
Evalyn Lewis, Plastic Nurse, August 31, 1947
Maxine McGaughey Shelton, Staff Nurse, September 17, 1947
Ethel L. Whatley, Staff Nurse, August 7, 1947
Betty Johnson Allen, General Staff Nurse, July 14, 1947
Martha Nightingale, General Staff Nurse, September 8, 1947
May Yount, General Staff Nurse, July 20, 1947
Dorothy Dersch, General Staff Nurse, August 31, 1947
Geraldine L. Tilton, General Staff Nurse, July 31, 1947
Patricia M. Reed, General Staff Nurse, July 31, 1947
Jenell D. Hubbard, General Staff Nurse, August 15, 1947
Emily Rocque, General Staff Nurse, September 10, 1947
Gladys Bowers, General Staff Nurse, August 31, 1947
Helen Stewart, General Staff Nurse, June 11, 1947
Robert C. Lee, Engineer, August 11, 1947
Lacey H. Smallwood, Painter, August 2, 1947
Mrs. Laveta U. Harris, Secretary of C. C. H. Dietary Department, August 23, 1947
Alma Norman, Registration Clerk, August 31, 1947
Earl Webb, Orderly, August 13, 1947
Allan Cringle, Orderly, resigned August 31, 1947
Ralph Merino, Orderly, August 31, 1947
Kenneth Morris, Orderly, July 14, 1947
Minnie O. Nanney, Nurse Aide, August 21, 1947

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- John Williams, Orderly, Vacation Relief, July 7, 1947
- Lois Franklin, Nurse Aide, August 9, 1947
- Emma L. Wilson, Nurse Aide, July 12, 1947
- Azile McCandless, Ward Aide, July 9, 1947
- Ora J. Washam, Ward Aide, July 8, 1947
- Velma Robbins, Ward Aide, June 25, 1947
- Horace K. Bromley, Nightwatchman, June 30, 1947
- Colon U. Bickford, Nightwatchman, Vacation Relief, June 30, 1947
- Ernest E. Hewett, Storeroom Clerk, August 23, 1947
- Robert Cobb, Storeroom Clerk, July 17, 1947
- Joe Davis, Storeroom Clerk, July 17, 1947
- Charles Chadwell, Janitor, July 2, 1947
- Ernest L. Green, Janitor, July 31, 1947
- Charlie C. Childs, Assistant Laundryman, August 11, 1947
- Frank Carder, Laundress, July 31, 1947
- Ruth E. Lay, Laundress, August 2, 1947
- Ruth M. Mensinger, Laundress, August 23, 1947
- Lillie Trammell, Laundress, July 15, 1947
- Lucy Meek, Laundress, June 30, 1947
- Opal Welch, Laundress, July 7, 1947
- Virgia White, Laundress, July 2, 1947
- Floyd Battles, Relief Man, June 30, 1947
- Mary Helen Bohanon, Diet Kitchen Maid, June 30, 1947
- Pat Dagenhart, Vacation Relief Waitress, August 24, 1947
- Jolene Walker, Dietary Helper, Diet Kitchen Maid, July 28, 1947
- W. Otto Smith, Dietary Helper, Cafeteria Man, July 17, 1947
- Clifton Aldredge, Dishwasher, August 11, 1947
- Ida Smallwood, Dishwasher, July 13, 1947
- Doretta McElyea, Tray Girl, July 31, 1947
- Eulema Humphreys, Dietary Helper, Tray Girl, August 17, 1947
- Imogene Thompson, Dietary Helper, Waitress, August 15, 1947
- A. Louise Bridges Orwig, Clerk-typist, Record Office, September 13, 1947
- Joe Louis Roselle, Storeroom Clerk August 25, 1947
- Elmer E. Wilson, Assistant Laundryman, August 29, 1947
- Ruby Lorine Spencer, Laundress, August 31, 1947
- Bonnie L. Wilkerson, Laundress, August 28, 1947

Appointments:

- Dr. Paul M. Darden, Assistant Professor of Pharmacology at \$350 per month for four months service, September 1, 1947
- Dr. Ellis Edwin Fair, Clinical Assistant in the Department of Surgery at clinical rates for twelve months service, August 1, 1947
- William Richey Miller, Fellow in Pathology at \$110 per month for twelve months service, effective July 1, 1947
- Robert D. Anspaugh, Instructor of Obstetrics at clinical rates for twelve months service, July 1, 1947
- Dr. Alfred Ian Rubenstein, Graduate Assistant of Anatomy at \$1200 for twelve months service, effective September 1, 1947

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Minta Mae Drake, Special Instructor in Education (Crippled Children's Hospital School) at \$200 for one month of service, effective August 1, 1947

Nerine Lyles, Instructor in Crippled Childrens' Hospital School at \$24.00 for twelve months service, effective September 1, 1947

Jessie W. Bynum, Office Relief Supervisor at \$210 per month with laundry, effective August 5, 1947

Kathleen Wilkins, Head Nurse at \$210 per month with laundry, effective August 18, 1947

J. Evalyn Lewis, Headnurse, \$210 per month with laundry, August 1, 1947

Ethel L. Whatley, Staff Nurse, \$190 per month with laundry, July 15, 1947

Merilee M. Patrick, General Staff Nurse, at \$190 per month with laundry, August 19, 1947

Elizabeth E. Lowe, General Staff Nurse, \$180 per month with laundry, August 18, 1947

Martha M. Nightingale, General Staff Nurse, \$200 per month with laundry, effective July 1, 1947

Pauline James Henry, General Staff Nurse, \$190 per mo with laundry, July 1, 1947

Houston A. Stout, Engineer, \$170 per month, August 12, 1947

Cecilia P. Laufersweiler, Assistant Administrative Dietitian in Crippled Children's Hospital at \$150 per month with meals and laundry, August 1, 1947

Shirley M. Wallace, Assistant Administrative Dietitian at \$150 per month with meals and laundry, effective August 1, 1947

Barbara C. Reiter, Research Technician, \$150 per month, August 11, 1947

Patsy Maxine Reid, Therapeutic Dietitian with meals and laundry at \$150 per month, effective August 1, 1947

Mrs. Charlaine Tullis Stone, Medical Technologist at a salary of \$150 per month, effective July 1, 1947

Mary Dillon, Technician-Secretary at a salary of \$150 per month, September 10, 1947

Mrs. Laveta U. Harris, Secretary in Crippled Children's Hospital Dietary Department at \$140 per month, July 3, 1947

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Ella June Eddy, Secretary, School of Nursing, \$150 per month, August 18, 1947

Margaret B. Steele, Physio-Therapist, \$135 per month, July 1, 1947. Part-time

Kenneth S. Lane, Technical Assistant, \$125 per month, July 23, 1947

Leroy Lawson Engles, Research Technician at \$150 per month, August 1, 1947

Joseph Willard Funnell, Research Technician, \$125 per month, July 1, 1947

Jesse L. Yarbrow, Research Technician, \$125 per month, July 1, 1947

D. M. Plumlee, Research Technician, part-time, \$50 per month, July 15, 1947

Thomas H. Heiny, Vacation Relief Nightwatchman, \$125 per month, July 10, 1947

Ola Mae Nicholson, Registration Clerk, Record Office, \$125 per month, effective August 25, 1947

Ernest E. Hewett, Storeroom Clerk, \$125 per month, July 19, 1947

Joe L. Roselle, Storeroom Clerk, \$125 per month, July 11, 1947

Jack Dempsey Roebuck, Storeroom Clerk, \$125 per month, July 19, 1947

Charles M. Collins, Nightwatchman, \$125 per month, June 26, 1947. (Temporary)

Rube C. Daniel, Truck Driver, \$115 per month, June 23, 1947

Thurman Arnold Clanahan, Driver-File Clerk, \$125 per month, July 12, 1947

D. V. Ellison, Painter, \$150 per month, August 14, 1947

Virgil A. Jackson, Janitor, \$130 per month, August 1, 1947

Ernest L. Green, Janitor, \$125 per month, July 10, 1947

Richard F. Ripley, Orderly, \$110 per month with laundry, July 15, 1947

Ova M. Steer, Orderly, \$110 per month with laundry, August 15, 1947

Hugh M. Jones, Yard Man, \$100 per month, August 12, 1947

Minnie Ola Nanney, Nurse Aide, \$90 per month for the first month, \$100 per month for the next six months, \$110 thereafter. Effective August 13, 1947.

Floy G. Woffard, Nurse Aide at \$90 per month for the first month, \$100 per month for the next six months, \$110 per month thereafter, effective August 12, 1947.

Ruby B. Taylor, Nurse Aide, \$90 per month for the first month, \$100 per month for the next six months, \$110 per month thereafter, effective August 4, 1947

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Zethel Mae Hooks, Nurse Aide, \$90 per month, August 1, 1947

Donald E. Melot, Relief Man at a salary of \$75 per month with meals and laundry of uniform, July 10, 1947

Lily Josephine Gilbert, Ward Aide, \$90 per month for the first month, \$100 per month for the next six months, \$110 per month thereafter, effective July 1, 1947

Dola Geraldine Brimmer, Ward Aide, \$90 per month for the first month, \$100 per month for the next six months, \$110 per month thereafter, effective July 12, 1947

Lucille R. Munday, Ward Aide, \$90 per month for the first month, \$100 per month for the next six months, \$110 per month thereafter, effective July 14, 1947

Elmer E. Wilson, Assistant Laundryman at a salary of \$110 per month, effective August 14, 1947

John W. Gardner, Assistant Laundryman, \$95 per month, August 4, 1947

Billie Jo Cordray, Laundress at \$80 per month, July 7, 1947

Flossie Maggie Chastain, Laundress, \$80 per month, July 8, 1947

Lillie Mae Tramell, Laundress at \$85 per month, June 30, 1947

Bonnie L. Wilkerson, Laundress at \$80 per month, July 21, 1947

Ruth M. Mensinger, Laundress, \$75 per month, August 11, 1947

Ruth Elaine Lay, Laundress, \$75 per month, July 21, 1947

Myrtle J. Behrends, Vacation Relief Cook at \$80 per month with meals and laundry, July 1, 1947

Bertie Beaty, Vacation Relief Tray Girl, \$70 per month with meals, laundry, July 3, 1947

Clifton Aldredge, Jr., Dietary Helper at \$65 per month with meals and laundry of uniforms, July 1, 1947

Lenna P. Leonard, Dietary Helper at \$70 per month with meals and laundry, July 1, 1947

Doretta P. McElyea, Dietary Helper at \$65 per month with meals and laundry, July 1, 1947

Effie S. Royer, Dietary Helper at \$65 per month with meals and laundry, July 1, 1947

W. Otto Smith, Dietary Helper, \$70 per month with meals and laundry of uniforms, July 1, 1947

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E. Jolene Walker, Dietary Helper at \$65 per month with meals and laundry, July 1, 1947

Geraldine Tilton, Technician for Research Grant RG 395 at a salary of \$200 per month, August 1, 1947 for 12 months

Elsie Lane Saulsbury, General Staff Nurse, \$200 per month with laundry, August 29, 1947. Night Duty

John Julius William Andrichak, Storeroom Clerk, \$125 per month, August 28, 1947

Bill J. Lumley, Storeroom Clerk, \$125 per month, August 27, 1947

George Albert Hutson, Orderly, \$120 per month with laundry, August 28, 1947

Afla Hutchison, Nurse Aide, \$90 per month, August 28, 1947

Mrs. Ewilla Ramsey, Nurse Aide, \$90 per month, August 28, 1947

Mrs. Billy N. Gray, Laboratory Assistant at \$45 per month, September 1, 1947

Personnel Changes:

Jessie Lee Morris, transfer from Technician full time at \$200 to one-fourth time at \$50, July 1, 1947

Iris Dean Pierson, promoted from General Staff Nurse at \$200 to Head Nurse at \$210, July 1, 1947

Vernita Patzkowsky, Secretary, Social Service Department, granted increase from \$140 to \$150 per month, August 1, 1947

Wilna B. Lane, transferred from Nursing Department secretary to Secretary of Pediatrics Department, School of Medicine, September 1, 1947

Alfred M. Shideler, Research Technician, increase from \$150 to \$200 per month, August 1, 1947

Nellie Harrison, General Staff Nurse, increase from \$142 to \$150 per month, July 1, 1947

Homer A. Matlock, transfer from Truck Drive at \$130 per month to Apprentice Bracemaker at \$125 per month, effective July 1, 1947

Mary Kennedy, Aide, increase from \$100 to \$110 per month, July 1, 1947

Naoma Heath, Aide, increase from \$100 to \$110 per month, July 1, 1947

Geneva White, Aide, increase from \$100 to \$110 per month, July 1, 1947

Lillie Rolfe, Aide, increase from \$100 to \$110 per month, July 1, 1947

Vernita Thomas, Aide, increase from \$100 to \$110 per month, July 1, 1947

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Billie Jo Cordray, Laundress, increase from \$80 to \$85 per month, July 1, 1947

Catherine McDaniel, increase from \$80 to \$85 per month, July 1, 1947

Doretta McElyea, increase from \$65 to \$70 per month, August 1, 1947

Jolene Walker, increase from \$65 to \$70 per month, August 1, 1947

Effie Royer, increase from \$65 to \$70 per month, August 1, 1947

Mildred J. Harper, Laundress, increase from \$75 to \$80 per month, effective July 1, 1947

Opal P. Welch, Laundress, increase from \$75 to \$80 per month, effective July 1, 1947

K. L. Moreland, Assistant Laundryman, granted an increase in salary from \$95 to \$110 per month, August 1, 1947

J. T. Palmer, Assistant Laundryman, granted an increase from \$95 to \$100 per month, effective August 1, 1947

Imogene Thompson, granted an increase from \$65 to \$70 per month, August 1, 1947

Jack L. Rushing, Messenger, increase from \$110 to \$125, August 1, 1947

Joe A. Stewart, transfer from full time at \$160 to part time at \$60 per month, effective September 1, 1947

Leaves of Absence:

Anna Bieberle, Headnurse at a salary of \$210 per month with laundry, has been granted a leave of absence effective August 1, 1947

Margaret L. Phillips, Headnurse in the Premature Nursery, has been granted a leave of absence, effective September 1, 1947, to September 1, 1948

Dean Gray has been unable to employ a qualified instructor in Nursing Arts in the School of Nursing. Recommended that four of the regular staff in the School of Nursing be assigned additional duties and that each one be compensated to the extent of \$50 a month for such time as these additional services are required. The members of the staff involved are:

Mrs. Frances Powell
Bessie Sanders

Ruby L. Roepe
Margaret Hamburger

Approved on motion by Regent White.

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The meeting was adjourned at 4:30 p.m., to convene in a meeting of the Directors of the University of Oklahoma Housing Authority.

Emil R. Kraettli

Emil R. Kraettli, Secretary

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