

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, March 20, 1947

The Board of Regents of the University of Oklahoma met in regular session on Thursday, March 20, 1947, at 10:00 a.m. in the office of the President of the University at Norman. The following were present: W. R. Wallace, President, presiding; Regents Deacon, Emery, McBride, Shepler, White, Noble. (Regent Noble arrived at 12:15 p.m.)

The minutes of the meeting held on Thursday, February 13, were approved.

This being the annual meeting of the Board, the Chair announced that the next item of business would be the election of officers of the Board for the ensuing year. The following were placed in nomination for the offices of President, Vice-President, and Secretary, respectively: Lloyd Noble, Erl Deacon, Emil R. Kraettli. The Chair asked if there were any other nominations and there were none. The question was called for and the Chair declared the above elected.

President Cross reported that he had received a petition, signed by approximately five hundred residents in the Sooner City and trailer areas requesting that the University Laundry be reopened. A letter signed by James S. McNeely, Jr., President of the Student Senate, stating that a resolution, supporting the petition, had been adopted by the Student Senate. President Cross stated also that the State Senate Committee, appointed to investigate housing conditions on the campus had considered this matter, and while no specific action had been taken or recommendations made, he was informed by Senator Jelks that his committee expected the laundry to be reopened in view of the unsatisfactory conditions now existing.

Following a discussion of the matter, and the report by President Cross, Regent Emery moved, "That due to existing conditions the laundry be reopened, but that the time of reopening be left to the discretion of the President of the University."

A vote was called for on the motion with the following voting AYE: Emery, Deacon, Shepler, White, Wallace. McBride, PASS.

The motion was declared passed.

President Cross reported that Chapter 611, University of Oklahoma AVC, had made a survey among veterans on the cost of living, and other conditions among veterans, and that a resolution had been adopted requesting "The Administration and Board of Regents of the University of Oklahoma to reaffirm the University's support of increased subsistence allotments."

Motion by Regent Shepler unanimously approved, "That the Regents reaffirm its action by the adoption of a resolution at the meeting on

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December 18, 1946, requesting that the Congress of the United States grant a temporary increase to the veterans attending the various educational institutions."

President Cross submitted the following proposal concerning the Music Building bond issue:

(1) It is suggested that the Board of Regents be requested to authorize a competitive sale of a \$175,000 Music Building bond issue, bids to be received at the May meeting of the Board of Regents on May 14, 1947.

(2) The latest information from the architects is that the estimated cost of the building completely equipped, and including architects' fees, is \$150,000. In order to be safe, it is felt that the bond issue should be \$175,000, and that the call feature on the bonds be arranged in such a way that we could anticipate using any surplus in the bond proceeds to call bonds from the long end of the issue one year from the date of issue.

(3) Each student enrolled in applied music now pays \$40.00 per semester as a course fee, or \$60.00 per semester if he takes two courses in applied music at the same time. After consultation with the Director of the School of Music, it is suggested that when the Music Building is ready to occupy, the fee for each course in applied music be increased to \$50.00 per semester, and that \$20.00 of the \$50.00 be earmarked as a fee for use of practice room facilities. It is further proposed that if a student takes two courses in applied music in the same semester, that he pay the \$50.00 fee for each course, rather than receiving a reduced rate because of taking two courses at the same time. It is proposed that the fee for summer enrollment in applied music (eight weeks) be \$25.00, of which \$10.00 would be earmarked as fee for use of practice room facilities. In the case of scholarships in applied music, the student would be required to pay the practice room fee in cash, but his tuition fee would be waived.

The proposed fee of \$20.00 for a regular semester and \$10.00 for a summer semester would aggregate \$15,200.00 per year if the enrollment continues the same as at present. Annual interest and principal requirements for the bond issue as proposed, assuming an interest rate of $2\frac{1}{2}$ per cent, would average \$9,542.61 per year for all except the first and last years. Prospective income would be 59 per cent above debt service requirements.

The enrollment records of applied music students for the last 10 years show that the proposed fee schedule would have aggregated an average of \$11,145.00 per year for the last ten years, including the low enrollment of the war years.

There is reason to believe that provision of desirable practice room facilities will substantially increase the enrollment of applied music students.

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(4) It is suggested that the bonds run for 25 years, with provision for the privilege of calling one year's maturities off the long end each year beginning one year after date of issue.

(5) The Board of Regents should be prepared to make the following covenants if a satisfactory offer is received for sale of the bonds:

(a) To establish and maintain fees and charges for use of the Music Building by applied music students, sufficient to pay the interest and principal of the bonds when due; and to create and maintain a \$10,000.00 reserve in the bond sinking fund.

(b) To set the fees and charges to applied music students in such amount as will insure collection of an amount equal to not less than 125 per cent of the total interest and principal maturities of the following year.

(c) To operate, maintain and repair the Music Building, and provide heat, water, light and power.

(d) To carry fire and extended coverage insurance and use and occupancy insurance on the building.

(e) To establish from the proceeds of the bond issue a reserve sufficient to meet interest payments during the construction period.

(f) To apply any amount left in the proceeds of the bond issue after completion of the project to the redemption of bonds on the earliest redeemable dates.

(g) To pledge the income from fees and charges for use of the building first to the payment of interest and principal on the bonds when due; and to use the remainder of the fee income in any bond year solely for the following purposes: to create and maintain a \$10,000.00 reserve and for insurance on the building, repairs, replacements; improvements or additions to the project, or the redemption of bonds redeemable prior to maturity.

(6) The cost of printing the bonds would be assumed by the Board of Regents.

(7) Bids may be made subject to the approving opinion of Chapman and Cutler or other counsel of the bidder's choice, such opinion to be obtained at the bidder's expense.

(8) Each bid should consist of an offer to purchase the bonds at par and accrued interest at a stated even interest coupon rate for the life of the bonds to maturity.

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On motion by Regent Deacon it was voted to approve the proposal as recommended by President Cross.

President Cross reported that the State Board of Public Affairs had advertised for bids on the Petroleum Engineering addition to the Engineering Building, and that the bids were opened on March 18, 1947, as advertised. The bids were tabulated with the following result:

	Base	Alt. #1
Harmon Construction Co.	375,987.00	-46,929.00
Manhattan Construction Co.	383,824.00	-52,200.00
Dunning Construction Co.	375,000.00	-41,600.00
Bollinger Construction Co.	366,000.00	-47,800.00
Dennehy Construction Co.	384,625.00	-42,780.00

COMPARISON OF 3 LOW BIDS FOR THE PETROLEUM ENGINEERING BUILDING

	Base	Alt. #1.
Manhattan Construction Co.	383,824.00	-52,200.00
J. J. Bollinger Con. Co.	366,000.00	-47,800.00
Harmon Construction Co.	375,987.00	-46,929.00

President Cross reported on bids for the Classroom Building, which were received by the State Board of Public Affairs on March 18, 1947. The bids were tabulated with the following result:

CLASSROOM BUILDING

	Base	Alt. #1	Alt. #2
Manhattan Construction Co.	410,736.00	- 900.00	- 9,678.00
J. J. Bollinger Construction Co.	411,000.00	-1,000.00	-10,500.00
Harmon Construction Co.	412,987.00	-1,526.00	- 8,587.00
C. M. Dunning Construction Co.	418,000.00	-1,550.00	- 9,900.00
Cowen Construction Co.	464,935.00	- 969.00	-10,320.00
Dennehy Construction Co.	434,226.00	-1,157.00	- 9,678.00
Builders Construction Co.	452,515.00	-1,558.00	- 9,530.00

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<u>Alt. #2</u>	<u>Alt. #3a</u>	<u>Alt. #3h</u>	<u>Est. Date of Completion</u>
-15,407.00	-4,140.00	-3,974.00	1 March 1948
-17,450.00	-2,987.00	+1,785.00	1 March 1948
-19,500.00	-4,150.00	-	31 Dec 1947
-18,100.00	-4,563.00	- 560.00	1 April 1948
-20,200.00	-4,000.00	-	1 March 1948

<u>Bal.</u>
331,624.00
318,200.00
329,058.00

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CIA SSROOM BUILDING

<u>Alt. #3</u>	<u>Alt. #4</u>	<u>Alt. #5</u>	<u>Alt. #6a</u>	<u>Alt. #6b</u>	<u>Alt. #7</u>	<u>Alt. #8</u>
-39,592.00	-650.00	-6,403.00	+4,170.00	+1,517.00	-	-1,363.00
-67,000.00	-700.00	-5,650.00	+4,400.00	+1,550.00	-	-1,470.00
-67,043.00	-702.00	-6,915.00	+4,240.00	+1,484.00	-1,429.	-1,225.00
-60,300.00	-700.00	-7,000.00	+4,400.00	+1,550.00	-	-1,250.00
-70,427.00	-695.00	-6,851.00	+4,400.00	+1,540.00	-	-1,213.00
-58,000.00	-737.00	-6,400.00	+4,500.00	+2,000.00	-	-1,500.00
-65,932.00	-715.00	-5,025.00	+4,750.00	+2,490.00	-	-1,450.00

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It was found that the J. J. Bollinger Construction Company of Oklahoma City is low on the Petroleum Engineering Building with a base bid of \$366,000.00, less Alternate No. 1 in the amount of \$47,800.00, leaving a balance of \$318,200.00. The amount available for the building is \$350,000.00. The architects' fee on the above basis amounts to \$19,092.00.

On motion by Regent Deacon, it was unanimously voted, that the J. J. Bollinger Construction Company be awarded the contract for the construction of the Petroleum Engineering addition to the Engineering Building.

It was found that the J. J. Bollinger Construction Company of Oklahoma City with a base bid of \$411,000.00, less Alternates No. 1, 2, and 3 in the amounts of \$1,000.00, \$10,500.00, and \$67,000.00, respectively, and plus Alternate No. 6 (a) in the amount of \$4,400.00 leaving a balance of \$336,900.00 is low on the Classroom Building. The architects' fee on the above basis amounts to \$20,214.00. The amount available for the building is \$400,000.00.

On motion by Regent Shepler, it was unanimously voted, that the J. J. Bollinger Construction Company be awarded the contract for the construction of the Classroom Building.

President Cross reported with reference to Senate Bill No. 35, giving the Board of Regents authority to purchase and contract for the University, and transferring all other related authority from the State Board of Public Affairs as in the past, to the Board of Regents. Senate Bill No. 36, the so-called Budget Control bill has also passed. The enactment of these bills necessitates action by the Board to delegate authority for purchasing, auditing, and approval of claims for the University at Norman, the School of Medicine, Hospitals, and the Oklahoma Geological Survey.

President Cross submitted a resolution providing for policies and procedures, which has been drawn in conference with the Comptroller's office, Superintendent of the Physical Plant, the President's staff, and approved by Dean Cheadle. In a discussion concerning purchase orders and fixing a maximum for single items which may be approved by the President, it was agreed that this maximum should be \$5000.00; purchases of items above \$5,000.00 to be submitted to the President of the Board of Regents for approval.

On motion by Regent Shepler it was voted to insert the amount of \$5,000.00 in the resolution.

On motion by Regent Shepler it was voted to approve the resolution as submitted, and it is as follows:

RESOLUTION

WHEREAS, Senate Bill 35 was enacted by the Legislature and approved by the Governor February 13, 1947, with an emergency clause

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attached making it effective immediately; and Section 6 of said Senate Bill 35 reads in part as follows in reference to the Board of Regents of the University:

"The said Board shall audit all accounts against the funds appropriated for the use and maintenance of the University of Oklahoma and the State Auditor shall issue his warrant upon the State Treasurer for the amount of all accounts, including salaries and expenses of said Board, which shall have been audited and allowed by the Board of Regents and attested by the President and Secretary of the University";

and

WHEREAS, Section 8 of said Senate Bill 35 reads in part as follows: "In addition to any other duties now or hereafter to be prescribed by laws of this State for the Board of Regents of the University of Oklahoma, said Board . . . may enter into contracts, purchase supplies and equipment, and shall direct the disposition of all monies appropriated or allotted to the University or derived from the sale of bonds provided for under any law for the University of Oklahoma or otherwise lawfully accruing thereto. Said Board of Regents, in its discretion, may by general rules, authorize officers of the University to act in its behalf in the making of contracts for the purchase of supplies and equipment, or in carrying out the powers herein conferred";

and

WHEREAS, Senate Bill 36 was enacted by the Legislature and approved by the Governor February 25, 1947, with an emergency clause attached making it effective immediately; and Section 26 of said Senate Bill 36 reads in part as follows:

"Individual claims and/or payrolls listing amounts claimed by more than one person which are used as the basis for the payment of money from the State Treasury from any fund, shall be approved only by the elected or appointed head of any State department, or by the appointed head of any State institution";

NOW THEREFORE, be it resolved by the Board of Regents of the University of Oklahoma that the following general rules are established for the purchasing of supplies and equipment, and for the auditing and approval of claims for personal services, supplies, equipment and other authorized expenditures of funds under control of the Board of Regents; and the President of the University is authorized to establish policies and procedures to implement the general rules.

I. Purchasing

(a) The University of Oklahoma (Norman Campus)

The Purchasing Agent of the University is designated as the only officer of the University authorized to issue purchase orders in the name

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of the University of Oklahoma (Norman Campus) or any part of it, including all budgetary units, service units and auxiliary enterprises; provided that in the absence of the Purchasing Agent, the President's Financial Assistant is authorized to sign purchase orders under the name of the Purchasing Agent.

The Purchasing Agent may grant an authority order to a service unit or other department to make emergency purchases for a period not to exceed 31 days, provided a requisition for such authority order is filed in advance, and provided the department has unencumbered funds available in the amount of the authority order.

Every requisition for purchase of a single item amounting to more than \$200.00 shall be referred by the Purchasing Agent to the President's Office for approval by the President or the President's Financial Assistant. Every requisition for purchase of a single item amounting to more than \$5,000.00 shall be referred by the Purchasing Agent to the President's Office for submission to the President of the Board of Regents; provided, however, that purchases of materials or merchandise for resale by the Book Exchange, Commissary, Utility Stores and other similar units may be approved by the President's Office even if in excess of the above limitation.

(b) The School of Medicine and University Hospitals

The position of Purchasing Agent for the School of Medicine and University Hospitals is hereby created, and the Purchasing Agent for these units is hereby designated as the only officer of the School of Medicine and Hospitals authorized to issue purchase orders in the name of the School of Medicine and Hospitals; provided that in the absence of the Purchasing Agent the Assistant Dean of the School of Medicine is authorized to sign purchase orders under the name of the Purchasing Agent.

The Purchasing Agent may grant authority orders for emergency purchases in the manner prescribed above in (a).

(c) The Oklahoma Geological Survey.

The Secretary of the Oklahoma Geological Survey is designated as Purchasing Agent for the Oklahoma Geological Survey; provided that in the absence of the Purchasing Agent, the Director of the Survey may sign purchase orders under the name of the Purchasing Agent.

See p. 4693-95

II. Auditing and Allowing Claims

(a) The University of Oklahoma (Norman Campus)

Every claim for expenditure of funds of the University of Oklahoma (Norman Campus) shall be submitted to the Comptroller for audit, and the Comptroller shall be directly responsible to the Board of Regents for auditing each claim as to availability of funds, adequacy of authorization for the expenditure, and legality of the expenditure.

(b) The School of Medicine and University Hospitals

Every claim for expenditure of funds of the School of Medicine and University Hospitals shall be submitted to the Chief Clerk of the School of

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Medicine and University Hospitals for audit, and the Chief Clerk shall be directly responsible to the Board of Regents for auditing each claim as to availability of funds, adequacy of authorization for the expenditure, and legality of the expenditure.

(c) The Oklahoma Geological Survey

Every claim for expenditure of funds of the Oklahoma Geological Survey shall be audited by the Secretary of the Survey, and the Secretary shall be directly responsible to the Board of Regents for auditing each claim as to availability of funds, adequacy of authorization for the expenditure, and legality of the expenditure.

III. Approval of Claims

(a) The University of Oklahoma (Norman Campus)

In accordance with Section 26 of Senate Bill 36, the President of the University is hereby designated as the appointed head of the institution authorized to approve payrolls and claims for personal services, supplies, equipment and other authorized expenditures of funds of the University; provided, that in the absence of the President, claims may be signed under his name by the President's Administrative Assistant or the President's Financial Assistant. Claims shall be attested by the Secretary of the University.

(b) The School of Medicine and University Hospitals

The University of Oklahoma School of Medicine and the University Hospitals being independent budget units receiving individual budget allocations from the State Regents for Higher Education, which funds are expended and accounted for independently of the funds allocated to the University of Oklahoma (Norman Campus), the Dean of the School of Medicine is hereby designated, in accordance with Section 26 of Senate Bill 36, as the appointed head of the School of Medicine and University Hospitals authorized to approve payrolls and claims for expenditure of funds of the School of Medicine and University Hospitals; provided that in the absence of the Dean the Assistant Dean may sign claims under the name of the Dean.

(c) The Oklahoma Geological Survey

The Oklahoma Geological Survey, being an independent budget unit receiving a separate budget allocation from the State Regents for Higher Education, which funds are expended and accounted for independently of the funds allocated to the University of Oklahoma (Norman Campus), the Director of the Oklahoma Geological Survey is hereby designated, in accordance with Section 26 of Senate Bill 36, as the administrative head of the Survey authorized to approve payrolls and claims for expenditure of funds of the Survey; provided that in the absence of the Director, the Secretary of the Survey may sign claims under the name of the Director.

* * * *

President Cross requested that the board confirm its mail vote on the question of conveying approximately nine acres of the Medical School campus to the Veterans Administration for the construction of a one-thousand bed hospital.

On motion by Regent White it was voted to approve the recommendation.

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President Cross reported that the Student Senate had considered the question of granting holidays on special occasions, more particularly those requested by students following the winning of athletic contests. Following is a copy of the resolution adopted by the Student Senate:

STUDENT SENATE RESOLUTION (Adopted March 12, 1947)

BE IT RESOLVED that the Student Senate recommend to President George L. Cross that a policy regarding "athletic holidays" be established to the effect that the first school day following the day upon which Oklahoma University wins a clear conference title in either football or basketball shall be an "athletic holiday" and no classes will be held upon that day. Further, such an athletic holiday should be granted on first day following the day upon which the basketball team wins a national championship.

President Cross expressed appreciation for this action by the Student Senate and recommended that this policy be adopted.

On motion by Regent Deacon the recommendation was approved.

President Cross reported the receipt of a check in the amount of \$15,000.00 from L. T. Barrow, Vice-President of the Humble Oil & Refining Company, Houston, Texas, to establish graduate fellowships in the Departments of Geology and Petroleum Engineering for a period of five years.

President Cross was asked to express appreciation on behalf of the Board of Regents to the Humble Oil & Refining Company. It was suggested also that a photostatic copy of the check be made.

Recommended approval of the following fees in the School of Journalism in the courses as listed, to become effective September 1, 1947:

153, Press Photography, 2 hours. Prerequisite, 53 for two hours credit or sophomore standing and permission. Fee, \$5 for each credit hour; deposit, \$5.

166, Reporting and Editing for Women, 2 hours. Prerequisite, 2. Fee, \$1.

173, Elements of Journalistic Style, 2 hours. Prerequisite, 2 or junior standing. Fee, \$1.

201, Public Information Methods, 2 hours. Prerequisite, eight hours of journalism (or Course 1 and eight hours of education, government, psychology, or sociology). Fee, \$1.

253, Newspaper Illustration, 2 hours. Prerequisite, eight hours of journalism or junior standing and permission. Fee, \$10.

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286, Advertising Media, 2 hours. Prerequisite, eight hours of journalism including Course 52. Fee, \$1.

317, Reporting in Specialized Fields, 3 hours. Prerequisite, twelve hours of journalism including Course 163. Fee, \$1.50.

319, Retail Advertising Selling, 3 hours. Prerequisite, twelve hours of journalism including Course 119. Fee, \$1.50.

320, Newspaper Circulation and Promotion, 2 hours. Prerequisite, twelve hours of journalism. Fee, \$1.

CHANGES IN FEES AS FOLLOWS:

52, Introduction to Newspaper Advertising, from 2 to 3 hours. (Prerequisite unchanged.) Fee (formerly \$1), \$1.50.

53, Fundamentals of Photography, from 1 hour to 1 to 2 hours. Prerequisite (formerly sophomore standing, permission), permission. Students whose major subject is journalism, by additional work, will receive two hours credit; may be repeated for one additional hour credit by those who first received one hour credit.) Fee (formerly \$5; deposit, \$5), \$5 for each credit hour; deposit, \$5.

119, Advertising Layout, from 2 to 3 hours. Prerequisites (formerly 51 and enrolment in 52), 51, 52, and enrolment in 101. Fee (formerly \$1), \$1.50.

209, The Community Newspaper, from 2 to 3 hours. (Prerequisite unchanged.) Fee (formerly \$1), \$1.50.

211, History of Journalism, 3 hours, to 311. Prerequisite (formerly twelve hours of journalism, twelve hours of journalism including courses 101, or 163. Fee (formerly \$1), \$1.50.

212, Ethics and Laws of the Press, 3 hours, to 312. Prerequisite (formerly twelve hours of journalism), twelve hours of journalism including Courses 101 or 163. Fee (formerly \$1), \$1.50.

157B, Local News Reporting, 1 hour, to 163, 3 hours. Prerequisite (formerly concurrent enrolment in 157A), 2. Fees (formerly \$1), \$1.50.

318B, Reporting Public Affairs, 2 hours, to 318, 3 hours. Prerequisite (formerly concurrent enrolment in 318A and twelve hours of social science including nine hours of government), twelve hours of journalism including Course 163. Fee (formerly \$1), \$1.50.

351, Journalism Colloquim, 1 hour (may be repeated), to The Literature of Journalism, 2 or 3 hours. (Prerequisite unchanged.) Fee (none previously), \$1.

Recommended approval of the following fees in Physical Education for Women, to be effective during the summer school, 1947:

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30. Outdoor Recreational Activities. 1 hour. May be substituted by non-majors for any one of Courses 51, 52, 53, 54. \$2.50

70. Noon-hour and Recess Activities for Elementary and High School Teachers. 2 hours. \$2.50

On motion by Regent Deacon the fees were adopted.

The following resignations were reported and recommended acceptance:

Vada Ozell Nelms, Special Instructor in Social Work, be removed from the payroll during the current semester because there are no students in the class for which she was scheduled.

George Radman, Assistant Football Coach, Resigned March 1, 1947.

Mrs. Palma H. Hudson, Proofreader in University Press Printing Division, February 14, 1947.

Mrs. Teddy J. Powers, Clerical Stenographer, Veterans Liaison Office, March 1, 1947.

Mrs. Elveta Hughes, Secretary, Athletic Department, February 22, 1947.

Edna F. Meigs, Secretary, Department of Home Economics, March 1, 1947.

Betty Ackley McLeod, Clerk, University Book Exchange, February 15, 1947.

Mrs. Margaret J. Simmon, Clerical Secretary, University Guidance Service, February 10, 1947.

Basil B. Van Schuyver, Vocational Counselor in Veterans Guidance Center, February 11, 1947.

Jane Plummer, Assistant in Charge of Teacher Placement, was granted a temporary leave of absence, effective November 30, 1946, on account of poor health. Miss Plummer has submitted her resignation, effective March 5, 1947.

Approved on motion by Dr. White.

Faculty appointments recommended for approval:

Frederick J. Hoffman, Associate Professor of English, \$3500 for nine months service, September 1, 1947.

Helen Thompson Clark, Assistant Professor of Home Economics, March 15, 1947, \$2800 for nine months service.

Floyd Eldon Schoonover, One-fourth time Instructor in Geology, \$250.00 for the period from February 20 to June 1, 1947.

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George Yaeger, Teaching Assistant in Brass Instruments, \$320 for four and one-half months service to be paid in four payments of \$80.00, effective January 15, 1947.

Mrs. Sylvia Marie Wilson, Graduate Assistant in Education, \$360 for the second semester, 1946-47.

Orville Tuttle, Assistant Football Coach, be paid \$350.00 total for spring football practice.

Jack Jacobs, Student Assistant, \$125.00 total for spring football practice.

Tom Rousey, Student Assistant, Baseball, \$250.00 total for the period from October 1, 1946 to March 15, 1947.

Mrs. Pauline Cearley Black, Special Instructor half-time in Education, \$125 per month for four months service, February 1 to June 1, 1947.

Approved on motion by Regent Shepler.

Administrative and Clerical Appointments recommended:

David S. Hunt, Senior Announcer, WNAD, March 1 to June 30, 1947, subject to renewal, \$216.00 per month.

Mrs. Sue F. Miller, Clerical-Stenographer, Veterans Liaison Office, March 1, 1947, \$130.00 per month.

Gertrude Billings, Secretary, Athletic Business Office, February 20, 1947, \$125.00 per month.

Mrs. Winifred Jane Hanna, Clerical Secretary Department of Home Economics, March 1, 1947 at \$115.00 for the first month and \$125.00 thereafter.

Charles E. Hughes, Assistant Cashier, Office of Comptroller, \$200.00 per month until June 30, 1947, effective April 1, 1947.

Mrs. Florence Stone, Clerk-typist, Office of Comptroller, February 7, 1947, \$110.00 per month.

Mrs. Nancy Ellen West, Clerical Secretary, School of Social Work, March 1, 1947, \$100.00 per month for four months to June 30, 1947.

Tony Dale Vaughan, Vocational Counselor part-time University Guidance Service, February 1, 1947, \$110 per month.

Herman Sorkovitz, Vocational Counselor part-time University Guidance Service, February 1, 1947, \$110.00 per month.

Mildred Octavia Jacobs. Junior Psychometrist part-time, University Guidance Service, February 14, 1947, \$66.66 per month.

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Mrs. Pamela Haug, Clerical Secretary, University Guidance Service, \$125.00 per month, effective February 22, 1947.

Mrs. Hester Harrington Stow, Research Associate in the University Museum at no salary, effective February 15, 1947.

Mrs. Wanda M. Goodwin, Clerk-Typist in the Purchasing Department, \$110 per month, effective March 10, 1947.

Approved on motion by Regent Deacon.

Recommended that Kenneth E. Rose, Assistant Professor in Mechanics and Metallurgy, College of Engineering, Be promoted to the rank of Associate Professor effective July 1, 1947, and that he be placed on the salary schedule at the rate of \$4,000 on a nine months basis.

Approved on motion by Regent Deacon.

Recommended title and salary adjustments:

Mrs. Ferne Shreve, IBM Key Punch Operator, Statistical Service Laboratory from \$125.00 to \$140.00 per month, February 1, 1947.

Mrs. Sydney Nance, IBM Clerk, Statistical Service Laboratory from \$90.00 to \$125.00 per month, February 1, 1947.

Joe B. Russell, Vocational Counselor, Veterans Guidance Center, change from part-time to full-time, February 1 to June 30, 1947, at \$2.50 per month.

James F. Musser, Vocational Counselor, Veterans Guidance Center, from half-time to two-thirds time at \$166.66 per month, February 1 to June 30, 1947.

Mrs. Wave Spires Elliott, Secretary to Department of Mathematics, appointment be extended from June 1, 1947, to September 1, 1947 at the same salary, \$125.00 per month.

Everett Short, Teaching Assistant in Brass Instruments, change salary from \$320 to \$608 for second semester because he has a much heavier teaching load than was anticipated.

Mrs. Juanita G. Art, title changed from Clerical Stenographer to Administrative Secretary to the Director of Veterans Affairs with a salary increase from \$1680.00 to \$1800.00 annually, effective March 1, 1947.

Mrs. Margaret Tidd, Receptionist, Utility and Statistical Clerk, Office of Director of Veterans Affairs, salary be increased from \$1,560.00 to \$1680.00 per year, effective March 1, 1947.

Mrs. Barbara J. Smith, title be changed from Clerical Stenographer to Administrative Secretary to Director of Veteran Affairs and that her salary be imcreased from \$1680 to \$1800 per year, effective March 1, 1947.

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Approved on motion by Regent Shepler.

Physical Plant and Housing:

Resignations:

V. P. Adkins, Landscape and Campus Upkeep, South Campus, February 1, 1947.
W. G. Davis, Carpenter, February 1, 1947.

Appointments:

Walter W. Kinsey, General Assistant Landscape and Campus Upkeep, South Campus, \$115.00 per month, February 1, 1947.

Charles Brown, Carpenter, South Campus, \$205.00 per month, February 1, 1947.

Lee Roy Hammerly, Janitor, \$120.00 per month, February 16, 1947.

Jack B. Morrell, Janitor on Main Campus, \$120 per month, March 1, 1947.

R. M. Kinsey, General Assistant in Landscape and Campus Upkeep, North Campus, \$115 per month, February 15, 1947.

Miscellaneous:

W. I. Murphy, Foreman, returned from leave of absence March 1, 1947 when he was transferred from the North to the Main Campus at \$2220 per annum.

J. W. Peters, transfer from temporary basis to permanent employee, Foreman on the North Campus.

Housing appointments:

Elmo Leon Heerwald, Junior Accountant-Cashier, \$200 per month, March 12, 1947.

Salary Increase:

Mrs. Ann C. Bailey, Clerk-Typist, February 1, 1947, from \$125 to \$140 per month.

Approved on motion by Regent Deacon:

Student Health Service:

John A. Rollow, M.D., Physician, resigned March 1, 1947.

Harold S. Miller, X-Ray Technologist, change from \$50 per month part-time to \$275 per month full-time work, effective February 15, 1947.

Jimmie Rae Murray, appointed General Duty Nurse at \$160 per month plus professional laundry and meals while on duty, March 3, 1947.

Mrs. Marjorie Lee Renfrow, appointed Nurse Aide, \$100 per month plus 1 meal per day, effective March 3, 1947. This is a temporary appointment.

Approved on Motion by Regent White.

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Speech and Hearing Clinic:

At the meeting of the Board of Regents on February 13 organization of the Speech and Hearing Clinics to be conducted in Oklahoma City were approved. It was anticipated that a considerable portion of the operating costs would come from fees. A special committee consisting of the following was appointed to study the problems of establishing these clinics: Dean J. P. Gray, Dean E. D. Meacham, Dean H. A. Shoemaker, Mr. Joe McBride, Dr. Chester McHenry, Dr. William H. Bonham, Professor E. Thayer Curry, Professor John W. Keys, Professor C. P. Green, Mr. Joe Hamilton, Mr. Voyle Scurlock, and Miss Laura Dester, with Professor Carl Ritzman as Chairman.

The fee schedule was approved by the special committee as follows:

- Diagnosis: 1. Speech Examination \$4.00
- 2. Hearing Examination (audiometric and speech tests) 3.00
- 3. Medical examinations (Fee is determined by examining physician and/or by the referring agency.)
- Treatment: 1. Individual instruction in speech 3.00 per hour
- 2. Individual instruction in hearing. 3.00 per hour
- 3. Individual auditory training 2.00 per hour
- 4. Hearing and fitting and ear tip impression.. 7.00
- 5. Fee for speech cases requiring prolonged course of treatment (see statement of Clinic financial policy 10.00 per mo.
- 6. Eartip . . .cannot now be determined
- 7. Auricular training in group (daily).15.00 per mo.
- 8. Adult speech--reading in group. 5.00 per mo.

The tentative dates of the opening of the clinics is June 1 and it is recommended that the fees, with the exception of No. 8 under "Treatment"--Adult speech, reading in group--become effective on that date. It seems desirable that the class for adult lip readers be organized in the near future and that this fee become effective with the organization of the class.

It was recommended further that all students enrolled in Speech 1 and Speech 21 in the University be eligible for clinical service without the payment of the speech fees. Since such students pay a fee of \$1.50 upon enrollment it is felt that they should not pay more.

It was recommended further that the Directors of the Speech and Hearing Clinics be permitted to admit a limited number of non-pay patients where such cases offer special teacher training or research value not afforded by these cases admitted on a regular fee basis.

Approved on motion by Regent White.

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Medical School and Hospitals:

Resignations:

- Vernon D. Cushing, Resident in Pathology, completed his contract, Feb 1, 1947.
- Tommie Lue Spears, Staff nurse, February 22, 1947.
- Valda Matthews, General Staff Nurse, January 31, 1947.
- Winnie Lee Sells, General Staff Nurse, February 28, 1947.
- Elizabeth Carpenter, General Staff Nurse, February 28, 1947.
- Kenneth Gunn, Ambulance Driver, February 19, 1947.
- Lee Edward Cassingham, Orderly, February 23, 1947.
- Marie Sadler, Nurse Aide, February 11, 1947.
- Alberta Love, Aide, March 1, 1947.
- Ruth Jordan, Aide, February 17, 1947.
- Mary C. Beatty, Ward Aide, February 14, 1947.
- Cynthia Denton, Nurse Aide, February 2, 1947.
- Virginia Sanders, Nurse Aide, January 20, 1947.
- Mary Williams, Maid, February 10, 1947.
- Willie McAfee, Maid, February 12, 1947.
- Mrs. Beatrice Hightower, Library Assistant, January 31, 1947.
- Phyllis K. Jenkins, part-time Secretary, \$75 per month, January 15, 1947.
- Mary Maud Thompson, General Staff Nurse, March 15, 1947.
- Marilee M. Patrick, General Staff Nurse, March 15, 1947.
- Bernice Pahcheka, General Staff Nurse, March 3, 1947.
- Betty Studer, Headnurse, February 28, 1947.
- Lillie Miller, Aide, March 15, 1947.
- Viola Dollens, PBX Operator, \$125.00 per month, February 28, 1947.
- Evelyn Stephens, Staff Nurse, sick leave on request of family physician,
March 3, 1947.

Dr. Walton M. Edwards, whose appointment as Associate Professor of Pediatrics effective December 1, 1947, was approved on October 9, 1946, has notified Dean Gray that he has been unable to secure favorable action on his release from the regular Army and for that reason has been unable to accept the appointment. He has released us from any obligation to him at a later date.

Appointments:

- Marguerite Cook, General Staff Nurse, February 17, 1947, \$190 per month with laundry.
- Barbara Cunningham, General Staff Nurse, \$190 per month with laundry, February 12, 1947.
- Shirley Shire, General Staff Nurse, \$190 per month with laundry, February 21, 1947.
- Sherman Keller, Ambulance Driver, \$125 per month, February 20, 1947.
- Lee Cassingham, Orderly, \$120 per month with laundry, February 13, 1947.
- Mrs. Emma Wilson, Nurse Aide, \$90 per month for the first month, \$100 per month for six months, and \$110 per month thereafter.
- Mrs. Edna Doolen, Nurse Aide, February 5, 1947, \$100 per month for first six months, \$110 per month thereafter.

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Mrs. Celia Green, Maid, \$100 per month, February 9, 1947.

Mrs. Martha Hake, Library Assistant, \$80 per month, February 11, 1947.

Mrs. Louise Walker, Laundress, \$80 per month, February 5, 1947.

Ray H. Brame, Clerk, \$175 per month, February 10, 1947.

Mrs. Raymodeen Wilkins, Stenographer, \$150 per month, March 3, 1947.

Earnest Douglass, Orderly, \$120 per month, February 27, 1947.

Cecil Willard Lemon, M.D., Instructor in Anesthesiology, January 1, 1947, (Clinical Staff)

Vernon D. Cushing, M.D., Instructor in Medicine, Student Health Physician, and Assistant Director Outpatient Clinics, \$5000 for twelve months service, March 1, 1947.

Arthur W. Stickle, M.D., Resident in EEN&T, no stipend until July 1, 1947, then \$60 per month with meal and laundry, effective without stipend March 4, 1947.

Mabel L. Osborn, General Staff Nurse, \$200 per month with laundry, effective March 3, 1947.

Mrs. Lena Pozza Cameron, General Staff Nurse, \$120 per mo (4 day week) with laundry, March 3, 1947.

Mrs. Mary Stephens Kemp, General Staff Nurse, \$190 per month with laundry, March 3, 1947.

Clara Long Tucker (Mrs.), General Staff Nurse, \$170 per month with laundry, March 3, 1947.

Mrs. Alice B. Miller, Nurse Aide, \$100 per month for six months, then \$110 per month, March 1, 1947.

Thelma Kamstra, General Staff Nurse, \$190 per month with laundry, March 1, 1947.

Virginia Morris, Acting Head Nurse in Newborn Nursery, \$190 per month, with laundry, March 1, 1947.

L. G. Jolly, Property Clerk in the Medical School, recommended by President Cross that he be designated Purchasing Agent for the Medical School and University Hospitals, effective March 12, 1947, and that his salary be fixed at the rate of \$225 per month.

Also recommended that Wheeler Hudson, Assistant Property Clerk be designated Property Clerk, effective March 12, 1947 and that his salary be fixed at the rate of \$150 per month.

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Salary Adjustments and Title Changes:

Delbert A. Ward, M.D., Third year resident in Orthopedics, from \$110 to \$80 per month with meals and laundry, March 1, 1947.

George deL Emery, M.D., Second-year resident in Radiology, from \$100 to \$70 per month with meals and laundry, January 1, 1947.

Archie F. Dougan, M.D., Second-year resident in EEN&T from \$60 to \$70 per month with meals and laundry, February 1, 1947.

Loyal Lee Conrad, M.D., Second year resident in Medicine, from \$60 to \$70 per month with meals and laundry, February 1, 1947.

Harrell C. Dodson, M.D., Second-year resident in Surgery, from \$60 to \$70 per month with meals and laundry, April 15, 1947.

William M. Aldredge, M.D., Second year resident in Surgery, from \$60 to \$70 per month with meals and laundry, February 15, 1947.

Wilmer, E. Parrish, M.D., Second year resident in Pediatrics, \$60 to \$70 per month with meals and laundry, May 21, 1947.

Charles W. Freeman, M.D., Second year resident in Pediatrics, \$60 to \$70 per month with meals and laundry, February 1, 1947.

Hubert M. Anderson, M.D., Second year resident in Plastic Surgery, \$60 to \$70 per month with meals and laundry, March 1, 1947.

Daniel L. Tappan, M.D., Second year resident in Obstetrics-Gynecology, \$60 to \$70 per month with meals and laundry, April 26, 1947.

W. K. Hartford, M.D., Second year resident in Obstetrics-Gynecology, \$60 to \$70 per month with meals and laundry, February 1, 1947.

Albin M. Brixey, Jr., M.D., Second year resident in Medicine, from \$60 to \$70 per month with meals and laundry, February 1, 1947.

William Richey Miller, M.D., Second year resident in Medicine, \$60 to \$70 per month with meals and laundry, February 1, 1947.

Virginia Dees, Head Nurse in Nursery, transfer to General Staff Nurse, reduction in salary from \$210 to \$190 per month, March 1, 1947.

Velma Lou Davis, Medical Technologist, increase from \$160 to \$170 per month, March 1, 1947.

Mrs. Fern Dietrich, Second Cook, increase from \$100 to \$110 per month with board and laundry of uniforms, February 1, 1947.

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James C. Sayers, Apprentice Maintenance Man from \$75 to \$100 per month February 1, 1947.

Mrs. Eula Payne, Maid, increase from \$95 to \$100 per month, February 1, 1947.

Approved on motion by Dr. White.

Recess for Lunch at 12:30 p.m.

Guests at luncheon were Paul MacMinn, Director of Student Affairs, Virginia Reinecke, Counselor of Women, and Victor Ricks, Assistant Counselor of Men.

The meeting was resumed in the President's Office at 2:00 p.m.

Regent Emery submitted the report of the special Regents' Committee appointed to consider the Oklahoma Memorial Union matter stating that the report had been signed by all members of the committee.

Regent Emery made the following motion and moved its adoption:

A. That the Board of Regents adopted the Committee Report of February 28, 1947, as amended, recommending the terms and provisions of a lease to be executed by the Regents of the University as lessor to the Board of Governors of the Oklahoma Student Union as lessee;

B. That pursuant to the adoption of the Committee Report the Regents declared their irrevocable intention to execute the lease upon the occurrence of the events contemplated in the Committee Report.

C. That a lease be prepared pursuant to the Committee Report.

D. That a copy of this motion, with copies of the lease, be transmitted to the president of the Board of Governors of the Oklahoma Student Union and to each member of the Committee of the Board of Governors who conducted negotiations for the execution of the lease with the Committee of the Regents.

E. That the Board of Regents respectfully request the Board of Governors to respond to the Board of Regents in connection with this matter prior to the next regular meeting of the Regents April 9.

In the discussion which followed, and prior to the vote on the motion Regent Emery stated: "In the negotiations between the Regents' Committee and the Board of Governors' Committee, the Regents' Committee felt that in compromising the issue about pricing policies that the Regents did not retain sufficient control over such policies. Mr. Frank Cleckler, however, made the observation, to which Mr. Lee Thompson agreed, to the effect that since under the lease the Regents in reality had overall budgetary control over total expenditures for maintenance and operation, that such control indirectly gave to the Regents the control over the pricing policies that the Regents' Committee thought it was necessary that the Regents have."

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A vote was called for on the Emery motion, and it was unanimously adopted.

The Committee Report, as amended follows:

TO THE REGENTS OF THE UNIVERSITY OF OKLAHOMA:

The President of the Board of Regents appointed three of your number, namely, Lloyd Noble, Joe McBride, and Don Emery, to constitute a committee with Don Emery as chairman to negotiate, with a committee of the Board of Governors of the Oklahoma Student Union, a lease to be executed by the Board of Regents as lessor, and the Board of Governors as lessee, covering a certain tract of land on the University campus at Norman, adjacent to the tract, covered by the lease now in effect, on which the present Student Union building was originally constructed. Each of the Regents has in his file a lease drafted by collaboration of counsel for the Board of Governors and counsel for R. J. Edwards, Incorporated, and submitted for execution to the Regents.

The statutes of the State of Oklahoma, specifically Senate Bill No. 42, enacted by the Twentieth Legislature, require the Board of Regents in connection with the execution of the lease and the issuance of the bonds to be concerned about two fundamental matters: (a) The management and control of the Student Union building, including the conduct of students while there, and (b) the size of the fees required to be levied for the purpose of retiring the bonds and paying the interest thereon. In this connection the exact language of the statute is:

"The Board of Regents is further authorized to incorporate in said lease such regulations with reference to the management and control of the building and the conduct of the students while therein as may be deemed desirable for the welfare of the University. The Board of Regents is further authorized to fix such fees and charges adequate to provide a sum sufficient to pay the cost of the maintenance and operation of the Student Union Building or any addition thereto, and amortization over a specified period of years of the cost of any addition to the said building and equipment therefor."

Actual execution of the lease was requested upon the erroneous theory that the Commissioner of Internal Revenue would not rule upon the tax status of income from bonds to be issued by the Board of Governors unless the lease is actually executed specifying, among other things, the coupon or interest rate of the bonds. Since it was to the economic interest of the present and future students of the University, for obvious reasons, that the interest rate on the bonds be not negotiated until after such a ruling by the Commissioner, it was proposed that all the dollar and interest rate numerals relating to the bond provisions in Article Five be left blank, and that the lease contain a stipulation that the indenture of mortgage covering the bond issue should not contain any provisions inconsonant with the exact relationships established between all parties by the terms and provisions of the proposed lease.

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In addition to the above changes, the "Memorandum on Union Lease" prepared by Dr. Cheadle and Mr. Roscoe Cate was used as the basis of a consideration of other proposed changes by the two committees. This memorandum was used as the basis because Dr. Cheadle and Mr. Cate, in the preparation of the memorandum, had extended treatment to almost all, if not all, the real problems which had to be solved in a determination of the kind of lease that should be executed. As a result of the conference, it was agreed by the two committees that there would be presented to the two Boards the proposal that the lease, heretofore proposed for execution, be executed with the following changes in addition to the changes hereinabove suggested:

1. Add at the end of Article Four, as Section 7 thereof:

"Section 7. Appropriate fidelity bonds as requested by the Lessor shall be provided by Lessee to insure faithful performance of duties by all managing officers of said Lessee and all employees handling the funds of said Union, the cost of such bonds to be considered as an operating cost of such Union."

2. Amend Section 2 of Article Five, to make it read as follows:

"The Lessor, further for the considerations foresaid, and in consideration of the service rendered and to be rendered by the lessee in caring for the needs of the students of the University of Oklahoma, hereby irrevocably covenants and agrees that it will for and during the term of this lease supply heat, light, power and water for said additions at not more than actual cost price to the University, and will fix and collect such fees and charges from the students of the University of Oklahoma, in addition to the fees and charges to be fixed and collected by it pursuant to Section 1 of this Article adequate to provide all expenditures required or necessary to be made, in the judgment of lessor, by the lessee in the provisions of Article 4 hereof (other than the annual rental for the demised premises) and all expenditures for heat, light, water, and power for said additions, provided that as an aid to the lessor in determining what shall be an adequate or necessary amount, in the judgment of lessor, for maintenance and operation, the lessee shall on or before July 1 of each year submit to the lessor a detailed annual budget.

3. Amend Article Six, to make it read as follows:

"The Lessee may maintain and carry on in the said additions such activities as it may deem necessary to fulfill the objects of the Lessee and may sublease any part of said additions for such purposes; provided, however, that all such activities and all such subleases shall be in accordance with general rules and regulations and under policies prescribed by Lessor for the

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utilization of the Student Union Building, the additions thereto and equipment, for the conduct of students and for the management of student affairs; and provided further that all charges made for services, merchandise and use of facilities shall be in accordance with pricing policies to be agreed upon by lessor and lessee."

4. Substitute for last Paragraph of Article Seven, on Page 11:

"In the event of default by the Lessee in the performance of any of the covenants including the provisos of Article Six, except the covenant for the payment of rent, for a period of 120 days after delivery of written notice of such default by the lessor to the lessee, this lease may be terminated for cause shown by the lessor in some court of competent jurisdiction in Oklahoma and judgment thereon rendered for default in the performance of any covenant including either of the provisos of Article Six; provided that upon cancellation of this lease in the manner aforesaid, the Regents of the University of Oklahoma shall be bound by the same trust obligations as were the grantees of this lease before such judgment of cancellation of this lease; and said Regents shall thereupon be bound to administer all trust duties theretofore binding on the lessee herein; to the students of the University and to the bond holders under the issue or issues herein contemplated; and said Regents shall be bound to said bond holders to provide for the due payment of all bonds as hereinbefore provided."

5. In Article Eight on Page 11, after the words "Student Union Building" in the sixth line of the Article, add:

"to secure the issue of \$1,200,000 in bonds herein provided for, and the lessor shall be bound to carry out the terms of and final judgment of foreclosure rendered by any court,"

6. Amend Section Six of Article 4 by striking all language therein appearing after the word "Oklahoma" and placing a period after the word "Oklahoma."

Other changes not controversial in their nature will have to be made. Forexample, the lease as submitted to the Regents provides that a fee be levied against all students of the University. The language of the lease thus requires that the fee be levied against medical students. This is, of course, error.

The Committee of the Board of Governors did not agree to recommend execution of the lease with proposed modifications.

Your Committee recommends that the Regents declare their intention by appropriate resolution to execute the lease in the modified form hereinabove proposed upon occurrence of the following events:

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(a) A ruling of the Commissioner of Internal Revenue that the income from the bonds proposed to be issued is exempt from Federal taxation.

(b) A sale of the bonds after such ruling at a price and at a rate of interest satisfactory to the Board of Regents and the Board of Governors.

Your Committee further recommends that a copy of the resolution adopting your Committee's report with or without modification, with form of proposed lease be delivered to the Board of Governors of the Oklahoma Student Union.

Signed: Don Emery, Chairman
Lloyd Noble, Member
Joe W. McBride, Member

President Cross reported that a plan for awarding Distinguished Service Citations had been under consideration for some time. Regent McBride brought the matter up at a meeting in December, 1945.

The Committee proposal was read in full by President Cross. Regent McBride stated the University of Oklahoma Association has approved the plan; that it is patterned after similar plans at other institutions. The proposal is as follows:

DISTINGUISHED SERVICE CITATION SYSTEM

Sponsored By

The University of Oklahoma

and

The University of Oklahoma Association

A. ACHIEVEMENT DAY

1. There is hereby created an "Annual Achievement Day" at the University of Oklahoma, the actual calendar date of which shall be determined and proclaimed by the President of the University of Oklahoma, by and with the advice and consent of the Board of Regents and the Executive Secretary-Manager of the University of Oklahoma Association.

2. Provided that said "Annual Achievement Day" shall be a distinct and separate occasion and not identified nor connected with "Graduation day" or any other special day or event already scheduled.

B. PURPOSE: The purpose of "Annual Achievement Day" is two-fold:

1. To provide a suitable occasion for the presentation of "Distinguished Service Citations" to graduates and former students of the University of Oklahoma, and to citizens of Oklahoma and of the United States, whose good citizenship and distinguished service to an Oklahoma community, the State of Oklahoma or the United States of America, merits recognition.

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2. To provide an opportunity for those distinguished citizens and the students of the University to exchange ideas and experiences through informal meetings and fellowship.

C. SELECTION OF PERSONS TO RECEIVE "DISTINGUISHED SERVICE CITATIONS":

1. There shall be selected each year, as hereinafter provided, not more than seven honorees to receive the "Distinguished Service Citation."

2. Nominations for the "Distinguished Service Citations" may be made by any person; provided, however, that the "Distinguished Service Citations Selection Committee," is not limited to nominations submitted to it but has full authority to consider nominations obtained through its own initiative. Nominations should be submitted to the President of the University of Oklahoma, the President of the University of Oklahoma Association, or direct to the "Distinguished Service Citations Selection Committee."

* 3. Designation each year of not more than seven persons, a majority of whom must be graduates or former students of the University of Oklahoma, shall be made by a "Distinguished Service Citations Selection Committee" composed of seven members appointed as follows:

*See Amendment
p. 2315*

Three (3) faculty members, appointed by the President of the University of Oklahoma; and four (4) Alumni members (one of whom must be the President or Representative of the O.U. Dad's Association), appointed by President of the University of Oklahoma Association. Said committee shall serve for only one year, and the committee for the succeeding year shall be appointed at the "Annual Achievement Day" observance; provided, that the personnel of the first committee shall be appointed immediately after the adoption of the plan by the University of Oklahoma and the University of Oklahoma Association, and shall serve until the first "Annual Achievement Day."

4. QUORUM: To conduct the official business of this committee at any regular meeting, a quorum of at least four members must be present, and when regularly assembled the decision of the majority of those present will be binding.

5. The "Distinguished Service Citation Selection Committee" shall consider the following factors in making its selections:

- a. Good Citizenship.
- b. Distinguished service to an Oklahoma community, or the State of Oklahoma, or the United States of America, or the United Nations organization.
- c. Humanitarian, cultural, intellectual or scientific contributions.
- d. Unselfish service or leadership over an extended period of years.
- e. Research that contributes to the public welfare.

* See Page 2315

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- f. Pioneering new fields thereby advancing ideas and opportunities for development.
 - g. Distinguished achievement in a chosen profession.
- D. DISTINGUISHED SERVICE CITATION CERTIFICATES, which shall be presented to each honoree, shall be printed upon diploma vellum paper and shall contain the following information:

DISTINGUISHED SERVICE CITATION
BY
THE UNIVERSITY OF OKLAHOMA ASSOCIATION and the
UNIVERSITY OF OKLAHOMA

(Presented to (Name of Person)
(In appreciation for (Text of the Distinguished Service rendered)

Presented this _____ day of _____, 19_____.

President, University of Oklahoma Association
Executive Secretary, University of Oklahoma Assoc.
(Alumni Seal)

Given at the _____ Annual Achievement Day of the
University of Oklahoma, this _____ day of _____, 19_____.
_____, President, University of Oklahoma
_____, Secretary, University of Oklahoma
(University Seal)

E. AMENDMENT: This agreement may be amended when said amendment is agreed to by a majority vote of the Board of Regents and the Executive Board of the University of Oklahoma Association; provided that amendment may be submitted by either or both of the two aforementioned groups. and by the "Distinguished Service Citations Selection Committee."

F. "ACHIEVEMENT DAY" ACTIVITIES:

- 1. Outlined below are suggested "Achievement Day" activities:
 - a. "Achievement Day Convocation". Should be held in the morning. from 10:00 a.m. to 12:00 Noon; with a nationally famous personage (President Truman, B. A. Miliken, etc.) preferably not an alumnus, as speaker, with brief responses by honorees.
 - b. "Achievement Day Luncheon"...honoring those cited, and providing an opportunity for personal contacts with and informal talks to, the members of the faculty.

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- c. "Achievement Day Visitations"...during the afternoon, arrange for the honorees to visit the classrooms, etc.. providing opportunities for "face-to-face" talks with the students.
- 2. Variations of the above activities:
 - a. Combine the activites suggested for the "convocation" and the "luncheon" into one affair, held either at noon or at night, in which event, "visitations" could be held either in the morning or in the afternoons.
 - b. Utilitze only the "convocation" and the "visitation."

There was a discussion concerning the tenure and appointment of the committee on selection. It was suggested that it might be more desirable to have staggered terms, one to three years, for the three members appointed by the President of the University, and also for the three members appointed by the President of the University of Oklahoma Association. It was the sense of the Board that this matter be given further consideration.

Regent McBride moved, and it was unanimously voted, that the plan be approved.

President Cross discussed the request of the City of Norman to be given control over the water wells on the North Campus, also certain buildings, including the swimming pool, and other recreation facilities, by transfer of title to land, buildings and facilities after the University acquires title to the Naval Air Station. If a transfer of title is not possible then the City would want a long-term lease.

It was the sense of the Board that President Cross look into the matter further and report again.

President Cross asked that the Board refer to item No. 2 on the Agendum--Athletic Council Statement of Receipts and Disbursements. He stated he had spent many hours attempting to get a clear picture of the business management of the Athletic Department but that he had been unable to reconcile statements made with the figures at hand, and that Mr. Haskell had been unable to explain discrepancies in the financial affairs of the Department. There was also a discussion concerning other phases of the Director's duties, and it was decided to call Mr. Haskell for a conference. President Cross extended an invitation to hold this conference in the President's home and Mr. Haskell was asked to meet with the Board there.

The entire situation was discussed in the conference with Mr. Haskell following which Mr. Haskell was excused.

The activities and finances of the Athletic Department during the past year were discussed, and it was unanimously voted that Mr. Haskell should not have charge of the department after June 30, 1947 and that he be given

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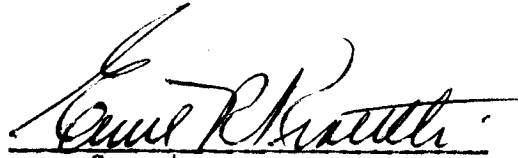
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the privilege of submitting his resignation prior to that date, but in any case he be relieved of any further duties as Director of Athletics from March 20, 1947. President Cross was directed to inform Mr. Haskell of this action by the Board of Regents.

* The meeting was adjourned at 7:30 p.m.


Carl R. Haskell
Secretary

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* See page 2316