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BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
Wednesday, April 9, 1947

The Board of Regents met in regular session on Wednesday, April 9, 1947, at 10:00 a.m. in the office of the President of the University at Norman. The following were present: Erl Deacon, Vice-President, presiding; Regents Emery, McBride, Shepler, White, Benedum. Absent: Regent Noble, President.

T. R. Benedum, of Norman, having been appointed a member of the Board of Regents by the Governor, effective March 30, replacing W. R. Wallace, whose term expired on March 29, 1947, was welcomed by the Chair.

It was unanimously voted that the credentials of Mr. Benedum be received, and that he be recognized as a member of the Board of Regents.

Regent Emery called attention to an error in the minutes of the meeting held on March 20, 1947, concerning the tenure and appointment of the committee on selection for DISTINGUISHED SERVICE CITATION SYSTEM.

* Regent Emery moved, and it was unanimously voted, that the minutes be corrected to read: "3. Designation each year of not more than seven persons, a majority of whom must be graduates or former students of the University of Oklahoma, shall be made by a "Distinguished Service Citations Selection Committee" composed of nine members constituted as follows:

"The President of the University shall be ex-officio a member of the committee. He shall appoint three members of the committee who shall serve from one to three years.

"The President of the University of Oklahoma Association shall be ex-officio a member of the committee. He shall appoint four alumni members of the committee, one of whom shall be the President or a representative of the O.U. Dad's Association, who shall serve one year; and three members who shall serve from one to three years.

"The first committee shall be appointed immediately after the adoption of the plan by the University of Oklahoma and the University of Oklahoma Association, and shall serve until the first "Annual Achievement Day." Appointments to the committee for the succeeding year shall be made at the "Annual Achievement Day" observance."

Regent Emery requested that the minutes with reference to the termination of the appointment of Jap Haskell be corrected by adding the following:

* See Page 2311

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* "That the dismissal of Jap Haskell as athletic director was the concurrent choice of the Regents and the President of the University, and the recommendation of the Athletic Council."

Moved by Regent Emery, and unanimously voted, that the minutes of the meeting held on March 20, with the above corrections, be approved.

Regent Emery stated: "President Cross reports in connection with the Student Union lease, that the Board of Governors raised the question that Article Six (6), as submitted, would reserve control in the Regents to omit provision for office space in the Union Building for an officer or officers of the University of Oklahoma Association. Adopting this construction of Article Six (6), I move that such article be amended by inserting the following language after the word "affairs": "except that prescription of such rules, regulations and policies shall include provision for reasonably necessary office facilities for an officer or officers of the University of Oklahoma Association."

It was unanimously voted to amend Article Six in accordance with Regent Emery's motion, and that the Secretary be instructed to transmit to the Board of Governors that part of the minutes reflected in the lease, and report at the next meeting that he has done so.

President Cross called attention to the University's retirement policy, and also explained with reference to the "Teachers' Retirement System" adopted by Constitutional Amendment. He stated membership in the State System was optional originally and that not all members of the faculty had taken advantage of the plan and that members of the faculty joining after July 1, 1943, would not be entitled to "prior service" benefits. A bill now in the Legislature would open membership with credit for prior service.

President Cross stated he does not have a specific recommendation and suggested the Board instruct him to bring in a recommendation for future policy at the next meeting.

It was moved by McBride, and unanimously voted, that President Cross be instructed to bring in a recommendation on retirement, to be acted upon at the next meeting.

President Cross reported that Bud Wilkinson has been asked to work as athletic director without additional compensation until some other plan is developed. He has distributed copies of a letter from Mr. Wilkinson, and copies of budgets for various sports for the remainder of the fiscal year. He stated a daily report is being made showing the receipts and disbursements.

* See Page 2314

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President Cross recommended that the budgets for the remainder of the fiscal year be approved.

Moved by Emery, and unanimously voted, that these budgets be approved.

President Cross recommended that the salary of Joe Glander, Assistant Trainer and Swimming Coach, be increased from the annual rate of \$3600.00 to \$3800.00, effective March 1, 1947 (increase of \$16.66 for March, April, May, and June); and that he be placed on the salary schedule at \$3800.00 for nine months, effective September 1, 1947, to June 1, 1948.

The recommendation was approved.

President Cross read the following letter from Jerry B. Lancaster, of Guymon, Oklahoma:

"If you put the drive on to enlarge the field house at OU I would like to buy a lifetime ticket for \$100.00. I think this would be a fine way to get the finance to make this improvement. I am forever an OU fan."

The above plan was suggested recently by Hal Middlesworth in his column in the Daily Oklahoman.

It was voted to authorize the President to organize the plan as suggested.

President Cross reported that under the "Rules of Tenure," notifications must be sent to members of the faculty by May 1, but that reports from all departments had not been completed.

REC'D. 5629-5634

Regent Emery moved, and it was unanimously voted "That the President be delegated authority to make all decisions necessary to be made with reference to tenure prior to May 1, 1947.

President Cross reported that the appointment of a Director of the Research Institute had been under consideration, and that he recommended Lloyd Swearingen, Professor of Chemistry, for this position; that he has submitted this recommendation to the executive committee of the Research Institute, the salary to be \$6,000.00 on an annual basis.

It was unanimously voted to approve the appointment of Lloyd Swearingen as Director of the Research Institute at an annual salary of \$6,000.00, effective June 1, 1947.

President Cross reported that on Tuesday, March 18, bids were received for the construction of a heating plant for the University Hospitals and Medical School. The lowest bid exceeded the appropriation of \$150,000.00 by approximately \$100,000.00 as shown by the tabulation of bids which follows:

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Manhattan Construction Company

Bid Security - bid bond 5% of amount bid
Base Bid - \$259,268.00

Builders Construction Company

Bid Security - cashier's check for \$13,500.00
Base Bid - \$265,015.00

J. J. Bollinger Construction Company

Bid security - bid bond 5% of amount bid
Base bid - \$267,500.00

Dennehy Construction Company

Bid security - bid bond 5% of amount bid
Base Bid - \$270,059.00

Industrial Construction Company

Bid security - bid bond 5% of amount bid
Base bid - \$241,496.00

Cowen Construction Company

Bid security - bid bond 5% of amount bid
Base bid - \$232,023.00

Harmon Construction Company

Bid security - bid bond 5% of amount bid
Base bid - \$258,207.00

Recommended that all bids be rejected, and that the architects be instructed to redesign the plans, and that we readvertise for bids at a later date.

Approved on motion by McBride.

President Cross recommended that the Board declare its intention to enter into a supplementary contract with the J. J. Bollinger Construction Company, low bidders on the Petroleum Engineering Building, to include Alternate No. 1 in the amount of \$47,800.00, provided additional funds become available as requested through the State Regents for Higher Education, it being understood that such a contract would be drawn not later than July 3, 1947.

Recommended also, that the Board declare its intention to enter into a supplementary contract with the J. J. Bollinger Construction Company, who were awarded the contract for the Classroom Building, to

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include Alternates Nos. 1-2-3 in the amounts of \$1,000.00, \$10,500.00, and \$67,000.00, respectively, provided additional funds become available as requested through the State Regents for Higher Education, it being understood that such a contract would be drawn not later than July 3, 1947.

President Cross reported the contractor states if he were given assurance of the Board's intention in these matters he could lay his plans now, could assure his present prices, and provisionally bind his sub-contractors.

Moved by Shepler, and unanimously voted, that the President be authorized to notify the J. J. Bollinger Construction Company, of the Board's intention to include the alternates mentioned, provided funds become available, and that supplementary contracts will be drawn not later than July 3, 1947.

President Cross requested that the Board authorize a temporary loan for the purpose of paying salaries and operating costs for the remainder of the current fiscal year, pledging as security the amounts due the University from the Veterans' Administration, and proposed the following resolution:

RESOLUTION

WHEREAS, the Veterans Administration makes payments to the University covering cost of instruction at the end of each semester, and;

WHEREAS, sufficient funds are not available from appropriations to pay salaries and operating costs until July 1, 1947, when additional appropriations will become available;

NOW THEREFORE, BE IT RESOLVED, that the President of the Board of Regents be authorized to negotiate a temporary loan in an amount not to exceed the anticipated Second Semester income from the Veterans Administration for fees of war veterans for the purpose of paying salaries and operating costs for the remainder of the current fiscal year, pledging as security the said amounts due the University for educational service from the Veterans Administration.

On motion by Regent Emery the resolution was unanimously adopted.

Reported resignations as shown below and recommended that they be accepted:

Dr. Hans Weltin, Assistant Professor of Physics, June 1, 1947

Lorraine Maytum, Assistant Professor of Physical Education for Women, June 1, 1947.

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Eleanor Jane Graham, Assistant Professor of Physical Education for Women, June 1, 1947.

Mrs. Mary Ellen West, Instructor in Latin, February 24, 1947. Mrs. West was granted a leave of absence on September 1, 1946.

Virginia Reinecke, Counselor of Women, July 1, 1947.

Edward C. McDonough, Assistant Professor of Sociology, July 31, 1947.

William R. Hogan, Associate Professor of History, June 1, 1947.

Odel Green Heckinger, Machine Operator, Comptroller's Office, March 15, 1947.

Gloria W. Stewart, Clerical Stenographer, Physical Education for Men and Intramurals, March 1, 1947.

Mrs. Betty Jane McClain, Assistant Continuity and Women's Editor, WNAD, March 15, 1947.

Mrs. Marianne Schmidt Boardman, Clerical Stenographer, Correspondence Study Department, Extension Division, February 24, 1947.

Virginia R. Hall, Clerical Secretary, Extension Division, March 15, 1947.

Ruby Doris Gillum, Billing Clerk, Statistical Service Laboratory, March 15, 1947.

Mrs. Bettye Brasel, Clerical Stenographer, Office of Counselor of Men, March 15, 1947.

Mrs. Margaret Mardol Sneed, Clerical Secretary, R.O.T.C., March 22, 1947.

Betty McDearmon, Clerical Secretary, Radio-Speech, April 1, 1947.

Mrs. Lenore Aronson, Clerical Stenographer, Office of Admissions and Records, March 31, 1947.

Mrs. Nan E. Phillips, Clerical Secretary, School of Law, March 31, 1947.

Frank H. Reikowsky, Record Clerk, University Book Exchange, April 1, 1947.

Ellen Gelpke Craun, Nurse's Aide, Student Health Service, March 2, 1947.

Belva Houston, General Duty Nurse, Student Health Service, March 1, 1947.

Approved on motion by McBride.

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Recommended approval of the following appointments:

Henry H. Foster, Jr., Professor of Law, \$450.00 per month, June 1 to August 31, 1947, and at the rate of \$4500 for nine months service, effective September 1, 1947.

Ward Benjamin Meek, Assistant Professor of Geology, rate of \$3400 for nine months service, effective September 1, 1947.

Dorothy M. White, Assistant Professor of Physical Education for Women, rate of \$3000.00 for nine months service, effective September 1, 1947.

Charles Millard Terry, Teaching Assistant in Geography, during February 1, 1947, at a salary of \$50 for one month.

William R. Fulton, Consultant in Audio-Visual Education, Extension Division, \$300 per month, June 1, 1947.

Carroll Miller Jennings, Clerical Secretary, Radio-Speech, \$125 per month, March 24, 1947.

Mrs. Cecil Virginia Banks, Clerical Stenographer, Physical Education for Men and Intramurals, \$125 per month, March 1, 1947.

Mrs. Georgiana Hammett, Assistant Continuity and Women's Editor, WNAD, \$135 per month, March 17, 1947.

Mrs. Geraldine McCrory, Clerical Stenographer, Audio-Visual Education Department, Extension, \$125 per month, March 6, 1947.

Mrs. Virginia Elise Chionsini, Clerical Stenographer, Correspondence Study, Extension Division, \$115 per month, March 6, 1947.

Mrs. Mildred Smith Morris, Clerical Secretary, Extension Division, \$135.00 per month, March 7, 1947. (Transfer from Audio-Visual Education Department to General Extension, office of the Director, salary increase from \$125 per month.)

Mrs. Lucille Case, Clerical Stenographer, Office of Counselor of Men, \$115 per month, March 17, 1947.

Mrs. Manella R. Thompson, Clerical Stenographer, R.O.T.C., \$125 per month, March 27, 1947.

Lester Adam Reynolds, Manager, Sooner City Laundry, \$75.00 per month, April 1, 1947, part-time employment.

Edward E. Ferguson, Record Clerk, Book Exchange, salary for March \$130.00 but \$170 per month beginning April 1, 1947.

Mrs. Beulah Mozelle Clinkscales, Clerk, Statistical Service Laboratory, \$110 per month, April 1, 1947

Approved on motion by Regent White.

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Recommended salary adjustments as shown below:

Mary Evelyn Potts, Assistant Head, Catalog Department, University Library, from the annual rate of \$2000 to \$2400, effective March 1, 1947.

Mrs. Marlys Sauer, Admissions Assistant, from \$140 per month for full-time to \$70 per month for part-time, effective April 1, 1947.

Charles F. Daily, Professor of Economics, from the annual rate of \$3400 to \$3600, effective March 15, 1947. This increase has been recommended by Committee C.

Approved on motion by Regent McBride.

Recommended leaves of absences for the following:

Genevieve Janssen, Assistant Professor of Social Work, September 1, 1947 to September 1, 1948. Miss Janssen has requested the leave for the purpose of travel in Europe, North Africa, and the Orient. The trip was planned long before she joined the faculty, but due to government restrictions in travel it was necessarily postponed.

Miss Peggy Askew, Invoice Clerk, University Book Exchange, effective April 1, 1947 and until her health permits return to work; Miss Askew was in a car accident last year and thought she was fully recovered. She now finds that it is necessary to again enter the hospital for an operation.

Approved on motion by Regent McBride.

Recommended special appointments for summer school:

John Morter Luttrell, Visiting Professor of Law, July 21 to August 31, 1947. Salary \$675 for six weeks service.

Elmer M. Million, Visiting Professor of Law, May 31 to August 31, 1947, salary \$450 per month for the three months service.

Norris Louise King, Special Instructor in Violin, June 1 to July 31, 1947, salary \$200 a month for the two months service.

Approved on motion by Regent McBride.

Recommended summer school faculty and faculty for the 12-weeks term, with salaries for June, July, and August.

The summer budget as recommended was approved on motion by McBride.

Recommended fees in Electrical Engineering courses as follows, effective with the current school year:

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Electrical Engineering 295	\$5.00
Electrical Engineering 307	5.00
Electrical Engineering 308	5.00
Electrical Engineering 396	5.00
Electrical Engineering 401	5.00

Approved on motion by Regent White.

Recommended appointments in the Student Health Service:

Ruby Brouillette, Public Health Supervisor, \$250 per month including meals and professional laundry, effective April 16, 1947.

Helen Kinnaird (Mrs.), General Duty Nurse, \$160 per month plus meals while on duty and professional laundry, March 24, 1947.

Approved on motion by Regent White.

Recommended acceptance of resignations, appointments, in the Physical Plant Department:

Resignations:

D. W. Lawson, South Campus Landscape and Grounds, March 1, 1947.

L. H. Moon, North Campus Landscape and Grounds, March 1, 1947.

L. C. Johnson, North Campus Landscape and Grounds, March 1, 1947.

Appointment:

Harry Daniel Lawrence, Storekeeper at South Campus, March 12, 1947, \$180.00 per month.

Approved on motion by Regent Benedum.

Recess for lunch in the Union Building from 12:30 to 1:30 p.m.

President Cross reported that the State Regents for Higher Education had declined to approve the recommendation that the School of Medicine be designated as the College of Medicine; and that there be organized thereunder the School of Nursing with a five-year curriculum with a separate budget, this proposal having been approved by the Board of Regents on February 13, 1947. (See minutes Pages 2277-2278)

The action of the State Regents in this matter is shown below:

"Upon proper motion, duly seconded, and unanimously carried, it was decided that the State Regents would take no action on this request

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at this time; that the School of Medicine be commended for such constructive planning; that the State Regents express sympathy with such a worthwhile project; but that since The Oklahoma State System of Higher Education is at present experiencing great difficulty in securing sufficient funds from the State to finance the existing programs of the State System on an accredited basis, such an expanding of the curriculum as is proposed for the school of nursing appeared questionable at this time."

President Cross submitted the recommendation of Dean Gray that the freshman class entering the School of Medicine in the fall of 1947 be reduced from 76 to 52 in view of the reduced budgetary totals by the Oklahoma State Regents for Higher Education and "quite probably by the Legislature."

It was the sense of the Board that no action be taken on this recommendation at this time.

Presented recommendations on the School of Medicine and University Hospitals as follows:

Resignations:

- Berneice Aaron, Staff Nurse, March 21, 1947.
- Mary Tuma, General Staff Nurse, April 3, 1947.
- Eugene Fisher, Orderly, March 25, 1947.
- George Dawson, Janitor, March 17, 1947.
- Velma Mims Holcomb, Tray Girl 2E, March 25, 1947.
- Bonnie McCabe, Laundress, March 12, 1947.
- Eula Lee Taylor, Nurse Aide, March 31, 1947.
- Irma Petty, Diet Kitchen Maid No. 1, March 17, 1947.
- Effie Royer, Polio Packer, March 15, 1947.
- Neda Patterson, Polio Packer, March 15, 1947.

Approved on motion by Dr. White.

Recommended that Dr. Donald B. McMullen be granted leave of absence, without pay, for two years beginning on or about July 1, 1947.

Approved on motion by Dr. White.

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Appointments:

Dr. Herman C. Sehested, Third-year Resident, \$80 if he lives outside hospital, \$55 if he lives in hospital with meals and laundry of uniforms, July 1, 1947, for one year.

Lorena McPeck, Chief Technician, \$250 per month with two days off twice each month, effective April 7, 1947.

Mrs. Freda K. Young, Secretary of Postgraduate Education, \$200 per month, March 27, 1947.

Mary Atteberry, Health Nurse-Secretary, School of Nursing, \$210 per month, March 17, 1947.

Adele C. Smith, Head Nurse, \$210 per month with laundry, March 17, 1947.

Mrs. Emma Louise Olson, PBX Operator, \$125 per month, March 5, 1947.

Lawrence Williams, Janitor, \$100 per month, March 21, 1947.

Beatrice Blanch Heard, Nurse Aide, \$110 per month, March 7, 1947.

Mrs. Surrilla Ridley Wilson, Maid, \$100 per month, March 10, 1947.

Opal Welch, Laundress, \$75 per month, March 17, 1947.

Mrs. Alta Roberts, Diet Kitchen Maid No. 1, \$70 per month with board and laundry of uniforms, April 1, 1947.

Monteen Kirkland, Nurse Aide, \$90 per month, March 18, 1947.

Mescal Bigham, Senior Cadet Nurse, \$50 per month with laundry, March 7, 1947.

Patricia Ann Akers, Senior Cadet Nurse, \$50 per month with laundry, March 14, 1947.

Charlotte Cooley, Senior Cadet Nurse, \$50 per month with laundry, March 1, 1947.

Dorothy Jim Dorsett, Senior Cadet Nurse, \$50 per month with laundry, March 18, 1947.

Nina Ruth Downen, Senior Cadet Nurse, \$50 per month with laundry, March 5, 1947.

Mary Frances Lauer, Senior Cadet Nurse, \$50 per month with laundry, March 13, 1947.

Betty Jean Prollock, Senior Cadet Nurse, \$50 per month with laundry, March 26, 1947.

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Avis Shackelford, Senior Cadet Nurse, \$50 per month with laundry,
March 7, 1947.

Alta K. Vammen, Senior Cadet Nurse, \$50 per month with laundry,
March 2, 1947.

Billie Lou Wyatt, Senior Cadet Nurse, \$50 per month with laundry,
March 1, 1947.

Norman P. Yeagley, Senior Cadet Nurse, \$50 per month with laundry,
March 9, 1947.

Freda Pauline Covey, Senior Cadet Nurse, \$30 per month with laundry,
April 15, 1947.

Nellie M. Drye, Senior Cadet Nurse, \$30 per month with laundry,
March 1, 1947.

Crystal Nadine Epperson, Senior Cadet Nurse, \$30 per month with laundry,
April 9, 1947.

Jacqueline Jeanne Landers, Senior Cadet Nurse, \$30 per month with
laundry, March 4, 1947.

Nina Dell Burrus, Senior Cadet Nurse, \$30 per month with laundry,
March 1, 1947.

Kathleen Doris Adwan, Senior Cadet Nurse, \$30 per month with laundry,
March 1, 1947.

Emmileen Adwan, Senior Cadet Nurse, \$30 per month with laundry,
March 1, 1947.

Approved on motion by Regent White.

Title and Salary Adjustments:

Mrs. Ola Gearhart, Nurse Aide, \$100 to \$110 per month, April 1, 1947.

Mrs. Julette Jones, Nurse Aide, \$100 to \$110 per month, March 1, 1947.

Bertha Mayberry, Nurse Aide, \$100 to \$110 per month, April 1, 1947.

Mrs. Velma Main, Nurse Aide, \$100 to \$110 per month, April 1, 1947.

Edith Willis, Nurse Aide, \$100 to \$110 per month, March 1, 1947.

Virginia Morris from General Staff Nurse to Headnurse at \$210 per month,
April 1, 1947.

Approved on motion by Regent White.

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Regent Shepler moved that Regents Emery, McBride, and Noble, the special committee appointed to work on the lease to the Board of Governors of the Oklahoma Memorial Union, be commended for the fine job they did in working out the details of the lease with the Board of Governors.

The motion was unanimously approved.

The following resolution was unanimously approved, and President Cross was asked to forward a copy to Mr. Wallace:

RESOLUTION

WHEREAS, the term of William R. Wallace as a Regent of the University of Oklahoma expired March 29, 1947; and,

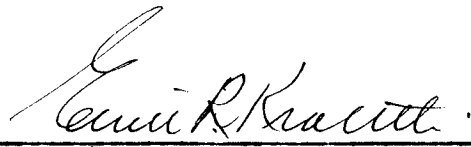
WHEREAS, Mr. Wallace served as a member of the Regents since June 17, 1943, and has just completed a year of effective leadership as President of the Board; and,

WHEREAS, during his term as a Regent, and especially while he has served as President, many complex problems came before the Board, and his leadership and wise counsel have been helpful in all matters; and,

WHEREAS, Mr. Wallace was the first law student to enroll when the Law School was established in 1909 and he has continuously maintained a keen interest in the welfare of the University; therefore, be it

RESOLVED, That the Regents express their deep regret by reason of the retirement of William R. Wallace as a member of the Board of Regents of the University of Oklahoma; and they declare their profound appreciation for his leadership, for the sympathetic understanding and solicitude that has always characterized his guidance of the affairs of the Board, and for his deep interest in the welfare and growth of the University.

There being no further business, the meeting was adjourned at 2:30 p.m.


Secretary

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