

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A meeting of the Board of Regents of the University of Oklahoma was held on Monday, January 8, 1934, in the office of the President of the University, at 11:00 a. m.

Regent Bowman, president of the board, presided; others present: Regents Hatchett, Rosser, Ledbetter, Kerr.

The minutes of the meeting of September 29, 1933 were read. Regent Ledbetter requested that he be reported as voting "aye" at the previous meeting of the board, on the appointment of Dr. C. S. Bobo as University Physician and Director of Ellison Infirmary, having been absent at the time the vote was taken. A motion was made, seconded and carried, that the secretary be instructed to correct the minutes to show that Regent Ledbetter had voted "aye" on this appointment.

The minutes were approved with the correction as above noted.

President Bizzell reported that the situation with reference to long time patients in the University Hospital and in the Crippled Children's Hospital for which respective counties had refused to assume responsibility with reference to the payment of the regular hospital service charges, was greatly improved. He reported also, that the Attorney General would proceed to file suit against counties for unpaid accounts, in accordance with the action of the board at the previous meeting.

President Bizzell presented each member of the board a copy of the audit by the examiner and inspector, covering the accounts in the University Hospital from July 1, 1932 to June 30, 1933, and on the University, at Norman, from July 1, 1932 to December 31, 1932. He called attention to the fact that the University audit was one year behind and that he was very anxious to have the audit brought up to date. The President was instructed to ask the State Examiner to have this audit brought up to date as early as possible.

President Bizzell supplied each member of the board with a copy of his annual report covering the period from July 1, 1932 to June 30, 1933. The report was approved.

President Bizzell reported that the Co-ordinating Board had had several meetings since the last meeting of the Board of Regents, and that a special committee consisting of President H. G. Bennett, Oklahoma A. & M. College, President John D. Finlayson, of Tulsa University and President M. A. Nash, Oklahoma College for Women, was in the process of assembling data concerning cost of instruction, teaching load, etc., in the various state institutions of higher education. President Bizzell reported also, that the Attorney General had ruled that the collection of a fee from students in several of the state institutions, for the purpose of meeting expenses of the Co-ordinating Board, would not be legal.

President Bizzell made a report on the University-Oklahoma A. & M. football game, on Thanksgiving day, particularly with reference to the National Guard, under the command of Colonel Elmo Flint, ordered by the Governor to take charge of the tickets and admissions at the game. He stated that no money short-

age had been found and that there was no evidence of duplicate tickets on any of the games during the football season. He stated that a number of changes which would simplify the auditing of athletic accounts and the tickets following games, would be made, and that arrangements had been made for a continuous audit which would make it possible to determine the status of the accounts at any time.

President Bizzell reported on the employees in the University Hospital, the Crippled Children's Hospital and the University at Norman, under bond.

President Bizzell reported that a number of Civil Works projects had been approved for the University, and that the first projects which included campus improvements were begun on December 7. The total amount involved, including materials and labor, was \$42,045.67, of this the University furnished \$12,387.30, or 29-46/100 of the total cost for materials. The government furnished material to the extent of \$9,295.47. The government also furnished labor, skilled and unskilled, at an estimated cost of \$20,362.90. The projects include paving, walks, storm sewers, and painting and repairs to buildings.

The second project approved on January 2, 1934, for a total of \$10,800 was for research and investigation. It was estimated that approximately 100 will be engaged in this work.

President Bizzell reported that the Rockefeller Foundation had approved the following grants to the University of Oklahoma during the fiscal year:

- Books Abroad \$1,000.00
- For collection and classification
- Southwest History material. 1,200.00

There was some discussion on the inadequacy of published material on early Oklahoma History. Regent Rosser reported that there was a vast amount of material, including historical documents and Indian records, at Muskogee; and that someone qualified to do so should go over the material with a view to indexing the records and compiling data. It was suggested that Dr. E. E. Dale, Head of the Department of History, is better qualified to do this work than any other person in the state, and that if possible, he should be relieved of a part or all of his teaching duties in the University during the second semester. And, that a request be made to Carl Giles, Civil Works Administrator of Oklahoma, for sufficient funds to carry on research projects and the compiling of material looking forward to the publication of an authentic and complete Oklahoma History. President Bizzell stated that he would take the matter up with Dr. Dale to see what could be done.

President Bizzell reported that Minnie May Forbes, Instructor in English, had bequeathed to the Oklahoma University Student Loan Aid Association, her entire estate consisting of a residence in Norman, life insurance, and personal property, at an estimated value of approximately \$4,500.00. That the American First National Bank, Trust Department, in Oklahoma City, was executor of the will, and that Mr. A. N. Murphy had been named administrator of the estate. Miss Forbes died on October 2, 1933.

The following resignations were reported by President Bizzell:

Nina G. Ryder, Instructor in Child Case work, School of Social Service, December 15, 1933.
 Wilma Hines, Secretary, Department of Botany, December 1, 1933
 B. A. Dillard, Field Collection Agent, University and Crippled Childrens Hospital, January 2, 1934.

School of Medicine, Oklahoma City:

Coyne H. Campbell, Instructor in Anatomy, September 1, 1933.
 Elinor Renz, Assistant in Histology and Embryology, October 15, 1933.
 Joseph MacGlasson Hill, Assistant Professor of Anatomy, January 1, 1934.
 Ordered Filed.

President Bizzell presented a request for leave of absence, without pay, for Jogh Lee, Associate Professor of Public Speaking, from June 1 to September 15, 1934, and explained that it was Mr. Lee's purpose to become a candidate for Congress. After some discussion it was voted that Professor Lee be granted leave of absence beginning with the second semester of the current school year.

The request of R. D. Bird, Associate Professor of Zoology, for a continuation of his leave of absence, without pay, from February 1 to September 1, 1934 was approved.

President Bizzell reported that N. E. Wolfard, Associate Professor of Civil Engineering had been placed in charge of the United States Geodetic Service in this state, under the C. W. A. administration, with headquarters in Norman, and recommended that he be placed on a part time basis to date from December 1, 1933 to June 1, 1934, and that his salary be fixed at the rate of \$194.00 per month.
 Approved.

President Bizzell recommended the following appointments effective on the dates specified and at the salary indicated in each case:

Ruth Holzappel, Instructor in Zoology, February 1, 1934 to June 1, 1934, \$100.00 per month.
 Ethel Derrick, Instructor in Zoology, February 1, 1934 to June 1, 1934, \$100.00 per month.
 William J. Robertson, Assistant in Civil Engineering, December 8, 1933 to June 1, 1934, \$120.00 per month.
 Marie Ireland, Instructor in Child Case Work, School of Social Service, December 15, 1933 to June 1, 1934, \$300.00 per year.
 John East, Student Assistant in Anatomy, September 1, 1933 to June 1, 1934, \$450.00 per year.
 Margaret K. Renz, Assistant in Histology, October 15, 1933 to June 1, 1934, \$114.00 per month.
 Lester Jesse, Purchasing Agent, University Hospital, October 1, 1933 to June 30, 1934, \$80.00 per month.
 Coyne Campbell, M. D., Instructor in Anatomy, \$100.00 per month, to date from January 1, 1934.
 G. A. Hettick, Field Collection Agent, University and Crippled Children's Hospital, January 2 to July 1, 1934, at a monthly salary of \$125.00.

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Crippled Children's Annex (Union Soldiers Home)

H. M. Harmon, Yardman, \$57.00
Eddie Tate, Janitor, \$60.00
Lillian Peters, Office Clerk, \$60.00
Bruce Hamm, Driver, \$40.00
George Miller, Chief Cook, \$65.00
Mrs. R. A. Moore, Assistant Cook, \$40.00
M. J. Burris, Night Watchman, \$75.00
Mrs. Minnie Tinsley, Housekeeper, \$50.00
C. M. Stewart, Engineer, \$80.00
Julia Peace, Head Nurse, \$90.00
Kathryn King, General Duty, \$40.00
Ardoth Rogers, General Duty, \$40.00
Florence Hawthorne, General Duty, \$40.00
Nell Gage, Tray Girl, \$30.00
Robert Kennedy, Pot Washer and Janitor, \$30.00

Approved

On recommendation of P. B. Bostic, Business Manager of the University Hospital, President Bizzell submitted for approval, changes in salary for each of the following individuals as specified:

Howard Dickey, Bookkeeper, present salary \$142.50 and meals, to \$160.00 and meals, October 1, 1933.
David Fudge, Receiving Clerk, present salary \$104.00 and meals, to \$130.00 and meals, October 1, 1933.
Onita Swigart, present salary \$47.50, to \$60.00, October 1, 1933.
James Corley, Receiving Room Stenographer, present salary \$47.50, to \$60.00, October 1, 1933.
Dr. C. L. Reeves, Assistant Anaesthetist, present salary \$66.66, to \$95.00, October 1, 1933 (original salary in error).
King Dollarhide, in charge of purchasing and storeroom, present salary \$118.75 and meals, to \$136.00 and meals, November 1, 1933.
Ray Bramar, Storeroom helper, present salary \$57.00, to \$70.00, November 1, 1933.
Paul Smith, Storeroom Helper, present salary \$57.00, to \$70.00, November 1, 1933.
Paul Purdy, Bookkeeper, present salary \$76.00 to \$85.00, December 1, 1933.
Willa Bushree, Chief Operator, present salary \$71.25, to \$75.00, December 1, 1933.
Elizabeth Darrah, PBX Operator, present salary \$57.00 to \$60.00 December 1, 1933.
Bonnie Coleman, Opd. Operator, present salary \$57.00, to \$60.00, December 1, 1933.

Ernestine Rose, PBX Operator, present salary \$57.00 to \$65.00,
December 1, 1933.

Alma Wetmore, PBX Operator, present salary \$57.00 to \$65.00,
December 1, 1933.

Mary Gibson, PBX Operator, present salary \$57.00 to \$60.00,
December 1, 1933.

Wilma Grable, Relief PBX Operator, present salary \$57.00 to \$60.00,
December 1, 1933.

Approved

President Bizzell reported that members of the faculty in the College of Fine Arts and members of the faculty in the School of Law, had received only part of their regular salaries for the month of September 1933, in accordance with instructions from the Governor in approving the quarterly budget beginning July 1, 1933, and recommended that since the Governor had authorized the Board of Regents to make adjustments in the budget in order to come within a specified amount, that supplementary claims be filed so that the full amount of salary for the month of September 1933 be thereby paid. The individuals affected and the amount involved being as follows:

College of Fine Arts

Dean Fredrik Holmberg, Dean-Professor	\$191.00
C. F. Giard, Professor of Music	123.00
Eva E. Dungan, Professor of Music	64.00
Lewis S. Salter, Professor of Music	64.00
Oscar J. Lehrer, Professor of Public School Music	64.00
R. H. Richards, Associate Professor of Public School Music	32.00
Paul S. Carpenter, Professor of Violin	64.00
William G. Schmidt, Professor of Voice	81.00
Adrian Wymobel, Associate Professor of Voice	14.00

School of Law

J. C. Monnet, Dean-Professor	281.00
J. B. Cheadle, Professor	174.00
V. H. Kulp, Professor	174.00
W. B. Swinford, Professor	123.00
Floyd A. Wright, Professor	114.00

Administration

Roy Gittinger, Dean of Administration	15.00
Edna E. McDaniel, Dean of Women	48.00
J. F. Findlay, Dean of Men	23.00

It was voted that the amounts as indicated in each case representing the balance of salary for the month of September 1933, be paid.

There was a discussion with reference to the clinical staff in the School of Medicine and hospitals and the compensation paid for this service. President Bizzell reported that the amount of state appropriation was not sufficient to set up a budget for this service. He recommended that a maximum

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of \$6,000.00 be set aside from the revolving fund of the hospitals, each semester, to pay for the services of the clinical staff in the University Hospital and the Crippled Children's Hospital, Oklahoma City.

It was voted to approve the President's recommendation and he was instructed to take the matter up with Dean Moorman and Mr. Bostic and have claims submitted.

President Bizzell presented several propositions which had been submitted for action to the Board of Regents, by Mr. P. B. Bostic, Business Manager of the University Hospital:

1. List of accounts due the University Hospital by some of the employees, with the following statement: "It seems that in the past some one in authority has permitted such accounts to be charged off. I can find nowhere that such procedure is authorized and it is something that I do not feel that I should take the responsibility for.

As it seems to have been the custom I respectfully suggest that your Honorable body authorize the cancellation of these obligations, also that a ruling to guide us in the future, allowing clinical rates to the employees, with a distinct understanding they must be paid and giving the Business Office authority to deduct from the salary if not paid.

Another angle to this is relatives of employees where the employees pay the bills. I think there should be a ruling on this perhaps allowing a clinical rate, putting a limit to how far removed a relation can be classified."

It was voted that the accounts of employees, if they represent personal services to the employee, be cancelled. It was the sense of the Board that hospitalization may be given regular employees for a reasonable period. Under no circumstances will such gratuitous service be extended to relatives of employees or other persons.

2. That the University Hospital provide hospital care for patients from the Civilian Conservation Corps on the basis of \$3.00 per diem. This charge to include the day of admission but no charge is to be made for the day of discharge or death of the patient. Hospital care to include beds in wards, subsistence, general nursing care, excepting special nurses, general surgical and medical attendance by Hospital Internes, medicines and drugs, excepting biologicals and all necessary surgical dressings. X-Rays, laboratory examinations, operating rooms, etc., will be charged in addition, at regular rates set by the Board of Regents, when so ordered by the attending physician.

It was voted to approve the proposal and Mr. Bostic, Business Manager, was authorized to make the necessary arrangements.

Mr. Bostic requested instructions with reference to vacations and sick leave of the personnel of the University Hospital and Crippled Children's Hospital, and stated that the practice had been to permit fifteen days vacation, with pay, for all employees except some of the heads of departments who had been taking thirty days.

President Bizzell was instructed to notify Mr. Bostic that it would be satisfactory to continue on this basis and that in general, not to exceed two weeks on sick leave, on pay, be granted. Exceptions to this policy to be considered on the merits of individual cases.

Mr. Bostic reported that he had joined the Retail Merchants Association, in Oklahoma City, and was using this service to determine credit ratings on applications for admission to the hospital. He also requested permission to allow a discount not to exceed ten per cent on hospital bills paid in advance, or the day that the patient leaves the hospital. Mr. Bostic was authorized to make this concession.

President Bizzell reported that for violation of agreements with the two pep orders, Ruf-Neks and Jazz Hounds, they had been temporarily suspended, and submitted a petition from the Ruf-Neks organization setting forth the conditions under which they requested permission to be reinstated.

President Bizzell recommended reinstatement under the conditions of this petition. Also, that the Jazz Hounds be reinstated upon filing a petition and under similar conditions.

The Ruf-Neks' petition follows:

"We, the members of the executive council of the Ruf-Nek Pep order, in setting out the faults of this organization, wish to propose the remedy for these faults and ask the Board of Regents of the University of Oklahoma, for the privilege of reorganization and reinstatement in the University.

First. This order has been criticised for the use of profane yells. We promise that such yells will not be used in the future.

Second. This order in the past has had no faculty advisor. We propose the selection of a faculty advisor, who shall retain membership files, enforce the eligibility of all active members and shall pass on the eligibility and character of proposed new members.

Third. The membership of this Pep order has included men actively participating in school athletics. We propose that all men actively participating in school athletics shall be ruled ineligible for membership.

Fourth. There has been no exact limitation on the number of members. We propose a more coordinate group with membership of sixty-five active members.

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Fifth. The selection of members.

We propose in the selection of members, that each retiring member in the year that he shall become ineligible, shall present to the faculty advisor, one month before the date of selection of new members, the names of two proposed new members. Each of these men shall have attended the University of Oklahoma at least one year. The organization will select one of the two men for membership.

Sixth. This order has in the past has intruded on the Administration, in gaining admittance to athletic contests.

We propose that all active members must have an athletic ticket. That this order shall be active during football and basketball seasons.

In conclusion, we believe that by the adoption of the above listed proposals, the Ruf-Nek Pep Order would serve its needed purpose and at the same time place the organization in a different light before the student body and the public."

(Signed) R. J. Price

Joe F. Gibson

Harold H. LeCrone

December 8, 1933.

The President's recommendation was approved.

President Bizzell reported that there had been considerable confusion in connection with the fraternity rushing system and that he had requested the Inter-fraternity Council to devise a system which would eliminate objectionable features. The following revised rush rules had been submitted and approved by the President:

PROPOSED REVISED RUSH RULES

Section I. Filing of date Cards

- (a) Date cards will be filed in the Dean of Men's office and will, without regard to any preference the rushes may have indicated, take effect in the order that they are filed.
- (b) The original date card will be placed in the file of the fraternity having that particular date. All other dates that the rushee has will be recorded on both this date card and on a master card. This master card will record the dates of each rushee and will be preserved for the exclusive use of the Dean of Men.
- (c) The Dean of Men on the receipt of a date card will send both to the rushee and to the fraternity, a letter informing both parties of the date they have as recorded on the rush schedule.

(d) No date card will be accepted for filing after 5 p. m. on the Thursday preceding the rush period.

(e) Three years after date of filing the date shall become void, as though never filed.

Section II. Rules concerning rush week.

1. Compulsory Assembly for Rushees.

(a) It is compulsory that all rushees, freshmen or otherwise, attend the assembly which will be held on the first day of rush. This assembly will be on the University campus at a place designated by the President of the University. This assembly in its entirety will be held under the supervision of the University.

(b) At this assembly the rush system will be explained to all rushees and at its termination each rushee will be presented with a card on which he shall specifically stipulate one of the two alternatives: First: to fill all dates, or Second: to reserve the privilege of pledging at any time during dates. The decision of the first alternative is on the part of the rushee final. The second alternative, however, does not imply that a rushee must pledge during his dates. Should a rushee decide not to pledge during dates he must attend the second assembly and be subject to the same regulations governing those who have adopted the first alternative.

(c) Rushees who do not attend this first assembly may neither pledge to a fraternity nor live in a fraternity house during the three weeks following the expiration of rush.

(d) A rushee who has chosen to fill all dates shall not under any circumstances pledge during these dates. In the event such a rushee has not signed six dates, at the expiration of the last date he has signed he shall return to the house at which he had first dates and continue through his dates again in the same order until the end of rush period. (That is to say a rushee having three dates will at the end of his third date have fourth dates at the house of his first date, fifth date at the house of his second date, etc.)

(e) A fraternity desiring to pledge a rushee must inform the rushee during his date if there will be a bid open for him.

2. The Rush Schedule

The rush schedule shall be as follows: First Dates: Conclusion of Assembly to midnight Monday; Second Dates: Midnight to 2 p. m. Tuesday; Third Dates: Tuesday 2 p. m. to Midnight; Fourth Dates: Midnight to Wednesday at 2 p. m.; Fifth Dates: Wednesday 2 p. m. until Midnight; Sixth Dates: Midnight until 2 p. m. Thursday.

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3. Second Assembly.

At 2 p. m. Thursday after the conclusion of all dates, each rushee who had expressed a choice of filling all his dates must attend a second assembly held at a place to be designated by the President of the University. There, after due consideration he shall fill out a card designating the fraternity which he wishes to pledge.

Rushees who have not reached a decision at the conclusion of this assembly or who have not received a bid from the fraternity of their choice shall wait three weeks before pledging to a fraternity.

Section III. General Provisions Regarding Rushing.

- (a) No rushee shall be allowed to enter a fraternity house for a period of ten days preceding rush.
- (b) No non-fraternity men may room or board in a fraternity house during the school year.
- (c) No rushee may be entertained over night at a fraternity house during the three week period following rush.
- (d) No fraternity will be allowed to waive any dates.
- (e) No persons other than the rushees and the university officials may attend the assemblies, nor be present when the rushee expresses his choice.
- (f) Fraternity men may not go on any other fraternity's property during dates for the purpose of talking to rushees.
- (g) The fraternity having the rushee must give him up to representatives of the fraternity having the next dates promptly at the beginning of the succeeding dates. The responsibility is on the latter fraternity to call for the rushee and the fraternity having the preceding date may not deliver him.
- (h) All dates signed previous to the adoption of these rules shall take effect as designated thereon by the rushee except that no fraternity may have more than one date.

Section IV. Enforcement of Rush Rules.

1. Penalties for violations thereof.

He recommended approval by the Board of Regents and on motion the rules were approved.

President Bizzell reported that plans were going forward to hold summer school from June 5 to August 2, but that there was some question about the necessary budget. He stated that regardless of whether teachers would receive salaries or not, it was imperative that the summer school be held, and

that he hoped the Governor would approve the budget for that purpose.

It was the sense of the Board that there would be no difficulty in securing approval on the budget and the President was instructed to proceed with the plans to hold the summer session as in the past.

President Bizzell reported that in some cases it was difficult to determine whether a student should be classified as a resident or non-resident student for the purpose of registering in the University and the payment of the required fee, and submitted the petition of Valla Fay Williams, formerly of Texas. From the information given by Miss Williams at the time of registration and the further information secured and submitted by the University Registrar, she was declared as not coming under the rules of the Board for resident students.

There was some discussion with reference to the tuition charge for non-residents. It was voted that beginning with the opening of the school year 1934-35 the rate of tuition for non-resident students be increased from \$25.00 per semester to \$50.00 per semester, in all schools and colleges of the University except the Medical School where the rate is to remain as at present, namely, \$100.00 each semester. The increase to \$50.00 each semester is not to apply to any student enrolled in the University prior to the opening of the regular school year of 1934-35.

President Bizzell reported that representatives of the State Medical Association desired to appear before the Board in connection with the Post Graduate Medical courses sponsored by the Department of Public Relations of the University, but temporarily disbanded on account of difficulties that had arisen due to the fact that some of the osteopaths and other practitioners had registered for the clinics and were participating therein. Regent Kerr reported that a committee of osteopaths desired to be heard in case a committee of M.D.'s appeared before the Board and it was voted to permit both of the committees to come before the Board.

The committee representing the M.D.'s consisted of Dr. L. S. Willour, of McAlester, Secretary of the Oklahoma State Medical Association; Dr. Henry H. Turner, Oklahoma City; and Dr. Will C. Waite, McAlester.

The committee representing the osteopaths consisted of Dr. H. C. Montague, of Muskogee; Dr. Robert V. Montague, Muskogee; Dr. T. H. Conklin, Stigler; Dr. R. B. Beyer, Checotah; Dr. R. C. Dean, Boynton.

The members of each committee presented arguments supporting the respective contentions in conducting the Post Graduate Medical Clinics, and the privilege to participate therein by any person who pays the regular fees whether or not he is a member of the state or county medical association.

The members of the committees expressed appreciation for the opportunity to appear before the board, and retired from the meeting.

After some discussion and, on recommendation of President Bizzell, it was voted not to make any changes in the previous action of the Board, which provided that the clinics be open to any individual paying the registration fees.

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Regent Ledbetter requested that he be recorded as voting no on this action.

It was voted to adjourn and to meet again on March 12, 1934.

Emil P. Kraettli
Emil P. Kraettli, Secretary.